

# Horsell Village Hall

## Chairmans Report 2024

1<sup>st</sup> January 2024 to 31<sup>st</sup> December 2024

May I welcome every-body to the Horsell Village Hall 2024 Annual General Meeting. This is the ninth full year of operation as a CIO (Charitable Incorporated Organisation) which was constituted in February 2016, and it marks the completion my seventh year as the Chairman of the Trustees.

The financial result for the year January 2024 to December 2024 was very satisfactory. During 2024 we had a donation from the Garden Safari, which was very much appreciated. The high hall utilisation has resulted in the hall being in a good financial position, we are no longer dependant on donations. We are therefore able to look to the future with some security. Full details will be given during the Treasurers report.

When I took over as Chairman in 2018, there were 3 long standing and successful classes Tempo Tots, Splat Messy Play and Monkey Music. For various reasons, in 2024 we said goodbye to the last of these, Monkey Music. There is no common cause to these classes ending, but we are enjoying considerable success with the U3A, University of the Third Age. They now have 9 different classes in the hall. The booking secretary told me the most common complaint about halls in general is the cold rooms, but there has never been any complaint about our hall for any reason.

The bankruptcy of Woking Council has led to a check of their out-standing financial commitments, and it has been realised that the paperwork for the refurbishment of the village hall has not been completed and signed off. As there is a time limit on this, the discovery has led to urgent action, and as I write this, July 2025, the paperwork has been completed and approved by Horsell Village Hall, the Scouts and Guides and the Church (Bishop of Winchester). It is now with Woking Council for final approval. This is imminent.

Adrian Smith, one of the Trustees, has been investigating the position of the hall as regards the paying of rates. As a former chartered Surveyor, he had significant experience with the rating system and has been able to determine our position. He has submitted a case to the rating authority, and we are awaiting a response.

During the servicing of the boilers for the 2024/25 winter season, defects were found in both boilers, which, although repairable, would cost a considerable amount for parts and labour. It was therefore decided to change both boilers, and also to purchase an extended warranty. The new boilers are performing well.

Another failure during 2024 was one of the speakers of the sound system. These were of considerable age and are no longer available. We managed to source a pair of new design, which are smaller and considerably lighter than the old ones. These have been installed and operating well.

The Horsell Village Christmas Show, which is normally held in the open in the high street, was hit with very bad weather, which could have led to it being cancelled at the very last moment. However, the organisers proposed to move it inside, and using the main hall and Bedser room, and it was a success.

Scout and Guide buildings and the Methodist church, this was successfully achieved. In fact, the feeling was that it was better for the traders to be inside, and they are now proposing this for future shows.

One other aspect of the bad weather in late 2024, was that one of the windows in the main hall was blown in. When this happened, the frame split, and opening portion fell to the ground, and all 4 glass panes smashed. A dance class was in process when it happened, but luckily, they were down the far side of the hall, and not near the falling frame. It was successfully repaired by a local craftsman.

We completed a review of the hall hire rates in September 2024 and have increased the rates by a small amount. Operating costs have continued to increase, especially for heating and lighting, but also cleaning services, which is one of the largest expenses. This increase was measured and brought few comments. We do know that we have one of the lowest rental rates in the area and this is helping in keeping the utilisation rate high.

In 2024 we said goodbye to one of our Trustees. Paul Edwards had been a Trustee for 8 years and was of great help with the computer and web based systems in the hall. He has moved away from the area to Dorset, and we wish him well for the future.

We were also fortunate to be able to greet a new trustee, Mike Couper. Mike had been very much involved with St. Marys Church but had recently stepped down from that role. We welcome Mike to the board and look forward to working with him.

Under the rules of the CIO, it is required that all the Trustees stand down at the AGM meeting and indicate if they are willing to stand again for election. They have all agreed to do so.

I would also like to thank the other Trustees who ran the hall on a voluntary basis in 2024. Without their help, it would be impossible to provide this facility, which is well used and appreciated by the local population.

Finally, below is a listing of the current Trustees:-

Paul Bowyer – Chairman of Trustees  
Mike Couper  
Bridie Dolman – WI Representative  
Anna Doran – Treasurer  
Adrian Harvey – Church and Institute Representative  
Candace Relf – Bookings  
Adrian Smith

Paul Bowyer  
Chairman Horsell Village Hall Trustees.

July 2025

# **HORSELL VILLAGE HALL**

Registered Charity No 1160600

## Receipts and Payments Account for the year ended 31/12/2024

	This year £	This year £	This year £	Last year £
	<b>Main fund</b>	<b>Designated fund</b>	<b>Total</b>	<b>Total</b>
<b>Receipts</b>				
Letting Income	52,232	0	52,232	48,601
Donations	0	770	770	456
Grant Income	0	0	0	0
Bank Interest	1,311	0	1,311	1,199
Warranty Claim	0	0	0	0
<b>Total receipts</b>	<b>53,543</b>	<b>770</b>	<b>54,313</b>	<b>50,256</b>
<b>Payments</b>				
Utilities	8,615	0	8,615	10,011
Telephone	1,056	0	1,056	844
Cleaning and Waste	15,323	0	15,323	13,005
Premises Expenses	3,812	8,736	12,548	14,424
Insurance	3,364	0	3,364	3,045
Sundry	2,707	0	2,707	3,692
<b>Sub total</b>	<b>34,877</b>	<b>8,736</b>	<b>43,613</b>	<b>45,021</b>
Asset Purchases	0	0	0	0
<b>Total payments</b>	<b>34,877</b>	<b>8,736</b>	<b>43,613</b>	<b>45,021</b>
<b>Surplus/deficit</b>	<b>18,666</b>	<b>-7,966</b>	<b>10,700</b>	<b>5,235</b>

Note : All funds are unrestricted

## Independent Examiner's Report

### Report to the Trustees of the Horsell Village Hall CIO on the accounts for the year ended 31 December 2024

#### **Respective responsibilities of trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

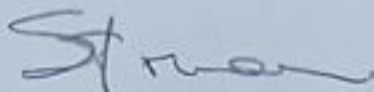
My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 41 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Susan Trueman FCA

Date: 31/05/2025