

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARK AND ALL SAINTS, READING

England & Wales - Charity number 1160687

## Details

---

**Other names** ST MARK AND ALL SAINTS PCC, READING

**Status** Registered

**Legal form** Previously excepted

**Registered** 2015-02-27

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** All Saints Church  
Downshire Square  
Reading  
RG1 6NN

**Phone** 01189502620

**Email** [stmarkandallsaints@gmail.com](mailto:stmarkandallsaints@gmail.com)

**Website** <http://www.achurchnearyou.com/reading-all-saints/>

## Activities

---

**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** Regular public worship open to all  
The provision of sacred space for personal prayer and contemplation  
Pastoral work, including visiting the sick and bereaved  
Teaching of Christianity through sermons, courses and small groups  
Promoting the whole mission of the Church through provision of activities for senior citizens, parents and toddlers and other special need groups

## Classification

---

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- Reading

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£137,025	£124,340	-	-
2023-12-31	£110,384	£117,218	-	-
2022-12-31	£103,841	£135,268	-	-
2021-12-31	£88,399	£156,053	-	-
2020-12-31	£126,714	£163,680	-	-

## Trustees

Name	Role	Appointed
<b>Rev Josephine Sharne Emma Williams</b>	Chair	2017-03-01
ANESTA VAUGHAN		2022-05-22
ANGELINA AKWELEY ELLIOTT		2016-04-30
Audrey Elizabeth Sandford		2023-05-21
Dr DIANA LANE MATTHEWS		2016-04-30
GEOFFREY JOHN HODGE		2016-04-30
Ivana Butler		2023-05-21
Kwaw Elliott		2022-05-22
Linda Parish		2018-04-29
Nana Johnson		2019-04-30
Roseanna Hughes		2023-05-21
SYLVIA ANN CUMMINS		2016-04-30
Sharon Hyman		2018-04-29
Susan Carter		2021-07-18

---

# Accounts

---

# **The Parochial Church Council of the Parish of St Mark & All Saints, Reading**

## **Trustees' Annual Report for the year ending 31<sup>st</sup> December 2024**

*'Worshipping God; sharing love, building communities and growing faith through Jesus'  
Whoever you are, wherever you are on life's journey, you are welcome here (John 6:37)*

The Parochial Church Council (PCC) presents its' Annual Report for the year ending 31<sup>st</sup> December 2024.

### **Reference and administration information**

The Parochial Church Council of The Ecclesiastical Parish of St. Mark and All Saints, Reading is a registered charity with the Charity Commission - registration number 1160687. The members of the Parochial Church Council (PCC) are trustees of the charity.

The correspondence address is: The Parish Office, All Saints Church Hall, Downshire Square, Reading, Berks. RG1 6NH (email: [allsaintsreading@gmail.com](mailto:allsaintsreading@gmail.com))

There are two churches within our parish - part of the Diocese of Oxford within the Church of England:

- St Mark's Church - Cranbury Road, Reading, RG30 2TA  
[www.achurchnearyou.com/reading-st-mark](http://www.achurchnearyou.com/reading-st-mark)
- All Saints Church - Downshire Square, Reading, RG1 6NN  
[www.achurchnearyou.com/reading-all-saints](http://www.achurchnearyou.com/reading-all-saints)

### **Aims and purposes**

The Parochial Church Council of the Parish of St. Mark & All Saints Reading has the responsibility of co-operating with the Vicar, The Reverend Jo Williams in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the financial affairs of the Church, Church buildings, Church Halls and churchyards and oversees matters of data protection, safeguarding and health and safety.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our two churches and to become part of our parish community. The PCC, together with its sub committees, maintains an overview of worship throughout the parish and makes suggestions on how our services and church life can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Whoever you are, wherever you are on life's journey, you are welcome here (John 6 :37)

- Worship and prayer – learning about their faith; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work

### **Safeguarding**

The PCC of St Mark and All Saints Reading has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops’ guidance on safeguarding children and vulnerable adults) and abides by the ‘promoting a safer church’ and works with this in mind to all safeguarding matters in the parish.

The safeguarding policy is modelled on the Diocesan policy. We continue to request DBS for voluntary and paid roles when needed and safer recruitment practices. All safeguarding training is up to date. Our safeguarding officer is Levine Whitham.

### **Structure, governance and management**

The PCC is a corporate body. Its governing documents are the Parochial Church Council (Powers) Measures 1956 as amended, and the Church Representation Rules. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Clergy, Churchwardens and any Readers the APCM appoints are ex-officio, as are the Deanery Synod members who serve a three-year term. Of the twelve elected PCC members, 4 are elected each year to serve a three-year term. A minimum of one third (4) of all elected members must be habitual worshippers at St. Marks, and a minimum of one third (4) of all elected members must be habitual worshippers at All Saints.

The trustees, members of the PCC, who served in the year up to the date of the report are:

<i>Ex Officio</i>		
Incumbent	The Reverend Josephine Williams	<i>Chair</i>
Assistant Curate/ <i>Permission to Officiate</i>	The Reverend Jane Lewis	
<i>Churchwardens</i>	Mr Kwaw Elliott	
	Mrs Linda Parish	
LLM	Mrs Sylvia Cummins	
	Dr Diana Matthews	
<i>Deanery Synod Representatives</i>	Mrs Angelina Elliott	
<i>Elected Members</i>	Mrs Iva Butler	
	Mrs Nana Gyebi-Johnson	
	Mr John Hodge	<i>(Re-elected May 2024 APCM) and Vice Chair</i>
	Mrs Angelina Elliott	<i>(Re-elected May 2024 APCM) and Treasurer</i>
	Mrs Sharon Hyman	<i>Stood down at APCM 2024</i>

	Mr Anesta Vaughan	
	Mrs Liz Sandford	
	Mrs Jess Harris	
	Ms Susan Carter	<i>(Re-elected May 2024 APCM)</i>
	Mrs Rosie Hughes	
<i>Co-opted members</i>	Mrs Judy Vaughan	<i>Re-co-opted June 2024</i>
<i>In attendance</i>	Mrs Levine Whitham	<i>Safeguarding Officer</i>
	Mrs Jackie John	<i>PCC Secretary</i>

During 2024, the PCC met 7 times during the course of the year (via zoom and in-person). In addition to our planned PCC meetings, we also met in person for our APCM in May and the Standing Committee convened when needed.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. Given its wide responsibilities, the PCC has a number of committees each dealing with a particular aspects of parish life. They regularly report back to PCC meetings.

These are the following committees:

**Finance committee:**

Angelina Elliott (Treasurer), Ron Cummins (Assistant Treasurer), Kwaw Elliott, Linda Parish, and Lee Hawkness-Smith (for annual accounts)

**Fabric committee**

Rev'd Jo, Kwaw Elliott and Linda Parish

**Flat committee** – Winkworth estate agents, John Hodge, Ben Thomas and Jackie John

**Ministry committee** – Rev'd Jo, Rev'd Jane, LLM's and authorised preachers

**The Standing Committee** has the power to transact the business of the PCC between meetings, reporting back to the PCC - Linda Parish and Kwaw Elliott (churchwardens), Treasurer, Rev'd Jo, Jess Harris and Rosie Hughes.

**The Events Committee** recommend a social events strategy for the parish, ensure that regular events are being organised and to encourage a wide range of involvement from our congregations in organising and participating in events. It has the power to co-opt other members of the congregation and reports back to the PCC. This committee consists of the following members - Linda Parish, Treasurer, Jackie John, Iva Butler, Suzie Carter, Judy Vaughan, Kwaw Elliott (Teresa Colliass)

**The Hall Committee** oversee the management of the church halls, dealing with the day-to-day administration of our two halls and makes recommendations to the PCC about repairs, maintenance, letting rates and other concerns. The PCC members serving on this committee are - John Hodge, Linda Parish and Kwaw Elliott (church wardens) Angelina Elliott, Sharon Hyman, Rosie Hughes, Jackie John and Wendy Smith (Parish Office)

**Children and Youth Committee** – Iva Butler plus others to join.

**Worship and Prayer**

2024 was a revision of the electoral roll year. There are 121 parishioners on the 2024 Electoral Roll. 75 worship primarily at All Saints and 46 at St. Marks. Mr Kwaw Elliott has served as Electoral Roll Officer for both churches over 2024.

Average weekly attendance for our services are given in the tables below. During 2024 we continued to offer live-streaming our services via zoom for those that could not make church in person, alongside other ways we celebrate God such as baptisms and weddings.

**Attendance/worship:**

**Sunday worship figures, preceding 5 years:**

	9am Mass at St. Mark's			11am Mass at All Saints			3.30pm Family Communion at All Saints (monthly)		
	Com	Adult	U16	Com	Adult	U16	Com	Adult	U16
<b>2024***</b>	18	19	3	30	34	11	n/a	n/a	n/a
<b>2023</b>	19	22	3	35	35	11	10	9	6
<b>2022</b>	18	20	4	36	38	11	8	6	6
<b>2021**</b>	15	16	4	31	33	13	12.5	9.5	10
<b>2020*</b>	17	19	4	46	49	12	n/a	n/a	n/a

*\*2020 – church closed from March 2020 until August 2020 and closed again for November 2020. We only had four 3.30pm family communion services during 2020 (between January and March) and so figures not recorded.*

*\*\* 2021 – church was online from January 2021 until 16th May 2021. Then we were back to face-to-face services but alternate weeks at St Mark's/ All Saints until October 2021. Family communion was just November and December 2021.*

*\*\*\*2024 – Family communion stopped at All Saints Church in March 2024. Therefore no attendance figures are shown.*

**Christmas and Easter services at St. Mark & All Saints**

	Christmas Eve and Christmas Day*			Easter Eve and Easter Day*		
	Com	Adult	U16	Com	Adult	U16
<b>2024</b>	113	125	17	116	115	30
<b>2023</b>	97	122	24	116	109	36
<b>2022</b>	92	113	21	92	100	41
<b>2021</b>	69	85	24	n/a	59	12
<b>2020</b>	33	39	7	n/a	n/a	n/a

*\*total numbers at all services, no allowance made for people attending more than one service.*

*Christmas services do not include Christingle services.*

*2020 – Midnight Mass at St Mark's and Christmas Day at All Saints. Easter services were unable to be held in church.*

*2021 – Easter vigil and Easter Day at All Saints Church only. Midnight Mass at All Saints, and Christmas Day at both churches.*

*2022 – Christmas Eve – 9.30pm @SM, Midnight Mass @ AS, Christmas Day @ AS only. Easter 6.30am and 11am at AS and 9am at SM*

*2023 – Christmas Eve – 9.30pm @ SM, Midnight Mass@AS, Christmas Day @ 9am @ SM, 11am @ AS. Easter same pattern as 2022.*

*2024 – Christmas Eve – 9.30pm @ SM, Midnight Mass @ AS, Christmas Day 10am @ AS. Easter pattern as 2023.*

## **Review of the year 2024**

### **Ministry in the Parish of St. Mark and All Saints**

2024 was a busy year for the parish with a continuing of a wide range of parish services alongside mission and outreach, placing us firmly in the heart of our community. Our parish buildings offer a place of faith, friendship and companionship and much more to everyone who enters them. We continue to open our doors to be inclusive to all. Being involved in parish life brings with it many benefits, including deepening friendships, growing in our sense of purpose and belonging to something great, belonging to our church family. We value this strong sense of pride working together throughout the year as one parish. People know each other well and enjoy giving their time to not only the parish, but to one and other individually – providing support and care as one big church family when needed. Even the little things we do make a difference to somebody.

Our services and sermons provide a variety of thought provoking and spiritual guidance, with faith enhancing opportunities, with something for everyone. They also offer fellowship at the heart of every service. A traditional Sung Eucharist on a Sunday morning takes places at both churches providing a fulfilling start to the day. Our morning service is live-streamed via zoom, alternating between the 9am service and the 11am service. It allows key members of our parish to join online if they are unable to join us in person. This now forms a key part of our service offering. Messy Church, for children and their families happens bi-monthly and provides an opportunity to explore key bible stories through craft and play. There are also opportunities for Parish Prayers and Compline during the week providing a time for reflection and prayer.

The number of children attending our morning Mass has remained stable at both churches but often makes up 1/3 of the total congregation at All Saints Church. With this in mind, we decided to stop offering our monthly children and family mass. Many of the children attending our morning Mass are servers. It is wonderful to see their confidence grow taking a key role in our services.

Enhancing and developing the friendships of our younger people, we now offer Make a Difference Club (MAD club) monthly which is a social gathering for children of the church community. We are blessed to have a full and active younger community which we are keen to focus on we prioritise our children and young person policy.

Our Easter and Christmas services continue to play an important part in our offering with the community flocking to these services as part of their journey in faith or yearly tradition. It is wonderful to see familiar faces return each year. This Easter we were delighted to be able to offer a small gift to each child in our faith schools and to residents of our care homes. This was as a result of a successful fundraising campaign. It was a joy to be able to offer such a gift.

Our relationship with local schools continues to thrive and we welcome 5 neighbouring schools into our church buildings for key celebrations throughout the year, as well as end of year celebrations and weekly collective worship.

Our musical offering has been phenomenal over 2024 and it is so uplifting to hear during our regular Sunday morning services to have the organ played, alongside the choir (St Mark's Church). Our thanks to Kathy, Jerome and Rosa for continuing to offer their time for this. Our choir perform at other services throughout the year including patronal festivals, carol service and the Christmas Tree Festival.

Our parish funds remain tight, as costs for electricity, gas and insurance continue to rise. We had a heartwarming and successful gift day in October which has boosted funds. We are blessed with the generosity that our parishioners showed in ensuring the parish can continue with supporting our mission and serving the community in meaningful ways.

We remained busy with our fundraising efforts over 2024, supplementing our income as well as providing lots of fun and community outreach. Our events are important for the parish and our community – not only showing people we are here, but offering events that welcome people into our space and offer them a reason to join us. Our events included jumble sales, parish fairs, charity events throughout the year, a joyous caribbean evening and our Christmas tree festival. We also repeated our Lent quiet day at Douai Abbey which was reflective day, enjoyed by all who attended. It is lovely to create opportunities in the parish to deepen friendships and get to know our fellow parishioners on a deeper level.



Left – Jumble sale at All Saints Hall

Right – Caribbean evening at St Mark's Hall



Our ministry team continue to visit our residential care homes – an important part of our parish with a huge impact not only on those in the care homes, but also a feeling of worth to those undertaking this part of our mission and outreach. Thank you to all who continue to offer their time for this important part of our parish.

This year we have been successful in paying our parish share in full and on time which means we benefit from a rebate from the deanery. The deprivation allowance (£5,000 discount for two churches in a parish with one vicar and £10,000 discount for a Parish in an area of poverty) remains in force for us as a Parish. We will focus on our generous giving to help improve our regular income.

The PCC have embraced opportunities throughout the year to be present and offer our time during parish services including reading, marshalling and kitchen duty. It has been the policy of the PCC to publish the draft minutes of meetings where possible.

In conclusion the PCC have continued their work with commitment and great spirit, working well together making some important decisions, to the mutual benefit our parish going forward.

### **Schools:**

We continue to have a great relationship with our two church schools – All Saints Infants School and St Mary and All Saints Primary School. All Saints Infants use All Saints Church weekly on a Friday for collective worship and St Mary and All Saints have their end of term celebrations at All Saints.

We also have a good relationship with other non-faith schools in the area with St Edwards Prep School using All Saints Church regularly for their end of term speech and celebration days and Battle School using St Mark's Church for Harvest Festival and other key services throughout the year.

### **All Saints Infant School**

All Saints Infants School is a thriving school at the heart of its community, with 60 children on roll. The staff team are committed to upholding our Christian values; love, respect and forgiveness, and work hard each day to make sure that our children are safe and happy and make good progress.

The school has a strong tradition of collective worship with the School Family service on a Friday morning remaining the best attended church service most weeks. In addition to the staff and students, a number of parents and sometimes younger siblings regularly attend.

At the end of every short term (6 per year) we hold a special combined service with All Saints Junior School to celebrate the school pledge. The pledge is a commitment to offer children a wide range of extra curricular skills, activities and learning opportunities throughout their primary education to help them strive towards being well rounded citizens and life long learners. Pledge challenges cover everything from learning to tie your own laces to writing to your MP!

The whole All Saints community, Infants, Juniors, staff and parents also join us for festival services lead by the Infant children themselves for Christmas Easter and Harvest.

The strong relationship between Church School and Community was praised in the Infant School's recent SIAMS inspection which concluded stated that the Christian ethos and our motto, 'learning with love and laughter' permeates all aspects of school life.

### **St Mary and All Saints Primary School.**

The school continues to make steady progress following last year's favourable OFSTED report. The Continuity of Head Teacher and Senior Leadership have brought a level of stability and purpose to the school which has a huge impact of all areas of school life and the numbers of children on roll are increasing all the time.

The school is a multicultural hub with children and staff from all over the world. 48% of students speak English as an additional language and 27 different first languages are spoken by the school community.

Recognising that the school catchment is in an area of particular need and deprivation and many children lack opportunities, the school vision and values are based on the words of Jesus "I have come that you might have life - Life in all its fullness". John 10:10.

The aim to ensure that every child has opportunities to experience fullness of life has prompted the school to provide a wider range of curriculum and extra curricular activities including trips and visits, sporting opportunities such as bikeability, kayaking and a year 6 trip to Finland!

There are also two specialist onsite units for children who need significant additional support.

Revd Jo leads collective worship in school most Thursday afternoons and the whole school attend special services in church for festivals and to celebrate the end of the school year.

SMAS have struggled to appoint new governors this year and still have only one foundation governor and 5 vacancies.

### **Nursing homes:**

Special thanks to the team of people that continue to support the five residential care homes in the parish. It is one of the most rewarding parts of ministry within our community, offering both a spiritual service as well as friendship and outreach. The five residential homes we visit include Abbeyfield (Reading) on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of the month, Abbeyfield (Winnersh) once a month, Beacher Hall, Parkside House and Florence House (usually the last Friday of the month at 2pm). We generally hold a short service of no longer than 30 minutes consisting of prayer,

communion and a few hymns. We also attend to the dying at Florence House, offering prayer and comfort to both the resident and often their families. We are joined by residents who can come to a main room to worship together, but we also go into individual rooms to those unable to leave their rooms. The numbers joining us have remained steady throughout the year. We were lucky enough to be invited to attend and lead on special occasions such as the Christmas gatherings and fun days in the summer (see below).



Parkside Residential Home for their Christmas Carol event

### Hall Users:

Both of our church halls have seen increase in terms of regular hirers and one-off parties in particular. We have good use by locals in the community. Thank you Sharon at St Mark's and the parish office at All Saints for keeping our halls clean and all the necessary work involved in the day-to-day running of our halls. Also special thanks to the unseen heroes on our parish for the additional work they do on an ad hoc basis.

### All Saints Hall

About 70% of church hall hirers were regular customers and 30% were one-off bookings (similar to the previous year). Bookings have increased but expenses have also increased due particularly to Gas and Electricity.

Total income for 2024 - £24,983.05 – compared to 2023 - £19,098.05

Total expenses for 2024 - £17,022.01 - compared to 2023 - £16,230.70

**Total profit for the year 2024 £7,961.04 compared to 2023 - £2,867.35**

An increase in profits allowed us to transfer £5,000 to the church account.

### St Mark's Hall

St Mark's Hall continue to have a steady balance of long-term hirers and one-off bookings. Word of mouth provides most referrals for our one-off bookings which is great. LAS Fitness Group has requested to expand their range of classes in the hall which is promising. We managed all repairs and maintenance issues in a timely manner and the hall is cleaned regularly. ABC to read remain in our hall office and weekly the community payback team ensure the church and hall grounds are maintained well.

Total net income for 2024 - £14,340 – compared to 2023 - £6,112

Total expenses for 2024 - £13,412 (figures unavailable for 2023)

**Total profit for the year 2024 - £928 (figures unavailable for 2023)**

St Mark's Hall made a similar £5,000 transfer to the church account.

### Community Engagement and mission:

We have continued to open our doors for our community when it mattered. Our 2024 charitable giving included Readifood, The Children's Society, Christian Aid, Macmillan and more. We continue to have members of our congregation offer their time with street pastors (promoting this widely within the parish), volunteering with charities and school volunteers including governor roles.

Monday morning coffee (Places of Welcome) at All Saints is a lovely, gentle and friendly way to start the week. It provides a happy meeting place for anyone who would like a chat and a good mug of coffee and biscuits (and often home-made cake!) There are often up to 20 of us joining together between 10.30am and 11.45am.



Places of Welcome – Monday morning coffee at All Saints Church

There are also monthly charity coffee mornings, run by Paul Farmer which allows people to support charitable causes as well as experience a friendly, welcoming environment. It is an important outreach in terms of fundraising as well as nurturing support in the community.

The Community Payback team have been instrumental at both St Mark and we have newly welcomed them at All Saints over 2024, keeping our buildings and grounds tidy, welcoming, clean and loved.

#### **Pastoral Care:**

Our ministry team did a fabulous job over 2024 and our pastoral care work has continued to be a priority for the parish. They supported members of our congregation spiritually through worship and guidance as well as supporting those in times of grief.

We are thankful for the ministry team and indeed our whole church family for the care they give to one another.

#### **Nurture Groups:**

Parish prayers continued fortnightly via zoom, during 2024.

Our thanks to Philip for continuing to organise and run a packed and insightful agenda for Open Group and Link Group.

**Open Group** – We meet once a month throughout the year usually on a Wednesday to listen, watch, learn or participate in an activity. We have a membership of about 15 people with others who come on an ad hoc basis when they can. We welcome anybody to enjoy our meetings (regardless of whether they are church goers). We have had musical events (folk guitars and an accordion group), enlightening talks (such as a chaplain to the British legion) and other talks such as Reading Gaol, The Crystal Palace and talks on Zambia. We also include a summer lunchtime outing and summer garden party. We publish our dates/presenters in the parish newsletter. All welcome.

**Link Group** – We meet once a month for about an hour to have an initial chat and then take time to pray (including others friends' needs) before we look at a bible passage or topic (we recently looked at the Creed). It is a trusting group which means we can sometimes relate to our discussions emotionally – strengthening our faith as others support us. We always conclude with the Lord's Prayer, the Grace and maybe some supplementary prayer. All welcome.



Open Group

### **Youth and Children's work:**

Our U16 attendance continues to be promising with many choosing to serve. We are bucking the trend in terms of attendance from this age range across the Diocese. We also have MAD Club monthly (Make a Difference Club) which is a social interaction monthly for our young children of the church. Messy Church continues bi-monthly which is a popular event for young children and their families.

### **Finance Review**

A copy of this trustees report and attached financial statements are filed with the Charities Commission, following the Annual Parochial Church Meeting.

**Our Bankers are:** Lloyds TSB, Broad Street, Reading; Royal Bank of Scotland, Station Road, Reading.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2024**

### **Contents**

Independent Examiner's Report  
Receipts and Payments Account  
Statement of Assets and Liabilities  
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2024, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature



Name        Nick Addo (FCCA)  
Address     7 Glenrosa Road, RG30 6AN  
  
Date         28 April 2025

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for the year to 31 December 2024**

**Receipts and Payments Account**

2023	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>RECEIPTS</b>						
<b>Receipts from generated funds:</b>						
49,331	Voluntary income	2	57,738	-	1,283	59,021
7,684	Fundraising	3	8,142	20	-	8,161
38,233	Church Activities	4	8,521	39,323	2,911	50,755
12,568	Investment income	5	12,045	573	4,571	17,189
<u>107,816</u>			<u>86,445</u>	<u>39,916</u>	<u>8,765</u>	<u>-</u>
2,568	<b>Other cash receipts</b>	6	1,427	-	472	1,899
<u>110,384</u>	<b>Total receipts</b>		<u>87,872</u>	<u>39,916</u>	<u>9,237</u>	<u>-</u>
<b>PAYMENTS</b>						
<b>Payments for generating funds:</b>						
	Cost of generating voluntary income	7				
(287)	Fundraising costs	8	(392)			(392)
(5,283)	Investment costs	9	(1,225)			(1,225)
<u>(5,570)</u>			<u>(1,617)</u>			<u>(1,617)</u>
(78,845)	<b>Church activities</b>	10	(75,619)			(75,619)
(768)	<b>Charitable donations</b>	11	(621)		(856)	(1,477)
(12,743)	<b>Church management &amp; administration</b>	12	(12,321)			(12,321)
(19,291)	<b>Other cash payments</b>	13	(358)	(30,482)	(2,467)	(33,307)
<u>(117,218)</u>	<b>Total payments</b>		<u>(90,535)</u>	<u>(30,482)</u>	<u>(3,323)</u>	<u>(124,340)</u>
(6,834)	<b>NET RECEIPTS / (PAYMENTS)</b>		(2,663)	9,434	5,913	0
	<b>Transfers between funds</b>		14,040	(10,000)	(4,040)	
<u>(6,834)</u>	<b>NET RECEIPTS / (PAYMENTS) after transfers</b>		<u>11,377</u>	<u>(566)</u>	<u>1,873</u>	<u>0</u>
271,309	<b>Cash balances at start of year</b>		18,462	130,044	115,969	264,475
<u>264,476</u>	<b>Cash balances at end of year</b>		<u>29,840</u>	<u>129,478</u>	<u>117,842</u>	<u>0</u>

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2024**

**Statement of assets and liabilities as at 31 December 2024**

2023		Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>Monetary assets</b>							
178	Cash		-	150	-	-	150
264,298	Bank current account		29,840	130,025	117,145		277,010
0	Bank deposit account			-			-
0	NSIB Deposit account						-
<u>264,476</u>			<u>29,840</u>	<u>130,175</u>	<u>117,145</u>		<u>277,159</u>
<b>Other monetary assets</b>							
	Tax reclaim due						
<b>Investments assets</b>							
15,785	Bartholomew Bequest					17666	17,666
1,364	Swettenham Bequest					1526	1,526
66,895	Flat at Cost price in February 1989	14		66,895			66,895
<u>84,044</u>				<u>66,895</u>	<u>-</u>	<u>19,192</u>	<u>86,087</u>
<b>Assets used for the charity's own use</b>							
574,000	All Saints Hall at valuation		574,000				574,000
23,000	All Saints Hall Fixtures & Fittings		23,000				23,000
366,954	St Mark's Hall at valuation		366,954				366,954
25,306	St Mark's Hall Fixtures & Fittings		25,306				25,306
<u>989,260</u>			<u>989,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>989,260</u>
The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items							
<b>Liabilities</b>							
	Charitable donations to be paid		0				
<u>-</u>			<u>0</u>				

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2024

#### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

2023		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
31,447	Planned Giving	37,026		480	37,506
6,917	Collections of loose cash at services	7,819			7,819
54	Church boxes	-			-
3,237	Other individual donations	6,891		803	7,694
6,000	Legacies	4,646			4,646
-	Special appeals	30			30
1,676	Tax recovered	1,325			1,325
<b>49,331</b>		<b>57,738</b>	<b>-</b>	<b>1,283</b>	<b>59,021</b>

#### 3 Fundraising

2,808	Fetes	3,100			3,100
4,860	Jumble Sales etc	5,036			5,036
-	Magazine - Advertising	-			-
16	2nd hand Bookstall	5	20		25
<b>7,684</b>		<b>8,142</b>	<b>20</b>	<b>-</b>	<b>8,161</b>

#### 4 Church Activities

36,746	Church/Hall Lettings and other income	7,994	39,323		47,317
1,479	Fees - weddings, funerals etc	527		2,911	3,438
-	Magazine - Sales	-			-
9	Bookstall - New	-			-
<b>38,233</b>		<b>8,521</b>	<b>39,323</b>	<b>2,911</b>	<b>50,755</b>

#### 5 Investment income

-	NSIB and Gilts	-			-
1,046	Bank interest	-	573	984	1,557
2,604	Property fund income			3,587	3,587
8,918	Flat Rental	12,045			12,045
<b>12,568</b>		<b>12,045</b>	<b>573</b>	<b>4,571</b>	<b>17,189</b>

#### 6 Other cash receipts

343	Other Income	1,427			1,427
866	Collected to give away			472	472
	Adjustment to General Fund				
	Adjustment re Sundries account				
<b>1,209</b>		<b>1,427</b>	<b>-</b>	<b>472</b>	<b>1,899</b>

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for year to 31 December 2024**

**Notes to the accounts**

2023		Unrestricted funds	Designated funds	Restricted funds	Total
	<b>7 Cost of generating voluntary income</b>				
-	Gift Aid envelopes	-			-
	<b>8 Fundraising costs</b>				
269	Summer Fete	392			392
-	Jumble sales & Quiz nights etc	-			-
18	Church magazine	-			-
-	Other	-			-
<b>287</b>		<b>392</b>	<b>-</b>	<b>-</b>	<b>392</b>
	<b>9 Investment Costs</b>				
<b>5,283</b>	Flat expenses	<b>1,225</b>			<b>1,225</b>
	<b>10 Church activities</b>				
43,397	Parish Share	44,699			44,699
	Church running costs:				
16,324	Heating & lighting	13,724			13,724
595	Water	424			424
49	Cleaning	-			-
4,235	Repairs	4,587			4,587
12,410	Insurance	10,347			10,347
1,145	Clergy expenses	235			235
	Cost of services:				
639	Music	1,111			1,111
53	Sacristy	491			491
<b>78,845</b>		<b>75,619</b>	<b>-</b>	<b>-</b>	<b>75,619</b>
	<b>11 Charitable donations</b>				
768	Charitable donations	621	-	856	1,477
768		<b>621</b>	<b>-</b>	<b>856</b>	<b>1,477</b>
	<b>12 Church management and administration</b>				
7,534	Salaries / Honoraria	8,205			8,205
442	Printing & stationery	626			626
-	Bank Charges	-			-
4,767	Sundry Expenses	3,490			3,490
<b>12,743</b>		<b>12,321</b>	<b>-</b>	<b>-</b>	<b>12,321</b>
	<b>13 Other payments</b>				
228	Project fund			389	389
16,231	All Saints Hall Running costs		17,022		17,022
-	St Mark Hall Running costs		13,412		13,412
-	Building fund				
-	Fabric fund				
56	Bookstall expenses		48		48
1,951	Organ fund valuation adjustment				
824	Fees to Diocese			2,078	2,078
	Quiet day	358.00			
<b>19,291</b>		<b>358</b>	<b>30,482</b>	<b>2,467</b>	<b>32,949</b>

#### 14 Fund movements

	At 01/01/24	Receipts	Payments	Transfers	At 31/12/24
	£	£	£	£	£
<b>General Fund</b>	<b>18,462</b>	<b>87,872</b>	<b>(90,535)</b>	<b>14,040</b>	<b>29,840</b>
<b>Designated Funds</b>					
Assistant Clergy Accommodation	20,723	208			20,931
Fabric	36,374	365			36,739
Bookstall	178	20	(48)		150
AS Hall	40,213	24,983	(17,022)	(5,000)	43,174
SM Hall	16,886	14,340	(13,412)	(5,000)	12,814
Building fund	14,311	697			15,008
Sundries account	1,359				1,359
	<b>130,044</b>	<b>40,613</b>	<b>(30,482)</b>	<b>(10,000)</b>	<b>130,175</b>
<b>Restricted Funds</b>					
Nash Bursary	1,792				1,792
Charitable Donations	384	472	(856)		0
Memorial Garden Fund	10,456	142			10,598
SM Central Heating Fund	1,530	81			1,611
SM Organ Fund	63,637	3,587			67,224
Project Fund	17,533	803	(389)		17,947
Training fund	1,215	64			1,279
Fees	19,423	2,911	(2,078)	(5,000)	15,255
Building fund (restricted) *	-	480		960	1,440
	<b>115,969</b>	<b>8,540</b>	<b>(3,323)</b>	<b>(4,040)</b>	<b>117,145</b>
<b>Total fund movements</b>	<b>264,475</b>	<b>137,025</b>	<b>(124,340)</b>		<b>277,159</b>

#### 15 Investments

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.

\* £960 transfer from General Fund to Building fund represents 2022 and 2023 income previously accounted for in General Fund.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2024**

### **Contents**

Independent Examiner's Report  
Receipts and Payments Account  
Statement of Assets and Liabilities  
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2024, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature



Name        Nick Addo (FCCA)  
Address     7 Glenrosa Road, RG30 6AN  
  
Date         28 April 2025

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for the year to 31 December 2024**

**Receipts and Payments Account**

2023	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>RECEIPTS</b>						
<b>Receipts from generated funds:</b>						
49,331	Voluntary income	2	57,738	-	1,283	59,021
7,684	Fundraising	3	8,142	20	-	8,161
38,233	Church Activities	4	8,521	39,323	2,911	50,755
12,568	Investment income	5	12,045	573	4,571	17,189
<u>107,816</u>			<u>86,445</u>	<u>39,916</u>	<u>8,765</u>	<u>-</u>
2,568	<b>Other cash receipts</b>	6	1,427	-	472	1,899
<b><u>110,384</u></b>	<b>Total receipts</b>		<b><u>87,872</u></b>	<b><u>39,916</u></b>	<b><u>9,237</u></b>	<b><u>-</u></b>
<b>PAYMENTS</b>						
<b>Payments for generating funds:</b>						
	Cost of generating voluntary income	7				
(287)	Fundraising costs	8	(392)			(392)
(5,283)	Investment costs	9	(1,225)			(1,225)
<u>(5,570)</u>			<u>(1,617)</u>			<u>(1,617)</u>
(78,845)	<b>Church activities</b>	10	(75,619)			(75,619)
(768)	<b>Charitable donations</b>	11	(621)		(856)	(1,477)
(12,743)	<b>Church management &amp; administration</b>	12	(12,321)			(12,321)
(19,291)	<b>Other cash payments</b>	13	(358)	(30,482)	(2,467)	(33,307)
<b><u>(117,218)</u></b>	<b>Total payments</b>		<b><u>(90,535)</u></b>	<b><u>(30,482)</u></b>	<b><u>(3,323)</u></b>	<b><u>(124,340)</u></b>
(6,834)	<b>NET RECEIPTS / (PAYMENTS)</b>		(2,663)	9,434	5,913	0
	<b>Transfers between funds</b>		14,040	(10,000)	(4,040)	
<b><u>(6,834)</u></b>	<b>NET RECEIPTS / (PAYMENTS) after transfers</b>		<b><u>11,377</u></b>	<b><u>(566)</u></b>	<b><u>1,873</u></b>	<b><u>0</u></b>
271,309	<b>Cash balances at start of year</b>		18,462	130,044	115,969	264,475
<b><u>264,476</u></b>	<b>Cash balances at end of year</b>		<b><u>29,840</u></b>	<b><u>129,478</u></b>	<b><u>117,842</u></b>	<b><u>0</u></b>

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2024**

**Statement of assets and liabilities as at 31 December 2024**

2023		Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>Monetary assets</b>							
178	Cash		-	150	-	-	150
264,298	Bank current account		29,840	130,025	117,145		277,010
0	Bank deposit account			-			-
0	NSIB Deposit account						-
<u>264,476</u>			<u>29,840</u>	<u>130,175</u>	<u>117,145</u>		<u>277,159</u>
<b>Other monetary assets</b>							
	Tax reclaim due						
<b>Investments assets</b>							
15,785	Bartholomew Bequest					17666	17,666
1,364	Swettenham Bequest					1526	1,526
66,895	Flat at Cost price in February 1989	14		66,895			66,895
<u>84,044</u>				<u>66,895</u>	<u>-</u>	<u>19,192</u>	<u>86,087</u>
<b>Assets used for the charity's own use</b>							
574,000	All Saints Hall at valuation		574,000				574,000
23,000	All Saints Hall Fixtures & Fittings		23,000				23,000
366,954	St Mark's Hall at valuation		366,954				366,954
25,306	St Mark's Hall Fixtures & Fittings		25,306				25,306
<u>989,260</u>			<u>989,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>989,260</u>
The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items							
<b>Liabilities</b>							
	Charitable donations to be paid		0				
<u>-</u>			<u>0</u>				

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2024

#### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

2023		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
31,447	Planned Giving	37,026		480	37,506
6,917	Collections of loose cash at services	7,819			7,819
54	Church boxes	-			-
3,237	Other individual donations	6,891		803	7,694
6,000	Legacies	4,646			4,646
-	Special appeals	30			30
1,676	Tax recovered	1,325			1,325
<b>49,331</b>		<b>57,738</b>	<b>-</b>	<b>1,283</b>	<b>59,021</b>

#### 3 Fundraising

2,808	Fetes	3,100			3,100
4,860	Jumble Sales etc	5,036			5,036
-	Magazine - Advertising	-			-
16	2nd hand Bookstall	5	20		25
<b>7,684</b>		<b>8,142</b>	<b>20</b>	<b>-</b>	<b>8,161</b>

#### 4 Church Activities

36,746	Church/Hall Lettings and other income	7,994	39,323		47,317
1,479	Fees - weddings, funerals etc	527		2,911	3,438
-	Magazine - Sales	-			-
9	Bookstall - New	-			-
<b>38,233</b>		<b>8,521</b>	<b>39,323</b>	<b>2,911</b>	<b>50,755</b>

#### 5 Investment income

-	NSIB and Gilts	-			-
1,046	Bank interest	-	573	984	1,557
2,604	Property fund income			3,587	3,587
8,918	Flat Rental	12,045			12,045
<b>12,568</b>		<b>12,045</b>	<b>573</b>	<b>4,571</b>	<b>17,189</b>

#### 6 Other cash receipts

343	Other Income	1,427			1,427
866	Collected to give away			472	472
	Adjustment to General Fund				
	Adjustment re Sundries account				
<b>1,209</b>		<b>1,427</b>	<b>-</b>	<b>472</b>	<b>1,899</b>

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for year to 31 December 2024**

**Notes to the accounts**

2023		Unrestricted funds	Designated funds	Restricted funds	Total
	<b>7 Cost of generating voluntary income</b>				
-	Gift Aid envelopes	-			-
	<b>8 Fundraising costs</b>				
269	Summer Fete	392			392
-	Jumble sales & Quiz nights etc	-			-
18	Church magazine	-			-
-	Other	-			-
<b>287</b>		<b>392</b>	<b>-</b>	<b>-</b>	<b>392</b>
	<b>9 Investment Costs</b>				
<b>5,283</b>	Flat expenses	<b>1,225</b>			<b>1,225</b>
	<b>10 Church activities</b>				
43,397	Parish Share	44,699			44,699
	Church running costs:				
16,324	Heating & lighting	13,724			13,724
595	Water	424			424
49	Cleaning	-			-
4,235	Repairs	4,587			4,587
12,410	Insurance	10,347			10,347
1,145	Clergy expenses	235			235
	Cost of services:				
639	Music	1,111			1,111
53	Sacristy	491			491
<b>78,845</b>		<b>75,619</b>	<b>-</b>	<b>-</b>	<b>75,619</b>
	<b>11 Charitable donations</b>				
768	Charitable donations	621	-	856	1,477
768		<b>621</b>	<b>-</b>	<b>856</b>	<b>1,477</b>
	<b>12 Church management and administration</b>				
7,534	Salaries / Honoraria	8,205			8,205
442	Printing & stationery	626			626
-	Bank Charges	-			-
4,767	Sundry Expenses	3,490			3,490
<b>12,743</b>		<b>12,321</b>	<b>-</b>	<b>-</b>	<b>12,321</b>
	<b>13 Other payments</b>				
228	Project fund			389	389
16,231	All Saints Hall Running costs		17,022		17,022
-	St Mark Hall Running costs		13,412		13,412
-	Building fund				
-	Fabric fund				
56	Bookstall expenses		48		48
1,951	Organ fund valuation adjustment				
824	Fees to Diocese			2,078	2,078
	Quiet day	358.00			
<b>19,291</b>		<b>358</b>	<b>30,482</b>	<b>2,467</b>	<b>32,949</b>

#### 14 Fund movements

	At 01/01/24	Receipts	Payments	Transfers	At 31/12/24
	£	£	£	£	£
<b>General Fund</b>	<b>18,462</b>	<b>87,872</b>	<b>(90,535)</b>	<b>14,040</b>	<b>29,840</b>
<b>Designated Funds</b>					
Assistant Clergy Accommodation	20,723	208			20,931
Fabric	36,374	365			36,739
Bookstall	178	20	(48)		150
AS Hall	40,213	24,983	(17,022)	(5,000)	43,174
SM Hall	16,886	14,340	(13,412)	(5,000)	12,814
Building fund	14,311	697			15,008
Sundries account	1,359				1,359
	<b>130,044</b>	<b>40,613</b>	<b>(30,482)</b>	<b>(10,000)</b>	<b>130,175</b>
<b>Restricted Funds</b>					
Nash Bursary	1,792				1,792
Charitable Donations	384	472	(856)		0
Memorial Garden Fund	10,456	142			10,598
SM Central Heating Fund	1,530	81			1,611
SM Organ Fund	63,637	3,587			67,224
Project Fund	17,533	803	(389)		17,947
Training fund	1,215	64			1,279
Fees	19,423	2,911	(2,078)	(5,000)	15,255
Building fund (restricted) *	-	480		960	1,440
	<b>115,969</b>	<b>8,540</b>	<b>(3,323)</b>	<b>(4,040)</b>	<b>117,145</b>
<b>Total fund movements</b>	<b>264,475</b>	<b>137,025</b>	<b>(124,340)</b>		<b>277,159</b>

#### 15 Investments

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.

\* £960 transfer from General Fund to Building fund represents 2022 and 2023 income previously accounted for in General Fund.

---

# Accounts

---

# **The Parochial Church Council of the Parish of St Mark & All Saints, Reading**

## **Trustees' Annual Report for the year ending 31<sup>st</sup> December 2023**

*'Worshipping God; sharing love, building communities and growing faith through Jesus'  
Whoever you are, wherever you are on life's journey, you are welcome here (John 6:37)*

The Parochial Church Council (PCC) presents its' Annual Report for the year ending 31<sup>st</sup> December 2023.

### **Reference and administration information**

The Parochial Church Council of The Ecclesiastical Parish of St. Mark and All Saints, Reading is a registered charity with the Charity Commission - registration number 1160687. The members of the Parochial Church Council (PCC) are trustees of the charity.

The correspondence address is: The Parish Office, All Saints Church Hall, Downshire Square, Reading, Berks. RG1 6NH (email: [allsaintsreading@gmail.com](mailto:allsaintsreading@gmail.com))

There are two churches within our parish - part of the Diocese of Oxford within the Church of England:

- St Mark's Church - Cranbury Road, Reading, RG30 2TA  
[www.achurchnearyou.com/reading-st-mark](http://www.achurchnearyou.com/reading-st-mark)
- All Saints Church - Downshire Square, Reading, RG1 6NN  
[www.achurchnearyou.com/reading-all-saints](http://www.achurchnearyou.com/reading-all-saints)

### **Aims and purposes**

The Parochial Church Council of the Parish of St. Mark & All Saints Reading has the responsibility of co-operating with the Vicar, The Reverend Jo Williams in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the financial affairs of the Church, Church buildings, Church Halls and churchyards and oversees matters of data protection, safeguarding and health and safety.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our two churches and to become part of our parish community. The PCC, together with its sub committees, maintains an overview of worship throughout the parish and makes suggestions on how our services and church life can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Whoever you are, wherever you are on life's journey, you are welcome here (John 6 :37)
- Worship and prayer – learning about their faith; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.

- Missionary and outreach work

### **Safeguarding**

The PCC of St Mark and All Saints Reading has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults) and abides by the 'promoting a safer church' and works with this in mind to all safeguarding matters in the parish.

The safeguarding policy is modelled on the Diocesan policy. We continue to request DBS for voluntary and paid roles when needed and safer recruitment practices. All PCC members have re-done both basic awareness and foundation (CO) safeguarding training during 2023. Our safeguarding officer is Levine Whitham.

### **Structure, governance and management**

The PCC is a corporate body. Its governing documents are the Parochial Church Council (Powers) Measures 1956 as amended, and the Church Representation Rules. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Clergy, Churchwardens and any Readers the APCM appoints are ex-officio, as are the Deanery Synod members who serve a three-year term. Of the twelve elected PCC members, 4 are elected each year to serve a three-year term. A minimum of one third (4) of all elected members must be habitual worshippers at St. Marks, and a minimum of one third (4) of all elected members must be habitual worshippers at All Saints.

The trustees, members of the PCC, who served in the year up to the date of the report are:

<i>Ex Officio</i>		
Incumbent	The Reverend Josephine Williams	<i>Chair</i>
Assistant Curate	The Reverend Jane Lewis	
<i>Churchwardens</i>	Mr Kwaw Elliott	
	Mrs Linda Parish	
LLM	Mrs Sylvia Cummins	
	Dr Diana Matthews	
<i>Deanery Synod Representatives</i>	Mrs Angelina Elliott	
	Mrs Sharon Hyman	<i>(Resigned Sept 2023 )</i>
<i>Elected Members</i>	Mrs Iva Butler	<i>(Appointed May 2023 APCM)</i>
	Mrs Nana Gyebi-Johnson	
	Mr John Hodge	<i>(Re-elected May 2023 APCM) and Vice Chair</i>
	Mrs Angelina Elliott	<i>Treasurer</i>
	Mrs Sharon Hyman	<i>SM Hall Manager</i>
	Mr Anesta Vaughan	
	Mrs Liz Sandford	<i>(Appointed May 2023 APCM)</i>

	Mrs Jess Harris	<i>(Appointed May 2023 APCM)</i>
	Ms Susan Carter	
	Mrs Rosie Hughes	<i>(Re-elected May 2023 APCM)</i>
<i>Co-opted members</i>	Mrs Judy Vaughan	<i>Re-co-opted June 2023</i>
<i>In attendance</i>	Mrs Levine Whitham	<i>Safeguarding Officer</i>
	Mrs Jackie John	<i>PCC Secretary</i>

During 2023, the PCC met 6 times during the course of the year (via zoom and in-person). In addition to our planned PCC meetings, we also met in person for our APCM in May and the Standing Committee convened when needed.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. Given its wide responsibilities, the PCC has a number of committees each dealing with a particular aspects of parish life. They regularly report back to PCC meetings.

These are the following committees:

**Finance committee:**

Angelina Elliott (Treasurer), Ron Cummins (Assistant Treasurer), Kwaw Elliott, Linda Parish, and Lee Hawkness-Smith (for annual accounts)

**Fabric committee**

Rev'd Jo, Kwaw Elliott and Linda Parish

**Flat committee** – Winkworth estate agents, John Hodge, Ben Thomas and Jackie John

**Ministry committee** – Rev'd Jo, Rev'd Jane, LLM's and authorised preachers

**The Standing Committee** has the power to transact the business of the PCC between meetings, reporting back to the PCC.

Pre APCM – Linda Parish and Kwaw Elliott (churchwardens), Treasurer, Rev'd Jo, John Hodge and Anesta Vaughan

Post APCM – Linda Parish and Kwaw Elliott (churchwardens), Treasurer, Rev'd Jo, Jess Harris and Rosie Hughes.

**The Events Committee** recommend a social events strategy for the parish, ensure that regular events are being organised and to encourage a wide range of involvement from our congregations in organising and participating in events. It has the power to co-opt other members of the congregation and reports back to the PCC. This committee consists of the following members:

- Pre APCM – Linda Parish and Sharon Hyman. Others invited for each event
- Post APCM – Linda Parish, Sharon Hyman, Treasurer, Jackie John, Iva Butler, Suzie Carter and Pat Alleyne

**The Hall committee** oversee the management of the church halls, dealing with the day-to-day administration of our two halls and makes recommendations to the PCC about repairs, maintenance, letting rates and other concerns. The PCC members serving on this committee are:

St Mark's hall committee Pre APCM – Sharon Hyman (Hall Manager), Angelina Elliott, Norma Parris, Pat Alleyne (hall treasurer) and Kwaw Elliott (c/w)

All Saints hall committee Pre APCM – Ivor Snape (Hall Manager), John Hodge and Linda Parish (c/w) – Tony Pretlove when required and Tammie Goto (Hall treasurer) when required.

We amalgamated the hall committees at the APCM as follows:

John Hodge, Linda Parish and Kwaw Elliott (church wardens) Angelina Elliott, Sharon Hyman, Rosie Hughes, Pat Alleyne and Jackie John and Wendy Smith (Parish Office)

### **Worship and Prayer**

There are 121 parishioners on the 2023 Electoral Roll. 75 worship primarily at All Saints and 46 at St. Marks. Mr Kwaw Elliott has served as Electoral Roll Officer for both churches over 2023.

Average weekly attendance for our services are given in the tables below. During 2023 we continued to offer live-streaming our services via zoom for those that could not make church in person, alongside other ways we celebrate God such as baptisms and weddings.

### **Attendance/worship:**

#### **Sunday worship figures, preceding 5 years:**

	9am Mass at St. Mark's			11am Mass at All Saints			3.30pm Family Communion at All Saints (monthly)		
	Com	Adult	U16	Com	Adult	U16	Com	Adult	U16
<b>2023</b>	19	22	3	35	35	11	10	9	6
<b>2022</b>	18	20	4	36	38	11	8	6	6
<b>2021**</b>	15	16	4	31	33	13	12.5	9.5	10
<b>2020*</b>	17	19	4	46	49	12	n/a	n/a	n/a
<b>2019</b>	27.5	30	4	55	59	14	11	10	8

*\*2020 – church closed from March 2020 until August 2020 and closed again for November 2020. We only had four 3.30pm family communion services during 2020 (between January and March) and so figures not recorded.*

*\*\* 2021 – church was online from January 2021 until 16th May 2021. Then we were back to face-to-face services but alternate weeks at St Mark's/ All Saints until October 2021. Family communion was just November and December 2021.*

### **Christmas and Easter services at St. Mark & All Saints**

	Christmas Eve and Christmas Day*			Easter Eve and Easter Day*		
	Com	Adult	U16	Com	Adult	U16
<b>2023</b>	97	122	24	116	109	36
<b>2022</b>	92	113	21	92	100	41
<b>2021</b>	69	85	24	n/a	59	12
<b>2020</b>	33	39	7	n/a	n/a	n/a
<b>2019</b>	110	150	27	168	195	48

*\*total numbers at all services, no allowance made for people attending more than one service.*

*Christmas services do not include Christingle services.*

*2020 – Midnight Mass at St Mark's and Christmas Day at All Saints. Easter services were unable to be held in church.*

2021 – Easter vigil and Easter Day at All Saints Church only. Midnight Mass at All Saints, and Christmas Day at both churches.

2022 – Christmas Eve – 9.30pm @SM, Midnight Mass @ AS, Christmas Day @ AS only. Easter 6.30am and 11am at AS and 9am at SM

2023 – Christmas Eve – 9.30pm @ SM, Midnight Mass@AS, Christmas Day @ 9am @ SM, 11am @ AS. Easter same pattern as 2022.

## **Review of the year 2023**

### **Ministry in the Parish of St. Mark and All Saints**

Our parish continues to be at the heart of our community offering a place of worship with love, support, friendship and a sense of belonging. We have continued our pattern of worship throughout 2023 which provides our parishioners the worship opportunities that fit around them. There are two morning services, monthly children and family mass as well as Messy Church. Alongside this, there are online evening parish prayers and compline as well as lunchtime prayers which offer a special quiet time of contemplation and reflection. We continue to zoom our morning services alternatively between St Mark's Church and All Saints Church offering those unable to join us in church, the chance to join in with our service.

We welcome new people into our churches with open arms hoping to offer them a warm welcome. We've been delighted this year to welcome a Ukrainian couple who have embraced our parish as their own, even with the language difficulties. Similarly our parish flat is let to a Ukrainian mother and daughter whom PCC felt were an ideal fit with our values and mission. The flat provides much needed income as well as offering a home to a much needed family.

At special celebrations, such as Easter and Christmas, we see the community enjoy our Christian festivals as part of their journey in faith or tradition with huge numbers at our Christingle service and school Christmas/ nativity services. Our relationship with our local schools continues to go from strength to strength. In July we affirmed our welcome statement to all (following a discussion on Living in Love and Faith). We strive to offer a welcoming, inclusive place to worship where everyone can feel accepted and be part of our parish.

### ***Whoever you are, wherever you are on life's journey, you are welcome here (John 6:37)***

Our ministry team continue to visit our residential care homes – an important part of our parish with a huge impact not only on those in the care homes, but also a feeling of worth to those undertaking this part of our mission and outreach.

We offered a range of fundraising events throughout the year which not only raised much needed funds, but more importantly continues to show the community we are here for them. Events such as jumble sales, summer fairs and caribbean evening are hugely popular as well as our Places of Welcome, Monday morning coffee where everyone who attends feels just as much a part of our parish, as do our congregation. You do not need to attend Sunday worship to feel part of our church and parish. We are here in our community in whichever way people need us. We ask ourselves, ***What would it be like if Church wasn't here?*** – Even if somebody steps inside church just once a year, we are here for them.

Being involved in parish life brings with it many benefits, including deepening friendships, growing in our sense of purpose and belonging to something great, belonging to our church family. We value this strong sense of pride working together throughout the year as one parish. People know each

other well and enjoy giving their time to not only the parish, but to one and other individually – providing support and care as one big church family when needed. Even the little things we do make a difference to somebody.

Our sermons offer both spiritual guidance and leave a lasting thought on our parishioners. We have a planned rota of those in the ministry team delivering sermons both encouraging and offering a variety of voices. The PCC would like to record their thanks for our hard working clergy and ministry team. Our young servers fill us with pride within the parish with the youngest members of our congregation playing such an important role in the service. This continues to go from strength to strength.

This year we have been successful in paying our parish share in full and on time which means we benefit from a rebate from the deanery. The deprivation allowance (£5,000 discount for two churches in a parish with one vicar and £10,000 discount for a Parish in an area of poverty) remains in force for us as a Parish. We will focus on our generous giving to help improve our regular income.

It has been the policy of the PCC to publish the draft minutes of meetings where possible. In conclusion the PCC have continued their work with commitment and great spirit, working well together making some important decisions, to the mutual benefit our parish going forward.

#### **Schools:**

We continue to have a great relationship with our two church schools – All Saints Infants School and St Mary and All Saints Primary School. All Saints Infants use All Saints Church weekly on a Friday for collective worship and St Mary and All Saints have their end of term celebrations at All Saints.

We also have a good relationship with other non-faith schools in the area with St Edwards Prep School using All Saints Church regularly for their end of term speech and celebration days and Battle School using St Mark's Church for Harvest Festival and other school services.

#### **Nursing homes:**

The ministry team enjoyed another successful, inspiring and uplifting year as we continued to bring the message of God's love and worship to the four residential or nursing homes within our parish. We are always welcomed by staff and residents, and sometimes by friends or family, and we bring hope and faith to those who enjoy our services or meet us in their own rooms. All receive communion or a blessing depending upon their wishes. It is most heartwarming when they say how much our visits are anticipated.

During 2022 we were pleased to have Katharine Danyluk accompany the singing at Maitland House (Abbeyfield), and that was extended into Parkside House and Florence House during 2023. Her playing adds so much to the general atmosphere in the homes.

It is also very gratifying for the team to be supported by members of our congregation from time to time. If anyone has a few minutes to spare, we would love to see you at one or other of the homes we visit, to join in the fellowship, prayers, readings or singing. If you would like to know more please speak to Sylvia or Diana.

#### **Hall Users:**

Both of our church halls have seen increase in terms of regular hirers and one-off parties in particular. We have good use by locals in the community. Thank you Sharon at St Mark's and the parish office at All Saints for keeping our halls clean and all the necessary work involved in the day-

to-day running of our halls. Also special thanks to the unseen heroes on our parish for the additional work they do on an ad hoc basis.

### **All Saints Hall**

Total income for 2023 - £19,098.05

Total expenses for 2023 - £16,230.70

**Total profit for the year 2023 - £2,867.35**

Whilst income is up 21% from 2022, sadly expenses also increased by 15% compared to 2022 mainly due to the increase in gas/ electricity costs. After the sad loss of Ivor Snape (Hall Manager at All Saints) the management of the hall bookings and day-to-day running of the premises now sits with the parish office. New updated booking forms have been created along with more detailed contracts. We thank John Hodge for his input with this. Much work has also been done with the cleaning and general appearance which has been noticed with our hirers. We have a 5 star kitchen hygiene inspection grading from Reading Borough Council. Also thanks to Tammy (hall treasurer) for the fabulous upkeep of the hall finances.

### **St Mark's Hall**

Total net income for 2023 - £6,112

Income remains good at St Mark's. Bookings have remained good with two new long-term bookings in 2023. Repairs and maintenance are kept up-to-date to ensure the hall is a good community space. Payback team are especially good at keeping the grounds and space clean, tidy and welcoming. Thanks to our hall manager for the hard work keeping the hall working well. And not forgetting our much loved hall treasurer Pat who sadly passed away in January 2024.

### **Community Engagement and mission:**

We have continued to open our doors for our community when it mattered. Our 2023 charitable giving included Readifood, The Children's Society, Christian Aid, Macmillan and more. We continue to have members of our congregation offer their time with street pastors (promoting this widely within the parish), volunteering with charities and school volunteers including governor roles.

Monday morning coffee (Places of Welcome) at All Saints is a lovely, gentle and friendly way to start the week. It originally took place in the Downshire Room but moved into the church on the completion of the kitchen there. It has continued since then to provide a happy meeting place for anyone who would like a chat and a good mug of coffee and biscuits (and often home-made cake!) We were even able to carry on meeting, albeit online, throughout the Pandemic thanks to Liz Sandford who facilitated our zoom get togethers each week. Our numbers fluctuate but there are often up to 20 of us joining together between 10.30am and 11.45am.

My thanks go to all the baristas who provide us with the coffee each week, and to all of you who come along and drink it! Why don't you pop your head in one morning and join us if you're free. We aim to be open every Monday, even Bank Holidays. We would love to see you.

We also have a great relationship with the Payback team at St Mark's Church and they have been instrumental in keeping our church (and grounds) looking loved and cared for.

### **Pastoral Care:**

Our ministry team did a fabulous job over 2023 and our pastoral care work has continued to be a priority for the parish. They supported members of our congregation spiritually through worship and guidance as well as supporting those in times of grief.

We are thankful for the ministry team and indeed our whole church family for the care they give to one another.

**Nurture Groups:**

Parish prayers continued fortnightly via zoom, during 2023. Weekly Lunchtime parish prayers remained on Wednesday lunchtime, offering a dedicated time of prayer for the members of our congregation.

Our parish Open Group meet once a month throughout the year usually on a Wednesday to listen to/watch/participate in the activity or subject provided. We already have (for 2024) an annual membership of 15 with several more paying on an adhoc basis depending on attendance. For nine meetings of the year we invite speakers on (e.g. the Crystal Palace, Amateur Radio, Zambia, Reading Abbey) and our subscriptions pay a nominal sum to their chosen charities. Three times a year we are more social with a midday meal out, 'garden party' and a cream tea – these 3 events are shared cost. The group has been running in a similar format for well over 50 years but initially was designed as a respite for local women predominantly unconnected with the church (All Saints). The group also ran jumble sales to raise money for local charities. Past organisers and committee include Stella Tyers, Jean Springay and the late Barbara Symonds and Diana Watts. We run very simply with help from Sylvia Clarke, Ann Titcombe and Sandra Roomes.

Link Group meet once a month in the Church Hall/Downshire room at 11am for an hour. The format is now maybe 15/20 years old as it was established by Fr Henry. At that time we were 4 groups I think but we have gradually condensed into one. There are up to ten of us but it is open to anyone to 'join'/come along. In the past we have studied 'famous' people of the Bible, famous Christian explorers/founders of Christian movements. Lately we have looked at a passage from the Bible with a theme/lesson to be learned or a psalm sometimes relevant to the Christian year e.g. Lenten, advent i.e. our April meeting was post resurrection looking at our Lord's 'breakfast on the beach' in John 21.

We have an initial chat/gossip/catch up on our highs and lows over coffee, then take time to pray before we look at the Bible passage. We always conclude with the Lord's Prayer, the Grace and maybe some supplementary prayer. Our final quote which we share and personalise is 'Surely goodness and mercy shall follow us all the days of our lives and we shall dwell in the house of the Lord forever'. "

**Youth and Children's work:**

Our U16 attendance continues to be promising with many choosing to serve. We have offered Children and Family Mass and Messy Church throughout 2023 with promising attendance.

**Finance Review**

A copy of this trustees report and attached financial statements are filed with the Charities Commission, following the Annual Parochial Church Meeting.

**Our Bankers are:** Lloyds TSB, Broad Street, Reading; Royal Bank of Scotland, Station Road, Reading.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2023**

### **Contents**

Independent Examiner's Report  
Receipts and Payments Account  
Statement of Assets and Liabilities  
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2023, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Attention is nevertheless drawn to the absence of independent third party confirmation in respect of the Assistant Clergy Accommodation and Memorial Garden Fund accounts which together account for 12% of total funds held.



Signature

Name Nick Addo (FCCA)

Address 7 Glenrosa Road, Reading RG30 6AN

Date 07 May 2024

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for the year to 31 December 2023**

**Receipts and Payments Account**

2022	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>RECEIPTS</b>						
<b>Receipts from generated funds:</b>						
37,171	Voluntary income	48,582	-	749		49,331
165	Fundraising	7,668	16	-		7,684
31,892	Church Activities	11,545	25,210	1,479		38,233
17,534	Investment income	8,918	882	2,768		12,568
86,761		<u>76,713</u>	<u>26,108</u>	<u>4,995</u>	-	<u>107,816</u>
1,638	<b>Other cash receipts</b>	343	1,359	866		2,568
<b>88,399</b>	<b>Total receipts</b>	<u><b>77,056</b></u>	<u><b>27,467</b></u>	<u><b>5,861</b></u>	-	<u><b>110,384</b></u>
<b>PAYMENTS</b>						
<b>Payments for generating funds:</b>						
	Cost of generating voluntary income	7				
	Fundraising costs	8	(287)			(287)
(1,134)	Investment costs	9	(5,283)			(5,283)
(1,134)			<u>(5,570)</u>			<u>(5,570)</u>
(64,013)	<b>Church activities</b>	10	(78,845)			(78,845)
	<b>Charitable donations</b>	11	(287)	(481)		(768)
(8,839)	<b>Church management &amp; administration</b>	12	(12,743)			(12,743)
(82,066)	<b>Other cash payments</b>	13		(16,287)	(3,004)	(19,291)
<b>(156,053)</b>	<b>Total payments</b>		<u><b>(97,445)</b></u>	<u><b>(16,287)</b></u>	<u><b>(3,485)</b></u>	<u><b>(117,218)</b></u>
(67,653)	<b>NET RECEIPTS / (PAYMENTS)</b>		(20,390)	11,180	2,375	0
	<b>Transfers between funds</b>		15,000	(15,000)		
<b>(67,653)</b>	<b>NET RECEIPTS / (PAYMENTS) after transfers</b>		<u><b>(5,390)</b></u>	<u><b>(3,820)</b></u>	<u><b>2,375</b></u>	<u><b>0</b></u>
370,389	<b>Cash balances at start of year</b>		23,852	133,863	113,594	271,309
<b>302,736</b>	<b>Cash balances at end of year</b>		<u><b>18,462</b></u>	<u><b>130,044</b></u>	<u><b>115,969</b></u>	<u><b>0</b></u>
			<u><b>264,476</b></u>			

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2023**

**Statement of assets and liabilities as at 31 December 2023**

2022	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>Monetary assets</b>						
376	Cash	-	178	-	-	178
302,360	Bank current account	18,462	129,866	115,969	-	264,298
	Bank deposit account		-			-
	NSIB Deposit account					-
<u>302,736</u>		<u>18,462</u>	<u>130,044</u>	<u>115,969</u>		<u>264,476</u>
<b>Other monetary assets</b>						
	Tax reclaim due					
<b>Investments assets</b>						
17,891	Bartholomew Bequest				15785	15,785
1,546	Swettenham Bequest				1364	1,364
66,895	Flat at Cost price in February 1989	14	66,895			66,895
<u>86,332</u>			<u>66,895</u>	<u>-</u>	<u>17,149</u>	<u>84,044</u>
<b>Assets used for the charity's own use</b>						
574,000	All Saints Hall at valuation	574,000				574,000
23,000	All Saints Hall Fixtures & Fittings	23,000				23,000
366,954	St Mark's Hall at valuation	366,954				366,954
25,306	St Mark's Hall Fixtures & Fittings	25,306				25,306
<u>989,260</u>		<u>989,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>989,260</u>

The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items

**Liabilities**

	Charitable donations to be paid	384				
<u>-</u>		<u>384</u>				

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2023

#### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

2022		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
32,948	Planned Giving	31,447			31,447
1,668	Collections of loose cash at services	6,917			6,917
	Church boxes	54			54
704	Other individual donations	2,488		749	3,237
	Legacies	6,000			6,000
	Special appeals	-			-
1,850	Tax recovered	1,676			1,676
<b>37,171</b>		<b>48,582</b>	<b>-</b>	<b>749</b>	<b>49,331</b>

#### 3 Fundraising

165	Fetes	2,808			2,808
	Jumble Sales etc	4,860			4,860
	Magazine - Advertising	-			-
	2nd hand Bookstall	-	16		16
<b>165</b>		<b>7,668</b>	<b>16</b>	<b>-</b>	<b>7,684</b>

#### 4 Church Activities

29,192	Church/Hall Lettings and other income	11,536	25,210		36,746
2,700	Fees - weddings, funerals etc	-		1,479	1,479
	Magazine - Sales	-			-
	Bookstall - New	9			9
<b>31,892</b>		<b>11,545</b>	<b>25,210</b>	<b>1,479</b>	<b>38,233</b>

#### 5 Investment income

	NSIB and Gilts	-			-
452	Bank interest	-	882	164	1,046
	Property fund income			2,604	2,604
11,017	Flat Rental	8,918			8,918
<b>11,469</b>		<b>8,918</b>	<b>882</b>	<b>2,768</b>	<b>12,568</b>

#### 6 Other cash receipts

1,560	Other Income	343			343
78	Collected to give away			866	866
	Adjustment to General Fund				
	Adjustment re Sundries account		1,359		
<b>1,638</b>		<b>343</b>	<b>1,359</b>	<b>866</b>	<b>1,209</b>

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for year to 31 December 2023**

**Notes to the accounts**

2022		Unrestricted funds	Designated funds	Restricted funds	Total
	<b>7 Cost of generating voluntary income</b>				
	Gift Aid envelopes	-			-
	<b>8 Fundraising costs</b>				
	Summer Fete	269			269
	Jumble sales & Quiz nights etc	-			-
	Church magazine	18			18
	Other	-			-
		<b>287</b>	-	-	<b>287</b>
	<b>9 Investment Costs</b>				
<b>1,134</b>	Flat expenses	<b>5,283</b>			<b>5,283</b>
	<b>10 Church activities</b>				
43,397	Parish Share	43,397			43,397
	Church running costs:				
3,157	Heating & lighting	16,324			16,324
186	Water	595			595
	Cleaning	49			49
7,788	Repairs	4,235			4,235
8,115	Insurance	12,410			12,410
802	Clergy expenses	1,145			1,145
	Cost of services:				
567	Music	639			639
	Sacristy	53			53
<b>64,013</b>		<b>78,845</b>	-	-	<b>78,845</b>
	<b>11 Charitable donations</b>				
	Charitable donations	287	-	481	768
		<b>287</b>	-	<b>481</b>	<b>768</b>
	<b>12 Church management and administration</b>				
6,071	Salaries / Honoraria	7,534			7,534
1,047	Printing & stationery	442			442
150	Bank Charges	-			-
1,571	Sundry Expenses	4,767			4,767
<b>8,839</b>		<b>12,743</b>	-	-	<b>12,743</b>
	<b>13 Other payments</b>				
	Project fund			228	228
13,676	All Saints Hall Running costs		16,231		16,231
17,898	St Mark Hall Running costs				
41,442	Building fund				
5,820	Fabric fund				
	Bookstall expenses		56		56
	Organ fund valuation adjustment			1,951	1,951
1,586	Fees to Diocese			824	824
<b>80,422</b>			<b>16,287</b>	<b>3,004</b>	<b>19,291</b>

**14 Fund movements**

	<b>At 01/01/23</b>	Receipts	Payments	Transfers	<b>At 31/12/23</b>
	£	£	£	£	£
<b>General Fund</b>	<b>23,852</b>	<b>77,056</b>	<b>(97,445)</b>	<b>15,000</b>	<b>18,462</b>
<b>Designated Funds</b>					
Assistant Clergy Accommodation	20,564	159			20,723
Fabric	36,095	279			36,374
Bookstall	218	16	(56)		178
AS Hall	52,346	19,098	(16,231)	(15,000)	40,213
SM Hall	10,774	6,112			16,886
Building fund	13,867	444			14,311
Sundries account		1,359			1,359
	<b>133,863</b>	<b>27,467</b>	<b>(16,287)</b>	<b>(15,000)</b>	<b>130,044</b>
<b>Restricted Funds</b>					
Nash Bursary	1,774	18			1,792
Charitable Donations		866	(481)		384
Memorial Garden Fund	10,398	59			10,456
SM Central Heating Fund	1,482	48			1,530
SM Organ Fund	62,984	2,604	(1,951)		63,637
Project Fund	17,012	749	(228)		17,533
Training fund	1,177	38			1,215
Fees	18,769	1,479	(824)		19,423
	<b>113,594</b>	<b>5,860</b>	<b>(3,485)</b>		<b>115,969</b>
<b>Total fund movements</b>	<b>271,309</b>	<b>110,383</b>	<b>(117,217)</b>		<b>264,476</b>

**15 Investments**

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2023**

### **Contents**

Independent Examiner's Report  
Receipts and Payments Account  
Statement of Assets and Liabilities  
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2023, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Attention is nevertheless drawn to the absence of independent third party confirmation in respect of the Assistant Clergy Accommodation and Memorial Garden Fund accounts which together account for 12% of total funds held.



Signature

Name Nick Addo (FCCA)

Address 7 Glenrosa Road, Reading RG30 6AN

Date 07 May 2024

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for the year to 31 December 2023**

**Receipts and Payments Account**

2022	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>RECEIPTS</b>						
<b>Receipts from generated funds:</b>						
37,171	Voluntary income	48,582	-	749		49,331
165	Fundraising	7,668	16	-		7,684
31,892	Church Activities	11,545	25,210	1,479		38,233
17,534	Investment income	8,918	882	2,768		12,568
86,761		<u>76,713</u>	<u>26,108</u>	<u>4,995</u>	-	<u>107,816</u>
1,638	<b>Other cash receipts</b>	343	1,359	866		2,568
<b>88,399</b>	<b>Total receipts</b>	<u><b>77,056</b></u>	<u><b>27,467</b></u>	<u><b>5,861</b></u>	-	<u><b>110,384</b></u>
<b>PAYMENTS</b>						
<b>Payments for generating funds:</b>						
	Cost of generating voluntary income	7				
	Fundraising costs	8	(287)			(287)
(1,134)	Investment costs	9	(5,283)			(5,283)
(1,134)			<u>(5,570)</u>			<u>(5,570)</u>
(64,013)	<b>Church activities</b>	10	(78,845)			(78,845)
	<b>Charitable donations</b>	11	(287)	(481)		(768)
(8,839)	<b>Church management &amp; administration</b>	12	(12,743)			(12,743)
(82,066)	<b>Other cash payments</b>	13		(16,287)	(3,004)	(19,291)
<b>(156,053)</b>	<b>Total payments</b>		<u><b>(97,445)</b></u>	<u><b>(16,287)</b></u>	<u><b>(3,485)</b></u>	<u><b>(117,218)</b></u>
(67,653)	<b>NET RECEIPTS / (PAYMENTS)</b>		(20,390)	11,180	2,375	0
	<b>Transfers between funds</b>		15,000	(15,000)		
<b>(67,653)</b>	<b>NET RECEIPTS / (PAYMENTS) after transfers</b>		<u><b>(5,390)</b></u>	<u><b>(3,820)</b></u>	<u><b>2,375</b></u>	<u><b>0</b></u>
370,389	<b>Cash balances at start of year</b>		23,852	133,863	113,594	271,309
<b>302,736</b>	<b>Cash balances at end of year</b>		<u><b>18,462</b></u>	<u><b>130,044</b></u>	<u><b>115,969</b></u>	<u><b>0</b></u>
			<u><b>264,476</b></u>			

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2023**

**Statement of assets and liabilities as at 31 December 2023**

2022	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>Monetary assets</b>						
376	Cash	-	178	-	-	178
302,360	Bank current account	18,462	129,866	115,969		264,298
	Bank deposit account		-			-
	NSIB Deposit account					-
<u>302,736</u>		<u>18,462</u>	<u>130,044</u>	<u>115,969</u>		<u>264,476</u>
<b>Other monetary assets</b>						
	Tax reclaim due					
<b>Investments assets</b>						
17,891	Bartholomew Bequest				15785	15,785
1,546	Swettenham Bequest				1364	1,364
66,895	Flat at Cost price in February 1989	14	66,895			66,895
<u>86,332</u>			<u>66,895</u>	<u>-</u>	<u>17,149</u>	<u>84,044</u>
<b>Assets used for the charity's own use</b>						
574,000	All Saints Hall at valuation	574,000				574,000
23,000	All Saints Hall Fixtures & Fittings	23,000				23,000
366,954	St Mark's Hall at valuation	366,954				366,954
25,306	St Mark's Hall Fixtures & Fittings	25,306				25,306
<u>989,260</u>		<u>989,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>989,260</u>

The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items

**Liabilities**

	Charitable donations to be paid	384				
<u>-</u>		<u>384</u>				

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2023

#### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

2022		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
32,948	Planned Giving	31,447			31,447
1,668	Collections of loose cash at services	6,917			6,917
	Church boxes	54			54
704	Other individual donations	2,488		749	3,237
	Legacies	6,000			6,000
	Special appeals	-			-
1,850	Tax recovered	1,676			1,676
<b>37,171</b>		<b>48,582</b>	<b>-</b>	<b>749</b>	<b>49,331</b>

#### 3 Fundraising

165	Fetes	2,808			2,808
	Jumble Sales etc	4,860			4,860
	Magazine - Advertising	-			-
	2nd hand Bookstall	-	16		16
<b>165</b>		<b>7,668</b>	<b>16</b>	<b>-</b>	<b>7,684</b>

#### 4 Church Activities

29,192	Church/Hall Lettings and other income	11,536	25,210		36,746
2,700	Fees - weddings, funerals etc	-		1,479	1,479
	Magazine - Sales	-			-
	Bookstall - New	9			9
<b>31,892</b>		<b>11,545</b>	<b>25,210</b>	<b>1,479</b>	<b>38,233</b>

#### 5 Investment income

	NSIB and Gilts	-			-
452	Bank interest	-	882	164	1,046
	Property fund income			2,604	2,604
11,017	Flat Rental	8,918			8,918
<b>11,469</b>		<b>8,918</b>	<b>882</b>	<b>2,768</b>	<b>12,568</b>

#### 6 Other cash receipts

1,560	Other Income	343			343
78	Collected to give away			866	866
	Adjustment to General Fund				
	Adjustment re Sundries account		1,359		
<b>1,638</b>		<b>343</b>	<b>1,359</b>	<b>866</b>	<b>1,209</b>

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for year to 31 December 2023**

**Notes to the accounts**

2022		Unrestricted funds	Designated funds	Restricted funds	Total
	<b>7 Cost of generating voluntary income</b>				
	Gift Aid envelopes	-			-
	<b>8 Fundraising costs</b>				
	Summer Fete	269			269
	Jumble sales & Quiz nights etc	-			-
	Church magazine	18			18
	Other	-			-
		<b>287</b>	-	-	<b>287</b>
	<b>9 Investment Costs</b>				
<b>1,134</b>	Flat expenses	<b>5,283</b>			<b>5,283</b>
	<b>10 Church activities</b>				
43,397	Parish Share	43,397			43,397
	Church running costs:				
3,157	Heating & lighting	16,324			16,324
186	Water	595			595
	Cleaning	49			49
7,788	Repairs	4,235			4,235
8,115	Insurance	12,410			12,410
802	Clergy expenses	1,145			1,145
	Cost of services:				
567	Music	639			639
	Sacristy	53			53
<b>64,013</b>		<b>78,845</b>	-	-	<b>78,845</b>
	<b>11 Charitable donations</b>				
	Charitable donations	287	-	481	768
		<b>287</b>	-	<b>481</b>	<b>768</b>
	<b>12 Church management and administration</b>				
6,071	Salaries / Honoraria	7,534			7,534
1,047	Printing & stationery	442			442
150	Bank Charges	-			-
1,571	Sundry Expenses	4,767			4,767
<b>8,839</b>		<b>12,743</b>	-	-	<b>12,743</b>
	<b>13 Other payments</b>				
	Project fund			228	228
13,676	All Saints Hall Running costs		16,231		16,231
17,898	St Mark Hall Running costs				
41,442	Building fund				
5,820	Fabric fund				
	Bookstall expenses		56		56
	Organ fund valuation adjustment			1,951	1,951
1,586	Fees to Diocese			824	824
<b>80,422</b>			<b>16,287</b>	<b>3,004</b>	<b>19,291</b>

**14 Fund movements**

	<b>At 01/01/23</b>	Receipts	Payments	Transfers	<b>At 31/12/23</b>
	£	£	£	£	£
<b>General Fund</b>	<b>23,852</b>	<b>77,056</b>	<b>(97,445)</b>	<b>15,000</b>	<b>18,462</b>
<b>Designated Funds</b>					
Assistant Clergy Accommodation	20,564	159			20,723
Fabric	36,095	279			36,374
Bookstall	218	16	(56)		178
AS Hall	52,346	19,098	(16,231)	(15,000)	40,213
SM Hall	10,774	6,112			16,886
Building fund	13,867	444			14,311
Sundries account		1,359			1,359
	<b>133,863</b>	<b>27,467</b>	<b>(16,287)</b>	<b>(15,000)</b>	<b>130,044</b>
<b>Restricted Funds</b>					
Nash Bursary	1,774	18			1,792
Charitable Donations		866	(481)		384
Memorial Garden Fund	10,398	59			10,456
SM Central Heating Fund	1,482	48			1,530
SM Organ Fund	62,984	2,604	(1,951)		63,637
Project Fund	17,012	749	(228)		17,533
Training fund	1,177	38			1,215
Fees	18,769	1,479	(824)		19,423
	<b>113,594</b>	<b>5,860</b>	<b>(3,485)</b>		<b>115,969</b>
<b>Total fund movements</b>	<b>271,309</b>	<b>110,383</b>	<b>(117,217)</b>		<b>264,476</b>

**15 Investments**

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.

---

# Accounts

---

# **The Parochial Church Council of the Parish of St Mark & All Saints, Reading**

## **Trustees' Annual Report for the year ending 31<sup>st</sup> December 2022**

*'Worshipping God; sharing love, building communities and growing faith through Jesus'*

The Parochial Church Council (PCC) presents its' Annual Report for the year ending 31<sup>st</sup> December 2022.

### **Reference and administration information**

The Parochial Church Council of The Ecclesiastical Parish of St. Mark and All Saints, Reading is a registered charity with the Charity Commission - registration number 1160687. The members of the Parochial Church Council (PCC) are trustees of the charity.

The correspondence address is: The Parish Office, All Saints Church Hall, Downshire Square, Reading, Berks. RG1 6NH (email: [allsaintsreading@gmail.com](mailto:allsaintsreading@gmail.com))

There are two churches within our parish - part of the Diocese of Oxford within the Church of England:

- St Mark's Church - Cranbury Road, Reading, RG30 2TA  
[www.achurchnearyou.com/reading-st-mark](http://www.achurchnearyou.com/reading-st-mark)
- All Saints Church - Downshire Square, Reading, RG1 6NN  
[www.achurchnearyou.com/reading-all-saints](http://www.achurchnearyou.com/reading-all-saints)

### **Aims and purposes**

The Parochial Church Council of the Parish of St. Mark & All Saints Reading has the responsibility of co-operating with the Vicar, The Reverend Jo Williams in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the financial affairs of the Church, Church buildings, Church Halls and churchyards and oversees matters of data protection, safeguarding and health and safety.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our two churches and to become part of our parish community. The PCC, together with its sub committees, maintains an overview of worship throughout the parish and makes suggestions on how our services and church life can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer – learning about their faith; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work

### **Safeguarding**

The PCC of St Mark and All Saints Reading has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults) and abides by the 'promoting a safer church' and works with this in mind to all safeguarding matters in the parish.

The safeguarding policy is modelled on the Diocesan policy. We continue to request DBS for voluntary and paid roles when needed and safer recruitment practices. All PCC members have completed the Foundation (C0) safeguarding training as a minimum. Our safeguarding officer is Levine Whitham.

### **Structure, governance and management**

The PCC is a corporate body. Its governing documents are the Parochial Church Council (Powers) Measures 1956 as amended, and the Church Representation Rules. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Clergy, Churchwardens and any Readers the APCM appoints are ex-officio, as are the Deanery Synod members who serve a three-year term. Of the twelve elected PCC members, 4 are elected each year to serve a three-year term. A minimum of one third (4) of all elected members must be habitual worshippers at St. Marks, and a minimum of one third (4) of all elected members must be habitual worshippers at All Saints.

The trustees, members of the PCC, who served in the year up to the date of the report are:

<i>Ex Officio</i>		
Incumbent	The Reverend Josephine Williams	<i>Chair</i>
Assistant Curate	The Reverend Jane Lewis	
<i>Churchwardens</i>	Mr Kwaw Elliott	
	Mrs Linda Parish	
LLM	Mrs Sylvia Cummins	
	Dr Diana Matthews	
<i>Deanery Synod Representatives</i>	Mrs Angelina Elliott	
	Mrs Sharon Hyman	<i>(since Nov 2022 PCC)</i>
<i>Elected Members</i>	Ms Norma Parris	<i>Stood down APCM May 2022</i>
	Mrs Nana Gyebi-Johnson	<i>(re-elected May 2022 APCM)</i>
	Mr John Hodge	<i>(re-elected May 2022 APCM) and Vice Chair</i>
	Mrs Angelina Elliott	<i>Treasurer</i>
	Mrs Sharon Hyman	<i>SM Hall Manager</i>
	Mr Anesta Vaughan	<i>(appointed May 2022 APCM)</i>
	Ms Claudine Ransley	<i>Resigned June 2022</i>
	Ms Susan Carter	
	Mrs Rosie Hughes	

<i>Co-opted members</i>	Mrs Judy Vaughan	<i>co-opted June 2022</i>
	Mrs Liz Sandford	<i>co-opted Sept 2022</i>
<i>In attendance</i>	Mrs Levine Whitham	<i>Safeguarding Officer</i>
	Mrs Jackie John	<i>PCC Secretary</i>

During 2022, the PCC met 7 times during the course of the year (via zoom and in-person). In addition to our planned PCC meetings, we also met in person for our APCM in May and the Standing Committee convened when needed.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. Given its wide responsibilities, the PCC has a number of committees each dealing with a particular aspects of parish life. They regularly report back to PCC meetings.

These are the following committees:

**Finance committee:**

Pre APCM– Angelina Elliott (Treasurer), Lee Hawkness-Smith (for annual accounts) and Ron Cummins (co-opted)

Post APCM – Angelina Elliott (Treasurer), Ron Cummins (Assistant Treasurer), Kwaw Elliott, Linda Parish, and Lee Hawkness-Smith (for annual accounts)

**Fabric committee**

Pre APCM – Rev’d Jo, Pat Alleyne (co-opted), Norma Parris and Linda Parish

Post APCM – Rev’d Jo, Kwaw Elliott and Linda Parish

**Flat committee** – Winkworth estate agents, John Hodge and Ben Thomas when needed. Jackie John was also asked later in the year.

**Ministry committee** – Rev’d Jo, Rev’d Jane, LLM’s and authorised preachers

**Policies committee** (including safeguarding) –Rev’d Jo Williams, Levine Whitham (Safeguarding officer) and Nana Gyebi Johnson and Susan Carter (H&S Officers)

**The Standing Committee** has the power to transact the business of the PCC between meetings, reporting back to the PCC.

Pre APCM - Norma Parris, John Hodge, Linda Parish (churchwarden) and Angelina Elliott (Treasurer)

Post APCM – Linda Parish and Kwaw Elliott (churchwardens), Treasurer, Rev’d Jo, John Hodge and Anesta Vaughan

**The Events Committee** recommend a social events strategy for the parish, ensure that regular events are being organised and to encourage a wide range of involvement from our congregations in organising and participating in events. It has the power to co-opt other members of the congregation and reports back to the PCC. This committee consists of the following members:

- Pre APCM – Claudine Ransley, Linda Parish and Sharon Hyman
- Post APCM –Linda Parish and Sharon Hyman. Others invited for each event.

**The Hall committee** oversee the management of the church halls, dealing with the day-to-day administration of our two halls and makes recommendations to the PCC about repairs, maintenance, letting rates and other concerns. The PCC members serving on this committee are:

St Mark's Hall committee –

Pre APCM - Sharon Hyman (Hall Manager) and Angelina Elliott

Posts APCM – Sharon Hyman (Hall Manager), Angelina Elliott, Norma Parris, Pat Alleyne (hall treasurer) and Kwaw Elliott (c/w)

All Saints Hall committee –

Pre APCM - Ivor Snape (Hall Manager), John Hodge

Posts APCM – Ivor Snape (Hall Manager), John Hodge and Linda Parish (c/w) – Tony Pretlove when required and Tammie Goto (Hall treasurer) when required.

### **Worship and Prayer**

There are 125 parishioners on the 2022 Electoral Roll. 78 worship primarily at All Saints and 47 at St. Marks. Mr Kwaw Elliott has served as Electoral Roll Officer for both churches over 2022.

Average weekly attendance for our services are given in the tables below. During 2022 we continued to offer live-streaming our services via zoom for those that could not make church in person, alongside other ways we celebrate God such as baptisms and weddings.

### **Attendance/worship:**

#### **Sunday worship figures, preceding 5 years:**

	9am Mass at St. Mark's			11am Mass at All Saints			3.30pm Family Communion at All Saints (monthly)		
	Com	Adult	U16	Com	Adult	U16	Com	Adult	U16
<b>2022</b>	18	20	4	36	38	11	8	6	6
<b>2021**</b>	15	16	4	31	33	13	12.5	9.5	10
<b>2020*</b>	17	19	4	46	49	12	n/a	n/a	n/a
<b>2019</b>	27.5	30	4	55	59	14	11	10	8
<b>2018</b>	28	29	5	61	70	18	12	13	10

*\*2020 – church closed from March 2020 until August 2020 and closed again for November 2020. Therefore, it is very hard to detail accurate regular attendance due to so many months of on-line services. Attendance was lower than before church closure as not everybody felt safe to return to church. We only had four 3.30pm family communion services during 2020 (between January and March) and so figures not recorded.*

*\*\* 2021 – church was online from January 2021 until 16th May 2021. Then we were back to face-to-face services but alternate weeks at St Mark's/ All Saints until October 2021. Family communion was just November and December 2021.*

### **Christmas and Easter services at St. Mark & All Saints**

	Christmas Eve and Christmas Day*			Easter Eve and Easter Day*		
	Com	Adult	U16	Com	Adult	U16
<b>2022</b>	92	113	21	92	100	41
<b>2021</b>	69	85	24	n/a	59	12
<b>2020</b>	33	39	7	n/a	n/a	n/a

<b>2019</b>	110	150	27	168	195	48
<b>2018</b>	121	179	25	155	219	48

*\*total numbers at all services, no allowance made for people attending more than one service.*

*Christmas services do not include Christingle services.*

*2020 – Midnight Mass at St Mark’s and Christmas Day at All Saints. Easter services were unable to be held in church.*

*2021 – Easter vigil and Easter Day at All Saints Church only. Midnight Mass at All Saints, and Christmas Day at both churches.*

*2022 – Christmas Eve – 9.30pm @SM, Midnight Mass @ AS, Christmas Day @ AS only. Easter 6.30am and 11am at AS and 9am at SM*

## **Review of the year 2022**

### **Ministry in the Parish of St. Mark and All Saints**

The legacy of the Coronavirus pandemic has left us with a tight knit parish and congregation, a committed group of volunteers and ministry team, who throughout 2022 continued to look out for those who might be struggling or need support. Church was open as often as possible to engage, support and welcome those who needed us the most. We have enjoyed planning events, gatherings, baptisms and reaching out into the community once again for our ministry and mission.

Although most of the restrictions of the previous few years had lifted in terms of meeting for in-person services, the Coronavirus pandemic still presented some restrictions to our normal church practices. Sharing of the Common Cup was finally re-introduced in July, with wafers being intincted with wine prior to this. The Peace was a wave across church and refreshments after church gradually returned by March. We also re-opened our doors to Monday morning ‘Places of Welcome’ coffee in March at All Saints, welcoming the community back and offering that community space once again. We noticed how our garden at All Saints Church was a truly blessed area of green, open space – with lots of evidence of it being used by the public for a quiet, relaxing and reflective space, especially with so many working from home. Often the bench and grass area is used by those taking five minutes out of their day to relax and reflect.

We continued to offer live-streaming of our services via zoom where we could (thanks to Kwaw and Anesta), to help those not able to return to church, although this stopped in September to sort out the quality of the sound. This was rectified by December with some new equipment and continues to offer another option to those in our congregation and community who wish to join in with our services, but who can’t get to church.

The PCC would like to record their thanks for our hard working clergy and ministry team. A huge amount of work has been carried out over 2022 keeping our doors open, taking funerals and mission and outreach.

Visiting our residential and care homes in the parish is an important part of our ministry and attendance of our services is going from strength to strength. The ministry team have extended the homes they visit to include not only those within the parish, but also Winnersh/ Wokingham Road. The service, music, singing and overall enjoyment at these services is wonderful to see. Our thanks are recorded to the ministry team and those that visit our care homes with them.

Compline continued on-line on Wednesday and Sunday evenings throughout the year with a small, but faithful group, praying for our community, as well as fortnightly parish prayers on a Tuesday evening.

It was a delight to be able to have in-person Easter and Christmas services in 2022. We had Ashes to Go on Ash Wednesday, Good Friday workshop for families and children, Easter vigil and Easter Sunday services. Then Christmas we had our Christingle service with over 170 in attendance, Carol service, First Mass of Christmas @ 9.30pm at St Mark's, Midnight Mass at All Saints and a joint parish service on Christmas Day @ 10am at All Saints. In total 1203 people attended a school service in our churches over Christmas and a further 500 people attended another one of our special Christmas services. The end of 2022 also saw us hold our Parish Christmas Fair, which raised an astonishing £1,869 and we made it into the local 'Reading Today' paper with our Christmas Tree Festival at St Mark's. A beautiful little tree representing the hard work of our NHS staff won the hearts and was voted 'favourite tree' by those who voted. The Wassail and singing was also incredible and truly put us on the map within our community.

We also had our parish quiet day in December at Douai Abbey which was a delight for those 14 members of our congregation that joined in this special time of reflection.

We continued to support charities throughout the year including Readifood (with monthly food collections and Harvest festival), The Children's Society (Christingle), MacMillan (with two coffee events), Christian Aid and many more.

Open Group and Link Group continues to offer a broader way of coming together, enjoying many different speakers and demonstrations (including local historians, project linus, charity work representatives and chocolate tasting) and this especially opens up opportunities to reach out to those outside of our regular congregation. Many thanks to Philip for keeping this going each month.

Our APCM was held at All Saints Church on 22nd May in person and was enjoyed by many.

The Flat we own has been demanding and challenging on our time throughout 2022, with a tenant leaving us in early January 2022. It has taken the majority of the year to rectify damage to the flat and sort out new ways of managing the flat going forwards. Our thanks to John and the flat committee for the hundreds of hours given over to this.

It is a true delight to be able to sing once again in church and the choir and music at St Mark's have lifted the spirits and brought a whole new feeling to our Sunday service. It is joyous, uplifting and truly spiritual to hear the church filled with singing. Special thanks to Kathy for all the hours of hard work she has put into choir practice and making music such an integral part of our Sunday service.

We were overjoyed to be able to share the occasion and join Romey Poston at her Ordination at St Mary's, Henley on Thames and Steve Marsh at his ordination in St Albans Cathedral— both in July 2022. They both hold a very special place in our hearts and we're proud to have been part of their journey into ministry.

The Ministry team have continued to engage regularly with four local schools in the parish; All Saints Infants School, All Saints Junior School, St Mary and All Saints School and St Edwards School. We have also started the conversation with Battle School about involvement with RE lessons as well as using the church for special celebrations.

We celebrated Her Majesty the Queen's Platinum Jubilee in June and then sadly mourned her death in September. Whilst the nation mourned, we opened our churches to allow those to come in for private contemplation, prayer and to record a personal message in a condolence book.

Our monthly parish walks have continued throughout 2022, providing companionship and conversation whilst enjoying the fresh air. It's exciting to explore new places and wonderful walks within our parish and county. We decided towards the end of 2022 to also offer a drive (Henry Street garden centre) for those in our parish who would just like access to a nice day out. We've subsequently changed our name to 'Parish Explorers'.

Both churches continue to see a healthy mix of ages amongst our congregation and indeed welcome a high number of children and families to most services. To help with this, we introduced liturgy boxes in February encouraging children to full participate in our services in an age appropriate way. The boxes include shakers, a finger puppet priest, and mini communion vessels amongst other things. The children love their boxes on a Sunday. Children and Family mass started again in March (following restrictions lifting and a thorough risk assessment) - this is monthly and towards the end of 2022 we introduced our first Messy Church. It was an Advent themed Messy Church and was incredibly popular with young and old. This is something that will continue quarterly throughout 2023. Our serving team is going from strength to strength and four of our youngest servers were presented with Cotta's and crosses in November as they were fully inducted onto our server team. It is lovely to see so many serving in church and taking up this important role.

We continued to open our doors to our church buildings to local choirs and orchestras - it is lovely to be able to offer our buildings for community events such as this.

Both of our church halls have seen bookings return following the lifting of restrictions and bookings for parties in particular. Thank you to our hall managers for keeping our halls clean and all the necessary work involved in the day-to-day running of our halls. Also special thanks to the unseen heroes on our parish, including David Vaughan keeping the grounds looking nice at St Mark's.

This year we have been successful in paying our parish share of £43,835 in full for 2022 and on time which means we benefit from a rebate from the deanery. The deprivation allowance (£5,000 discount for two churches in a parish with one vicar and £10,000 discount for a Parish in an area of poverty) remains in force for us as a Parish. Along with other churches, we welcome the chance to fundraise once again with planned events, but realise our regular giving is down with the current economic crisis with the cost of living.

It has been the policy of the PCC to publish the draft minutes of meetings where possible. In conclusion the PCC have continued their work with commitment and great spirit, working well together making some important decisions, to the mutual benefit our parish going forward.

#### **Schools:**

##### **All Saints Infant School**

All Saints Infants School is a thriving school at the heart of its community, with 60 children on roll. The staff team are committed to upholding our Christian values; love, respect and forgiveness, and work hard each day to make sure that our children are safe and happy and make good progress.

The school has a strong tradition of collective worship with the School Family service on a Friday morning remaining the best attended church service most weeks. In addition to the staff and students, a number of parents and younger siblings regularly attend. This year for the first time we have also welcomed students and staff from the junior school to these services for festivals and special occasions.

The school have recently undertaken a 360\* consultation and review of the vision and values. Governors met with parents and our Diocesan School Advisor interviewed students, staff, parents

and governors. The review found that the vision and values were well embedded at the heart of school life and that children were well able to articulate these values and their biblical underpinning. As a result of the consultation governors are confident that the vision and values remain relevant, and no changes have been made.

During the year, Susan Carter stepped down as a foundation governor and Karen Turner has expressed her intention to resign at the end of this academic year. We record our thanks to them both for their work.

Jenna Lynch has been appointed as a foundation governor - this leaves us with one vacancy to fill over the summer.

### **St Mary and All Saints Primary School**

New Senior Leadership Team have settled in well and the school continues to make slow and steady progress.

Recognising that the school catchment is in an area of particular need and deprivation and many children lack opportunities the school has revised its vision and values.

These are now based on the words of Jesus "I have come that you might have life - Life in all its fullness". John 10:10. This vision for every child to experience fullness of life underpins three new school values "be kind, be curious, be ready". These are becoming embedded in the life of the school with two new school songs, one written by a former pupil.

The aim to ensure that every child has opportunities to experience fullness of life has prompted the school to provide a wider range of curriculum and extra-curricular activities including trips and visits, sporting opportunities, and a whole school trip to the seaside (in 7 coaches!)

Revd Jo leads collective worship in school each Wednesday afternoon and the whole school attend special services in church for festivals. A programme of class visits to church is also taking place.

However, SMAS currently has only one foundation governor and 5 vacancies.

We are actively seeking to fill the vacancies to ensure that the school is well supported in maintaining its Christian ethos.

Ofsted recently visited the school and we are awaiting the official report which is expected to reflect the progress the school has made.

### **Nursing homes:**

After the very difficult years in 2020 and 2021, and the trials and tribulations brought on by covid, it was with immense relief and happiness that the ministry team were able to resume our full ministry in all three homes to which we bring so much pleasure and anticipation, and which brings enormous gladness to the team. So, we are now back to normal at Abbeyfield (now known as Maitland House) where we share alternate services with Carey Baptist Church, Beacher Hall and Parkside House. We are also planning to resume our ministry at Florence House (previously known as Jasmine House). We are pleased to note that attendances at the homes continue to grow. We have also been able to continue to serve communion to some parishioners unable to attend church.

A high note of the year for us was the charity fund day put on by Parkside House on our behalf, as a thank you to the team for our ministry and fellowship over many years, and which raised more than £200.

Sadly, five members of our team were unable to carry on with their work with us, due to various reasons, including the sad passing of Ann Jones, but those remaining have been able to fill the gaps. Having said that we would love to hear from anybody who thinks they might have an interest in helping out in some way. The residents are always happy to see new faces.

#### **Hall Users:**

##### **All Saints Hall**

All Saints Hall slowly saw bookings rise throughout 2022 – four of the original regular lets came back and the other bookings were one-off lets. The hall made a small profit over 2022, but still has a sizeable surplus of funds in the hall account.

Total income for 2022 - £15,833

Total expenses for 2022 - £14,148.07

**Total profit for the year 2022 - £1,684.93**

##### **St Mark's Hall**

It was positive to welcome back the original hirers plus three new groups for long-term bookings. It is also pleasing to see the hall becoming more known in the community for one-off lets. We continue to promote it and are considering a banner on the railings of the church to provide contact details. Repairs have been carried out as necessary. It was pleasing to see a good profit this year for the hall now it is becoming more established.

Total income for 2022 - £16,698.40

Total expenses for 2022 - £13,281.56

**Total profit for the year 2022 - £3,416.84**

#### **Community Engagement and mission:**

We have continued to open our doors for our community when it mattered. Looking out for our neighbours particularly those who needed our help, hospital visits etc. We supported charities including Christian Aid, MacMillan Cancer support, Children's Society and Readifood. In 2023 we aim to have a monthly charity for our mission giving. We continue to have members of our congregation offer their time with street pastors and 'places of welcome' (Monday coffee at All Saints).

#### **Pastoral Care:**

Our ministry team did a fabulous job over 2022 and our pastoral care work has continued to be a priority for the parish. They supported members of our congregation spiritually through worship and guidance as well as supporting those in times of grief.

We are thankful for the ministry team and indeed our whole church family for the care they give to one another.

#### **Nurture Groups:**

Parish prayers continued fortnightly via zoom, during 2022. Weekly Lunchtime parish prayers remained on Wednesday lunchtime, offering a dedicated time of prayer for the members of our congregation.

Our Open Group continues to meet monthly (usually on the fourth Wednesday afternoon at 2.30pm for 90 minutes including tea/coffee) and invited a mix of 'home grown' and external speakers. Our attendance is usually between 15-20 people.

We also include social activities during the year – July lunch at Burghfield, August garden party at ‘Kaikoura’ and December cream tea. All are welcome and we advertise our speakers and topics in the monthly newsletter.

Our churches’ Link Group meet in person once a month on a Wednesday morning in the Downshire Room. Meetings last about an hour with coffee & chat/catch up, a short Bible Study & discussion, finishing with prayer. All are welcome and we currently have about ten of us ‘on the books’. Please contact Philip if interested but our meeting dates are advertised in the monthly newsletter.

**Youth and Children’s work:**

As already mentioned, 2022 was a busy year for our children’s work with workshops, Children and Family Mass monthly and Messy Church being introduced towards the end of the year. Our young server team has been going from strength to strength relishing in their responsibilities.

**Finance Review**

A copy of this trustees report and attached financial statements are filed with the Charities Commission, following the Annual Parochial Church Meeting.

**Our Bankers are:** Lloyds TSB, Broad Street, Reading; Royal Bank of Scotland, Station Road, Reading.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2022**

### **Contents**

Independent Examiner's Report  
Receipts and Payments Account  
Statement of Assets and Liabilities  
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2022, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature



Name Nick Addo (FCCA)

Address 7 Glenrosa Road, Reading RG30 6AN

Date 10 May 2023

## St Mark & All Saints Reading Parochial Church Council

### Accounts for the year to 31 December 2022

#### Receipts and Payments Account

2021	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>RECEIPTS</b>						
<b>Receipts from generated funds:</b>						
37,171	Voluntary income	49,154	-	398		49,552
165	Fundraising	4,505	-	-		4,505
31,892	Church Activities	8,097	32,598	3,812		44,507
17,534	Investment income	-	233	2,045		2,278
86,761		61,756	32,831	6,255	-	100,843
1,638	<b>Other cash receipts</b>	2,632	-	366		2,998
<b>88,399</b>	<b>Total receipts</b>	<b>64,388</b>	<b>32,831</b>	<b>6,622</b>	<b>-</b>	<b>103,841</b>
<b>PAYMENTS</b>						
<b>Payments for generating funds:</b>						
	Cost of generating voluntary income					
	Fundraising costs	(343)				(343)
(1,134)	Investment costs	(13,287)				(13,287)
(1,134)		(13,630)				(13,630)
(64,013)	<b>Church activities</b>	(75,858)				(75,858)
	<b>Charitable donations</b>	(456)		(444)		(900)
(8,839)	<b>Church management &amp; administration</b>	(10,643)				(10,643)
(82,066)	<b>Other cash payments</b>		(27,655)	(6,582)		(34,237)
<b>(156,053)</b>	<b>Total payments</b>	<b>(100,587)</b>	<b>(27,655)</b>	<b>(7,026)</b>	<b>-</b>	<b>(135,268)</b>
(67,653)	<b>NET RECEIPTS / (PAYMENTS)</b>	(36,198)	5,176	(405)	0	(31,427)
<b>Transfers between funds</b>						
<b>(67,653)</b>	<b>NET RECEIPTS / (PAYMENTS) after transfers</b>	<b>(36,198)</b>	<b>5,176</b>	<b>(405)</b>	<b>0</b>	<b>(31,427)</b>
370,389	<b>Cash balances at start of year</b>	60,050	128,687	113,998		302,736
<b>302,736</b>	<b>Cash balances at end of year</b>	<b>23,852</b>	<b>133,864</b>	<b>113,594</b>	<b>0</b>	<b>271,309</b>

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2022**

**Statement of assets and liabilities as at 31 December 2022**

2021	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>Monetary assets</b>						
376	Cash	-	218	-	-	218
302,360	Bank current account	23,852	133,646	113,594	-	271,091
	Bank deposit account		-			-
	NSIB Deposit account					-
<u>302,736</u>		<u>23,852</u>	<u>133,863</u>	<u>113,594</u>		<u>271,309</u>
<b>Other monetary assets</b>						
	Tax reclaim due					
<b>Investments assets</b>						
17,891	Bartholomew Bequest				15785	15,785
1,546	Swettenham Bequest				1364	1,364
66,895	Flat at Cost price in February 1989	14	66,895			66,895
<u>86,332</u>			<u>66,895</u>	<u>-</u>	<u>17,149</u>	<u>84,044</u>
<b>Assets used for the charity's own use</b>						
574,000	All Saints Hall at valuation	574,000				574,000
23,000	All Saints Hall Fixtures & Fittings	23,000				23,000
366,954	St Mark's Hall at valuation	366,954				366,954
25,306	St Mark's Hall Fixtures & Fittings	25,306				25,306
<u>989,260</u>		<u>989,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>989,260</u>

The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items

**Liabilities**

	Charitable donations to be paid	0				
<u>-</u>		<u>0</u>				

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

# St Mark & All Saints Reading Parochial Church Council

## Accounts for year to 31 December 2022

### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

2021		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
32,948	Planned Giving	27,340			27,340
1,668	Collections of loose cash at services	1,901			1,901
	Church boxes	1,006			1,006
704	Other individual donations	1,907		398	2,305
	Legacies	11,700			11,700
	Special appeals	-			-
1,850	Tax recovered	5,299			5,299
<b>37,171</b>		<b>49,154</b>	<b>-</b>	<b>398</b>	<b>49,552</b>

#### 3 Fundraising

165	Fetes	2,718			2,718
	Jumble Sales etc	1,787			1,787
	Magazine - Advertising	-			-
	2nd hand Bookstall	-			-
<b>165</b>		<b>4,505</b>	<b>-</b>	<b>-</b>	<b>4,505</b>

#### 4 Church Activities

29,192	Church/Hall Lettings and other income	8,097	32,531		40,629
2,700	Fees - weddings, funerals etc	-		3,812	3,812
	Magazine - Sales	-			-
	Bookstall - New	-	67		67
<b>31,892</b>		<b>8,097</b>	<b>32,598</b>	<b>3,812</b>	<b>44,507</b>

#### 5 Investment income

	NSIB and Gilts	-			-
452	Bank interest	-	233	62	295
	Property fund income			1,983	1,983
11,017	Flat Rental	-			-
<b>11,469</b>		<b>-</b>	<b>233</b>	<b>2,045</b>	<b>2,278</b>

#### 6 Other cash receipts

1,560	Other Income	2,632			2,632
78	Collected to give away			366	366
	Adjustment to General Fund				
<b>1,638</b>		<b>2,632</b>	<b>-</b>	<b>366</b>	<b>2,998</b>

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for year to 31 December 2022**

**Notes to the accounts**

2021		Unrestricted funds	Designated funds	Restricted funds	Total
	<b>7 Cost of generating voluntary income</b>				
	Gift Aid envelopes	-			-
	<b>8 Fundraising costs</b>				
	Summer Fete	-			-
	Jumble sales & Quiz nights etc	343			343
	Church magazine	-			-
	Other	-			-
		<b>343</b>	-	-	<b>343</b>
	<b>9 Investment Costs</b>				
<b>1,134</b>	Flat expenses	<b>13,287</b>			<b>13,287</b>
	<b>10 Church activities</b>				
43,397	Parish Share	43,397			43,397
	Church running costs:				
3,157	Heating & lighting	7,285			7,285
186	Water	384			384
	Cleaning	-			-
7,788	Repairs	13,197			13,197
8,115	Insurance	9,249			9,249
802	Clergy expenses	857			857
	Cost of services:				
567	Music	1,489			1,489
	Sacristy	-			-
<b>64,013</b>		<b>75,858</b>	-	-	<b>75,858</b>
	<b>11 Charitable donations</b>				
	Charitable donations	456	-	444	900
		<b>456</b>	-	<b>444</b>	<b>900</b>
	<b>12 Church management and administration</b>				
6,071	Salaries / Honoraria	6,157			6,157
1,047	Printing & stationery	996			996
150	Bank Charges	-			-
1,571	Sundry Expenses	3,490			3,490
<b>8,839</b>		<b>10,643</b>	-	-	<b>10,643</b>
	<b>13 Other payments</b>				
	Project fund			107	107
13,676	All Saints Hall Running costs		14,148		14,148
17,898	St Mark Hall Running costs		13,282		13,282
41,442	Building fund				
5,820	Fabric fund				
	Bookstall expenses		225		225
	Organ fund valuation adjustment			4,225	4,225
1,586	Fees to Diocese			2,250	2,250
<b>80,422</b>			<b>27,655</b>	<b>6,582</b>	<b>34,237</b>

**14 Fund movements**

	<b>At 01/01/22</b>	Receipts	Payments	Transfers	<b>At 31/12/22</b>
	£	£	£	£	£
<b>General Fund</b>	<b>60,050</b>	<b>64,388</b>	<b>(100,587)</b>		<b>23,852</b>
<b>Designated Funds</b>					
Assistant Clergy Accommodation	20,545	19			20,564
Fabric	36,061	34			36,095
Bookstall	376	67	(225)		218
AS Hall	50,661	15,833	(14,148)		52,346
SM Hall	7,358	16,698	(13,282)		10,774
Building fund	13,687	180			13,867
	<b>128,687</b>	<b>32,831</b>	<b>(27,655)</b>		<b>133,863</b>
<b>Restricted Funds</b>					
Nash Bursary	1,772	2			1,774
Charitable Donations	78	366	(444)		0
Memorial Garden Fund	10,370	28			10,398
SM Central Heating Fund	1,463	19			1,482
SM Organ Fund	65,226	1,983	(4,225)		62,984
Project Fund	16,721	398	(108)		17,012
Training fund	1,162	15			1,177
Fees	17,206	3,812	(2,250)		18,769
	<b>113,998</b>	<b>6,622</b>	<b>(7,026)</b>		<b>113,594</b>
<b>Total fund movements</b>	<b>302,736</b>	<b>103,841</b>	<b>(135,268)</b>		<b>271,309</b>

**15 Investments**

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2022**

### **Contents**

Independent Examiner's Report  
Receipts and Payments Account  
Statement of Assets and Liabilities  
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2022, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature



Name Nick Addo (FCCA)

Address 7 Glenrosa Road, Reading RG30 6AN

Date 10 May 2023

## St Mark & All Saints Reading Parochial Church Council

### Accounts for the year to 31 December 2022

#### Receipts and Payments Account

2021	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>RECEIPTS</b>						
<b>Receipts from generated funds:</b>						
37,171	Voluntary income	49,154	-	398		49,552
165	Fundraising	4,505	-	-		4,505
31,892	Church Activities	8,097	32,598	3,812		44,507
17,534	Investment income	-	233	2,045		2,278
86,761		61,756	32,831	6,255	-	100,843
1,638	<b>Other cash receipts</b>	2,632	-	366		2,998
<b>88,399</b>	<b>Total receipts</b>	<b>64,388</b>	<b>32,831</b>	<b>6,622</b>	<b>-</b>	<b>103,841</b>
<b>PAYMENTS</b>						
<b>Payments for generating funds:</b>						
	Cost of generating voluntary income					
	Fundraising costs	(343)				(343)
(1,134)	Investment costs	(13,287)				(13,287)
(1,134)		(13,630)				(13,630)
(64,013)	<b>Church activities</b>	(75,858)				(75,858)
	<b>Charitable donations</b>	(456)		(444)		(900)
(8,839)	<b>Church management &amp; administration</b>	(10,643)				(10,643)
(82,066)	<b>Other cash payments</b>		(27,655)	(6,582)		(34,237)
<b>(156,053)</b>	<b>Total payments</b>	<b>(100,587)</b>	<b>(27,655)</b>	<b>(7,026)</b>	<b>-</b>	<b>(135,268)</b>
(67,653)	<b>NET RECEIPTS / (PAYMENTS)</b>	(36,198)	5,176	(405)	0	(31,427)
<b>Transfers between funds</b>						
<b>(67,653)</b>	<b>NET RECEIPTS / (PAYMENTS) after transfers</b>	<b>(36,198)</b>	<b>5,176</b>	<b>(405)</b>	<b>0</b>	<b>(31,427)</b>
370,389	<b>Cash balances at start of year</b>	60,050	128,687	113,998		302,736
<b>302,736</b>	<b>Cash balances at end of year</b>	<b>23,852</b>	<b>133,864</b>	<b>113,594</b>	<b>0</b>	<b>271,309</b>

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2022**

**Statement of assets and liabilities as at 31 December 2022**

2021	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>Monetary assets</b>						
376	Cash	-	218	-	-	218
302,360	Bank current account	23,852	133,646	113,594	-	271,091
	Bank deposit account		-			-
	NSIB Deposit account					-
<u>302,736</u>		<u>23,852</u>	<u>133,863</u>	<u>113,594</u>		<u>271,309</u>
<b>Other monetary assets</b>						
	Tax reclaim due					
<b>Investments assets</b>						
17,891	Bartholomew Bequest				15785	15,785
1,546	Swettenham Bequest				1364	1,364
66,895	Flat at Cost price in February 1989	14	66,895			66,895
<u>86,332</u>			<u>66,895</u>	<u>-</u>	<u>17,149</u>	<u>84,044</u>
<b>Assets used for the charity's own use</b>						
574,000	All Saints Hall at valuation	574,000				574,000
23,000	All Saints Hall Fixtures & Fittings	23,000				23,000
366,954	St Mark's Hall at valuation	366,954				366,954
25,306	St Mark's Hall Fixtures & Fittings	25,306				25,306
<u>989,260</u>		<u>989,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>989,260</u>

The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items

**Liabilities**

	Charitable donations to be paid	0				
<u>-</u>		<u>0</u>				

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

# St Mark & All Saints Reading Parochial Church Council

## Accounts for year to 31 December 2022

### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

2021		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
32,948	Planned Giving	27,340			27,340
1,668	Collections of loose cash at services Church boxes	1,901			1,901
704	Other individual donations	1,006		398	1,006
	Legacies	1,907			2,305
	Special appeals	11,700			11,700
1,850	Tax recovered	-			-
		5,299			5,299
<b>37,171</b>		<b>49,154</b>	<b>-</b>	<b>398</b>	<b>49,552</b>

#### 3 Fundraising

165	Fetes	2,718			2,718
	Jumble Sales etc	1,787			1,787
	Magazine - Advertising	-			-
	2nd hand Bookstall	-			-
<b>165</b>		<b>4,505</b>	<b>-</b>	<b>-</b>	<b>4,505</b>

#### 4 Church Activities

29,192	Church/Hall Lettings and other income	8,097	32,531		40,629
2,700	Fees - weddings, funerals etc	-		3,812	3,812
	Magazine - Sales	-			-
	Bookstall - New	-	67		67
<b>31,892</b>		<b>8,097</b>	<b>32,598</b>	<b>3,812</b>	<b>44,507</b>

#### 5 Investment income

	NSIB and Gilts	-			-
452	Bank interest	-	233	62	295
	Property fund income			1,983	1,983
11,017	Flat Rental	-			-
<b>11,469</b>		<b>-</b>	<b>233</b>	<b>2,045</b>	<b>2,278</b>

#### 6 Other cash receipts

1,560	Other Income	2,632			2,632
78	Collected to give away			366	366
	Adjustment to General Fund				
<b>1,638</b>		<b>2,632</b>	<b>-</b>	<b>366</b>	<b>2,998</b>

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for year to 31 December 2022**

**Notes to the accounts**

2021		Unrestricted funds	Designated funds	Restricted funds	Total
	<b>7 Cost of generating voluntary income</b>				
	Gift Aid envelopes	-			-
	<b>8 Fundraising costs</b>				
	Summer Fete	-			-
	Jumble sales & Quiz nights etc	343			343
	Church magazine	-			-
	Other	-			-
		<b>343</b>	-	-	<b>343</b>
	<b>9 Investment Costs</b>				
<b>1,134</b>	Flat expenses	<b>13,287</b>			<b>13,287</b>
	<b>10 Church activities</b>				
43,397	Parish Share	43,397			43,397
	Church running costs:				
3,157	Heating & lighting	7,285			7,285
186	Water	384			384
	Cleaning	-			-
7,788	Repairs	13,197			13,197
8,115	Insurance	9,249			9,249
802	Clergy expenses	857			857
	Cost of services:				
567	Music	1,489			1,489
	Sacristy	-			-
<b>64,013</b>		<b>75,858</b>	-	-	<b>75,858</b>
	<b>11 Charitable donations</b>				
	Charitable donations	456	-	444	900
		<b>456</b>	-	<b>444</b>	<b>900</b>
	<b>12 Church management and administration</b>				
6,071	Salaries / Honoraria	6,157			6,157
1,047	Printing & stationery	996			996
150	Bank Charges	-			-
1,571	Sundry Expenses	3,490			3,490
<b>8,839</b>		<b>10,643</b>	-	-	<b>10,643</b>
	<b>13 Other payments</b>				
	Project fund			107	107
13,676	All Saints Hall Running costs		14,148		14,148
17,898	St Mark Hall Running costs		13,282		13,282
41,442	Building fund				
5,820	Fabric fund				
	Bookstall expenses		225		225
	Organ fund valuation adjustment			4,225	4,225
1,586	Fees to Diocese			2,250	2,250
<b>80,422</b>			<b>27,655</b>	<b>6,582</b>	<b>34,237</b>

**14 Fund movements**

	<b>At 01/01/22</b>	Receipts	Payments	Transfers	<b>At 31/12/22</b>
	£	£	£	£	£
<b>General Fund</b>	<b>60,050</b>	<b>64,388</b>	<b>(100,587)</b>		<b>23,852</b>
<b>Designated Funds</b>					
Assistant Clergy Accommodation	20,545	19			20,564
Fabric	36,061	34			36,095
Bookstall	376	67	(225)		218
AS Hall	50,661	15,833	(14,148)		52,346
SM Hall	7,358	16,698	(13,282)		10,774
Building fund	13,687	180			13,867
	<b>128,687</b>	<b>32,831</b>	<b>(27,655)</b>		<b>133,863</b>
<b>Restricted Funds</b>					
Nash Bursary	1,772	2			1,774
Charitable Donations	78	366	(444)		0
Memorial Garden Fund	10,370	28			10,398
SM Central Heating Fund	1,463	19			1,482
SM Organ Fund	65,226	1,983	(4,225)		62,984
Project Fund	16,721	398	(108)		17,012
Training fund	1,162	15			1,177
Fees	17,206	3,812	(2,250)		18,769
	<b>113,998</b>	<b>6,622</b>	<b>(7,026)</b>		<b>113,594</b>
<b>Total fund movements</b>	<b>302,736</b>	<b>103,841</b>	<b>(135,268)</b>		<b>271,309</b>

**15 Investments**

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.

---

# Accounts

---

# **The Parochial Church Council of the Parish of St Mark & All Saints, Reading**

## **Trustees' Annual Report for the year ending 31<sup>st</sup> December 2021**

*'Worshipping God; sharing love, building communities and growing faith through Jesus'*

The Parochial Church Council (PCC) presents its' Annual Report for the year ending 31<sup>st</sup> December 2021.

### **Reference and administration information**

The Parochial Church Council of The Ecclesiastical Parish of St. Mark and All Saints, Reading is a registered charity with the Charity Commission - registration number 1160687.

The correspondence address is: The Parish Office, All Saints Church Hall, Downshire Square, Reading, Berks. RG1 6NH (email: [allsaintsreading@gmail.com](mailto:allsaintsreading@gmail.com))

There are two churches within our parish - part of the Diocese of Oxford within the Church of England:

- St Mark's Church - Cranbury Road, Reading, RG30 2TA  
[www.achurchnearyou.com/reading-st-mark](http://www.achurchnearyou.com/reading-st-mark)
- All Saints Church - Downshire Square, Reading, RG1 6NN  
[www.achurchnearyou.com/reading-all-saints](http://www.achurchnearyou.com/reading-all-saints)

### **Aims and purposes**

The PCC of St. Mark & All Saints Reading has the responsibility of co-operating with the Vicar, The Reverend Jo Williams in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the financial affairs of the Church, Church buildings, Church Halls and churchyards and oversees matters of data protection, safeguarding and health and safety.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our two churches and to become part of our parish community. The PCC, together with its sub committees, maintains an overview of worship throughout the parish and makes suggestions on how our services and church life can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer – learning about their faith; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work

## **Safeguarding**

The PCC of St Mark and All Saints Reading has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults) and abides by the 'promoting a safer church' and works with this in mind to all safeguarding matters in the parish.

The safeguarding policy is modelled on the Diocesan policy. We continue to request DBS for voluntary and paid roles when needed and safer recruitment practices. All PCC members have completed the Foundation (C0) safeguarding training as a minimum. Our safeguarding officers – Cathy Walter and Alice Sonaike stood down in 2021 and we thank them for their support during their time of office.

## **Structure, governance and management**

The PCC is a corporate body. Its governing documents are the Parochial Church Council (Powers) Measures 1956 as amended, and the Church Representation Rules. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Clergy, Churchwardens and any Readers the APCM appoints are ex-officio, as are the Deanery Synod members who serve a three-year term. Of the twelve elected members, 4 are elected each year to serve a three-year term. A minimum of one third (4) of all elected members must be habitual worshippers at St. Marks, and a minimum of one third (4) of all elected members must be habitual worshippers at All Saints.

The trustees, members of the PCC, who served in the year up to the date of the report are:

<i>Ex Officio</i>		
Incumbent	The Reverend Josephine Williams	<i>Chair (adoption leave until May 2021)</i>
Assistant Curate	The Reverend Jane Lewis	
<i>Churchwardens</i>	Mrs Di Ryley	<i>(resigned APCM July 2021)</i>
	Mrs Pat Alleyne	<i>(resigned APCM July 2021)</i>
	Mrs Linda Parish	<i>(elected Sept 2021)</i>
LLM	Mrs Sylvia Cummins	
	Dr Diana Matthews	
<i>Deanery Synod Representatives</i>	Mrs Angelina Elliott	
<i>Elected Members</i>	Ms Norma Parris	
	Mrs Nana Gyebi-Johnson	
	Mr John Hodge	<i>(re-elected July 2021) and Vice Chair</i>
	Mrs Angelina Elliott	<i>(re-elected July 2021) and Treasurer appointed in May 2021</i>
	Mrs Sharon Hyman	<i>(re-elected July 2021) and SM Hall Manager</i>
	Ms Claudine Ransley	<i>(re-elected July 2021)</i>
	Mrs Linda Parish	
	Ms Susan Carter	<i>(from APCM July 2021)</i>

	Mrs Rosie Hughes	
<i>Co-opted members</i>	Mr Stephen Marsh	<i>(co-opted APCM July 2021 and minister in training)</i>
	Mrs Judy Vaughan	<i>(co-opted APCM – July 2021)</i>
<i>In attendance</i>	Mr Ron Cummins	<i>Treasurer AS (until May 2021)</i>
	Mrs Cathy Walter	<i>Safeguarding Officer (resigned Sept 2021)</i>
	Mrs Alice Sonaike	<i>Safeguarding Officer (resigned Sept 2021)</i>
	Mrs Jackie John	<i>PCC Secretary</i>

During 2021, the PCC met seven times during the course of the year (via zoom). In addition to our planned PCC meetings, we also met in person for our APCM in July and the Standing Committee convened when needed.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. Given its wide responsibilities, the PCC has a number of committees each dealing with a particular aspects of parish life. They regularly report back to PCC meetings.

These are the following committees:

**Finance committee:**

Pre APCM– Ron Cummins (Treasurer), Lee Hawkness-Smith (for annual accounts), Angelina Elliott  
Post APCM – Angelina Elliott (Treasurer), Lee Hawkness-Smith (for annual accounts) and Ron Cummins (co-opted)

**Fabric committee**

Pre APCM – Rev’d Jo Williams plus John Hodge, Tony Pretlove, Di Ryley and Norma Parris  
Post APCM – Rev’d Jo, Pat Alleyne (co-opted), Norma Parris and Linda Parish

**Policies committee** (including safeguarding) –Rev’d Jo Williams plus Stephen Marsh, Safeguarding officer and Nana Gyebi Johnson (H&S Officer)

**The Standing Committee** has the power to transact the business of the PCC between meetings, reporting back to the PCC.

Pre APCM – Di Ryley, Pat Alleyne, Tony Pretlove, Diana Matthews, Ron Cummins (Treasurer), Norma Parris and Linda Parish (*Tony and Diana were representatives from the All Saints warden support group*)  
Post APCM – Norma Parris, John Hodge, Linda Parish (churchwarden) and Angelina Elliott (Treasurer)

**The Events Committee** recommend a social events strategy for the parish, ensure that regular events are being organised and to encourage a wide range of involvement from our congregations in organising and participating in events. It has the power to co-opt other members of the congregation and reports back to the PCC. This committee consists of the following members:

- Pre APCM – Jackie John, Sharon Hyman, Pat Alleyne, Claudine Ransley, Linda Parish, Rosie Hughes and Ron Cummins
- Post APCM – Claudine Ransley, Linda Parish and Sharon Hyman.

**The Hall committee** oversee the management of the church halls, dealing with the day-to-day administration of our two halls and makes recommendations to the PCC about repairs, maintenance, letting rates and other concerns. The PCC members serving on this committee are:

St Mark's Hall committee –

Pre APCM - Pat Alleyne, Di Ryley, Sharon Hyman (hall manager) and Angelina Elliott

Posts APCM – Sharon Hyman (Hall Manager) and Angelina Elliott

All Saints Hall committee –

Pre APCM - John Hodge, Ivor Snape (Hall Manager), Tony Pretlove (Hall Treasurer)

Posts APCM – Ivor Snape (Hall Manager), John Hodge and Tammy Goto (Hall Treasurer) – co-opted

### **Worship and Prayer**

There are 125 parishioners on the 2021 Electoral Roll. 78 worship primarily at All Saints and 47 at St. Marks. Mr Kwaw Elliott has served as Electoral Roll Officer for both churches over 2021.

Average weekly attendance for our services are given in the tables below. As 2021 was still a disrupted year due to Covid-19 our range of services offered was slightly different, alongside other ways we celebrate God such as baptisms and weddings.

### **Attendance/worship:**

#### **Sunday worship figures, preceding 5 years:**

	8 am Mass at All Saints*			9am Mass at St. Mark's			11am Mass at All Saints			3.30pm Family Communion at All Saints (twice monthly)		
	Com	Adult	U16	Com	Adult	U16	Com	Adult	U16	Com	Adult	U16
<b>2021***</b>	n/a	n/a	n/a	15	16	4	31	33	13	12.5	9.5	10
<b>2020**</b>	n/a	n/a	n/a	17	19	4	46	49	12	n/a	n/a	n/a
<b>2019</b>	n/a	n/a	n/a	27.5	30	4	55	59	14	11	10	8
<b>2018</b>	n/a	n/a	n/a	28	29	5	61	70	18	12	13	10
<b>2017*</b>	5	5	0	25	27	3	50	59	12	10	12	9

\* September 2017 – 8am Mass cancelled

\*\*2020 – church closed from March 2020 until August 2020 and closed again for November 2020. Therefore, it is very hard to detail accurate regular attendance due to so many months of on-line services. Attendance was lower than before church closure as not everybody felt safe to return to church. We only had four 3.30pm family communion services during 2020 (between January and March) and so figures not recorded.

\*\*\* 2021 – church was online from January 2021 until 16th May 2021. Then we were back to face-to-face services but alternate weeks at St Mark's/ All Saints until October 2021. Family communion was just November and December 2021.

### **Christmas and Easter services at St. Mark & All Saints**

	Christmas Eve and Christmas Day*			Easter Eve and Easter Day*		
	Com	Adult	U16	Com	Adult	U16
<b>2021***</b>	69	85	24	n/a	59	12
<b>2020**</b>	33	39	7	n/a	n/a	n/a
<b>2019</b>	110	150	27	168	195	48
<b>2018</b>	121	179	25	155	219	48

<b>2017</b>	146	171	30	158	172	31
<b>2016</b>	137	181	19	151	216	30
<b>2015</b>	125	162	15	163	199	38

*\*total numbers at all services, no allowance made for people attending more than one service.*

*Christmas services do not include Christingle services.*

*\*\*2020 – Midnight Mass at St Mark’s and Christmas Day at All Saints. Easter services were unable to be held in church.*

*\*\*\*2021 – Easter vigil and Easter Day at All Saints Church only. Midnight Mass at All Saints, and Christmas Day at both churches.*

## **Review of the year 2021**

### **Ministry in the Parish of St. Mark and All Saints**

The Coronavirus pandemic continued to be at the forefront of our lives throughout 2021. We continued to be adaptable and build on our experience during 2020 in terms of how we delivered our parish services, spiritual guidance and companionship throughout the parish as we navigated this new way of life and our mission and outreach.

We started the year with virtual on-line services (via zoom) following guidance from the Church of England and the Diocese of Oxford and this remained in place until 16th May when Rev’d Jo returned from adoption leave. Between March 2021, until May, we opened up All Saints Church for private individual prayer on Wednesday and Saturday mornings which was welcomed by many in our community. It was a clear message that whilst we sadly remained closed for in-person service, we were still very much here for you.

Our on-line services continued to evolve in terms of style, content, Lay involvement and were enjoyed by many, from not just this country - but overseas as well. It was a time of unifying the parish under the most difficult of circumstances. We didn’t forget those who were unable to join us on-line and continued to hand deliver special service packs (for example Lent) as well as continue with our wider parish communication efforts – telephoning, visiting and general help to those when needed. We would especially like to thank Philip Cook who did such an immense amount of support, friendship and outreach to many during 2021.

Our on-line services were also welcomed by our residential care homes, especially when our ministry team weren’t allowed to visit due to government covid restrictions. As soon as we were allowed, our ministry team were back to face-to-face visits. Our thanks are recorded to the ministry team and those that visit our care homes with them.

Compline continued on-line on Wednesday and Sunday evenings throughout the year with a small, but faithful group, praying for our community, as well as fortnightly parish prayers on a Tuesday evening.

Until Rev’d Jo returned from her adoption leave in May 2021, we were hugely grateful for the continued support of Rev’d Rachel Weir in her spiritual offering and support. She provided a grounded and calm guidance to us all in the parish at this otherwise difficult time.

Mothers Day was a beautiful family friendly on-line service and resources were hand delivered to families as well as flowers for ladies in the parish. In the run up to Easter we had palm crosses available outside our churches and hand delivered Ash for Ash Wednesday as well as other Lent resources. We held the Good Friday vigil at All Saints Church and we were delighted to welcome Canon Brian Shenton to lead our Easter Vigil and blessing of the paschal candle at All Saints Church

in person (the first in-person service of 2021) and this was a wonderful spiritual service enjoyed by many. Easter Day was then on-line at 10am via zoom, as well as in-person at 3.30pm at All Saints Church led by Rev'd Rachel Weir.

The PCC would like to record their thanks for all the clergy support provided during this difficult year including our own members of the clergy and ministry team. A huge amount of work has been carried out over 2021 keeping our doors open, taking funerals and mission and outreach.

We were delighted when Rev'd Jo returned to lead our ministry and parish services in May – initially part-time with services alternating between St Mark's and All Saints. This pattern stayed in place until October when we returned to our pre-pandemic worship pattern of 9am at St Mark's Church and 11am at All Saints Church. We made the important decision to stream our services live, once we were back open for in-person services and would like to record a huge thank you to our technical team (Kwaw and Anesta) who week in, week out, have kept our zoom offering going.

Our APCM was held at All Saints Church on 18th July in person and was enjoyed by many.

We were sad to see Romey Poston leave us in July, after nearly three years as an ordinand within our parish – but of course, delighted to see her flourish and succeed becoming Curate at St Mary's, Henley on Thames and St Nicholas, Remenham. We were also delighted that Steve Marsh successfully completed his placement in May at the benefice of Hambleden Valley as he progresses on his journey through ordination.

Over 2021 we started the much needed repairs to St Marks Church and Hall, thanks to the hard work of the churchwardens. The hall has been transformed and in May 2021, prices were brought in line with All Saints Hall, reflecting the high quality of the hall for lettings. We look forward to increasing our lettings at St Mark's going forwards.

We successfully started our monthly parish walks towards the end of 2021, providing companionship and conversation whilst enjoying the fresh air. It's also amazing the wonderful walks within our parish and county.

Both churches continue to see a healthy mix of ages amongst our congregation and indeed welcome a high number of children and families to most services. This is hugely promising and we continue to look at our service offerings to cater for this age group, with the children and family mass starting up again towards the end of 2021. Our servers range from age 4 through to age 13 and it is lovely to see so many serving in church.

In November, we welcomed Reading A440 choir to perform at All Saints Church. It was lovely to open our doors for a community event such as this, and one which we repeat again when we feel comfortable to do so.

At Christmas, we held an on-line advent course, carol service, midnight mass as well as a family workshop at All Saints Church, with over 48 attending. Our Christmas Eve Crib service with Christingle was held at All Saints Church with 48 children and 58 adults – a wonderful turnout considering the pandemic. We held two services on Christmas Day – 9am at St Mark's Church and 10am at All Saints Church.

Thank you to our hall managers for keeping our halls clean, open when allowed and the necessary work involved in the day-to-day running of our halls. Also special thanks to the unseen heroes on our parish, including David Vaughan keeping the grounds looking nice at St Mark's.

This year we have been successful in paying our parish share of £48,151 in full for 2021 and on time which means we benefit from a rebate from the deanery. The deprivation allowance (£5,000 discount for two churches in a parish with one vicar and £10,000 discount for a Parish in an area of poverty) remains in force for us as a Parish. Along with other churches, the impact of the lack of fundraising on our parish funds has hit us hard, with church services and fundraising events not taking place.

It was still a year tinged with sadness – with the loss of dear friends and those people shielding and isolating due to the pandemic, unable to attend church as usual and unable to spend as much time with them as we have been used to.

It has been the policy of the PCC to publish the draft minutes of meetings where possible. In conclusion the PCC have continued their work with commitment and great spirit, working well together making some important decisions, to the mutual benefit our parish going forward.

### **Schools:**

We continue to pray for and actively support our schools as they work through the challenges of post covid and lockdown recovery.

All Saints Infants School is a thriving school at the heart of its community, with 60 children on role, it is continually oversubscribed. The staff team are committed to upholding our Christian values; love, respect and forgiveness, and work hard each day to make sure that our children are safe and happy and make outstanding progress. The new admissions policy has come into effect and is ensuring that our local school directly benefits local children without bias, resulting in a more diverse school community which better reflects the demographics of the parish.

Once lock down restrictions were lifted, we have been able to return to our pattern of weekly collective worship in church. For practical reasons this has now moved to a Friday morning and is well attended by families and younger siblings as well as staff and children at the school.

Two new foundation governors have recently been appointed to support the school. Levine Witham (PCC) and Susan Carter (Diocesan) and will take up their roles next month.

All Saints Infants School was recently visited by OFSTED under the Section 8 inspection for a “Good” school. The report is very positive and confirms that the school remains “good”. They found the school to be “a happy and safe place where staff and pupils treat each other with respect” and the school’s motto “learning with love and laughter” is enacted throughout school life.

St Mary and All Saints School has seen a significant change of senior leadership over the last year. In August, the Head teacher Alex Butler moved on to a new role in Minehead and Mr Chris Neal was appointed as Acting Principal, whilst the school recruited a new head. The new Principal Mr Matt Parting joined the school just after Easter and is settling in well. Mr Parting is already known to the school and community as he served as class teacher and Assistant Head at the school between 2013-16. We are delighted to have him back.

The school’s core vision and values are based around the image of the Good Shepherd, who knows each sheep by name. Knowing and valuing every member of our school community, in order to best meet their individual needs is fundamental to all that happens.

Revd Jo leads collective worship in school each Wednesday afternoon and it was a great joy at our Easter service to welcome the whole school community back to church for the first time in over 2 years. One member of staff new to the school afterwards commented that it was her first ever visit to a church and she felt very welcome as part of the community even though she is of a different faith. A programme of class visits to church is also taking place.

Although we have recently appointed another foundation governor, Mrs Linda Parish, to the school, we are unfortunately still carrying a number of foundation governor vacancies, which is a matter of immediate and ongoing concern. We hope to recruit more volunteers to serve as governor for the next academic year.

#### **Nursing homes:**

Sadly, 2021, like most of the previous year, was a difficult time to provide ministry in the four Residential homes in St Mark and All Saints parish, due, of course, to the ongoing problems of covid. There was a short period when it looked as though the restrictions might be lifted but the homes themselves were very reluctant to allow us to visit in person. The exception was Abbeyfield where, towards the end of the year, we were allowed to take services, albeit with aprons, masks etc. which were very well received by the residents.

The ministry team, nevertheless, were very loyal and tried our best, whenever possible, to make sure that residents were not forgotten. One of the homes, Beacher Hall, was able to join in some of the Sunday parish services through Zoom.

We are hoping that 2022 will be a more productive year. I know that the team are still willing to resume our ministry when permissible.

#### **Hall Users:**

##### **All Saints Hall**

The start of 2021 continued with Covid restrictions with the hall closed to bookings until April 2021. We then saw Baby College return following all necessary guidelines/ limiting numbers etc. It was good to see the hall back being used by the community. By May onwards, other bookings returned as well as Ancient Ministries throughout and by June the hall was used for parties and other private bookings. By Autumn with rising cases of Covid, we saw bookings drop off again as people became cautious approaching Christmas. The hall closed on 17th December and re-opened again at the beginning of January 2022. Due to the above situation, the hall made a small loss over 2021 but still has a sizeable surplus of funds in the hall account. I am confident business will resume now for 2022.

Total income for 2021 - £12,951

Total expenses for 2021 - £13,676

**Total loss for the year 2021 - £725**

##### **St Mark's Hall**

The Church hall at St Mark's had extensive repairs throughout the start of 2021. The hall roof was repaired as well as the internal floor and ceiling whilst the hall was closed during covid. The cooker in the kitchen was also replaced. Rates for hiring the hall were then increased to bring them in-line with All Saints Hall to reflect the new standard of refurbishment in the hall.

Total income for 2021 - £8,974

Total expenses for 2021 - £17,898

**Total loss for the year 2021 - £8,924**

**Community Engagement and mission:**

Undoubtedly, this has been harder than usual over 2021 but we have made sure that we were there for our community when it mattered. Looking out for our neighbours, friends and members of our parish – telephoning, collecting food, shopping and prescriptions when needed. Helping those in need is a demonstration of our faith - we supported charities virtually including Church Urban Fund, Children's Society for our Christingle services and PACT. We had members of the congregation helping at food banks and street pastors and 'places of welcome' Monday coffee morning continued on-line for the majority of 2021.

**Pastoral Care:**

Our ministry team did a fabulous job over 2021 with all the restrictions in place. They supported members of our congregation spiritually through worship and guidance as well as supporting those in times of grief.

We are thankful for the ministry team and indeed our whole church family for the care they give to one another, especially over 2021.

**Nurture Groups:**

Parish prayers continued fortnightly via zoom, during 2021. Likewise, with Thursday lunchtime parish prayers, this remained on-line for the majority of 2021 offering a dedicated time of prayer for the members of our congregation able to join us. In October 2021, we changed the day for lunchtime prayers to Wednesday lunchtime.

Our Open Group (of our joint churches) had a full programme lined up for 2020 but hadn't met from February 2020 until October 2021. Since then we have met once a month (usually on the fourth Wednesday afternoon at 2.30pm for 90 minutes including tea/coffee) and invited a mix of 'home grown' and external speakers. Our attendance is usually between 15-20 people. We have a full programme for 2022 and even some ideas for speakers for 2023.

We also have some social activities planned for the year ahead – July lunch at Burghfield, August garden party at 'Kaikoura' and December cream tea.

From 2021 we had guest speakers covering: Berkshire Hospitals history; All Saints choir recordings of old; and Christmas cream tea.

All are welcome and we advertise our speakers and topics in the monthly newsletter.

History: The Open Group was set up some 50 years ago to be deliberately 'non-church', so as to draw in those in the neighbourhood who welcome the opportunity to have something local to attend. We have continued to bear that in mind with our wide range of topics/ interests. We have a committee of 3 or 4 currently no designated 'officers'.

Now, more than ever, I think we need such a group so that all ages and walks of life can meet up but we will need attendance to remain stable so that we can pay our way and donate to speakers and also some car drivers (many of our members are now former car owners or live too far away to safely walk). We currently have no charge as our funds are sufficient but we will be looking to make some charges for attendance and tea/coffee from next year.

Our churches' Link Group functioned as a 'phone in' during the Covid two years with 7 or 8 of us ringing in every Tuesday evening to chat, reflect and pray for 30 minutes. We have recently begun

meeting in person once a month on a Wednesday morning in the Downshire Room. Meetings last about an hour with coffee & chat/catch up, a short Bible Study & discussion, finishing with prayer. All are welcome and we currently have about ten of us 'on the books'. Please contact Philip if interested but our meeting dates are advertised in the monthly newsletter.

**Youth and Children's work:**

As already mentioned 2021 was a difficult year in terms of covid restrictions/ risk assessments for some of our children's specific services to resume. Once we re-opened our churches for worship, we took the difficult decision to close-off the children's corners at both churches due to the restricted space to stick to covid guidelines for parents and children. These areas remained closed throughout 2021. By the end of the year, we re-started our 3.30pm Family and Children's service at All Saints Church and had a fabulous Advent workshop on 28th November with 26 children and their families in attendance. We have seen the number of children on our servers team steadily increase throughout 2021 and into 2022. The older children take on the responsibility to help and show the younger ones what to do which is wonderful to witness.

**Finance Review**

**Our Bankers are:** Lloyds TSB, Broad Street, Reading; Royal Bank of Scotland, Station Road, Reading.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2021**

### **Contents**

Independent Examiner's Report
Receipts and Payments Account
Statement of Assets and Liabilities
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2019, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature

A handwritten signature in black ink, appearing to read 'Nick Addo', is written over a horizontal line. The signature is enclosed within a thin rectangular border.

Name **Nick Addo (FCCA)**

Address **7 Glenrosa Road, Reading RG30 6AN**

Date **23 May 2022**

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for the year to 31 December 2021**

**Receipts and Payments Account**

2020	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>RECEIPTS</b>						
<b>Receipts from generated funds:</b>						
63,747	Voluntary income	2	37,071	-	100	37,171
1,502	Fundraising	3	165	-	-	165
34,474	Church Activities	4	7,266	21,925	2,700	31,892
15,191	Investment income	5	11,261	27	6,246	17,534
<u>114,913</u>			<u>55,763</u>	<u>21,952</u>	<u>9,046</u>	<u>86,761</u>
11,801	<b>Other cash receipts</b>	6	1,560	-	78	1,638
<b><u>126,714</u></b>	<b>Total receipts</b>		<b><u>57,323</u></b>	<b><u>21,952</u></b>	<b><u>9,124</u></b>	<b><u>88,399</u></b>
<b>PAYMENTS</b>						
<b>Payments for generating funds:</b>						
(58)	Cost of generating voluntary income	7				
(146)	Fundraising costs	8				
(1,261)	Investment costs	9	(1,134)			(1,134)
<u>(1,466)</u>			<u>(1,134)</u>			<u>(1,134)</u>
(72,450)	<b>Church activities</b>	10	(64,013)			(64,013)
(372)	<b>Charitable donations</b>	11				
(11,683)	<b>Church management &amp; administration</b>	12	(8,839)			(8,839)
(77,710)	<b>Other cash payments</b>	13	(1,644)	(78,836)	(1,586)	(82,066)
<b><u>(163,680)</u></b>	<b>Total payments</b>		<b><u>(75,631)</u></b>	<b><u>(78,836)</u></b>	<b><u>(1,586)</u></b>	<b><u>(156,053)</u></b>
(36,966)	<b>NET RECEIPTS / (PAYMENTS)</b>		(18,308)	(56,884)	7,538	0
	<b>Transfers between funds</b>		(1,342)	1,342		
<b><u>(36,966)</u></b>	<b>NET RECEIPTS / (PAYMENTS) after transfers</b>		<b><u>(19,650)</u></b>	<b><u>(55,542)</u></b>	<b><u>7,538</u></b>	<b><u>0</u></b>
407,365	<b>Cash balances at start of year</b>		79,700	180,725	109,964	370,389
<b><u>370,399</u></b>	<b>Cash balances at end of year</b>		<b><u>60,050</u></b>	<b><u>125,183</u></b>	<b><u>117,502</u></b>	<b><u>0</u></b>
				<b><u>117,502</u></b>	<b><u>0</u></b>	<b><u>302,736</u></b>

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2021**

**Statement of assets and liabilities as at 31 December 2021**

2020	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>Monetary assets</b>						
376	Cash	-	376	-	-	376
370,023	Bank current account	60,050	128,311	113,998	-	302,360
	Bank deposit account		-			-
	NSIB Deposit account					-
<u>370,399</u>		<u>60,050</u>	<u>128,687</u>	<u>113,998</u>		<u>302,736</u>
<b>Other monetary assets</b>						
	Tax reclaim due					
<b>Investments assets</b>						
15,621	Bartholomew Bequest				17,891	17,891
1,349	Swettenham Bequest				1,546	1,546
66,895	Flat at Cost price in February 1989	14	66,895			66,895
<u>83,865</u>			<u>66,895</u>	<u>-</u>	<u>19,437</u>	<u>86,332</u>
<b>Assets used for the charity's own use</b>						
574,000	All Saints Hall at valuation	574,000				574,000
23,000	All Saints Hall Fixtures & Fittings	23,000				23,000
366,954	St Mark's Hall at valuation	366,954				366,954
25,306	St Mark's Hall Fixtures & Fittings	25,306				25,306
<u>989,260</u>		<u>989,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>989,260</u>
The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items						
<b>Liabilities</b>						
	Charitable donations to be paid	78				
<u>-</u>		<u>78</u>				

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2021

#### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

2020		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
29,081	Planned Giving	32,948			32,948
1,904	Collections of loose cash at services	1,668			1,668
295	Church boxes	-			-
1,730	Other individual donations	604		100	704
20,000	Legacies	-			-
	Special appeals	-			-
10,737	Tax recovered	1,850			1,850
<b>63,747</b>		<b>37,071</b>	<b>-</b>	<b>100</b>	<b>37,171</b>

#### 3 Fundraising

	Fetes	165			165
935	Jumble Sales etc	-			-
	Magazine - Advertising	-			-
567	2nd hand Bookstall	-			-
<b>1,502</b>		<b>165</b>	<b>-</b>	<b>-</b>	<b>165</b>

#### 4 Church Activities

31,432	Church/Hall Lettings and other income	7,266	21,925		29,192
3,042	Fees - weddings, funerals etc	-		2,700	2,700
	Magazine - Sales	-			-
	Bookstall - New	-			-
<b>34,474</b>		<b>7,266</b>	<b>21,925</b>	<b>2,700</b>	<b>31,892</b>

#### 5 Investment income

	NSIB and Gilts	-			-
3,285	Bank interest	244	27	181	452
1,516	Property fund income			6,065	
10,390	Flat Rental	11,017			11,017
<b>15,191</b>		<b>11,261</b>	<b>27</b>	<b>6,246</b>	<b>11,469</b>

#### 6 Other cash receipts

8,979	Other Income	1,560			1,560
372	Collected to give away			78	78
3,050	Adjustment to General Fund				
<b>11,801</b>		<b>1,560</b>	<b>-</b>	<b>78</b>	<b>1,638</b>

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2021

#### Notes to the accounts

2020		Unrestricted funds	Designated funds	Restricted funds	Total
	<b>7 Cost of generating voluntary income</b>				
<b>58</b>	Gift Aid envelopes	-			-
	<b>8 Fundraising costs</b>				
	Summer Fete	-			-
	Jumble sales & Quiz nights etc	-			-
	Church magazine	-			-
146	Other	-			-
<b>146</b>		-	-	-	-
	<b>9 Investment Costs</b>				
<b>1,261</b>	Flat expenses	<b>1,134</b>			<b>1,134</b>
	<b>10 Church activities</b>				
47,669	Parish Share	43,397			43,397
	Church running costs:				
10,914	Heating & lighting	3,157			3,157
206	Water	186			186
	Cleaning	-			-
2,469	Repairs	7,788			7,788
8,842	Insurance	8,115			8,115
1,446	Clergy expenses	802			802
	Cost of services:				
385	Music	567			567
519	Sacristy	-			-
<b>72,450</b>		<b>64,013</b>	-	-	<b>64,013</b>
	<b>11 Charitable donations</b>				
372	Charitable donations	-	-		-
372		-	-		-
	<b>12 Church management and administration</b>				
6,195	Salaries / Honoraria	6,071			6,071
1,808	Printing & stationery	1,047			1,047
185	Bank Charges	150			150
3,494	Sundry Expenses	1,571			1,571
<b>11,683</b>		<b>8,839</b>	-	-	<b>8,839</b>
	<b>13 Other payments</b>				
108	Project fund				
1,765	Fees to Diocese				
24,396	All Saints Hall Running costs		13,676		13,676
9,248	St Mark Hall Running costs		17,898		17,898
40,000	Building fund		41,442		41,442
	Fabric fund		5,820		5,820
2,193	Adjustment to Charitable Donations				
	Adjustment to General Fund	1,644			
	Fees to Diocese			1,586	1,586

77,710

1,644	78,836	1,586	80,422
-------	--------	-------	--------

**14 Fund movements**

	At 01/01/21 £	Receipts £	Payments £	Transfers £	At 31/12/21 £
<b>General Fund</b>	<b>79,700</b>	<b>57,323</b>	<b>(75,631)</b>	<b>(1,342)</b>	<b>60,050</b>
<b>Designated Funds</b>					
Assistant Clergy Accommodation	20,543	2			20,545
Fabric	41,877	4	(5,820)		36,061
Bookstall	376				376
AS Hall	51,385	12,951	(13,676)		50,661
SM Hall	16,282	8,974	(17,898)		7,358
Building fund (designated)	50,262	21	(37,938)	1,342	13,687
	<b>180,725</b>	<b>21,952</b>	<b>(75,332)</b>	<b>1,342</b>	<b>128,687</b>
<b>Restricted Funds</b>					
Nash Bursary	1,772				1,772
Charitable Donations		78			78
Memorial Garden Fund	10,226	144			10,370
SM Central Heating Fund	1,462	1			1,463
SM Organ Fund	59,161	6,065			65,226
SM Building Fund	3,404	100	(3,504)		-
Project Fund	16,686	35			16,721
Training fund	1,161	1			1,162
Fees	16,092	2,700	(1,586)		17,206
	<b>109,964</b>	<b>9,124</b>	<b>(5,090)</b>		<b>113,998</b>
<b>Total fund movements</b>	<b>370,389</b>	<b>88,399</b>	<b>(156,053)</b>		<b>302,736</b>

**15 Investments**

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2021**

### **Contents**

Independent Examiner's Report
Receipts and Payments Account
Statement of Assets and Liabilities
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2019, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature

A handwritten signature in black ink, appearing to read 'Nick Addo', is written over a horizontal line. The signature is enclosed within a thin rectangular border.

Name **Nick Addo (FCCA)**

Address **7 Glenrosa Road, Reading RG30 6AN**

Date **23 May 2022**

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for the year to 31 December 2021**

**Receipts and Payments Account**

2020	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>RECEIPTS</b>						
<b>Receipts from generated funds:</b>						
63,747	Voluntary income	2	37,071	-	100	37,171
1,502	Fundraising	3	165	-	-	165
34,474	Church Activities	4	7,266	21,925	2,700	31,892
15,191	Investment income	5	11,261	27	6,246	17,534
114,913			55,763	21,952	9,046	86,761
11,801	<b>Other cash receipts</b>	6	1,560	-	78	1,638
<b>126,714</b>	<b>Total receipts</b>		<b>57,323</b>	<b>21,952</b>	<b>9,124</b>	<b>88,399</b>
<b>PAYMENTS</b>						
<b>Payments for generating funds:</b>						
(58)	Cost of generating voluntary income	7				
(146)	Fundraising costs	8				
(1,261)	Investment costs	9	(1,134)			(1,134)
(1,466)			(1,134)			(1,134)
(72,450)	<b>Church activities</b>	10	(64,013)			(64,013)
(372)	<b>Charitable donations</b>	11				
(11,683)	<b>Church management &amp; administration</b>	12	(8,839)			(8,839)
(77,710)	<b>Other cash payments</b>	13	(1,644)	(78,836)	(1,586)	(82,066)
<b>(163,680)</b>	<b>Total payments</b>		<b>(75,631)</b>	<b>(78,836)</b>	<b>(1,586)</b>	<b>(156,053)</b>
(36,966)	<b>NET RECEIPTS / (PAYMENTS)</b>		(18,308)	(56,884)	7,538	0
	<b>Transfers between funds</b>		(1,342)	1,342		
<b>(36,966)</b>	<b>NET RECEIPTS / (PAYMENTS) after transfers</b>		<b>(19,650)</b>	<b>(55,542)</b>	<b>7,538</b>	<b>0</b>
407,365	<b>Cash balances at start of year</b>		79,700	180,725	109,964	370,389
<b>370,399</b>	<b>Cash balances at end of year</b>		<b>60,050</b>	<b>125,183</b>	<b>117,502</b>	<b>0</b>
				<b>117,502</b>	<b>0</b>	<b>302,736</b>

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2021**

**Statement of assets and liabilities as at 31 December 2021**

2020	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>Monetary assets</b>						
376	Cash	-	376	-	-	376
370,023	Bank current account	60,050	128,311	113,998	-	302,360
	Bank deposit account		-			-
	NSIB Deposit account					-
<u>370,399</u>		<u>60,050</u>	<u>128,687</u>	<u>113,998</u>		<u>302,736</u>
<b>Other monetary assets</b>						
	Tax reclaim due					
<b>Investments assets</b>						
15,621	Bartholomew Bequest				17,891	17,891
1,349	Swettenham Bequest				1,546	1,546
66,895	Flat at Cost price in February 1989	14	66,895			66,895
<u>83,865</u>			<u>66,895</u>	<u>-</u>	<u>19,437</u>	<u>86,332</u>
<b>Assets used for the charity's own use</b>						
574,000	All Saints Hall at valuation	574,000				574,000
23,000	All Saints Hall Fixtures & Fittings	23,000				23,000
366,954	St Mark's Hall at valuation	366,954				366,954
25,306	St Mark's Hall Fixtures & Fittings	25,306				25,306
<u>989,260</u>		<u>989,260</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>989,260</u>
<p>The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items</p>						
<b>Liabilities</b>						
	Charitable donations to be paid	78				
<u>-</u>		<u>78</u>				

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2021

#### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

2020		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
29,081	Planned Giving	32,948			32,948
1,904	Collections of loose cash at services	1,668			1,668
295	Church boxes	-			-
1,730	Other individual donations	604		100	704
20,000	Legacies	-			-
	Special appeals	-			-
10,737	Tax recovered	1,850			1,850
<b>63,747</b>		<b>37,071</b>	<b>-</b>	<b>100</b>	<b>37,171</b>

#### 3 Fundraising

	Fetes	165			165
935	Jumble Sales etc	-			-
	Magazine - Advertising	-			-
567	2nd hand Bookstall	-			-
<b>1,502</b>		<b>165</b>	<b>-</b>	<b>-</b>	<b>165</b>

#### 4 Church Activities

31,432	Church/Hall Lettings and other income	7,266	21,925		29,192
3,042	Fees - weddings, funerals etc	-		2,700	2,700
	Magazine - Sales	-			-
	Bookstall - New	-			-
<b>34,474</b>		<b>7,266</b>	<b>21,925</b>	<b>2,700</b>	<b>31,892</b>

#### 5 Investment income

	NSIB and Gilts	-			-
3,285	Bank interest	244	27	181	452
1,516	Property fund income			6,065	
10,390	Flat Rental	11,017			11,017
<b>15,191</b>		<b>11,261</b>	<b>27</b>	<b>6,246</b>	<b>11,469</b>

#### 6 Other cash receipts

8,979	Other Income	1,560			1,560
372	Collected to give away			78	78
3,050	Adjustment to General Fund				
<b>11,801</b>		<b>1,560</b>	<b>-</b>	<b>78</b>	<b>1,638</b>

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2021

#### Notes to the accounts

2020		Unrestricted funds	Designated funds	Restricted funds	Total
	<b>7 Cost of generating voluntary income</b>				
58	Gift Aid envelopes	-			-
	<b>8 Fundraising costs</b>				
	Summer Fete	-			-
	Jumble sales & Quiz nights etc	-			-
	Church magazine	-			-
146	Other	-			-
<b>146</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>9 Investment Costs</b>				
<b>1,261</b>	Flat expenses	<b>1,134</b>			<b>1,134</b>
	<b>10 Church activities</b>				
47,669	Parish Share	43,397			43,397
	Church running costs:				
10,914	Heating & lighting	3,157			3,157
206	Water	186			186
	Cleaning	-			-
2,469	Repairs	7,788			7,788
8,842	Insurance	8,115			8,115
1,446	Clergy expenses	802			802
	Cost of services:				
385	Music	567			567
519	Sacristy	-			-
<b>72,450</b>		<b>64,013</b>	<b>-</b>	<b>-</b>	<b>64,013</b>
	<b>11 Charitable donations</b>				
372	Charitable donations	-	-		-
372		-	-		-
	<b>12 Church management and administration</b>				
6,195	Salaries / Honoraria	6,071			6,071
1,808	Printing & stationery	1,047			1,047
185	Bank Charges	150			150
3,494	Sundry Expenses	1,571			1,571
<b>11,683</b>		<b>8,839</b>	<b>-</b>	<b>-</b>	<b>8,839</b>
	<b>13 Other payments</b>				
108	Project fund				
1,765	Fees to Diocese				
24,396	All Saints Hall Running costs		13,676		13,676
9,248	St Mark Hall Running costs		17,898		17,898
40,000	Building fund		41,442		41,442
	Fabric fund		5,820		5,820
2,193	Adjustment to Charitable Donations				
	Adjustment to General Fund	1,644			
	Fees to Diocese			1,586	1,586

77,710

1,644	78,836	1,586	80,422
-------	--------	-------	--------

**14 Fund movements**

	At 01/01/21 £	Receipts £	Payments £	Transfers £	At 31/12/21 £
<b>General Fund</b>	<b>79,700</b>	<b>57,323</b>	<b>(75,631)</b>	<b>(1,342)</b>	<b>60,050</b>
<b>Designated Funds</b>					
Assistant Clergy Accommodation	20,543	2			20,545
Fabric	41,877	4	(5,820)		36,061
Bookstall	376				376
AS Hall	51,385	12,951	(13,676)		50,661
SM Hall	16,282	8,974	(17,898)		7,358
Building fund (designated)	50,262	21	(37,938)	1,342	13,687
	<b>180,725</b>	<b>21,952</b>	<b>(75,332)</b>	<b>1,342</b>	<b>128,687</b>
<b>Restricted Funds</b>					
Nash Bursary	1,772				1,772
Charitable Donations		78			78
Memorial Garden Fund	10,226	144			10,370
SM Central Heating Fund	1,462	1			1,463
SM Organ Fund	59,161	6,065			65,226
SM Building Fund	3,404	100	(3,504)		-
Project Fund	16,686	35			16,721
Training fund	1,161	1			1,162
Fees	16,092	2,700	(1,586)		17,206
	<b>109,964</b>	<b>9,124</b>	<b>(5,090)</b>		<b>113,998</b>
<b>Total fund movements</b>	<b>370,389</b>	<b>88,399</b>	<b>(156,053)</b>		<b>302,736</b>

**15 Investments**

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.

---

# Accounts

---

# **The Parochial Church Council of the Parish of St Mark & All Saints, Reading**

## **Trustees' Annual Report for the year ending 31<sup>st</sup> December 2020**

*'Worshipping God; sharing love, building communities and growing faith through Jesus'*

The Parochial Church Council (PCC) presents its' Annual Report for the year ending 31<sup>st</sup> December 2020.

### **Reference and administration information**

The Parochial Church Council of The Ecclesiastical Parish of St. Mark and All Saints, Reading is a registered charity with the Charity Commission - registration number 1160687.

The correspondence address is: The Parish Office, All Saints Church Hall, Downshire Square, Reading, Berks. RG1 6NH (email: [allsaintsreading@gmail.com](mailto:allsaintsreading@gmail.com))

There are two churches within our parish - part of the Diocese of Oxford within the Church of England:

- St Mark's Church - Cranbury Road, Reading, RG30 2TA – website [www.achurchnearyour.com/reading-st-mark](http://www.achurchnearyour.com/reading-st-mark)
- All Saints Church - Downshire Square, Reading, RG1 6NN [www.achurchnearyou.com/reading-all-saints](http://www.achurchnearyou.com/reading-all-saints)

### **Aims and purposes**

The PCC of St. Mark & All Saints Reading has the responsibility of co-operating with the Vicar, The Reverend Jo Williams in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the financial affairs of the Church, Church buildings, Church Halls and churchyards and oversees matters of data protection, safeguarding and health and safety.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our two churches and to become part of our parish community. The PCC, together with its sub committees, maintains an overview of worship throughout the parish and makes suggestions on how our services and church life can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, we have considered the Commission's guidance on public benefit and in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer – learning about their faith; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work

### **Safeguarding**

The PCC of St Mark and All Saints Reading has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults) and abides by the 'promoting a safer church' and works with this in mind to all safeguarding matters in the parish.

The safeguarding policy was reviewed at the September 2020 PCC meeting and is modelled on the Diocesan policy. We continue to request DBS for voluntary and paid roles when needed and safer recruitment practices. All PCC members have completed the Foundation (C0) safeguarding training as a minimum. We are very grateful to our safeguarding officers – Cathy Walter and Alice Sonaïke.

### **Structure, governance and management**

The PCC is a corporate body. Its governing documents are the Parochial Church Council (Powers) Measures 1956 as amended, and the Church Representation Rules. Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Clergy, Churchwardens and any Readers the APCM appoints are ex-officio, as are the Deanery Synod members who serve a three-year term. Of the twelve elected members, 4 are elected each year to serve a three-year term. A minimum of one third (4) of all elected members must be habitual worshippers at St. Marks, and a minimum of one third (4) of all elected members must be habitual worshippers at All Saints.

The trustees, members of the PCC, who served in the year up to the date of the report are:

<i>Ex Officio</i>		
Incumbent	The Reverend Josephine Williams	<i>Chair (adoption leave from June 2020)</i>
Assistant Curate	The Reverend Jane Lewis	
<i>Churchwardens</i>	Mrs Di Ryley	
	Mrs Pat Alleyne	
	Mrs Liz Sandford	<i>(until APCM - Oct 2020)</i>
	Mr David McLuckie	<i>Vice Chair (until APCM – Oct 2020)</i>
LLM	Mrs Sylvia Cummins	
	Dr Diana Matthews	
<i>Deanery Synod Representatives</i>	Dr Anthony Pretlove	<i>(from APCM – Oct 2020)</i>
	Dr Lee Hawkness-Smith	<i>Ass Treasurer (until APCM -Oct 2020)</i>
	Mr David McLuckie	<i>(until APCM – Oct 2020)</i>
	Mrs Angelina Elliott	<i>(from APCM – Oct 2020)</i>
<i>Elected Members</i>	Ms Norma Parris	<i>(from APCM – Oct 2020)</i>
	Mrs Nana Gyebi-Johnson	
	Mr John Hodge	<i>(re-elected APCM - Oct 2020) Vice Chair from Oct 2020)</i>
	Mrs Angelina Elliott	<i>Treasurer SM</i>
	Mrs Hannah Lyons	<i>(resigned - March 2020)</i>
	Mrs Sharon Hyman	<i>SM Hall Manager</i>
	Ms Claudine Ransley	
	Mrs Linda Parish	<i>(re-elected APCM Oct 2020)</i>
	Ms Rosie Dale	<i>(from APCM – Oct 2020)</i>
<i>Co-opted members</i>	Mr Stephen Marsh	<i>(co-opted June 2019)</i>
	Mrs Judy Vaughan	<i>(co-opted APCM - Oct 2020)</i>

<i>In attendance</i>	Mr Ron Cummins	<i>Treasurer AS</i>
	Mrs Cathy Walter	<i>Safeguarding Officer (from Nov 2020)</i>
	Mrs Alice Sonaiké	<i>Safeguarding Officer (from Aug 2019)</i>
	Mrs Jackie John	<i>PCC Secretary</i>

During 2020, the PCC met eight times during the course of the year (twice in person and six occasions via zoom). In addition to our planned PCC meetings, we also met virtually for our APCM in October (later than planned due to coronavirus), and the Standing Committee convened when needed.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish. Given its wide responsibilities, the PCC has a number of committees each dealing with a particular aspects of parish life. They regularly report back to PCC meetings.

These are the following committees:

**Finance committee** – Ron Cummins (Treasurer), Lee Hawkness-Smith (for annual accounts), Angelina Elliott

**Fabric committee** – Rev'd Jo Williams plus John Hodge, Tony Pretlove, Di Ryley and Norma Parris

**Policies committee** (including safeguarding) –Rev'd Jo Williams plus Stephen Marsh, Alice Sonaiké (Safeguarding officer) and Nana Gyebi Johnson (H&S Officer)

**Music committee** – Not re-appointed at APCM for 2020.

**The Standing Committee** has the power to transact the business of the PCC between meetings, reporting back to the PCC.

- Pre APCM (October 2020) - The Rev'd Jo Williams (until June 2020), Di Ryley, Pat Alleyne, David McLuckie, Liz Sandford, Ron Cummins (Treasurer), John Hodge and Linda Parish

Post APCM 2020, it consisted the St Mark's churchwardens, 2 members from the All Saints churchwarden support group and two elected members of the Parochial Church Council:

- Post APCM (October 2020) – Di Ryley, Pat Alleyne, Tony Pretlove, Diana Matthews, Ron Cummins (Treasurer), Norma Parris and Linda Parish

**The Events Committee** recommend a social events strategy for the parish, ensure that regular events are being organised and to encourage a wide range of involvement from our congregations in organising and participating in events. It has the power to co-opt other members of the congregation and reports back to the PCC. This committee consists of the following members:

- Pre APCM (October 2020) – Rev'd Jo Williams plus Jackie John, Pat Alleyne, Claudine Ransley, Linda Parish and Ron Cummins
- Post APCM (October 2020) – Jackie John, Sharon Hyman, Pat Alleyne, Claudine Ransley, Linda Parish, Rosie Hughes and Ron Cummins

**The Hall committee** oversee the management of the church halls, dealing with the day-to-day administration of our two halls and makes recommendations to the PCC about repairs, maintenance, letting rates and other concerns. The PCC members serving on this committee are:

St Mark's Hall committee - Pre APCM, Oct 2020:

- Pat Alleyne, Sharon Hyman, Di Ryley, Angelina Elliott and Norma Parris  
St Mark's Hall committee – Post APCM, April Oct 2020:
- Pat Alleyne, Di Ryley, Sharon Hyman (hall manager) and Angelina Elliott

All Saints Hall committee – Pre and post APCM, Oct 2020:

- John Hodge, Ivor Snape (Hall Manager), Tony Pretlove (Hall Treasurer)

### Worship and Prayer

There are 124 parishioners on the 2020 Electoral Roll. 78 worship primarily at All Saints and 46 at St. Marks. Mr Kwaw Elliott has served as Electoral Roll Officer for both churches over 2020.

Average weekly attendance for our services are given in the tables below. As 2020 was such a disrupted year due to Covid-19 our range of services suffered, alongside other ways we celebrate God such as baptisms and weddings.

### **Attendance/worship:**

#### **Sunday worship figures, preceding 5 years:**

	8 am Mass at All Saints*			9am Mass at St. Mark's			11am Mass at All Saints			3.30pm Family Communion at All Saints (twice monthly)		
	Com	Adult	U16	Com	Adult	U16	Com	Adult	U16	Com	Adult	U16
<b>2020**</b>	n/a	n/a	n/a	17	19	4	46	49	12	n/a	n/a	n/a
<b>2019</b>	n/a	n/a	n/a	27.5	30	4	55	59	14	11	10	8
<b>2018</b>	n/a	n/a	n/a	28	29	5	61	70	18	12	13	10
<b>2017</b>	5	5	0	25	27	3	50	59	12	10	12	9
<b>2016</b>	5	5	0	24	28	3	56	59	13	8	11	6

\* September 2017 – 8am Mass cancelled

\*\*2020 – church closed from March 2020 until August 2020 and closed again for November 2020. Therefore, it is very hard to detail accurate regular attendance due to so many months of on-line services. Attendance was lower than before church closure as not everybody felt safe to return to church. We only had four 3.30pm family communion services during 2020 (between January and March) and so figures not recorded.

#### **Christmas and Easter services at St. Mark & All Saints**

	Christmas Eve and Christmas Day*			Easter Eve and Easter Day*		
	Com	Adult	U16	Com	Adult	U16
<b>2020**</b>	33	39	7	n/a	n/a	n/a
<b>2019</b>	110	150	27	168	195	48
<b>2018</b>	121	179	25	155	219	48
<b>2017</b>	146	171	30	158	172	31
<b>2016</b>	137	181	19	151	216	30
<b>2015</b>	125	162	15	163	199	38

\*total numbers at all services, no allowance made for people attending more than one service. Christmas services do not include Christingle services.

\*\*2020 – Midnight Mass at St Mark's and Christmas Day at All Saints. Easter services were unable to be held in church.

## **Review of the year 2020**

### **Ministry in the Parish of St. Mark and All Saints**

I'm not sure anyone could have predicted 2020 with the coronavirus pandemic and the way it turned out for us as a country, as a parish and of course individually. It was without a doubt a year nobody would want to repeat given the choice, but when you sit back and think about everything we have achieved, we have been challenged and stretched and have delivered spiritual guidance, compassion and companionship in abundance within our parish. However, it would be remiss to not mention the significant loss and struggles within our parish during 2020 and these have had a significant impact on our parish.

In January and February, we held our usual service pattern as we approached Lent. We had Reading Male Voice Choir perform for a fabulous concert at All Saints Church on 17<sup>th</sup> March and the 'Big Pancake Party' for Church Urban Fund in February. Then with the first national lockdown announced in March 2020, our churches were closed for public worship for a significant period of time and this changed our parish services and outreach dramatically. We very quickly had to establish how we were going to keep in touch with all of our congregation so they do not feel isolated and how we could provide our services going forward.

Services were put online as pre-recorded reflections to start with, then as the year progressed so did our technology skills and services went remotely via zoom and included a recording for remembrance Sunday with Fr Brian Shenton for those unable to attend church. The parish pulled together with so many people going above and beyond to provide a pattern of prayer and service throughout the week for as many people to access as possible. Not forgetting the effort in getting our churches to a position of being able to open, with all the safety precautions in place when we were able to. For many, by having a virtual joint parish service on a Sunday, we have definitely felt a more united parish, enjoying meetings our friends across both churches. We were acutely aware however, that lots of our older members of the congregation were not able to meet for a service over zoom and this did create a sense of isolation for many.

Easter was hard not to be allowed into our church buildings, but we managed to offer recorded Palm Sunday readings posted on facebook, as well as a moving 'stations of the cross' video by Diana and the Poston family. An Easter morning fire vigil and blessing of the Paschal candle was also recorded by Rev'd Jo.

Our clergy and worship/ministry team collectively worked incredibly hard in the preparation of our services either remotely or in-person when our churches were open - reading, leading and planning services. We've also seen more people preaching at services during a Sunday service alongside a rota for readers/ intercessors which is a wonderful opportunity for all. Kwaw Elliott and Judy Vaughan completed their authorised preacher training and have been authorised for the next five years, which is a great achievement.

All Saints Infants School ventured back into church when allowed in the autumn for their Monday morning collective worship. There are often 65 children in attendance and regularly 20+ adults. This provides a lovely start to our weekly worship.

In June, Rev'd Jo started her adoption leave to start the exciting journey with her new family spending lots of quality time together during lockdown. We look forward to welcoming them all back into our church in 2021.

With Rev'd Jo on adoption leave and our associate vicar shielding in a 'clinically extremely vulnerable' group due to the virus, we were incredibly blessed to have the help of Rev'd Judith Ryder to help with our services when we re-opened our doors again in August 2020, with our services at 3.30pm initially due to the availability of cover priests.

In October St Mark's Church finally started the long overdue restoration work (on the church and hall) it so desperately needed, to ensure the longevity and continued use of our buildings for us and the community for many years to come.

All Saints Patronal festival on 1<sup>st</sup> November was led by Fr Nicholas Cheeseman and Fr Stuart Reynolds and was our last service in church before closing again. Then a second lockdown forced our churches to close on 5th November- opening again for services in December with the help and support from Rev'd Rachel Weir. Throughout November however, we opened both churches for private individual prayer, with a rota of volunteers, which was welcomed by many to come and pray in church during this national emergency.

We also had the help from Canon Brian Shenton when available. The PCC would like to record their thanks for all the clergy support provided during this difficult year including our own members of the clergy team.

Technology was undoubtedly at the heart of 2020 in terms of keeping us united as a parish – a new parish facebook page, YouTube account, virtual zoom services, recorded reflections and lots of online communications. We could not have delivered everything without every member of the team helping out where and when possible - sharing knowledge, learning new skills and sharing the workload.

The Parish newsletter (replacing the parish magazine) became a major resource for communicating to the congregation – delivering it by hand/post to over 30 people as well as sending it electronically. For the majority of the year, it was sent fortnightly to ensure we kept in touch with the parish. On top of this a 'telephone tree' was established to keep in touch with our more vulnerable or isolated members of our congregations, offering companionship, pastoral care and friendship.

Christmas was a combination of virtual and live services in church – virtual carols, crib and Christingle services were provided on zoom as well as in-person Christingle on Christmas Eve, Christmas Day Mass at All Saints and Midnight Mass at St Mark's. A zoom advent course was also provided to look at advent themes through works of art. In addition to the Christmas figures recorded in the table above, we had 37 adults and 24 under 16's attend our Christingle service at All Saints on Christmas Eve.

This year we have been successful in paying our parish share of £48,151 in full for 2020 and on time which means we benefit from a rebate from the deanery. The deprivation allowance (£5,000 discount for two churches in a parish with one vicar and £10,000 discount for a Parish in an area of poverty) remains in force for us as a Parish. Along with other churches, the impact of the lack of fundraising on our parish funds has hit us hard, with church services and fundraising events not taking place.

We cannot fail to mention the loss of so many of our dearest friends within our parish community over 2020. A year tinged with sadness – often unable to attend funerals to pay our respects due to limited numbers in attendance. And often not being able to spend time with our friends as we would

have liked to. We will need to reflect back and remember those we have loved and lost, who are no longer with us when we are able.

It has been the policy of the PCC to publish the draft minutes of meetings where possible.

In conclusion the PCC have continued their work with commitment and great spirit, working well together making some important decisions, to the mutual benefit our parish going forward.

### **Schools:**

All Saints Infants School is at the heart of our community and continues to be a thriving school. It has 60 children in 3 year groups (reception, year 1 and year 2). Rev'd Jo led a Monday morning collective worship at All Saints Church at the beginning of the year prior to coronavirus. It usually attracts 20 plus adults and other children/ siblings – a wonderful start to the week. In the Autumn of 2020 Diana Matthews went into the school to lead assemblies/collective worship on a Monday morning – holding 2 sessions: one at 10am for the Ducklings class and one at 10.15am for the Cygnets class. They covered topics such as St Francis and Remembrance Sunday.

The staff team are committed to upholding our Christian values; love, respect and forgiveness, and work hard each day to make sure that our children are safe and happy and make outstanding progress.

At the end of 2020, All Saints Infants School entered into a period of consultation for changes to their admissions policy. From September 2022, the element of faith/ worship will be removed from their oversubscription criteria and also the removal of 'resident within the parish'. This means that our worshipping families will no longer be able to submit a supplementary worship form to the school to support their school application. The change has been driven by a need to align the school policy with the Diocese's model admissions policy and the Church of England guidance on faith schools being available to all children. Whilst the PCC were saddened to see this link go for our worshipping families, we understand the need share God's love with all and help our schools become inclusive to minimise the impact of faith.

Despite the challenges of Covid, St Mary and All Saints CE Primary School has enjoyed a happy and successful year. Our new vice principal Chris Neal joined the school in September 2020 and we began the new school year with a new and vastly strengthened leadership team. As a result, we were able to accelerate the pace of change and launched several new initiatives with success. This included a brand new way of teaching phonics and early reading. Even in its first term, the impact was demonstrable and as such even our youngest children learned to read very quickly.

The school continues to benefit from positive relationships with the local authority, the Diocese and the school's Multi academy trust The White Horse Federation. Our Diocesan adviser visits the school regularly and staff have also received RE training from the Diocese's RE specialist. The new governing body has continued to develop and gain expertise. The school currently has three foundation governors Rev. Jo Williams, Tanya Houghton and Robin Sharples, who works as a Diocesan adviser.

We have continued to develop our church school distinctiveness. Rev. Jo has continued to have a visible presence in the school. During Covid we used Microsoft teams to hold virtual Collective Worship and more intimate class based worship. The children have particularly missed the sense of community worship and the singing elements of worship. During Jo's adoption leave we have managed to hold some services at school maintaining bubbles. Perhaps most memorable was the outside Remembrance service and the KS1 Christingle led by Romey. Going forwards, we are looking forwards to restarting whole school clergy led Collective Worship. We hope we can soon restart holding regular school services at church.

School governance continues to be a substantial volunteer commitment. We appoint or nominate seven governors to All Saints Infants school. Revd Jo is an ex officio governor of both All Saints Infants and St Mary and All Saints. Several members of our congregations also serve as governors in other local schools.

#### **Nursing homes:**

Sadly, the covid-19 pandemic has prevented the Eucharistic Ministry Team from carrying out our usual Communion Services and Ministry in our residential and care homes; Beacher Hall, Parkside House, Abbeyfield and Jasmine House, during 2020. However, we have been able to keep in touch with them all by telephone, Zoom or You Tube.

It is hoped that we can resume our ministry in 2021.

#### **Hall Users:**

##### **All Saints Hall**

Regrettably due to the Covid 19 pandemic All Saints Hall had to close from March 2020. During this lockdown, regular checks were made to maintain services and the well-being of the building. During 2020 income from the hall was £10,358 with outgoings £19,896 (this includes utilities, maintenance and repairs, insurance etc). A loss therefore of £8,538 during 2020.

Hot water taps were periodically opened to safeguard against Legionnaires disease affecting the system. Cleaning of the building was maintained.

##### **St Mark's Hall**

Throughout 2020 the Hall Office was let to ABC to Read. Due to the coronavirus, the hall was closed from March 2020 with no users/ hirers gaining entry. During this time, it was agreed by the PCC that the hall was in need of a full renovation which included the roof, ceiling, skirting and new kitchen sink. The repairs have gone well which has enabled room for a new flooring. All works are now complete and the builders have given us back the keys and the hall is now fully operational to all hirers, at such time the Government and Diocese allow us to do so. We have allowed the Greek Church to use the hall whilst the repairs are on-going at the Church.

The hall is now fully alarmed with only key holders having the alarm code. No hall user will be given access to the code.

Lettings and income were obviously greatly affected by being closed for much of 2020. We had an income of £4,502 and outgoings of £9,248. We hope with the newly refurbished hall, this can be rectified once open in 2021.

#### **Community Engagement and mission:**

Undoubtedly, this has been harder than usual over 2020 but we have made sure that we were there for our community when it mattered. Looking out for our neighbours, friends and members of our parish – telephoning, collecting food, shopping and prescriptions when needed. Helping those in need is a demonstration of our faith - we supported charities virtually including Church Urban Fund, Children's Society for our Christingle services and PACT. We had members of the congregation helping at food banks and street pastors and 'places of welcome' Monday coffee morning went virtual.

#### **Pastoral Care:**

Our ministry team did a fabulous job over 2020 with all the restrictions in place. They supported members of our congregation spiritually through worship and guidance as well as supporting those in times of grief.

We are thankful for the ministry team and indeed our whole church family for the care they give to one another, especially over 2020.

#### **Nurture Groups:**

St Mark's prayers take place fortnightly at St Mark's Church and this continued virtually via zoom during lockdown. Likewise, with Thursday lunchtime parish prayers, this went virtually via zoom as soon as we could during lockdown to ensure we provided continuity for our prayer groups.

Our Open Group (of our joint churches) had a full programme lined up for 2020 but has not met since February. The plan will be to resume again in the summer/autumn of 2021 - meeting once a month and invite a mix of 'home grown' and external speakers. Our attendance is usually 15-20. We shall be contacting our 2020 speakers to see if they are willing to come to us over the next twelve months.

The Open Group was set up some 50 years ago to be deliberately 'non-church', so as to draw in those in the neighbourhood who welcome the opportunity to have something local to attend in the evening. We have continued to bear that in mind with our wide range of topics/ interests. We have a committee of 5/6 of us with a nominated treasurer and secretary, but the chairmanship of meetings is shared. All are welcome and we usually meet on the fourth Monday of the month at 7.30pm in the Downshire Room at All Saints Church Hall.

Now, more than ever, I think we need such a group so that all ages and walks of life can meet up - but we will need attendance (so that we can pay our way and donate to speakers) and car drivers (many of our members are now former car owners or live too far away to safely walk) to make it work and worth the Committee's effort in organising it.

The Link Group is the equivalent of a 'fellowship group' or 'house group' and they have been running for around 15 years. It is a prayer and Bible study group and 2 groups were running until a year ago. Diana Matthews is thinking of altering the format of her group to facilitate those that are unable to meet physically and this will evolve over the coming months. Philip's group (7 of us) have 'met' every Tuesday for the past year by way of a phone-in. This lasts for up to half an hour and combines sharing news, checking up on each other, items for praise and prayer and a very short Bible-based homily. As a result of the meeting, we often follow up friends in the church who are in need. All are welcome.

#### **Youth and Children's work:**

Sadly, the Sunday afternoon Family Communion Service at All Saints Church only met on four occasions before our churches were closed in March. Once our churches were open again in the autumn, we tried hard to provide family friendly services where possible, including harvest festival at St Mark's in August and the Pet Service at All Saints in October. It was lovely to see our young families with their pets engaging and interacting with the service.

#### **Finance Review**

**Our Bankers are:** Lloyds TSB, Broad Street, Reading; Royal Bank of Scotland, Station Road, Reading.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2020**

### **Contents**

Independent Examiner's Report  
Receipts and Payments Account  
Statement of Assets and Liabilities  
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2019, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature

Name

Address

Date

## St Mark & All Saints Reading Parochial Church Council

### Accounts for the year to 31 December 2020

#### Receipts and Payments Account

2019	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>RECEIPTS</b>						
<b>Receipts from generated funds:</b>						
59,335	Voluntary income	2	63,747	-	-	63,747
8,094	Fundraising	3	935	567	-	1,502
64,106	Church Activities	4	6,001	25,431	3,042	34,474
15,318	Investment income	5	10,866	833	3,492	15,191
146,853			81,548	26,831	6,534	114,913
5,782	<b>Other cash receipts</b>	6	11,429	-	372	11,801
<b>152,635</b>	<b>Total receipts</b>		<b>92,977</b>	<b>26,831</b>	<b>6,906</b>	<b>126,714</b>
<b>PAYMENTS</b>						
<b>Payments for generating funds:</b>						
(57)	Cost of generating voluntary income	7	(58)			(58)
(773)	Fundraising costs	8	(146)			(146)
(1,305)	Investment costs	9	(1,261)			(1,261)
(2,136)			(1,466)			(1,466)
(73,126)	<b>Church activities</b>	10	(72,450)			(72,450)
(1,072)	<b>Charitable donations</b>	11		(372)		(372)
(9,325)	<b>Church management &amp; administration</b>	12	(11,350)	(333)		(11,683)
(34,104)	<b>Other cash payments</b>	13		(73,644)	(4,066)	(77,710)
<b>(119,762)</b>	<b>Total payments</b>		<b>(85,266)</b>	<b>(73,977)</b>	<b>(4,438)</b>	<b>(163,680)</b>
32,873	<b>NET RECEIPTS / (PAYMENTS)</b>		7,712	(47,146)	2,468	0
	<b>Transfers between funds</b>		5,000	(5,000)		
<b>32,873</b>	<b>NET RECEIPTS / (PAYMENTS) after transfers</b>		<b>12,712</b>	<b>(52,146)</b>	<b>2,468</b>	<b>0</b>
374,492	<b>Cash balances at start of year</b>		66,988	232,881	107,496	407,365
<b>407,365</b>	<b>Cash balances at end of year</b>		<b>79,700</b>	<b>180,735</b>	<b>109,964</b>	<b>0</b>

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2020**

**Statement of assets and liabilities as at 31 December 2020**

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>Monetary assets</b>						
Cash		-	376	-	-	376
Bank current account		79,700	180,359	109,964		370,023
Bank deposit account			-			-
NSIB Deposit account						-
		<u>79,700</u>	<u>180,735</u>	<u>109,964</u>		<u>370,399</u>
<b>Other monetary assets</b>						
Tax reclaim due						
<b>Investments assets</b>						
Bartholomew Bequest					15,621	
Swettenham Bequest					1,349	
Flat at Cost price in February 1989	14		66,895			
			<u>66,895</u>	-	<u>16,970</u>	<u>83,865</u>
<b>Assets used for the charity's own use</b>						
All Saints Hall at valuation		574,000				574,000
All Saints Hall Fixtures & Fittings		23,000				23,000
St Mark's Hall at valuation		366,954				366,954
St Mark's Hall Fixtures & Fittings		25,306				25,306
		<u>989,260</u>	-	-	-	<u>989,260</u>
The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items						
<b>Liabilities</b>						
Charitable donations to be paid		0				
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2020

#### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

2019		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
40,233	Planned Giving	29,081			29,081
5,579	Collections of loose cash at services	1,904			1,904
3,071	Church boxes	295			295
389	Other individual donations	1,730			1,730
	Legacies	20,000			20,000
	Special appeals	-			-
10,064	Tax recovered	10,737			10,737
<b>59,335</b>		<b>63,747</b>	-	-	<b>63,747</b>

#### 3 Fundraising

3,064	Fetes	-			-
4,919	Jumble Sales etc	935			935
112	Magazine - Advertising	-			-
	2nd hand Bookstall	-	567		567
<b>8,094</b>		<b>935</b>	<b>567</b>	-	<b>1,502</b>

#### 4 Church Activities

61,307	Church/Hall Lettings and other income	6,001	25,431		31,432
2,560	Fees - weddings, funerals etc	-	-	3,042	3,042
148	Magazine - Sales	-			-
91	Bookstall - New	-			-
<b>64,106</b>		<b>6,001</b>	<b>25,431</b>	<b>3,042</b>	<b>34,474</b>

#### 5 Investment income

	NSIB and Gilts	-			-
5,105	Bank interest	476	833	1,976	3,285
	Property fund valuation			1,516	1,516
10,213	Flat Rental	10,390			10,390
<b>15,318</b>		<b>10,866</b>	<b>833</b>	<b>3,492</b>	<b>15,191</b>

#### 6 Other cash receipts

5,782	Other Income	8,379			8,379
401	Collected to give away			372	372
	Adjustment to General Fund	3,050			3,050
<b>6,183</b>		<b>11,429</b>	-	<b>372</b>	<b>11,801</b>

**St Mark & All Saints Reading Parochial Church Council**

**Accounts for year to 31 December 2020**

**Notes to the accounts**

2019		Unrestricted funds	Designated funds	Restricted funds	Total
	<b>7 Cost of generating voluntary income</b>				
57	Gift Aid envelopes	<b>58</b>			<b>58</b>
	<b>8 Fundraising costs</b>				
696	Summer Fete	-			-
78	Jumble sales & Quiz nights etc	-			-
	Church magazine	-			-
	Other	146			146
<b>773</b>		<b>146</b>	-	-	<b>146</b>
	<b>9 Investment Costs</b>				
<b>1,305</b>	Flat expenses	<b>1,261</b>			<b>1,261</b>
	<b>10 Church activities</b>				
47,088	Parish Share	47,669			47,669
	Church running costs:				
7,813	Heating & lighting	10,914			10,914
217	Water	206			206
11	Cleaning	-			-
782	Repairs	2,469			2,469
8,646	Insurance	8,842			8,842
1,558	Clergy expenses	1,446			1,446
	Cost of services:				
6,214	Music	385			385
797	Sacristy	519			519
<b>73,126</b>		<b>72,450</b>	-	-	<b>72,450</b>
	<b>11 Charitable donations</b>				
1,072	Charitable donations		-	372	372
		-	-	<b>372</b>	<b>372</b>
	<b>12 Church management and administration</b>				
3,522	Salaries / Honoraria	6,195			6,195
2,004	Printing & stationery	1,808			1,808
308	Bank Charges	185			185
3,490	Sundry Expenses	3,161	333		3,494
<b>9,325</b>		<b>11,350</b>	<b>333</b>	-	<b>11,683</b>
	<b>13 Other payments</b>				
156	Project fund			108	108
1,672	Fees to Diocese			1,765	1,765
19,704	All Saints Hall Running costs		24,396		24,396
7,686	St Mark Hall Running costs		9,248		9,248
	Building fund		40,000		40,000
	Adjustment to Charitable Donations			2,193	2,193

34,104

	<b>73,644</b>	<b>4,066</b>	<b>77,710</b>
--	---------------	--------------	---------------

**14 Fund movements**

	<b>At 01/01/20</b>	Receipts	Payments	Transfers	<b>At 31/12/20</b>
	£	£	£	£	£
<b>General Fund</b>	<b>66,988</b>	<b>92,977</b>	<b>(85,266)</b>	<b>5,000</b>	<b>79,700</b>
<b>Designated Funds</b>					
Assistant Clergy Accommodation	20,396	157			20,553
Fabric	41,578	299			41,877
Bookstall	142	567	(333)		376
AS Hall	59,923	20,858	(24,396)	(5,000)	51,385
SM Hall	20,957	4,573	(9,248)		16,282
SM Building fund (designated)	89,885	377	(40,000)		50,262
	<b>232,881</b>	<b>26,831</b>	<b>(73,977)</b>	<b>(5,000)</b>	<b>180,735</b>
<b>Restricted Funds</b>					
Nash Bursary	1,769	3			1,772
Charitable Donations	2,193	372	(2,565)		-
Memorial Garden Fund	10,226				10,226
SM Central Heating Fund	1,456	6			1,462
SM Organ Fund	55,942	3,219			59,161
SM Building Fund (restricted)	3,404				3,404
Project Fund	16,535	259	(108)		16,686
Training fund	1,156	5			1,161
Fees	14,815	3,042	(1,765)		16,092
	<b>107,496</b>	<b>6,906</b>	<b>(4,438)</b>		<b>109,964</b>
<b>Total fund movements</b>	<b>407,365</b>	<b>126,714</b>	<b>(163,680)</b>		<b>370,399</b>

**15 Investments**

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.

# **St. Mark & All Saints, Reading**

## **Annual Report and Accounts of the Parochial Church Council for the year ended 31 December 2020**

### **Contents**

Independent Examiner's Report
Receipts and Payments Account
Statement of Assets and Liabilities
Notes to the Accounts

**Independent Examiner's Report to the Parochial Church Council of  
St Mark and All Saints**

I report on the accounts of the church for the year ended 31 December 2019, which are set out on pages 3 to 7.

**Respective responsibilities of the PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of an independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature

Name

Address

Date

## St Mark & All Saints Reading Parochial Church Council

### Accounts for the year to 31 December 2020

#### Receipts and Payments Account

2019	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>RECEIPTS</b>						
<b>Receipts from generated funds:</b>						
59,335	Voluntary income	2	63,747	-	-	63,747
8,094	Fundraising	3	935	567	-	1,502
64,106	Church Activities	4	6,001	25,431	3,042	34,474
15,318	Investment income	5	10,866	833	3,492	15,191
146,853			81,548	26,831	6,534	114,913
5,782	<b>Other cash receipts</b>	6	11,429	-	372	11,801
<b>152,635</b>	<b>Total receipts</b>		<b>92,977</b>	<b>26,831</b>	<b>6,906</b>	<b>126,714</b>
<b>PAYMENTS</b>						
<b>Payments for generating funds:</b>						
(57)	Cost of generating voluntary income	7	(58)			(58)
(773)	Fundraising costs	8	(146)			(146)
(1,305)	Investment costs	9	(1,261)			(1,261)
(2,136)			(1,466)			(1,466)
(73,126)	<b>Church activities</b>	10	(72,450)			(72,450)
(1,072)	<b>Charitable donations</b>	11		(372)		(372)
(9,325)	<b>Church management &amp; administration</b>	12	(11,350)	(333)		(11,683)
(34,104)	<b>Other cash payments</b>	13		(73,644)	(4,066)	(77,710)
<b>(119,762)</b>	<b>Total payments</b>		<b>(85,266)</b>	<b>(73,977)</b>	<b>(4,438)</b>	<b>(163,680)</b>
32,873	<b>NET RECEIPTS / (PAYMENTS)</b>		7,712	(47,146)	2,468	0
	<b>Transfers between funds</b>		5,000	(5,000)		
<b>32,873</b>	<b>NET RECEIPTS / (PAYMENTS) after transfers</b>		<b>12,712</b>	<b>(52,146)</b>	<b>2,468</b>	<b>0</b>
374,492	<b>Cash balances at start of year</b>		66,988	232,881	107,496	407,365
<b>407,365</b>	<b>Cash balances at end of year</b>		<b>79,700</b>	<b>180,735</b>	<b>109,964</b>	<b>0</b>

The pages Notes 1 and Notes 2 form part of these accounts

**St. Mark & All Saints Reading Parochial Church Council**

**Accounts for the year ended 31 December 2020**

**Statement of assets and liabilities as at 31 December 2020**

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total £
<b>Monetary assets</b>						
Cash		-	376	-	-	376
Bank current account		79,700	180,359	109,964		370,023
Bank deposit account			-			-
NSIB Deposit account						-
		<u>79,700</u>	<u>180,735</u>	<u>109,964</u>		<u>370,399</u>
<b>Other monetary assets</b>						
Tax reclaim due						
<b>Investments assets</b>						
Bartholomew Bequest					15,621	
Swettenham Bequest					1,349	
Flat at Cost price in February 1989	14		66,895			
			<u>66,895</u>	-	<u>16,970</u>	<u>83,865</u>
<b>Assets used for the charity's own use</b>						
All Saints Hall at valuation		574,000				574,000
All Saints Hall Fixtures & Fittings		23,000				23,000
St Mark's Hall at valuation		366,954				366,954
St Mark's Hall Fixtures & Fittings		25,306				25,306
		<u>989,260</u>	-	-	-	<u>989,260</u>
The valuation of the Church Hall and its associated fixtures and fittings are the insured value of those items						
<b>Liabilities</b>						
Charitable donations to be paid		0				
		<u>-</u>	-	-	-	<u>-</u>

There were no contingent liabilities.

The notes on pages 6 to 7 form part of these accounts.

These financial statements were approved by the Parochial Church Council on

.....  
Chairman

.....  
Trustee

Date:

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2020

#### Notes to the accounts

#### 1 Accounting policies

These accounts have been prepared on a 'receipts and payments' basis and in accordance with Section 133 Charities Act 2011.

#### 2 Voluntary Receipts

2019		Unrestricted funds £	Designated funds £	Restricted funds £	Total £
40,233	Planned Giving	29,081			29,081
5,579	Collections of loose cash at services	1,904			1,904
3,071	Church boxes	295			295
389	Other individual donations	1,730			1,730
	Legacies	20,000			20,000
	Special appeals	-			-
10,064	Tax recovered	10,737			10,737
<b>59,335</b>		<b>63,747</b>	-	-	<b>63,747</b>

#### 3 Fundraising

3,064	Fetes	-			-
4,919	Jumble Sales etc	935			935
112	Magazine - Advertising	-			-
	2nd hand Bookstall	-	567		567
<b>8,094</b>		<b>935</b>	<b>567</b>	-	<b>1,502</b>

#### 4 Church Activities

61,307	Church/Hall Lettings and other income	6,001	25,431		31,432
2,560	Fees - weddings, funerals etc	-	-	3,042	3,042
148	Magazine - Sales	-			-
91	Bookstall - New	-			-
<b>64,106</b>		<b>6,001</b>	<b>25,431</b>	<b>3,042</b>	<b>34,474</b>

#### 5 Investment income

	NSIB and Gilts	-			-
5,105	Bank interest	476	833	1,976	3,285
	Property fund valuation			1,516	1,516
10,213	Flat Rental	10,390			10,390
<b>15,318</b>		<b>10,866</b>	<b>833</b>	<b>3,492</b>	<b>15,191</b>

#### 6 Other cash receipts

5,782	Other Income	8,379			8,379
401	Collected to give away			372	372
	Adjustment to General Fund	3,050			3,050
<b>6,183</b>		<b>11,429</b>	-	<b>372</b>	<b>11,801</b>

## St Mark & All Saints Reading Parochial Church Council

### Accounts for year to 31 December 2020

#### Notes to the accounts

2019		Unrestricted funds	Designated funds	Restricted funds	Total
	<b>7 Cost of generating voluntary income</b>				
57	Gift Aid envelopes	<b>58</b>			<b>58</b>
	<b>8 Fundraising costs</b>				
696	Summer Fete	-			-
78	Jumble sales & Quiz nights etc	-			-
	Church magazine	-			-
	Other	146			146
<b>773</b>		<b>146</b>	-	-	<b>146</b>
	<b>9 Investment Costs</b>				
<b>1,305</b>	Flat expenses	<b>1,261</b>			<b>1,261</b>
	<b>10 Church activities</b>				
47,088	Parish Share	47,669			47,669
	Church running costs:				
7,813	Heating & lighting	10,914			10,914
217	Water	206			206
11	Cleaning	-			-
782	Repairs	2,469			2,469
8,646	Insurance	8,842			8,842
1,558	Clergy expenses	1,446			1,446
	Cost of services:				
6,214	Music	385			385
797	Sacristy	519			519
<b>73,126</b>		<b>72,450</b>	-	-	<b>72,450</b>
	<b>11 Charitable donations</b>				
1,072	Charitable donations		-	372	372
		-	-	<b>372</b>	<b>372</b>
	<b>12 Church management and administration</b>				
3,522	Salaries / Honoraria	6,195			6,195
2,004	Printing & stationery	1,808			1,808
308	Bank Charges	185			185
3,490	Sundry Expenses	3,161	333		3,494
<b>9,325</b>		<b>11,350</b>	<b>333</b>	-	<b>11,683</b>
	<b>13 Other payments</b>				
156	Project fund			108	108
1,672	Fees to Diocese			1,765	1,765
19,704	All Saints Hall Running costs		24,396		24,396
7,686	St Mark Hall Running costs		9,248		9,248
	Building fund		40,000		40,000
	Adjustment to Charitable Donations			2,193	2,193

34,104

	<b>73,644</b>	<b>4,066</b>	<b>77,710</b>
--	---------------	--------------	---------------

**14 Fund movements**

	<b>At 01/01/20</b>	Receipts	Payments	Transfers	<b>At 31/12/20</b>
	£	£	£	£	£
<b>General Fund</b>	<b>66,988</b>	<b>92,977</b>	<b>(85,266)</b>	<b>5,000</b>	<b>79,700</b>
<b>Designated Funds</b>					
Assistant Clergy Accommodation	20,396	157			20,553
Fabric	41,578	299			41,877
Bookstall	142	567	(333)		376
AS Hall	59,923	20,858	(24,396)	(5,000)	51,385
SM Hall	20,957	4,573	(9,248)		16,282
SM Building fund (designated)	89,885	377	(40,000)		50,262
	<b>232,881</b>	<b>26,831</b>	<b>(73,977)</b>	<b>(5,000)</b>	<b>180,735</b>
<b>Restricted Funds</b>					
Nash Bursary	1,769	3			1,772
Charitable Donations	2,193	372	(2,565)		-
Memorial Garden Fund	10,226				10,226
SM Central Heating Fund	1,456	6			1,462
SM Organ Fund	55,942	3,219			59,161
SM Building Fund (restricted)	3,404				3,404
Project Fund	16,535	259	(108)		16,686
Training fund	1,156	5			1,161
Fees	14,815	3,042	(1,765)		16,092
	<b>107,496</b>	<b>6,906</b>	<b>(4,438)</b>		<b>109,964</b>
<b>Total fund movements</b>	<b>407,365</b>	<b>126,714</b>	<b>(163,680)</b>		<b>370,399</b>

**15 Investments**

The PCC own a leasehold flat at 19 Josephine Court Reading. This was purchased in February 1989 at a cost of £66,895, the flat is let on a shorthold tenancy.