

**Charity number: 1160677**

## **City Praise Centre CIO**

**Trustees' report and financial statements**

**for the year ended 31 December 2021**

## **City Praise Centre CIO**

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## City Praise Centre CIO

### Reference and administrative details of the Charity, its Trustees and Advisers for the year ended 31 December 2021

<b>Trustees</b>	Mrs Tessy Ojo CBE Mr Michael Collins (resigned 8 February 2021) Mr Olayinka Tomori Mrs Ruth Lindsay (appointed 8 February 2021) Mr Olufemi Lakeru (appointed 12 September 2021) Mr Graeme Baldwin (appointed 3 October 2021)
<b>Charity registered number</b>	1160677
<b>Principal office</b>	9-11 Lower Higham Road Chalk Kent DA12 2LY
<b>Key management personnel</b>	Graeme Baldwin, Pastor Kwamena Beecham, Financial Accountant
<b>Independent auditor</b>	Kreston Reeves LLP Chartered Accountants Statutory Auditor Montague Place Quayside Chatham Maritime Chatham Kent ME4 4QU
<b>Bankers</b>	CAF Bank Ltd 25 Kings Hill Avenue West Malling Kent ME19 4JQ

## **City Praise Centre CIO**

### **Trustees' report for the year ended 31 December 2021**

The Trustees present their annual report together with the audited financial statements of the Charity for the year from 1 January 2021 to 31 December 2021.

The Trustees confirm that the annual report and financial statements of the Charity comply with current statutory requirements, the requirements of the Charity's governing document and the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition effective 1 January 2019).

### **Objectives and activities**

#### **a. Policies and objectives**

1. To proclaim the good news of Jesus Christ and to advance the Christian faith through City Praise Centre (the "Church") for the benefit of the public in accordance with the doctrines in particular but not exclusively by:
  - providing and maintaining places of worship for members of the Church and the Christian community;
  - communicating Christian principles and lifestyle as taught in the Bible,
  - training Christians for ministry and service within the Church and wider world; and
  - partnering with other churches, faiths and Christian organisations to enlighten others about the Church and its doctrines.
2. The prevention or relief of poverty anywhere in the world by providing or assisting in the provision of practical assistance and support to the poor and disadvantaged.

The primary activities of the Charity include running church services and events for the furtherance of the Christian faith in accordance with the teachings of Jesus Christ. These are carried out firstly for the benefit of the local community and then for other communities around the world as our resources permit.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit. Details of the activities undertaken to fulfil this are explained in the "Achievements and Performance" section of this report.

#### **b. Grant-making policies**

City Praise Centre CIO continued its policy of small gift donations as needs arise to both local and worldwide recipients. This year, grants amounted to £20,963 (2020: £17,795) comprising £20,239 (2020: £17,116) of individual grants and £352 (2020: £300) of institutional grants and £372 (2020: £379) to various missions.

#### **c. Volunteers**

City Praise Centre is blessed to have many volunteers who give many hours of their time in order to make the Church flourish. About 323 members of the congregation offer hours of their time for Sunday and mid-week events, with 30 or more who regularly volunteer on our community projects such as Foodbank, Street Pastors and the Sanctuary Night Shelter when they have been able to operate during 2021. The Trustees would like to record their thanks for their invaluable support this year.



## **City Praise Centre CIO**

### **Trustees' report (continued) for the year ended 31 December 2021**

#### **Achievements and performance**

##### **a. Review of activities**

###### **Overview**

For CPC, along with the rest of the UK, 2021 has been a year full of dynamic change. With ever changing rules regarding Covid-19 safety, we have been continually seeking to adjust our work practice to provide our key services to our local community. The impact of Covid-19 will be seen across the life of the church, yet City Praise Centre CIO continues to achieve its objects as registered with the Charity Commission and has flourished in some areas even whilst battling these difficult circumstances. Our objects state that our focus is in proclaiming the good news of Jesus Christ; to advance the Christian faith for the benefit of the public; the prevention or relief of poverty; and to support the poor and disadvantaged.

Operating from the Maltings (including "the Warehouse" where the main services are held) has influenced every aspect of our activities, achievements, and performance in 2021. Below are some of the key achievements in the year within different church departments that reflect the way in which budgets are set and finances monitored:

- Membership: Activities that support those who consider themselves to be members of the Church
- Maturity: Activities that educate
- Ministry: Activities that enable the Church to function
- Mission: Activities focused on the local community and beyond
- Worship: Activities that encourage people to worship God

###### **Membership**

The structural changes in church operation, embracing a hybrid model from 2020, does make statistics less simple to quantify. However, whilst introducing strong policies to ensure that our membership database truly reflects those who actually engage and connect in a given 6-month period I am delighted to say that we ended 2021 with 420 members.

Of these our financial breakdown highlights that approx. 70 identifiable givers currently give over £1,000 per year to the work of CPC. Furthermore approx. 50% of these give more than £2,500 to the church, which makes up 75% of our total income. This suggests that there is a strong core of dedicated givers that are committed to the values and ministry of CPC. However, there is scope to broaden the giving pool based on the number of members.

###### **Maturity**

Teaching – We have continued to implement our 2020 strategic teaching review and focus on wider quarterly meta-themes based around our '5M's'. The preaching responsibility continues to be carried out by a preaching team which includes the entire Eldership and additional guest preachers from inside and outside the church family on occasion.

Prayer – Our Prayer Team have continued to meet regularly (and at times virtually) to pray. We have reinforced prayer in our regular service pattern, with positive results. In addition, we have launched regular bi-monthly 'Prayer Nights' and also Worship Nights. These alternate on the first Wednesday of each month and provide opportunity for depth that simply isn't available in a regular Sunday service which naturally has many other elements.

Life Groups – Our Life Groups have embraced the new environment with various groups moving to a hybrid model, in person and online discussion facilitated by wide-angle cameras and suitable microphones all routed through video-conferencing software. Most groups have made steps back to in person meeting, although some of the new 'online only' groups have also flourished. The new ethos of empowering group leaders and trusting them to lead their groups study is already well embedded. Groups are no longer required to mirror the Sunday teaching of the church, but to 'scratch' where their group is 'itching' whilst having access to a library of quality resources covering theology to church history, topical studies to single book exposition.

## City Praise Centre CIO

### Trustees' report (continued) for the year ended 31 December 2021

#### Achievements and performance (continued)

##### Ministry

**City Kids** – This significant and broad ministry has bounced back once rules were finally relaxed and has made great strides to regain the momentum it had before lockdown, and even more.

Safeguarding has been streamlined this year, seeing a recorded 5-minute training guide for new volunteers. All groups have a "How to?" guide before joining. DBS checks are up to date for City Kids team. The 3 yearly safeguard conference is booked for May and is already seeing good levels of sign-ups.

Sunday Morning City Kids has a superb "buzz" around the City Kids team at the moment. We are made up of approx. 50% youth team and 50% adult team, this has seen a really good dynamic during sessions.

T1 (Yr7-8) This group is currently receiving approx. 15 young "tweenagers" each Sunday, they are a vibrant mature and dependable team led by Jummy Poku.

Quest/Engage (Yr2-5) Our largest group and team sees approx. 30 children each Sunday. We have taken back leadership of the Kids worship which has seen a large number of youth team step up and confidently and vibrantly lead kids' worship. The children are engaged and enthusiastically praising God. We have a large team that is dedicated and prepared to lead each Sunday, it is a joy to see!

Beginnings (0-2's) This group is functioning very well with healthy and dedicated team members. Although teaching this age is not easy, we believe that God's word is being planted.

Carrotty Woods has been booked for 2022 after 2 years of Covid-19 spoiling the fun! We are excited to have booked Olly Goldenberg to lead the weekend....

Glow Party was off the scale in 2021, we were bursting at the seams (over 150 guests) and ran out of party bags!! Although stressful to organise it was a super time of outreach to our community! We would particularly like to draw attention to the City Kids worship team that did a spectacular job of leading worship.

**Youth** – 2021 was a great year for City Youth. Being able to come back and reconnect was very important for many of our young people. However, we found that, some of the group that was attending before Covid-19 haven't come back. It seems we have lost those young people. During Covid-19 we kept in contact with everyone, however coming back is not in their plans.

In the meantime, we continue to serve the younger and new members coming, meeting at 6pm in the Upper room for some quality time together and our service starts at 7:30pm. We are very grateful for the youth leaders we have, they are enthusiastic and full of energy.

Sadly, as lockdown 2.0 hit we had to readjust our plans. However, due to better restrictions, we were able to continue the Youth services by broadcasting online. We were unsure how this would go, however, we saw new leaders stepping up and new ideas being birthed! We have had a reasonable number of views on YouTube which was a joyful surprise, and we are hoping to develop this as we move into 2022.

**Staff** – 2021 was a stable year for the staff team, despite the church having to access the government furlough scheme for several staff members during the early part of the year. The biggest change has been the formal creation of Operational and Pastoral teams. Kwamena Beecham has taken on the initial leadership of the Operational team, managing its dedicated team members (David Willing, Mary Bourne, Surbs Mahey and Sam Griffiths) with focussed staff meetings and 121's. This has created the space for Graeme Baldwin to take on the focussed leadership of the Pastoral Staff, reducing the operational distractions and 121's and instead meeting with Kwamena Beecham regularly to ensure continuity between the teams. The changes to staff meetings have freed up more time for focussed work, whilst maintaining close working relationships between both teams and all team members.



**Trustees' report (continued)  
for the year ended 31 December 2021**

**Achievements and performance (continued)**

2021 saw the final resolution of the temporary changes to staff hours / wages (made in response to the financial difficulties in 2018-20) with some staff choosing to remain on reduced hours, others seeing their full hours / wages restored. We are very grateful for the grace and good will of the staff during this time and the efforts they have gone to as CPC rebalanced budgets and prepared for the future.

The only staff change was the formal appointment of Graeme Baldwin as Pastor in October 2021. This is a smooth transition as he has been operating in this capacity as Associate Pastor since the departure of Pastor Tom. Graeme is assisted and supported in this role by the rest of the Eldership team consisting of Mike Collins, Stephen Ojo and Bruna Willing.

**Premises** – We have continued to complete the backlog of maintenance on our church campus.

**Base Camp** – We have completed the window replacements in Base Camp – the site now has full double glazing with suitable ventilation. The aged alarm system has been replaced and the new alarm is connected to the system that covers the entire site. In addition, works have started to clear and secure the bank at the end of the Base Camp car park. Using 'Community Justice' labour teams we are in process to install a retaining gabion wall and level the entire area before planting a row of windbreak trees.

**Maltings** – Early in 2021 we undertook restorative works to make safe the foyer flooring, replacing deformed and loose tiles with a new carpeted floor section. In the Upper Room we completed the transformation from former office space to large community space. Additional storage was constructed by Paul Bradley and Robert Russell, new lighting and sounds was installed by David Willing and Sam Griffiths. Most significantly we received £20k of Lottery funding to completely rebuild and kit out a catering kitchen for this space, with the specified aim of catering for those hungry in our local community through Make Lunch.

**Warehouse** – The return to regular services in the Warehouse prompted numerous works to be undertaken. Across the year we totally remodelled the toilet facilities creating a disabled toilet/changing room along with dedicated men's cubicle, ladies cubicle and 'spare' cubicle. On the outside wall of the Warehouse, we installed a 4m high steel trussing cross, with LED lighting, which now clearly identifies this as the site of a church and has been a talking point with local residents and even featured in local photography groups.

**Mission**

**Peas 'n' Pods** - Peas 'n' Pods has gone from strength to strength. We have seen numbers nearly up to 60 on Wednesday mornings. There has been positive crossover with other church activities eg Christmas services and Sunday Funday. Our toddler Christmas, Easter and Harvest services are keenly attended. We continue to prayerfully look to provide practical links for our families eg foodbank and prayer.

**Schools Ministry** - Schools work, Why? Christmas and Why? Easter is running well with support from Unite. Schools have also signed up for year groups that missed out due to Covid-19, so we are presenting to multiple years. Additionally, we have joined a dedicated prayer group that supports Westcourt Primary school. This has already led to various ministry ideas in development for 2022.

**Christmas Give Away** - For the 2021 Christmas give away, we partnered with Westcourt Primary School and Abaana in Uganda, a charity which we have a growing connection with. £750 of funds for the school enabled all families in need to be gifted supermarket gift cards of £25. We sent £2,300 to Abaana to directly support the school and missions work that we had heard about earlier in the year.

**Make Lunch** – 2021 was a difficult year for Make Lunch. Seasonal restrictions, the relocation from Kings Farm, fear of mixing and catching Covid-19 and the various community support programmes led to very low numbers attending sessions. Additionally we were unable to run various normal Make Lunch sessions due to the building work to construct the new kitchen facilities in the Maltings Upper Room. Working closely with TLG (Transforming Lives for Good) the parent organisation behind Make Lunch, and forging stronger links with local schools we are confident that Make lunch attendance will bounce back in 2022.

**Trustees' report (continued)**  
**for the year ended 31 December 2021**

**Achievements and performance (continued)**

**Mission India** – We have continued to financially support our partners in Carmel Ministries, Eluru, throughout the year with regular and additional gifts. Sadly, no other trips / activities have been possible, although having embraced technology Graeme Baldwin now delivers training sessions to the Bible School students via Zoom on a regular basis. We are hoping to travel with just 1 or 2 staff members in 2022 before a small team may go in 2023.

**Lunches** – Following on from the success of Lockdown Lunches in 2020 in 2021 we were asked by Gravesham Borough Council (GBC) to support their most vulnerable residents. Lockdown clearly highlighted the need for this support. In June 2021 we agreed the Lockdown Lunches, now known as Lunch Angels, be featured as a weekly ministry providing 45 packed lunches to a mixture of those in sheltered housing and vulnerable families within the community.

This was seed funded at £25 a month, allowing us to raise funds to finance it. For the year 2021 we secured funding in the region of £2,000 of which £1,000 was secured for 'Make Lunch'. We secured a further £240 for the Lunch Angels staff and volunteers' cost. We also applied to Foodshare for CoOp collections every week to top up the packed lunches.

The Lunch Angels team were awarded the 'Community Award' at the Civic Award Ceremony to highlight the work around community support, and were invited to the 'Mayors Volunteers Thank You Garden Party' in appreciation for the community work we were doing. The Christmas Edition of the council's Your Borough Magazine ran a feature on the award winning 'Lunch Angels' providing support over the Winter months.

The work behind the scenes has been astounding. We have been building strong links, working closely with Gravesham Borough Council's Sheltered Home team, Vulnerable Young Adults Team, Schools, local councillor's, Foodbank, Sanctuary, local supermarkets, CPC members, Churches Together, Gravesend Gurdwara, local businesses, and local people, with a heart to serve and support this wonderful ministry at work.

We have a marvellous team of committed volunteers from CPC and Churches Together as well as individuals with a heart to serve, preparing the packed lunches and delivering to the homes. This work has continued across the year and will remain in place at least until the end of Covid-19. The Lunches give us an opportunity to connect and pray with the people. Church flyers are included in the packed lunches allowing people to connect with us if they so desire.

**Worship**

**Worship Team** – In 2021 the worship team have been working hard leading the church in sung worship for all Sunday services and introducing worship nights every other month. We have now gone back to normal practices after lockdown and introduced an open invitation to a 'Jam' session each week in the prayer room, allowing our Musical Directors to play an enhanced role, using their musical talents. With a growth in members the team now has developed detailed ministry documentation to help the team thrive.

**AV (Audio-Visual)** – The AV Team has worked very hard on the last year, learning, adapting, and growing as a team. We are still in the rebuilding process since losing a few members of the team last year. Our sound desk has been upgraded and we have been trying to change things on a monthly basis, so the team don't get comfortable and are used to being flexible.

**Financial review**

**a. Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.



**Trustees' report (continued)  
for the year ended 31 December 2021**

**b. Reserves policy**

The Charity had restricted funds of £381,143 (2020: £375,526) comprising principally of an endowment equivalent to the net book value of the Charity's freehold property of £372,281 (2020: £370,839). The other restricted funds at the Balance sheet date are the With Love Fund of £3,372 (2020: £3,371) and Mission India of £5,490 (2020: £1,316).

The net book value of fixed assets other than the endowment are held in the Fixed Assets designated fund; the balance on this fund at 31 December 2021 was £118,139 (2020: £101,344).

Unrestricted funds, excluding designated funds, which constitute the free reserves held at the balance sheet date amounted to £283,671 (2020: £180,051). It remains our policy to hold approximately £250,000. This is to maintain sufficient level of reserves to enable the charity to continue operating; the present level of reserves are currently adequate for this purpose but given the nature of our activities and the levels of uncertainty, especially with the pandemic, the desire is to have reserve levels closer to the 6 month target. The church also envisages that there will be a need to designate funds towards specific projects in the near future. To ensure the church can actively pursue its goals effectively, effort will be put in to continue building the levels of free reserves over the coming years so we are able to be in a strong position to embrace future opportunities.

**c. Investment policy and performance**

The Trustees have the powers to invest the Charity's funds in any way they deem fit. No separate investments are made and reserves continue to be held in various bank accounts in accordance with the Charity's attitude towards risk.

**d. Finances**

Income in the year was £536,250 (2020: £498,463), the rise being primarily a result of increased unrestricted donations and funds received through the government furlough grant of £15,983 (2020: £36,661). Expenditure has slightly increased to £410,218 (2020: £409,727) which is comparable to prior years. In 2021, savings arose from curtailed services due to Covid-19, a reduction in headcount and reduction in hours for some staff, and concerted effort by the leadership to manage costs.

The planned steps to diversify income streams has not been realised due to the pandemic. However, we remain grateful to God for a stable financial position at the end of the year.

**Structure, governance and management**

**a. Constitution**

City Praise Centre CIO is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission of England & Wales on 26 February 2016. The CIO is governed by its Constitution.

**b. Methods of appointment or election of Trustees**

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Constitution.

## **City Praise Centre CIO**

### **Trustees' report (continued) for the year ended 31 December 2021**

#### **Structure, governance and management (continued)**

##### **c. Organisational structure and decision-making policies**

The Trustees manage the Charity and meet regularly. As at the end of 2021, nine staff were employed the Pastor, Youth Pastor, Children's Pastor, Pastoral Care Coordinator, Kids and Youth Community Worker, AV Technician, Administrator, Receptionist and the Financial Accountant.

The Trustees delegate the day to day running of the Charity to the key management personnel. Their remuneration is reviewed annually and is benchmarked against the remuneration of staff in charities of similar size and complexity with due consideration given to any other unique responsibilities they are required to fulfil.

Following Pastor Tom's departure in 2020, the Associate Pastor, Graeme Baldwin, has led the church in accordance with his role and in 2021 was asked to formally accept the role of Pastor.

##### **d. Relationships with other charities and organisations**

City Praise Centre: This is a dormant charity (registered charity number: 247709) through which the Church carried out its operations and held its assets prior to transferring these to City Praise Centre CIO (registered charity number: 1160677) on 1 January 2016. It is expected that the Charity will be de-registered in due course.

Gravesham Sanctuary CIO: The Charity was registered in January 2019 (registered charity number: 1181817) after starting as an activity of CPC. CPC continues to provide volunteers and various support services to the charity.

Street Pastors: A nationwide charity (No. 1127204) that plays an active part in strengthening community life and working for safer streets. Currently, more than 300 towns and cities around the UK have a Street Pastors team. At CPC around 16 members are trained and go out on a regular basis on the streets of Gravesend.

Trussell Trust (Food Bank): Another national charity we support (No. 1110052). Our members regularly donate large quantities of food and help run the foodbank in Riverside, Gravesend, which is open 4 days a week.

Gravesham Churches Together: A local network of churches that seek to work with each other to benefit the local community. They support some of the activities we run, such as Sanctuary, while we support activities such as Food Bank, which is managed by other churches in the area. Together, we believe we are making a difference to people of all faiths and beliefs living in the area.

##### **e. Financial risk management**

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity and are satisfied that systems are in place to mitigate our exposure to the major risks.

The major risk faced by the Charity is considered to be reputational which could arise from insufficient internal systems and controls, adverse publicity and non-compliance with legal and statutory regulations. These risks are mitigated through formulation of rigorous internal control systems, regular review and standardization of procedures and obtaining appropriate professional advice as required.

2021 has provided a 'stress test' of our financial structure and highlighted the weakness of our finances being overwhelmingly supported by Sunday offerings. A pivot to encourage standing orders, significant emphasis placed on securing gift aid, careful reduction in cost and receiving furlough contributions from HMRC has resulted in an increase in our reserves of £126,032.

**Trustees' report (continued)  
for the year ended 31 December 2021**

**Plans for future periods**

2021 has been an exceptionally challenging year, yet such dramatic circumstances cannot fail to present fresh opportunities to re-engage more effectively with those in need in our community, reassess our vision and medium-term plans and look again at our leadership structure and staffing assumptions. We will seek to lock in some of the dramatic savings that have been made during 2021, whilst building a stronger relational base both within the church and local communities. This will make effective use of the facilities we have and our location on the corner of 4 identifiable estates.

The church has embraced the challenge of digital ministry and as a result we plan to continue our provision 'post Covid-19' operating a hybrid model of church, physical services and digital interaction as a consistent norm. Naturally we will be looking to increasing income through improved giving and completing the delayed process of diversifying our income streams by making use of our property known as Base Camp.

Despite the challenges of 2021, God has been good to us and blessed us through! We rely on God's grace and remain optimistic of our ability to thrive and play a key and increasing role within the local Christian community into the future.

**Covid-19**

Covid-19 has had some of the most profound impacts upon church life imaginable. The forced closure of services and buildings made various forms of ministry impossible due to prolonged lockdown and restrictions on social interaction. This compelled a fundamental re-examination of our plans, purposes and procedures. Many departments were effectively shut for most of 2020 and this was still ongoing to varying degrees in 2021. Methods of ministry have had to evolve or be laid aside. Our operation of buildings as offices, community spaces and venues for ministry activity have been hugely curtailed and changed quite significantly.

We have fully embraced the Covid-19 secure principles to ensure the lowest possible risk of transmission across our campus and activities. From March 2020, all services went online via YouTube, Life Groups migrated to Zoom and the staff established working from home as the norm with the benefit of flexible IT and Office 365. As the first lockdown lifted we installed screens, sanitizer stations and one way systems in line with rigorous risk assessments and gradually started bringing back staff who had been placed into the government furlough scheme. Sadly the second, and eventually in 2021, third lockdown saw some of the this progress undone and all staff did not come back fully until summer 2021.

Covid-19 could have placed considerable pressures on the finances, however the restructuring and cost reduction exercises mentioned earlier in this report, led to 2021 being a turnaround year in our operating finances and has been a blessing, albeit in heavy disguise.

**Trustees' report (continued)  
for the year ended 31 December 2021**

**Statement of Trustees' responsibilities**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its income and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Disclosure of information to auditor**

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the Charity's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the Charity's auditor is aware of that information.

**Auditor**

The auditor, Kreston Reeves LLP, has indicated his willingness to continue in office. The designated Trustees will propose a motion reappointing the auditor at a meeting of the Trustees.

Approved by order of the members of the Board of Trustees on their behalf by:

6 JUNE 2022

and signed on

**O Tomori**  
Trustee



**Independent auditor's report to the Members of City Praise Centre CIO**

**Opinion**

We have audited the financial statements of City Praise Centre CIO (the 'Charity') for the year ended 31 December 2021 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 December 2021 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

**Independent auditor's report to the Members of City Praise Centre CIO (continued)**

**Other information**

The other information comprises the information included in the Annual report other than the financial statements and our Auditor's report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

## Independent auditor's report to the Members of City Praise Centre CIO (continued)

### Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

#### *Capability of the audit in detecting irregularities, including fraud*

The objectives of our audit are to identify and assess the risks of material misstatement of the financial statements due to fraud or error; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud or error; and to respond appropriately to those risks.

Based on our understanding of the Charity and sector, and through discussion with the Trustees and other management (as required by auditing standards), we identified that the principal risks of non-compliance with laws and regulations related to health and safety, anti-bribery and employment law. We considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and the Statement of Recommended Practice. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls). Audit procedures performed by the audit engagement team included:

- Discussions with management and assessment of known or suspected instances of non-compliance with laws and regulations (including health and safety) and fraud; and
- Assessment of identified fraud risk factors; and
- Review of cash expenditure to confirm no evidence of personal benefit; and
- Challenging assumptions and judgements made by management in its significant accounting estimates; and
- Performing analytical procedures to identify any unusual or unexpected relationships, including related party transactions, that may indicate risks of material misstatement due to fraud; and
- Confirmation of related parties with management, and review of transactions throughout the period to identify any previously undisclosed transactions with related parties outside the normal course of business; and
- Reading minutes of meetings of those charged with governance; and
- Physical inspection of tangible assets susceptible to fraud or irregularity; and
- Review of significant and unusual transactions; and
- Identifying and testing journal entries, in particular any manual entries made at the year end for financial statement preparation.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

**Independent auditor's report to the Members of City Praise Centre CIO (continued)**

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in my Auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of my Auditor's report. However, future events or conditions may cause the Charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Use of our report**

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



**Kreston Reeves LLP**  
Chartered Accountants  
Statutory Auditor  
Chatham Maritime

Date: 6 June 2022

Kreston Reeves LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

**Statement of financial activities  
for the year ended 31 December 2021**

	Note	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>Income from:</b>					
Donations and legacies	3	25,391	477,254	502,645	476,862
Other trading activities	4	1,698	31,907	33,605	21,601
<b>Total income</b>		<b>27,089</b>	<b>509,161</b>	<b>536,250</b>	<b>498,463</b>
<b>Expenditure on:</b>					
Charitable activities	5	33,914	376,304	410,218	409,727
<b>Total expenditure</b>		<b>33,914</b>	<b>376,304</b>	<b>410,218</b>	<b>409,727</b>
<b>Net (expenditure)/income</b>		<b>(6,825)</b>	<b>132,857</b>	<b>126,032</b>	<b>88,736</b>
Transfers between funds	11	12,442	(12,442)	-	-
<b>Net movement in funds</b>		<b>5,617</b>	<b>120,415</b>	<b>126,032</b>	<b>88,736</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		375,526	281,395	656,921	568,185
Net movement in funds		5,617	120,415	126,032	88,736
<b>Total funds carried forward</b>		<b>381,143</b>	<b>401,810</b>	<b>782,953</b>	<b>656,921</b>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 18 to 32 form part of these financial statements.



# City Praise Centre CIO

## Balance sheet as at 31 December 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	8	490,420	472,183
<b>Current assets</b>			
Debtors	9	19,694	53,802
Cash at bank and in hand		288,677	142,681
		<u>308,371</u>	<u>196,483</u>
Creditors: amounts falling due within one year	10	(15,838)	(11,745)
<b>Net current assets</b>		<u>292,533</u>	<u>184,738</u>
<b>Total net assets</b>		<u><u>782,953</u></u>	<u><u>656,921</u></u>
<b>Charity funds</b>			
Restricted funds	11	381,143	375,526
Unrestricted funds	11	401,810	281,395
<b>Total funds</b>		<u><u>782,953</u></u>	<u><u>656,921</u></u>

The financial statements were approved and authorised for issue by the Trustees on 6 June 2022 and signed on their behalf by:

**O Tomori**  
Trustee

The notes on pages 18 to 32 form part of these financial statements.

**City Praise Centre CIO**

**Statement of cash flows  
for the year ended 31 December 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>		
Net cash used in operating activities (see note 14)	<b>186,625</b>	<b>102,106</b>
	<hr/>	<hr/>
<b>Cash flows from investing activities</b>		
Purchase of tangible fixed assets	<b>(40,629)</b>	<b>(14,109)</b>
	<hr/>	<hr/>
<b>Net cash used in investing activities</b>	<b>(40,629)</b>	<b>(14,109)</b>
	<hr/>	<hr/>
<b>Change in cash and cash equivalents in the year</b>	<b>145,996</b>	<b>87,997</b>
Cash and cash equivalents at the beginning of the year	<b>142,681</b>	<b>54,684</b>
	<hr/>	<hr/>
<b>Cash and cash equivalents at the end of the year (see note 15)</b>	<b>288,677</b>	<b>142,681</b>
	<hr/> <hr/>	<hr/> <hr/>

The notes on pages 18 to 32 form part of these financial statements

**Notes to the financial statements  
for the year ended 31 December 2021**

**1. General information**

City Praise Centre CIO is a charitable incorporated organisation and an exempt charity incorporated in England and Wales. The registered office is 9 - 11 Lower Higham Road, Chalk, Kent, DA12 2LY. The principal activities of the Charity are: to proclaim the good news of Jesus Christ; to advance the Christian faith; and to prevent or relieve poverty.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

City Praise Centre CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**2.3 Income**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.



**Notes to the financial statements  
for the year ended 31 December 2021**

**2. Accounting policies (continued)**

**2.4 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

**2.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

**2.6 Going concern**

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

**2.7 Government grants**

Government grants are credited to the Statement of financial activities as the related expenditure is incurred.

**2.8 Operating leases**

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

Notes to the financial statements  
for the year ended 31 December 2021

2. Accounting policies (continued)

2.9 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives on the following bases:

Freehold property	- 2% straight line
Fixtures and fittings	- 25% straight line
Property improvements	- 10% straight line

2.10 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.11 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.13 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.14 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

Notes to the financial statements  
for the year ended 31 December 2021

3. Income from donations and legacies

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations and Gift Aid	5,310	459,197	464,507	440,181
Grants	20,081	2,074	22,155	20
Government grants	-	15,983	15,983	36,661
	<u>25,391</u>	<u>477,254</u>	<u>502,645</u>	<u>476,862</u>
Total 2020	<u>13,280</u>	<u>463,582</u>	<u>476,862</u>	

4. Income from other trading activities

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Fundraising	1,698	8,120	9,818	6,795
Church Manse and Maltings hire	-	23,787	23,787	14,806
	<u>1,698</u>	<u>31,907</u>	<u>33,605</u>	<u>21,601</u>
Total 2020	<u>1,715</u>	<u>19,886</u>	<u>21,601</u>	

5. Analysis of expenditure by activities

	Direct costs 2021 £	Mission activities 2021 £	Support costs 2021 £	Total funds 2021 £	Total funds 2020 £
Charitable activities	<u>385,955</u>	<u>20,963</u>	<u>3,300</u>	<u>410,218</u>	<u>409,727</u>
Total 2020	<u>387,702</u>	<u>17,795</u>	<u>4,230</u>	<u>409,727</u>	

## City Praise Centre CIO

### Notes to the financial statements for the year ended 31 December 2021

#### Analysis of direct costs

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
CPC Campus	-	25,211	25,211	19,062
Pulpit / Hospitality	-	899	899	415
Office Expenses	-	8,511	8,511	8,629
Ministry	-	5,117	5,117	2,825
Membership	-	6,530	6,530	3,694
Maturity	-	2,265	2,265	3,950
Magnification	-	19,694	19,694	20,376
Occasional Activities	-	7,357	7,357	2,921
Resource Centre	-	207	207	167
Office Development	-	15,618	15,618	12,765
National Lottery Community Fund grant expenditure	20,081	-	20,081	-
Maltings Rent	-	100,000	100,000	115,000
Staff Costs	-	140,371	140,371	157,174
Employer's NI	-	5,173	5,173	10,740
Employer's Pension	-	6,529	6,529	7,339
Depreciation	11,158	11,234	22,392	22,645
	<u>31,239</u>	<u>354,716</u>	<u>385,955</u>	<u>387,702</u>
Total 2020	<u>27,012</u>	<u>360,690</u>	<u>387,702</u>	

Notes to the financial statements  
for the year ended 31 December 2021

**Mission activities**

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Missions activities in conjunction with other institutions	-	352	352	300
Mission activities with individuals	2,303	17,936	20,239	17,116
Missions activities - other	372	-	372	379
	<u>2,675</u>	<u>18,288</u>	<u>20,963</u>	<u>17,795</u>
Total 2020	<u>10,322</u>	<u>7,473</u>	<u>17,795</u>	

**Support and governance costs**

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Auditors' remuneration	3,300	3,300	3,030
Auditors' remuneration - non-audit	-	-	1,200
	<u>3,300</u>	<u>3,300</u>	<u>4,230</u>
Total 2020	<u>4,230</u>	<u>4,230</u>	

**Notes to the financial statements  
for the year ended 31 December 2021**

**6. Staff costs**

	2021 £	2020 £
Wages and salaries	140,371	157,174
Social security costs	5,173	10,740
Pension costs	6,529	7,339
	<u>152,073</u>	<u>175,253</u>

The average number of persons employed by the Charity during the year was as follows:

	2021 No.	2020 No.
	<u>9</u>	<u>10</u>

The average headcount expressed as full-time equivalents was:

	2021 No.	2020 No.
	<u>6</u>	<u>7</u>

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Charity was £55,111 (2020 - £53,745).

**7. Trustees' remuneration and expenses**

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the Charity. The value of Trustees' remuneration and other benefits was as follows:

		2021 £	2020 £
Mr Graeme Baldwin	Remuneration	9,214	-
	Pension contributions paid	453	-

During the year ended 31 December 2021, no Trustee expenses have been incurred (2020 - £NIL).

Notes to the financial statements  
for the year ended 31 December 2021

8. Tangible fixed assets

	Freehold property £	Long-term leasehold property £	Leasehold property improvements £	Fixtures and fittings £	Total £
<b>Cost</b>					
At 1 January 2021	545,293	71,227	48,696	43,727	708,943
Additions	12,600	13,538	4,318	10,173	40,629
At 31 December 2021	<u>557,893</u>	<u>84,765</u>	<u>53,014</u>	<u>53,900</u>	<u>749,572</u>
<b>Depreciation</b>					
At 1 January 2021	174,454	8,547	14,071	39,688	236,760
Charge for the year	11,158	3,390	5,301	2,543	22,392
At 31 December 2021	<u>185,612</u>	<u>11,937</u>	<u>19,372</u>	<u>42,231</u>	<u>259,152</u>
<b>Net book value</b>					
At 31 December 2021	<u>372,281</u>	<u>72,828</u>	<u>33,642</u>	<u>11,669</u>	<u>490,420</u>
At 31 December 2020	<u>370,839</u>	<u>62,680</u>	<u>34,625</u>	<u>4,039</u>	<u>472,183</u>

**City Praise Centre CIO**

**Notes to the financial statements  
for the year ended 31 December 2021**

**9. Debtors**

	2021 £	2020 £
<b>Due within one year</b>		
Prepayments and accrued income	19,694	53,802
	<u>19,694</u>	<u>53,802</u>

**10. Creditors: Amounts falling due within one year**

	2021 £	2020 £
Other taxation and social security	3,949	2,401
Accruals and deferred income	11,889	9,344
	<u>15,838</u>	<u>11,745</u>

**Deferred income**

	2021 £	2020 £
Deferred income at 1 January 2021	221	3,084
Resources deferred during the year	170	221
Amounts released from previous years	(221)	(3,084)
<b>Deferred income at 31 December 2021</b>	<u>170</u>	<u>221</u>



Notes to the financial statements  
for the year ended 31 December 2021

11. Statement of funds

Statement of funds - current year

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2021 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Fixed Assets Fund	38,664	-	(7,844)	14,491	45,311
The Maltings Fixed Asset Fund	62,680	-	(3,390)	13,538	72,828
	<u>101,344</u>	<u>-</u>	<u>(11,234)</u>	<u>28,029</u>	<u>118,139</u>
<b>General funds</b>					
General Funds	<u>180,051</u>	<u>509,161</u>	<u>(365,070)</u>	<u>(40,471)</u>	<u>283,671</u>
<b>Total Unrestricted funds</b>	<u>281,395</u>	<u>509,161</u>	<u>(376,304)</u>	<u>(12,442)</u>	<u>401,810</u>
<b>Restricted funds</b>					
Endowed Property Fund	370,839	-	(11,158)	12,600	372,281
With Love Fund	3,371	1,698	(1,539)	(158)	3,372
Mission India Fund	1,316	5,310	(1,136)	-	5,490
National Lottery Community Fund grant	-	20,081	(20,081)	-	-
	<u>375,526</u>	<u>27,089</u>	<u>(33,914)</u>	<u>12,442</u>	<u>381,143</u>
<b>Total of funds</b>	<u><u>656,921</u></u>	<u><u>536,250</u></u>	<u><u>(410,218)</u></u>	<u><u>-</u></u>	<u><u>782,953</u></u>

**Notes to the financial statements  
for the year ended 31 December 2021**

**11. Statement of funds (continued)**

**Statement of funds - prior year**

	Balance at 1 January 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2020 £
<b>Unrestricted funds</b>					
<b>Designated funds</b>					
Fixed Assets Fund	33,445	-	(8,890)	14,109	38,664
The Maltings Fixed Asset Fund	65,529	-	(2,849)	-	62,680
	<u>98,974</u>	<u>-</u>	<u>(11,739)</u>	<u>14,109</u>	<u>101,344</u>
<b>General funds</b>					
General Funds	<u>76,634</u>	<u>483,468</u>	<u>(360,654)</u>	<u>(19,397)</u>	<u>180,051</u>
<b>Total Unrestricted funds</b>	<u>175,608</u>	<u>483,468</u>	<u>(372,393)</u>	<u>(5,288)</u>	<u>281,395</u>
<b>Restricted funds</b>					
Endowed Property Fund	381,745	-	(10,906)	-	370,839
With Love Fund	1,759	1,715	(103)	-	3,371
Mission India Fund	-	11,535	(10,219)	-	1,316
Word on the Street Fund	9,073	1,745	(16,106)	5,288	-
	<u>392,577</u>	<u>14,995</u>	<u>(37,334)</u>	<u>5,288</u>	<u>375,526</u>
<b>Total of funds</b>	<u>568,185</u>	<u>498,463</u>	<u>(409,727)</u>	<u>-</u>	<u>656,921</u>

Notes to the financial statements  
for the year ended 31 December 2021

**Designated Funds**

Fixed Assets Fund - This fund represents the net book value of the Charity's non-property fixed assets.

The Maltings Fixed Assets Fund - This fund represents the net book value of the Charity's leasehold improvements in respect of the leased property at The Maltings.

**Restricted Funds**

Endowed Property Fund - These funds represent the net book value of the Charity's main premises at 9 - 11 Lower Higham Road, which is held as a permanent endowment. Depreciation is charged to this fund in accordance with the method identified within note 2.9 to the financial statements.

With Love Fund - These are funds which have been collected in order to assist the poor and disadvantaged in our community.

Mission India Fund - This fund was established to provide financial and missionary support to Christian Ministries in India, especially Carmel Ministries in Eluru, India.

Word on The Street - These are monies given to the Charity upon the Word on The Street charity ceasing to operate in its own right. These funds are to be used to pay the salary and other costs attributable to the Word on The Street activities.

National Lottery Community Fund grant - These funds were part of a Covid-19 emergency funding application called 'Make Lunch' which was funding to spend on the kitchen facilities.

**12. Summary of funds**

**Summary of funds - current year**

	Balance at 1 January 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2021 £
Designated funds	101,344	-	(11,234)	28,029	118,139
General funds	180,051	509,161	(365,070)	(40,471)	283,671
Restricted funds	375,526	27,089	(33,914)	12,442	381,143
	<u>656,921</u>	<u>536,250</u>	<u>(410,218)</u>	<u>-</u>	<u>782,953</u>

Notes to the financial statements  
for the year ended 31 December 2021

12. Summary of funds (continued)

Summary of funds - prior year

	Balance at 1 January 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 December 2020 £
Designated funds	98,974	-	(11,739)	14,109	101,344
General funds	76,634	483,468	(360,654)	(19,397)	180,051
Restricted funds	392,577	14,995	(37,334)	5,288	375,526
	<u>568,185</u>	<u>498,463</u>	<u>(409,727)</u>	<u>-</u>	<u>656,921</u>

13. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	372,281	118,139	490,420
Current assets	8,862	299,509	308,371
Creditors due within one year	-	(15,838)	(15,838)
Total	<u>381,143</u>	<u>401,810</u>	<u>782,953</u>

Analysis of net assets between funds - prior year

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	370,839	101,344	472,183
Current assets	5,100	191,383	196,483
Creditors due within one year	(413)	(11,332)	(11,745)
Total	<u>375,526</u>	<u>281,395</u>	<u>656,921</u>

Notes to the financial statements  
for the year ended 31 December 2021

14. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income for the year (as per Statement of Financial Activities)	126,032	88,736
<b>Adjustments for:</b>		
Depreciation charges	22,392	22,645
Decrease/(increase) in debtors	34,108	(5,806)
Increase/(decrease) in creditors	4,093	(3,469)
<b>Net cash provided by operating activities</b>	<b>186,625</b>	<b>102,106</b>

15. Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand	288,677	142,681
<b>Total cash and cash equivalents</b>	<b>288,677</b>	<b>142,681</b>

16. Analysis of changes in net debt

	At 1 January 2021 £	Cash flows £	At 31 December 2021 £
Cash at bank and in hand	142,681	145,996	288,677
	<b>142,681</b>	<b>145,996</b>	<b>288,677</b>

**Notes to the financial statements  
for the year ended 31 December 2021**

**17. Pension commitments**

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £6,529 (2020 - £7,339). At the Balance sheet date there were contributions outstanding amounting to £1,078 (2020 - £945).

**18. Operating lease commitments**

At 31 December 2021 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021 £	2020 £
Not later than 1 year	98,000	98,000
Later than 1 year and not later than 5 years	392,000	392,000
Later than 5 years	1,576,167	1,674,167
	<u>2,066,167</u>	<u>2,164,167</u>

**19. Related party transactions**

During the financial year the Trustees made cumulative donations to the Charity amounting to £30,920 (2020 - £11,409).

During the financial year the Trustees family members made cumulative donations to the Charity amounting to £145,308 (2020 - £105,617).

M Bourne, sister of R Lindsay, Trustee, is employed by the Charity. M Bourne's appointment was made before R Lindsay was appointed as a Trustee and therefore she was not involved in the decision-making process regarding appointment. M Bourne is paid within the normal pay scale for her role and receives no special treatment as a result of her relationship to R Lindsay.