



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From** Period start date: **1<sup>st</sup> January 2021**  
**To** Period end date: **31<sup>st</sup> December 2021**

**Charity name:** **Wivenhoe Community Trust**

**Charity registration number:** **1160666**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	(a) to promote the benefit of the inhabitants of that area popularly known as Wivenhoe and the neighbourhood without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants; (b) to establish or to secure the establishment of a community centre and to maintain and manage, or to cooperate with any local statutory authority in the maintenance and management of such a centre for activities promoted by the CIO and its constituent bodies in furtherance of the above objects.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Trustees met once during 2021 to consider the financial situation of the Trust and to consider grant applications which had been received.  Two applications were approved. One to WivGigs, a local rowing Club, for which the trustees agreed to pay half of the cost of a replacement wheel for their boat trailer amounting to £125. The second grant was to the Film Group where the trustees agreed to pay £250 towards the cost of a new permanent projector screen in the Wm Loveless Hall. Both grants were much appreciated by these two organisations.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees believe that in making these grants they comply with the CC's requirements about public benefit.
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

#### **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The trustees believe that in making these grants has made a difference to these organisations and helped them achieve their objectives.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trustees of the Wivenhoe Community Trust are comfortable with the £6,682 left in the bank at year end although remain keen to find opportunities to give grants to other Wivenhoe-based organisations in need of funding for worthwhile projects where there is clear public benefit.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	This balance is available to support other Wivenhoe-based organisations.
Amount of reserves held	Para 1.22	At 31 <sup>st</sup> December 2021 this was £6,682
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity is no longer active in fundraising.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees can be co-opted if required

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Wivenhoe Community Trust
Other name the charity uses	
Registered charity number	1160666
Charity's principal address	C/o 16 Colchester Road Wivenhoe Essex CO7 9EU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brian Sinclair	Chairman		
2	Peter Hill	Deputy Chairman		
3	Tim Sherwen		Resigned as he and his wife had moved out of Wivenhoe.	
4	Mrs E Taylor-Jones	Treasurer		
5	Peter Cook			
6	Mrs Christiane Sherwen		Resigned as she and her husband had moved out of Wivenhoe.	
7	Jacqueline Thomas		Resigned mid-2021 as she moved out of Wivenhoe	
8	Mrs Jan Sinclair			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/a		


### **Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional Information (optional)**

#### **Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
	N/a	

#### **Name of chief executive or names of senior staff members (Optional information)**

N/a
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### **Exemptions from disclosure**

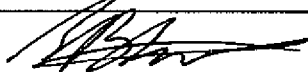
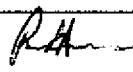
Reason for non-disclosure of key personnel details

### **Other optional information**

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brian Sinclair	Peter Martin Hill
Position (eg Secretary, Chair, etc)	Chairman	Deputy Chairman

Date

13 <sup>th</sup> September 2022
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wivenhoe Community Trust

1160666

CC16a

## Receipts and payments accounts

For the period  
from

01/01/2021



To

31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Bank Interest	5	-	-	5	37
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	5	-	-	5	37
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	5	-	-	5	37
<b>A3 Payments</b>					
Grants	375	-	-	375	750
Misc expenses	-	-	-	-	29
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	375	-	-	375	779
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	375	-	-	375	779
<b>Net of receipts/(payments)</b>	370	-	-	370	742
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,052	-	-	7,052	7,794
<b>Cash funds this year end</b>	6,682	-	-	6,682	7,052

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Virgin Money A/c	6,041	-	-
	Co-op Bank	641	-	-
	NS & I Acct	-	-	-
	<b>Total cash funds</b>	<b>6,682</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Brian Sinclair	13/8/2022
			Peter Hill	17/9/22