

NEWARK FOODBANK

England & Wales · Charity number 1160698

Details

Status Registered

Legal form CIO

Registered 2015-02-27

Register [View on the Charity Commission register](#)

Contact

Address 21 Carter Gate
Newark
Nottinghamshire
NG24 1UA

Phone 07417 409919

Email info@newark.foodbank.org.uk

Website <http://www.newark.foodbank.org.uk>

Activities

Objects: THE OBJECTS OF THE CIO ARE:TO RELIEVE PERSONS IN NEWARK AND THE SURROUNDING AREA THAT ARE IN FINANCIAL HARDSHIP IN SUCH WAYS AS THE TRUSTEES FROM TIME TO TIME THINK FIT, IN PARTICULAR, BUT NOT EXCLUSIVELY BY:A)PROVIDING EMERGENCY FOOD, ESSENTIAL TOILETRIES AND HOUSEHOLD ITEMS TO INDIVIDUALS AND FAMILIES IN NEED AND/OR FOR DISTRIBUTION BY CHARITIES OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTYB) SUCH OTHER MEANS, INCLUDING (BUT NOT LIMITED TO) THE PROVISION OF SUPPORT OR SIGNPOSTING TO RELEVANT INFORMATION AND OTHER ADVISORY SERVICES.

Activities: Provision of Emergency Food Relief

Classification

- **How:** Provides Services, Other Charitable Activities
- **What:** The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£80,934	£74,847	-	-
2024-03-31	£74,914	£72,897	-	-
2023-03-31	£93,257	£36,568	-	-
2022-03-31	£53,941	£44,066	-	-
2021-03-31	£86,788	£21,206	-	-

Trustees

Name	Role	Appointed
STEPHEN CHARNOCK	Chair	2015-02-27
Christopher Bruce Charnley		2021-10-14
Dr ANDREW NORMAN AYRE		2015-02-27
Malcolm Jowett		2021-10-14
Margaret Lesley Marshall		2015-02-27
SUSAN ALISON STOTT		2015-02-27

Accounts

Newark Foodbank
(Registered charity, number 1160698)
Financial statements
for the year ended 31 March 2025

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**Newark Foodbank
Trustees' annual report
for the year ended 31 March 2025**

Full name Newark Foodbank

Organisation type Charitable incorporated organisation

Registered charity number 1160698

Principal address

21 Carter Gate, Newark, Nottinghamshire, NG24 1UA

Trustees

Stephen Charnock, Chair
Christopher Charnley
Deirdre Fretwell
Andrew Ayre

Malcolm Jowett
Cheska Asman, until 24/10/2024
Margaret Marshal
Susan Stott

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its constitution adopted 27 February 2015.

A selection process is adopted for the recruitment and appointment of new trustees and appointment at AGM.

Objectives and activities

To relieve persons in Newark and the surrounding area that are in financial hardship in such ways as the trustees from time to time think fit, in particular, but not exclusively by:

- a) Providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities other organisations working to prevent or relieve poverty.
- b) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

Summary of the main activities undertaken for the public benefit

Provision of a Foodbank and Social Supermarket.

Newark Foodbank

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main achievements during the period

The following summarise the key points raised in the report. Figures in brackets relate to 2023-2024 and percentage change from previous year.

Foodbank Operations

Donations received: 42.4 (50.0) tonnes (-15%)

Food distributed: 42.5 (53.16) tonnes (-20%)

Number of referrals fulfilled at Foodbank: 1884 (2106) (-10.5%)

First Time Referrals: 559 (529) (+5.6%)

Unique Households: 960 (977) (-1.7%)

Average number of visits per unique household: 1.96 (2.16) (-9.3%)

Clients supported:

Total: 3642 (4352) (-16.3%)

Adults 2572 (2919) (-11.9%)

Children 1070 (1433) (-25.3%)

Largest group of clients: Singles 58% (52%) (+11.5%)

Meals provided: 32,778 (39,168) (-16.3%)

Deliveries to Clients: 15% (16%). Front of House Operations: 85% (84%).

57% (54%) (+5%) of unique households visited the Foodbank only once during this reporting period

13% (17%) (-23%) of unique households visited the Foodbank over 3 times during this reporting period

Primary reason for referral to Foodbank: Rising Cost of Essentials 52% (62%)

Agencies registered with locally with Newark Foodbank: 97 (94)

Nos of locally registered agencies that made at least one referral: 35

Nos of external agencies that made at least one referral: 31

Total cost of Operations: £74,847 (£72,880) (+2.7%)

Stock Purchases: £28,496 (£28,447) (+0.1%)

Cost of each meal provided: £2.28p (£1.85) (+23%) including stock purchases or £1.41 (£1.13) (+24.7%) if stock purchases are excluded

Value of Food Distributed: £75,764 (£90,357) (-16.1%)

Monetary Value of Food Parcels:

Single Person: £32.11 (£30.55) (+5.1%)

Family of 5: £78.12 (£75.95) (+2.8%)

Number of Volunteer Hours expended: 7450 hrs (6000 hrs)

On Rota Hours: 5700 hrs

Non Rota Hours: 1750 hrs

Newark Foodbank

Social Supermarket

Current Membership: Existing Household Members: 64 (117) (-45%)

Singles: 35 Couples: 17 Families: 12

Expired Household Membership: 214 (83)

Total Number of Households supported through Social Supermarket: 276 (200)

Support Provided this Year to

Total 1639 (2447) (-33%)

Adults 1355 (1810) (-25%)

Children 284 (637) (-55.4%)

Total Number of Household Visits in Year: 836 (1190) (-30%)

Financial Inclusion Initiative

Number of Clients Supported: 128

Income Maximisation Achieved: £81,390

Average per client supported: £635

Cadent Winter Support Fund

Number of Households Supported: 18 (88)

Average Funding of Energy/Food Vouchers per Household: £ 80.00 (£80.00)

Total Funds Distributed: £1440 (£7,050)

Summary

Newark and Tuxford Foodbank functions as a franchised operation under the Trussell Trust and aims to provide emergency food relief to those in need. We are not governed by the Trussell Trust but act as an independent organisation that agrees to follow an approved operating model. The Foodbank was set up under the auspices of Churches Together in Newark and the surrounding area and is part of a national foodbank network seeded by the Trussell Trust. Newark and Tuxford Foodbank is registered (under the name of Newark Foodbank) with the Charity Commission and operates as a separate charitable entity. In 2022, the Foodbank expanded its operations to include a Social Supermarket (The Market) which provides clients with longer term support. This is via a membership system. The Foodbank and Social Supermarket operate under the joint name of Newark Community Support. This report covers both Foodbank and Social Supermarket operations between the periods 1 April 2024 to 31 March 2025.

The National Situation

The following information summarises data taken from the Trussell Trust website and paints a picture of the state of food poverty at a national level. As the reader will appreciate in this report, the overall scale of food poverty may not be exactly replicated locally but the trends highlighted by the Trussell Trust are apparent in the locality.

The Trussell Trust runs a network of over 423 foodbanks operating 1,400 food bank centres. In the year 2024-2025 it provided 3.12 million three-day emergency food supplies to people in crisis of which over a million were to children. This is the close to the number of parcels that the network delivered last year and represents a 57% increase over a five year period.

Newark Foodbank

The significant increases in need over the last few years are linked to the rising cost of living and the fact that people's incomes – especially from social security – have failed to keep up with these costs.

The Local Situation

This report provides an overview of the performance of the Foodbank and the Social Supermarket – The Market which is now in its third year of operation. Unlike the Foodbank which is focused on providing support to those in emergency food crisis, the Market assists in providing support to those with longer term issues. As such it provides those who we invite to become members, access to a range of food and household produce once a fortnight at a significantly subsidised cost. Membership initially lasts 6 months but can be extended if it is deemed necessary or appropriate up to a maximum of 24 months.

The Foodbank commenced operations in late 2012. In this its 12th year of full operations the Foodbank has collected donations of 42.4 tonnes of food. This is down 15% on the amount we had donated last year and is lowest amount since 2021-2022 and brings us back to the levels we saw prior to the pandemic and cost of living crisis. At the same time we distributed 42.5 tonnes. This is down 20% on last year (53.2 tonnes) but matches a decline in the level of support accessed. As a result over the last year we have provided 3 days of emergency food relief to 3642 clients (2572 adults and 1070 children). This represents a significant overall decrease of 16.3% from last year and a much larger decrease of 25.3% in support provided for children. This however correlates to an increase in support provided to single clients who now account for 58% of all referrals – an increase of 11.5% from the previous year. However, these figures do not take into account the number of clients who have migrated from the Foodbank to the use of The Market.

The number of household visits made to The Market in 2024/25 was 836. This is down 30% on the number of visits made the previous year (1190). These visits supported a total of 1355 adults and 284 children. Again the support provided to children dropped very significantly by 55%. Overall the support provided by the Market reduced by 33%. The total number of households that have registered with The Market since its introduction is 276 with the current household membership standing at 64. The trustees are investigating why there appears to be such a large drop off in membership and have put in place arrangements to ensure that all who have a longer term need for support can avail themselves of the service. To this end we have increased to 24 months the longest period that membership can last for and are working in conjunction with our Financial Inclusion Initiative with CA to ensure that every client is accessing all the financial support available to them.

Combining both Market and Foodbank usage, Newark Community Support has provided assistance to a total of 5281 clients consisting of 3927 adults and 1354 children with The Market providing assistance to approximately 31% of the total down slightly on last year.

Newark Foodbank

In last years report we highlighted that the exceptionally high level of demand was putting considerable pressure on the resources of both the Foodbank and the Market. Clearly, therefore the reduction in demand, if indeed it is real, is a welcome change in direction. However, we still recognise that the combined level of support provided by The Market and Foodbank still exceeds the demands we were experiencing at the beginning of the pandemic.

During the pandemic, many of our supporters changed from donating food to supporting us financially with either one-off or monthly standing orders. Over the last couple of years we have had to significantly boost the food donations we have received through purchasing stock using the financial donations received. This dual approach enables us to efficiently manage our stock levels and purchase when required stock in bulk through wholesale suppliers.

We continue to hold at least one Food Drive each year with each of the major supermarkets (excluding Aldi and Lidl) in town and this also significantly helps with donations. Whereas in previous years we have been in a position to support a number of other food relief charities across the district, this no longer is the case, with almost all our donations and purchases being used to support the activities of Newark Community Support.

Since 2020/2021, the number of times a client has visited the Foodbank more than 3 times has slowly decreased from 21% in 2021 to 13% in 2024/25. The number of unique households using the Foodbank in 2024/2025 was 960 – a small reduction on last year (977) and the total number of referrals made was 1884. This is 10.5% less than last year (2106), resulting in the average number of times a household visited the Foodbank at 1.96 which is marginally down on last year. The number of first-time referrals rose slightly from 529 last year to 559, an increase of 5.6%.

Over the last couple of years, the Trussell Trust has made significant adjustments to how the reasons for referral are recorded. This now enables referrers to record multiple (maximum of 4) reasons for referral across a number of different areas including Financial (earnings, benefit and debt related), Personal Circumstances and Health. As a consequence making direct comparisons to previous years is no longer possible. The revised data for this year, suggests that the primary reason for referral to the Foodbank was rising cost of essentials. This was recorded as a factor in 52% of all referrals made, followed by the ongoing impact of health at 26% and priority debt at 21%. The level of priority debt rose significantly from 14% last year.

We presently have 97 agencies registered directly with the Foodbank with 35 of these issuing at least one Foodbank voucher over the last year. Another 31 external agencies made at least one referral to Newark Foodbank over the year.

We are always looking at ways of expanding the services we provide to clients by operating alongside other referral and support agencies and continue to seek support from a number of business partners. Over 95% of referrals made to the Foodbank are now made electronically through the Trussell Trust referral system. This has significantly reduced the admin burden on in particular the Foodbank Manager as well as the Front of House staff and session leads.

Newark Foodbank

Over the next year, we need to ensure that we have a sustainable base from which to conduct both warehousing and front of house operations. We re-located front of house operations to our current location three and half years ago which enabled us to enhance the services we provided by including the creation of a social supermarket. Although we renewed the lease on our current premises back in October we are continually looking at other options that would allow us to increase the services we provide.

The steering group wishes to thank all the volunteers, donors and all supporting organisations and businesses for their support over the last year. Without their support we would not be able to continue to carry out this work.

Charity Status

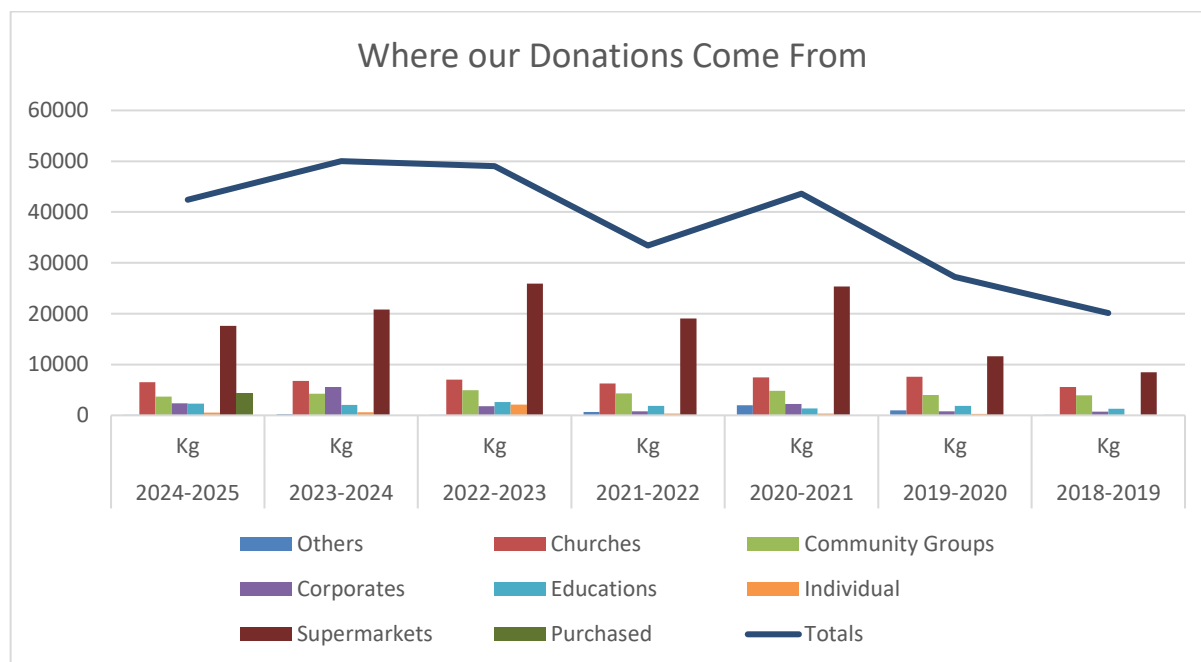
Newark Foodbank originally operated as an organisation under the umbrella of Barnbygate Methodist Church. After considerable discussion it was decided that the Foodbank should register as an independent charity. An application was submitted to the Charity Commission to register Newark Foodbank as a Charitable Incorporated Organisation (CIO) operating under the Association Model. This application was approved and Newark Foodbank became a charity on 27 February 2015 (Charity Nos 1160698). The Charity has a steering group consisting of the trustees and a wider voting membership consisting of all volunteers who are formally registered with the Foodbank. Any volunteer who does not want to be a member can simply inform the Steering Group accordingly. By registering as a CIO, the Foodbank is able to conduct a number of operations which it was previously restricted from doing. These include employing personnel and entering into contracts or lease arrangements for vehicles or property.

In accordance with the constitution of the Charity two trustees offer their position for election/re-election at each Annual General Meeting. The trustees are presently: Sue Stott, Lesley Marshall (Foodbank Manager), Dee Fretwell, Andrew Ayre, Malcolm Jowett, Chris Charnley and Stephen Charnock. The AGM took place on 24 October 2024 at Holy Trinity Community Partnership Centre. Chris and Stephen put themselves forward for re-election which were unopposed.

Foodbank Donations

Our weekly collections from collection points at supermarkets, in Newark, Tuxford & Southwell accounted for 42% of our total donations. A number of organisations and individuals held their own foodbank collection initiatives which accounted for another 21% and churches provided 15%. The remaining 22% comes from purchases that we have to make to sustain our stocks. This is second year that we have had to resort to purchasing stock despite retaining a high level of donations. The total quantity of donations and purchases amounted to 42.4 tonnes. If we exclude purchases and corporate donations from this figure then the level of donations provided through public sources was 30.81 tonnes compared to 34.6 tonnes last year – a reduction of 11%. We are investigating a number of options to try and increase our donations. Over the last year we have held a Food Drive at each of the three main supermarket. At the end of March 2025 the warehouse held approximately 4.2 tonnes of stock. This is approximately 1.5 months' worth of stock.

Newark Foodbank



All donations are taken to our warehouse for stocktaking and for preparation for onward distribution. The food needed by the Foodbank is varied but has to be non-perishable to enable us to store the food appropriately prior to distribution. We try and highlight through our website (<https://newark.foodbank.org.uk>) what products are in short supply and it is important that our supporting organisations use this list to target the food required otherwise there is a danger that excess stock of certain food types may go to waste. While we do not incorporate any out of date or beyond best before date produce in the food parcels themselves, we do provide clients with the option of choosing beyond best before date produce from additional racking which is clearly marked at our Front of House location.

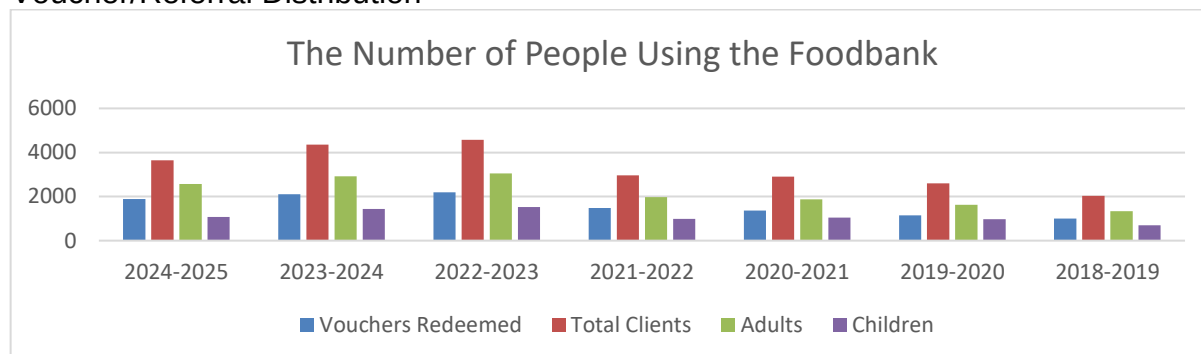
Foodbank Donation Distribution

Since opening in 2012, the Foodbank has received and distributed donations of just under 374 and 372 tonnes respectively. Over 59% of our donations are distributed through our Foodbank Front of House operations at Cartergate. Another 39% is used in support of The Market. However, we also distribute supplies, in accordance with the Charity's articles, to other support agencies including the Women's Refuge, Help the Aged as well as to Social, Housing and Hospital agencies and other Foodbanks in need within the East Midlands area. We have continued to support these organisations although the amount we re-distributed has decreased to under 2%.

Breakdown of Stock Issued	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021
%	%	%	%	%	%
Other Food Poverty Orgs	2%	6%	6%	17%	20%
Cartergate Front of House	59%	59%	60%	80%	74%
Tuxford Front of House	0%	0%	0%	0%	4%
Social Supermarket	39%	35%	34%	0%	0%
Spoilt/Out of Date	0%	0%	1%	2%	1%
Total	100%	100%	100%	100%	100%

Newark Foodbank

Voucher/Referral Distribution

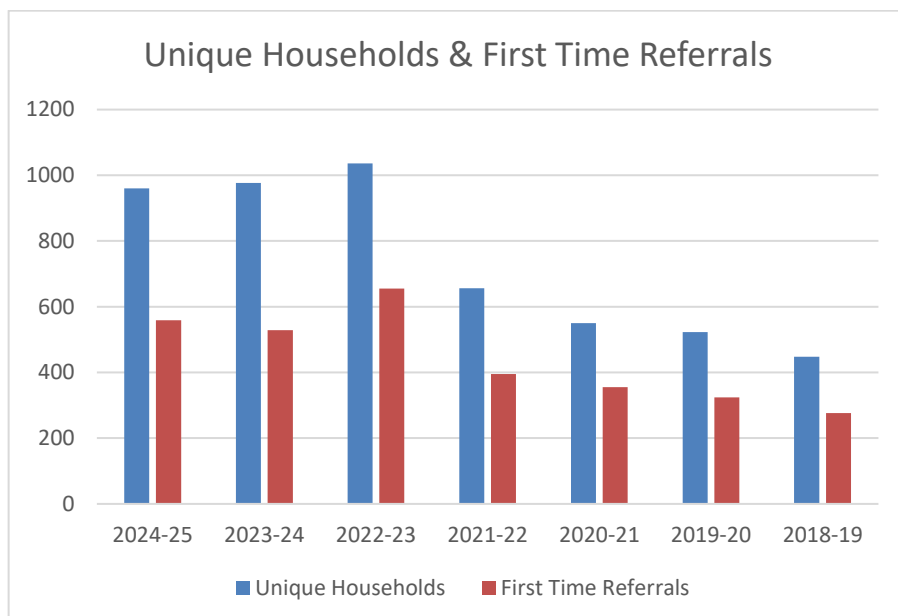


A total of 1884 referrals were fulfilled in 2024/25 issued from a total of 66 different agencies. This represents a decrease of 10.5% over the figure of 2106 vouchers fulfilled in 2023/24.

While the number of vouchers or referrals redeemed provides a good measure of the demand being placed on the Foodbank, the number of referrals on its own does not show how that demand is presented. A better indication of this is through the number of unique households referred and how many of these are associated with first time referrals. The table below shows that the number of unique households at 960 has slightly reduced compared to last year at 977. However, the number of unique households utilising the Foodbank remains at an historical high level. The same trend is visible in how many of these unique households are first time referrals, with the number increasing to 559 from 529 the year before. But again this remains at an historical high level. Based on the total number of referrals made, the average number of visits made per unique household over the year has reduced slightly to 1.96. This is relatively encouraging as it demonstrates that while households may need to call on a foodbank in an emergency they are not necessarily becoming dependent on it.

Voucher Usage	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
Unique Households	960	977	1036	656	550	523	448
First Time Referrals	559	529	655	395	355	324	276
Average Nos of Visits per Unique Household	1.96	2.16	2.11	2.27	2.49	2.20	2.22

Newark Foodbank



With the redemption of 1884 referrals made last year, 3 day's emergency food relief was provided to 2572 adults and 1070 children (total of 3642) or putting it more basically a total of 32,778 meals were distributed. The number of clients supported in each referral has decreased slightly from 2.1 to 1.93. This should not be confused with the previous statistics of the number of times a unique household has visited the Food Bank in the last year.

The Trussell Trust has amended the way it records the composition of households so comparisons with previous years is difficult. However, the table below does show that the biggest category of user of the Foodbank is a single adult with over 58% of vouchers redeemed being in this category.

Household structure	No. of fulfilled vouchers
Single adult household (with or without dependents)	
Single adult with no children	1084 (58.41%)
Single adult with 1 or 2 children (0 - 16 years old)	217 (11.69%)
Single adult with 3 or more children (0 - 16 years old)	51 (2.75%)
Sub-total	1352 (72.84%)
One couple household (with or without dependents)	
One couple household with no children (0 - 16 years old)	131 (7.06%)
One couple household with 1 or 2 children (0 - 16 years old)	89 (4.8%)
One couple household with 3 or more children (0 - 16 years old)	52 (2.8%)
Sub-total	272 (14.66%)

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Couple and additional adult(s)	
Couple and additional adult(s) with no children (0 - 16 years old)	40 (2.16%)
Couple and additional adult(s) with 1 or 2 children (0 - 16 years old)	18 (0.97%)
Couple and additional adult(s) with 3 or more children (0 - 16 years old)	10 (0.54%)
Sub-total	68 (3.66%)
Multi-adult household	
Multi-adult household with no children	98 (5.28%)
Multi-adult household with 1 or 2 children (0 - 16 years old)	38 (2.05%)
Multi-adult household with 3 or more children (0 - 16 years old)	28 (1.51%)
Sub-total	164 (8.84%)
Totals	1856 (100%)

The tables below provides a breakdown of the age demographic of clients over the last year.

Current age group report

Age groups	No. of parcels distributed by age
Adults (17 - 24 yrs)	336 (9.34%)
Adults (25 - 34 yrs)	482 (13.4%)
Adults (35 - 44 yrs)	670 (18.63%)
Adults (45 - 54 yrs)	566 (15.74%)
Adults (55 - 64 yrs)	373 (10.37%)
Adults (65 - 74 yrs)	100 (2.78%)
Adults (75+ yrs)	17 (0.47%)
Children (0 - 4 yrs)	281 (7.81%)
Children (5 - 11 yrs)	458 (12.74%)
Children (12 - 16 yrs)	313 (8.7%)
Totals	3596 (100%)

The Trussell Trust have made significant changes to the way the reasons for referral to a foodbank are recorded. These are now much more comprehensive. Referrals can list up to four different reasons why a referral is being made with the reasons being grouped into categories covering: Financial – Earnings Related; Financial – Benefit Related; Financial – Debts, Costs and Expenses; Personal Circumstance; and Health.

Newark Foodbank

The most prominent reason given for needing a referral to the Foodbank was the Rising Cost of Essentials which was cited in 52% of referrals made and redeemed. After Rising Cost of Essentials the next two most significant reasons for referral were Ongoing Impact of Existing Mental or Physical Health Condition at 26% and Priority Debt at 21%.

Reasons for referral with responses (There may be more than one reason for referral associated with each voucher or parcel)	No. of fulfilled vouchers
Financial - earnings related	
Change in work hours	63 (3.46%)
Unemployment following permanent work	75 (4.12%)
Unemployment following temporary work	21 (1.15%)
Delay in or awaiting other income	118 (6.48%)
Financial - benefits related	
Benefit delay	227 (12.46%)
Benefit deduction due to overpayment or benefit advance	33 (1.81%)
Benefit reduction due to change in eligibility	23 (1.26%)
Benefit reduction due to sanction	74 (4.06%)
Awaiting first benefit payment for less than a month	47 (2.58%)
Awaiting first benefit payment for more than a month	23 (1.26%)
Financial - debts, costs and expenses	
Priority debt	387 (21.24%)
Non-priority debt	145 (7.96%)
Cost of dependents has increased	109 (5.98%)
Rising costs of essentials	952 (52.25%)
Other unexpected expense	267 (14.65%)
Personal circumstances	
Insecurely housed	210 (11.53%)
No access to financial support due to immigration status	15 (0.82%)
Loss of support from friends or family	52 (2.85%)
Change in relationship status	30 (1.65%)
Domestic abuse	39 (2.14%)
Change in dependents	12 (0.66%)
Health	
New physical or mental health condition	48 (2.63%)
Ongoing impact of physical or mental health condition	478 (26.23%)
Change in existing physical or mental health condition	18 (0.99%)
Individual vouchers and parcels with responses (Where each voucher with responses is counted only once)	
Health	
Ongoing impact of physical or mental health condition	478 (26.23%)

Newark Foodbank

Financial - debts, costs and expenses	
Other unexpected expense	267 (14.65%)
Priority debt	387 (21.24%)
Rising costs of essentials	952 (52.25%)
Financial - earnings related	
Unemployment following permanent work	75 (4.12%)
Unemployment following temporary work	21 (1.15%)

While the principal purpose of the Foodbank is to provide emergency food relief, many of the reasons for referral would suggest that the crisis that the client is in, is likely to be much more than simply a short-term event. Inevitably, issues with health and debt take some considerable time to resolve and this possibly explains why both these factors significantly in the reasons for why some clients have found the need to be referred to the Foodbank more than three times in a six month period. However, other significant factors attributed to the need to attend the Foodbank more than three times in a six month period were Benefit Delay at 13% and Homelessness at 7%.

Reason for needing more than 3 vouchers in the last 6 months	No. of fulfilled vouchers
Awaiting first benefit payment	8 (2.13%)
Benefit delay or sanction	49 (13.03%)
Debt	34 (9.04%)
Domestic abuse	7 (1.86%)
Drug or alcohol dependency	22 (5.85%)
Homelessness	25 (6.65%)
Long term health condition	50 (13.3%)
Long term unemployment	15 (3.99%)
No access to financial support due to immigration status	1 (0.27%)
Other - low income	114 (30.32%)
Other	51 (13.56%)
Totals	376 (100%)

The Foodbank recognises that its primary function is to provide emergency food relief to clients and must not be seen by both the public, who generously donate to it, as well as by clients, as a subsidised grocery service. As a Trussell Trust foodbank we follow their general guidance that we should seek reassurance from any client, who arrives at the Foodbank more than 3 times in a six-month period, that they are actively seeking to address their problems from appropriate support agencies. We do recognise that on occasions it may take a considerable amount of time to overcome the particular crisis that a client is experiencing and therefore provided we are confident that they have an action plan in place, we will support those who need assistance over a longer period.

Newark Foodbank

The following table expands on the three times in a six month period and shows the number of times unique households have visited the Foodbank over the last year. It is encouraging to see that the majority of households only visited the Food Bank once in the year, while only 13% needed to visit the Food Bank more than three times.

Nos of Vouchers Used in Financial Year	2024-25	2023-24	2022-23	2021-22	2020-21	2019-20	2018-19
1 Time	57%	54%	55%	55%	53%	55%	50%
1 or 2 Times	77%	74%	73%	72%	70%	73%	75%
1, 2 or 3 Times	87%	83%	85%	81%	79%	85%	87%
More than 3 Times	13%	17%	15%	19%	21%	15%	13%

At the very beginning of the pandemic, all Front of House Operations were suspended and all referrals were satisfied through a delivery system. We were very fortunate to receive funding from Nottinghamshire District Council to help purchase a van to assist with this operation in addition to facilitate collections and distributions. As restrictions have been relaxed, we have re-established Front of House operations for the majority of our clients. Although we continue to move away from a delivery system to primarily a collection operation we do still carry out deliveries to the “out-of-town” villages. We have a dedicated set of volunteers who conduct these deliveries once a week although we also cater for emergencies when necessary. We also conduct “in-town” deliveries if the circumstances are appropriate. While we witnessed a significant reduction in the number of deliveries that we needed to make following the pandemic, it is likely that we have now reached a steady state in the level of deliveries needed. This year 15% of referrals redeemed resulted in a delivery. This is only fractionally lower than last year (16%).

The Food Bank’s operating area is extensive covering all of Newark and the surrounding villages and extending SW to Bingham, NE to Swinderby and North to Southwell, Clipstone, Ollerton, Edwinstowe and Tuxford. Some of these areas are also covered by other foodbanks supporting Mansfield and Ollerton and therefore clients may be redirected to other foodbanks nearer to them to satisfy their requirements. Since the pandemic, we have extended our operating area considerably as other foodbanks have not offered a delivery service. Over the last year referrals have been redeemed from a total of 27 wards (plus no fixed abode) within Nottinghamshire. This would not have been possible without creating a dedicated volunteer group and the purchase of a van. Just over 69% of the foodbank clients this year reside within the 4 wards of Devon, Bridge, Beacon and Castle. This is a 4% increase over last year.

Newark Foodbank

The table below provides a breakdown of client usage by wards:

Ward	No. Vouchers fulfilled
<u>Balderton North & Coddington</u>	73
<u>Balderton South</u>	63
Beacon	323
Bilsthorpe	21
Bingham South	2
<u>Boughton</u>	13
Bridge	394
Castle	258
<u>Collingham</u>	17
Cranmer	1
Devon	330
Dover Beck	2
East Markham	3
<u>Edwinstowe & Clipstone</u>	24
<u>Farndon & Fernwood</u>	48
<u>Farnsfield</u>	3
<u>Lowdham</u>	1
<u>Muskham</u>	13
NFA	106
<u>Ollerton</u>	58
<u>Rainworth North & Rufford</u>	6
<u>Rainworth South & Blidworth</u>	19
Southwell	62
Sutton-on-Trent	14
Trent	4
<u>Tuxford and Trent</u>	12
Unknown	3
Viking	10
Worksop East	1
Totals	1884

Agencies

The number of agencies that are registered locally to issue Foodbank vouchers stands at 97. Of these registered agencies, 35 have issued at least one voucher in the last year with an additional 31 external agencies placing a referral with Newark Foodbank. Obviously, personnel changes at these organisations require us to constantly engage with them to ensure that they are comfortable with the procedures in place to manage the issuing of vouchers.

Newark Foodbank

Inevitably some agencies issue more referrals than others due to the nature of their work, but we are keen to support any agency regardless of the size of their client base if they feel that the Foodbank has a place to play within their support structure. Any agency which is presently not on our registered list but would like to be is asked to contact Andrew Ayre through the Foodbank e-mail address (agency@newark.foodbank.org.uk) to discuss their requirements.

We would like to thank most sincerely all the agencies that issue Foodbank referrals and encourage any that have any issues to contact us to discuss their concerns. Without their assessment of a client's needs or otherwise the effectiveness of the Foodbank would be significantly decreased.

Agency Breakdown	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
Charity Sector	27	26	26	25	23	20
Churches	9	9	8	9	9	9
Community Groups	4	4	3	4	4	2
Statutory Agencies	52	50	49	48	48	49
Voluntary Agencies	5	5	5	4	4	4
Total	97	94	91	90	88	84

Operating Days

Newark Foodbank operates on Tuesday between 1500 and 1700 hrs and again on Friday between 1300 and 1500 hrs. We continue to support clients at Tuxford and the neighbouring villages through the warehouse at Newark and make deliveries accordingly. Warehouse operations now operate throughout the week with both donations, shelving and bagging operations taking place on multiple days with dedicated teams.

Market Operations

Market operations run on top of the Foodbank operations utilising as much as possible the same infrastructure including warehousing and Front of House locations. In doing so we reduce the cost of running Market Operations. We have a team of volunteers who manage Market Front of House Operations and a purchasing and logistic team that help keep Cartergate, the location for both The Market and Foodbank stocked. The Market operates on Monday and Thursday afternoons.

Market operations started in March 2022 and up to 31 March 2024 we have had a total of 200 households sign up as members. The current membership stands at 64 households. Over the last year we have increased the maximum time a client can have a continuous membership from 18 months to 24 months. Of the 206 households that are no longer members, 123 held their membership for 6 months, 33 had a membership length of 12 months, 40 had a membership lasting 18 months and 10 had a membership last 24 months. At the end of their membership or when their membership is about to expire a routine call is made with the client to advise them of the situation to make sure that they, through our CA advisors, are in receipt of the benefits they are entitled to.

Newark Foodbank

The number of household visits made to The Market in 2023/24 was 836. This was a 30% decrease in the number of visits made the previous year (1190). These visits supported a total of 1355 adults and 284 children. The existing household membership is made up of 54% singles, 26% couples and 20% families.

Membership of The Market is at the discretion of the Food Bank manager and Market Team but is limited to those who have had a need to call upon the services of the Food Bank in the past. Once a household becomes a registered member of The Market, they are not expected to seek a referral to use the Food Bank except in exceptional circumstances. Members pay a small fee every visit to offset some of our costs. Over the last year these visit fees have raised £4,248. This money is used to purchase additional stock for use by Market clients. Over the year, the amount of stock we have had to purchase to support the Market in addition to the Foodbank has increased steadily. As of April 2025, the Trustees had authorised stock purchases to the sum of £2500 per month. This is constantly under review.

Financial Inclusion Initiative, Cadent Winter Support Fund & Tesco SIM Card Project.

We are into the second year of our Financial Inclusion Initiative with Citizens Advice (CA). This has just been extended to a four-year initiative, mainly funded by the Trussell Trust which aims to maximise the income of some of our clients and thereby reduce the future use of the Foodbank. An advisor from Sherwood & Newark Citizens Advice attends sessions of the Foodbank and The Market and clients can make an appointment with the advisor there and then if they need help. Over the last year, 128 clients have been helped with a total financial benefit of £81,390. Additionally, in conjunction with the Trussell Trust we signed up to be a partner with the Cadent Foundation in their Winter Support Fund. The fund provided £570,000 of support to Trussell Trust Foodbanks through the provision of food and energy vouchers. Newark Foodbank supported 18 households with foodbank and energy vouchers totalling £1,440 or approximately £80 per household.

Over the year we have also provided clients with over 100 smart phone SIM cards. Each card which is valid for 6 months provides unlimited text and phone calls along with a 20GB data allowance per month.

PR and Fundraising

Our PR and Fundraising team have been very active over the year and maintain a good relationship and presence with those organisations who kindly allow us to set up collection points in their establishments. The PR team has also been active in encouraging a number of other organisations in town to act as collection points as well as maintaining our presence on the internet and other social media outlets such as Facebook.

Newark Foodbank

A number of individuals and companies have created their own fundraising efforts over the year and these have been particularly successful. We would like to thank all those who have both created these fundraising efforts and those who have supported them. Many of these efforts have made use of our JustGiving Fundraising page which has also been a great success.

We must however also thank the people of Newark and surrounding area whose generosity has been truly outstanding. Whether this has been through donating food at our collection points, resulting in the collection of 42 tonnes of food, or through personal cash donations, all these donations help make the Foodbank sustainable.

Volunteer Base

The Foodbank currently has 65 registered volunteers. These volunteers operate in one or more capacities ranging from Front of House (Foodbank or Market), Warehouse, Transport, PR and Fundraising, Delivery Driving, Logistics Support and Management. We have adopted Assemble as our Volunteer Management System which helps us with recruitment and keeping volunteers informed about the activities of the Foodbank. Assemble also enables the Foodbank to record the hours expended by our volunteers. The Foodbank is registered with the ICO (ICO Certification ZA073582). Public Liability Insurance for the Foodbank and its volunteer base is provided by Zurich Insurance.

All areas are adequately supported although inevitably at certain times of the year finding volunteers to fill in the rota for Front of House operations can be difficult. All volunteers have to formally apply and provide references to ensure client safeguarding and confidentiality and to ensure that appropriate training is provided. Applications forms both in paper and digitally are available on the website.

We very much appreciate the time and experience provided by our volunteers. Over 5700 rostered volunteer hours have been expended over the last year in the Warehouse, Front of House, Delivery Driving and logistics teams. Additionally, there has been approximately 1750 hrs on non-rostered volunteer activities covering PR activities, general admin and Steering Group and Coordinator Meetings. As a totally voluntary organisation inevitably without volunteer support the Foodbank could not operate. We try and take all volunteer views and comments seriously. Volunteer comments and suggestions are discussed at regular coordinators meetings chaired by our Foodbank manager, Lesley Marshall. Any strategic issues are then fed up to the Steering Group for discussion.

Quality Audit Inspection – Trussell Trust

The Trussell Trust conducted its last formal annual quality audit inspection of Newark Foodbank in Feb 2024. We have worked closely with the Trussell Trust to ensure that we remain compliant with any new procedures and methods which they have rolled out over the year including changes to the way client referrals are processed.

Newark Foodbank

Treasurer's Report

The treasurer's report for 2024-25 is attached. As of 31 Mar 2025 the Foodbank has funds of £156,221. We have a three-year lease on the property at Cartergate for £12,000 per year. This lease will expire in November 2027. We also continue to operate out of two warehouses at Cressey Farm for which we pay a total of £3,052 per year. In order to be able to claim back some of our costs we are also registered for VAT. As a registered Charity we claim back Gift Aid on any declared donations we receive. Our income and expenditure are broadly in balance leading to small surplus this year of just over £6,087. Overall donations and grants remain strong at £55,675 compared to £50,223 last year. Additionally we received funding from Trussell of £18,512 towards the costs of providing our Financial Inclusion support with CA. Future funding for that program from Trussell is unclear with Trussell only providing 50% funding for the upcoming year. The Trustees need to decide if they want to continue with the program after the end of next year. Stock purchases remain our biggest expenditure. This year's stock purchases amounted to £28,496 almost identical to last year. This level of stock purchases is expected to continue over the next year. Over the next year, it is hoped that the funds we have available plus any future income generated can be used to take forward some of the strategic goals identified below.

Cost of Operation

The total cost of Foodbank & Market Operations in 2024-2025 was £74,847. During the year we issued 32,778 meals through the Foodbank. This means that each meal provided by Newark Foodbank costs £2.28. This is 23% increase on the year before and reflects the additional cost of stock purchases. In reality the vast majority of these stock purchases were in support of the Market. If stock purchases are excluded then the cost of providing each Foodbank meal is £1.41, a 24% increase in cost from the previous year. Assessing the contents of each of the food parcels provided to clients we estimate the value of each parcel, which provides three days of emergency food relief to be:

Value of Food Parcels	Value	Parcels Issued	Total Value
Single	£ 32.11	1112	£ 35,706.32
Couple of Single & 1 Child	£ 36.70	341	£ 12,514.70
Family of 2 Children	£ 59.61	331	£ 19,730.91
Large Family of 3 Children	£ 78.12	100	£ 7,812.00
Totals		1884	£ 75,763.93

We also provide clients with a range of "extra" products which do not form part of the standard food parcel and include for instance toiletries, sweets, sanitary products and pet food.

For insurance cover purposes we also need to make an assessment of the value of stock held in the warehouse unit. As of 31 March 2025 the average value of each kilogram of stock held in the warehouse was approximately £3.25. This suggests that with a stock level at the end of March 2025 of 4.20 tonnes, the value of stock at that time was £13,650.

Newark Foodbank

Strategic Goals

We have updated our Strategic Goals for the year:

Ongoing

- Sustaining the Volunteer Base and enhancing engagement of volunteers with Assemble.
- Raising Agency Awareness
- Identifying ways of working together with other agencies and activities such as with the Severe Weather Emergency Provision Shelter/Well.
- Sustaining Operations at FOH and Warehouse Locations.
- Engaging actively with the Newark Community Network.

2025-2026

- Continue to Participate in the Financial Inclusion Program with the Trussell Trust.
- Provide Face to Face Citizen Advice Support during all Foodbank and Market Sessions.
- Maintain Market sessions at twice a week.
- Enhance range of products provided through The Market including fresh food options.
- Re-establish in some guise a Tea/Coffee and Biscuits facility.
- Evaluate opportunity of engaging in creation of a Community Hub.
- Investigate possibility of acting as a distribution point for Fuel Vouchers in conjunction with N&S DC.

Signed on behalf of the charity's trustees:

Signed *S. Charnock*

Stephen Charnock, Chair

Date 11.9.25

**Independent examiner's report to the trustees of
Newark Foodbank
for the year ended 31 March 2025**

I report to the trustees on my examination of the accounts of Newark Foodbank (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

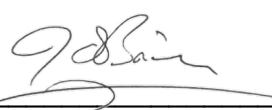
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 12/09/2025
John O'Brien MSc, FAIA, FCIE
Employee of Community Accounting Plus

Newark Foodbank
Receipts & payments account
for the year ended 31 March 2025

2024		2025			
Total Funds		Unrestricted Funds	Restricted Funds	Total Funds	
£	Note	£	£	£	
Receipts					
68194	Donations	2	55675	18512	74187
5846	Gift Aid/VAT		5809	0	5809
874	Bank Interest		938	0	938
74914			62422	18512	80934
Payments					
15100	Rent		15152	0	15152
263	Equipment		937	0	937
20	Crisis support		0	0	0
1117	Printing, Stationery & Promotion		742	0	742
17706	Trussell Trust Financial Inclusion		0	18310	18310
1805	Van, Petrol & Repairs		1213	0	1213
1535	Insurance & Legal		1600	0	1600
286	Events		228	0	228
216	Just Giving		198	0	198
870	Warehouse costs (ex rent)		931	0	931
2125	Other		1890	0	1890
288	Cartergate		177	0	177
2031	Utilities		2602	0	2602
191	Volunteer Expenses		164	0	164
28464	Stock Purchases		28496	0	28496
880	Professional Fees (Bank, Accountant, Legal etc)		2204	0	2204
72897			56537	18310	74847
2017	Net Receipts/Payments		5885	202	6087
148116	Cash Funds at the start of this period		149868	266	150133
150133			155753	468	156221

Newark Foodbank

Statement of assets and liabilities

at 31 March 2025

<u>Statement of Assets and Liabilities</u>			
<u>as at 31st March 2024</u>			
2024			2025
£	Cash Assets	Note	£
150133	Bank Accounts		156221
Assets retained for charity's own use			
Van, £10800, purchased Nov 2020			
Racking, £1147, purchased May 20			
Handwash Station, £723, purchased July 20			
Shelving, £2836, purchased Dec 21			
Shelving, £3121, purchased Jan 22			
Stack Nest Container, £685, purchased Jan 22			
Liabilities			
-900	Creditors	4	-936

These financial statements are accepted on behalf of the charity by:

Signed *S Charnock* Date 11.9.25
 Stephen Charnock, Chair

Newark Foodbank
Notes to the accounts
for the year ended 31 March 2025

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & donations

Total £	Unrestricted £	Restricted £	Total £
28865 Individuals	29908	0	29908
2438 Just Giving	4000	0	4000
409 Churches	355	0	355
7591 Corporate	7900	0	7900
23488 Other donations	9064	18512	27576
5404 Supermarket	4448	0	4448
<u>68194</u>	<u>55675</u>	<u>18512</u>	<u>74187</u>

3. Funds analysis

	Opening Balance	Receipts	Payments	Closing Balance
Restricted Funds				
Advice & Casework service	266	18512	-18310	468
	<u>266</u>	<u>18512</u>	<u>-18310</u>	<u>468</u>
Unrestricted Funds				
General Fund	149868	62422	-56537	155753
	<u>149868</u>	<u>62422</u>	<u>-56537</u>	<u>155753</u>

4. Creditors

Independent Examination Fee	936
	<u>936</u>

5. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this period.

6. Related party transactions

There were no related party transactions in this period.

7. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

Accounts

Newark Foodbank
(Charity number 1160698)
Financial statements
for the year ended 31 March 2024

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21	Statement of assets & liabilities
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**Newark Foodbank
Trustees' annual report
for the year ended 31 March 2024**

Full name Newark Foodbank

Organisation type Charitable incorporated organisation

Registered charity number 1160698

Principal address

Newark Community Support
21 Cartergate
Newark, NG24 1UA

Trustees

Stephen Charnock, Chair	Cheska Asman, Volunteer Management
Lesley Marshall, Manager	Malcolm Jowett, Web & IT Manager
Andrew Ayre, Agency Coordinator	Chris Charnley, Business Development
Dee Fretwell, Treasurer	
Sue Stott, Volunteer Management	
James Kirkland, Projects Manager, resigned 14/10/2022	

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its constitution adopted 27 February 2015.

A selection process is adopted for the recruitment and appointment of new trustees and appointment at AGM.

Objectives and activities

To relieve persons in Newark and the surrounding area that are in financial hardship in such ways as the trustees from time to time think fit, in particular, but not exclusively by:

- a) Providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities other organisations working to prevent or relieve poverty.
- b) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

Newark Foodbank

Summary of the main activities undertaken for the public benefit

Provision of a Foodbank and Social Supermarket.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main achievements during the period

Key Points

The following summarise the key points raised in the report. Figures in brackets relate to 2023-2024.

Foodbank Operations

- Donations received: 50.0 (49.0) tonnes
- Food distributed: 53.16 (55.97) tonnes
- Number of referrals fulfilled at Foodbank: 2106 (2190)
- First Time Referrals: 529 (655)
- Unique Households: 977 (1036)
- Average number of visits per unique household: 2.16 (2.11)
- Clients supported: 4352 (4569) – Adults 2919 (3048) and Children 1433 (1521)
- Largest group of clients: Singles 52% (51%)
- Meals provided: 39,168 (41,121)
- Deliveries to Clients: 16% (17%). Front of House Operations: 84% (83%).
- 54% (55%) of unique households visited the Foodbank only once during this reporting period
- 17% (15%) of unique households visited the Foodbank over 3 times during this reporting period
- Primary reason for referral to Foodbank: Rising Cost of Essentials (62%)
- Agencies registered with Foodbank: 94 (91)
- Total cost of Operations: £72,697 (£35,658)
- Cost of each meal provided: £1.85p (£0.86) including stock purchases or £1.13 (£0.67) if stock purchases are excluded
- Value of Food Distributed: £90,357 (£65,331)
- Monetary Value of Food Parcels:
 - Single Person: £30.55 (£21.66) Family of 5: £75.95 (£56.39)
- Number of Volunteer Hours expended: 6500 hrs (6500 hrs)

Social Supermarket

This was the first year of operation of our Social Supermarket (The Market).

- Current Membership: Existing Household Members: 117
 - Singles: Couples: Families:
- Expired Household Membership: 83
- Total Number of Households supported through Social Supermarket: 200

Newark Foodbank

- Support Provided this Year to
 - Adults 1810 (1111) Children 637 (553) Total 2447 (1664)
- Total Number of Household Visits in Year: 1190 (693)

Summary

Newark and Tuxford Foodbank functions as a franchised operation under the Trussell Trust and aims to provide emergency food relief to those in need. We are not governed by the Trussell Trust but act as an independent organisation that agrees to follow an approved operating model. The Foodbank was set up under the auspices of Churches Together in Newark and the surrounding area and is part of a national foodbank network seeded by the Trussell Trust. Newark and Tuxford Foodbank is registered (under the name of Newark Foodbank) with the Charity Commission and operates as a separate charitable entity. In 2022, the Foodbank expanded its operations to include a Social Supermarket (The Market) which provides clients with longer term support. This is via a membership system. The Foodbank and Social Supermarket operate under the joint name of Newark Community Support. This report covers both Foodbank and Social Supermarket operations between the period 1 April 2023 to 31 March 2024.

The National Situation

The following information summarises data taken from the Trussell Trust website and paints a picture of the state of food poverty at a national level. As the reader will appreciate in this report, the overall scale of food poverty may not be exactly replicated locally but the trends highlighted by the Trussell Trust are apparent in the locality.

The Trussell Trust runs a network of over 428 foodbanks operating 1,300 food bank centres. In the year 2023-2024 it provided 3.12 million three-day emergency food supplies to people in crisis of which over a million were to children. This is the highest number of parcels that the network has ever distributed in a single year and represents a 4% increase on 2022/23. These figures represent an almost doubling in the number of parcels distributed five years ago and they are far above the levels seen before the rapid increases in the cost of living in 2021/22.

Overall, nearly two thirds of the support provided by foodbanks in the previous year was for families with children. Families with three or more children are especially likely to face severe hardship with 30% of parcels provided by foodbanks in the last year being distributed to families with three or more children. The prevalence of poverty among pensioners across the UK is far lower than the working age population and just 6% of the support provided by foodbanks in the last year was for pension age households. This reflects one of the UK's most striking success stories in recent decades which has been the enormous reduction in pensioner poverty, from a high of 29% in 1998, falling to 13% in 2012. However, this has started to go into reverse with poverty rates rising to 18% most recently.

People most commonly need support from a foodbank because their income is insufficient to meet the cost of essentials. The national picture highlights that different types of families need to turn to foodbanks for different reasons. In the last year people living without children were far more likely to be referred due to health reasons (26% vs 16% for households with children), or because they were insecurely housed (9% vs 4%). People living with children were more likely to be referred due to issues with their income or their level of debt (76% vs 68% of people not living with children). The experiences of pensioner households are

Newark Foodbank

somewhat distinct. They are more likely to be referred due to issues with their health (28% vs 22% of non-pensioner households) and for issues with their income or debt levels (77% vs 71%).

The Local Situation

This report provides an overview of the performance of the Foodbank and the Social Supermarket – The Market which is now in its second year of operation. The Market was one of the initiatives we took forward from the lessons we learnt during the pandemic and was one of our strategic goals for the year. Unlike the Foodbank which is focused on providing support to those in emergency food crisis, the Market assists in providing support to those with longer term issues. As such it provides those who we invite to become members, access to a range of food and household produce once a fortnight at a significantly subsidised cost. Membership initially lasts 6 months but can be extended if it is deemed necessary or appropriate up to a maximum of 18 months.

The Foodbank commenced operations in late 2012. In this its eleventh year of full operations the Foodbank has collected donations of 50.0 tonnes of food. This is fractionally up on last year (49.0 tonnes) but last year saw an increase of 44% on the amount of donations we received in 2021/22. To continue to be able to access this quantity of food principally through donations is truly amazing. At the same time we distributed 53.2 tonnes. This is slightly down on last year (56.0 tonnes) but once again last year saw a 55% increase over the previous year. As a result, over the last year we have provided 3 days of emergency food relief to 4352 clients (2919 adults and 1433 children). This represents a small decrease of 4.7% over last year (4569). However, these figures do not take into account the number of clients who have migrated from the Foodbank to the use of The Market.

The number of household visits made to The Market in 2023/24 was 1190. This was a 71% increase in the number of visits made the previous year (693). These visits supported a total of 1810 adults and 637 children. This represents an increase of 47% in Market usage over 2022/23. The total number of households that have registered with The Market since its introduction is 200 with the current membership standing at 117. Of the 83 households that are no longer members, 62 held their membership for 6 months, 8 had a membership length of 12 months and 13 had a membership lasting 18 months. 18 months is the longest period that currently we can support clients for and in conjunction with our Financial Inclusion Initiative with CA we aim to make sure that every client is accessing all the financial support available to them.

Combining both Market and Foodbank usage, Newark Community Support has provided assistance to a total of 6,799 clients consisting of 4729 adults and 2070 children with The Market providing assistance to approximately 36% of the total. This level of demand continues to put considerable pressure on the resources of both the Foodbank and The Market and means that we have had to increase the number of Food Drives we make at supermarkets as well as having to purchase significant levels of stock. Whereas in previous years we have been in a position to support a number of other food relief charities across the district, this no longer is the case, with almost all our donations and purchases being used to support the activities of Newark Community Support.

Since 2020/2021, the number of times a client has visited the Foodbank more than 3 times has slowly decreased from 21% in 2021 to 15% in 2022/23. Unfortunately, this year we have

Newark Foodbank

seen a reversal in this trend with the number of times a household has visited the foodbank over 3 times in the year increasing to 17%. However, it is still encouraging to see that by far the majority of households, 82%, attended the Foodbank less than four times within the year. With the number of unique households in 2023/2024 being 977 and the total number of referrals being 2106, the average number of times a household visited the Foodbank was 2.11 which is only marginally up on last year. The number of first-time referrals also dropped from a peak last year of 655 to 529 this year, a reduction of 19%.

Over the last year, the Trussell Trust has made significant adjustments to how the reasons for referral are recorded. This now enables referrers to record multiple (maximum of 4) reasons for referral across a number of different areas including Financial (earnings, benefit and debt related), Personal Circumstances and Health. As a consequence, making direct comparisons to previous years is no longer possible. The revised data for this year, suggests that the primary reason for referral to the Foodbank was rising cost of essentials. This was recorded as a factor in 62% of all referrals made, followed by the ongoing impact of health at 25% and priority debt at 14%.

We presently have 94 agencies registered with the Foodbank with 64 of these issuing at least one Foodbank voucher over the last year.

We are always looking at ways of expanding the services we provide to clients by operating alongside other referral and support agencies and continue to seek support from a number of business partners. The pandemic forced the Foodbank to suspend the old red voucher referral system. In its place we reverted to e-referrals giving agencies direct access to the client referral database, or more commonly emails and telephone support. In order to be compliant with GDPR we were keen to migrate referral agencies to more secure referral options. To that end we introduced a new web-referral system that not only provides referral agencies with an easy-to-use web-based solution but also facilitates front of house staff with providing better signposting support. Although the roll out of this system has been a great success with an ever increasing number of agencies using it to make referrals securely we are keen to move the majority of our referral agencies onto the Trussell Trust's own e-referral system as this would significantly reduce the admin burden we are experiencing using our own web-referral system. We have reduced the number of referral agencies using our system considerably over the last year and we will continue to push referral agencies onto using the Trussell Trusts own e-referral system over the coming year.

Over the next year, we need to ensure that we have a sustainable base from which to conduct both warehousing and front of house operations. We re-located front of house operations to our current location two and half years ago which enabled us to enhance the services we provided by including the creation of a social supermarket. However, the lease on our current property is up for renewal in 6 months and over the next couple of months the Trustees will have to consider whether the increasing size of the operation requires us to look at larger premises again. Some preliminary discussions are taking place to investigate the options open to us which will enable us to increase the services we provide while also making some efficiencies in the way we operate.

The steering group wishes to thank all the volunteers, donors and all supporting organisations and businesses for their support over the last year. Without their support we would not be able to continue to carry out this work.

Newark Foodbank

Charity Status

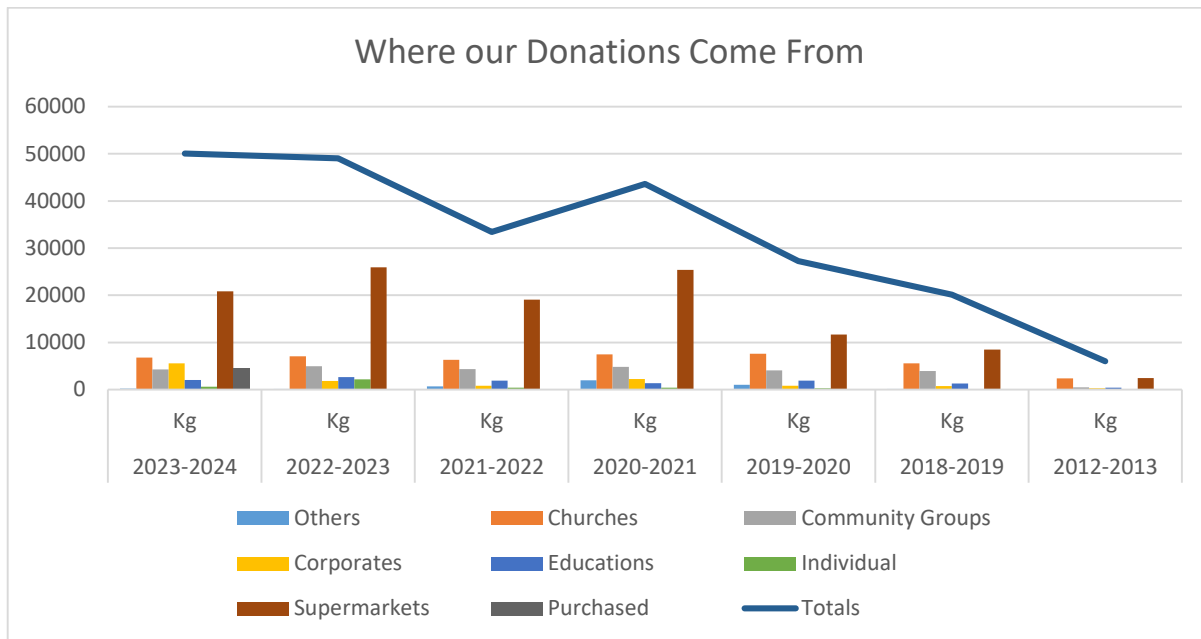
Newark Foodbank originally operated as an organisation under the umbrella of Barnbygate Methodist Church. After considerable discussion it was decided that the Foodbank should register as an independent charity. An application was submitted to the Charity Commission to register Newark Foodbank as a Charitable Incorporated Organisation (CIO) operating under the Association Model. This application was approved and Newark Foodbank became a charity on 27 February 2015 (Charity Nos 1160698). The Charity has a steering group consisting of the trustees and a wider voting membership consisting of all volunteers who are formally registered with the Foodbank. Any volunteer who does not want to be a member can simply inform the Steering Group accordingly. By registering as a CIO, the Foodbank is able to conduct a number of operations which it was previously restricted from doing. These include employing personnel and entering into contracts or lease arrangements for vehicles or property.

In accordance with the constitution of the Charity two trustees offer their position for election/re-election at each Annual General Meeting. The trustees are presently: Sue Stott, Lesley Marshall (Foodbank Manager), Dee Fretwell, Andrew Ayre, Malcolm Jowett, Chris Charnley and Stephen Charnock. The AGM took place on 22 September 2023 at Holy Trinity Community Partnership Centre. Cheska Asman stepped down at the AGM. We wish to thank her for her support of the Foodbank over the last few years. Sue Stott put herself forward for re-election which was unopposed.

Foodbank Donations

Our weekly collections from collection points at supermarkets, churches and other organisations in Newark, Tuxford & Southwell accounted for 70% of our total donations. A number of organisations and individuals held their own foodbank collection initiatives which account for another 10%. The remaining 20% comes from purchases that we have to make to sustain our stocks. This is second year that we have had to resort to purchasing stock despite retaining a high level of donations. The total quantity of donations and purchases amounted to 50 tonnes. If we exclude purchases and corporate donations from this figure then the level of donations provided through public sources was 34.6 tonnes compared to 42.75 tonnes last year – a reduction of 19%. This reduction was partially offset by Corporate donations which increased from 1.8 tonnes last year to 5.58 tonnes this year – a three-fold increase. We are investigating a number of options to try and increase our donations especially with the significant increase in demand we have experienced since Apr 2023. Over the last year we have held a Food Drive at each of the three main supermarket. However, we are now looking at trying to hold a Food Drive at each of these supermarkets twice a year. At the end of March 2024 the warehouse held approximately 4.24 tonnes of stock. This is approximately one month's worth of stock.

Newark Foodbank



All donations are taken to our warehouse for stocktaking and for preparation for onward distribution. The food needed by the Foodbank is varied but has to be non-perishable to enable us to store the food appropriately prior to distribution. We try and highlight through our website (<https://newark.foodbank.org.uk>) what products are in short supply and it is important that our supporting organisations use this list to target the food required otherwise there is a danger that excess stock of certain food types may go to waste. While we do not incorporate any out of date or beyond best before date produce in the food parcels themselves, we do provide clients with the option of choosing beyond best before date produce from additional racking which is clearly marked at our Front of House location.

Foodbank Donation Distribution

Since opening in 2012, the Foodbank has received and distributed donations of just under 331 and 329 tonnes respectively.

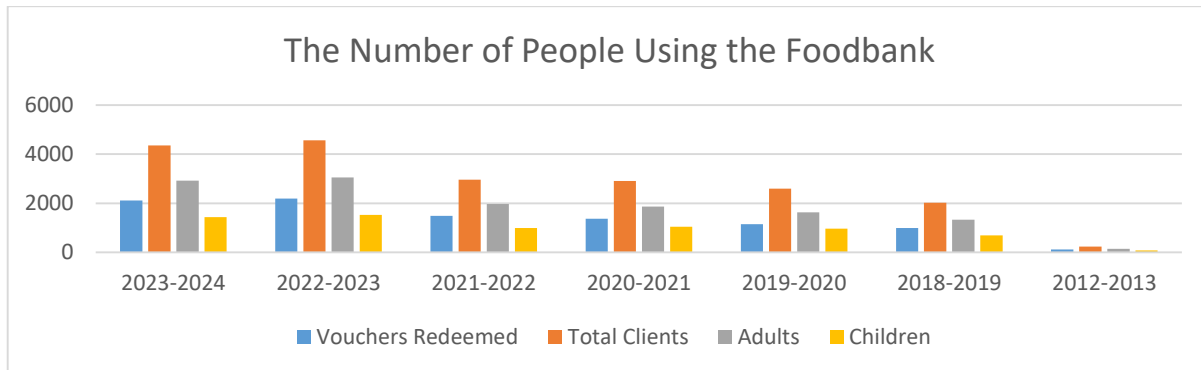
Over 59% of our donations are distributed through our Foodbank Front of House operations at Cartergate. Another 35% is used in support of The Market. However, we also distribute supplies, in accordance with the Charity's articles, to other support agencies including the Women's Refuge, Help the Aged as well as to Social, Housing and Hospital agencies and other Foodbanks in need within the East Midlands area. We have continued to support these organisations although the amount we re-distributed has decreased to 6%.

Breakdown of Stock Issued	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2012-2013
%	%	%	%	%	%	%	%
Other Food Poverty Orgs	6%	6%	17%	20%	13%	31%	29%
Cartergate Front of House	59%	60%	80%	74%	83%	65%	68%
Tuxford Front of House	0%	0%	0%	4%	2%	4%	0%
Social Supermarket	35%	34%	0%	0%	0%	0%	0%
Spoilt/Out of Date	0%	1%	2%	1%	2%	1%	4%
Total	100%	100%	100%	100%	100%	100%	100%

Newark Foodbank

Voucher/Referral Distribution

Prior to the pandemic, clients needed to be in possession of a voucher issued by one of our referral agencies in order to receive support from the Foodbank. At the beginning of the pandemic, when accessing referral agencies was almost impossible face to face, we suspended the existing red voucher system and reverted to primarily telephone or email support. Some agencies also signed up to the Trussell Trust e-voucher system.

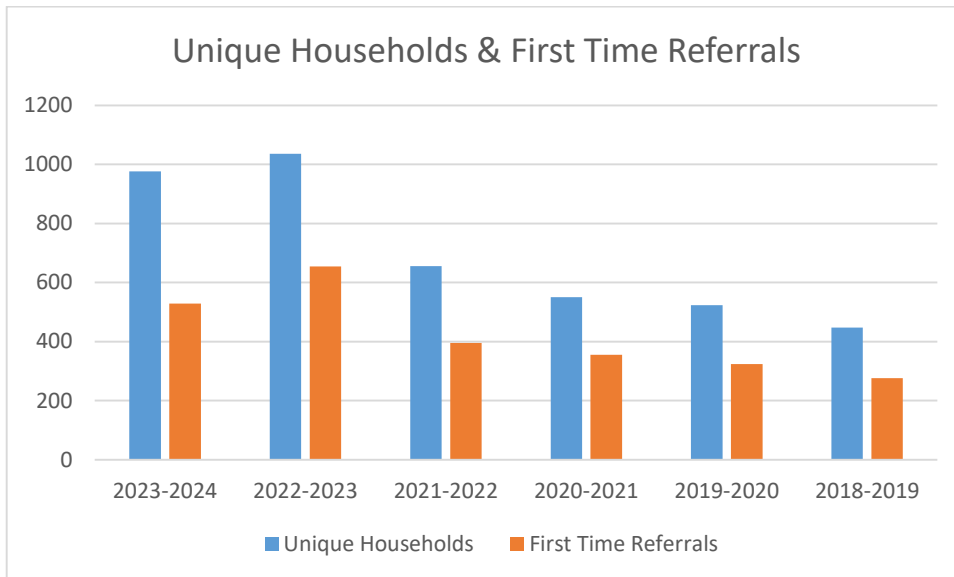


We have now withdrawn the red voucher system altogether but have put in place alternative more secure referral methods. In essence, there will be no more paper vouchers, with clients instead being referred electronically. We are however, migrating agencies from our own web-referral system to that managed by the Trussell Trust. This is significantly reducing the admin burden of maintaining and managing our own system. A total of 2106 referrals were fulfilled in 2023/24 issued from a total of 64 different agencies. This represents a small decrease of 4% over the figure of 2190 vouchers fulfilled in 2022/23.

While the number of vouchers or referrals redeemed provides a good measure of the demand being placed on the Foodbank, the number of referrals on its own does not show how that demand is presented. A better indication of this is through the number of unique households referred and how many of these are associated with first time referrals. The table below shows that the number of unique households at 977 has slightly reduced compared to last year at 1036. However, this needs to be put into context in that last year we saw a 58% increase from the year before. Hence, the number of unique households utilising the Foodbank remains at an historical high level. The same trend is visible in how many of these unique households are first time referrals, with the number reducing to 529 from 655 the year before. But again this remains at an historical high level. Based on the total number of referrals made, the average number of visits made per unique household over the year remains fairly static at around 2.15. This is relatively encouraging as it demonstrates that while households may need to call on a foodbank in an emergency they are not necessarily becoming dependent on it.

	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
Unique Households	977	1036	656	550	523	448
First Time Referrals	529	655	395	355	324	276
Average Nos of Visits per Unique Household	2.1555783	2.1138996	2.2652439	2.4945455	2.1969407	2.223214

Newark Foodbank



With the redemption of 2106 referrals made last year, 3 day's emergency food relief was provided to 2919 adults and 1433 children (total of 4352) or putting it more basically a total of 39,168 meals were distributed. The number of clients supported in each referral has remained the same as last year at 2.1. This should not be confused with the previous statistics of the number of times a unique household has visited the Food Bank in the last year.

The Trussell Trust has amended the way it records the composition of households so comparisons with previous years is difficult. However, the table below does show that the biggest category of user of the Foodbank is a single adult with over 52% of vouchers redeemed being in this category.

Newark Foodbank

Household Structure	No. of vouchers fulfilled %
Single adult household (with or without dependents)	
Single adult with no children	52.35%
Single adult with 1 or 2 children (0 - 16 years old)	13.54%
Single adult with 3 or more children (0 - 16 years old)	4.61%
Sub-total	70.50%
One couple household (with or without dependents)	
One couple household with no children (0 - 16 years old)	5.42%
One couple household with 1 or 2 children (0 - 16 years old)	4.94%
One couple household with 3 or more children (0 - 16 years old)	3.37%
Sub-total	13.73%
Couple and additional adult(s)	
Couple and additional adult(s) with no children (0 - 16 years old)	1.81%
Couple and additional adult(s) with 1 or 2 children (0 - 16 years old)	1.33%
Couple and additional adult(s) with 3 or more children (0 - 16 years old)	0.48%
Sub-total	3.61%
Multi-adult household	
Multi-adult household with no children	6.94%
Multi-adult household with 1 or 2 children (0 - 16 years old)	3.85%
Multi-adult household with 3 or more children (0 - 16 years old)	1.38%
Sub-total	12.16%
Total	100%

The tables below show the change in age demographic over the last 5 years in addition to the change over the last year. While the tables clearly show the increase in use of the Foodbank across all age groups over the last 5 years, the increase in use by clients over 65 years old is particularly noteworthy although the numbers concerned are still relatively low. The apportionment of Foodbank usage between age groups over the last 5 years, however, has remained relatively constant.

Newark Foodbank

Age - number and of parcels for different age categories and % change from previous years

	2018/19	2023/24	% change 5 yrs	2022/23	2023/24	% change 1 yr
Children						
0 - 4 years	215	390	81%	432	390	-10%
5 - 11 years	265	600	126%	644	600	-7%
12 - 16 years	179	382	113%	401	382	-5%
Children with unspecified age	33	61	85%	44	61	39%
Adults						
17 - 24 years	174	366	110%	316	366	16%
25 - 64 years	1114	2286	105%	2550	2286	-10%
Over 65 years	34	146	329%	167	146	-13%
Adults with unspecified age	13	121	831%	16	121	656%

Age - % of parcels for different age categories

	2018/19	2022/23	2023/24
Children			
0 - 4 years	11%	10%	9%
5 - 11 years	13%	14%	14%
12 - 16 years	9%	9%	9%
Adults			
17 - 24 years	9%	7%	9%
25 - 64 years	56%	57%	55%
Over 65 years	2%	4%	4%

The Trussell Trust have made significant changes to the way the reasons for referral to a foodbank are recorded. These are now much more comprehensive. Referrals can list up to four different reasons why a referral is being made with the reasons being grouped into categories covering: Financial – Earnings Related; Financial – Benefit Related; Financial – Debts, Costs and Expenses; Personal Circumstance; and Health.

The most prominent reason given for needing a referral to the Foodbank was the Rising Cost of Essentials which was cited in 62% of referrals made and redeemed. Under the old system this would have been captured under the low-income category which last year stood at 54%. While inflation has undoubtedly been a big factor it will be interesting to see, if the grading of Rising Cost of Essentials remains at this high level when inflation reduces or whether other factors within the same category i.e., Financial – Debts, Costs and Expenses account for a greater proportion of referrals. After Rising Cost of Essentials the next two most significant reasons for referral were Ongoing Impact of Existing Mental or Physical Health Condition at 25% and Priority Debt at 21%.

While the principal purpose of the Foodbank is to provide emergency food relief, many of the reasons for referral would suggest that the crisis that the client is in, is likely to be much more than simply a short-term event. Inevitably, issues with health and debt take some considerable time to resolve and this possibly explains why both these factor significantly in the reasons for why some clients have found the need to be referred to the Foodbank more than three times in a six month period. However, other significant factors attributed to the

Newark Foodbank

need to attend the Foodbank more than three times in a six month period were Benefit Delay at 13% and Homelessness at 7%.

Reason for Referral		
	Count	% of vouchers fulfilled
Financial - earnings related		
Change in work hours	85	4%
Unemployment following permanent work	111	5%
Unemployment following temporary work	14	1%
Delay in or awaiting other income	139	7%
Financial - benefits related		
Benefit delay	286	14%
Benefit deduction due to overpayment or benefit advance	45	2%
Benefit reduction due to change in eligibility	62	3%
Benefit reduction due to sanction	50	2%
Awaiting first benefit payment for less than a month	52	3%
Awaiting first benefit payment for more than a month	34	2%
Financial - debts, costs and expenses		
Priority debt	438	21%
Non-priority debt	182	9%
Cost of dependents has increased	144	7%
Rising cost of essentials	1278	62%
Other unexpected expense	285	14%
Personal circumstances		
Insecurely housed	226	11%
No access to financial support due to immigration status	8	0%
Loss of support from friends or family	80	4%
Change in relationship status	45	2%
Domestic abuse	34	2%
Change in dependents	27	1%
Health		
New physical or mental health condition or issue	81	4%
Ongoing impact of existing mental or physical health condition	506	25%
Change in existing mental or physical health condition	34	2%
Other		
None applicable	19	1%
No answer		
Data not captured	55	3%

Newark Foodbank

Reason for needing more than 3 vouchers in the last 6 months

	Count	%
Awaiting first benefit payment	8	1%
Benefit delay or sanction	69	13%
Debt	88	16%
Domestic abuse	4	1%
Drug or alcohol dependency	16	3%
Homelessness	38	7%
Long term health condition	32	6%
Long term unemployment	8	1%
No access to financial support due to immigration status	0	0%
Other	57	10%
Other - low income	229	42%

The Foodbank recognises that its primary function is to provide emergency food relief to clients and must not be seen by both the public, who generously donate to it, as well as by clients, as a subsidised grocery service. As a Trussell Trust foodbank we follow their general guidance that we should seek reassurance from any client, who arrives at the Foodbank more than 3 times in a six-month period, that they are actively seeking to address their problems from appropriate support agencies. We do recognise that on occasions it may take a considerable amount of time to overcome the particular crisis that a client is experiencing and therefore provided we are confident that they have an action plan in place, we will support those who need assistance over a longer period.

The following table expands on the three times in a six month period and shows the number of times unique households have visited the Foodbank over the last year. It is encouraging to see that the majority of households only visited the Food Bank once in the year, while only 17% needed to visit the Food Bank more than three times.

Nos of Vouchers Used in Financial Year	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
1 Time	54%	55%	55%	53%	55%	50%
1 or 2 Times	74%	73%	72%	70%	73%	75%
1, 2 or 3 Times	83%	85%	81%	79%	85%	87%
More than 3 Times	17%	15%	19%	21%	15%	13%

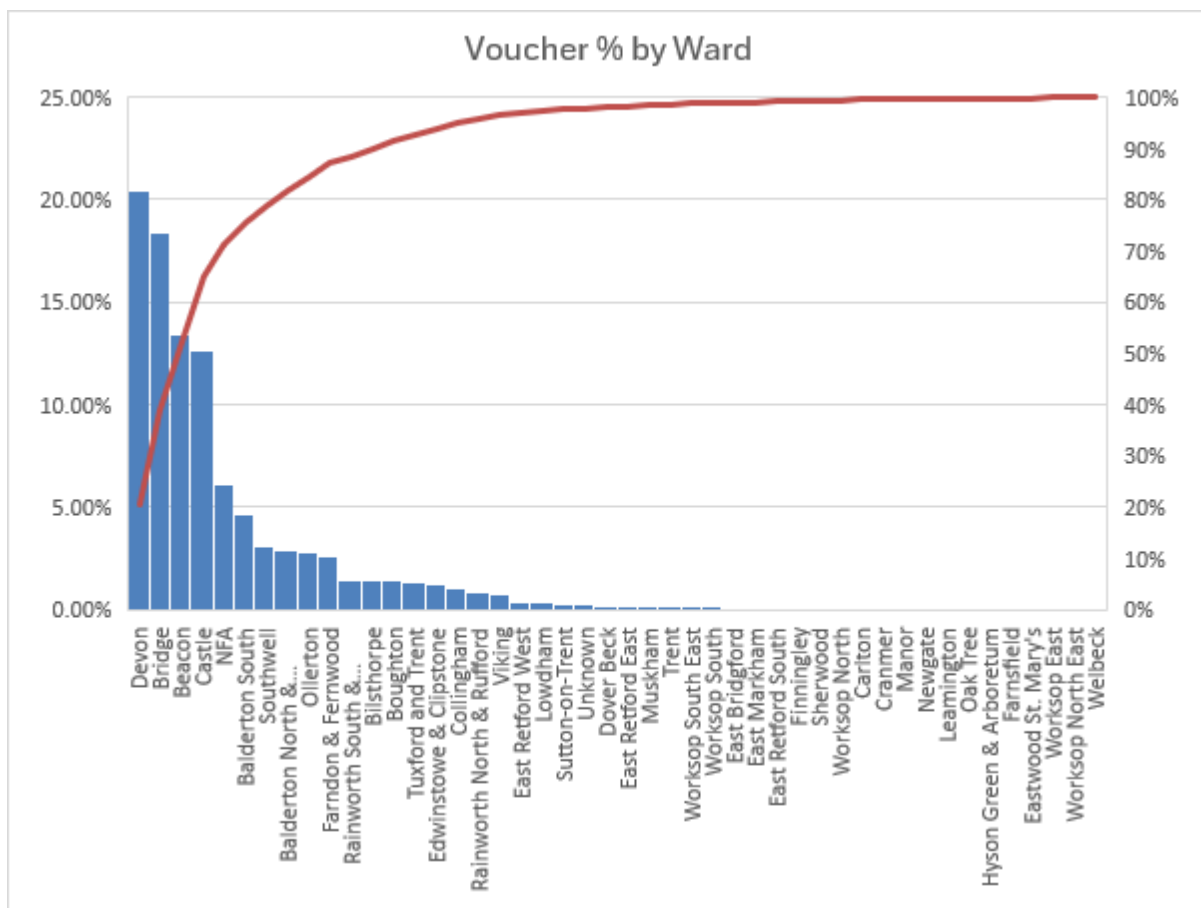
At the very beginning of the pandemic, all Front of House Operations were suspended and all referrals were satisfied through a delivery system. We were very fortunate to receive funding from Nottinghamshire District Council to help purchase a van to assist with this operation in addition to facilitate collections and distributions. As restrictions have been relaxed, we have re-established Front of House operations for the majority of our clients. Although we continue to move away from a delivery system to primarily a collection operation we do still carry out deliveries to the “out-of-town” villages. We have a dedicated set of volunteers who conduct these deliveries once a week although we also cater for emergencies when necessary. We also conduct “in-town” deliveries if the circumstances are appropriate. While we witnessed a significant reduction in the number of deliveries that we needed to

Newark Foodbank

make following the pandemic, it is likely that we have now reached a steady state in the level of deliveries needed. This year 16% of referrals redeemed resulted in a delivery. This is only fractionally lower than last year (17%).

The Food Bank's operating area is extensive covering all of Newark and the surrounding villages and extending SW to Bingham, NE to Swinderby and North to Southwell, Clipstone, Ollerton, Edwinstowe and Tuxford. Some of these areas are also covered by other foodbanks supporting Mansfield and Ollerton and therefore clients may be redirected to other foodbanks nearer to them to satisfy their requirements. Since the pandemic, we have extended our operating area considerably as other foodbanks have not offered a delivery service. Over the last year referrals have been redeemed from a total of 46 wards within Nottinghamshire. This would not have been possible without creating a dedicated volunteer group and the purchase of a van. Just under 64% of the foodbank clients this year reside within the 4 wards of Devon, Bridge, Beacon and Castle. This is very similar to last year.

The chart below provides a breakdown of client usage by wards.



Agencies

The number of agencies that are registered to issue Foodbank vouchers stands at 94. Of the registered agencies, 64 have issued at least one voucher in the last year. Obviously, personnel changes at these organisations require us to constantly engage with them to ensure that they are comfortable with the procedures in place to manage the issuing of

Newark Foodbank

vouchers. Inevitably some agencies issue more referrals than others due to the nature of their work, but we are keen to support any agency regardless of the size of their client base if they feel that the Foodbank has a place to play within their support structure. Any agency which is presently not on our registered list but would like to be is asked to contact Andrew Ayre through the Foodbank e-mail address (agency@newark.foodbank.org.uk) to discuss their requirements.

We would like to thank most sincerely all the agencies that issue Foodbank referrals and encourage any that have any issues to contact us to discuss their concerns. Without their assessment of a client's needs or otherwise the effectiveness of the Foodbank would be significantly decreased.

Agency Breakdown	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
Charity Sector	26	26	25	23	20
Churches	9	8	9	9	9
Community Groups	4	3	4	4	2
Statutory Agencies	50	49	48	48	49
Voluntary Agencies	5	5	4	4	4
Total	94	91	90	88	84

Operating Days

Newark Foodbank operates on Tuesday between 1500 and 1700 hrs and again on Friday between 1300 and 1500 hrs. We continue to support clients at Tuxford and the neighbouring villages through the warehouse at Newark and make deliveries accordingly. Warehouse operations now operate throughout the week with both donations, shelving and bagging operations taking place on multiple days with dedicated teams.

Market Operations

Market operations run on top of the Foodbank operations utilising as much as possible the same infrastructure including warehousing and Front of House locations. In doing so we reduce the cost of running Market Operations. We have a team of volunteers who manage Market Front of House Operations and a purchasing and logistic team that help keep Cartergate, the location for both The Market and Foodbank stocked. The Market operates on Monday and Thursday afternoons.

Market operations started in March 2022 and up to 31 March 2023 we have had a total of 200 households sign up as members. The current membership stands at 117 households. Of the 83 households that are no longer members, 62 held their membership for 6 months, 8 had a membership length of 12 months and 13 had a membership lasting 18 months. 18 months is the longest period that currently we can support clients for and in conjunction with our Financial Inclusion Initiative with CA we aim to make sure that every client is accessing all the financial support available to them.

The number of household visits made to The Market in 2023/24 was 1190. This was a 71% increase in the number of visits made the previous year (693). These visits supported a total of 1810 adults and 637 children. This represents an increase of 47% in Market usage over 2022/23. The existing household membership is made up of 49% singles, 20% couples and 31% families.

Newark Foodbank

Membership of The Market is at the discretion of the Food Bank manager and Market Team but is limited to those who have had a need to call upon the services of the Food Bank in the past. Once a household becomes a registered member of The Market, they are not expected to seek a referral to use the Food Bank except in exceptional circumstances. Members pay a small fee every visit to offset some of our costs. Over the last year these visit fees have raised £5,708. This money is used to purchase additional stock for use by Market clients. Over the year, the amount of stock we have had to purchase to support the Market in addition to the Foodbank has increased steadily. As of April 2024, the Trustees had authorised stock purchases to the sum of £2500 per month. This is constantly under review.

Financial Inclusion Initiative, Cadent Winter Support Fund & Tesco SIM Card Project. We are into the second year of our Financial Inclusion Initiative with Citizens Advice (CA). This has just been extended to a four-year initiative, mainly funded by the Trussell Trust which aims to maximise the income of some of our clients and thereby reduce the future use of the Foodbank. An advisor from Sherwood & Newark Citizens Advice attends sessions of the Foodbank and The Market and clients can make an appointment with the advisor there and then if they need help. Over the last year, 266 clients have been helped with a total financial benefit of £172,792. Additionally, in conjunction with the Trussell Trust we signed up to be a partner with the Cadent Foundation in their Winter Support Fund. The fund provided £570,000 of support to Trussell Trust Foodbanks through the provision of food and energy vouchers. Newark Foodbank supported 88 households with foodbank and energy vouchers totalling £7,050 or approximately £80 per household.

Over the year we have also provided clients with over 100 smart phone SIM cards. Each card which is valid for 6 months provides unlimited text and phone calls along with a 20Gb data allowance per month.

PR and Fundraising

Our PR and Fundraising team have been very active over the year and maintain a good relationship and presence with those organisations who kindly allow us to set up collection points in their establishments. The PR team has also been active in encouraging a number of other organisations in town to act as collection points as well as maintaining our presence on the internet and other social media outlets such as Facebook.

A number of individuals and companies have created their own fundraising efforts over the year and these have been particularly successful. We would like to thank all those who have both created these fundraising efforts and those who have supported them. Many of these efforts have made use of our JustGiving Fundraising page which has also been a great success.

We must however also thank the people of Newark and surrounding area whose generosity has been truly outstanding. Whether this has been through donating food at our collection points, resulting in the collection of 50 tonnes of food, or through personal cash donations, all these donations help make the Foodbank sustainable.

Quality Audit Inspection – Trussell Trust

The Trussell Trust conducted its last formal annual quality audit inspection of Newark Foodbank in Feb 2024. We have worked closely with the Trussell Trust to ensure that we

Newark Foodbank

remain compliant with any new procedures and methods which they have rolled out over the year including changes to the way client referrals are processed.

Treasurer's Report

The treasurer's report for 2023-24 is attached. As of 31 Mar 2024 the Foodbank has funds of £150,133. We have a three-year lease on the property at Cartergate for £12,000 per year. This lease will expire in November 2024. The Trustees will need to make a decision shortly on whether or not to negotiate an extension to the lease or seek new premises. We also continue to operate out of two warehouses at Cressey Farm for which we pay a total of £3,052 per year. In order to be able to claim back some of our costs we are also registered for VAT. As a registered Charity we claim back Gift Aid on any declared donations we receive. Our income and expenditure are broadly in balance leading to small surplus this year of just over £2,000. It is noticeable that compared to last year overall donations are down but cash donations remain strong at nearly £29,000 compared to £31,000 last year. The most noticeable difference in expenditure over the last year has been the substantial increase in expenditure on stock purchases. This year's stock purchases amounted to £28,447 compared to only £8,262 last year. This level of stock purchases is expected to continue over the next year. Over the next year, it is hoped that the funds we have available plus any future income generated can be used to take forward some of the strategic goals identified below.

Cost of Operation

The total cost of Foodbank & Market Operations in 2023-2024 was £72,897. During the year we issued 39,168 meals through the Foodbank. This means that each meal provided by Newark Foodbank costs £ 1.85. This is 115% increase on the year before and reflects a large increase in operating costs including £28,447 on stock purchases. In reality the vast majority of these stock purchases were in support of the Market. If stock purchases are excluded then the cost of providing each meal is £1.13, a 31% increase in cost from the previous year. Assessing the contents of each of the food parcels provided to clients we estimate the value of each parcel, which provides three days of emergency food relief to be:

Value of Food Parcels			Value	Parcels Issued	Total Value
Single			£ 30.55	1126	£ 34,399.30
Couple of Single & 1 Child			£ 35.55	413	£ 14,682.15
Family of 2 Children			£ 58.83	446	£ 26,238.18
Large Family of 3 Children			£ 75.95	198	£ 15,038.10
Totals				2183	£ 90,357.73
Note: Totals include extra parcels for larger than 6 in a family					

We also provide clients with a range of "extra" products which do not form part of the standard food parcel and include for instance toiletries, sweets, sanitary products and pet food. For insurance cover purposes we also need to make an assessment of the value of stock held in the warehouse unit. As of 31 March 2024 the average value of each kilogram of stock

Newark Foodbank

held in the warehouse was approximately £3.16. This suggests that with a stock level at the end of March 2024 of 4.24 tonnes, the value of stock at that time was £13,398 (£15,939).

Strategic Goals

We have updated our Strategic Goals for the year:

Ongoing

- Sustaining the Volunteer Base and enhancing engagement of volunteers with Assemble.
- Raising Agency Awareness
- Identifying ways of working together with other agencies and activities such as with the Severe Weather Emergency Provision Shelter/Well.
- Sustaining Operations at FOH and Warehouse Locations.
- Engaging actively with the Newark Community Network.

2024-2025

- Continue to Participate in the Financial Inclusion Program with the Trussell Trust
- Provide Face to Face Citizen Advice Support during all Foodbank and Market Sessions
- Maintain Market sessions at twice a week.
- Enhance range of products provided through The Market including fresh food options.
- Re-establish in some guise a Tea/Coffee and Biscuits facility
- Evaluate opportunity of engaging in creation of a Community Hub
- Investigate possibility of acting as a distribution point for Fuel Vouchers in conjunction with N&S DC
- Decide on extension of existing FOH lease or look for new premises.

Signed on behalf of the charity's trustees:

Signed 
Stephen Charnock, Trustee

Date 11.12.2024

**Independent examiner's report to the trustees of
Newark Foodbank
for the year ended 31 March 2024**

I report to the trustees on my examination of the accounts of Newark Foodbank for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

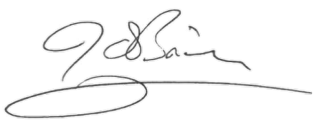
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 11.12.2024
John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

Newark Foodbank

Receipts & Payments Accounts for the year ending 31st March 2024

2023				2024
Total Funds		Unrestricted Funds	Restricted Funds	Total Funds
£	Note	£	£	£
Receipts				
86899 Donations	2	50223	17971	68194
6161 Gift Aid/VAT		5846	0	5846
197 Bank Interest		874	0	874
93257		56943	17971	74914
Payments				
8881 Rent		15100	0	15100
93 Equipment		263	0	263
159 Crisis support		20	0	20
1011 Printing, Stationery & Promotion		1117	0	1117
0 Trussell Trust		0	0	0
830 Van, Petrol & Repairs		1805	0	1805
1592 Insurance & Legal		1535	0	1535
642 Events		286	0	286
216 Just Giving		216	0	216
1480 Warehouse costs (ex rent)		240	0	240
8950 Other		2755	17706	20461
68 Cartergate		288	0	288
2244 Utilities		2031	0	2031
347 Volunteer Expenses		191	0	191
8262 Stock Purchases		28447	0	28447
0 Cash		17	0	17
882 Professional Fees (Bank, Accountant, Legal etc)		880	0	880
35658		55191	17706	72897
57599 Net Receipts/Payments		1752	266	2017
90517 Cash Funds at the start of this period		148116	0	148116
148116		149868	266	150133

Statement of Assets and Liabilities as at 31st March 2024

2023		2024
£	Cash Assets	£
148116	Bank Accounts	150133

Assets retained for charities own use

Van, £10800, purchased Nov 2020
Racking, £1147, purchased May 20
Handwash Station, £723, purchased July 20
Shelving, £2836, purchased Dec 21
Shelving, £3121, purchased Jan 22
Stack Nest Container, £685, purchased Jan 22

Liabilities

(816) Creditors	3	(900)
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These Financial statements are accepted on behalf of the charity by:

Signed:
Stephen Charnock, Trustee

Date:

Newark Foodbank

Notes to the accounts for the year ended 31 March 2023

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & Donations

Total £		Unrestricted £	Restricted £	Total £
31309	Individuals	28865	0	28865
7702	Just Giving	2438	0	2438
911	Churches	409	0	409
11771	Corporate	7591	0	7591
32147	Other donations	5517	17971	23488
3058	Supermarket	5404	0	5404
<u>86899</u>		<u>50223</u>	<u>17971</u>	<u>68194</u>

3. Creditors

	£
Independent Examination Fee	900
	<u>900</u>

4. Trustees Remuneration

Trustees received no expenses, remuneration or benefits in this period.

5. Related party transactions

There were no related party transactions in this period.

6. Funds analysis

	Opening Balance	Receipts	Payments	Closing Balance
Restricted Funds				
Advice & Casework service	0	17971	(17706)	266
Unrestricted Funds				
General Fund	148116	56943	(55191)	149868
Total	<u>148116</u>	<u>74914</u>	<u>(72897)</u>	<u>150133</u>

Explanation of restricted funds:

Advice & Casework service - To support those accessing Newark Foodbank to tackle and resolve the issues that have led to their financial crisis.

The transfer from the Crisis support restricted fund to the unrestricted fund, represents the lifting of any restrictions on the remaining funds.

Newark Foodbank

7. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

Accounts

Newark Foodbank
(Charity number 1160698)
Financial statements
for the year ended 31 March 2023

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17	Independent examiner's report
18	Receipts & payments account
18	Statement of assets & liabilities
19 - 20	Notes to the accounts

**Newark Foodbank
Trustees' annual report
for the year ended 31 March 2023**

Full name Newark Foodbank

Organisation type Charitable incorporated organisation

Registered charity number 1160698

Company registration number CE002765

Principal address

Newark Community Support
21 Cartergate
Newark, NG24 1UA

Trustees

Stephen Charnock, Chair	Cheska Asman, Volunteer Management
Lesley Marshall, Manager	Malcolm Jowett, Web & IT Manager
Andrew Ayre, Agency Coordinator	Chris Charnley, Business Development
Dee Fretwell, Treasurer	
Sue Stott, Volunteer Management	
James Kirkland, Projects Manager, resigned 14/10/2022	

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its constitution adopted 27 February 2015.

A selection process is adopted for the recruitment and appointment of new trustees and appointment at AGM.

Objectives and activities

To relieve persons in Newark and the surrounding area that are in financial hardship in such ways as the trustees from time to time think fit, in particular, but not exclusively by:

- a) Providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities other organisations working to prevent or relieve poverty.
- b) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

Summary of the main activities undertaken for the public benefit

Provision of a Foodbank and Social Supermarket.

Newark Foodbank

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main achievements during the period

Key Points

The following summarise the key points raised in the report. Figures in brackets relate to 2022-2023.

Foodbank Operations

- Donations received: 49.0 (34.0) tonnes
- Food distributed: 55.97 (36.0) tonnes
- In addition to food distributed through Newark & Tuxford Foodbank, over 3.1 (6.2) tonnes were distributed through a network of agencies supporting relief of food poverty.
- Number of referrals fulfilled at Foodbank: 2190 (1486)
- Clients supported: 4569 (2959) – Adults 3048 (1969) and Children 1521 (990)
- Largest group of clients: Singles 51% (55%)
- Meals provided: 41,121 (26,631)
- Deliveries to Clients: 17% (35%). Front of House Operations: 83% (65%).
- 30% (32%) of clients visit the Foodbank only once in a 6-month period
- 32% (28%) of clients visit the Foodbank over 3 times in a 6-month period
- Primary reason for referral to Foodbank: Low Income 54% (48%)
- Agencies registered with Foodbank: 91 (90)
- Total cost of Operations: £35,658
- Cost of each meal provided: £0.86p including stock purchases or £0.67 if stock purchases are excluded
- Value of Food Distributed: £65,331
- Monetary Value of Food Parcels:
Single Person: £21.66 Family of 5: £56.39
- Number of Volunteer Hours expended: 6500 hrs

Social Supermarket

This was the first year of operation of our Social Supermarket (The Market).

- Membership During First Year: 121 consisting of 52 single members, 27 couples and 42 families
- Support provided to 1154 Adults & 583 Children: Total 1737
- Total Number of Visits by Members: 713

Newark Foodbank

Summary

Newark and Tuxford Foodbank functions as a franchised operation under the Trussell Trust and aims to provide emergency food relief to those in need. We are not governed by the Trussell Trust but act as an independent organisation that agrees to follow an approved operating model. The Foodbank was set up under the auspices of Churches Together in Newark and the surrounding area and is part of a national foodbank network seeded by the Trussell Trust. Newark and Tuxford Foodbank is registered (under the name of Newark Foodbank) with the Charity Commission and operates as a separate charitable entity. This report covers the period up to 31 March 2023.

The National Situation

The following information summarises data taken from the Trussell Trust website and paints a picture of the state of food poverty at a national level. As the reader will appreciate in this report, the overall scale of food poverty may not be exactly replicated locally but the trends highlighted by the Trussell Trust are apparent in the locality.

The Trussell Trust runs a network of over 428 foodbanks operating 1,300 food bank centres. In the year 2022-2023 it provided 2.9 million three-day emergency food supplies to people in crisis of which over a million were to children. This represents a 37% increase from 2021-22.

The Local Situation

As we began to see a reduction in the impact of the Covid-19 pandemic we entered what appears to be a much more difficult period arising from the consequences of the cost of living crisis. Initially we felt the impact of a dramatic increase in energy costs but by April 2023 we were beginning to realise that inflation was also beginning to take its toll on people's disposable income. Since then of course we have seen the significant impact of increasing mortgage costs. Although most of our Covid-19 pandemic precautions have been relaxed, the Trustees are aware that we need to be cognisant of the fact that the virus is still very much in evidence and that we should be vigilant and ready to reintroduce processes and procedures as required.

This report provides an overview of the performance of the Foodbank and also for the first time our newly established Social Supermarket – The Market. The Market was one of the initiatives we took forward from the lessons we learnt during the pandemic and was one of our strategic goals for the year. Unlike the Foodbank which is focused on providing support to those in emergency food crisis, the Market assists in providing support to those with longer term issues. As such it provides those who we invite to become members access to a range of food and household produce once a fortnight at a significantly subsidised cost. Membership initially lasts 6 months but can be extended if it is deemed necessary or appropriate.

We also commenced our Financial Inclusion Initiative with Citizens Advice. This is a three - year initiative, mainly funded by the Trussell Trust which aims to maximise the income of some of our clients and thereby reduce the future use of the Foodbank. An advisor from Sherwood & Newark Citizens Advice attends sessions of the Foodbank and the Social Supermarket and clients can make an appointment with the advisor there and then if they need help. Over the last nine months, 184 clients have been helped with a total financial

Newark Foodbank

benefit of £138000. The introduction of this very productive project was another one of our strategic goals for the year.

The Foodbank commenced operations in late 2012. In this its tenth year of full operations the Foodbank has collected donations of 49 tonnes of food. This is up 44% on the amount of donations we received in 2021/22. However, at the same time we also distributed 56 tonnes, itself a 55% increase over the previous year. As a result, over the last year we have provided 3 days of emergency food relief to 4569 clients (3048 adults and 1521 children). This represents a 54% increase over last year (2959). This shows the impact of the cost of living crisis and has put considerable pressure on our resources resulting in the Foodbank for the first time having to purchase stock. We continue to support as best we can a number of other welfare operations in the area but with the support needed to maintain operations of the Foodbank and The Market we have only distributed 3.1 tonnes to these initiatives.

A trend we highlighted last year continues to be very apparent. In 2020/2021 over 50% of our clients visited the Foodbank only once in a 6-month period. Last year that figure had dropped to 32% with more clients having to make two or more visits. This year that figure is down to 30%. We are now seeing over 32% of our clients visiting the Foodbank more than 3 times in a 6-month period. This is over double the figure of 14% we saw in 2020/2021.

By far the largest reason for a referral to the Foodbank is low income. This accounts for 54% of referrals – an increase of 6% over the last year. The second most common reason is issues with benefits which accounts for 16%. Debt accounts for 8% of referrals although in reality this is likely to be a much larger figure as it is probable that this issue is being captured under the Low Income category. In the next year, the Trussell Trust intends to completely revamp how such data is categorised.

We presently have 91 agencies registered with the Foodbank with 52 of these issuing at least one Foodbank voucher over the last year.

We are always looking at ways of expanding the services we provide to clients by operating alongside other referral and support agencies and continue to seek support from a number of business partners. The pandemic forced the Foodbank to suspend the old red voucher referral system. In its place we reverted to e-referrals giving agencies direct access to the client referral database, or more commonly emails and telephone support. In order to be compliant with GDPR we were keen to migrate referral agencies to more secure referral options. To that end we introduced a new web-referral system that not only provides referral agencies with an easy-to-use web-based solution but also facilitates front of house staff with providing better signposting support. Although the roll out of this system has been a great success with an ever increasing number of agencies using it to make referrals securely we are keen to move the majority of our referral agencies onto the Trussell Trust's own e-referral system as this would significantly reduce the admin burden we are experiencing using our own web-referral system.

Over the next year, we need to ensure that we have a sustainable base from which to conduct both warehousing and front of house operations. We have already re-located front of house operations to enable us to enhance the services we provide including the creation of a social supermarket which occupies the same building as the Foodbank but operates on different days. This joint venture operates under the name of "Newark Community Support".

Newark Foodbank

The steering group wishes to thank all the volunteers, donors and all supporting organisations and businesses for their support over the last year. Without their support we would not be able to continue to carry out this work.

Charity Status

Newark Foodbank originally operated as an organisation under the umbrella of Barnbygate Methodist Church. After considerable discussion it was decided that the Foodbank should register as an independent charity. An application was submitted to the Charity Commission to register Newark Foodbank as a Charitable Incorporated Organisation (CIO) operating under the Association Model. This application was approved and Newark Foodbank became a charity on 27 February 2015 (Charity Nos 1160698). The Charity has a steering group consisting of the trustees and a wider voting membership consisting of all volunteers who are formally registered with the Foodbank. Any volunteer who does not want to be a member can simply inform the Steering Group accordingly. By registering as a CIO, the Foodbank is able to conduct a number of operations which it was previously restricted from doing. These include employing personnel and entering into contracts or lease arrangements for vehicles or property.

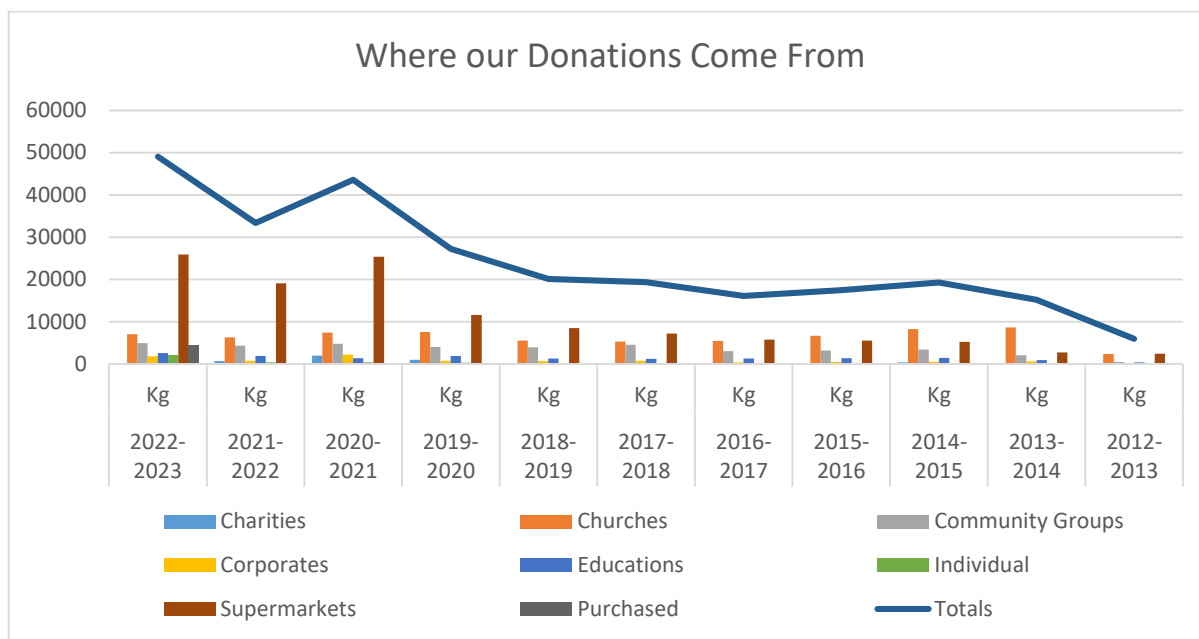
In accordance with the constitution of the Charity two trustees offer their position for election/re-election at each Annual General Meeting. The trustees are presently: Sue Stott, Lesley Marshall (Foodbank Manager), Dee Fretwell, Andrew Ayre, Cheska Asman, Malcolm Jowett, Chris Charnley and Stephen Charnock. The AGM took place on 14 October 2022 at Holy Trinity Community Partnership Centre.

Foodbank Donations

Our weekly collections from collection points at supermarkets, churches and other organisations in Newark, Tuxford & Southwell accounted for 80% of our total donations. A number of organisations and individuals held their own foodbank collection initiatives which account for another 11%. The remaining 9% comes from purchases that we have to make to sustain our stocks. This is first year that we have had to resort to purchasing stock despite retaining a high level of donations. The total quantity of donations and purchases amounted to an amazing 49 tonnes. Excluding purchases this still represent an increase of 31% from last year. We are investigating a number of options to try and increase our donations especially with the significant increase in demand we have experienced since Apr 2023. To that end we now try to hold a Food Drive at one of the big supermarkets each quarter. At the end of March 2022 the warehouse held approximately 7.5 tonnes of stock however, this is heavily biased towards pasta, baked beans and tomatoes which represent close to 50% of warehouse stock.

All donations are taken to our warehouse for stocktaking and for preparation for onward distribution. The food needed by the Foodbank is varied but has to be non-perishable to enable us to store the food appropriately prior to distribution. We try and highlight through our website (<https://newark.foodbank.org.uk>) what products are in short supply and it is important that our supporting organisations use this list to target the food required otherwise there is a danger that excess stock of certain food types may go to waste.

Newark Foodbank



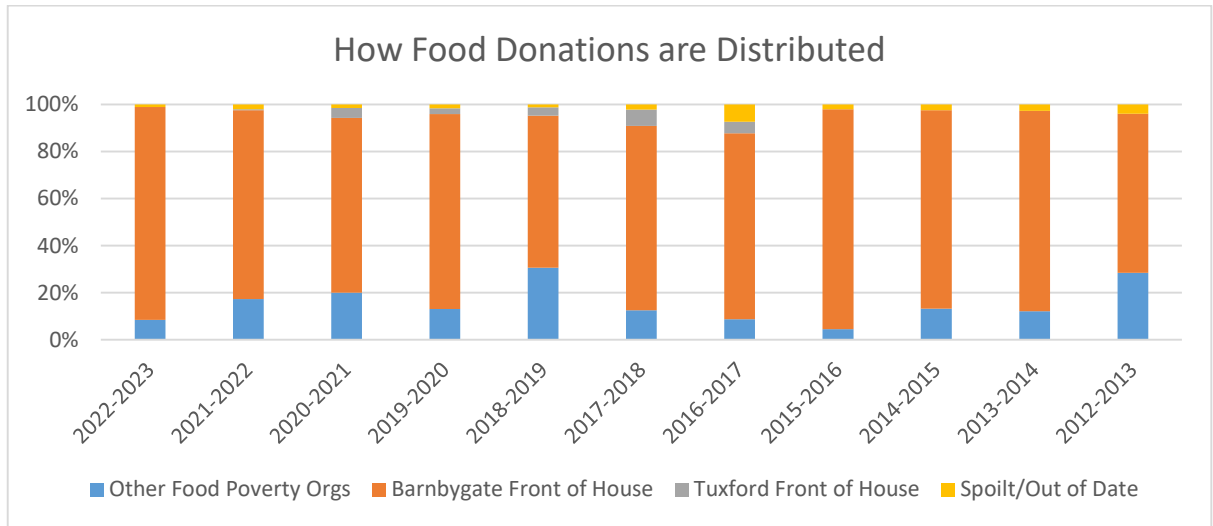
Foodbank Donation Distribution

Since opening in 2012, the Foodbank has received and distributed donations of just under 281 and 276 tonnes respectively.

Over 60% of our donations are distributed through our Foodbank Front of House operations at Cartergate. Another 34% is used in support of The Market. However, we also distribute supplies, in accordance with the Charity's articles, to other support agencies including the Women's Refuge, Help the Aged as well as to Social, Housing and Hospital agencies and other Foodbanks in need within the East Midlands area. We have continued to support these organisations although the amount we re-distributed has decreased to 6%.

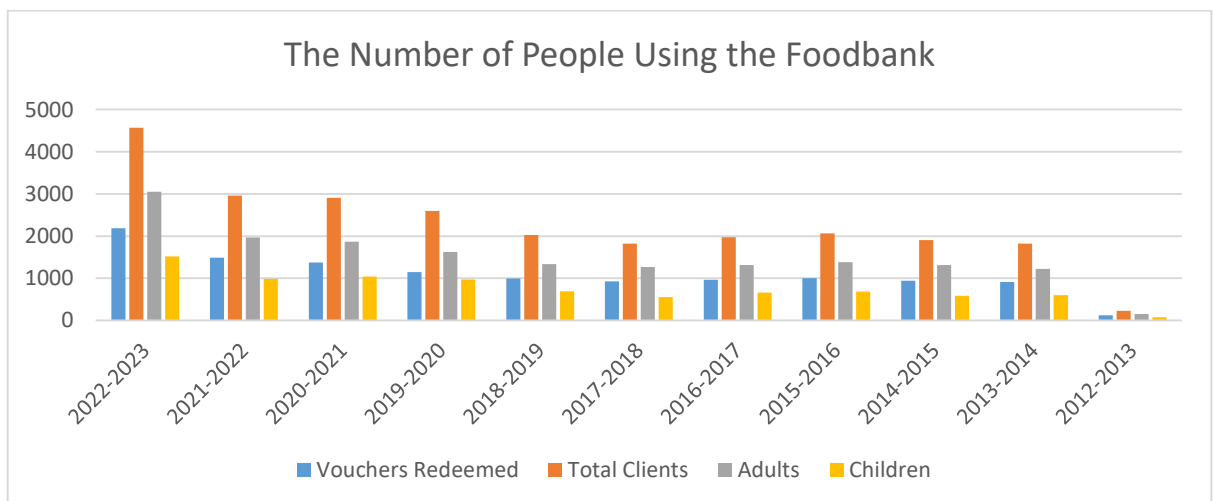
Breakdown of Stock Issued	2022-2023	2021-2022	2020-2021	2019-2020
%	%	%	%	%
Other Food	6%	17%	20%	13%
Poverty Orgs				
Barnbygate	60%	80%	74%	83%
Front of House				
Tuxford Front of House	0%	0%	4%	2%
Social	34%	0%	0%	0%
Supermarket				
Spoilt/Out of Date	1%	2%	1%	2%
Total	100%	100%	100%	100%

Newark Foodbank



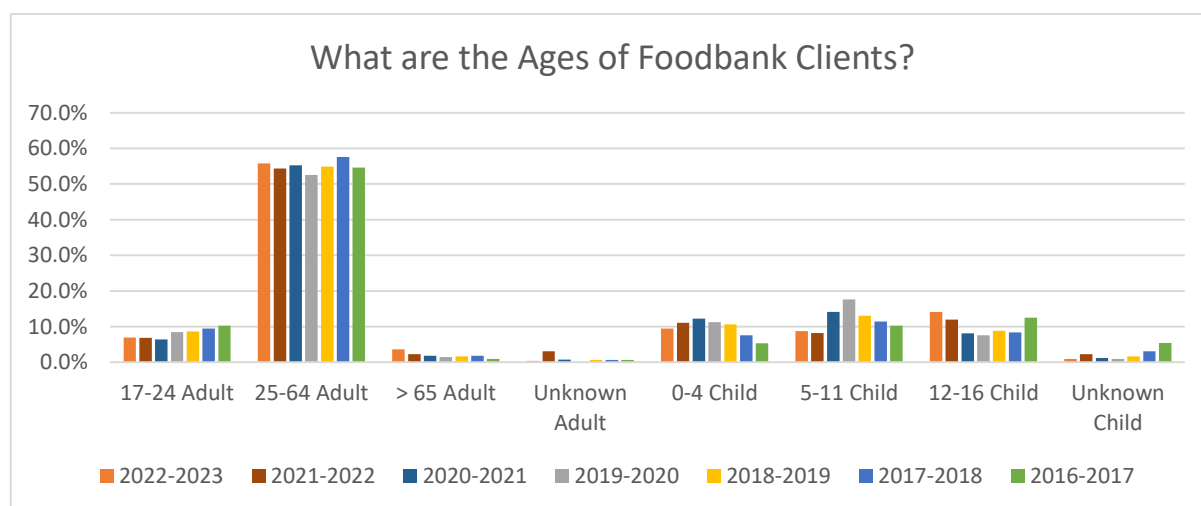
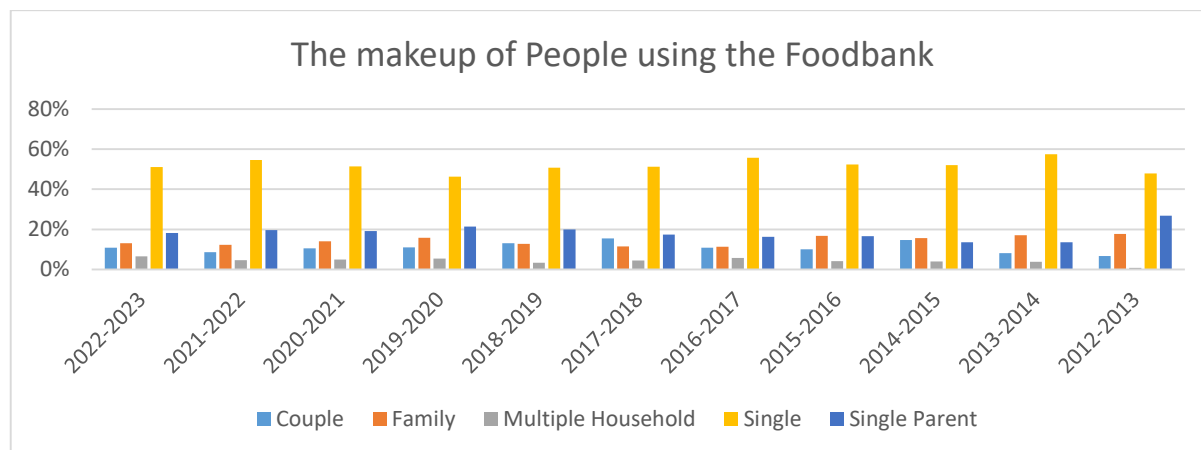
Voucher/Referral Distribution

Prior to the pandemic, clients needed to be in possession of a voucher issued by one of our referral agencies in order to receive support from the Foodbank. At the beginning of the pandemic, when accessing referral agencies was almost impossible face to face, we suspended the existing red voucher system and reverted to primarily telephone or email support. Some agencies also signed up to the Trussell Trust e-voucher system. We have now withdrawn the red voucher system altogether but have put in place alternative more secure referral methods. In essence, there will be no more paper vouchers, with clients instead being referred electronically. A total of 2190 referrals were fulfilled in 2022/23 issued from a total of 52 different agencies. This represents an increase of 47% over the figure of 1486 vouchers fulfilled in 2021/22.



Newark Foodbank

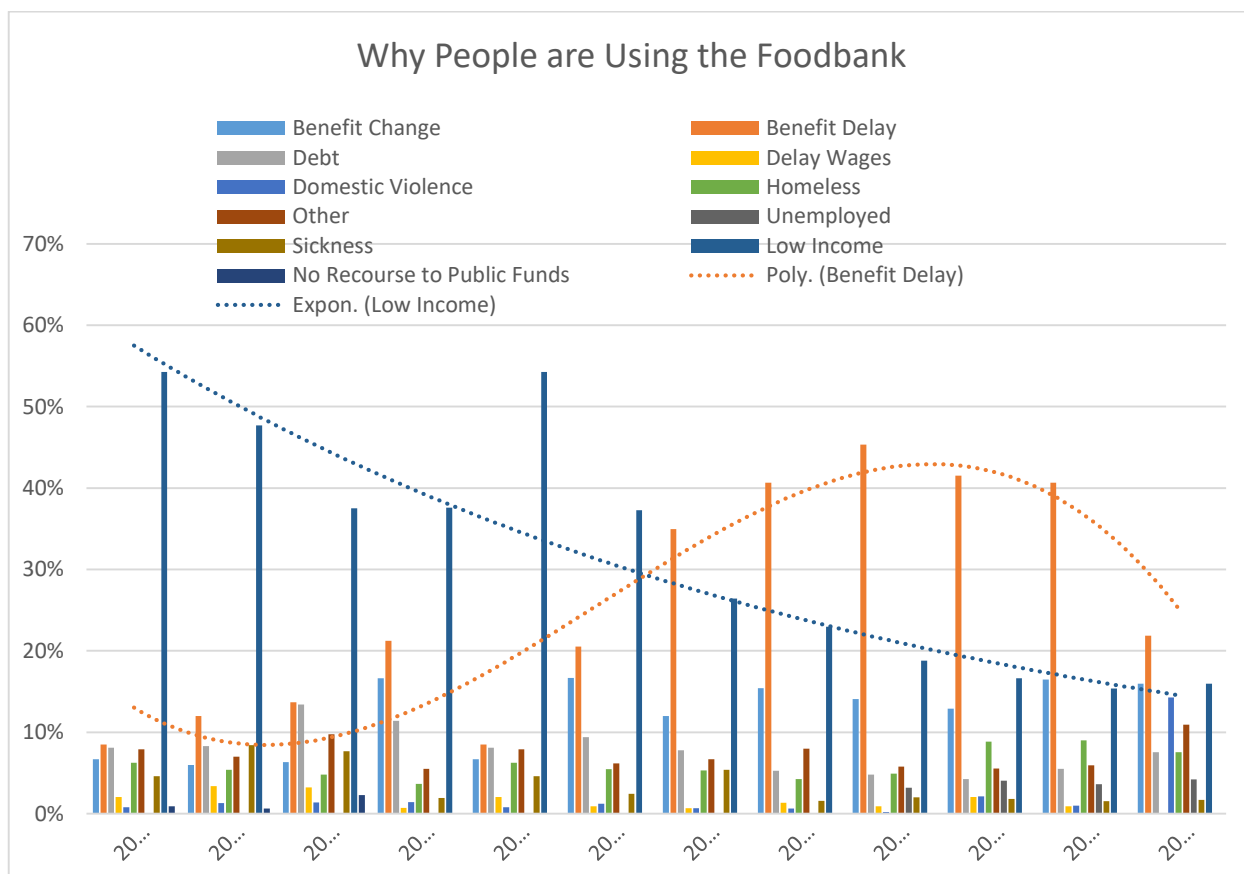
As a result of the redemption of 2190 referrals made last year, 3 day's emergency food relief was provided to 3048 adults and 1521 children (total of 4569) or putting it more basically a total of 41,121 meals were distributed. The number of clients supported in each referral has increased slightly this year to a figure of 2.1. This is reflected in the fact that the number of singles being supported has decreased from 55% to 51% while at the same time the number of couples has increased from 9% to 11%. The number of referrals from clients with no fixed abode remained the same as last year at 6%.



The primary reasons for referral to Newark Foodbank are Benefit Issues 15% (down from 18% in 2021-22) and Low Income 54% – up from 48% in 2021-22. Debt as a reason for referral has remained at 8% from the year before, but is suspected that the true value of debt is being hidden within the low income category which has been increasing steadily over last 3 years. It is likely that the increase in the number of clients needing to visit the foodbank more than 3 times in a 6-month period is being driven by the joint issues of debt and low income.

The figure below gives a breakdown of the reasons for referral to Newark Foodbank. The two principal reasons for referral are Low Income and Benefit Delay.

Newark Foodbank



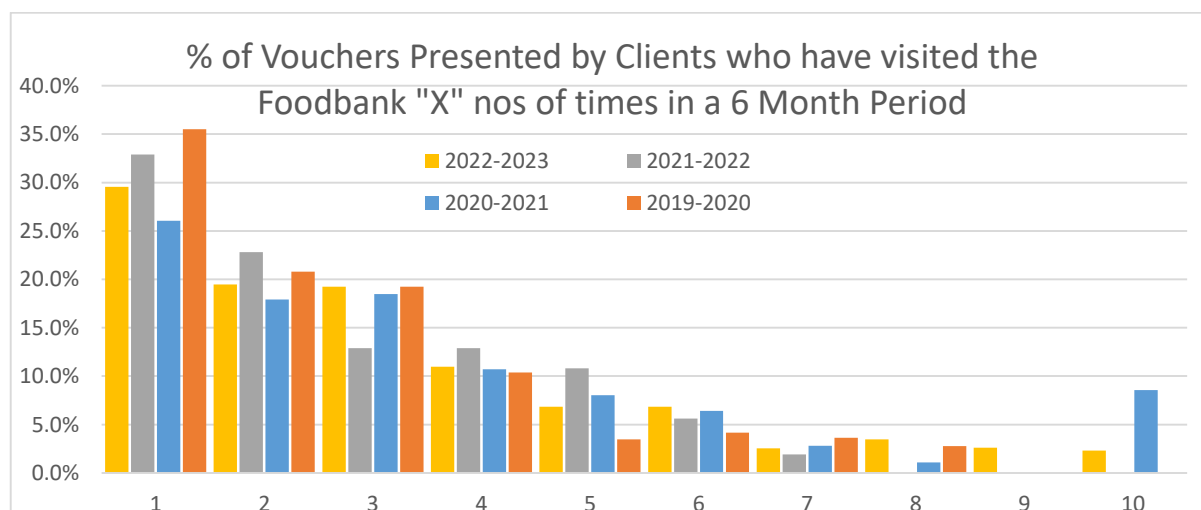
Trend lines have been added for these principal referral reasons which clearly shows the year-on-year increase in low income being a reason for referral. This suggests that despite being in receipt of benefits, these are not at a level that enable clients to satisfy everyday needs.

At the very beginning of the pandemic, all Front of House Operations were suspended. All referrals were satisfied through a delivery system. We were very fortunate to receive funding from Nottinghamshire District Council to help purchase a van to assist with this operation in addition to facilitate collections and distributions. As restrictions have been relaxed, we have re-established Front of House operations for the majority of our clients. Although we continue to move away from a delivery system to primarily a collection operation we do still carry out deliveries to the “out-of-town” villages. We have a dedicated set of volunteers who conduct these deliveries once a week although we also cater for emergencies when necessary. We also will conduct “in-town” deliveries if the circumstances are appropriate. As such we have seen a significant reduction in the number of deliveries we are now making. Whereas in 2021-2022, 32% of referrals fulfilled were deliveries this year the figure is 17% with a corresponding 83% of fulfilled referrals now being collections.

Newark Foodbank

The Foodbank recognises that its primary function is to provide emergency food relief to clients and must not be seen by both the public, who generously donate to it, as well as by clients, as a subsidised grocery service. As a Trussell Trust foodbank we follow their general guidance that we should seek reassurance from any client, who arrives at the Foodbank more than 3 times in a six-month period, that they are actively seeking to address their problems from appropriate support agencies. We do recognise that on occasions it may take a considerable amount of time to overcome the particular crisis that a client is experiencing and therefore provided we are confident that they have an action plan in place, we will support those who need assistance over a longer period.

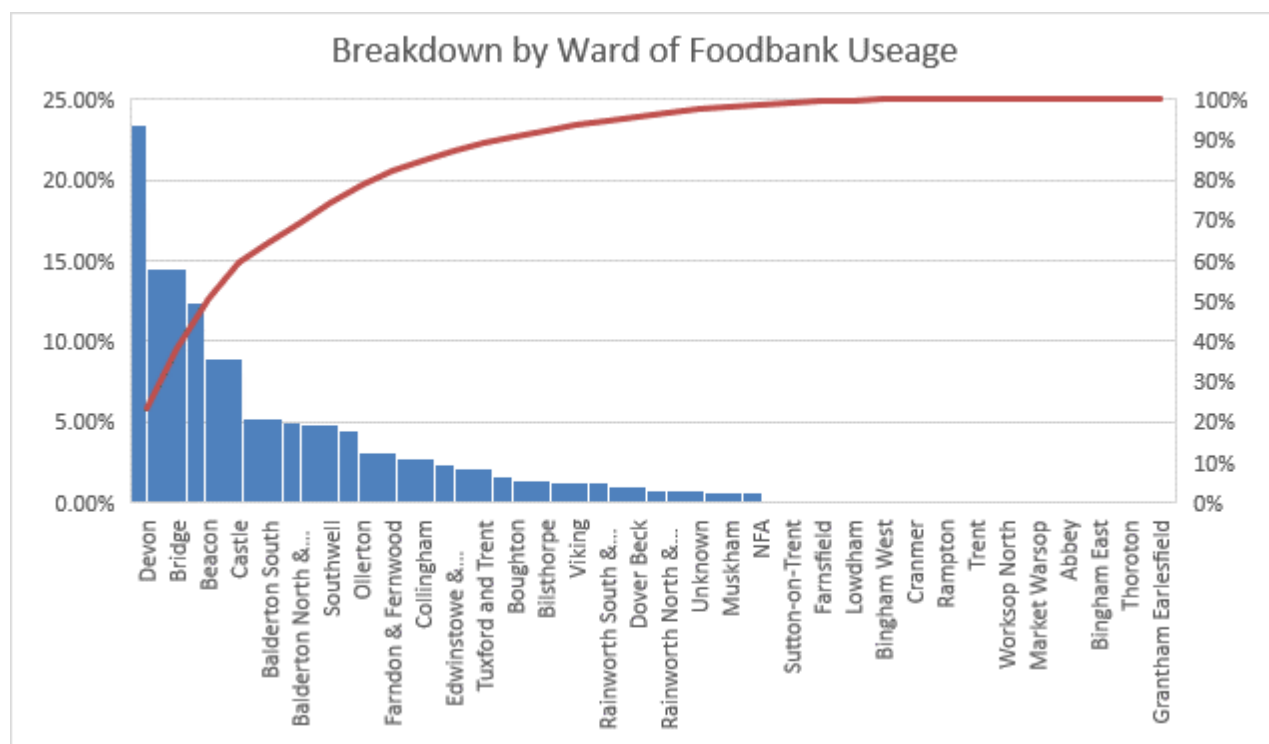
The percentage of vouchers redeemed from clients who have accessed the foodbank more than 3 times in a 6-month period has remained approximately the same over the last year. In 2021/22, 33% of redeemed vouchers were from clients who accessed the foodbank only once in a 6-month period while 31% were visited more than 3 times in a 6-month period. This year we see that 30% of redeemed vouchers were from clients visiting only once while 32% needed to visit the foodbank more than 3 times. This is indicative of the need for longer term support rather than simply emergency food relief in the short term. This is one of the reasons why we believe a social supermarket may help those who have a more extended need for a Foodbank.



The Foodbank's operating area is extensive covering all of Newark and the surrounding villages and extending SW to Bingham, NE to Swinderby and North to Southwell, Clipstone, Ollerton, Edwinstowe and Tuxford. Some of these areas are also covered by other foodbanks supporting Mansfield and Ollerton and therefore clients may be redirected to other foodbanks nearer to them to satisfy their requirements. Since the pandemic, we have extended our operating area considerably as other foodbanks have not offered a delivery service. This would not have been possible without creating a dedicated volunteer group and the purchase of a van. Just under 63% of the foodbank clients this year reside within the 4 wards of Devon, Bridge, Beacon and Castle. This is a small reduction on 63% from last year.

Newark Foodbank

The chart below provides a breakdown of client usage by wards.



Agencies

The number of agencies that are registered to issue Foodbank vouchers stands at 91. Of the registered agencies, 52 have issued at least one voucher in the last year. Obviously, personnel changes at these organisations require us to constantly engage with them to ensure that they are comfortable with the procedures in place to manage the issuing of vouchers. Inevitably some agencies issue more referrals than others due to the nature of their work, but we are keen to support any agency regardless of the size of their client base if they feel that the Foodbank has a place to play within their support structure. Any agency which is presently not on our registered list but would like to be is asked to contact Andrew Ayre through the Foodbank e-mail address (agency@newark.foodbank.org.uk) to discuss their requirements.

With the removal of the previous red voucher referral system, we have put into place a more convenient and secure web-based referral system to reduce the need to make referrals through emails and the telephone. This is necessary to ensure that we can show that we comply with GDPR and to protect the confidentiality of client personal and sensitive data.

We would like to thank most sincerely all the agencies that issue Foodbank referrals and encourage any that have any issues to contact us to discuss their concerns. Without their assessment of a client's needs or otherwise the effectiveness of the Foodbank would be significantly decreased.

Newark Foodbank

Nos of Agencies

Agency Breakdown	2022-2023	2021-2022	2020-2021	2019-2020
Charity Sector	26	25	23	20
Churches	8	9	9	9
Community Groups	3	4	4	2
Statutory Agencies	49	48	48	49
Voluntary Agencies	5	4	4	4
Total	91	90	88	84

Operating Days

Newark Foodbank operates on Tuesday between 1500 and 1700 hrs and again on Friday between 1300 and 1500 hrs. We continue to support clients at Tuxford and the neighbouring villages through the warehouse at Newark and make deliveries accordingly. Warehouse operations now operate throughout the week with both donations, shelving and bagging operations taking place on multiple days with dedicated teams.

Market Operations

Market operations run on top of the Foodbank operations utilising as much as possible the same infrastructure including warehousing and Front of House locations. In doing so we reduce the cost of running Market Operations. We have a team of volunteers who manage Market Front of House Operations and a purchasing and logistic team that help keep Cartergate the location for both The Market and Foodbank stocked. The Market operates on Monday and Thursday afternoons.

Since Market operations started in March 2022, up until 31 March 2023, we had a total of 121 members. Of these, 52 members were single, 27 were couples and 42 were families. Members are permitted to visit the Market once every two weeks. Up to April 2023 the Market has supported 713 visits and helped a total of 1737 members consisting of 1154 adults and 583 children. It should be recognised that without the Market at least some of these members would no doubt have needed to have recourse to the Foodbank. Members of the Market are not usually permitted to use the Foodbank in addition to the Market. Members pay a small fee every visit to offset some of our costs. To April 2023, this has helped raise a total of £3058. Over the year, the amount of stock we have had to purchase to support the Market in addition to the Foodbank has increased steadily. As of April 2023, the Trustees had authorised stock purchases to the sum of £1500 per month. This is constantly under review.

PR and Fundraising

Our PR and Fundraising team have been very active over the year and maintain a good relationship and presence with those organisations who kindly allow us to set up collection points in their establishments. The PR team has also been active in encouraging a number of other organisations in town to act as collection points as well as maintaining our presence on the internet and other social media outlets such as Facebook.

Newark Foodbank

A number of individuals and companies have created their own fundraising efforts over the year and these have been particularly successful. We would like to thank all those who have both created these fundraising efforts and those who have supported them. Many of these efforts have made use of our Just Giving Fundraising page which has also been a great success.

We must however also thank the people of Newark and surrounding area whose generosity has been truly outstanding. Whether this has been through donating food at our collection points, resulting in the collection of 49 tonnes of food, or through personal cash donations, all these donations help make the Foodbank sustainable.

Volunteer Base

The Foodbank currently has 67 registered volunteers. These volunteers operate in one or more capacities ranging from Front of House (Foodbank or Market), Warehouse, Transport, PR and Fundraising, Delivery Driving, Logistics Support and Management. We have adopted Assemble as our Volunteer Management System which helps us with recruitment and keeping volunteers informed about the activities of the Foodbank. Assemble also enables the Foodbank record the hours expended by our volunteers. The Foodbank is registered with the ICO (ICO Certification (ZA073582)). Public Liability Insurance for the Foodbank and its volunteer base is provided by Zurich Insurance.

All areas are adequately supported although inevitably at certain times of the year finding volunteers to fill in the rota for Front of House operations can be difficult. All volunteers have to formally apply and provide references to ensure client safeguarding and confidentiality and to ensure that appropriate training is provided. Applications forms both in paper and digitally are available on the website.

We very much appreciate the time and experience provided by our volunteers. Over 6500 volunteer hours have been expended over the last year in the Warehouse, Front of House, Delivery Driving and PR Operations in addition to Steering Group and Coordinator Meetings. As a totally voluntary organisation inevitably without volunteer support the Foodbank could not operate. We try and take all volunteer views and comments seriously. Volunteer comments and suggestions are discussed at regular coordinators meetings chaired by Lesley Marshall. Any strategic issues are then fed up to the Steering Group for discussion.

At the start of the pandemic, we had to curtail the activities of many volunteers who were deemed to be at higher risk or older than 70 years old. Although some of the restrictions have been lifted, and some FOH operations have resumed, some of our more senior volunteers have decided that they are not in a position to return. We thank them for their service and hope that they will be able to join us later in the year when we celebrate our volunteers service.

Newark Foodbank

Quality Audit Inspection – Trussell Trust

The Trussell Trust conducted its last formal annual quality audit inspection of Newark Foodbank in March 2018 although we have participated in a number of video and telephone inspections since. We have worked closely with the Trussell Trust to ensure that we remain compliant with any new procedures and methods which they have rolled out over the year including changes to the way client referrals are processed.

The charity's policy on reserves

We have set aside funds to cover 12 months' rent on the Cartergate premise as this is our only major financial commitment.

Treasurer's Report

The treasurer's report for 2022-23 is attached. As of 31 Mar 2023 the Foodbank has funds of £148,116 (£90,517). We have a three-year lease on the property at Cartergate for £11,000 per year. This lease will expire in November 2024. The Trustees will need to make a decision shortly on whether or not to negotiate an extension to the lease or seek new premises. We also continue to operate out of two warehouses at Cressey Farm for which we pay a total of £3,052 per year. In order to be able to claim back some of our costs we are also registered for VAT. As a registered Charity we claim back Gift Aid on any declared donations we receive. Over the next year, it is hoped that the funds we have available plus any future income generated can be used to take forward some of the strategic goals identified below.

Cost of Operation

The total cost of Foodbank & Market Operations in 2022-2023 was £35,658. During the year we issued 41,121 meals through the Foodbank. This means that each meal provided by Newark Foodbank costs £0.86. This is 16% increase on the year before and reflects an increase in operating costs including £8,262 spent on stock purchases. In reality the vast majority of these stock purchases were in support of the Market. If stock purchases are excluded, then the cost of providing each meal is £0.67 or a 9.5% reduction in cost from the previous year. Assessing the contents of each of the food parcels provided to clients we estimate the value of each parcel, which provides three days of emergency food relief to be:

Value of Food Parcels	Value	Parcels Issued	Total Value
Single	£ 21.66	1119	£ 24,237.54
Couple of Single & 1 Child	£ 25.28	404	£ 10,213.12
Family of 2 Children	£ 42.90	499	£ 21,407.10
Large Family of 3 Children	£ 56.39	168	£ 9,473.52
Totals		2190	£ 65,331.28

Newark Foodbank

We also provide clients with a range of “extra” products which do not form part of the standard food parcel and include for instance toiletries, sweets, sanitary products and pet food.

For insurance cover purposes we also need to make an assessment of the value of stock held in the warehouse unit. As of 31 March 2022 the average value of each kilogram of stock held in the warehouse was approximately £2.10. This suggests that with a stock level at the end of March 2021 of 7.59 tonnes, the value of stock at that time was £15,939.

Strategic Goals

We have updated our Strategic Goals for the year:

Ongoing

- Sustaining the Volunteer Base and enhancing engagement of volunteers with Assemble.
- Raising Agency Awareness
- Identifying ways of working together with other agencies and activities such as with the Severe Weather Emergency Provision Shelter/Well.
- Sustaining Operations at FOH and Warehouse Locations.
- Engaging actively with the Newark Community Network.

2023-2024

- Continue to Participate in the Financial Inclusion Program with the Trussell Trust
- Provide Face to Face Citizen Advice Support during all Foodbank and Market Sessions
- Maintain Market sessions at twice a week.
- Enhance range of products provided through The Market including fresh food options.
- Re-establish in some guise a Tea/Coffee and Biscuits facility
- Evaluate opportunity of engaging in creation of a Community Hub
- Investigate possibility of acting as a distribution point for Fuel Vouchers in conjunction with N&S DC
- Investigate opportunities for partnership with a credit union.

Signed on behalf of the charity's trustees:

Signed 
Stephen Charnock, Trustee

Date 16.12.2023

**Independent examiner's report to the trustees of
Newark Foodbank
for the year ended 31 March 2023**

I report to the trustees on my examination of the accounts of Newark Foodbank for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 18.12.2023
John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

Newark Foodbank

Receipts & Payments Accounts for the year ending 31st March 2023

2022				2023
Total Funds		Unrestricted Funds	Restricted Funds	Total Funds
£	Note	£	£	£
Receipts				
50510	Donations	2 69459	17440	86899
3429	Gift Aid	6161	0	6161
2	Bank Interest	197	0	197
53941		75817	17440	93257
Payments				
13186	Rent	8881	0	8881
1249	Equipment	93	0	93
108	Crisis support	159	0	159
270	Printing, Stationery & Promotion	1011	0	1011
0	Trussell Trust	0	0	0
1366	Van, Petrol & Repairs	830	0	830
1564	Insurance & Legal	1592	0	1592
0	Events	642	0	642
198	Just Giving	216	0	216
1234	Warehouse costs (ex rent)	1480	0	1480
2068	Other	8950	0	8950
19207	Cartergate	68	0	68
538	Utilities	2244	0	2244
291	Volunteer Expenses	347	0	347
0	Stock Purchases	8262	0	8262
2786	Professional Fees (Bank, Accountant, Legal etc)	882	0	882
44066		35658	0	35658
9875	Net Receipts/Payments	40159	17440	57599
80642	Cash Funds at the start of this period	89560	957	90517
0	Transfers between funds	957	(957)	0
90517		130676	17440	148116

Statement of Assets and Liabilities as at 31st March 2023

2022			2023
£	Cash Assets		£
90517	Bank Accounts		148116
Assets retained for charities own use			
Van, £10800, purchased Nov 2020			
Racking, £1147, purchased May 20			
Handwash Station, £723, purchased July 20			
Shelving, £2836, purchased Dec 21			
Shelving, £3121, purchased Jan 22			
Stack Nest Container, £685, purchased Jan 22			
Liabilities			
(780)	Creditors	3	(816)

These Financial statements are accepted on behalf of the charity by:

Signed: *S. Charnock*
Stephen Charnock, Trustee

Date: 16.12.2023

Newark Foodbank

Notes to the accounts for the year ended 31 March 2023

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period.

Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & Donations

Total £		Unrestricted £	Restricted £	Total £
26954	Individuals	31309	0	31309
0	Just Giving	7702	0	7702
160	Churches	911	0	911
16550	Corporate	11771	0	11771
6846	Other donations	14707	17440	32147
0	Supermarket	3058	0	3058
<u>50510</u>		<u>69459</u>	<u>17440</u>	<u>86899</u>

3. Creditors

Independent Examination Fee

£
816
<u>816</u>

4. Trustees Remuneration

Trustees received no expenses, remuneration or benefits in this period.

5. Related party transactions

There were no related party transactions in this period.

6. Funds analysis

	Opening Balance	Receipts	Payments	Transfers	Closing Balance
Restricted Funds					
Crisis support	957	0	0	(957)	0
Advice & Casework service	0	17440	0	0	17440
	<u>957</u>	<u>17440</u>	<u>0</u>	<u>0</u>	<u>17440</u>
Unrestricted Funds					
General Fund	89560	75817	(35658)	957	130676
	<u>89560</u>	<u>75817</u>	<u>(35658)</u>	<u>957</u>	<u>130676</u>

Explanation of restricted funds:

Advice & Casework service - To support those accessing Newark Foodbank to tackle and resolve the issues that have led to their financial crisis.

The transfer from the Crisis support restricted fund to the unrestricted fund, represents the lifting of any restrictions on the remaining funds.

Newark Foodbank

7. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

Accounts

Newark Foodbank
(Charity number 1160698)
Financial statements
for the year ended 31 March 2022

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17	Receipts & payments account
17	Statement of assets & liabilities
18	Notes to the accounts

**Newark Foodbank
Trustees' annual report
for the year ended 31 March 2022**

Full name Newark Foodbank

Organisation type Charitable incorporated organisation

Registered charity number 1160698

Company registration number CE002765

Principal address

Newark Community Support
21 Cartergate
Newark, NG24 1UA

Trustees

Stephen Charnock, Chair
Lesley Marshall, Manager
Andrew Ayre, Agency Coordinator
Dee Fretwell, Treasurer
Sue Stott, Volunteer Management

Cheska Asman, Volunteer Management
Malcolm Jowett, Web & IT Manager
Chris Charnley, Business Development
James Kirkland, Projects Manager

Independent examiner

John O'Brien, employee of Community Accounting Plus, Units 1 & 2 North West, 41 Talbot Street, Nottingham, NG1 5GL

Governance and management

The charity is operated under the rules of its constitution adopted 27 February 2015.

A selection process is adopted for the recruitment and appointment of new trustees and appointment at AGM.

Objectives and activities

To relieve persons in Newark and the surrounding area that are in financial hardship in such ways as the trustees from time to time think fit, in particular, but not exclusively by:

- a) Providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by charities other organisations working to prevent or relieve poverty.
- b) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

Summary of the main activities undertaken for the public benefit

Provision of a Foodbank and Social Supermarket.

Public benefit statement

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

Summary of the main achievements during the period

Key Points

The following summarise the key points raised in the report

- Donations received: 34.0 tonnes
- Food distributed: 36.0 tonnes
- In addition to food distributed through Newark & Tuxford Foodbank, over 6.2 tonnes were distributed through a network of over 12 different agencies
- Number of referrals made to Foodbank: 1633
- Number of referrals fulfilled at Foodbank: 1486
- Number of No-Shows as a percentage of total referrals made: 9%
- Clients supported: 2959 – Adults 1969 and Children 990
- Largest group of clients: Singles (55%)
- Meals provided: 26,631
- Deliveries to Clients: 35%. Front of House Operations: 65%.
- 32% of clients visit the Foodbank only once in a 6 month period
- 28% of clients visit the Foodbank over 3 times in a 6 month period
- Primary reason for referral to Foodbank: Low Income (48%)
- Agencies registered with Foodbank: 90
- Total cost of Operations: £44,066 including pre-payment and one-off set up costs of £24,624
- Cost of each meal provided: £0.74p
- Value of Food Distributed: £44,713
- Monetary Value of Food Parcels:
 - Single Person: £21.66 Family of 5: £56.39
- Number of Volunteer Hours expended: 6500 hrs

Summary

Newark and Tuxford Foodbank functions as a franchised operation under the Trussell Trust and aims to provide emergency food relief to those in need. We are not governed by the Trussell Trust but act as an independent organisation that agrees to follow an approved operating model. The Foodbank was set up under the auspices of Churches Together in Newark and the surrounding area and is part of a national foodbank network seeded by the Trussell Trust. Newark and Tuxford Foodbank is registered (under the name of Newark Foodbank) with the Charity Commission and operates as a separate charitable entity. This report covers the period up to 31 March 2022 and therefore represents operations conducted solely during the Covid-19 pandemic which is still impacting operations.

The National Situation

The following information summarises data taken from the Trussell Trust website and paints a picture of the state of food poverty at a national level. As the reader will appreciate in this

report, the overall scale of food poverty may not be exactly replicated locally but the trends highlighted by the Trussell Trust are apparent in the locality.

The Trussell Trust runs a network of over 428 foodbanks operating 1,300 food bank centres. In the year 2021-2022 it provided 2.1 million three-day emergency food supplies to people in crisis. This represents 81% increase from the same period five years ago and 14% increase from 2019-20 although it is a small decrease over last year which was significantly impacted by the pandemic.

As reported by the Trussell Trust, foodbanks in the Trussell Trust network have experienced an acceleration of need since October 2021. This increased need coincided with the removal of the £20 per week uplift to Universal Credit that came into force in October 2021. However, the picture across the country is varied with some areas actually experiencing a downturn in the number of referrals made.

The Local Situation

It goes without saying, that the Covid-19 pandemic has had a major impact on operations of the Foodbank although during the time of this report there has been a considerable reduction in the restrictions in place. Nevertheless, like all other organisations, the Foodbank has had to adapt its processes and policies to be able to continue to operate safely and effectively. The processes we put in place for the pandemic still are affecting our operations and are likely to continue to do so for some considerable time. We continue to review these policies to try and maximise the support we can give but we are always guided by what is safe for both our volunteers as well as our clients. This report provides an overview of the performance of the Foodbank during the pandemic. Many of the statistics quoted are atypical and are not likely to be repeated. Others show a continuing trend in both need and support for the Foodbank. Although this report does not cover the events since April 2022, the resulting cost of living crisis is in many regards having a greater impact than that which we saw through the pandemic. The pandemic has made us look again at how we provide support to those in need and many of the changes we have put in place will continue in the longer term. We have also taken on the challenge of expanding the services we provide. To this end in April this year we moved our Front of House operation to new premises on Cartergate under the name of Newark Community Support. This has enabled us to increase the services we provide including the creation and operation of a social supermarket.

The Foodbank commenced operations in late 2012 and this report covers the period April 2021 to the end of March 2022. In this its ninth year of full operations the Foodbank has collected donations of 34 tonnes of food. This is down 25% on the amount of donations we received in 2020/21, however we were still able to distribute over 36 tonnes which is very similar to that which was distributed during the first year of the pandemic. Over the last year we have provided 3 days of emergency food relief to 2959 clients (1969 adults and 990 children). This represents a very small increase over last year (2907) and demonstrates that although the effects of the pandemic may be receding the need for many to access a foodbank is still high. Interestingly as we reported last year, we were surprised by the relatively small increase we saw in demand during the pandemic which we believed may have resulted from the creation of a large number of community support initiatives, however, we may now be seeing a significant increase in demand as many of these community initiatives draw down just at a time when the cost of living crisis starts to have a significant impact. Although outside the time period of this report it would be remiss to not point out that in the first three months of the current financial year (Apr-June 2022) the demand on Newark & Tuxford Foodbank has increased 60% over the same time period last year (Apr-June 2021).

We continue to support a number of other welfare operations in the area and although donations were down considerably over the last year we were still able to distribute over 6.2 tonnes to these initiatives.

We have seen a significant change in profile over the frequency of use of the Foodbank by our clients. In 2020/2021 over 50% of our clients visited the Foodbank only once in a 6 month period. This year that figure has dropped to 32% with more clients having to make two or more visits. We are now seeing over 28% of our clients visiting the Foodbank more than 3 times in a 6 month period. This is double the figure of 14% we saw in 2020/2021.

By far the largest reason for a referral to the Foodbank is low income. This accounts for 48% of referrals – an increase of 10% over the last year. The second most common reason is issues with benefits which accounts for 18%. Debt accounts for 8% of referrals although in reality this is likely to be a much larger figure as it is probable that this issue is being captured under the Low Income category.

We have close to 90 agencies registered with the Foodbank with 48 of these issuing at least one Foodbank voucher over the last year.

We are always looking at ways of expanding the services we provide to clients by operating alongside other referral and support agencies and continue to seek support from a number of business partners. The pandemic forced the Foodbank to suspend the old red voucher referral system. In its place we reverted to e-referrals giving agencies direct access to the client referral database, or more commonly emails and telephone support. However, now that the pandemic is in decline, from a GDPR perspective we are keen to migrate referral agencies to more secure referral options. To that end we have introduced a new web-referral system that not only provides referral agencies with an easy-to-use web-based solution but also facilitates front of house staff with providing better signposting support. The roll out of this system has been a great success with an ever increasing number of agencies using it to make referrals securely.

Over the next year, we need to ensure that we have a sustainable base from which to conduct both warehousing and front of house operations. We have already re-located front of house operations to enable us to enhance the services we provide including the creation of a social supermarket which occupies the same building as the Foodbank but operates on different days. This joint venture operates under the name of “Newark Community Support”.

The steering group wishes to thank all the volunteers, donors and all supporting organisations and businesses for their support over the last year. Without their support we would not be able to continue to carry out this work.

Charity Status

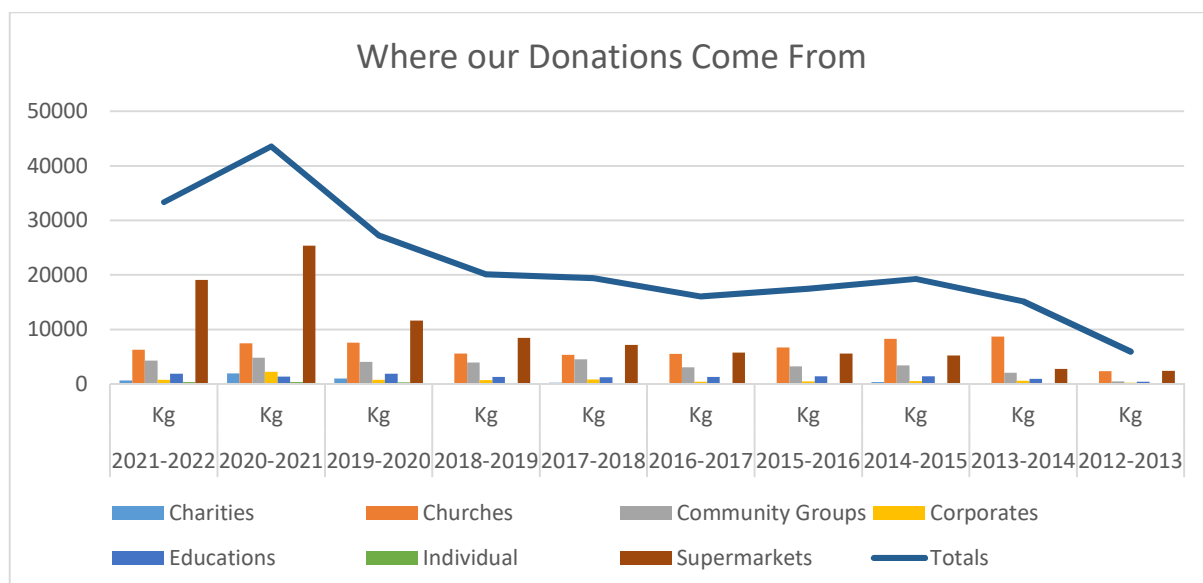
Newark Foodbank originally operated as an organisation under the umbrella of Barnbygate Methodist Church. After considerable discussion it was decided that the Foodbank should register as an independent charity. An application was submitted to the Charity Commission to register Newark Foodbank as a Charitable Incorporated Organisation (CIO) operating under the Association Model. This application was approved and Newark Foodbank became a charity on 27 February 2015 (Charity Nos 1160698). The Charity has a steering group consisting of the trustees and a wider voting membership consisting of all volunteers who are formally registered with the Foodbank. Any volunteer who does not want to be a member can simply inform the Steering Group accordingly. By registering as a CIO, the Foodbank is able

to conduct a number of operations which it was previously restricted from doing. These include employing personnel and entering into contracts or lease arrangements for vehicles or property.

In accordance with the constitution of the Charity two trustees offer their position for election/re-election at each Annual General Meeting. The trustees are presently: Sue Stott, Lesley Marshall (Foodbank Manager), Dee Fretwell, Andrew Ayre, Cheska Asman, Malcolm Jowett, Chris Charnley, Jamie Kirkland and Stephen Charnock. The AGM took place on 14 October 2021 at Holy Trinity Community Partnership Centre.

Foodbank Donations

Our weekly collections from collection points at supermarkets, churches and other organisations in Newark, Tuxford & Southwell accounted for 90% of our total donations. A number of organisations and individuals held their own foodbank collection initiatives which accounted for the majority of the balance. The total quantity of donations amounted to an amazing 34 tonnes. This is a decrease of 25% from last year. We are investigating a number of options to try and increase our donations especially with the significant increase in demand we have experienced since Apr 2022. To that end we had a Food Drive at Asda in May 2022 and are looking at holding a number of other such events with the other town supermarkets over the year. At the end of March 2021 the warehouse held approximately 14 tonnes of stock however, this is heavily biased towards pasta, baked beans and tomatoes which represent close to 8 tonnes of the warehouse stock.



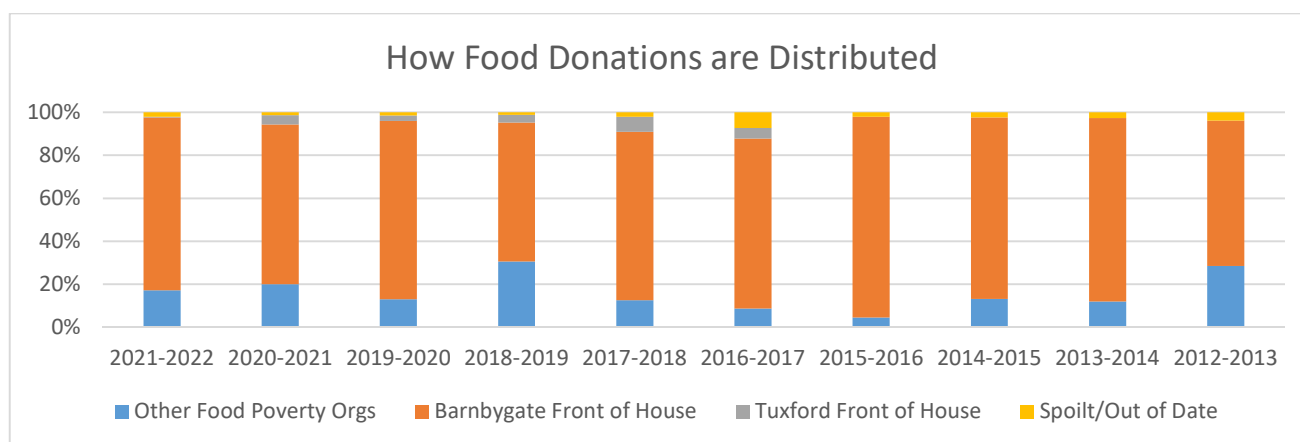
All donations are taken to our warehouse for stocktaking and for preparation for onward distribution. The food needed by the Foodbank is varied but has to be non-perishable to enable us to store the food appropriately prior to distribution. We try and highlight through our website (<https://newark.foodbank.org.uk>) what products are in short supply and it is important that our supporting organisations use this list to target the food required otherwise there is a danger that excess stock of certain food types may go to waste.

Foodbank Donation Distribution

Since opening in 2012, the Foodbank has received and distributed donations of just under 232 and 220 tonnes respectively.

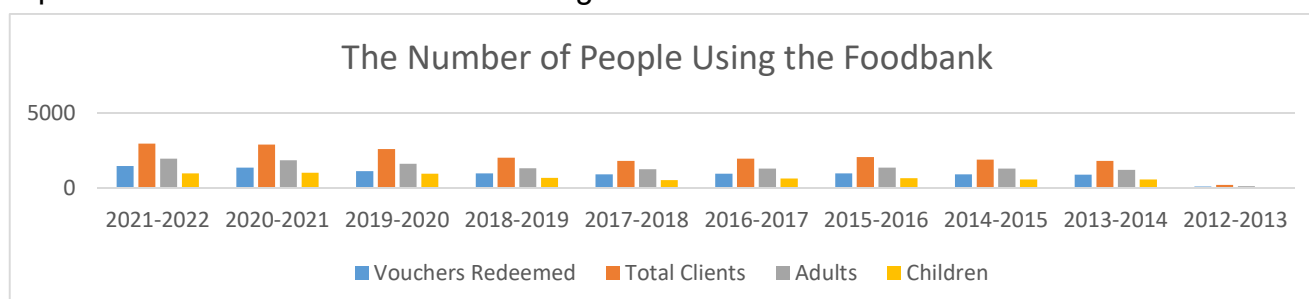
Over 80% of our donations are distributed through our Foodbank Front of House operations at Barnbygate/Cartergate and Tuxford. However, we also distribute supplies, in accordance with the Charity's articles, to other support agencies including the Women's Refuge, Help the Aged as well as to Social, Housing and Hospital agencies and other Foodbanks in need within the East Midlands area. During the pandemic our support for other foodbanks and agencies increased to 20% of our total distribution effort. We have continued to support these organisations although the amount we re-distributed decreased slightly to 18%.

Breakdown of Stock Issued	2021-2022	2020-2021	2019-2020	2018-2019
	Kg	Kg	Kg	Kg
Other Food Poverty Orgs	6202	7162	3248	8112
Barnbygate Front of House	28938	26523	20661	17072
Tuxford Front of House	118	1532	615	946
Spoilt/Out of Date	722	498	376	305
Total	35980	35715	24900	26385

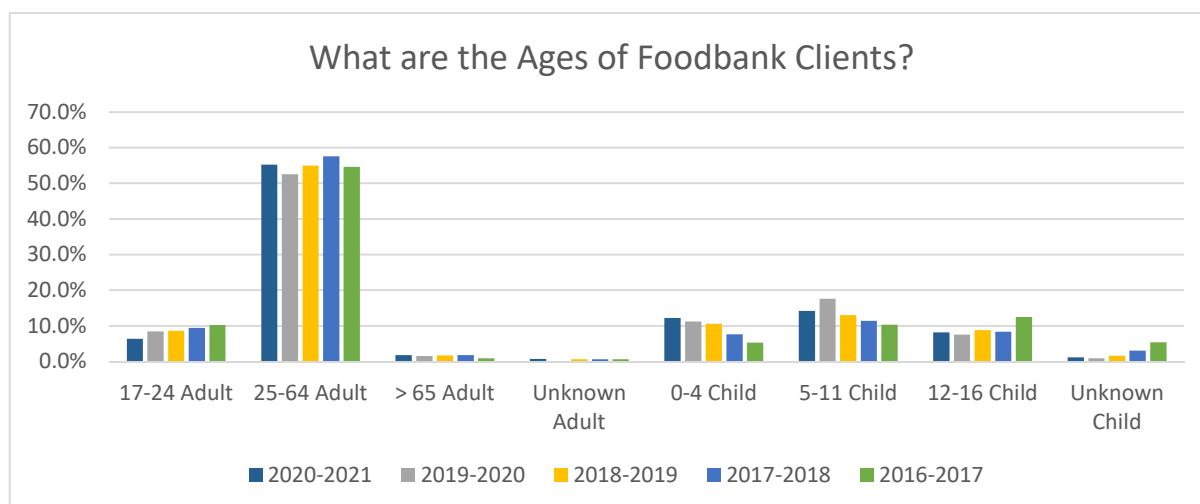
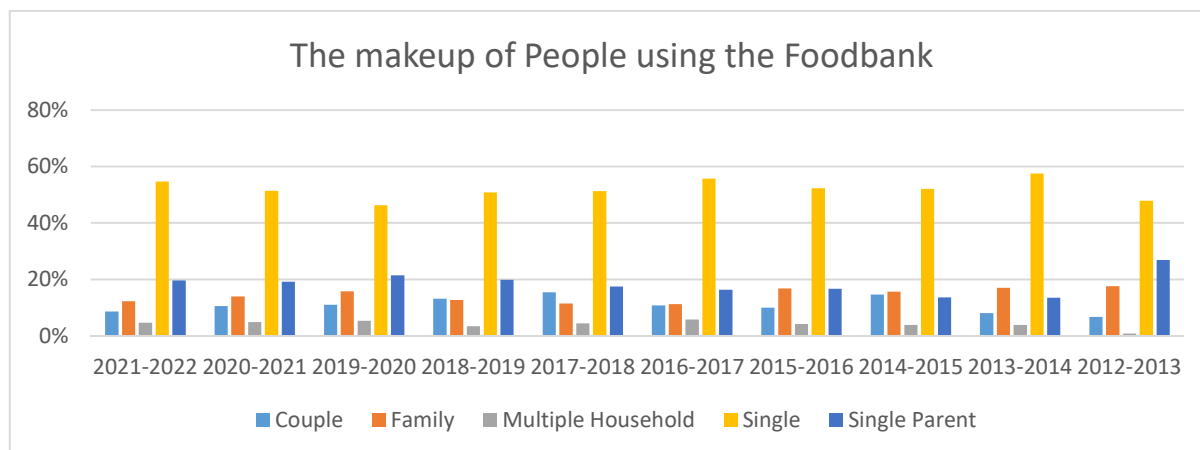


Voucher/Referral Distribution

Prior to the pandemic, clients needed to be in possession of a voucher issued by one of our referral agencies in order to receive support from the Foodbank. At the beginning of the pandemic, when accessing referral agencies was almost impossible face to face, we suspended the existing red voucher system and reverted to primarily telephone or email support. Some agencies also signed up to the Trussell Trust e-voucher system. We have now withdrawn the red voucher system altogether but have put in place alternative more secure referral methods. In essence, there will be no more paper vouchers, with clients instead being referred electronically. A total of 1633 referrals were made in 2021/22 issued from a total of 48 different agencies. Of this number 1486 referrals were fulfilled. This represents an increase of 8% over the figure of 1372 vouchers fulfilled in 2020/21.

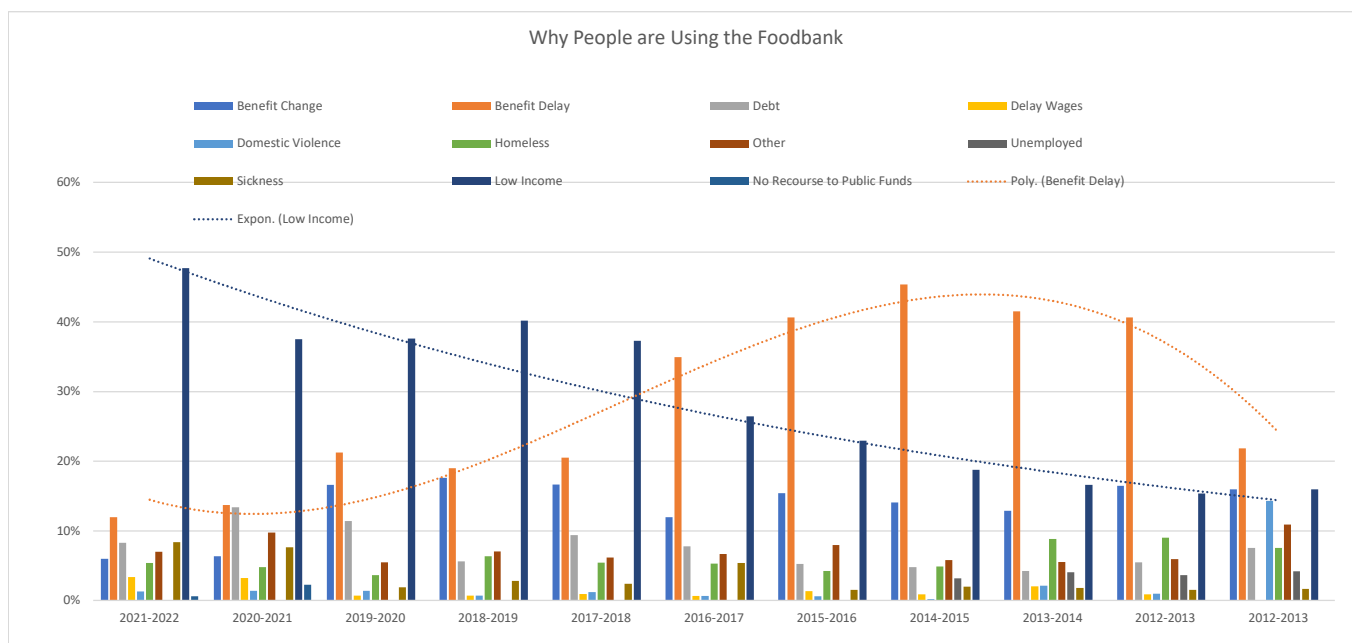


As a result of the redemption of 1486 referrals made last year, 3 day's emergency food relief was provided to 1969 adults and 990 children (total of 2959) or putting it more basically a total of 26,631 meals were distributed. The number of clients supported in each referral has reduced slightly this year to a figure of 2.0. This is reflected in the fact that the number of singles being supported has increased from 51% to 55%. This is the third year in a row that referrals for single clients has increased while at the same time the number of referrals for couples has decreased. There were a total of 61 referrals made for those of no fixed abode. This does not include, however, those individuals who were "sofa-surfing". We will be monitoring this situation over the next year.



The primary reasons for referral to Newark Foodbank were Benefit Issues 18% (down from 20% in 2020-21) and Low Income 48% – up from 38% in 2020-21. Seemingly debt as a reason for referral has dropped to 8% from 13% the year before, but is suspected that the true value of debt is being hidden within the low income category which having held steady at 38% for three years has now increased significantly. It is likely that the increase in the number of clients needing to visit the foodbank more than 3 times in a 6 month period is being driven by the joint issues of debt and low income. The reduction in UC payment of £20 per week in October may well have resulted in clients simply not being able to meet their everyday needs through the benefits they were receiving.

The figure below gives a breakdown of the reasons for referral to Newark Foodbank. The two principal reasons for referral are Low Income and Benefit Delay.



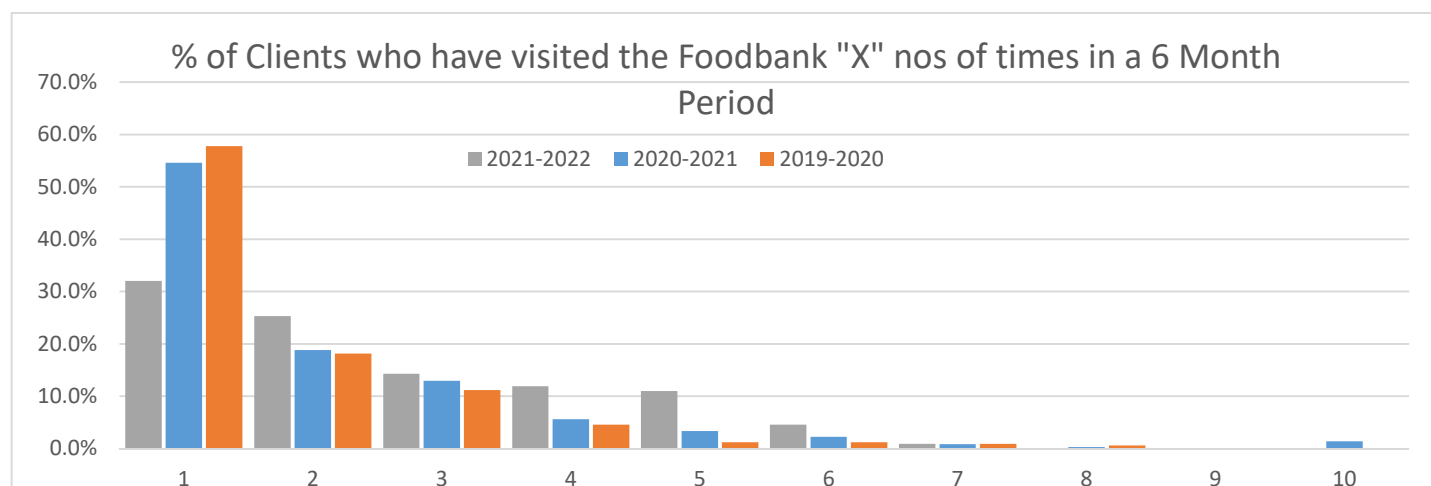
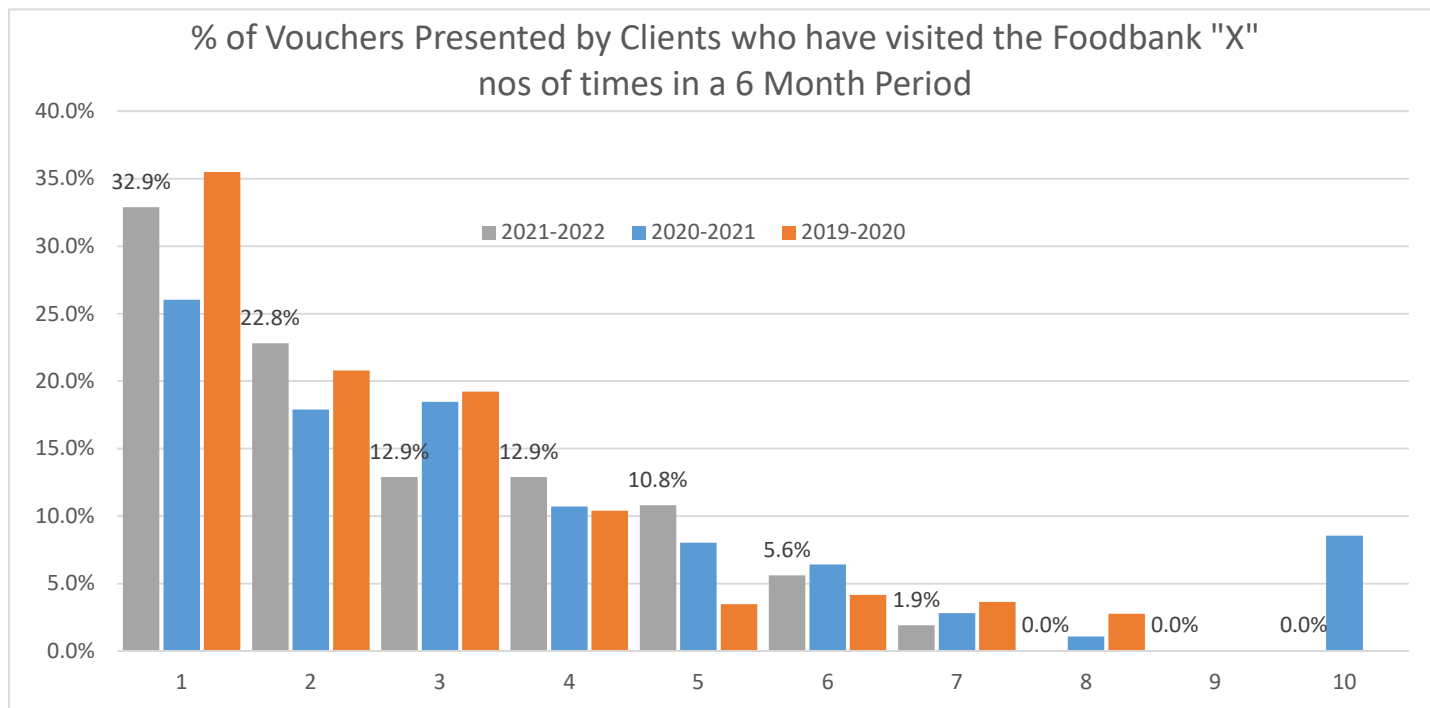
Trend lines have been added for these principal referral reasons which clearly shows the year-on-year increase in low income being a reason for referral. This suggests that despite being in receipt of benefits, these are not at a level that enable clients to satisfy everyday needs.

At the very beginning of the pandemic, all Front of House Operations were suspended. All referrals were satisfied through a delivery system. We were very fortunate to receive funding from Nottinghamshire District Council to help purchase a van to assist with this operation in addition to facilitate collections and distributions. As restrictions have been relaxed, we have re-established Front of House operations for the majority of our clients. Although we continue to move away from a delivery system to primarily a collection operation we do still carry out deliveries to the “out-of-town” villages. We have a dedicated set of volunteers who conduct these deliveries once a week although we also cater for emergencies when necessary. We also will conduct “in-town” deliveries if the circumstances are appropriate. As such we have seen a significant reduction in the number of deliveries we are now making. Whereas in 2020-2021, 65% of referrals fulfilled were deliveries this year the figure is 35% with a corresponding 65% of fulfilled referrals now being collections. It has been interesting to see that with the increase in referrals being collection we have also seen an increase in the number of clients who do not show up to pick up their referral. When 65% of referrals were deliveries the “no-show” rate for 4% (all of these being associated with clients earmarked to collect). Now that deliveries only make up 35% of referrals, the “no-show” rate has increased to 9%. This is an area which we will continue to monitor over the year to ensure that those who need food are receiving it if there is a genuine need. Presently we believe that the “no-show” rate is indicative of clients who are being offered a referral by a referral agency but the client(s) themselves do not believe they currently are such need.

The Foodbank recognises that its primary function is to provide emergency food relief to clients and must not be seen by both the public, who generously donate to it, as well as by clients, as a subsidised grocery service. As a Trussell Trust foodbank we follow their general guidance that we should seek reassurance from any client, who arrives at the Foodbank more than 3 times in a six month period, that they are actively seeking to address their problems from appropriate support agencies. We do recognise that on occasions it may take a

considerable amount of time to overcome the particular crisis that a client is experiencing and therefore provided we are confident that they have an action plan in place, we will support those who need assistance over a longer period.

The percentage of clients who have accessed the foodbank more than 3 times in a 6-month period has changed significantly over the last year. In 2020/21, 55% of clients accessed the



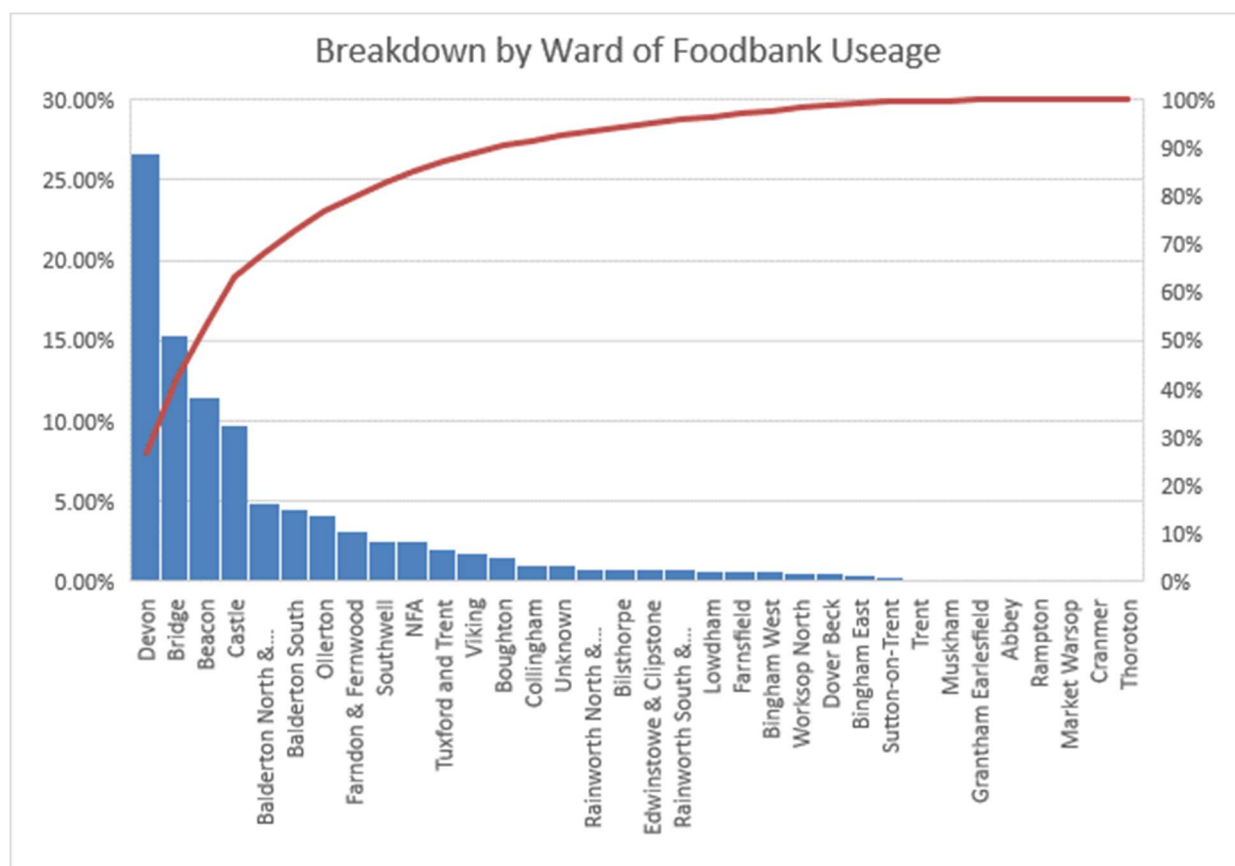
foodbank only once in a 6 month period and 13% visited more than 3 times in a 6 month period. This year we see that 33% of clients visit only once while 31.2% need to visit the foodbank more than 3 times. This is indicative of the need for longer term support rather than simply emergency food relief in the short term. This is one of the reasons why we believe a social supermarket may help those who have a more extended need for a Foodbank.

The Foodbank's operating area is extensive covering all of Newark and the surrounding villages and extending SW to Bingham, NE to Swinderby and North to Southwell, Clipstone,

Ollerton, Edwinstowe and Tuxford. Some of these areas are also covered by other foodbanks supporting Mansfield and Ollerton and therefore clients may be redirected to other foodbanks nearer to them to satisfy their requirements. Since the pandemic, we have extended our operating area considerably as other foodbanks have not offered a delivery service. This would not have been possible without creating a dedicated volunteer group and the purchase of a van.

Over 63% of the foodbank clients this year reside within the 4 wards of Devon, Bridge, Beacon and Castle. This is a small reduction on 68% from last year.

The chart below provides a breakdown of client usage by wards.



Agencies

The number of agencies that are registered to issue Foodbank vouchers stands at 90. Of the registered agencies, 48 have issued at least one voucher in the last year. Obviously, personnel changes at these organisations require us to constantly engage with them to ensure that they are comfortable with the procedures in place to manage the issuing of vouchers. Inevitably some agencies issue more referrals than others due to the nature of their work, but we are keen to support any agency regardless of the size of their client base if they feel that the Foodbank has a place to play within their support structure. Any agency which is presently not on our registered list but would like to be is asked to contact Andrew Ayre through the Foodbank e-mail address (agency@newark.foodbank.org.uk) to discuss their requirements.

With the removal of the previous red voucher referral system, we have put into place a more convenient and secure web-based referral system to reduce the need to make referrals through emails and the telephone. This is necessary to ensure that we can show that we comply with GDPR and to protect the confidentiality of client personal and sensitive data.

We held our 8th Agency Awareness day on 25 May 2022 following the opening of our new Front of House operation at Newark Community Support on Cartergate. The event was well attended and gave us the opportunity to explain how Foodbank and the Social Supermarket Operations would work together.

We would like to thank most sincerely all the agencies that issue Foodbank referrals and encourage any that have any issues to contact us to discuss their concerns. Without their assessment of a client's needs or otherwise the effectiveness of the Foodbank would be significantly decreased.

Nos of Agencies

	2021-		
Agency Breakdown	2022	2020-2021	2019-2020
Charity Sector	25	23	20
Churches	9	9	9
Community Groups	4	4	2
Statutory Agencies	48	48	49
Voluntary Agencies	4	4	4
Total	90	88	84

Operating Days

Newark Foodbank operates on Tuesday between 1500 and 1700 hrs and again on Friday between 1300 and 1500 hrs. Over the last year with a reduction in the number of volunteers available at Tuxford we have had to close Tuxford Front of House Operations. However we continue to support clients at Tuxford and the neighbouring villages through the warehouse at Newark and make deliveries accordingly. Warehouse operations now operate throughout the week with both donations, shelving and bagging operations taking place on multiple days with dedicated teams.

We continue to limit some operations due to Covid including not offering Tea/Coffee during our Front of House Operations. We are however looking at the feasibility of offering a help yourself/self service operation. The significant increase in numbers attending Foodbank sessions is however adding to the difficulties in making this practical.

PR and Fundraising

Our PR and Fundraising team have been very active over the year and maintain a good relationship and presence with those organisations who kindly allow us to set up collection points in their establishments. The PR team has also been active in encouraging a number of other organisations in town to act as collection points as well as maintaining our presence on the internet and other social media outlets such as Facebook.

A number of individuals and companies have created their own fundraising efforts over the year and these have been particularly successful. We would like to thank all those who have

both created these fundraising efforts and those who have supported them. Many of these efforts have made use of our JustGiving Fundraising page which has also been a great success.

We must however also thank the people of Newark and surrounding area whose generosity has been truly outstanding. Whether this has been through donating food at our collection points, resulting in the collection of 34 tonnes of food, or through personal cash donations, all these donations help make the Foodbank sustainable.

Volunteer Base

The Foodbank currently has 60 registered volunteers. These volunteers operate in one or more capacities ranging from Front of House, Warehouse, Transport, PR and Fundraising, Delivery Driving and Management. We also now have an additional team of volunteers who run our Social Supermarket operations. A database of volunteers is maintained in accordance with our Information Commission Certification (ZA073582) and the GDPR. This is used to ensure an accurate membership listing of the Charity and to assist in membership communication. Public Liability Insurance for the Foodbank and its volunteer base is provided by Zurich Insurance.

All areas are adequately supported although inevitably at certain times of the year finding volunteers to fill in the rota for Front of House operations can be difficult. All volunteers have to formally apply and provide references to ensure client safeguarding and confidentiality and to ensure that appropriate training is provided. Applications forms are available on the website.

We very much appreciate the time and experience provided by our volunteers. Over 6500 volunteer hours have been expended over the last year in the Warehouse, Front of House, Delivery Driving and PR Operations in addition to Steering Group and Coordinator Meetings. As a totally voluntary organisation inevitably without volunteer support the Foodbank could not operate. We try and take all volunteer views and comments seriously. Volunteer comments and suggestions are discussed at regular coordinators meetings chaired by Lesley Marshall. Any strategic issues are then fed up to the Steering Group for discussion.

At the start of the pandemic, we had to curtail the activities of many volunteers who were deemed to be at higher risk or older than 70 years old. Although some of the restrictions have been lifted, and some FOH operations have resumed, some of our more senior volunteers have decided that they are not in a position to return. We thank them for their service and hope that they will be able to join us later in the year when we celebrate our volunteers service.

Quality Audit Inspection – Trussell Trust

The Trussell Trust conducted its last formal annual quality audit inspection of Newark Foodbank in March 2018 although we have participated in a number of video and telephone inspections since. We have worked closely with the Trussell Trust to ensure that we remain compliant with any new procedures and methods which they have rolled out over the year including changes to the way client referrals are processed.

Treasurer's Report

The treasurer's report for 2021-22 is attached. As of 31 Mar 2022 the Foodbank has funds of £90,517. We have now moved out of Barnbygate Methodist Church, Newark as well as the Mine of Information, Tuxford and relocated all front of house operations to Newark Community Support on Cartergate, Newark. We have taken out a three year lease on the property at £11,000 per year. We also continue to operate out of two warehouses at Cressey Farm for which we pay £52 per year each, however we are currently in the process of moving one of these warehouses to a new purpose built unit. This will cost us £3,000 to rent. In order to be able to claim back some of our costs we have also registered for VAT. As a registered Charity we claim back Gift Aid on any declared donations we receive. Over the next year, it is hoped that the funds we have available plus any future income generated can be used to take forward some of the strategic goals identified below.

Cost of Operation

The total cost of Foodbank Operations in 2021-2022 was £44,066. However this includes an advance payment on the rent of £5,417 (as of 31 March 2022) as well as £19,207 one-off set up costs for Newark Community Support at Cartergate. If we deduct these costs the on-going operating costs for the Foodbank in 2021-2022 was £19,442. These costs are considerably higher than last year but are indicative of the costs of moving to our new location. During the year we issued 26,631 meals. This means that each meal provided by Newark Foodbank costs £0.74. Although this is a significant rise over last year, taking into account the need to deliver over 35% of client referrals this still represents excellent value for money. Assessing the contents of each of the food parcels provided to clients we estimate the value of each parcel, which provides three days of emergency food relief to be:

Value of Food Parcels	Value	Parcels Issued	Total Value
Single	£ 21.66	784	£ 16,981.44
Couple of Single & 1 Child	£ 25.28	229	£ 5,789.12
Family of 2 Children	£ 42.90	349	£ 14,972.10
Large Family of 3 Children	£ 56.39	106	£ 5,977.34
Totals		1468	£ 43,720.00

(Note bag sets issued exceed number of clients due to the fact that families greater than 5 may have received more than one bag set)

We also provide clients with a range of "extra" products which do not form part of the standard food parcel and include for instance toiletries, sweets, sanitary products and pet food.

For insurance cover purposes we also need to make an assessment of the value of stock held in the warehouse unit. As of 31 Dec 2021 the average value of each kilogram of stock held in the warehouse was approximately £1.94. This suggests that with a stock level at the end of March 2021 of 14.5 tonnes, the value of stock at that time was £28,130.00.

Strategic Goals

We have updated our Strategic Goals for the year:

Ongoing

- Sustaining the Volunteer Base
- Raising Agency Awareness
- Identifying ways of working together with other agencies and activities such as with the Severe Weather Emergency Provision Shelter/Well.
- Sustaining Operations at FOH and Warehouse Locations.
- Engaging actively with the Newark Community Network.

2022-2023

- Participate in the Financial Inclusion Program with the Trussell Trust
- Provide Face to Face Citizen Advice Support during all Foodbank and Market Sessions
- Increase Market sessions from once a week to twice a week.
- Enhance range of products provided through The Market including fresh food options.
- Re-establish in some guise a Tea/Coffee and Biscuits facility
- Evaluate opportunity of engaging in creation of a Community Hub
- Investigate possibility of acting as a distribution point for Fuel Vouchers in conjunction with N&S DC
- Investigate opportunities for partnership with a credit union.

The charity's policy on reserves

We have set aside funds to cover 12 months rent on the Cartergate premise as this is our only major financial commitment.

Signed on behalf of the charity's trustees:

Signed _____
Stephen Charnock, Trustee

Date 21.12.2022 _____

**Independent examiner's report to the trustees of
Newark Foodbank
for the year ended 31 March 2022**

I report to the trustees on my examination of the accounts of Newark Foodbank for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

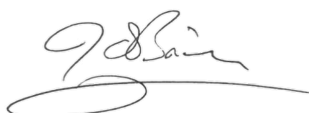
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 22.12.2022
John O'Brien MSc, FCCA, FCIE
Employee of Community Accounting Plus

Receipts & Payments Accounts for the year ending 31st March 2022

2021				2022
Total Funds		Unrestricted Funds	Restricted Funds	Total Funds
£	Note	£	£	£
Receipts				
86783 Donations	2	50310	200	50510
0.00 Gift Aid		3429		3429
5 Bank Interest		2		2
86788		53741	200	53941
Payments				
2880 Rent		13186		13186
0 Equipment		1249		1249
35 Crisis support			108	108
438 Printing, Stationery & Promotion		270		270
0 Trussell Trust		0		0
11336 Van, Petrol & Repairs		1366		1366
902 Insurance		1564		1564
162 Just Giving		198		198
0 Advertising		0		0
3238 Warehouse costs (ex rent)		1234		1234
2215 Other		2068		2068
0 Cartergate	3	19207		19207
0 Utilities		538		538
Volunteer Expenses		291		291
Stock Purchases		0		0
Professional Fees (Bank, Accountant, Legal etc)		2786		2786
21207		43958	108	44066
65581 Net Receipts/Payments		9782	92	9875
15061 Cash Funds at the start of this period		79778	865	80642
80642		89560	957	90517

Statement of Assets and Liabilities as at 31st March 2022

2021		2022
£ Cash Assets	Note	£
80642 Bank Accounts		90517
Other Monetary Assets		
Prepayment Rent Cartergate £10000/12 months paid 14.10.21. 6.5 months prepaid for 2022		5417
Assets retained for charities own use		
Van, £10800, purchased Nov 2020		
Racking, £1147, purchased May 20		
Handwash Station, £723, purchased July 20		
Shelving, £2836, purchased Dec 21		
Shelving, £3212, purchased Jan 22		
Stack Nest Container, £685, purchased Jan 22		
Liabilities		
Creditors	4	-780

Notes to the accounts

1. Receipts & payments accounts

Receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. Usually, cash received and cash spent will include transactions through bank accounts and cash in hand.

2. Grants & Donations

	Unrestricted	Restricted	Total
	£	£	£
Individuals	26754	200	26954
Churches	160		160
Corporate	16550		16550
Other	6846		6846
HMRC	3429		3429
Interest	2		2
	53741	200	53941

3. Cartergate Set up costs

	£
Charnwood Joinery Fitting out of base units etc	7738
County Signs	402
Hall Fast Shelving Units	5957
Walters Cleaning	402
DCR Heating	4179
Sum Up Card Reader	179
Sundry	350
	19207

4. Creditors

	£
Independent Examination Fee	780

5. Trustees Remuneration

Trustees received no expenses, remuneration or benefits in this period.

6. Related party transactions

There were no related party transactions in this period.

7. Funds analysis

	Openin g	Receipts	Payments	Closing Balance
Restricted Funds				
Crisis support	865	200	-108	957
	865	200	-108	957
Unrestricted Funds				
General Fund	79778	53741	-43958	89560
	79778	53741	-43958	89560
	80642	53941	-44066	90517

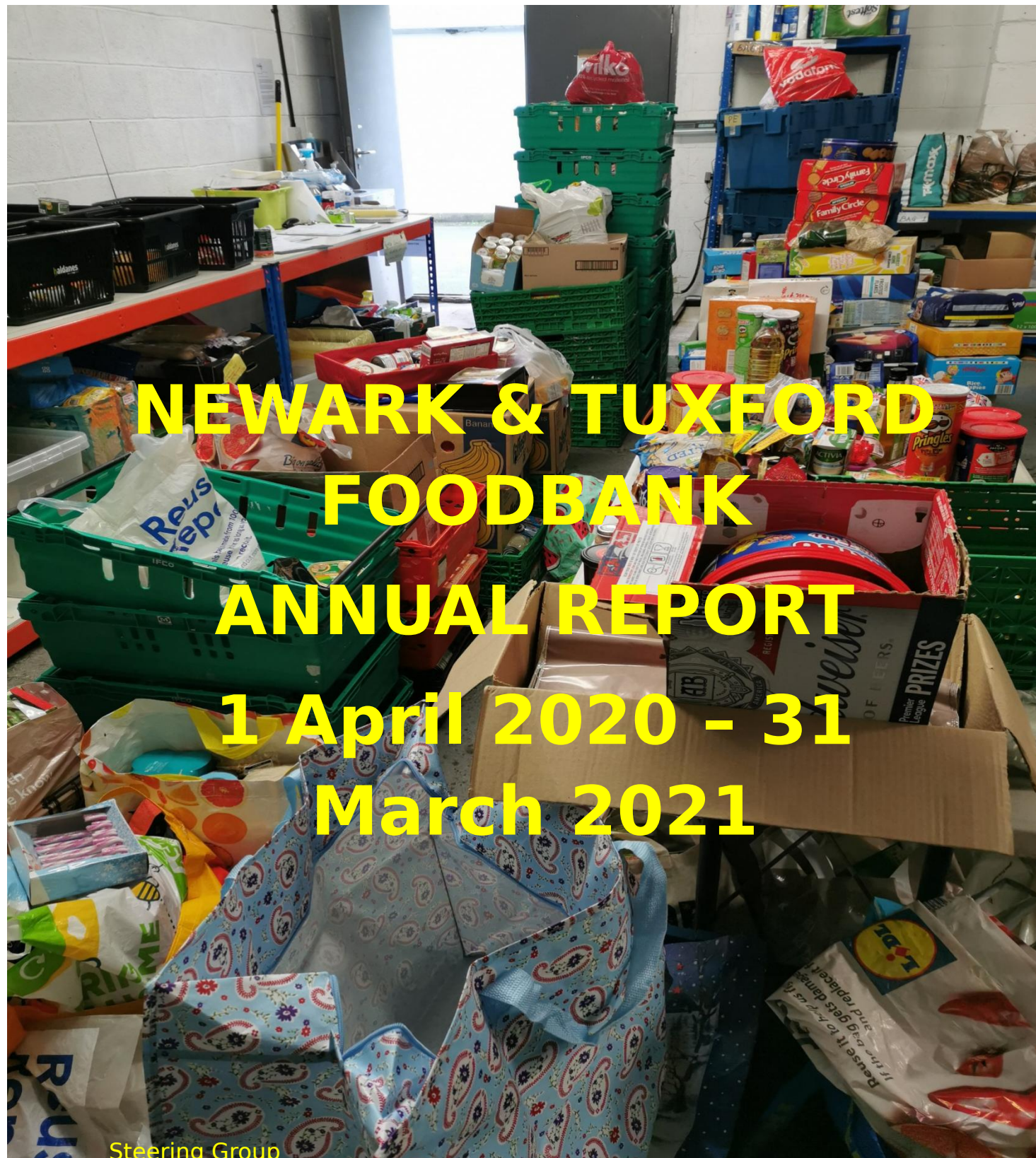
8. Glossary of terms

Creditors: These are amounts owed by the charity, but not paid during the accounting period.

Prepayments: These are services that the charity has paid for in advance, but not used during the accounting period.

Restricted funds: These are funds given to the charity, subject to specific restrictions set by the donor, but still within the general objects of the charity.

Accounts



Newark & Tuxford Foodbank is a Registered Charity
operating under the name Newark Foodbank: Registered
Charity Number:1160698 Registered in England and
Wales



Key Points

The following summarise the key points raised in the report

- Donations received: 46.5 tonnes
- Food distributed: 35.7 tonnes
- In addition to food distributed through Newark & Tuxford Foodbank, over 7.1 tonnes were distributed through a network of over 22 different agencies
- Number of referrals made to Foodbank: 1372
- Clients supported: 2907 – Adults 1867 and Children 1040
- Largest group of clients: Singles (51%)
- Meals provided: 26,163
- Deliveries to Clients: 65%. Front of House Operations: 31%. No-Shows: 4%
- 50% of clients visit the Foodbank only once in a 6 month period
- 15% of clients visit the Foodbank over 3 times in a 6 month period
- Primary reason for referral to Foodbank: Low Income (38%)
- Agencies registered with Foodbank: 88
- Total cost of Operations: £21,116
- Cost of each meal provided: £0.42p
- Value of Food Distributed: £61,100
- Number of Volunteer Hours expended: 5500 hrs

Summary

Newark and Tuxford Foodbank functions as a franchised operation under the Trussell Trust and aims to provide emergency food relief to those in need. We are not governed by the Trussell Trust but act as an independent organisation that agrees to follow an approved operating model. The Foodbank was set up under the auspices of Churches Together in Newark and the surrounding area and is part of a national foodbank network seeded by the Trussell Trust. Newark and Tuxford Foodbank is registered (under the name of Newark Foodbank) with the Charity Commission and operates as a separate charitable entity. This report covers the period up to 31 March 2021 and therefore represents operations conducted solely during the Covid-19 pandemic which is still impacting operations.

The National Situation

The following information summarises data taken from the Trussell Trust website and paints a picture of the state of food poverty at a national level. As the reader will appreciate in this report, the overall scale of food

poverty may not be exactly replicated locally but the trends highlighted by the Trussell Trust are apparent in the locality.

The Trussell Trust runs a network of over 440 foodbanks operating 1,300 food bank centres. In the year 2020-2021 it provided 2.5 million three-day emergency food supplies to people in crisis. This represents a 33% increase on the previous year with adult use increasing by 32% and child use increasing by 36%.

As reported by the Trussell Trust, “Destitution- and the resulting inability to afford essentials – is the main reason for people needing to use a food bank. This lack of income is most often associated with the social security system, either directly due to the value of benefits not being sufficient to meet living costs, or through design or operational issues such as the five-week wait, or delays to payment. People are more likely to need support from a food bank if they are living with ill health or have experienced challenging life experiences such as eviction or divorce. Those without access to informal support networks such as friends and family, or more formal support are also more likely to need support from a food bank”.

The Local Situation

It goes without saying, that the Covid-19 pandemic has had a major impact on operations of the Foodbank. Like all other organisations, the Foodbank has had to adapt its processes and policies to be able to continue to operate safely and effectively. The comprehensive support provided by local government and local support organisations and charities has also been overwhelming with much support both given and provided. This report provides an overview of the performance of the Foodbank during the pandemic. Many of the statistics quoted are atypical and are not likely to be repeated. Others show a continuing trend in both need and support for the Foodbank. The pandemic has made us look again at how we provide support to those in need and many of the changes we have put in place will continue in the longer term. We have also taken on the challenge of expanding the services we provide and hope, using an increase in resources that we have received during the pandemic, to be able to relocate our front of house premises as well as open up a new social supermarket.

The Foodbank commenced operations in late 2012 and this report covers the period April 2020 to the end of March 2021. In this its eighth year of full operations the Foodbank has collected donations of an amazing 45.6 tonnes of food as well as distributing 35.7 tonnes. In comparison to 2019/2020, this represents an increase of nearly 60% in donations and 44% in distribution. Over the last year we have provided 3 days of emergency food relief to 2907 clients (1867 adults and 1040 children). This represents an increase overall of 12% with adult numbers increasing 15% and children by 7%. In light of the pandemic this may appear a

relatively small increase. Certainly, it is well below the figures highlighted nationally by the Trussell Trust. Nevertheless, similar small increases have been seen in a large number of Foodbanks. A considerable amount of support has been provided through local government agencies and the creation of other food relief outlets. This has made it difficult to assess the true increase in local food poverty and its subsequent relief. It will be interesting to see if the demand stays at this level next year, when hopefully the economy is able to rebound with the effects of the pandemic reducing but also when a number of food relief projects are withdrawn – which is already the case. With such a large increase in donations not matched by a similar increase in demand, we have been in the fortunate position to significantly increase the quantity of food distributed in our food parcels in addition to support other foodbanks in the local area, soup kitchens and other charities.

While it is good to see that over 50% of our clients only visit the Foodbank once in a 6 month period, it is disappointing to note that ever more people are visiting the foodbank more than once. Over the last year 14% of clients visited the Foodbank more than 3 times in a 6 month period.

Although we did try and record whether Covid-19 had been a factor in whether or not a client had been referred to the Foodbank, in reality the accuracy of these data was questionable. Therefore, we have decided to continue to report reasons for referral against the standard criteria we have always used. Obviously, many of these may have been impacted by Covid-19 especially in regard to benefit claimants and low income. The primary reasons for referral to Newark Foodbank were Benefit Delay 14%, Low Income 38% and Debt 13%. It is interesting to note that this year, Benefit Change dropped out of the primary reasons for referral. However, “Other Causes” and “Sickness” now account for 18% of referrals. This continues the trend noted two years ago that Low Income referrals now exceed or equal those associated with Benefit Delay or Benefit Change.

We have close to 90 agencies registered with the Foodbank with 49 of these issuing at least one Foodbank voucher over the last year.

We are always looking at ways of expanding the services we provide to clients by operating alongside other referral and support agencies and continue to seek support from a number of business partners. The pandemic forced the Foodbank to suspend the old red voucher referral system. In its place we reverted to e-referrals giving agencies direct access to the client referral database, or more commonly emails and telephone support. However, now that the pandemic is in decline, from a GDPR perspective we are keen to migrate referral agencies to more

secure referral options. To that end we have been working on a new web-referral system that not only provides referral agencies with an easy-to-use web-based solution in addition to helping front of house staff provide better signposting support. We hope to roll out the web-based system in July 2021.

Over the next year, we need to ensure that we have a sustainable base from which to conduct both warehousing and front of house operations. We have decided to re-locate front of house operations to enable us to enhance the services we provide including the creation of a social supermarket occupying the same place but operating at different times. The joint venture is going to operate under the name of “Newark Community Support”.

The steering group wishes to thank all the volunteers, donors and all supporting organisations and businesses for their support over the last year. Without their support we would not be able to continue to carry out this work.

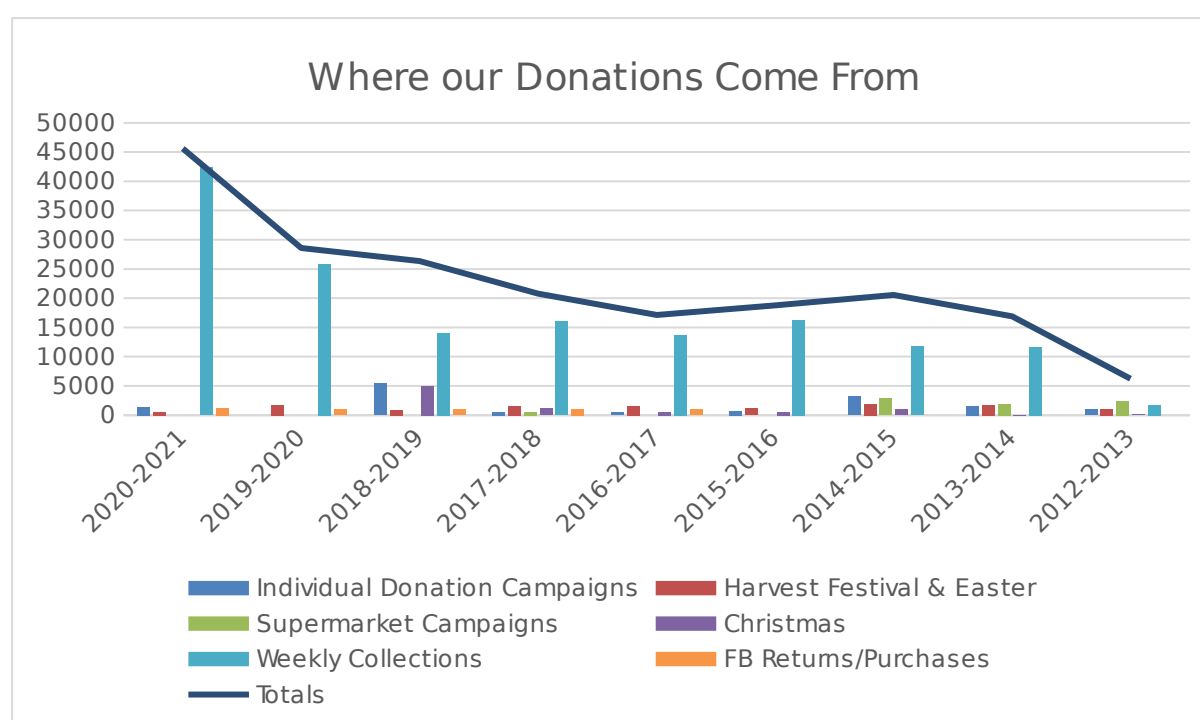
Charity Status

Newark Foodbank originally operated as an organisation under the umbrella of Barnbygate Methodist Church. After considerable discussion it was decided that the Foodbank should register as an independent charity. An application was submitted to the Charity Commission to register Newark Foodbank as a Charitable Incorporated Organisation (CIO) operating under the Association Model. This application was approved and Newark Foodbank became a charity on 27 February 2015 (Charity Nos 1160698). The Charity has a steering group consisting of the trustees and a wider voting membership consisting of all volunteers who are formally registered with the Foodbank. Any volunteer who does not want to be a member can simply inform the Steering Group accordingly. By registering as a CIO, the Foodbank is able to conduct a number of operations which it was previously restricted from doing. These include employing personnel and entering into contracts or lease arrangements for vehicles or property.

In accordance with the constitution of the Charity two trustees offer their position for election/re-election at each Annual General Meeting. The trustees are presently: Sue Stott, Lesley Marshall (Foodbank Manager), Dee Fretwell, Andrew Ayre, Cheska Asman and Stephen Charnock. The AGM took place virtually on 23 Sep 2020.

Foodbank Donations

Our weekly collections from collection points at supermarkets, churches and other organisations in Newark, Tuxford & Southwell accounted for 93% of our total donations. Such generosity has resulted in us not having to have any dedicated supermarket food-drives for over 4 years. A number of organisations and individuals held their own foodbank collection initiatives which accounted for the majority of the balance. The total quantity of donations amounted to an amazing 45.6 tonnes. This is an increase of 60% from last year. At the end of March 2020 the warehouse held approximately 16 tonnes of stock. During the pandemic with close to one tonne of food being donated weekly, we had to take on additional warehousing capacity.



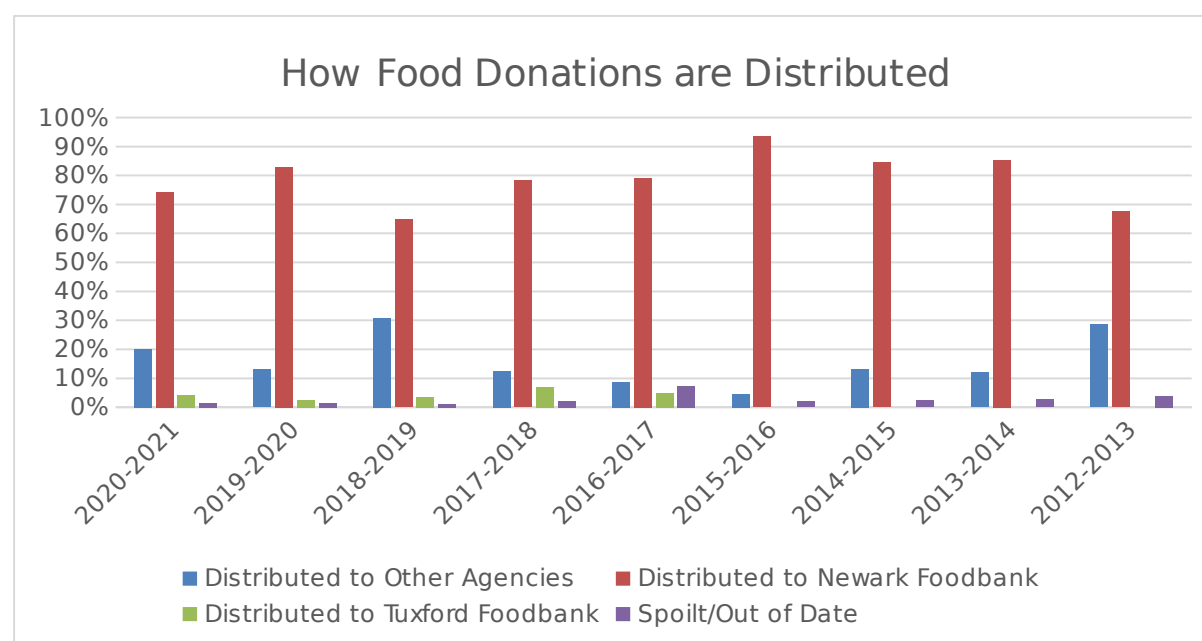
All donations are taken to our warehouse for stocktaking and for preparation for onward distribution. The food needed by the Foodbank is varied but has to be non-perishable to enable us to store the food appropriately prior to distribution. We try and highlight through our website (<http://newark.foodbank.org.uk>) what products are in short supply and it is important that our supporting organisations use this list to target the food required otherwise there is a danger that excess stock of certain food types may go to waste.

Foodbank Donation Distribution

Since opening in 2012, the Foodbank has received and distributed donations of just under 200 and 185 tonnes respectively.

Over 78% of our donations are distributed through our Foodbank Front of House operations at Barnbygate and Tuxford. However, we also distribute supplies, in accordance with the Charity's articles, to other support agencies including the Women's Refuge, Help the Aged as well as to Social, Housing and Hospital agencies and other Foodbanks in need within the East Midlands area. During the pandemic our support for other foodbanks and agencies increased from 13% to 20% of our total distribution effort and we supported over 22 different agencies.

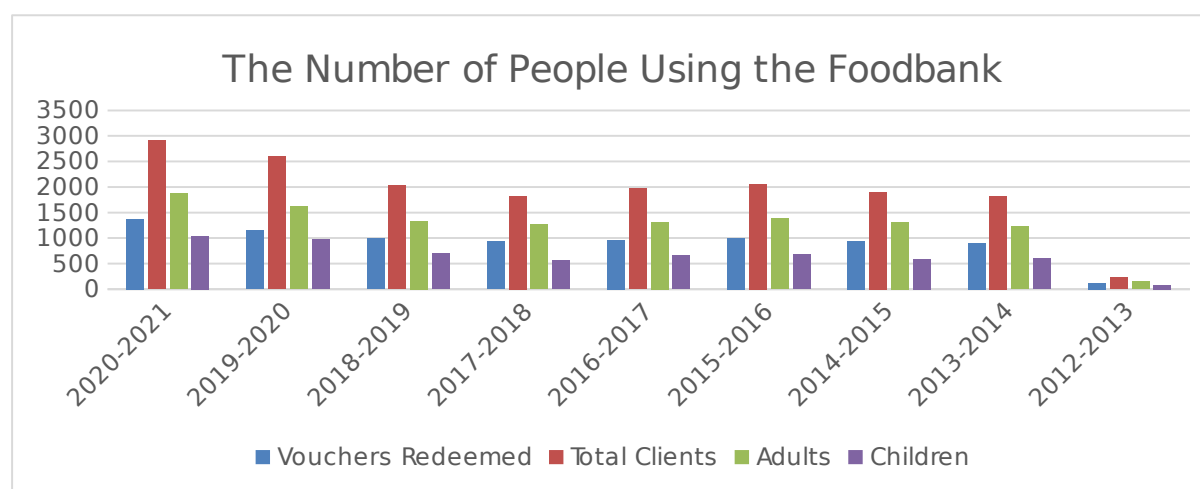
Breakdown of Stock Issued	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017
	Kg	Kg	Kg	Kg	Kg
Distributed to Other	7162	3248	8112	2499	1621
Distributed to BBG	26523	20661	17072	15558	14585
Distributed to Tuxford	1532	615	946	1397	898
Spoilt/Out of Date	498	376	305	416	1346
Total	35715	24900	26385	19870	18450



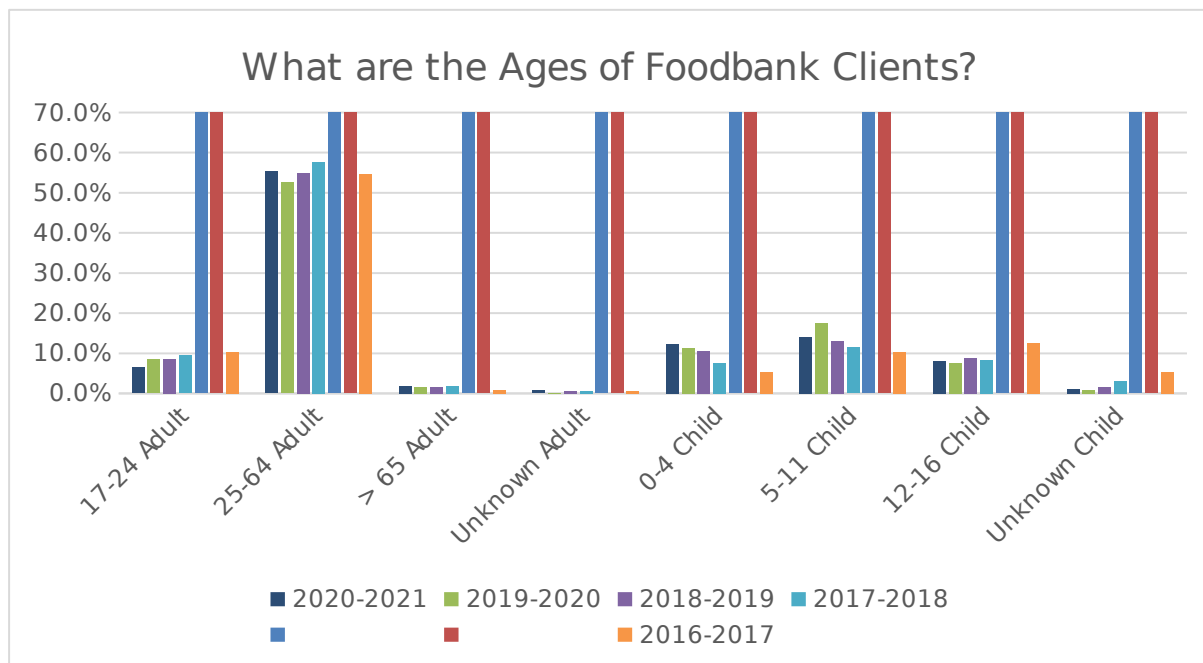
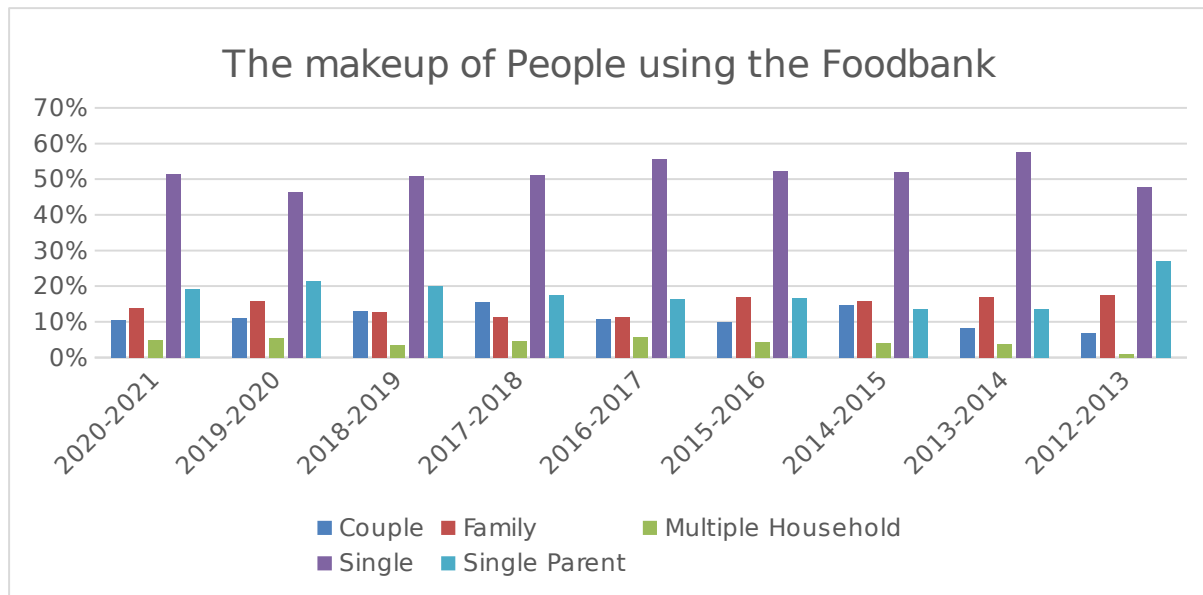
Voucher/Referral Distribution

Prior to the pandemic, clients needed to be in possession of a voucher issued by one of our referral agencies in order to receive support from the Foodbank. At the beginning of the pandemic, when accessing referral

agencies was almost impossible face to face, we suspended the existing red voucher system and reverted to primarily telephone or email support. Some agencies also signed up to the Trussell Trust e-voucher system. With the pandemic now in decline, we have made the decision to not revert to the red voucher system but are putting in place alternative more secure referral methods. In essence, there will be no more paper vouchers, with clients instead being referred electronically. A total of 1372 referrals were made in 2020/21 issued from a total of 49 different agencies. This represents an increase of 19% over the figure of 1149 vouchers in 2019/20.



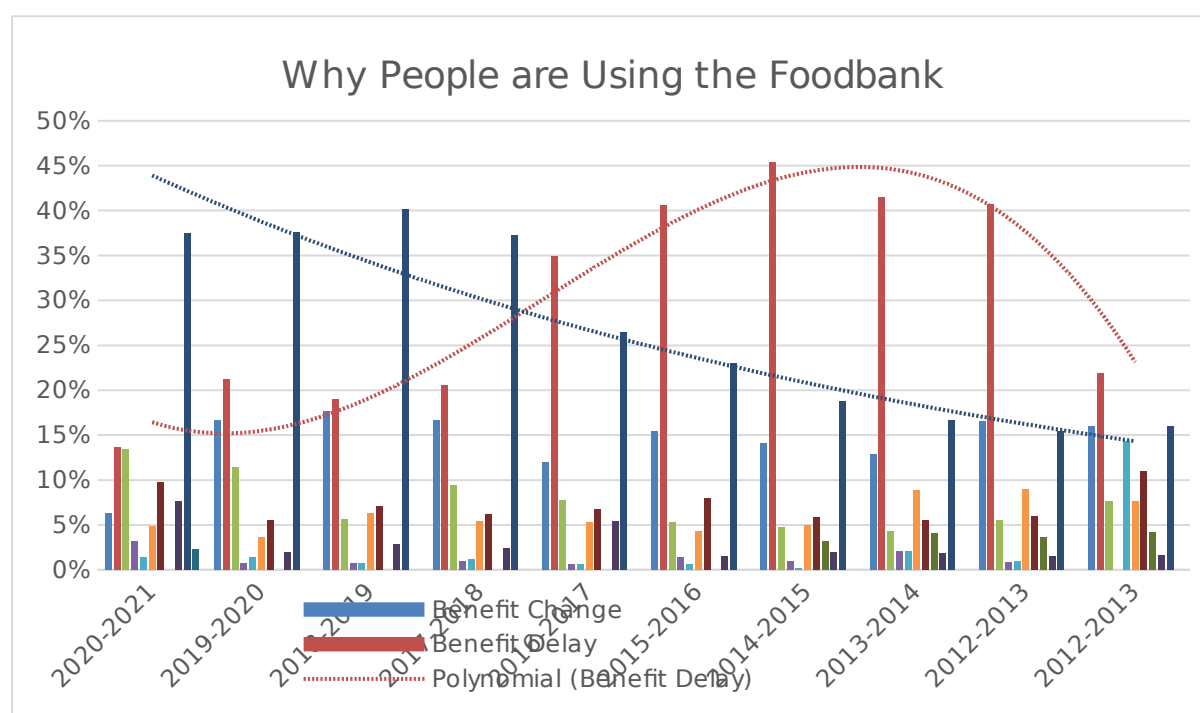
As a result of the redemption of 1372 referrals made last year, 3 day's emergency food relief was provided to 1867 adults and 1040 children or putting it more basically a total of 26,163 meals were distributed. This was the first year in which we provided support over 1000 times to children. The number of clients supported in each referral has reduced slightly this year to a figure of 2.1. This is reflected in the fact that the number of singles being supported has increased from 46% to 51% and the number of referrals supporting families has decreased slightly from 16% to 14%. This is also the first time in the last 4 years that the number of single parents being supported has decreased, now 19% from a high of 21% last year. There has been a small increase in the number of referrals made by adults aged between 25 and 64.



The primary reasons for referral to Newark Foodbank were Benefit Delay 14% (down from 21% in 2019-20), Low Income 38% (the same as for 2019-20) and Debt 13% (up 2% on last year). It is interesting to note that this year, Benefit Change dropped out of the primary reasons for referral. However, “Other Causes” and “Sickness” (both possibly related to Covid) now account for 18% of referrals. This continues the trend noted two years ago for the first time that Low Income referrals now exceed or equal those associated with Benefit Delay or Benefit Change. Low Income referrals have continued at a steady level of around 38% for now 3 years. This may be indicative of a situation where even though clients may be in

receipt of benefits these are not keeping pace with their everyday demands further compounded by delays in receiving benefits.

The figure below gives a breakdown of the reasons for referral to Newark Foodbank. Additionally, trend lines have been added for the two principal referral reasons, namely Low Income and Benefit Delay. The trend line clearly shows the year-on-year increase in low income being a reason for referral. This suggests that despite being in receipt of benefits, these are not at a level that enable clients to satisfy everyday needs.



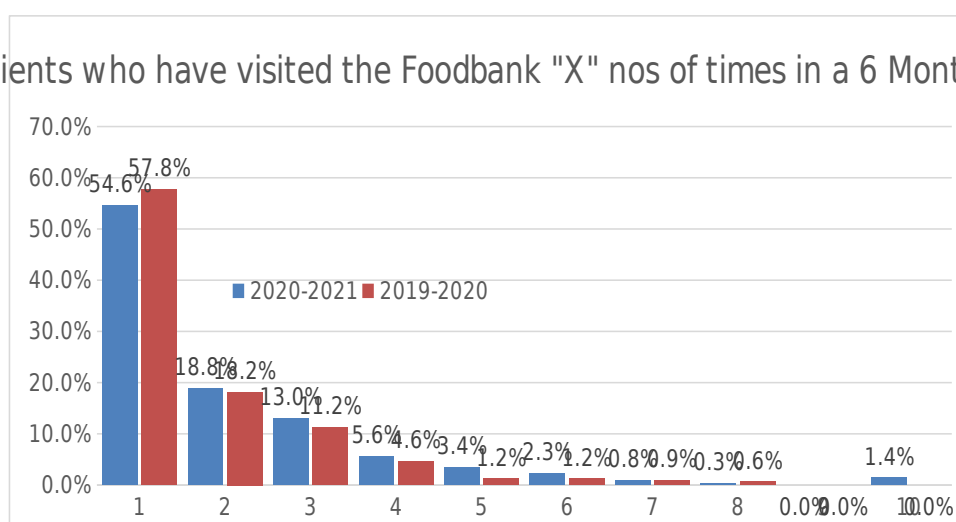
At the very beginning of the pandemic, all Front of House Operations were suspended. All referrals were satisfied through a delivery system. We were very fortunate to receive funding from Nottinghamshire District Council to help purchase a van to assist with this operation in addition to facilitate collections and distributions. As restrictions have been relaxed, we have re-established Front of House operations for those who are either singles, couples or single parent families with one child. Over the year 65% of referrals were delivered to the home of clients and 31% were collected through FOH operations. The remaining 4% were referrals that clients were required to pick up from our FOH sessions but who failed to show. While this “no show” rate is relatively low, it is something that needs to be managed and raises the question why the client did not-

attend. Obviously, deliveries made to clients have a zero “no show” rate. Before the pandemic, all referrals had to either pick-up themselves at FOH sessions or arrange for a friend to do so. While we intend to continue to make deliveries, we do believe that these should only be in exceptional circumstances as the present system is open to abuse.

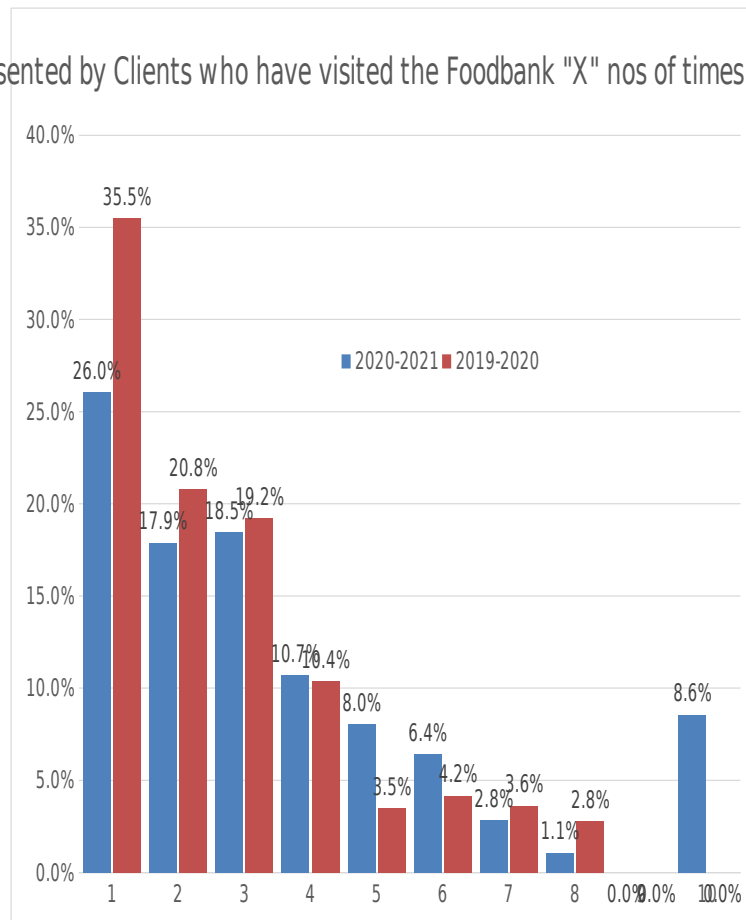
The Foodbank recognises that its primary function is to provide emergency food relief to clients and must not be seen by both the public, who generously donate to it, as well as by clients, as a subsidised grocery service. As a Trussell Trust foodbank we follow their general guidance that we should seek reassurance from any client, who arrives at the Foodbank more than 3 times in a six month period, that they are actively seeking to address their problems from appropriate support agencies. We do recognise that on occasions it may take a considerable amount of time to overcome the particular crisis that a client is experiencing and therefore provided we are confident that they have an action plan in place, we will support those who need assistance over a longer period.

The percentage of clients who have accessed the foodbank more than 3 times in a 6-month period has changed little over the last year. Over 85% of clients access the foodbank 3 or less times in a 6 month period. However, we have noticed that those clients who do visit the Foodbank in excess to 3 times, do so multiple times. This is one of the reasons why we believe a social supermarket may help those who have a more extended need for a Foodbank

% of Clients who have visited the Foodbank "X" nos of times in a 6 Month Period

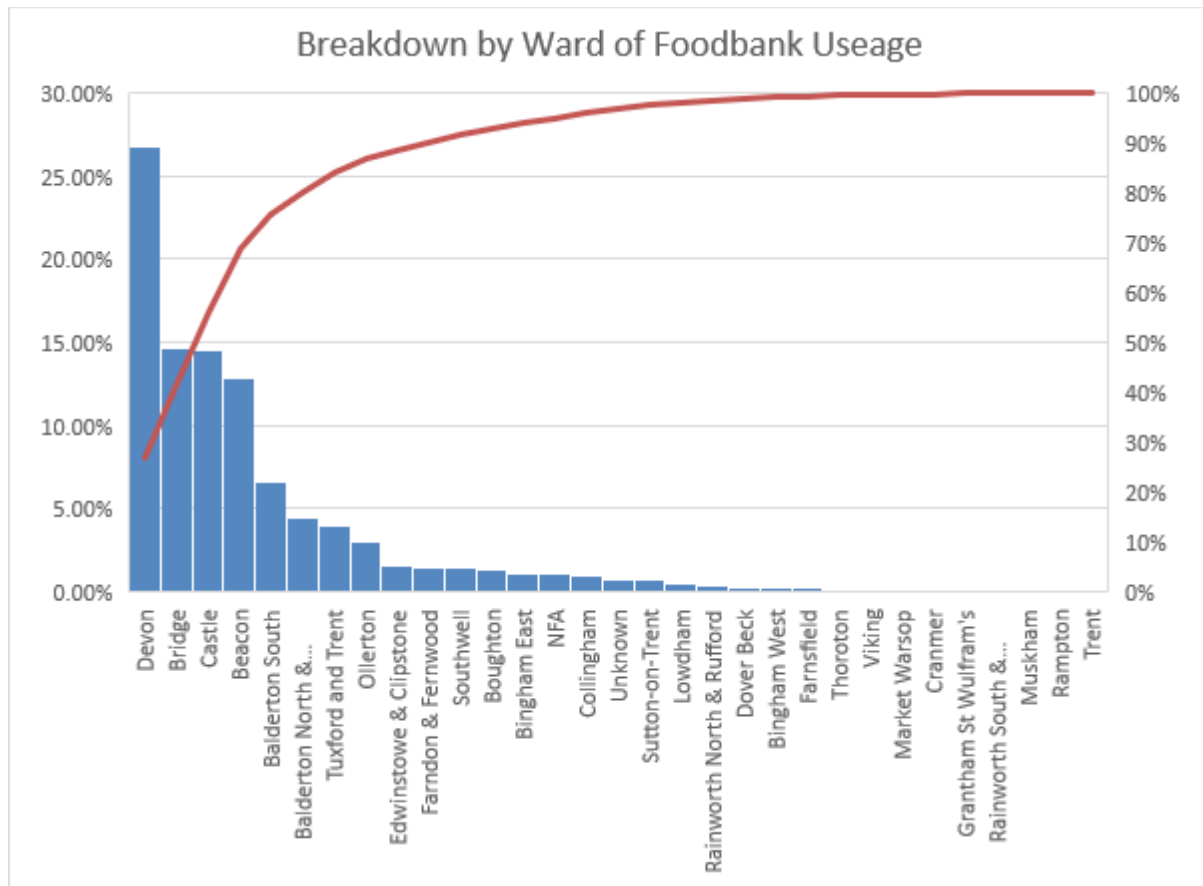


% of Vouchers Presented by Clients who have visited the Foodbank "X" nos of times in a 6 Month Period



The Foodbank's operating area is extensive covering all of Newark and the surrounding villages and extending SW to Bingham, NE to Swinderby and North to Southwell, Clipstone, Ollerton, Edwinstowe and Tuxford. Some of these areas are also covered by other foodbanks supporting Mansfield and Ollerton and therefore clients may be redirected to other foodbanks nearer to them to satisfy their requirements. Since the pandemic, we have extended our operating area considerably as other foodbanks have not offered a delivery service. This would not have been possible without creating a dedicated volunteer group and the purchase of a van.

The chart below provides a breakdown of client usage by wards.



Over 68% of the foodbank clients this year reside with the 4 wards of Devon, Bridge, Beacon and Castle. This is a reduction on 85% from last year but is partially due to deliveries being made to Ollerton, Edwinstowe and Clipstone

Agencies

The number of agencies that are registered to issue Foodbank vouchers stands at 88. Of the registered agencies, 49 have issued at least one voucher in the last year. Obviously, personnel changes at these organisations require us to constantly engage with them to ensure that they are comfortable with the procedures in place to manage the issuing of vouchers. Inevitably some agencies issue more referrals than others due to the nature of their work, but we are keen to support any agency regardless of the size of their client base if they feel that the Foodbank has a place to play within their support structure. Any agency which is presently not on our registered list but would like to be is asked to contact Andrew Ayre through the Foodbank e-mail address (agency@newark.foodbank.org.uk) to discuss their requirements.

With the removal of the previous red voucher referral system, we are putting in place a more convenient and secure web-based referral system

to reduce the need to make referrals through emails and the telephone. This is necessary to ensure that we can show that we comply with GDPR and to protect the confidentiality of client personal and sensitive data.

We held our 7th Agency Awareness day on the 15th April 2021. Unfortunately this had to be virtually but regardless we had a good attendance. During the meeting we discussed how the Foodbank had adapted its process and policies to manage through the pandemic and how we planned to move forward including the proposed move to new premises and the incorporation of a social supermarket.

We would like to thank most sincerely all the agencies that issue Foodbank referrals and encourage any that have any issues to contact us to discuss their concerns. Without their assessment of a client's needs or otherwise the effectiveness of the Foodbank would be significantly decreased.

Agency Breakdown	2020-2021	2019-2020
Charity Sector	23	20
Churches	9	9
Community Groups	4	2
Statutory Agencies	48	49
Voluntary Agencies	4	4
Total	88	84

Operating Days

In normal times, Newark Foodbank operates on Tuesday between 1500 and 1700 hrs and again on Friday between 1300 and 1500 hrs. Tuxford Foodbank, as a satellite from Newark Foodbank operates between the hours 1000 and 1300 hrs on Tuesday. Warehouse operations again in normal times operate on a Monday from 1000 to 1200 hrs for the delivery of collections and their subsequent shelving and bagging. At the beginning of the pandemic both Newark and Tuxford foodbanks operated on a delivery only basis. Separate teams were created to manage collections, bagging & stacking and deliveries and social distancing was enforced within the warehouse and during deliveries. With a reduction in restrictions, we have recommenced our Front of House operations out of Barnbygate Methodist Church, although FOH operations out of the Mine of Information in Tuxford are still suspended. FOH operations are however restricted with little client interaction and no teas/coffee being served. We have also limited FOH operations to just single, couples and single parent families with one child living in Newark. This is a stepped approach to returning to normal operations in which we generally will expect all clients

to pick up from one of FOH locations. It also takes into account the increase in the amount of food, and hence the weight of food being issued. For a large family this can be close to 40 kg. For this reason we are continuing to provide a delivery service for families.

PR and Fundraising

Our PR and Fundraising team have been very active over the year and maintain a good relationship and presence with those organisations who kindly allow us to set up collection points in their establishments. The PR team has also been active in encouraging a number of other organisations in town to act as collection points as well as maintaining our presence on the internet and other social media outlets such as Facebook.

A number of individuals and companies have created their own fundraising efforts over the year and these have been particularly successful. We would like to thank all those who have both created these fundraising efforts and those who have supported them. Many of these efforts have made use of our JustGiving Fundraising page which has also been a great success. Over 330 donations were made through the page with close to £13,000 being raised.

As we moved to a primarily delivery service operation we applied for community funding from Nottinghamshire County Council for the purchase of a van. This bid was successful with Nott CC giving the Foodbank a grant of £10,000. A number of other business have made significant cash donations or provided service either free or at cost. In particular we would like to thank the following business for their support.

- Tanvic Tyres
- Loc-Box Storage
- Countryside Properties
- TUUT Charity
- Phelps & Hollier
- Merlin Sheldrake Mortgage
- FP Blueprint Gaming
- Charities Trust
- GMB Midland East
- Tallents Solicitors
- Parker Motor Services
- Consumer Paper Products

And many more

We must however also thank the people of Newark and surrounding area whose generosity has been truly outstanding. Whether this has been

through donating food at our collection points, resulting in the collection of over 45 tonnes of food, or through personal cash donations, all these donations have resulted in the sustainability of the Foodbank never being more secure.

Volunteer Base

The Foodbank currently has 48 registered volunteers. These volunteers operate in one or more capacities ranging from Front of House, Warehouse, Transport, PR and Fundraising, Delivery Driving and Management. A database of volunteers is maintained in accordance with our Information Commission Certification (ZA073582) and the GDPR. This is used to ensure an accurate membership listing of the Charity and to assist in membership communication. Public Liability Insurance for the Foodbank and its volunteer base is provided by Zurich Insurance.

All areas are adequately supported although inevitably at certain times of the year finding volunteers to fill in the rota for Front of House operations can be difficult. All volunteers have to formally apply and provide references to ensure client safeguarding and confidentiality and to ensure that appropriate training is provided. As the restrictions due to the pandemic are reduced and as we set up the new Social Supermarket we will be looking at increasing the number of volunteers registered with us. Applications forms are available on the website.

We very much appreciate the time and experience provided by our volunteers. Over 5500 volunteer hours have been expended over the last year in the Warehouse, Front of House, Delivery Driving and PR Operations in addition to Steering Group and Coordinator Meetings. As a totally voluntary organisation inevitably without volunteer support the Foodbank could not operate. We try and take all volunteer views and comments seriously. Volunteer comments and suggestions are discussed at monthly coordinators meetings chaired by Lesley Marshall. Any strategic issues are then fed up to the Steering Group for discussion.

At the start of the pandemic, we had to curtail the activities of many volunteers who were deemed to be at higher risk or older than 70 years old. Although some of the restrictions have been lifted, and some FOH operations have resumed, some of our more senior volunteers have decided that they are not in a position to return. We thank them for their service and hope that they will be able to join us later in the year when we celebrate our volunteers service.

Quality Audit Inspection - Trussell Trust

The Trussell Trust conducted its last formal annual quality audit inspection of Newark Foodbank in March 2018. Inevitably external audits during the pandemic have been suspended, however the Steering Group during the pandemic has been actively involved in putting in place measures and processes that ensure the safety of both our volunteers and clients. We have worked closely with the Trussell Trust to ensure that we remain compliant with any new procedures and methods which they have rolled out over the year including changes to the way client referrals are processed.

Treasurer's Report

The treasurer's report for 2020-21 is attached. As of 31 Mar 2021 the Foodbank has assets to the sum of (£68, 637.18 + £12004.98 = £80,642.16). Barnbygate Methodist Church, Newark and the Mine of Information, Tuxford very kindly provide the Front of House locations at a very reasonable rent and our warehousing operations are provided at a peppercorn rent. During the pandemic, due to a significant increase in stock levels we have had to take on an additional warehousing unit. This was originally provided for three months free, but we now are paying the commercial rate for this storage. We are extremely fortunate to have these facilities provided to us as for many other foodbanks these items alone drive most of their fundraising efforts. As a registered Charity we claim back Gift Aid on any declared donations we receive. The largest capital expense incurred during the year was the purchase of a van for approximately £11,000. Although this now accounts for over 54% of our expenditure last year, this has been invaluable in helping us support clients during the year and to assist in both collections and deliveries to other foodbank and support organisations. Over the next year, it is hoped that the funds we have available plus any future income generated can be used to take forward some of the strategic goals identified below.

Cost of Operation

The total cost of Foodbank Operations in 2020-2021 was £21,116.53. However, if we take into account the grant of £10,000 that we received for the purchase of the van, the normal on-going cost of operations reduces down to £11,116.53. This is double the cost for last year at £5,251.66. Nearly all the additional costs are attributable to increased insurance costs, additional warehousing costs and the purchase of sundry items such as PPE and sanitising equipment to support operations during the pandemic. During the year we issued 26,163 meals. This means that each meal provided by Newark Foodbank costs £0.42. Although this is a significant rise over last year, taking into account the need to deliver over

64% of client referrals this still represents excellent value for money. As we return to normal operations it is anticipated that delivery and warehousing costs will reduce considerably. Assessing the contents of each of the bags provided to clients we estimate the price of each bag set, which provides three days of emergency food relief to be:

Bag Set Category	Cost of Bag Set	Bag Sets Issued	Value of Bag Sets Issued	Value of Extra Bags
Single	£21.66	701	£ 15,183.66	£7,010.00
Couple or Single & 1 Child	£25.28	291	£ 7,356.48	£4365.00
Family of up to 2 Children	£42.90	289	£ 12,398.10	£5,780.00
Large Family up to 3 Children	£56.39	118	£ 6,654.02	£2,360.00
Totals		1399	£ 41,592.26	£19,515.00

(Note bag sets issued exceed number of clients due to the fact that families greater than 5 may have received more than one bag set)

The extras shown above include those products which do not form part of the standard food parcel and include for instance toiletries, sweets, sanitary products and pet food. These values are approximate as they are dependent on the individual client's needs.

For insurance cover purposes we also need to make an assessment of the value of stock held in the warehouse unit. We presently assess that the average value of each kilogram of stock held in the warehouse to be approximately £1.94. This suggests that with a stock level at the end of March 2021 of 16 tonnes, the value of stock at that time was £31,040.00.

Strategic Goals

We have updated our Strategic Goals for the year:

Ongoing

- Sustaining the Volunteer Base
- Raising Agency Awareness
- Identifying ways of working together with other agencies and activities such as with the Severe Weather Emergency Provision Shelter/Well.
- Sustaining Operations at FOH and Warehouse Locations.
- Engaging actively with the Newark Community Network.

2021-2022

- Instigate Recovery Program from Covid-19 Pandemic
 - o Adopt permanently e-voucher system for referrals
 - o Roll-out Web-based referral system

- o Evaluate a joint operating model of Collections and Deliveries
 - o Move to new premises
- Investigate outreach opportunities:
 - o Creation of Social Supermarket
 - o Family Action Food Club
- Evaluate opportunity of engaging in creation of a Community Hub

Attachment:
Treasurer's Report



Accounts Statement for the 12 month period ended 31 March 2021

Income

Year Ended 31 March 2021

Year Ended 31 March 2020

Category	Amount	% of income	Amount	% of income
Standing Orders	2183	3%	1714	28%
Donations - Individuals	35279.52	41%	4594.2	44%
Donations - Churches	888.75	1%	0	5%
Donations - Corporate	10300	12%	0	0%
Other Donations and Fundraising	38131.5	44%	4063.75	14%
HMRC - Gift Aid	0	0%	0	8%
Interest	5	0%	14.83	0%
Total	£86,787.75	100%	£10,386.78	100%

Expenditure

Year Ended 31 March 2021

Year Ended 31 March 2020

Category	Amount	% of outgoings	Amount	% of outgoings
Rent	2880	14%	2744	44%
Equipment	0	0%	40	4%
Crisis support	35.49	0%	171.63	5%
Printing, Stationery & Promotion	437.98	2%	602.8	16%
Trussell Trust	0	0%	360	8%
Van, Petrol & Repairs	11335.89	53%	0	6%
Insurance & Legal	902.13	4%	286.12	6%
Just Giving	162	1%	60	4%
Warehouse costs (ex rent)	3237.69	15%	0	1%
Sundry (including food)	2215.35	10%	987.11	7%
Total	£21,206.53	100%	£5,251.66	100%

Net (expenditure)/income

£65,581.22

£5,135.1

Balance brought forward

£15,060.94

£9,925.82

Balance carried forward

£80,642.16

£15,060.94

0

Represented by:

CAF Gold Account

£12,004.98

£9,704.34

CAF Cash Account

£68,637.18

£5,356.60

£80,642.16

£15,060.94

0

Accounts prepared by D Fretwell

Independently examined by

21,207

-

**REPORT OF THE TRUSTEES
AND UNAUDITED FINANCIAL
STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2021 FOR
NEWARK
FOODBANK**

NEWARK

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1160698

Principal

address 21
Carter Gate
Newark
Nottinghamshire
NG24 1UA

Trustees

S Charnock - Chair (appointed 27
February 2015) Ms S A Stott
(appointed 27 February 2015)
Ms D M Fretwell (appointed 13
June 2019) Dr A N Ayre (appointed
27 February 2015)
Ms M L Marshall (appointed 27
February 2015) C L Asman (appointed
13 June 2019)

Independent

Examiner Mr S
Shaw FCCA Duncan
& Toplis Limited 14
London Road
Newark
Nottinghamshire
NG24 1TW

Approved by order of the board of trustees on 24 November 2021 and signed on its behalf by:



.....
S Charnock - Trustee

INDEPENDENT EXAMINER'S REPORT TO NEWARK FOODBANK

Independent examiner's report to the trustees of Newark Foodbank

I report to the charity trustees on my examination of the accounts of Newark Foodbank (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr S Shaw FCCA
Duncan & Toplis
Limited 14 London
Road Newark
Nottinghamshire
NG24 1TW

Date: 24 November 2021

NEWARK**STATEMENT OF FINANCIAL
ACTIVITIES
FOR THE YEAR ENDED 31
MARCH 2021**

	Notes	Unrestricted fund £	Restrict ed fun d £	2021 Total fund s £	2020 Total fund s £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		163,723	10,900	174,623	64,882
EXPENDITURE ON					
Charitable costs		402	1,042	1,444	-
Charitable activities					
Charitable activities		79,321	35	79,356	53,558
Total		79,723	1,077	80,800	53,558
NET INCOME		84,000	9,823	93,823	11,324
RECONCILIATION OF FUNDS					
Total funds brought forward		27,555	-	27,555	16,231
TOTAL FUNDS CARRIED FORWARD		111,555	9,823	121,378	27,555

The notes form part of these financial

NEWARK FOODBANK

BALANCE SHEET 31 MARCH 2021

		Unrestricted	Restrict ed	2021 Total	2020 Total
	Notes	fund £	fund £	funds £	funds £
FIXED ASSETS					
Tangible assets	4	2,268	8,958	11,226	-
CURRENT ASSETS					
Stocks	5	31,040	-	31,040	12,494
Cash at bank		<u>79,777</u>	-	<u>80,642</u>	<u>15,061</u>
			<u>865</u>		
		110,817	865	111,682	27,555
CREDITORS					
Amounts falling due within one year	6	(1,530)	-	(1,530)	-
NET CURRENT ASSETS		<u>109,287</u>	-	<u>110,152</u>	<u>27,555</u>
			<u>865</u>		
TOTAL ASSETS LESS CURRENT LIABILITIES		111,555	9,823	121,378	27,555
NET ASSETS		111,555	9,823	121,378	27,555
FUNDS	7				
Unrestricted funds				111,555	27,555
Restricted funds				-	-
				<u>9,823</u>	
TOTAL FUNDS				121,378	27,555

The financial statements were approved by the Board of Trustees and authorised for issue on 24 November 2021 and were signed on its behalf by:

S. Charnock

.....
S Charnock - Trustee

**NOTES TO THE FINANCIAL
STATEMENTS**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on reducing balance
Motor vehicles	- 25% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

NEWARK

NOTES TO THE FINANCIAL STATEMENTS - continued

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There was £616 of trustee expenses paid during the year ended 31 March 2021.

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestrict ed fund £	Restrict ed fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	64,882	-	64,882
EXPENDITURE ON			
Charitable activities			
Charitable activities	53,558	-	53,558
NET INCOME	11,324	-	11,324
RECONCILIATION OF FUNDS			
Total funds brought forward	16,231	-	16,231
TOTAL FUNDS CARRIED FORWARD	<u>27,555</u>	<u>-</u>	<u>27,555</u>

4. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Totals £
COST			
Additions	<u>1,870</u>	<u>10,800</u>	<u>12,670</u>
DEPRECIATION			
Charge for year	<u>319</u>	<u>1,125</u>	<u>1,444</u>
NET BOOK VALUE			
At 31 March 2021	<u>1,551</u>	<u>9,675</u>	<u>11,226</u>
At 31 March 2020	<u>-</u>	<u>-</u>	<u>-</u>

5. STOCKS

	2021	2020
	£	£
Stocks	31,040	12,494

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Other creditors	1,530	-

7. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	27,555	84,000	111,555
Restricted funds			
Restricted fund	-	9,823	9,823
TOTAL FUNDS	27,555	93,823	121,378

Net movement in funds, included in the above are as follows:

	Incomi ng resourc es £	Resourc es expend ed £	Moveme nt in funds £
Unrestricted funds			
General fund	163,723	(79,723)	84,000
Restricted funds			
Restricted fund	10,900	(1,077)	9,823
TOTAL FUNDS	174,623	(80,800)	93,823

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			

General fund	<u>16,231</u>	<u>11,324</u>	<u>27,555</u>
TOTAL FUNDS	<u><u>16,231</u></u>	<u><u>11,324</u></u>	<u><u>27,555</u></u>

7. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	64,882	(53,558)	11,324
TOTAL FUNDS	64,882	<u>(53,558)</u>	<u>11,324</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net moveme nt in funds £	At 31.3.2 1 £
Unrestricted funds			
General fund	16,231	95,324	111,555
Restricted funds			
Restricted fund	-	9,823	9,823
TOTAL FUNDS	16,231	<u>105,147</u>	<u>121,378</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incomi ng resourc es £	Resourc es expend ed £	Moveme nt in funds £
Unrestricted funds			
General fund	228,605	(133,281)	95,324
Restricted funds			
Restricted fund	10,900	(1,077)	9,823
TOTAL FUNDS	<u>239,505</u>	<u>(134,358)</u>	<u>105,147</u>

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

9. INDEPENDENT EXAMINER

The independent examination fee included in the accounts inclusive of VAT is £1,530.

NEWARK

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Standing orders	2,183	1,714
Donations - individuals	35,280	4,594
Other donations and fundraising	23,132	4,064
Interest	5	15
Donations in kind	87,834	54,495
Donations - churches	889	-
Donations - corporate	10,300	-
Grants - Nottinghamshire County Council	10,000	-
Grants - Newark & Sherwood District Council	-	-
	<u>5,000</u>	
	<u>174,623</u>	<u>64,882</u>
Total incoming resources	174,623	64,882
EXPENDITURE		
Other		
Depreciation - Fixtures and fittings	319	-
Depreciation - Motor vehicles	-	-
	<u>1,125</u>	
	1,444	-
Charitable activities		
Rent	2,880	2,744
Equipment	-	40
Crisis support	35	172
Printing and stationery	438	603
Trussell Trust	-	360
Insurance and legal	902	286
Just giving	162	60
Sundry	1,496	987
Distributed and gifted food	69,287	48,306
Motor expenses	536	-
Warehouse costs	2,090	-
Accountancy	-	-
	<u>1,530</u>	
	<u>79,356</u>	<u>53,558</u>
Total resources expended	<u>80,800</u>	<u>53,558</u>
Net income	<u>93,823</u>	<u>11,324</u>

NEWARK

**DETAILED STATEMENT OF
FINANCIAL ACTIVITIES**

This page does not form part of the statutory financial statements