

# **The Parochial Church Council of the Parish of St Mark & All Saints, Reading**

## **Trustees' Annual Report for the year ending 31<sup>st</sup> December 2023**

*'Worshipping God; sharing love, building communities and growing faith through Jesus'*  
***Whoever you are, wherever you are on life's journey, you are welcome here (John 6:37)***

The Parochial Church Council (PCC) presents its' Annual Report for the year ending 31<sup>st</sup> December 2023.

### **Reference and administration information**

The Parochial Church Council of The Ecclesiastical Parish of St. Mark and All Saints, Reading is a registered charity with the Charity Commission - registration number 1160687. The members of the Parochial Church Council (PCC) are trustees of the charity.

The correspondence address is: The Parish Office, All Saints Church Hall, Downshire Square, Reading, Berks. RG1 6NH (email: [allsaintsreading@gmail.com](mailto:allsaintsreading@gmail.com))

There are two churches within our parish - part of the Diocese of Oxford within the Church of England:

- St Mark's Church - Cranbury Road, Reading, RG30 2TA  
[www.achurchnearyou.com/reading-st-mark](http://www.achurchnearyou.com/reading-st-mark)
- All Saints Church - Downshire Square, Reading, RG1 6NN  
[www.achurchnearyou.com/reading-all-saints](http://www.achurchnearyou.com/reading-all-saints)

### **Aims and purposes**

The Parochial Church Council of the Parish of St. Mark & All Saints Reading has the responsibility of co-operating with the Vicar, The Reverend Jo Williams in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the financial affairs of the Church, Church buildings, Church Halls and churchyards and oversees matters of data protection, safeguarding and health and safety.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our two churches and to become part of our parish community. The PCC, together with its sub committees, maintains an overview of worship throughout the parish and makes suggestions on how our services and church life can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Whoever you are, wherever you are on life's journey, you are welcome here (John 6 :37)
- Worship and prayer – learning about their faith; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.

- Missionary and outreach work

### **Safeguarding**

The PCC of St Mark and All Saints Reading has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults) and abides by the 'promoting a safer church' and works with this in mind to all safeguarding matters in the parish.

The safeguarding policy is modelled on the Diocesan policy. We continue to request DBS for voluntary and paid roles when needed and safer recruitment practices. All PCC members have re-done both basic awareness and foundation (C0) safeguarding training during 2023. Our safeguarding officer is Levine Whitham.

### **Structure, governance and management**

The PCC is a corporate body. Its governing documents are the Parochial Church Council (Powers) Measures 1956 as amended, and the Church Representation Rules. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Clergy, Churchwardens and any Readers the APCM appoints are ex-officio, as are the Deanery Synod members who serve a three-year term. Of the twelve elected PCC members, 4 are elected each year to serve a three-year term. A minimum of one third (4) of all elected members must be habitual worshippers at St. Marks, and a minimum of one third (4) of all elected members must be habitual worshippers at All Saints.

The trustees, members of the PCC, who served in the year up to the date of the report are:

|                                      |                                 |  |
|--------------------------------------|---------------------------------|--|
| <i>Ex Officio</i>                    |                                 |  |
| Incumbent                            | The Reverend Josephine Williams | <i>Chair</i>                                     |
| Assistant Curate                     | The Reverend Jane Lewis         |  |
|                                      |                                 |  |
| <i>Churchwardens</i>                 | Mr Kwaw Elliott                 |  |
|                                      | Mrs Linda Parish                |  |
|                                      |                                 |  |
| LLM                                  | Mrs Sylvia Cummins              |  |
|                                      | Dr Diana Matthews               |  |
|                                      |                                 |  |
| <i>Deanery Synod Representatives</i> | Mrs Angelina Elliott            |  |
|                                      | Mrs Sharon Hyman                | <i>(Resigned Sept 2023 )</i>                     |
|                                      |                                 |  |
| <i>Elected Members</i>               | Mrs Iva Butler                  | <i>(Appointed May 2023 APCM)</i>                 |
|                                      | Mrs Nana Gyebi-Johnson          |  |
|                                      | Mr John Hodge                   | <i>(Re-elected May 2023 APCM) and Vice Chair</i> |
|                                      | Mrs Angelina Elliott            | <i>Treasurer</i>                                 |
|                                      | Mrs Sharon Hyman                | <i>SM Hall Manager</i>                           |
|                                      | Mr Anesta Vaughan               |  |
|                                      | Mrs Liz Sandford                | <i>(Appointed May 2023 APCM)</i>                 |

|                  |                    |                            |
|------------------|--------------------|----------------------------|
|                  | Mrs Jess Harris    | (Appointed May 2023 APCM)  |
|                  | Ms Susan Carter    |                            |
|                  | Mrs Rosie Hughes   | (Re-elected May 2023 APCM) |
|                  |                    |                            |
| Co-opted members | Mrs Judy Vaughan   | Re-co-opted June 2023      |
|                  |                    |                            |
| In attendance    | Mrs Levine Whitham | Safeguarding Officer       |
|                  | Mrs Jackie John    | PCC Secretary              |
|                  |                    |                            |

During 2023, the PCC met 6 times during the course of the year (via zoom and in-person). In addition to our planned PCC meetings, we also met in person for our APCM in May and the Standing Committee convened when needed.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. Given its wide responsibilities, the PCC has a number of committees each dealing with a particular aspects of parish life. They regularly report back to PCC meetings.

These are the following committees:

**Finance committee:**

Angelina Elliott (Treasurer), Ron Cummins (Assistant Treasurer), Kwaw Elliott, Linda Parish, and Lee Hawkness-Smith (for annual accounts)

**Fabric committee**

Rev'd Jo, Kwaw Elliott and Linda Parish

**Flat committee** – Winkworth estate agents, John Hodge, Ben Thomas and Jackie John

**Ministry committee** – Rev'd Jo, Rev'd Jane, LLM's and authorised preachers

**The Standing Committee** has the power to transact the business of the PCC between meetings, reporting back to the PCC.

Pre APCM – Linda Parish and Kwaw Elliott (churchwardens), Treasurer, Rev'd Jo, John Hodge and Anesta Vaughan

Post APCM – Linda Parish and Kwaw Elliott (churchwardens), Treasurer, Rev'd Jo, Jess Harris and Rosie Hughes.

**The Events Committee** recommend a social events strategy for the parish, ensure that regular events are being organised and to encourage a wide range of involvement from our congregations in organising and participating in events. It has the power to co-opt other members of the congregation and reports back to the PCC. This committee consists of the following members:

- Pre APCM – Linda Parish and Sharon Hyman. Others invited for each event
- Post APCM – Linda Parish, Sharon Hyman, Treasurer, Jackie John, Iva Butler, Suzie Carter and Pat Alleyne

**The Hall committee** oversee the management of the church halls, dealing with the day-to-day administration of our two halls and makes recommendations to the PCC about repairs, maintenance, letting rates and other concerns. The PCC members serving on this committee are:

St Mark's hall committee Pre APCM – Sharon Hyman (Hall Manager), Angelina Elliott, Norma Parris, Pat Alleyne (hall treasurer) and Kwaw Elliott (c/w)

All Saints hall committee Pre APCM – Ivor Snape (Hall Manager), John Hodge and Linda Parish (c/w) – Tony Pretlove when required and Tammie Goto (Hall treasurer) when required.

We amalgamated the hall committees at the APCM as follows:

John Hodge, Linda Parish and Kwaw Elliott (church wardens) Angelina Elliott, Sharon Hyman, Rosie Hughes, Pat Alleyne and Jackie John and Wendy Smith (Parish Office)

### **Worship and Prayer**

There are 121 parishioners on the 2023 Electoral Roll. 75 worship primarily at All Saints and 46 at St. Marks. Mr Kwaw Elliott has served as Electoral Roll Officer for both churches over 2023.

Average weekly attendance for our services are given in the tables below. During 2023 we continued to offer live-streaming our services via zoom for those that could not make church in person, alongside other ways we celebrate God such as baptisms and weddings.

### **Attendance/worship:**

#### **Sunday worship figures, preceding 5 years:**

|               | 9am Mass at St. Mark's |       |     | 11am Mass at All Saints |       |     | 3.30pm Family Communion at All Saints (monthly) |       |     |
|---------------|------------------------|-------|-----|-------------------------|-------|-----|---|-------|-----|
|               | Com                    | Adult | U16 | Com                     | Adult | U16 | Com   | Adult | U16 |
| <b>2023</b>   | 19                     | 22    | 3   | 35                      | 35    | 11  | 10  | 9     | 6   |
| <b>2022</b>   | 18                     | 20    | 4   | 36                      | 38    | 11  | 8   | 6     | 6   |
| <b>2021**</b> | 15                     | 16    | 4   | 31                      | 33    | 13  | 12.5  | 9.5   | 10  |
| <b>2020*</b>  | 17                     | 19    | 4   | 46                      | 49    | 12  | n/a   | n/a   | n/a |
| <b>2019</b>   | 27.5                   | 30    | 4   | 55                      | 59    | 14  | 11  | 10    | 8   |

*\*2020 – church closed from March 2020 until August 2020 and closed again for November 2020. We only had four 3.30pm family communion services during 2020 (between January and March) and so figures not recorded.*

*\*\* 2021 – church was online from January 2021 until 16th May 2021. Then we were back to face-to-face services but alternate weeks at St Mark's/ All Saints until October 2021. Family communion was just November and December 2021.*

### **Christmas and Easter services at St. Mark & All Saints**

|             | Christmas Eve and Christmas Day* |       |     | Easter Eve and Easter Day* |       |     |
|-------------|----------------------------------|-------|-----|----------------------------|-------|-----|
|             | Com                              | Adult | U16 | Com                        | Adult | U16 |
| <b>2023</b> | 97                               | 122   | 24  | 116                        | 109   | 36  |
| <b>2022</b> | 92                               | 113   | 21  | 92                         | 100   | 41  |
| <b>2021</b> | 69                               | 85    | 24  | n/a                        | 59    | 12  |
| <b>2020</b> | 33                               | 39    | 7   | n/a                        | n/a   | n/a |
| <b>2019</b> | 110                              | 150   | 27  | 168                        | 195   | 48  |

*\*total numbers at all services, no allowance made for people attending more than one service.*

*Christmas services do not include Christingle services.*

*2020 – Midnight Mass at St Mark's and Christmas Day at All Saints. Easter services were unable to be held in church.*

*2021 – Easter vigil and Easter Day at All Saints Church only. Midnight Mass at All Saints, and Christmas Day at both churches.*

*2022 – Christmas Eve – 9.30pm @SM, Midnight Mass @ AS, Christmas Day @ AS only. Easter 6.30am and 11am at AS and 9am at SM*

*2023 – Christmas Eve – 9.30pm @ SM, Midnight Mass@AS, Christmas Day @ 9am @ SM, 11am @ AS. Easter same pattern as 2022.*

## **Review of the year 2023**

### **Ministry in the Parish of St. Mark and All Saints**

Our parish continues to be at the heart of our community offering a place of worship with love, support, friendship and a sense of belonging. We have continued our pattern of worship throughout 2023 which provides our parishioners the worship opportunities that fit around them. There are two morning services, monthly children and family mass as well as Messy Church. Alongside this, there are online evening parish prayers and compline as well as lunchtime prayers which offer a special quiet time of contemplation and reflection. We continue to zoom our morning services alternatively between St Mark's Church and All Saints Church offering those unable to join us in church, the chance to join in with our service.

We welcome new people into our churches with open arms hoping to offer them a warm welcome. We've been delighted this year to welcome a Ukrainian couple who have embraced our parish as their own, even with the language difficulties. Similarly our parish flat is let to a Ukrainian mother and daughter whom PCC felt were an ideal fit with our values and mission. The flat provides much needed income as well as offering a home to a much needed family.

At special celebrations, such as Easter and Christmas, we see the community enjoy our Christian festivals as part of their journey in faith or tradition with huge numbers at our Christingle service and school Christmas/ nativity services. Our relationship with our local schools continues to go from strength to strength. In July we affirmed our welcome statement to all (following a discussion on Living in Love and Faith). We strive to offer a welcoming, inclusive place to worship where everyone can feel accepted and be part of our parish.

### ***Whoever you are, wherever you are on life's journey, you are welcome here (John 6:37)***

Our ministry team continue to visit our residential care homes – an important part of our parish with a huge impact not only on those in the care homes, but also a feeling of worth to those undertaking this part of our mission and outreach.

We offered a range of fundraising events throughout the year which not only raised much needed funds, but more importantly continues to show the community we are here for them. Events such as jumble sales, summer fairs and caribbean evening are hugely popular as well as our Places of Welcome, Monday morning coffee where everyone who attends feels just as much a part of our parish, as do our congregation. You do not need to attend Sunday worship to feel part of our church and parish. We are here in our community in whichever way people need us. We ask ourselves, ***What would it be like if Church wasn't here?*** – Even if somebody steps inside church just once a year, we are here for them.

Being involved in parish life brings with it many benefits, including deepening friendships, growing in our sense of purpose and belonging to something great, belonging to our church family. We value this strong sense of pride working together throughout the year as one parish. People know each

other well and enjoy giving their time to not only the parish, but to one and other individually – providing support and care as one big church family when needed. Even the little things we do make a difference to somebody.

Our sermons offer both spiritual guidance and leave a lasting thought on our parishioners. We have a planned rota of those in the ministry team delivering sermons both encouraging and offering a variety of voices. The PCC would like to record their thanks for our hard working clergy and ministry team. Our young servers fill us with pride within the parish with the youngest members of our congregation playing such an important role in the service. This continues to go from strength to strength.

This year we have been successful in paying our parish share in full and on time which means we benefit from a rebate from the deanery. The deprivation allowance (£5,000 discount for two churches in a parish with one vicar and £10,000 discount for a Parish in an area of poverty) remains in force for us as a Parish. We will focus on our generous giving to help improve our regular income.

It has been the policy of the PCC to publish the draft minutes of meetings where possible. In conclusion the PCC have continued their work with commitment and great spirit, working well together making some important decisions, to the mutual benefit our parish going forward.

#### **Schools:**

We continue to have a great relationship with our two church schools – All Saints Infants School and St Mary and All Saints Primary School. All Saints Infants use All Saints Church weekly on a Friday for collective worship and St Mary and All Saints have their end of term celebrations at All Saints.

We also have a good relationship with other non-faith schools in the area with St Edwards Prep School using All Saints Church regularly for their end of term speech and celebration days and Battle School using St Mark's Church for Harvest Festival and other school services.

#### **Nursing homes:**

The ministry team enjoyed another successful, inspiring and uplifting year as we continued to bring the message of God's love and worship to the four residential or nursing homes within our parish. We are always welcomed by staff and residents, and sometimes by friends or family, and we bring hope and faith to those who enjoy our services or meet us in their own rooms. All receive communion or a blessing depending upon their wishes. It is most heartwarming when they say how much our visits are anticipated.

During 2022 we were pleased to have Katharine Danyluk accompany the singing at Maitland House (Abbeyfield), and that was extended into Parkside House and Florence House during 2023. Her playing adds so much to the general atmosphere in the homes.

It is also very gratifying for the team to be supported by members of our congregation from time to time. If anyone has a few minutes to spare, we would love to see you at one or other of the homes we visit, to join in the fellowship, prayers, readings or singing. If you would like to know more please speak to Sylvia or Diana.

#### **Hall Users:**

Both of our church halls have seen increase in terms of regular hirers and one-off parties in particular. We have good use by locals in the community. Thank you Sharon at St Mark's and the parish office at All Saints for keeping our halls clean and all the necessary work involved in the day-

to-day running of our halls. Also special thanks to the unseen heroes on our parish for the additional work they do on an ad hoc basis.

#### **All Saints Hall**

Total income for 2023 - £19,098.05

Total expenses for 2023 - £16,230.70

**Total profit for the year 2023 - £2,867.35**

Whilst income is up 21% from 2022, sadly expenses also increased by 15% compared to 2022 mainly due to the increase in gas/ electricity costs. After the sad loss of Ivor Snape (Hall Manager at All Saints) the management of the hall bookings and day-to-day running of the premises now sits with the parish office. New updated booking forms have been created along with more detailed contracts. We thank John Hodge for his input with this. Much work has also been done with the cleaning and general appearance which has been noticed with our hirers. We have a 5 star kitchen hygiene inspection grading from Reading Borough Council. Also thanks to Tammy (hall treasurer) for the fabulous upkeep of the hall finances.

#### **St Mark's Hall**

Total net income for 2023 - £6,112

Income remains good at St Mark's. Bookings have remained good with two new long-term bookings in 2023. Repairs and maintenance are kept up-to-date to ensure the hall is a good community space. Payback team are especially good at keeping the grounds and space clean, tidy and welcoming. Thanks to our hall manager for the hard work keeping the hall working well. And not forgetting our much loved hall treasurer Pat who sadly passed away in January 2024.

#### **Community Engagement and mission:**

We have continued to open our doors for our community when it mattered. Our 2023 charitable giving included Readifood, The Children's Society, Christian Aid, Macmillan and more. We continue to have members of our congregation offer their time with street pastors (promoting this widely within the parish), volunteering with charities and school volunteers including governor roles.

Monday morning coffee (Places of Welcome) at All Saints is a lovely, gentle and friendly way to start the week. It originally took place in the Downshire Room but moved into the church on the completion of the kitchen there. It has continued since then to provide a happy meeting place for anyone who would like a chat and a good mug of coffee and biscuits (and often home-made cake!) We were even able to carry on meeting, albeit online, throughout the Pandemic thanks to Liz Sandford who facilitated our zoom get togethers each week. Our numbers fluctuate but there are often up to 20 of us joining together between 10.30am and 11.45am.

My thanks go to all the baristas who provide us with the coffee each week, and to all of you who come along and drink it! Why don't you pop your head in one morning and join us if you're free. We aim to be open every Monday, even Bank Holidays. We would love to see you.

We also have a great relationship with the Payback team at St Mark's Church and they have been instrumental in keeping our church (and grounds) looking loved and cared for.

#### **Pastoral Care:**

Our ministry team did a fabulous job over 2023 and our pastoral care work has continued to be a priority for the parish. They supported members of our congregation spiritually through worship and guidance as well as supporting those in times of grief.

We are thankful for the ministry team and indeed our whole church family for the care they give to one another.

#### **Nurture Groups:**

Parish prayers continued fortnightly via zoom, during 2023. Weekly Lunchtime parish prayers remained on Wednesday lunchtime, offering a dedicated time of prayer for the members of our congregation.

Our parish Open Group meet once a month throughout the year usually on a Wednesday to listen to/watch/participate in the activity or subject provided. We already have (for 2024) an annual membership of 15 with several more paying on an adhoc basis depending on attendance. For nine meetings of the year we invite speakers on (e.g. the Crystal Palace, Amateur Radio, Zambia, Reading Abbey) and our subscriptions pay a nominal sum to their chosen charities. Three times a year we are more social with a midday meal out, 'garden party' and a cream tea – these 3 events are shared cost. The group has been running in a similar format for well over 50 years but initially was designed as a respite for local women predominantly unconnected with the church (All Saints). The group also ran jumble sales to raise money for local charities. Past organisers and committee include Stella Tyers, Jean Springay and the late Barbara Symonds and Diana Watts. We run very simply with help from Sylvia Clarke, Ann Titcombe and Sandra Roomes.

Link Group meet once a month in the Church Hall/Downshire room at 11am for an hour. The format is now maybe 15/20 years old as it was established by Fr Henry. At that time we were 4 groups I think but we have gradually condensed into one. There are up to ten of us but it is open to anyone to 'join'/come along. In the past we have studied 'famous' people of the Bible, famous Christian explorers/founders of Christian movements. Lately we have looked at a passage from the Bible with a theme/lesson to be learned or a psalm sometimes relevant to the Christian year e.g. Lenten, advent i.e. our April meeting was post resurrection looking at our Lord's 'breakfast on the beach' in John 21.

We have an initial chat/gossip/catch up on our highs and lows over coffee, then take time to pray before we look at the Bible passage. We always conclude with the Lord's Prayer, the Grace and maybe some supplementary prayer. Our final quote which we share and personalise is 'Surely goodness and mercy shall follow us all the days of our lives and we shall dwell in the house of the Lord forever'. “

#### **Youth and Children's work:**

Our U16 attendance continues to be promising with many choosing to serve. We have offered Children and Family Mass and Messy Church throughout 2023 with promising attendance.

#### **Finance Review**

A copy of this trustees report and attached financial statements are filed with the Charities Commission, following the Annual Parochial Church Meeting.

**Our Bankers are:** Lloyds TSB, Broad Street, Reading; Royal Bank of Scotland, Station Road, Reading.



# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2023**

### **Contents**

Independent Examiner's Report  
Receipts and Payments Account  
Statement of Assets and Liabilities  
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2023, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Attention is nevertheless drawn to the absence of independent third party confirmation in respect of the Assistant Clergy Accommodation and Memorial Garden Fund accounts which together account for 12% of total funds held.



Signature

Name Nick Addo (FCCA)

Address 7 Glenrosa Road, Reading RG30 6AN

Date 07 May 2024

# St Mark & All Saints Reading Parochial Church Council

## Accounts for the year to 31 December 2023

### Receipts and Payments Account

| 2022             |  | Notes | Unrestricted funds<br>£ | Designated funds<br>£ | Restricted funds<br>£ | Endowment funds<br>£ | Total<br>£       |
|------------------|--|-------|-------------------------|-----------------------|-----------------------|----------------------|------------------|
|                  | <b>RECEIPTS</b>                                  |       |                         |                       |                       |                      |                  |
|                  | <b>Receipts from generated funds:</b>            |       |                         |                       |                       |                      |                  |
| 37,171           | Voluntary income                                 | 2     | 48,582                  | -                     | 749                   |                      | 49,331           |
| 165              | Fundraising                                      | 3     | 7,668                   | 16                    | -                     |                      | 7,684            |
| 31,892           | Church Activities                                | 4     | 11,545                  | 25,210                | 1,479                 |                      | 38,233           |
| 17,534           | Investment income                                | 5     | 8,918                   | 882                   | 2,768                 |                      | 12,568           |
| 86,761           |  |       | 76,713                  | 26,108                | 4,995                 | -                    | 107,816          |
| 1,638            | <b>Other cash receipts</b>                       | 6     | 343                     | 1,359                 | 866                   |                      | 2,568            |
| <b>88,399</b>    | <b>Total receipts</b>                            |       | <b>77,056</b>           | <b>27,467</b>         | <b>5,861</b>          | <b>-</b>             | <b>110,384</b>   |
|                  | <b>PAYMENTS</b>                                  |       |                         |                       |                       |                      |                  |
|                  | <b>Payments for generating funds:</b>            |       |                         |                       |                       |                      |                  |
|                  | Cost of generating voluntary income              | 7     |                         |                       |                       |                      |                  |
|                  | Fundraising costs                                | 8     | (287)                   |                       |                       |                      | (287)            |
| (1,134)          | Investment costs                                 | 9     | (5,283)                 |                       |                       |                      | (5,283)          |
| (1,134)          |  |       | (5,570)                 |                       |                       |                      | (5,570)          |
| (64,013)         | <b>Church activities</b>                         | 10    | (78,845)                |                       |                       |                      | (78,845)         |
|                  | <b>Charitable donations</b>                      | 11    | (287)                   |                       | (481)                 |                      | (768)            |
| (8,839)          | <b>Church management &amp; administration</b>    | 12    | (12,743)                |                       |                       |                      | (12,743)         |
| (82,066)         | <b>Other cash payments</b>                       | 13    |                         | (16,287)              | (3,004)               |                      | (19,291)         |
| <b>(156,053)</b> | <b>Total payments</b>                            |       | <b>(97,445)</b>         | <b>(16,287)</b>       | <b>(3,485)</b>        |                      | <b>(117,218)</b> |
| (67,653)         | <b>NET RECEIPTS / (PAYMENTS)</b>                 |       | (20,390)                | 11,180                | 2,375                 | 0                    | (6,834)          |
|                  | <b>Transfers between funds</b>                   |       | 15,000                  | (15,000)              |                       |                      |                  |
| <b>(67,653)</b>  | <b>NET RECEIPTS / (PAYMENTS) after transfers</b> |       | <b>(5,390)</b>          | <b>(3,820)</b>        | <b>2,375</b>          | <b>0</b>             | <b>(6,834)</b>   |
| 370,389          | <b>Cash balances at start of year</b>            |       | 23,852                  | 133,863               | 113,594               |                      | 271,309          |
| <b>302,736</b>   | <b>Cash balances at end of year</b>              |       | <b>18,462</b>           | <b>130,044</b>        | <b>115,969</b>        | <b>0</b>             | <b>264,476</b>   |

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2023**

**Statement of assets and liabilities as at 31 December 2023**

| 2022   |                                     | Notes | Unrestricted<br>funds<br>£ | Designated<br>funds<br>£ | Restricted<br>funds<br>£ | Endowment<br>funds<br>£ | Total<br>£     |
|--|-------------------------------------|-------|----------------------------|--------------------------|--------------------------|-------------------------|----------------|
| <b>Monetary assets</b>   |                                     |       |                            |                          |                          |                         |                |
| 376  | Cash                                |       | -                          | 178                      | -                        | -                       | 178            |
| 302,360  | Bank current account                |       | 18,462                     | 129,866                  | 115,969                  |                         | 264,298        |
|  | Bank deposit account                |       |                            | -                        |                          |                         | -              |
|  | NSIB Deposit account                |       |                            |                          |                          |                         | -              |
| <u>302,736</u>   |                                     |       | <u>18,462</u>              | <u>130,044</u>           | <u>115,969</u>           |                         | <u>264,476</u> |
| <b>Other monetary assets</b>   |                                     |       |                            |                          |                          |                         |                |
|  | Tax reclaim due                     |       |                            |                          |                          |                         |                |
| <u></u>  |                                     |       | <u></u>                    | <u></u>                  | <u></u>                  | <u></u>                 | <u></u>        |
| <b>Investments assets</b>  |                                     |       |                            |                          |                          |                         |                |
| 17,891   | Bartholomew Bequest                 |       |                            |                          |                          | 15785                   | 15,785         |
| 1,546  | Swettenham Bequest                  |       |                            |                          |                          | 1364                    | 1,364          |
| 66,895   | Flat at Cost price in February 1989 | 14    |                            | 66,895                   |                          |                         | 66,895         |
| <u>86,332</u>  |                                     |       | <u></u>                    | <u>66,895</u>            | <u>-</u>                 | <u>17,149</u>           | <u>84,044</u>  |
| <b>Assets used for the charity's own use</b>   |                                     |       |                            |                          |                          |                         |                |
| 574,000  | All Saints Hall at valuation        |       | 574,000                    |                          |                          |                         | 574,000        |
| 23,000   | All Saints Hall Fixtures & Fittings |       | 23,000                     |                          |                          |                         | 23,000         |
| 366,954  | St Mark's Hall at valuation         |       | 366,954                    |                          |                          |                         | 366,954        |
| 25,306   | St Mark's Hall Fixtures & Fittings  |       | 25,306                     |                          |                          |                         | 25,306         |
| <u>989,260</u>   |                                     |       | <u>989,260</u>             | <u>-</u>                 | <u>-</u>                 | <u>-</u>                | <u>989,260</u> |
| The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items |                                     |       |                            |                          |                          |                         |                |
| <b>Liabilities</b>   |                                     |       |                            |                          |                          |                         |                |
|  | Charitable donations to be paid     |       | 384                        |                          |                          |                         |                |
| <u>-</u>   |                                     |       | <u>384</u>                 |                          |                          |                         |                |

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

# St Mark & All Saints Reading Parochial Church Council

## Accounts for year to 31 December 2023

### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

| 2022          |                                       | Unrestricted<br>funds<br>£ | Designated<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>£    |
|---------------|---------------------------------------|----------------------------|--------------------------|--------------------------|---------------|
| 32,948        | Planned Giving                        | 31,447                     |                          |                          | 31,447        |
| 1,668         | Collections of loose cash at services | 6,917                      |                          |                          | 6,917         |
|               | Church boxes                          | 54                         |                          |                          | 54            |
| 704           | Other individual donations            | 2,488                      |                          | 749                      | 3,237         |
|               | Legacies                              | 6,000                      |                          |                          | 6,000         |
|               | Special appeals                       | -                          |                          |                          | -             |
| 1,850         | Tax recovered                         | 1,676                      |                          |                          | 1,676         |
| <b>37,171</b> |                                       | <b>48,582</b>              | <b>-</b>                 | <b>749</b>               | <b>49,331</b> |

#### 3 Fundraising

|            |                        |              |           |          |              |
|------------|------------------------|--------------|-----------|----------|--------------|
| 165        | Fetes                  | 2,808        |           |          | 2,808        |
|            | Jumble Sales etc       | 4,860        |           |          | 4,860        |
|            | Magazine - Advertising | -            |           |          | -            |
|            | 2nd hand Bookstall     | -            | 16        |          | 16           |
| <b>165</b> |                        | <b>7,668</b> | <b>16</b> | <b>-</b> | <b>7,684</b> |

#### 4 Church Activities

|               |                                       |               |               |              |               |
|---------------|---------------------------------------|---------------|---------------|--------------|---------------|
| 29,192        | Church/Hall Lettings and other income | 11,536        | 25,210        |              | 36,746        |
| 2,700         | Fees - weddings, funerals etc         | -             |               | 1,479        | 1,479         |
|               | Magazine - Sales                      | -             |               |              | -             |
|               | Bookstall - New                       | 9             |               |              | 9             |
| <b>31,892</b> |                                       | <b>11,545</b> | <b>25,210</b> | <b>1,479</b> | <b>38,233</b> |

#### 5 Investment income

|               |                      |              |            |              |               |
|---------------|----------------------|--------------|------------|--------------|---------------|
|               | NSIB and Gilts       | -            |            |              | -             |
| 452           | Bank interest        | -            | 882        | 164          | 1,046         |
|               | Property fund income |              |            | 2,604        | 2,604         |
| 11,017        | Flat Rental          | 8,918        |            |              | 8,918         |
| <b>11,469</b> |                      | <b>8,918</b> | <b>882</b> | <b>2,768</b> | <b>12,568</b> |

#### 6 Other cash receipts

|              |                                |            |              |            |              |
|--------------|--------------------------------|------------|--------------|------------|--------------|
| 1,560        | Other Income                   | 343        |              |            | 343          |
| 78           | Collected to give away         |            |              | 866        | 866          |
|              | Adjustment to General Fund     |            |              |            |              |
|              | Adjustment re Sundries account |            | 1,359        |            |              |
| <b>1,638</b> |                                | <b>343</b> | <b>1,359</b> | <b>866</b> | <b>1,209</b> |

# St Mark & All Saints Reading Parochial Church Council

## Accounts for year to 31 December 2023

### Notes to the accounts

| 2022          |  | Unrestricted<br>funds | Designated<br>funds | Restricted<br>funds | Total         |
|---------------|--|-----------------------|---------------------|---------------------|---------------|
|               | <b>7 Cost of generating voluntary income</b>   |                       |                     |                     |               |
|               | Gift Aid envelopes                             | -                     |                     |                     | -             |
|               | <b>8 Fundraising costs</b>                     |                       |                     |                     |               |
|               | Summer Fete                                    | 269                   |                     |                     | 269           |
|               | Jumble sales & Quiz nights etc                 | -                     |                     |                     | -             |
|               | Church magazine                                | 18                    |                     |                     | 18            |
|               | Other  | -                     |                     |                     | -             |
|               |  | <b>287</b>            | <b>-</b>            | <b>-</b>            | <b>287</b>    |
|               | <b>9 Investment Costs</b>                      |                       |                     |                     |               |
| <b>1,134</b>  | Flat expenses                                  | <b>5,283</b>          |                     |                     | <b>5,283</b>  |
|               | <b>10 Church activities</b>                    |                       |                     |                     |               |
| 43,397        | Parish Share                                   | 43,397                |                     |                     | 43,397        |
|               | Church running costs:                          |                       |                     |                     |               |
| 3,157         | Heating & lighting                             | 16,324                |                     |                     | 16,324        |
| 186           | Water  | 595                   |                     |                     | 595           |
|               | Cleaning                                       | 49                    |                     |                     | 49            |
| 7,788         | Repairs  | 4,235                 |                     |                     | 4,235         |
| 8,115         | Insurance                                      | 12,410                |                     |                     | 12,410        |
| 802           | Clergy expenses                                | 1,145                 |                     |                     | 1,145         |
|               | Cost of services:                              |                       |                     |                     |               |
| 567           | Music  | 639                   |                     |                     | 639           |
|               | Sacristy                                       | 53                    |                     |                     | 53            |
| <b>64,013</b> |  | <b>78,845</b>         | <b>-</b>            | <b>-</b>            | <b>78,845</b> |
|               | <b>11 Charitable donations</b>                 |                       |                     |                     |               |
|               | Charitable donations                           | 287                   | -                   | 481                 | 768           |
|               |  | <b>287</b>            | <b>-</b>            | <b>481</b>          | <b>768</b>    |
|               | <b>12 Church management and administration</b> |                       |                     |                     |               |
| 6,071         | Salaries / Honoraria                           | 7,534                 |                     |                     | 7,534         |
| 1,047         | Printing & stationery                          | 442                   |                     |                     | 442           |
| 150           | Bank Charges                                   | -                     |                     |                     | -             |
| 1,571         | Sundry Expenses                                | 4,767                 |                     |                     | 4,767         |
| <b>8,839</b>  |  | <b>12,743</b>         | <b>-</b>            | <b>-</b>            | <b>12,743</b> |
|               | <b>13 Other payments</b>                       |                       |                     |                     |               |
|               | Project fund                                   |                       |                     | 228                 | 228           |
| 13,676        | All Saints Hall Running costs                  |                       | 16,231              |                     | 16,231        |
| 17,898        | St Mark Hall Running costs                     |                       |                     |                     |               |
| 41,442        | Building fund                                  |                       |                     |                     |               |
| 5,820         | Fabric fund                                    |                       |                     |                     |               |
|               | Bookstall expenses                             |                       | 56                  |                     | 56            |
|               | Organ fund valuation adjustment                |                       |                     | 1,951               | 1,951         |
| 1,586         | Fees to Diocese                                |                       |                     | 824                 | 824           |
| <b>80,422</b> |  |                       | <b>16,287</b>       | <b>3,004</b>        | <b>19,291</b> |

**14 Fund movements**

|                                | At 01/01/23<br>£ | Receipts<br>£  | Payments<br>£    | Transfers<br>£  | At 31/12/23<br>£ |
|--------------------------------|------------------|----------------|------------------|-----------------|------------------|
| <b>General Fund</b>            | <b>23,852</b>    | <b>77,056</b>  | <b>(97,445)</b>  | <b>15,000</b>   | <b>18,462</b>    |
| <b>Designated Funds</b>        |                  |                |                  |                 |                  |
| Assistant Clergy Accommodation | 20,564           | 159            |                  |                 | 20,723           |
| Fabric                         | 36,095           | 279            |                  |                 | 36,374           |
| Bookstall                      | 218              | 16             | (56)             |                 | 178              |
| AS Hall                        | 52,346           | 19,098         | (16,231)         | (15,000)        | 40,213           |
| SM Hall                        | 10,774           | 6,112          |                  |                 | 16,886           |
| Building fund                  | 13,867           | 444            |                  |                 | 14,311           |
| Sundries account               |                  | 1,359          |                  |                 | 1,359            |
|                                | <b>133,863</b>   | <b>27,467</b>  | <b>(16,287)</b>  | <b>(15,000)</b> | <b>130,044</b>   |
| <b>Restricted Funds</b>        |                  |                |                  |                 |                  |
| Nash Bursary                   | 1,774            | 18             |                  |                 | 1,792            |
| Charitable Donations           |                  | 866            | (481)            |                 | 384              |
| Memorial Garden Fund           | 10,398           | 59             |                  |                 | 10,456           |
| SM Central Heating Fund        | 1,482            | 48             |                  |                 | 1,530            |
| SM Organ Fund                  | 62,984           | 2,604          | (1,951)          |                 | 63,637           |
| Project Fund                   | 17,012           | 749            | (228)            |                 | 17,533           |
| Training fund                  | 1,177            | 38             |                  |                 | 1,215            |
| Fees                           | 18,769           | 1,479          | (824)            |                 | 19,423           |
|                                | <b>113,594</b>   | <b>5,860</b>   | <b>(3,485)</b>   |                 | <b>115,969</b>   |
| <b>Total fund movements</b>    | <b>271,309</b>   | <b>110,383</b> | <b>(117,217)</b> |                 | <b>264,476</b>   |

**15 Investments**

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shortold tenancy.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2023**

### **Contents**

Independent Examiner's Report  
Receipts and Payments Account  
Statement of Assets and Liabilities  
Notes to the Accounts



**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2023, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Attention is nevertheless drawn to the absence of independent third party confirmation in respect of the Assistant Clergy Accommodation and Memorial Garden Fund accounts which together account for 12% of total funds held.



Signature

Name Nick Addo (FCCA)

Address 7 Glenrosa Road, Reading RG30 6AN

Date 07 May 2024

# St Mark & All Saints Reading Parochial Church Council

## Accounts for the year to 31 December 2023

### Receipts and Payments Account

| 2022             |  | Notes | Unrestricted funds<br>£ | Designated funds<br>£ | Restricted funds<br>£ | Endowment funds<br>£ | Total<br>£       |
|------------------|--|-------|-------------------------|-----------------------|-----------------------|----------------------|------------------|
|                  | <b>RECEIPTS</b>                                  |       |                         |                       |                       |                      |                  |
|                  | <b>Receipts from generated funds:</b>            |       |                         |                       |                       |                      |                  |
| 37,171           | Voluntary income                                 | 2     | 48,582                  | -                     | 749                   |                      | 49,331           |
| 165              | Fundraising                                      | 3     | 7,668                   | 16                    | -                     |                      | 7,684            |
| 31,892           | Church Activities                                | 4     | 11,545                  | 25,210                | 1,479                 |                      | 38,233           |
| 17,534           | Investment income                                | 5     | 8,918                   | 882                   | 2,768                 |                      | 12,568           |
| 86,761           |  |       | 76,713                  | 26,108                | 4,995                 | -                    | 107,816          |
| 1,638            | <b>Other cash receipts</b>                       | 6     | 343                     | 1,359                 | 866                   |                      | 2,568            |
| <b>88,399</b>    | <b>Total receipts</b>                            |       | <b>77,056</b>           | <b>27,467</b>         | <b>5,861</b>          | <b>-</b>             | <b>110,384</b>   |
|                  | <b>PAYMENTS</b>                                  |       |                         |                       |                       |                      |                  |
|                  | <b>Payments for generating funds:</b>            |       |                         |                       |                       |                      |                  |
|                  | Cost of generating voluntary income              | 7     |                         |                       |                       |                      |                  |
|                  | Fundraising costs                                | 8     | (287)                   |                       |                       |                      | (287)            |
| (1,134)          | Investment costs                                 | 9     | (5,283)                 |                       |                       |                      | (5,283)          |
| (1,134)          |  |       | (5,570)                 |                       |                       |                      | (5,570)          |
| (64,013)         | <b>Church activities</b>                         | 10    | (78,845)                |                       |                       |                      | (78,845)         |
|                  | <b>Charitable donations</b>                      | 11    | (287)                   |                       | (481)                 |                      | (768)            |
| (8,839)          | <b>Church management &amp; administration</b>    | 12    | (12,743)                |                       |                       |                      | (12,743)         |
| (82,066)         | <b>Other cash payments</b>                       | 13    |                         | (16,287)              | (3,004)               |                      | (19,291)         |
| <b>(156,053)</b> | <b>Total payments</b>                            |       | <b>(97,445)</b>         | <b>(16,287)</b>       | <b>(3,485)</b>        |                      | <b>(117,218)</b> |
| (67,653)         | <b>NET RECEIPTS / (PAYMENTS)</b>                 |       | (20,390)                | 11,180                | 2,375                 | 0                    | (6,834)          |
|                  | <b>Transfers between funds</b>                   |       | 15,000                  | (15,000)              |                       |                      |                  |
| <b>(67,653)</b>  | <b>NET RECEIPTS / (PAYMENTS) after transfers</b> |       | <b>(5,390)</b>          | <b>(3,820)</b>        | <b>2,375</b>          | <b>0</b>             | <b>(6,834)</b>   |
| 370,389          | <b>Cash balances at start of year</b>            |       | 23,852                  | 133,863               | 113,594               |                      | 271,309          |
| <b>302,736</b>   | <b>Cash balances at end of year</b>              |       | <b>18,462</b>           | <b>130,044</b>        | <b>115,969</b>        | <b>0</b>             | <b>264,476</b>   |

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2023**

**Statement of assets and liabilities as at 31 December 2023**

| 2022   |                                     | Notes | Unrestricted<br>funds<br>£ | Designated<br>funds<br>£ | Restricted<br>funds<br>£ | Endowment<br>funds<br>£ | Total<br>£     |
|--|-------------------------------------|-------|----------------------------|--------------------------|--------------------------|-------------------------|----------------|
| <b>Monetary assets</b>   |                                     |       |                            |                          |                          |                         |                |
| 376  | Cash                                |       | -                          | 178                      | -                        | -                       | 178            |
| 302,360  | Bank current account                |       | 18,462                     | 129,866                  | 115,969                  |                         | 264,298        |
|  | Bank deposit account                |       |                            | -                        |                          |                         | -              |
|  | NSIB Deposit account                |       |                            |                          |                          |                         | -              |
| <u>302,736</u>   |                                     |       | <u>18,462</u>              | <u>130,044</u>           | <u>115,969</u>           |                         | <u>264,476</u> |
| <b>Other monetary assets</b>   |                                     |       |                            |                          |                          |                         |                |
|  | Tax reclaim due                     |       |                            |                          |                          |                         |                |
|  |                                     |       |                            |                          |                          |                         |                |
|  |                                     |       |                            |                          |                          |                         |                |
| <b>Investments assets</b>  |                                     |       |                            |                          |                          |                         |                |
| 17,891   | Bartholomew Bequest                 |       |                            |                          |                          | 15785                   | 15,785         |
| 1,546  | Swettenham Bequest                  |       |                            |                          |                          | 1364                    | 1,364          |
| 66,895   | Flat at Cost price in February 1989 | 14    |                            | 66,895                   |                          |                         | 66,895         |
| <u>86,332</u>  |                                     |       |                            | <u>66,895</u>            | <u>-</u>                 | <u>17,149</u>           | <u>84,044</u>  |
| <b>Assets used for the charity's own use</b>   |                                     |       |                            |                          |                          |                         |                |
| 574,000  | All Saints Hall at valuation        |       | 574,000                    |                          |                          |                         | 574,000        |
| 23,000   | All Saints Hall Fixtures & Fittings |       | 23,000                     |                          |                          |                         | 23,000         |
| 366,954  | St Mark's Hall at valuation         |       | 366,954                    |                          |                          |                         | 366,954        |
| 25,306   | St Mark's Hall Fixtures & Fittings  |       | 25,306                     |                          |                          |                         | 25,306         |
| <u>989,260</u>   |                                     |       | <u>989,260</u>             | <u>-</u>                 | <u>-</u>                 | <u>-</u>                | <u>989,260</u> |
| The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items |                                     |       |                            |                          |                          |                         |                |
| <b>Liabilities</b>   |                                     |       |                            |                          |                          |                         |                |
|  | Charitable donations to be paid     |       | 384                        |                          |                          |                         |                |
| <u>-</u>   |                                     |       | <u>384</u>                 |                          |                          |                         |                |

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

# St Mark & All Saints Reading Parochial Church Council

## Accounts for year to 31 December 2023

### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

| 2022          |                                       | Unrestricted<br>funds<br>£ | Designated<br>funds<br>£ | Restricted<br>funds<br>£ | Total<br>£    |
|---------------|---------------------------------------|----------------------------|--------------------------|--------------------------|---------------|
| 32,948        | Planned Giving                        | 31,447                     |                          |                          | 31,447        |
| 1,668         | Collections of loose cash at services | 6,917                      |                          |                          | 6,917         |
|               | Church boxes                          | 54                         |                          |                          | 54            |
| 704           | Other individual donations            | 2,488                      |                          | 749                      | 3,237         |
|               | Legacies                              | 6,000                      |                          |                          | 6,000         |
|               | Special appeals                       | -                          |                          |                          | -             |
| 1,850         | Tax recovered                         | 1,676                      |                          |                          | 1,676         |
| <b>37,171</b> |                                       | <b>48,582</b>              | <b>-</b>                 | <b>749</b>               | <b>49,331</b> |

#### 3 Fundraising

|            |                        |              |           |          |              |
|------------|------------------------|--------------|-----------|----------|--------------|
| 165        | Fetes                  | 2,808        |           |          | 2,808        |
|            | Jumble Sales etc       | 4,860        |           |          | 4,860        |
|            | Magazine - Advertising | -            |           |          | -            |
|            | 2nd hand Bookstall     | -            | 16        |          | 16           |
| <b>165</b> |                        | <b>7,668</b> | <b>16</b> | <b>-</b> | <b>7,684</b> |

#### 4 Church Activities

|               |                                       |               |               |              |               |
|---------------|---------------------------------------|---------------|---------------|--------------|---------------|
| 29,192        | Church/Hall Lettings and other income | 11,536        | 25,210        |              | 36,746        |
| 2,700         | Fees - weddings, funerals etc         | -             |               | 1,479        | 1,479         |
|               | Magazine - Sales                      | -             |               |              | -             |
|               | Bookstall - New                       | 9             |               |              | 9             |
| <b>31,892</b> |                                       | <b>11,545</b> | <b>25,210</b> | <b>1,479</b> | <b>38,233</b> |

#### 5 Investment income

|               |                      |              |            |              |               |
|---------------|----------------------|--------------|------------|--------------|---------------|
|               | NSIB and Gilts       | -            |            |              | -             |
| 452           | Bank interest        | -            | 882        | 164          | 1,046         |
|               | Property fund income |              |            | 2,604        | 2,604         |
| 11,017        | Flat Rental          | 8,918        |            |              | 8,918         |
| <b>11,469</b> |                      | <b>8,918</b> | <b>882</b> | <b>2,768</b> | <b>12,568</b> |

#### 6 Other cash receipts

|              |                                |            |              |            |              |
|--------------|--------------------------------|------------|--------------|------------|--------------|
| 1,560        | Other Income                   | 343        |              |            | 343          |
| 78           | Collected to give away         |            |              | 866        | 866          |
|              | Adjustment to General Fund     |            |              |            |              |
|              | Adjustment re Sundries account |            | 1,359        |            |              |
| <b>1,638</b> |                                | <b>343</b> | <b>1,359</b> | <b>866</b> | <b>1,209</b> |

# St Mark & All Saints Reading Parochial Church Council

## Accounts for year to 31 December 2023

### Notes to the accounts

| 2022          |  | Unrestricted<br>funds | Designated<br>funds | Restricted<br>funds | Total         |
|---------------|--|-----------------------|---------------------|---------------------|---------------|
|               | <b>7 Cost of generating voluntary income</b>   |                       |                     |                     |               |
|               | Gift Aid envelopes                             | -                     |                     |                     | -             |
|               | <b>8 Fundraising costs</b>                     |                       |                     |                     |               |
|               | Summer Fete                                    | 269                   |                     |                     | 269           |
|               | Jumble sales & Quiz nights etc                 | -                     |                     |                     | -             |
|               | Church magazine                                | 18                    |                     |                     | 18            |
|               | Other  | -                     |                     |                     | -             |
|               |  | <b>287</b>            | <b>-</b>            | <b>-</b>            | <b>287</b>    |
|               | <b>9 Investment Costs</b>                      |                       |                     |                     |               |
| <b>1,134</b>  | Flat expenses                                  | <b>5,283</b>          |                     |                     | <b>5,283</b>  |
|               | <b>10 Church activities</b>                    |                       |                     |                     |               |
| 43,397        | Parish Share                                   | 43,397                |                     |                     | 43,397        |
|               | Church running costs:                          |                       |                     |                     |               |
| 3,157         | Heating & lighting                             | 16,324                |                     |                     | 16,324        |
| 186           | Water  | 595                   |                     |                     | 595           |
|               | Cleaning                                       | 49                    |                     |                     | 49            |
| 7,788         | Repairs  | 4,235                 |                     |                     | 4,235         |
| 8,115         | Insurance                                      | 12,410                |                     |                     | 12,410        |
| 802           | Clergy expenses                                | 1,145                 |                     |                     | 1,145         |
|               | Cost of services:                              |                       |                     |                     |               |
| 567           | Music  | 639                   |                     |                     | 639           |
|               | Sacristy                                       | 53                    |                     |                     | 53            |
| <b>64,013</b> |  | <b>78,845</b>         | <b>-</b>            | <b>-</b>            | <b>78,845</b> |
|               | <b>11 Charitable donations</b>                 |                       |                     |                     |               |
|               | Charitable donations                           | 287                   | -                   | 481                 | 768           |
|               |  | <b>287</b>            | <b>-</b>            | <b>481</b>          | <b>768</b>    |
|               | <b>12 Church management and administration</b> |                       |                     |                     |               |
| 6,071         | Salaries / Honoraria                           | 7,534                 |                     |                     | 7,534         |
| 1,047         | Printing & stationery                          | 442                   |                     |                     | 442           |
| 150           | Bank Charges                                   | -                     |                     |                     | -             |
| 1,571         | Sundry Expenses                                | 4,767                 |                     |                     | 4,767         |
| <b>8,839</b>  |  | <b>12,743</b>         | <b>-</b>            | <b>-</b>            | <b>12,743</b> |
|               | <b>13 Other payments</b>                       |                       |                     |                     |               |
|               | Project fund                                   |                       |                     | 228                 | 228           |
| 13,676        | All Saints Hall Running costs                  |                       | 16,231              |                     | 16,231        |
| 17,898        | St Mark Hall Running costs                     |                       |                     |                     |               |
| 41,442        | Building fund                                  |                       |                     |                     |               |
| 5,820         | Fabric fund                                    |                       |                     |                     |               |
|               | Bookstall expenses                             |                       | 56                  |                     | 56            |
|               | Organ fund valuation adjustment                |                       |                     | 1,951               | 1,951         |
| 1,586         | Fees to Diocese                                |                       |                     | 824                 | 824           |
| <b>80,422</b> |  |                       | <b>16,287</b>       | <b>3,004</b>        | <b>19,291</b> |

#### 14 Fund movements

|                                | At 01/01/23<br>£ | Receipts<br>£  | Payments<br>£    | Transfers<br>£  | At 31/12/23<br>£ |
|--------------------------------|------------------|----------------|------------------|-----------------|------------------|
| <b>General Fund</b>            | <b>23,852</b>    | <b>77,056</b>  | <b>(97,445)</b>  | <b>15,000</b>   | <b>18,462</b>    |
| <b>Designated Funds</b>        |                  |                |                  |                 |                  |
| Assistant Clergy Accommodation | 20,564           | 159            |                  |                 | 20,723           |
| Fabric                         | 36,095           | 279            |                  |                 | 36,374           |
| Bookstall                      | 218              | 16             | (56)             |                 | 178              |
| AS Hall                        | 52,346           | 19,098         | (16,231)         | (15,000)        | 40,213           |
| SM Hall                        | 10,774           | 6,112          |                  |                 | 16,886           |
| Building fund                  | 13,867           | 444            |                  |                 | 14,311           |
| Sundries account               |                  | 1,359          |                  |                 | 1,359            |
|                                | <b>133,863</b>   | <b>27,467</b>  | <b>(16,287)</b>  | <b>(15,000)</b> | <b>130,044</b>   |
| <b>Restricted Funds</b>        |                  |                |                  |                 |                  |
| Nash Bursary                   | 1,774            | 18             |                  |                 | 1,792            |
| Charitable Donations           |                  | 866            | (481)            |                 | 384              |
| Memorial Garden Fund           | 10,398           | 59             |                  |                 | 10,456           |
| SM Central Heating Fund        | 1,482            | 48             |                  |                 | 1,530            |
| SM Organ Fund                  | 62,984           | 2,604          | (1,951)          |                 | 63,637           |
| Project Fund                   | 17,012           | 749            | (228)            |                 | 17,533           |
| Training fund                  | 1,177            | 38             |                  |                 | 1,215            |
| Fees                           | 18,769           | 1,479          | (824)            |                 | 19,423           |
|                                | <b>113,594</b>   | <b>5,860</b>   | <b>(3,485)</b>   |                 | <b>115,969</b>   |
| <b>Total fund movements</b>    | <b>271,309</b>   | <b>110,383</b> | <b>(117,217)</b> |                 | <b>264,476</b>   |

#### 15 Investments

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.