

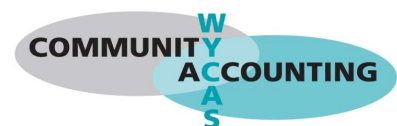
Batley Community Outreach Centre

Charity number 1160587

Annual Report and Financial Statements for the year ended 31 January 2023



**BATLEY COMMUNITY
OUTREACH CENTRE**



West Yorkshire Community Accounting Service

Batley Community Outreach Centre

Annual Report and Financial Statements for the year ended 31 January 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Batley Community Outreach Centre

Trustees' report for the year ended 31 January 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Hazel Wrigley	Chair
Denise Fotherby	Treasurer
Andrew Dalton	
Debbie White	

Charity number 1160587 Registered in England and Wales

Registered and principal address

88 Wellington Street
Batley
WF17 5QL

Bankers

Virgin Money
46 Market Place
Dewsbury
WF13 1DN

Independent examiner

Stephen Procter

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 23 February 2015 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the trustees at a duly convened meeting.

Batley Community Outreach Centre

Trustees' report (continued) for the year ended 31 January 2023

Objectives and activities

The charity's objects

The object of the CIO is the relief of those in need by reason of youth, age, ill health, disability, financial hardship or other social or economic disadvantage living in Batley, West Yorkshire, in particular but not exclusively by running a drop-in service providing hot food, signposting to other services and basic counselling.

The charity's main activities

We want to engage with our community, meet local needs and care for those who are lonely and isolated. Through our drop in sessions we welcome people each week with a freshly prepared hot meal and opportunities to make friends and learn new skills.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty.

Achievements and performance

BCOC responded to the effects that the cost-of-living crisis has had on our community to provide the following.

Warm Space – a place where people can gather for free, warm, safe, welcomed and enjoy a hot drink and some company.

Hot nutritious meal served twice a week with take away meals provided – 70 to 80 meals per week.

Emergency food parcels handed out – 800 parcels.

Hygiene / Care packages – containing toiletries and every day essentials – socks and gloves in poor weather to keep warm.

One to one emotional support to avoid social isolation providing a listening ear from someone who cares. Through this contact we could also signpost beneficiaries to other agencies, partners and support groups.

Christmas Lunch & Parties with each person being given gift of a care package which included a thick fleece blanket.

Summer Day Trips creating memories and fun.

Over 55's Wellbeing Social Club has continued to grow and thrive with participants saying they experience the feeling of being close and connected to others.

The demand for support is as high now, sometimes higher, than at any point since our inception. Our community has come to appreciate us as an integral part of their lives. Batley Community Outreach Centre was proud to serve our community in this way enabling us to alleviate loneliness so people could grow in hope and confidence creating social connections to others.

Financial review

The net receipts for the year was £8,717, including net receipts of £7,746 on unrestricted funds and net receipts of £971 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £18,166.

The Trustees understand the need for a reserve policy and aim to maintain the equivalent of 3 months' expenditure costs.

Approved by the board of trustees on 06/04/2023

Denise Fotherby (Trustee)

Batley Community Outreach Centre

Independent examiner's report to the trustees of Batley Community Outreach Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 January 2023, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

09/05/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Batley Community Outreach Centre
Receipts and payments account
for the year ended 31 January 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Grants and donations	(2)	668	44,301	44,969	40,450
Sales and fees		<u>7,078</u>	<u>-</u>	<u>7,078</u>	<u>1,507</u>
Total receipts		<u>7,746</u>	<u>44,301</u>	<u>52,047</u>	<u>41,957</u>
Payments					
Materials and resources		-	1,883	1,883	2,294
Activity expenses		-	3,475	3,475	728
Volunteer expenses		-	3,375	3,375	671
Rent		-	7,700	7,700	7,200
Sessional staff		-	11,524	11,524	8,916
Meals		-	4,520	4,520	2,568
Project development and administration		-	4,913	4,913	5,866
Independent examination		-	396	396	396
Insurance		-	378	378	378
IT support and equipment		-	1,177	1,177	649
Essentials shop		-	2,584	2,584	527
Building expenses and waste collection		<u>-</u>	<u>1,405</u>	<u>1,405</u>	<u>4,727</u>
Total payments		<u>-</u>	<u>43,330</u>	<u>43,330</u>	<u>34,920</u>
Net receipts		<u>7,746</u>	<u>971</u>	<u>8,717</u>	<u>7,037</u>
Fund balances brought forward		<u>10,420</u>	<u>31,591</u>	<u>42,011</u>	<u>34,974</u>
Fund balances carried forward	(3)	<u>18,166</u>	<u>32,562</u>	<u>50,728</u>	<u>42,011</u>

Batley Community Outreach Centre

Statement of assets and liabilities

as at 31 January 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	18,166	32,562	50,728	42,011
Total cash funds	<u>18,166</u>	<u>32,562</u>	<u>50,728</u>	<u>42,011</u>

Assets retained for the charity's own use

2 x laptops and various items of kitchen equipment and utensils.

Liabilities

	2023
	£
Independent examination	396
	<u>396</u>

The financial statements were approved by the board of trustees on 06/04/2023

Denise Fotherby (Trustee)

Batley Community Outreach Centre

Notes to the accounts

for the year ended 31 January 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Batley Community Outreach Centre
Notes to the accounts continued
for the year ended 31 January 2023

2 Grants and donations	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Charles & Elsie Sykes	-	3,000	3,000	-
George A Moore Trust	-	1,500	1,500	-
Henry Smith	-	20,000	20,000	20,000
Peoples Health Trust	-	7,801	7,801	9,362
Scurrah Wainwright	-	4,000	4,000	-
Sir George Martin	1,500	1,500	3,000	-
Sovereign Health Charity	-	5,000	5,000	-
National Lottery Community Fund	-	-	-	11,068
Other donations	668	-	668	20
	<u>2,168</u>	<u>42,801</u>	<u>44,969</u>	<u>40,450</u>

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Lottery Community Fund	1,822	-	1,822	-	-
Henry Smith	19,810	20,000	25,452	-	14,358
More in Common	597	-	597	-	-
People's Health Trust	9,362	7,801	14,929	-	2,234
Sovereign Health Charity	-	5,000	-	-	5,000
Sir George Martin	-	3,000	530	-	2,470
George A Moore Trust	-	1,500	-	-	1,500
Charles & Elsie Sykes	-	3,000	-	-	3,000
Scurrah Wainwright	-	4,000	-	-	4,000
	<u>31,591</u>	<u>44,301</u>	<u>43,330</u>	<u>-</u>	<u>32,562</u>

Fund name

Lottery Community Fund
Henry Smith
More in Common
People's Health Trust
Sovereign Health Charity
Sir George Martin
George A Moore Trust
Charles & Elsie Sykes
Scurrah Wainwright

Purpose of restriction

Session costs for children's work and administration costs.
Towards general running costs.
Towards the cost of purchase of a freezer.
All costs for Wellspring Over 55's Community Social Club.
Towards general running costs.
Towards general running costs.
Towards general running costs.
Towards general running costs.
Towards general running costs.

Batley Community Outreach Centre

Notes to the accounts continued

for the year ended 31 January 2023

4 Related party transactions

Trustee expenses

During the year 1 trustee was paid a total of £76 in respect of travel (previous year: 2 trustees and £374).

Trustee remuneration and benefits

Details of remuneration and benefits		2023	2022
		£	£
Denise Fotherby	Gross pay	2,812	6,008
Hazel Wrigley	Gross pay	-	135
		<u>2,812</u>	<u>6,143</u>

Reason for remuneration

The trustee was employed in the role of Sessional cook.

Legal authority for the payment

The legal authority for the payment is via a provision within the charity's governing document.