

The Parochial Church Council of the Parish of St Mark & All Saints, Reading

Trustees' Annual Report for the year ending 31st December 2021

'Worshipping God; sharing love, building communities and growing faith through Jesus'

The Parochial Church Council (PCC) presents its' Annual Report for the year ending 31st December 2021.

Reference and administration information

The Parochial Church Council of The Ecclesiastical Parish of St. Mark and All Saints, Reading is a registered charity with the Charity Commission - registration number 1160687.

The correspondence address is: The Parish Office, All Saints Church Hall, Downshire Square, Reading, Berks. RG1 6NH (email: allsaintsreading@gmail.com)

There are two churches within our parish - part of the Diocese of Oxford within the Church of England:

- St Mark's Church - Cranbury Road, Reading, RG30 2TA
www.achurchnearyou.com/reading-st-mark
- All Saints Church - Downshire Square, Reading, RG1 6NN
www.achurchnearyou.com/reading-all-saints

Aims and purposes

The PCC of St. Mark & All Saints Reading has the responsibility of co-operating with the Vicar, The Reverend Jo Williams in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the financial affairs of the Church, Church buildings, Church Halls and churchyards and oversees matters of data protection, safeguarding and health and safety.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our two churches and to become part of our parish community. The PCC, together with its sub committees, maintains an overview of worship throughout the parish and makes suggestions on how our services and church life can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer – learning about their faith; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work

Safeguarding

The PCC of St Mark and All Saints Reading has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults) and abides by the 'promoting a safer church' and works with this in mind to all safeguarding matters in the parish.

The safeguarding policy is modelled on the Diocesan policy. We continue to request DBS for voluntary and paid roles when needed and safer recruitment practices. All PCC members have completed the Foundation (C0) safeguarding training as a minimum. Our safeguarding officers – Cathy Walter and Alice Sonaike stood down in 2021 and we thank them for their support during their time of office.

Structure, governance and management

The PCC is a corporate body. Its governing documents are the Parochial Church Council (Powers) Measures 1956 as amended, and the Church Representation Rules. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Clergy, Churchwardens and any Readers the APCM appoints are ex-officio, as are the Deanery Synod members who serve a three-year term. Of the twelve elected members, 4 are elected each year to serve a three-year term. A minimum of one third (4) of all elected members must be habitual worshippers at St. Marks, and a minimum of one third (4) of all elected members must be habitual worshippers at All Saints.

The trustees, members of the PCC, who served in the year up to the date of the report are:

<i>Ex Officio</i>		
Incumbent	The Reverend Josephine Williams	<i>Chair (adoption leave until May 2021)</i>
Assistant Curate	The Reverend Jane Lewis	
<i>Churchwardens</i>	Mrs Di Ryley	<i>(resigned APCM July 2021)</i>
	Mrs Pat Alleyne	<i>(resigned APCM July 2021)</i>
	Mrs Linda Parish	<i>(elected Sept 2021)</i>
LLM	Mrs Sylvia Cummins	
	Dr Diana Matthews	
<i>Deanery Synod Representatives</i>	Mrs Angelina Elliott	
<i>Elected Members</i>	Ms Norma Parris	
	Mrs Nana Gyebi-Johnson	
	Mr John Hodge	<i>(re-elected July 2021) and Vice Chair</i>
	Mrs Angelina Elliott	<i>(re-elected July 2021) and Treasurer appointed in May 2021</i>
	Mrs Sharon Hyman	<i>(re-elected July 2021) and SM Hall Manager</i>
	Ms Claudine Ransley	<i>(re-elected July 2021)</i>
	Mrs Linda Parish	
	Ms Susan Carter	<i>(from APCM July 2021)</i>

	Mrs Rosie Hughes	
<i>Co-opted members</i>	Mr Stephen Marsh	<i>(co-opted APCM July 2021 and minister in training)</i>
	Mrs Judy Vaughan	<i>(co-opted APCM – July 2021)</i>
<i>In attendance</i>	Mr Ron Cummins	<i>Treasurer AS (until May 2021)</i>
	Mrs Cathy Walter	<i>Safeguarding Officer (resigned Sept 2021)</i>
	Mrs Alice Sonaike	<i>Safeguarding Officer (resigned Sept 2021)</i>
	Mrs Jackie John	<i>PCC Secretary</i>

During 2021, the PCC met seven times during the course of the year (via zoom). In addition to our planned PCC meetings, we also met in person for our APCM in July and the Standing Committee convened when needed.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. Given its wide responsibilities, the PCC has a number of committees each dealing with a particular aspects of parish life. They regularly report back to PCC meetings.

These are the following committees:

Finance committee:

Pre APCM– Ron Cummins (Treasurer), Lee Hawkness-Smith (for annual accounts), Angelina Elliott
Post APCM – Angelina Elliott (Treasurer), Lee Hawkness-Smith (for annual accounts) and Ron Cummins (co-opted)

Fabric committee

Pre APCM – Rev'd Jo Williams plus John Hodge, Tony Pretlove, Di Ryley and Norma Parris
Post APCM – Rev'd Jo, Pat Alleyne (co-opted), Norma Parris and Linda Parish

Policies committee (including safeguarding) –Rev'd Jo Williams plus Stephen Marsh, Safeguarding officer and Nana Gyebi Johnson (H&S Officer)

The Standing Committee has the power to transact the business of the PCC between meetings, reporting back to the PCC.

Pre APCM – Di Ryley, Pat Alleyne, Tony Pretlove, Diana Matthews, Ron Cummins (Treasurer), Norma Parris and Linda Parish (*Tony and Diana were representatives from the All Saints warden support group*)

Post APCM – Norma Parris, John Hodge, Linda Parish (churchwarden) and Angelina Elliott (Treasurer)

The Events Committee recommend a social events strategy for the parish, ensure that regular events are being organised and to encourage a wide range of involvement from our congregations in organising and participating in events. It has the power to co-opt other members of the congregation and reports back to the PCC. This committee consists of the following members:

- Pre APCM – Jackie John, Sharon Hyman, Pat Alleyne, Claudine Ransley, Linda Parish, Rosie Hughes and Ron Cummins
- Post APCM – Claudine Ransley, Linda Parish and Sharon Hyman.

The Hall committee oversee the management of the church halls, dealing with the day-to-day administration of our two halls and makes recommendations to the PCC about repairs, maintenance, letting rates and other concerns. The PCC members serving on this committee are:

St Mark's Hall committee –

Pre APCM - Pat Alleyne, Di Ryley, Sharon Hyman (hall manager) and Angelina Elliott

Posts APCM – Sharon Hyman (Hall Manager) and Angelina Elliott

All Saints Hall committee –

Pre APCM - John Hodge, Ivor Snape (Hall Manager), Tony Pretlove (Hall Treasurer)

Posts APCM – Ivor Snape (Hall Manager), John Hodge and Tammy Goto (Hall Treasurer) – co-opted

Worship and Prayer

There are 125 parishioners on the 2021 Electoral Roll. 78 worship primarily at All Saints and 47 at St. Marks. Mr Kwaw Elliott has served as Electoral Roll Officer for both churches over 2021.

Average weekly attendance for our services are given in the tables below. As 2021 was still a disrupted year due to Covid-19 our range of services offered was slightly different, alongside other ways we celebrate God such as baptisms and weddings.

Attendance/worship:

Sunday worship figures, preceding 5 years:

	8 am Mass at All Saints*			9am Mass at St. Mark's			11am Mass at All Saints			3.30pm Family Communion at All Saints (twice monthly)		
	Com	Adult	U16	Com	Adult	U16	Com	Adult	U16	Com	Adult	U16
2021***	n/a	n/a	n/a	15	16	4	31	33	13	12.5	9.5	10
2020**	n/a	n/a	n/a	17	19	4	46	49	12	n/a	n/a	n/a
2019	n/a	n/a	n/a	27.5	30	4	55	59	14	11	10	8
2018	n/a	n/a	n/a	28	29	5	61	70	18	12	13	10
2017*	5	5	0	25	27	3	50	59	12	10	12	9

* September 2017 – 8am Mass cancelled

**2020 – church closed from March 2020 until August 2020 and closed again for November 2020. Therefore, it is very hard to detail accurate regular attendance due to so many months of on-line services. Attendance was lower than before church closure as not everybody felt safe to return to church. We only had four 3.30pm family communion services during 2020 (between January and March) and so figures not recorded.

*** 2021 – church was online from January 2021 until 16th May 2021. Then we were back to face-to-face services but alternate weeks at St Mark's/ All Saints until October 2021. Family communion was just November and December 2021.

Christmas and Easter services at St. Mark & All Saints

	Christmas Eve and Christmas Day*			Easter Eve and Easter Day*		
	Com	Adult	U16	Com	Adult	U16
2021***	69	85	24	n/a	59	12
2020**	33	39	7	n/a	n/a	n/a
2019	110	150	27	168	195	48
2018	121	179	25	155	219	48

2017	146	171	30	158	172	31
2016	137	181	19	151	216	30
2015	125	162	15	163	199	38

**total numbers at all services, no allowance made for people attending more than one service.*

Christmas services do not include Christingle services.

***2020 – Midnight Mass at St Mark's and Christmas Day at All Saints. Easter services were unable to be held in church.*

****2021 – Easter vigil and Easter Day at All Saints Church only. Midnight Mass at All Saints, and Christmas Day at both churches.*

Review of the year 2021

Ministry in the Parish of St. Mark and All Saints

The Coronavirus pandemic continued to be at the forefront of our lives throughout 2021. We continued to be adaptable and build on our experience during 2020 in terms of how we delivered our parish services, spiritual guidance and companionship throughout the parish as we navigated this new way of life and our mission and outreach.

We started the year with virtual on-line services (via zoom) following guidance from the Church of England and the Diocese of Oxford and this remained in place until 16th May when Rev'd Jo returned from adoption leave. Between March 2021, until May, we opened up All Saints Church for private individual prayer on Wednesday and Saturday mornings which was welcomed by many in our community. It was a clear message that whilst we sadly remained closed for in-person service, we were still very much here for you.

Our on-line services continued to evolve in terms of style, content, Lay involvement and were enjoyed by many, from not just this country - but overseas as well. It was a time of unifying the parish under the most difficult of circumstances. We didn't forget those who were unable to join us on-line and continued to hand deliver special service packs (for example Lent) as well as continue with our wider parish communication efforts – telephoning, visiting and general help to those when needed. We would especially like to thank Philip Cook who did such an immense amount of support, friendship and outreach to many during 2021.

Our on-line services were also welcomed by our residential care homes, especially when our ministry team weren't allowed to visit due to government covid restrictions. As soon as we were allowed, our ministry team were back to face-to-face visits. Our thanks are recorded to the ministry team and those that visit our care homes with them.

Compline continued on-line on Wednesday and Sunday evenings throughout the year with a small, but faithful group, praying for our community, as well as fortnightly parish prayers on a Tuesday evening.

Until Rev'd Jo returned from her adoption leave in May 2021, we were hugely grateful for the continued support of Rev'd Rachel Weir in her spiritual offering and support. She provided a grounded and calm guidance to us all in the parish at this otherwise difficult time.

Mothers Day was a beautiful family friendly on-line service and resources were hand delivered to families as well as flowers for ladies in the parish. In the run up to Easter we had palm crosses available outside our churches and hand delivered Ash for Ash Wednesday as well as other Lent resources. We held the Good Friday vigil at All Saints Church and we were delighted to welcome Canon Brian Shenton to lead our Easter Vigil and blessing of the paschal candle at All Saints Church

in person (the first in-person service of 2021) and this was a wonderful spiritual service enjoyed by many. Easter Day was then on-line at 10am via zoom, as well as in-person at 3.30pm at All Saints Church led by Rev'd Rachel Weir.

The PCC would like to record their thanks for all the clergy support provided during this difficult year including our own members of the clergy and ministry team. A huge amount of work has been carried out over 2021 keeping our doors open, taking funerals and mission and outreach.

We were delighted when Rev'd Jo returned to lead our ministry and parish services in May – initially part-time with services alternating between St Mark's and All Saints. This pattern stayed in place until October when we returned to our pre-pandemic worship pattern of 9am at St Mark's Church and 11am at All Saints Church. We made the important decision to stream our services live, once we were back open for in-person services and would like to record a huge thank you to our technical team (Kwaw and Anesta) who week in, week out, have kept our zoom offering going.

Our APCM was held at All Saints Church on 18th July in person and was enjoyed by many.

We were sad to see Romey Poston leave us in July, after nearly three years as an ordinand within our parish – but of course, delighted to see her flourish and succeed becoming Curate at St Mary's, Henley on Thames and St Nicholas, Remenham. We were also delighted that Steve Marsh successfully completed his placement in May at the benefice of Hambleden Valley as he progresses on his journey through ordination.

Over 2021 we started the much needed repairs to St Marks Church and Hall, thanks to the hard work of the churchwardens. The hall has been transformed and in May 2021, prices were brought in line with All Saints Hall, reflecting the high quality of the hall for lettings. We look forward to increasing our lettings at St Mark's going forwards.

We successfully started our monthly parish walks towards the end of 2021, providing companionship and conversation whilst enjoying the fresh air. It's also amazing the wonderful walks within our parish and county.

Both churches continue to see a healthy mix of ages amongst our congregation and indeed welcome a high number of children and families to most services. This is hugely promising and we continue to look at our service offerings to cater for this age group, with the children and family mass starting up again towards the end of 2021. Our servers range from age 4 through to age 13 and it is lovely to see so many serving in church.

In November, we welcomed Reading A440 choir to perform at All Saints Church. It was lovely to open our doors for a community event such as this, and one which we repeat again when we feel comfortable to do so.

At Christmas, we held an on-line advent course, carol service, midnight mass as well as a family workshop at All Saints Church, with over 48 attending. Our Christmas Eve Crib service with Christingle was held at All Saints Church with 48 children and 58 adults – a wonderful turnout considering the pandemic. We held two services on Christmas Day – 9am at St Mark's Church and 10am at All Saints Church.

Thank you to our hall managers for keeping our halls clean, open when allowed and the necessary work involved in the day-to-day running of our halls. Also special thanks to the unseen heroes on our parish, including David Vaughan keeping the grounds looking nice at St Mark's.

This year we have been successful in paying our parish share of £48,151 in full for 2021 and on time which means we benefit from a rebate from the deanery. The deprivation allowance (£5,000 discount for two churches in a parish with one vicar and £10,000 discount for a Parish in an area of poverty) remains in force for us as a Parish. Along with other churches, the impact of the lack of fundraising on our parish funds has hit us hard, with church services and fundraising events not taking place.

It was still a year tinged with sadness – with the loss of dear friends and those people shielding and isolating due to the pandemic, unable to attend church as usual and unable to spend as much time with them as we have been used to.

It has been the policy of the PCC to publish the draft minutes of meetings where possible. In conclusion the PCC have continued their work with commitment and great spirit, working well together making some important decisions, to the mutual benefit our parish going forward.

Schools:

We continue to pray for and actively support our schools as they work through the challenges of post covid and lockdown recovery.

All Saints Infants School is a thriving school at the heart of its community, with 60 children on role, it is continually oversubscribed. The staff team are committed to upholding our Christian values; love, respect and forgiveness, and work hard each day to make sure that our children are safe and happy and make outstanding progress. The new admissions policy has come into effect and is ensuring that our local school directly benefits local children without bias, resulting in a more diverse school community which better reflects the demographics of the parish.

Once lock down restrictions were lifted, we have been able to return to our pattern of weekly collective worship in church. For practical reasons this has now moved to a Friday morning and is well attended by families and younger siblings as well as staff and children at the school.

Two new foundation governors have recently been appointed to support the school. Levine Witham (PCC) and Susan Carter (Diocesan) and will take up their roles next month.

All Saints Infants School was recently visited by OFSTED under the Section 8 inspection for a “Good” school. The report is very positive and confirms that the school remains “good”. They found the school to be “a happy and safe place where staff and pupils treat each other with respect” and the school’s motto “learning with love and laughter” is enacted throughout school life.

St Mary and All Saints School has seen a significant change of senior leadership over the last year. In August, the Head teacher Alex Butler moved on to a new role in Minehead and Mr Chris Neal was appointed as Acting Principal, whilst the school recruited a new head. The new Principal Mr Matt Parting joined the school just after Easter and is settling in well. Mr Parting is already known to the school and community as he served as class teacher and Assistant Head at the school between 2013-16. We are delighted to have him back.

The school’s core vision and values are based around the image of the Good Shepherd, who knows each sheep by name. Knowing and valuing every member of our school community, in order to best meet their individual needs is fundamental to all that happens.

Rev'd Jo leads collective worship in school each Wednesday afternoon and it was a great joy at our Easter service to welcome the whole school community back to church for the first time in over 2 years. One member of staff new to the school afterwards commented that it was her first ever visit to a church and she felt very welcome as part of the community even though she is of a different faith. A programme of class visits to church is also taking place.

Although we have recently appointed another foundation governor, Mrs Linda Parish, to the school, we are unfortunately still carrying a number of foundation governor vacancies, which is a matter of immediate and ongoing concern. We hope to recruit more volunteers to serve as governor for the next academic year.

Nursing homes:

Sadly, 2021, like most of the previous year, was a difficult time to provide ministry in the four Residential homes in St Mark and All Saints parish, due, of course, to the ongoing problems of covid. There was a short period when it looked as though the restrictions might be lifted but the homes themselves were very reluctant to allow us to visit in person. The exception was Abbeyfield where, towards the end of the year, we were allowed to take services, albeit with aprons, masks etc. which were very well received by the residents.

The ministry team, nevertheless, were very loyal and tried our best, whenever possible, to make sure that residents were not forgotten. One of the homes, Beacher Hall, was able to join in some of the Sunday parish services through Zoom.

We are hoping that 2022 will be a more productive year. I know that the team are still willing to resume our ministry when permissible.

Hall Users:

All Saints Hall

The start of 2021 continued with Covid restrictions with the hall closed to bookings until April 2021. We then saw Baby College return following all necessary guidelines/ limiting numbers etc. It was good to see the hall back being used by the community. By May onwards, other bookings returned as well as Ancient Ministries throughout and by June the hall was used for parties and other private bookings. By Autumn with rising cases of Covid, we saw bookings drop off again as people became cautious approaching Christmas. The hall closed on 17th December and re-opened again at the beginning of January 2022. Due to the above situation, the hall made a small loss over 2021 but still has a sizeable surplus of funds in the hall account. I am confident business will resume now for 2022.

Total income for 2021 - £12,951

Total expenses for 2021 - £13,676

Total loss for the year 2021 - £725

St Mark's Hall

The Church hall at St Mark's had extensive repairs throughout the start of 2021. The hall roof was repaired as well as the internal floor and ceiling whilst the hall was closed during covid. The cooker in the kitchen was also replaced. Rates for hiring the hall were then increased to bring them in-line with All Saints Hall to reflect the new standard of refurbishment in the hall.

Total income for 2021 - £8,974

Total expenses for 2021 - £17,898

Total loss for the year 2021 - £8,924

Community Engagement and mission:

Undoubtedly, this has been harder than usual over 2021 but we have made sure that we were there for our community when it mattered. Looking out for our neighbours, friends and members of our parish – telephoning, collecting food, shopping and prescriptions when needed. Helping those in need is a demonstration of our faith - we supported charities virtually including Church Urban Fund, Children's Society for our Christingle services and PACT. We had members of the congregation helping at food banks and street pastors and 'places of welcome' Monday coffee morning continued on-line for the majority of 2021.

Pastoral Care:

Our ministry team did a fabulous job over 2021 with all the restrictions in place. They supported members of our congregation spiritually through worship and guidance as well as supporting those in times of grief.

We are thankful for the ministry team and indeed our whole church family for the care they give to one another, especially over 2021.

Nurture Groups:

Parish prayers continued fortnightly via zoom, during 2021. Likewise, with Thursday lunchtime parish prayers, this remained on-line for the majority of 2021 offering a dedicated time of prayer for the members of our congregation able to join us. In October 2021, we changed the day for lunchtime prayers to Wednesday lunchtime.

Our Open Group (of our joint churches) had a full programme lined up for 2020 but hadn't met from February 2020 until October 2021. Since then we have met once a month (usually on the fourth Wednesday afternoon at 2.30pm for 90 minutes including tea/coffee) and invited a mix of 'home grown' and external speakers. Our attendance is usually between 15-20 people. We have a full programme for 2022 and even some ideas for speakers for 2023.

We also have some social activities planned for the year ahead – July lunch at Burghfield, August garden party at 'Kaikoura' and December cream tea.

From 2021 we had guest speakers covering: Berkshire Hospitals history; All Saints choir recordings of old; and Christmas cream tea.

All are welcome and we advertise our speakers and topics in the monthly newsletter.

History: The Open Group was set up some 50 years ago to be deliberately 'non-church', so as to draw in those in the neighbourhood who welcome the opportunity to have something local to attend. We have continued to bear that in mind with our wide range of topics/ interests. We have a committee of 3 or 4 currently no designated 'officers'.

Now, more than ever, I think we need such a group so that all ages and walks of life can meet up but we will need attendance to remain stable so that we can pay our way and donate to speakers and also some car drivers (many of our members are now former car owners or live too far away to safely walk). We currently have no charge as our funds are sufficient but we will be looking to make some charges for attendance and tea/coffee from next year.

Our churches' Link Group functioned as a 'phone in' during the Covid two years with 7 or 8 of us ringing in every Tuesday evening to chat, reflect and pray for 30 minutes. We have recently begun

meeting in person once a month on a Wednesday morning in the Downshire Room. Meetings last about an hour with coffee & chat/catch up, a short Bible Study & discussion, finishing with prayer. All are welcome and we currently have about ten of us 'on the books'. Please contact Philip if interested but our meeting dates are advertised in the monthly newsletter.

Youth and Children's work:

As already mentioned 2021 was a difficult year in terms of covid restrictions/ risk assessments for some of our children's specific services to resume. Once we re-opened our churches for worship, we took the difficult decision to close-off the children's corners at both churches due to the restricted space to stick to covid guidelines for parents and children. These areas remained closed throughout 2021. By the end of the year, we re-started our 3.30pm Family and Children's service at All Saints Church and had a fabulous Advent workshop on 28th November with 26 children and their families in attendance. We have seen the number of children on our servers team steadily increase throughout 2021 and into 2022. The older children take on the responsibility to help and show the younger ones what to do which is wonderful to witness.

Finance Review

Our Bankers are: Lloyds TSB, Broad Street, Reading; Royal Bank of Scotland, Station Road, Reading.

St. Mark & All Saints, Reading

Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2021

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**Independent Examiner's Report to the Parochial Church Council of
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2019, which are set out on pages 3 to 7.

Respective responsibilities of the PCC and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of an independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature



Name Nick Addo (FCCA)
Address 7 Glenrosa Road, Reading RG30 6AN

Date 23 May 2022

St Mark & All Saints Reading Parochial Church Council

Accounts for the year to 31 December 2021

Receipts and Payments Account

2020		Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
RECEIPTS							
Receipts from generated funds:							
63,747	Voluntary income	2	37,071	-	100		37,171
1,502	Fundraising	3	165	-	-		165
34,474	Church Activities	4	7,266	21,925	2,700		31,892
15,191	Investment income	5	11,261	27	6,246		17,534
114,913			55,763	21,952	9,046	-	86,761
11,801	Other cash receipts	6	1,560	-	78		1,638
126,714	Total receipts		57,323	21,952	9,124	-	88,399
PAYMENTS							
Payments for generating funds:							
(58)	Cost of generating voluntary income	7					
(146)	Fundraising costs	8					
(1,261)	Investment costs	9	(1,134)				(1,134)
(1,466)			(1,134)				(1,134)
(72,450)	Church activities	10	(64,013)				(64,013)
(372)	Charitable donations	11					
(11,683)	Church management & administration	12	(8,839)				(8,839)
(77,710)	Other cash payments	13	(1,644)	(78,836)	(1,586)		(82,066)
(163,680)	Total payments		(75,631)	(78,836)	(1,586)		(156,053)
(36,966)	NET RECEIPTS / (PAYMENTS)		(18,308)	(56,884)	7,538	0	(67,653)
	Transfers between funds		(1,342)	1,342			
(36,966)	NET RECEIPTS / (PAYMENTS) after transfers		(19,650)	(55,542)	7,538	0	(67,653)
407,365	Cash balances at start of year		79,700	180,725	109,964		370,389
370,399	Cash balances at end of year		60,050	125,183	117,502	0	302,736

The pages Notes 1 and Notes 2 form part of these accounts

St. Mark & All Saints Reading Parochial Church Council

Accounts for the year ended 31 December 2021

Statement of assets and liabilities as at 31 December 2021

2020	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
Monetary assets						
376	Cash	-	376	-	-	376
370,023	Bank current account	60,050	128,311	113,998		302,360
	Bank deposit account		-			-
	NSIB Deposit account					-
<u>370,399</u>		<u>60,050</u>	<u>128,687</u>	<u>113,998</u>		<u>302,736</u>
Other monetary assets						
	Tax reclaim due					
Investments assets						
15,621	Bartholomew Bequest				17,891	17,891
1,349	Swettenham Bequest				1,546	1,546
66,895	Flat at Cost price in February 1989	14	66,895			66,895
<u>83,865</u>			<u>66,895</u>	<u>-</u>	<u>19,437</u>	<u>86,332</u>
Assets used for the charity's own use						
574,000	All Saints Hall at valuation	574,000				574,000
23,000	All Saints Hall Fixtures & Fittings	23,000				23,000
366,954	St Mark's Hall at valuation	366,954				366,954
25,306	St Mark's Hall Fixtures & Fittings	25,306				25,306
<u>989,260</u>		<u>989,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>989,260</u>
The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items						
Liabilities						
	Charitable donations to be paid	78				
<u>-</u>		<u>78</u>				

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....
Chairman

.....
Trustee

Date:

St Mark & All Saints Reading Parochial Church Council

Accounts for year to 31 December 2021

Notes to the accounts

1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

2 Voluntary Receipts

2020		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
29,081	Planned Giving	32,948			32,948
1,904	Collections of loose cash at services	1,668			1,668
295	Church boxes	-			-
1,730	Other individual donations	604		100	704
20,000	Legacies	-			-
	Special appeals	-			-
10,737	Tax recovered	1,850			1,850
63,747		37,071	-	100	37,171

3 Fundraising

	Fetes	165			165
935	Jumble Sales etc	-			-
	Magazine - Advertising	-			-
567	2nd hand Bookstall	-			-
1,502		165	-	-	165

4 Church Activities

31,432	Church/Hall Lettings and other income	7,266	21,925		29,192
3,042	Fees - weddings, funerals etc	-		2,700	2,700
	Magazine - Sales	-			-
	Bookstall - New	-			-
34,474		7,266	21,925	2,700	31,892

5 Investment income

	NSIB and Gilts	-			-
3,285	Bank interest	244	27	181	452
1,516	Property fund income			6,065	
10,390	Flat Rental	11,017			11,017
15,191		11,261	27	6,246	11,469

6 Other cash receipts

8,979	Other Income	1,560			1,560
372	Collected to give away			78	78
3,050	Adjustment to General Fund				
11,801		1,560	-	78	1,638

St Mark & All Saints Reading Parochial Church Council

Accounts for year to 31 December 2021

Notes to the accounts

2020		Unrestricted funds	Designated funds	Restricted funds	Total
	7 Cost of generating voluntary income				
58	Gift Aid envelopes	-			-
	8 Fundraising costs				
	Summer Fete	-			-
	Jumble sales & Quiz nights etc	-			-
	Church magazine	-			-
146	Other	-			-
146		-	-	-	-
	9 Investment Costs				
1,261	Flat expenses	1,134			1,134
	10 Church activities				
47,669	Parish Share	43,397			43,397
	Church running costs:				
10,914	Heating & lighting	3,157			3,157
206	Water	186			186
	Cleaning	-			-
2,469	Repairs	7,788			7,788
8,842	Insurance	8,115			8,115
1,446	Clergy expenses	802			802
	Cost of services:				
385	Music	567			567
519	Sacristy	-			-
72,450		64,013	-	-	64,013
	11 Charitable donations				
372	Charitable donations	-	-		-
372		-	-	-	-
	12 Church management and administration				
6,195	Salaries / Honoraria	6,071			6,071
1,808	Printing & stationery	1,047			1,047
185	Bank Charges	150			150
3,494	Sundry Expenses	1,571			1,571
11,683		8,839	-	-	8,839
	13 Other payments				
108	Project fund				
1,765	Fees to Diocese				
24,396	All Saints Hall Running costs		13,676		13,676
9,248	St Mark Hall Running costs		17,898		17,898
40,000	Building fund		41,442		41,442
	Fabric fund		5,820		5,820
2,193	Adjustment to Charitable Donations				
	Adjustment to General Fund	1,644			
	Fees to Diocese			1,586	1,586

77,710

1,644	78,836	1,586	80,422
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14 Fund movements

	At 01/01/21 £	Receipts £	Payments £	Transfers £	At 31/12/21 £
General Fund	79,700	57,323	(75,631)	(1,342)	60,050
Designated Funds					
Assistant Clergy Accommodation	20,543	2			20,545
Fabric	41,877	4	(5,820)		36,061
Bookstall	376				376
AS Hall	51,385	12,951	(13,676)		50,661
SM Hall	16,282	8,974	(17,898)		7,358
Building fund (designated)	50,262	21	(37,938)	1,342	13,687
	180,725	21,952	(75,332)	1,342	128,687
Restricted Funds					
Nash Bursary	1,772				1,772
Charitable Donations		78			78
Memorial Garden Fund	10,226	144			10,370
SM Central Heating Fund	1,462	1			1,463
SM Organ Fund	59,161	6,065			65,226
SM Building Fund	3,404	100	(3,504)		-
Project Fund	16,686	35			16,721
Training fund	1,161	1			1,162
Fees	16,092	2,700	(1,586)		17,206
	109,964	9,124	(5,090)		113,998
Total fund movements	370,389	88,399	(156,053)		302,736

15 Investments

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.

St. Mark & All Saints, Reading

Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2021

Contents

Independent Examiner's Report
Receipts and Payments Account
Statement of Assets and Liabilities
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2019, which are set out on pages 3 to 7.

Respective responsibilities of the PCC and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of an independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature



Name **Nick Addo (FCCA)**
Address **7 Glenrosa Road, Reading RG30 6AN**

Date **23 May 2022**

St Mark & All Saints Reading Parochial Church Council

Accounts for the year to 31 December 2021

Receipts and Payments Account

2020		Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
RECEIPTS							
Receipts from generated funds:							
63,747	Voluntary income	2	37,071	-	100		37,171
1,502	Fundraising	3	165	-	-		165
34,474	Church Activities	4	7,266	21,925	2,700		31,892
15,191	Investment income	5	11,261	27	6,246		17,534
114,913			55,763	21,952	9,046	-	86,761
11,801	Other cash receipts	6	1,560	-	78		1,638
126,714	Total receipts		57,323	21,952	9,124	-	88,399
PAYMENTS							
Payments for generating funds:							
(58)	Cost of generating voluntary income	7					
(146)	Fundraising costs	8					
(1,261)	Investment costs	9	(1,134)				(1,134)
(1,466)			(1,134)				(1,134)
(72,450)	Church activities	10	(64,013)				(64,013)
(372)	Charitable donations	11					
(11,683)	Church management & administration	12	(8,839)				(8,839)
(77,710)	Other cash payments	13	(1,644)	(78,836)	(1,586)		(82,066)
(163,680)	Total payments		(75,631)	(78,836)	(1,586)		(156,053)
(36,966)	NET RECEIPTS / (PAYMENTS)		(18,308)	(56,884)	7,538	0	(67,653)
	Transfers between funds		(1,342)	1,342			
(36,966)	NET RECEIPTS / (PAYMENTS) after transfers		(19,650)	(55,542)	7,538	0	(67,653)
407,365	Cash balances at start of year		79,700	180,725	109,964		370,389
370,399	Cash balances at end of year		60,050	125,183	117,502	0	302,736

The pages Notes 1 and Notes 2 form part of these accounts

St. Mark & All Saints Reading Parochial Church Council

Accounts for the year ended 31 December 2021

Statement of assets and liabilities as at 31 December 2021

2020	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
Monetary assets						
376	Cash	-	376	-	-	376
370,023	Bank current account	60,050	128,311	113,998		302,360
	Bank deposit account		-			-
	NSIB Deposit account					-
<u>370,399</u>		<u>60,050</u>	<u>128,687</u>	<u>113,998</u>		<u>302,736</u>
Other monetary assets						
	Tax reclaim due					
Investments assets						
15,621	Bartholomew Bequest				17,891	17,891
1,349	Swettenham Bequest				1,546	1,546
66,895	Flat at Cost price in February 1989	14	66,895			66,895
<u>83,865</u>			<u>66,895</u>	<u>-</u>	<u>19,437</u>	<u>86,332</u>
Assets used for the charity's own use						
574,000	All Saints Hall at valuation	574,000				574,000
23,000	All Saints Hall Fixtures & Fittings	23,000				23,000
366,954	St Mark's Hall at valuation	366,954				366,954
25,306	St Mark's Hall Fixtures & Fittings	25,306				25,306
<u>989,260</u>		<u>989,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>989,260</u>
The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items						
Liabilities						
	Charitable donations to be paid	78				
<u>-</u>		<u>78</u>				

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....
Chairman

.....
Trustee

Date:

St Mark & All Saints Reading Parochial Church Council

Accounts for year to 31 December 2021

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	Fetes	165			165
935	Jumble Sales etc	-			-
	Magazine - Advertising	-			-
567	2nd hand Bookstall	-			-
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	Magazine - Sales	-			-
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15,191		11,261	27	6,246	11,469

6 Other cash receipts

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11,801		1,560	-	78	1,638

St Mark & All Saints Reading Parochial Church Council

Accounts for year to 31 December 2021

Notes to the accounts

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47,669	Parish Share	43,397			43,397
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206	Water	186			186
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8,842	Insurance	8,115			8,115
1,446	Clergy expenses	802			802
	Cost of services:				
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	Adjustment to General Fund	1,644			
	Fees to Diocese			1,586	1,586

77,710

1,644	78,836	1,586	80,422
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SM Organ Fund	59,161	6,065			65,226
SM Building Fund	3,404	100	(3,504)		-
Project Fund	16,686	35			16,721
Training fund	1,161	1			1,162
Fees	16,092	2,700	(1,586)		17,206
	109,964	9,124	(5,090)		113,998
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