



Loreto Education Trust

(A company limited by guarantee)

Unaudited Financial Statements

**For The Year Ended
31 August 2023**

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

CONTENTS

	Page
Charity details	1
Trustees' Report	2
Statement of Financial Activities (Including Income and Expenditure Account)	7
Balance sheet	8
Notes to the accounts	9

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

CHARITY DETAILS

FOR THE YEAR ENDED 31 AUGUST 2023

Members

Sister A M McEvoy
Sister K Myers
Sister C Turtle
Sister E I Bem
Sister K M Keigher

Trustees

Sister P M Goodstadt (Chair)
Ms A Clynch
Ms V Dolan
Mr J C Gilson (appointed 1 October 2022)
Sister K M Keigher
Ms M C Lynch
Dr J P McCarthy
Mr P McGhee
Ms J M Mee
Sister E M M O'Neill
Ms U M Morrissey
Sister G Simmonds
Sister C Turtle

Registered address

Loreto Province Centre
28 Hartley Road
Altrincham
Cheshire
England
WA14 4AY

Charity registration number

1160672

Company registration number

07992044

Accountants

MHA
Richard House
Winckley Square
Preston
PR1 3HP

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2023

The trustees, who are also directors of the charity for the purposes of the Companies Act, present their report and the unaudited financial statements of the charity for the year ended 31 August 2023. The Trustees Report includes the requirements of a Directors' Report in order to comply with company law. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

Trustees of the charity

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end are listed on page 1.

Objectives and activities

The charity's objects are:

- a) *The advancement of roman catholic religion and education in accordance with the ethos and educational philosophy of the Institute (the religious congregation of the Institute of the Blessed Virgin Mary (IBVM) by providing educational facilities and training for students in the schools and colleges in England and Wales owned or managed by the trusteeship of the English province of the Institute. The charity's Directors will further this object by securing the development and implementation of the educational policy of the institute through the governing bodies and/or head teachers/principals of the schools and colleges and/or the Loreto English Education Network (LEEN) executive as the case may be. No school or college may be conducted other than as a Catholic school conducted in accordance with the provisions of canon Law (cf canon 801).*
- b) *The advancement of education by providing advice and support for schools and colleges in England and Wales not owned or managed by nor in the trusteeship of the English province of the Institute as the Directors see fit from time to time.*

Origin and Purpose *"Honour the past, celebrate the present, dream the future."*

With a desire to respond creatively to today's and tomorrow's needs, the Loreto Sisters of the English Province, through their Province Leader, have established a charitable company, the Loreto Education Trust, and delegated the trusteeship of our schools and college to that charitable company. The Trust has been established to enable the distinctive spirit of Loreto education to continue to animate our schools and college now and into the future.

Mary Ward spoke about works congruous to the times. In our time her work in formal education will be carried on through this Trust. Our hope is that future generations will continue to be inspired by our vision, our history and our stories and so continue to live the gospel values passed down to us through Mary Ward, Teresa Ball and Alphonsa Ellis. We have now named these values as freedom, justice, sincerity, truth, joy, excellence and internationality. Though our forms of education may, and must, keep being re-designed to meet changing needs, our foundations endure and give us the security to be adventurous.

Co-Workers

The Trust will operate in collaboration with **Governing Bodies** who are accountable to the Trustees for upholding and developing Loreto's characteristic spirit at school and college level.

Advice and support for the Trustees on strategic and operational issues will be given by the **Loreto English Education Network**. This comprises the senior leadership teams of the five Loreto establishments, together with the **Loreto Education Officer**, an education adviser and a critical friend. They are accountable to the Trustees for upholding the Loreto educational philosophy.

The vision and values of Loreto are brought to life by the **teaching and support staff** in their day-to-day encounters with the students. The **students** are the focus of all our endeavours. The Trust is built for them.

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

Structure, governance and management

The Trust comprises two groups: the Members of the Trust and the Directors of the Trust Board known as the Trustees.

The Members of the Trust control the Loreto Education Trust and appoint the Trustees. The Members are appointed by the Province Leader in consultation with the Province Council. The first Members were members of the Province Council at that time.

The Directors are the Trustees responsible for managing the affairs of the Trust. The Trust Board currently has 13 Trustees, 4 of these are Loreto Sisters at the date of signing the annual report and accounts. The Board's main purpose, working primarily through Governing Bodies, is to ensure that the strategic aims, policies and culture of Loreto schools and colleges in England and Wales reflect the distinctive educational ethos of the Institute of the Blessed Virgin Mary. The Trustees are accountable to the Members.

Public benefit statement

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

Achievements and performance

During the year, Loreto Education Trust has undertaken the following:

1. Appointment of foundation governors

St Albans: 1 governor renewals

Manchester: 6 governor renewals

Altrincham: 1 governor renewal

St Michael's Catholic School: 1 Trustee re-appointment

2. Trustee representation on the Governing Body of each school and college

Six Trustees are foundation governors; all schools have at least one Trustee on Governing Body. Loreto

Manchester: SM Patricia, Victoria Dolan

Loreto Chorlton: SM Bernadette, SM Patricia.

Loreto Prep: SM Bernadette, SM Kathryn

Loreto Altrincham: Justin McCarthy, SM Bernadette.

SM Patricia Goodstadt is a member of Altrincham Trust.

Loreto St Albans: Maire Lynch, SM Bernadette, SM Kathryn

St Michael's: Ursula Morrissey and Maire Lynch are members of St Michael's Trustee

3. Involvement in key appointments – Heads, deputies, assistant heads, heads of Religious Education, senior pastoral roles and chaplains

St. Albans: headteacher, deputy head

Altrincham: assistant head, chaplain

Manchester: assistant principal, chaplain

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

4. The Future of the Loreto Education Office

Following discussions on the paper on the sustainability of the Loreto Education Office and the acknowledged need for financial support in order to continue the work of the Trust Board into the future, the Institute Leadership recognised our concerns about this sustainability and met with the Chair and the present Loreto Education Officer to find a way forward together.

The leadership considered a financial draft proposal seeking a grant of £25K pa for the employment of an Education Officer, and £12K per annum to fund three two year projects. They are consulting their financial advisors.

5. Communication with schools and college and external bodies

- Received regular reports from each school and college on the provision of online and in person education for their students and the response of the staff and effect on them
- Received regular reports on post Covid effects on each establishment
- Chair signed off on the Land and Building Data Collection for St Albans and Altrincham.
- Supported the capital bid from Altrincham
- Were updated on the development opportunity for Loreto College Manchester.
- Chair and Maureen Mee are members the executive committee of National Association of Religious Order Schools (ROE). *The Gaudete Trust has been established – a Collaborative Trust for any religious orders who wish to join. Maureen Mee is a director of the Gaudete Trust. SM Patricia is Chair of ROE Charism Group and, with them, has organised and delivered a series of Webinar Training mainly on Chaplaincy in Religious Order Schools for Chaplains culminating in a one day conference in London.*
- Supported the Members and Institute Trustees and Leadership in their process for the closing of the Prep School as it was no longer viable given their low number on roll and their lack of available funding to carry out required maintenance and development of the school.

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

Developed, monitored and supported the implementation of the "Vision, Values and Philosophy" statement and any other overarching statements relating to mission

- Considered Mary Ward Reviews for academic year and made a response to each Chair of Governors. Chorlton and Prep presented theirs to the Board in person
- Considered data summary from each institution and made a response to each Chair of Governors
- The focus for year 2022/23 was the Value of Freedom, the ethical dimension of the curriculum with a focus of care for the earth and being agents of social change.
- Four Trustees involved in the induction of the new headteacher

6. Required reports from any relevant group in order to monitor and support the achievement of its main purpose

- Considered the outstanding Ofsted reports for Altrincham, St Michaels and Manchester and responded to them.
- Considered and responded to the LEEN Visit reports to St Albans and Manchester
- Received the reports from the Loreto Education Officer and the Justice, Peace and Integrity of Creation (JPIC) representative.

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2022

Financial review

Total income for the year was £11,000 (2022: £12,000). Income is received from donations from six schools.

Costs totalling £2,755 (2022: £3,040) have been incurred during the year.

Financial concern for the sustainability of the Loreto Education Office was considered during the financial year as it is not sustainable to continue this on a voluntary basis indefinitely. The trustees consider the assets of the charity are adequate to fulfil the obligations of the charity whilst members of the Education Office continue to work on a voluntary basis.

Reserves policy

At 31 August 2023, the charity was holding £105,843 (2022: £97,598) in unrestricted reserves. This is to be held as a contingency fund to meet any shortfall in future operations and support the future sustainability of the trust. The Trustees also plan to expand the work of the Trust by producing new publications and providing more training in the following period. Funds may be needed for this investment ahead of receiving income from the schools and colleges; the balance held in unrestricted reserves will also be utilised, therefore, for cash-flow management purposes.

Plans for future periods

Going forward, the trust has plans as follows:

- The Education Officer and other members of the Education Office, to date, have worked on a voluntary basis. This is not sustainable in the future. Ongoing discussions with Members regarding the request for financial support from the Institute.
- Appoint a new Loreto Education Officer in 2024
- Considering any potential Academisation options as these arise.
- Considering enquiries from other schools and colleges for joint working.
- Training for Governors on new Governance Booklet
- Succession planning for Leadership
- Consider further publications: Leadership, Curriculum and Student Support
- Collaborations:

Maureen Mee and SM Patricia are Executive members of national Association of Religious Orders in Education. Ursula Morrissey is a member of the Association.

SM Patricia as Chair of LET on CES National Working Group for Dioceses working with Religious Order Schools

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption in the Companies Act 2006.

This report was approved by the Trustees on 21st May 2024 and signed on its behalf by



Sister P M Goodstadt - Trustee

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2023

	Note	Unrestricted 2023 £	Unrestricted 2022 £
Income from:			
Donations and legacies	2	11,000	12,000
Total income		11,000	12,000
Expenditure on:			
Charitable activities	3	(2,755)	(3,040)
Total expenditure		(2,755)	(3,040)
Net income / movement in funds		8,245	8,960
Total funds brought forward		97,598	88,638
Total funds carried forward		105,843	97,598

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET

AS AT 31 AUGUST 2023

	Note	Unrestricted 2023 £	Unrestricted 2022 £
Current assets			
Debtors	5	-	-
Cash at bank		106,035	97,778
		106,035	97,778
Creditors: amounts falling due within one year	6	(192)	(180)
Net assets		105,843	97,598
Represented by:			
Unrestricted funds – General	7	105,843	97,598

For the year ending 31 August 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the board on 21st May 2023

Signed on behalf of the board of trustees


Sister P M Goodstadt – Trustee

Company Registration Number: 07992044

The notes on pages 9 to page 12 form part of these financial statements.

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

General information and basis of preparation

Loreto Education Trust is a company limited by guarantee, incorporated in England and Wales, and does not have share capital. The liability of the members is limited and is not to exceed £1 per member. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are included within the Trustees' Report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice .

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are prepared in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Income recognition

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. All expenditure has been categorised as expenditure on charitable activities and includes support costs incurred.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies (continued)

Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangements, as financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest of the charity after deducting all of its liabilities.

Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for at least 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Judgements and key sources of estimation uncertainty

There have been no significant judgements made in the process of preparing the financial statements.

There have been no key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

2 Donations and legacies

	Unrestricted 2023 £	Unrestricted 2022 £
Education Trust Levies	11,000	12,000
	<hr/>	<hr/>

3 Charitable activities

	Unrestricted 2023 £	Unrestricted 2022 £
Accountancy fees – technical review & other services	394	48
Trustees' meeting and secretarial costs	2,361	2,979
Other legal and professional fees	0	13
	<hr/>	<hr/>
	2,755	3,040
	<hr/>	<hr/>

Support costs of the charity are entirely allocated to charitable activities.

4 Trustees' and key management personnel remuneration and expenses

Expenses paid to Trustees in 2023 were £303. This was nil in previous year.

The total amount of employee benefits received by key management personnel is £nil (2022: £nil). The charity considers its key management personnel to be the trustees.

5 Debtors

	2023 £	2022 £
Other debtors	-	-
	<hr/>	<hr/>

LORETO EDUCATION TRUST (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

6 Creditors: amounts falling due within one year

	2023 £	2022 £
Accrued expenses	192	180

7 Funds

	2023 Unrestricted Total £	2022 Unrestricted Total £
Balance at beginning of period	97,598	88,638
Net income	8,245	8,960
Balance at end of period	105,843	97,598

Unrestricted fund

This comprises the funds which the trustees are free to use in accordance with the charitable objects.

8 Related party transactions

Transactions and balances with associated schools are as follows:

	2023 Income £	2023 Debtor £	2022 Income £	2022 Debtor £
Loreto Preparatory School *	1,000	-	1,000	-
Loreto Grammar School	2,000	-	2,000	-
Loreto College (St Albans)	2,000	-	2,000	-
Loreto High School	2,000	-	2,000	-
Loreto VI Form College	2,000	-	3,000	-
St Michael's Catholic Grammar School	2,000	-	2,000	-

* Loreto Preparatory School is part of the Institute of the Blessed Virgin Mary (English Province) Loreto Sisters.