

Charity registration number 1160651

Company registration number 03284438 (England and Wales)

DESIGN SOUTH EAST LIMITED

Formerly known as The North Kent Architecture Centre Limited

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

DESIGN SOUTH EAST LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	J Rushton J J Armitt H Satchwell B Condon B Rogers S Willcox M Cook J Martin M Parsons A Von Bradsky R Nazzari L Archers
Secretary	Mr C A Lamb
Charity number	1160651
Company number	03284438
Registered office	Main Gate Road The Historic Dockyard Chatham Kent ME4 4TZ
Independent examiner	Crossley Financial Accounting Star House Star Hill Rochester Kent ME1 1UX
Bankers	Barclays PLC 62 Earl Street Maidstone Kent ME14 1PS

DESIGN SOUTH EAST LIMITED

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DESIGN SOUTH EAST LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the audited financial statements of The North Kent Architecture Centre Limited (the company) for the year ended 31 March 2022. The Trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The company trades under the name Design South East.

Constitution

Design South East (name changed from The North Kent Architecture Centre on 01.04.22) is a Company Limited by Guarantee governed by its Memorandum and Articles of Association dated 18 December 2014. It is registered as a charity with the Charity Commission.

Method of appointment or election of trustees

Directors are either 'A' or 'B' directors. 'A' directors are those appointed by 'A' members. 'A' members are currently:

- Medway Council
- University of Greenwich
- Gravesham Borough Council

Each 'A' member may nominate one 'A' director, carried out in accordance with our Articles of Association.

A 'B' member is a member admitted as a 'B' member in accordance with the Articles of Association. A 'B' director is any director appointed as a 'B' director. Anyone wishing to become B directors must make an application for membership and an appointment is subject to approval by a majority of the directors. When considering applications the Board has regard to the requirement for any specialist skills on the board and geographic representation, in addition to understanding of and alignment with the objects of the company.

Policies adopted for the induction and training of trustees

New trustees undergo an orientation session to brief them on their legal obligations under charity and company law, the Charity Commission guidance on public benefit; and to inform them of the content of the memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During induction they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

DESIGN SOUTH EAST LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Organisational structure and decision making

The board administers the charity. The board meets quarterly, or more frequently, if necessary, as was necessary during the early part of the Coronavirus crisis. There is a finance and audit subcommittee which also meets quarterly, or more frequently if required. This met very frequently during the early part of the coronavirus period.

A Chief Executive whose title is Director (though he is not a director for legal purposes) is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and artistic performance related activity.

Our objects are:

1. To advance public education and to develop and improve the skills and capabilities of people of all ages by encouraging the understanding of the arts, architecture and the built environment;
2. To promote social inclusion for the public benefit in particular those that are, or feel they are, excluded from society by helping local people to participate in the improvement of the quality of their built environment (being "excluded" from society, or part of society, as a result of being a member of a socially and economically deprived community or on the grounds of their social and economic position);
3. To promote sustainable development for public benefit in particular best practice in the field of sustainable development. Sustainable development means "development which meets the needs of the present without compromising the ability of future generations to meet their own needs";
4. To advance the education of the public in urban and rural regeneration by promoting best practice in the field of regeneration in areas of social and economic deprivation for the public benefit;
5. To help young people advance in life by developing their skills in the arts, architecture and the built environment; and
6. To further such other charitable purposes (charitable under English law) as the Directors see fit from time to time primarily, but not exclusively in the south of England.

DESIGN SOUTH EAST LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Review of activities

Throughout the year we have focused on education in urban and rural regeneration by promoting best practice, the promotion of sustainable development and the development of people's skills and capabilities to deliver sustainable development.

Return to in-person activities

We continued online delivery of our activities due to the continuing impact of the coronavirus pandemic. However, as the situation improved, we returned to in person delivery where it was more effective. However, where there was no advantage to in-person delivery, we delivered the activity online, enabling us to be more sustainable and often to reach a more diverse audience.

Increased emphasis on promoting zero carbon development

We delivered a greater volume of work than in the previous year, and our staff team expanded accordingly. We increased the emphasis on sustainable development in our design review delivery and made this a dominant factor in how we assessed the quality of development proposals. This was particularly important on larger urban projects, where we consistently pressed for a coherent sustainability strategy to underpin design development, and for specific measures like the reuse of built form and inclusion of sustainable urban drainage. It was also vitally important on the major rural sites that we reviewed, where again we pushed for developments based on a sustainability strategy and strongly promoted multi-modal travel, sustainable drainage and coherent energy strategies.

Other ways in which we promoted net zero carbon development included the development of Canterbury Design Review Panel to support Canterbury City Council and help accelerate their journey to net zero by 2030. For Brighton and Hove City Council, we led a 'Shaping the Carbon Neutral City' one-day event, bringing together communities, the city council and design and sustainability experts to focus minds on the challenges and opportunities, actions and priorities to meet the target of becoming carbon neutral by 2030. As part of our Kent Design Learning Programme, we delivered a Lunch and Learn Briefing on 'Delivering Zero Carbon', when we explored the concept of Net Zero Carbon and the big changes needed in the UK to achieve this target by 2050. Our annual Urban Design School brought together practitioners across Kent and the south east for an intensive two days of learning from specialists around the theme of 'Delivering Zero Carbon: From Big Picture to Local Action'. These activities not only promoted sustainable development, but also helped to build capabilities by promoting best practice.

Increased delivery of activities to influence policies and projects.

Though design review remained our dominant activity and means of promoting sustainable development, we increasingly engaged earlier in the planning process at the visioning, strategy, policy- or plan-making stages of projects through support with design coding, co-design and community engagement, enabling us to embed the principles of sustainable development at the formative stage of projects.

This extended to advising at the policy and strategic framework scale on major sites. For example, we advised on the strategic framework and transport plan for Hamel Garden Communities, helping to promote long-term health and wellbeing, and quality of life of new and existing communities in Hamel Hempstead.

Again, working at the policy stage, we worked with one of the government's design code 'pathfinder' councils on the production of a design code for its council owned housing. This work also helped to build the capacity of the council and its stakeholders. One of our masterclasses explored how to deliver 'locally popular' development using tools and techniques to bring communities into the design coding process through practical, hands-on training in engagement techniques.

We delivered activity to embed the principles of sustainable development across local authority planning departments, including a programme of workshops for Cheshire West and Chester Council in partnership with another organisation that shares our values and purpose in the north west.

DESIGN SOUTH EAST LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Activities to promote social inclusion and engagement

We increased the range of activities we delivered to promote social inclusion, improve the skills and capabilities of people and advance the engagement of the public in regeneration. This work focused on engaging communities in shaping their neighborhoods. For Winchester City Council, we facilitated a stakeholder workshop for local architects, developers, planners and consultants to review existing design policies, followed by workshops for local communities from the city and surrounding market towns and rural villages to bring their local knowledge to inform the review of the Local Plan. In Norwich, a Community Review Panel we developed is providing an opportunity for people who might not usually get involved in design or planning discussions to have their voices heard in relation to the proposed city centre development of 1000+ new homes at Anglia Square. We independently facilitated the engagement the new Citizen's Panel in shaping the future of the town center in Kingston-upon-Thames. Finally, we also facilitated three workshops for local stakeholders to inform the review of the existing Winchester Local Plan and consider how the new Local Plan could help deliver high-quality design.

Going Concern

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to manage the major risks facing the business. We consider the main risks facing the company that might impact on financial performance to be:

- A continuing deficit arising from economic recession because of political uncertainty in the wake of Brexit and Covid
- A change in government policy on planning generally, or design review, causing a steep reduction in demand for our work. To mitigate this risk we are diversifying our activities and therefore our sources of revenue.
- Litigation, including the risk of judicial review, because of any perceived inadequacy of our professional advice.

Reserves policy

For 2021-22 we have set this level at £225,000. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Income rose in the year to £880,833 (£739,487 2020-21). However, costs also rose leading to a deficit for the year of £18,473 (£2,190 deficit 2020-21). As deficits have continued into the early part of the 2022-23 financial year the trustees have resolved to reduce costs in year to improve the position significantly.

Plans for future periods

During the year a major new strategy was completed, which involves work to generate new areas of business, work to undertake training and development of employees and steps to improve the efficiency of business processes. The aim is for this work be generating results by the end of 2022-23.

DESIGN SOUTH EAST LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Arrangements for setting pay of key personnel

All employees of Design South East are subject to annual appraisal. In the case of the Chief Executive the appraisal is conducted with the Chair of the Board. The remuneration committee comprising three directors of the company, advised by the Chief Executive. Pay rises for staff were agreed by this committee. The pay of the Chief Executive was also agreed by the committee but without the presence of the Chief Executive. Decisions are reached in the light of individual performance as judged by the appraisal process, and the financial position of the company.

Structure, governance and management

The charity is a company limited by guarantee.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J Rushton	(Resigned 4 November 2021)
J J Armitt	
H Satchwell	
B Condon	
B Rogers	
S Willcox	
M Cook	(Appointed 4 November 2021)
J Martin	(Appointed 4 November 2021)
M Parsons	(Appointed 4 November 2021)
A Von Bradsky	(Appointed 4 November 2021)
R Nazzari	(Appointed 4 November 2021)
L Archers	(Appointed 9 December 2021)

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

DESIGN SOUTH EAST LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Trustees' responsibilities statement

The Trustees (who are also directors of The North Kent Architecture Centre Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under CQmPany law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the situation of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.


Judith J Armitt (Nov 22, 2022 12:13 GMT)

J J Armitt

Date: Nov 22, 2022

DESIGN SOUTH EAST LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF DESIGN SOUTH EAST LIMITED

I report to the trustees on my examination of the financial statements of Design South East Limited (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



S Meah FCCA

Crossley Financial Accounting

Star House
Star Hill
Rochester
Kent
ME1 1UX

Dated: 25 November 2022

DESIGN SOUTH EAST LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Unrestricted funds 2021 £
<u>Income from:</u>			
Donations and legacies	3	-	5,713
Charitable activities	4	880,688	733,340
Investments	5	145	434
Total income		880,833	739,487
<u>Expenditure on:</u>			
Charitable activities	6	899,306	741,677
Net expenditure for the year/ Net movement in funds		(18,473)	(2,190)
Fund balances at 1 April 2021		268,178	270,368
Fund balances at 31 March 2022		249,705	268,178

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

DESIGN SOUTH EAST LIMITED

STATEMENT OF FINANCIAL POSITION

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		7,011		9,218
Current assets					
Debtors	11	176,029		150,352	
Cash at bank and in hand		201,800		327,944	
		377,829		478,296	
Creditors: amounts falling due within one year	12	(135,135)		(219,336)	
Net current assets			242,694		258,960
Total assets less current liabilities			249,705		268,178
Income funds					
Unrestricted funds			249,705		268,178
			249,705		268,178

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on Nov 22, 2022

Judith J Armitt
Judith J Armitt (Nov 22, 2022 12:18 GMT)

J J Armitt
Trustee

Company registration number 03284438

DESIGN SOUTH EAST LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	As restated 2021 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	16		(123,450)		18,791
Investing activities					
Purchase of tangible fixed assets		(2,839)		(6,204)	
Investment income received		145		434	
Net cash used in investing activities			(2,694)		(5,770)
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(126,144)		13,021
Cash and cash equivalents at beginning of year			327,944		314,923
Cash and cash equivalents at end of year			201,800		327,944

DESIGN SOUTH EAST LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

Design South East Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The company's functional and presentational currency is GBP.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for the other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charges against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Grants received from Kent County Council and Medway Council and are accounted for on receivable basis.

Project income is recognised when the company obtains the right to consideration under the terms of the individual contract. Where the right to consideration occurs before the service is invoiced the income is accrued. When the right to consideration occurs after the service is invoiced the income is deferred.

DESIGN SOUTH EAST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Charitable activities and Governance costs are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	33% straight line
Computer Equipment	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

DESIGN SOUTH EAST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.9 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.10 Pensions

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

2 Critical accounting estimates and judgements

The estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results.

The recoverability of debtors is considered to be an area where there is significant estimation involved in valuing the debtors of the charitable company as at the year end date.

Critical areas of judgement:

No significant judgments have had to be made by management in preparing these financial statements.

3 Donations and legacies

	Total	Unrestricted funds
	2022	2021
	£	£
Government grants	-	5,713

DESIGN SOUTH EAST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
All charitable activities	880,688	733,340

5 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Interest receivable	145	434

6 Charitable activities

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Panel fees	238,704	204,965
Panel expenses	6,029	(2,003)
Venue hire	240	250
Catering design review	88	502
Wages and salaries	351,158	288,930
National insurance	32,361	25,107
Pension cost	9,279	6,860
Seminars and conference fees	55	-
Literature and brochures	788	-
	638,702	524,611
Share of support costs (see note 7)	259,354	217,066
Share of governance costs (see note 7)	1,250	-
	899,306	741,677

DESIGN SOUTH EAST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Premises costs	28,595	-	28,595	16,573	-	16,573
Travel & entertainment	3,017	-	3,017	257	-	257
Office costs	44,574	-	44,574	36,777	-	36,777
Accountancy fees	2,683	-	2,683	1,518	-	1,518
Professional fees	12,029	-	12,029	6,679	-	6,679
Marketing and communications	8,310	-	8,310	14,535	-	14,535
Bad debts	(1,650)	-	(1,650)	(5,584)	-	(5,584)
Independent examiners' remuneration	-	-	-	4,350	-	4,350
Subcontract costs	22,247	-	22,247	-	-	-
Wages and salaries	118,798	-	118,798	121,484	-	121,484
National insurance	13,650	-	13,650	13,133	-	13,133
Pension costs	2,056	-	2,056	2,313	-	2,313
Depreciation	5,045	-	5,045	5,031	-	5,031
Independent examiners' remuneration	-	1,250	1,250	-	-	-
	<u>259,354</u>	<u>1,250</u>	<u>260,604</u>	<u>217,066</u>	<u>-</u>	<u>217,066</u>
Analysed between						
Charitable activities	<u>259,354</u>	<u>1,250</u>	<u>260,604</u>	<u>217,066</u>	<u>-</u>	<u>217,066</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

DESIGN SOUTH EAST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Director	1	1
Programme Manager	1	1
Programme Coordinator	1	1
Programme Administrator	1	1
Events and Marketing Coordinator	2	1
Finance Manager	1	1
Office Manager	1	1
Design Advisor	4	5
Total	12	12

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2022 Number	2021 Number
In the band £70,001 - £80,000	1	1

The key management personnel of the charity comprise, the Chief Executive Officer, Operations Manager and the Head of Programmes. The total employee benefits of the key management personnel of the Charity were £149,377 (2021 - £115,979).

DESIGN SOUTH EAST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

10 Tangible fixed assets

	Fixtures and fittings £	Computer Equipment £	Total £
Cost			
At 1 April 2021	1,360	25,115	26,475
Additions	-	2,839	2,839
At 31 March 2022	1,360	27,954	29,314
Depreciation and impairment			
At 1 April 2021	1,360	15,897	17,257
Depreciation charged in the year	-	5,046	5,046
At 31 March 2022	1,360	20,943	22,303
Carrying amount			
At 31 March 2022	-	7,011	7,011
At 31 March 2021	-	9,218	9,218

11 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	156,198	143,911
Other debtors	8,150	(1,350)
Prepayments and accrued income	11,681	7,791
	176,029	150,352

12 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Other taxation and social security		36,390	86,907
Deferred income	13	13,145	43,375
Trade creditors		51,928	56,949
Other creditors		592	1,201
Accruals		33,080	30,904
		135,135	219,336

DESIGN SOUTH EAST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

13 Deferred income

	2022 £	2021 £
Other deferred income	13,145	43,375

Deferred income is included in the financial statements as follows:

	2022 £	2021 £
Deferred income is included within:		
Current liabilities	13,145	43,375
Movements in the year:		
Deferred income at 1 April 2021	43,375	68,189
Released from previous periods	(43,375)	(68,189)
Resources deferred in the year	13,145	43,375
Deferred income at 31 March 2022	13,145	43,375

14 Analysis of net assets between funds

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Fund balances at 31 March 2022 are represented by:		
Tangible assets	7,011	9,218
Current assets/(liabilities)	242,694	258,960
	249,705	268,178

15 Related party transactions

During the year under review the following transactions took place with the company Tibbalds Planning and Urban Design Ltd, a company in which H Satchwell is a Director and shareholder;

Sales of £600 (2021 - £720)

All transactions were at arms' length and as at 31 March 2022 £Nil (2021 - £Nil) was due from Tibbalds Planning and Urban Design Ltd.

DESIGN SOUTH EAST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16		2022	As restated 2021
	Cash generated from operations	£	£
	Deficit for the year	(18,473)	(2,190)
	Adjustments for:		
	Investment income recognised in statement of financial activities	(145)	(434)
	(Gain)/loss on disposal of tangible fixed assets	-	1,043
	Depreciation and impairment of tangible fixed assets	5,045	3,988
	Movements in working capital:		
	(Increase)/decrease in debtors	(25,676)	14,076
	(Decrease)/increase in creditors	(53,971)	27,122
	(Decrease) in deferred income	(30,230)	(24,814)
	Cash (absorbed by)/generated from operations	(123,450)	18,791

Within the prior years' accounts the allocation of the above figures were not correct. The figures have been re-allocated within the current accounts with the result having no change on the bottom line.

17 Analysis of changes in net funds

The charity had no debt during the year.