

# **Batley Community Outreach Centre**

Charity number 1160587

## **Annual Report and Financial Statements for the year ended 31 January 2025**



**BATLEY COMMUNITY  
OUTREACH CENTRE**



# **Batley Community Outreach Centre**

## **Annual Report and Financial Statements for the year ended 31 January 2025**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Batley Community Outreach Centre**

## **Trustees' report for the year ended 31 January 2025**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Stephen Stothart	Chair	Appointed 16 May 2024
Hazel Wrigley		
Denise Fotherby	Treasurer	
Andrew Dalton		
Debbie White		
<b>Charity number</b>	1160587	Registered in England and Wales
<b>Registered and principal address</b>	<b>Bankers</b>	
88 Wellington Street	Virgin Money	
Batley	46 Market Place	
WF17 5QL	Dewsbury	
	WF13 1DN	

### **Independent examiner**

Alan Dodd FCCA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 23 February 2015 and is governed by a constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the trustees at a duly convened meeting.

### **Objectives and activities**

#### **The charity's objects**

The object of the CIO is the relief of those in need by reason of youth, age, ill health, disability, financial hardship or other social or economic disadvantage living in Batley, West Yorkshire, in particular but not exclusively by running a drop-in service providing hot food, signposting to other services and basic counselling.

#### **The charity's main activities**

We want to engage with our community, meet local needs and care for those who are lonely and isolated. Through our drop in sessions we welcome people each week with a freshly prepared hot meal and opportunities to make friends and learn new skills.

# **Batley Community Outreach Centre**

## **Trustees' report (continued) for the year ended 31 January 2025**

### **Objectives and activities (continued)**

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty.

#### **Achievements and performance**

BCOC responded to the effects that the cost-of-living crisis has had on our community to provide the following:

- Warm Space – a place where people can gather for free, warm, safe, welcomed and enjoy a hot drink and some company.
- Hot nutritious meal served twice a week with take away meals provided
- Emergency food parcels handed out
- Hygiene / Care packages – containing toiletries and every day essentials – socks, gloves and blankets in poor weather to keep warm
- One to one emotional support to avoid social isolation providing a listening ear from someone who cares. Through this contact we could also signpost beneficiaries to other agencies, partners and support groups
- Christmas Lunch & Parties with each person being given gift of a care package which included a thick fleece dressing gown
- Summer Day Trips creating memories and fun
- Over 55's Wellbeing Social Club has continued to grow and thrive with participants saying they experience the feeling of being close and connected to others.

The demand for support continues to grow, as several other agencies providing hot meals have closed. Our community has come to appreciate us as an integral part of their lives. Batley Community Outreach Centre was proud to serve our community in this way enabling us to alleviate loneliness so people could grow in hope and confidence creating social connections to others.

#### **Financial review**

The net payments for the year were £13,285, including net payments of £4,722 on unrestricted funds and net payments of £8,563 on restricted funds after transfers.

#### **Reserves policy**

The charity's free reserves, at the year end were £23,943.

The Trustees have given further consideration to what is required in their reserves policy and aim to maintain the equivalent of between 3 and 6 months' expenditure costs. Free reserves are towards the upper end of this range, after taking steps to reduce unrestricted reserves during the year.

The Trustees have reviewed the budget for the next year and we feel confident in the charity's ability to continue. There are no material uncertainties that exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Approved by the board of trustees on 11/4/2025

S Stothart (Trustee)

# **Batley Community Outreach Centre**

## **Independent examiner's report to the trustees of Batley Community Outreach Centre**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 January 2025, which are set out on pages 5 to 8.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

12/4/2025

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Batley Community Outreach Centre**  
**Receipts and payments account**  
**for the year ended 31 January 2025**

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	314	25,115	25,429	34,233
Sales and fees		8,503	-	8,503	10,187
Activity contributions		475	-	475	-
<b>Total receipts</b>		<u>9,292</u>	<u>25,115</u>	<u>34,407</u>	<u>44,420</u>
<b>Payments</b>					
Materials and resources		11	988	999	4,361
Activity expenses		945	2,486	3,431	3,552
Volunteer expenses		135	1,635	1,770	1,430
Rent		2,900	5,800	8,700	8,625
Sessional staff		3,312	10,000	13,312	14,704
Meals		1,626	4,557	6,183	5,547
Project development and administration		1,289	4,221	5,510	2,275
Independent examination		-	416	416	396
Insurance		445	-	445	413
IT support and equipment		-	894	894	1,563
Essentials shop		2,806	1,530	4,336	4,894
Building expenses and waste collection		545	1,151	1,696	3,077
<b>Total payments</b>		<u>14,014</u>	<u>33,678</u>	<u>47,692</u>	<u>50,837</u>
<b>Net receipts / (payments)</b>		<u>(4,722)</u>	<u>(8,563)</u>	<u>(13,285)</u>	<u>(6,417)</u>
<b>Fund balances brought forward</b>		<u>28,665</u>	<u>15,646</u>	<u>44,311</u>	<u>50,728</u>
<b>Fund balances carried forward</b>	(3)	<u>23,943</u>	<u>7,083</u>	<u>31,026</u>	<u>44,311</u>

# Batley Community Outreach Centre

## Statement of assets and liabilities

as at 31 January 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	23,943	7,083	31,026	44,311
Cash in hand	-	-	-	-
<b>Total cash funds</b>	<u>23,943</u>	<u>7,083</u>	<u>31,026</u>	<u>44,311</u>

### Assets retained for the charity's own use

2 x laptops and various items of kitchen equipment and utensils.

Upright double door display fridge

Lincat light duty hot cupboard

### Liabilities

	2025
	£
Accruals	444
	<u>444</u>

The financial statements were approved by the board of trustees on 11/4/2025

S Stothart (Trustee)

# **Batley Community Outreach Centre**

## **Notes to the accounts**

### **for the year ended 31 January 2025**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.



# Batley Community Outreach Centre

## Notes to the accounts continued

### for the year ended 31 January 2025

2 Grants and donations	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Henry Smith Charity	-	10,000	10,000	20,000
Macaulay Moat Foundation	-	5,000	5,000	-
McCarthy Stone Foundation	-	6,995	6,995	-
Peoples Health Trust	-	3,120	3,120	10,921
Charles & Elsie Sykes Trust	-	-	-	3,000
Other donations	314	-	314	312
	<u>314</u>	<u>25,115</u>	<u>25,429</u>	<u>34,233</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Peoples Health Trust	-	3,120	3,120	-	-
Henry Smith Charity	9,985	-	9,985	-	-
Charles & Elsie Sykes Trust	5,661	-	5,661	-	-
Macaulay Moat Foundation	-	5,000	2,695	-	2,305
McCarthy Stone Foundation	-	6,995	5,108	-	1,887
Henry Smith Charity (2)	-	10,000	7,109	-	2,891
	<u>15,646</u>	<u>25,115</u>	<u>33,678</u>	<u>-</u>	<u>7,083</u>

Fund name	Purpose of restriction
Peoples Health Trust	All costs for Wellspring Over 55's Community Social Club.
Henry Smith Charity	Towards general running costs.
Charles & Elsie Sykes Trust	Towards general running costs.
Macaulay Moat Foundation	Towards general running costs.
McCarthy Stone Foundation	For groups and services to older people
Henry Smith Charity (2)	Continuation funding, towards general running costs.

## 4 Related party transactions

### Trustee expenses

During the year 2 trustees were paid a total of £264 in respect of travel (previous year: 1 trustee and £40).

### Trustee remuneration and benefits

Details of remuneration and benefits	2025 £	2024 £
Denise Fotherby	2,304	3,264
	<u>2,304</u>	<u>3,264</u>

### Reason for remuneration

The trustee was engaged as a sessional cook.

### Legal authority for the payment

The legal authority for the payment is via a provision within the charity's governing document.