

# BATLEY COMMUNITY OUTREACH CENTRE

England & Wales · Charity number 1160587

## Details

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**Other names** BCOC

**Status** Registered

**Legal form** CIO

**Registered** 2015-02-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Batley Community Outreach Centre  
88 Wellington Street  
Batley  
West Yorkshire  
WF17 5QL

**Phone** 07719904690

**Email** [info@batleycommunityoutreach.org.uk](mailto:info@batleycommunityoutreach.org.uk)

**Website** <http://batleycommunityoutreach.org.uk>

## Activities

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**Objects:** THE OBJECT OF THE CIO IS THE RELIEF OF THOSE IN NEED BY REASON OF YOUTH, AGE, ILL-HEALTH, DISABILITY, FINANCIAL HARDSHIP OR OTHER SOCIAL OR ECONOMIC DISADVANTAGE LIVING IN BATLEY, WEST YORKSHIRE, IN PARTICULAR BUT NOT EXCLUSIVELY BY RUNNING A DROP-IN SERVICE PROVIDING HOT FOOD, SIGN-POSTING TO OTHER SERVICES AND BASIC COUNSELLING.

**Activities:** We want to engage with our community, meet local needs and care for those that are lonely and isolated. Through our drop-in sessions, we welcome up to 60 people each week with a freshly prepared hot meal and opportunities to make friends and learn new skills.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Elderly/old People, The General Public/mankind

## Geography

- Kirklees

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-01-31	£34,407	£47,692	-	-
2024-01-31	£44,420	£50,837	-	-
2023-01-31	£52,047	£43,330	-	-
2022-01-31	£41,957	£34,920	-	-
2021-01-31	£48,444	£30,974	-	-

## Trustees

Name	Role	Appointed
ANDREW DALTON		2016-08-30
Debbie White		2021-12-02
HAZEL WRIGLEY		2015-02-23
Stephen Stothart		2024-05-16

**BATLEY COMMUNITY OUTREACH CENTRE**

England & Wales - Charity number 1160587

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# Accounts

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# **Batley Community Outreach Centre**

Charity number 1160587

## **Annual Report and Financial Statements** **for the year ended 31 January 2025**



**BATLEY COMMUNITY  
OUTREACH CENTRE**



# **Batley Community Outreach Centre**

## **Annual Report and Financial Statements for the year ended 31 January 2025**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 8

**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Batley Community Outreach Centre**

## **Trustees' report for the year ended 31 January 2025**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Stephen Stothart	Chair	Appointed 16 May 2024
Hazel Wrigley		
Denise Fotherby	Treasurer	
Andrew Dalton		
Debbie White		

  

<b>Charity number</b>	1160587	Registered in England and Wales
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<b>Registered and principal address</b>	<b>Bankers</b>
88 Wellington Street	Virgin Money
Batley	46 Market Place
WF17 5QL	Dewsbury
	WF13 1DN

### **Independent examiner**

Alan Dodd FCCA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 23 February 2015 and is governed by a constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the trustees at a duly convened meeting.

### **Objectives and activities**

#### **The charity's objects**

The object of the CIO is the relief of those in need by reason of youth, age, ill health, disability, financial hardship or other social or economic disadvantage living in Batley, West Yorkshire, in particular but not exclusively by running a drop-in service providing hot food, signposting to other services and basic counselling.

#### **The charity's main activities**

We want to engage with our community, meet local needs and care for those who are lonely and isolated. Through our drop in sessions we welcome people each week with a freshly prepared hot meal and opportunities to make friends and learn new skills.

# **Batley Community Outreach Centre**

## **Trustees' report (continued) for the year ended 31 January 2025**

### **Objectives and activities (continued)**

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty.

#### **Achievements and performance**

BCOC responded to the effects that the cost-of-living crisis has had on our community to provide the following:

- Warm Space – a place where people can gather for free, warm, safe, welcomed and enjoy a hot drink and some company.
- Hot nutritious meal served twice a week with take away meals provided
- Emergency food parcels handed out
- Hygiene / Care packages – containing toiletries and every day essentials – socks, gloves and blankets in poor weather to keep warm
- One to one emotional support to avoid social isolation providing a listening ear from someone who cares. Through this contact we could also signpost beneficiaries to other agencies, partners and support groups
- Christmas Lunch & Parties with each person being given gift of a care package which included a thick fleece dressing gown
- Summer Day Trips creating memories and fun
- Over 55's Wellbeing Social Club has continued to grow and thrive with participants saying they experience the feeling of being close and connected to others.

The demand for support continues to grow, as several other agencies providing hot meals have closed. Our community has come to appreciate us as an integral part of their lives. Batley Community Outreach Centre was proud to serve our community in this way enabling us to alleviate loneliness so people could grow in hope and confidence creating social connections to others.

#### **Financial review**

The net payments for the year were £13,285, including net payments of £4,722 on unrestricted funds and net payments of £8,563 on restricted funds after transfers.

#### **Reserves policy**

The charity's free reserves, at the year end were £23,943.

The Trustees have given further consideration to what is required in their reserves policy and aim to maintain the equivalent of between 3 and 6 months' expenditure costs. Free reserves are towards the upper end of this range, after taking steps to reduce unrestricted reserves during the year.

The Trustees have reviewed the budget for the next year and we feel confident in the charity's ability to continue. There are no material uncertainties that exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

Approved by the board of trustees on 11/4/2025

S Stothart (Trustee)

# **Batley Community Outreach Centre**

## **Independent examiner's report to the trustees of Batley Community Outreach Centre**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 January 2025, which are set out on pages 5 to 8.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

12/4/2025

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Batley Community Outreach Centre**  
**Receipts and payments account**  
**for the year ended 31 January 2025**

	Notes	2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
<b>Receipts</b>					
Grants and donations	(2)	314	25,115	25,429	34,233
Sales and fees		8,503	-	8,503	10,187
Activity contributions		475	-	475	-
<b>Total receipts</b>		<u>9,292</u>	<u>25,115</u>	<u>34,407</u>	<u>44,420</u>
<b>Payments</b>					
Materials and resources		11	988	999	4,361
Activity expenses		945	2,486	3,431	3,552
Volunteer expenses		135	1,635	1,770	1,430
Rent		2,900	5,800	8,700	8,625
Sessional staff		3,312	10,000	13,312	14,704
Meals		1,626	4,557	6,183	5,547
Project development and administration		1,289	4,221	5,510	2,275
Independent examination		-	416	416	396
Insurance		445	-	445	413
IT support and equipment		-	894	894	1,563
Essentials shop		2,806	1,530	4,336	4,894
Building expenses and waste collection		545	1,151	1,696	3,077
<b>Total payments</b>		<u>14,014</u>	<u>33,678</u>	<u>47,692</u>	<u>50,837</u>
<b>Net receipts / (payments)</b>		<u>(4,722)</u>	<u>(8,563)</u>	<u>(13,285)</u>	<u>(6,417)</u>
<b>Fund balances brought forward</b>		<u>28,665</u>	<u>15,646</u>	<u>44,311</u>	<u>50,728</u>
<b>Fund balances carried forward</b>	(3)	<u>23,943</u>	<u>7,083</u>	<u>31,026</u>	<u>44,311</u>

# Batley Community Outreach Centre

## Statement of assets and liabilities

as at 31 January 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	23,943	7,083	31,026	44,311
Cash in hand	-	-	-	-
<b>Total cash funds</b>	<u>23,943</u>	<u>7,083</u>	<u>31,026</u>	<u>44,311</u>

### Assets retained for the charity's own use

2 x laptops and various items of kitchen equipment and utensils.

Upright double door display fridge

Lincat light duty hot cupboard

### Liabilities

	2025
	£
Accruals	444
	<u>444</u>

The financial statements were approved by the board of trustees on 11/4/2025

S Stothart (Trustee)

# **Batley Community Outreach Centre**

## **Notes to the accounts**

### **for the year ended 31 January 2025**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Batley Community Outreach Centre**  
**Notes to the accounts continued**  
**for the year ended 31 January 2025**

2 Grants and donations	2025	2025	2025	2024
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Henry Smith Charity	-	10,000	10,000	20,000
Macaulay Moat Foundation	-	5,000	5,000	-
McCarthy Stone Foundation	-	6,995	6,995	-
Peoples Health Trust	-	3,120	3,120	10,921
Charles & Elsie Sykes Trust	-	-	-	3,000
Other donations	314	-	314	312
	<u>314</u>	<u>25,115</u>	<u>25,429</u>	<u>34,233</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Peoples Health Trust	-	3,120	3,120	-	-
Henry Smith Charity	9,985	-	9,985	-	-
Charles & Elsie Sykes Trust	5,661	-	5,661	-	-
Macaulay Moat Foundation	-	5,000	2,695	-	2,305
McCarthy Stone Foundation	-	6,995	5,108	-	1,887
Henry Smith Charity (2)	-	10,000	7,109	-	2,891
	<u>15,646</u>	<u>25,115</u>	<u>33,678</u>	<u>-</u>	<u>7,083</u>

**Fund name**

Peoples Health Trust

Henry Smith Charity

Charles & Elsie Sykes Trust

Macaulay Moat Foundation

McCarthy Stone Foundation

Henry Smith Charity (2)

**Purpose of restriction**

All costs for Wellspring Over 55's Community Social Club.

Towards general running costs.

Towards general running costs.

Towards general running costs.

For groups and services to older people

Continuation funding, towards general running costs.

**4 Related party transactions**

**Trustee expenses**

During the year 2 trustees were paid a total of £264 in respect of travel (previous year: 1 trustee and £40).

**Trustee remuneration and benefits**

**Details of remuneration and benefits**

	2025	2024
	£	£
Denise Fotherby	2,304	3,264
	<u>2,304</u>	<u>3,264</u>

**Reason for remuneration**

The trustee was engaged as a sessional cook.

**Legal authority for the payment**

The legal authority for the payment is via a provision within the charity's governing document.

**BATLEY COMMUNITY OUTREACH CENTRE**

England & Wales - Charity number 1160587

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# Accounts

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# **Batley Community Outreach Centre**

Charity number 1160587

## **Annual Report and Financial Statements** **for the year ended 31 January 2024**



**BATLEY COMMUNITY  
OUTREACH CENTRE**

**WYCAS**

COMMUNITY ACCOUNTING  
WEST YORKSHIRE

# **Batley Community Outreach Centre**

## **Annual Report and Financial Statements for the year ended 31 January 2024**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 8

**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Batley Community Outreach Centre**

## **Trustees' report for the year ended 31 January 2024**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Hazel Wrigley	Chair	
Denise Fotherby	Treasurer	
Andrew Dalton		
Debbie White		

  

<b>Charity number</b>	1160587	Registered in England and Wales
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<b>Registered and principal address</b>	<b>Bankers</b>
88 Wellington Street	Virgin Money
Batley	46 Market Place
WF17 5QL	Dewsbury
	WF13 1DN

### **Independent examiner**

Alan Dodd FCCA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 23 February 2015 and is governed by a constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the trustees at a duly convened meeting.

### **Objectives and activities**

#### **The charity's objects**

The object of the CIO is the relief of those in need by reason of youth, age, ill health, disability, financial hardship or other social or economic disadvantage living in Batley, West Yorkshire, in particular but not exclusively by running a drop-in service providing hot food, signposting to other services and basic counselling.

# **Batley Community Outreach Centre**

## **Trustees' report (continued) for the year ended 31 January 2024**

### **Objectives and activities**

#### **The charity's main activities**

We want to engage with our community, meet local needs and care for those who are lonely and isolated. Through our drop in sessions we welcome people each week with a freshly prepared hot meal and opportunities to make friends and learn new skills.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty.

#### **Achievements and performance**

BCOC responded to the effects that the cost-of-living crisis has had on our community to provide the following:

- Warm Space – a place where people can gather for free, warm, safe, welcomed and enjoy a hot drink and some company.
- Hot nutritious meal served twice a week with take away meals provided.
- Emergency food parcels handed out .
- Hygiene / Care packages – containing toiletries and every day essentials – socks, gloves and blankets in poor weather to keep warm.
- One to one emotional support to avoid social isolation providing a listening ear from someone who cares. Through this contact we could also signpost beneficiaries to other agencies, partners and support groups.
- Christmas Lunch & Parties with each person being given gift of a care package which included a thick fleece blanket.
- Summer Day Trips creating memories and fun.
- Over 55's Wellbeing Social Club has continued to grow and thrive with participants saying they experience the feeling of being close and connected to others.

The demand for support continues to grow, as several other agencies providing hot meals have closed. Our community has come to appreciate us as an integral part of their lives. Batley Community Outreach Centre was proud to serve our community in this way enabling us to alleviate loneliness so people could grow in hope and confidence creating social connections to others.

#### **Financial review**

The net payments for the year were £6,417, including net receipts of £10,499 on unrestricted funds and net payments of £16,916 on restricted funds after transfers.

#### **Reserves policy**

The charity's free reserves, at the year end were £28,665.

The Trustees understand the need for a reserve policy and aim to maintain the equivalent of 3 months' expenditure costs. They are aware that free reserves are currently substantially in excess of this amount and

Approved by the board of trustees on 16/5/2024

Denise Fotherby (Trustee)

# **Batley Community Outreach Centre**

## **Independent examiner's report to the trustees of Batley Community Outreach Centre**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 January 2024, which are set out on pages 5 to 8.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

23/5/2024

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Batley Community Outreach Centre**  
**Receipts and payments account**  
**for the year ended 31 January 2024**

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
<b>Receipts</b>					
Grants and donations	(2)	312	33,921	34,233	44,969
Sales and fees		10,187	-	10,187	7,078
<b>Total receipts</b>		<u>10,499</u>	<u>33,921</u>	<u>44,420</u>	<u>52,047</u>
<b>Payments</b>					
Materials and resources		-	4,361	4,361	1,883
Activity expenses		-	3,552	3,552	3,475
Volunteer expenses		-	1,430	1,430	3,375
Rent		-	8,625	8,625	7,700
Sessional staff		-	14,704	14,704	11,524
Meals		-	5,547	5,547	4,520
Project development and administration		-	2,275	2,275	4,913
Independent examination		-	396	396	396
Insurance		-	413	413	378
IT support and equipment		-	1,563	1,563	1,177
Essentials shop		-	4,894	4,894	2,584
Building expenses and waste collection		-	3,077	3,077	1,405
<b>Total payments</b>		<u>-</u>	<u>50,837</u>	<u>50,837</u>	<u>43,330</u>
<b>Net receipts / (payments)</b>		<u>10,499</u>	<u>(16,916)</u>	<u>(6,417)</u>	<u>8,717</u>
<b>Fund balances brought forward</b>		<u>18,166</u>	<u>32,562</u>	<u>50,728</u>	<u>42,011</u>
<b>Fund balances carried forward</b>	(3)	<u>28,665</u>	<u>15,646</u>	<u>44,311</u>	<u>50,728</u>

# Batley Community Outreach Centre

## Statement of assets and liabilities

as at 31 January 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	28,665	15,646	44,311	50,728
<b>Total cash funds</b>	<u>28,665</u>	<u>15,646</u>	<u>44,311</u>	<u>50,728</u>

### Assets retained for the charity's own use

2 x laptops and various items of kitchen equipment and utensils.

Upright double door display fridge

Lincat light duty hot cupboard

### Liabilities

	2024
	£
Accruals	416
	<u>416</u>

The financial statements were approved by the board of trustees on 16/5/2024

Denise Fotherby (Trustee)

# **Batley Community Outreach Centre**

## **Notes to the accounts**

### **for the year ended 31 January 2024**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Batley Community Outreach Centre**  
**Notes to the accounts continued**  
**for the year ended 31 January 2024**

2 Grants and donations	2024	2024	2024	2023
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Charles & Elsie Sykes Trust	-	3,000	3,000	3,000
Henry Smith Charity	-	20,000	20,000	20,000
Peoples Health Trust	-	10,921	10,921	7,801
George A Moore Trust	-	-	-	1,500
Scurrah Wainwright	-	-	-	4,000
Sir George Martin	-	-	-	3,000
Sovereign Health Charity	-	-	-	5,000
Other donations	312	-	312	668
	<u>312</u>	<u>33,921</u>	<u>34,233</u>	<u>44,969</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Peoples Health Trust	2,234	10,921	13,155	-	-
The Henry Smith Charity	14,358	20,000	24,373	-	9,985
Sir George Martin Trust	2,470	-	2,470	-	-
Sovereign Health Charity	5,000	-	5,000	-	-
George A Moore Trust	1,500	-	1,500	-	-
Charles & Elsie Sykes Trust	3,000	3,000	339	-	5,661
Scurrah Wainwright Charity	4,000	-	4,000	-	-
	<u>32,562</u>	<u>33,921</u>	<u>50,837</u>	<u>-</u>	<u>15,646</u>

Fund name	Purpose of restriction
Peoples Health Trust	All costs for Wellspring Over 55's Community Social Club.
The Henry Smith Charity	Towards general running costs.
Sir George Martin Trust	Towards general running costs.
Sovereign Health Charity	Towards general running costs.
George A Moore Trust	Towards general running costs.
Charles & Elsie Sykes Trust	Towards general running costs.
Scurrah Wainwright Charity	Towards general running costs.

**4 Related party transactions**

**Trustee expenses**

During the year 1 trustee was paid a total of £40 in respect of travel (previous year: 1 trustee and £76).

**Trustee remuneration and benefits**

**Details of remuneration and benefits**

	2024	2023
	£	£
Denise Fotherby	Gross pay	
	<u>3,264</u>	<u>2,812</u>
	<u>3,264</u>	<u>2,812</u>

**Reason for remuneration**

The trustee was employed in the role of sessional cook.

**Legal authority for the payment**

The legal authority for the payment is via a provision within the charity's governing document.

**BATLEY COMMUNITY OUTREACH CENTRE**

England & Wales - Charity number 1160587

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# Accounts

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# **Batley Community Outreach Centre**

Charity number 1160587

## **Annual Report and Financial Statements for the year ended 31 January 2023**



**BATLEY COMMUNITY  
OUTREACH CENTRE**



West Yorkshire Community Accounting Service

# **Batley Community Outreach Centre**

## **Annual Report and Financial Statements for the year ended 31 January 2023**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 9

**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Batley Community Outreach Centre**

## **Trustees' report for the year ended 31 January 2023**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>
Hazel Wrigley	Chair
Denise Fotherby	Treasurer
Andrew Dalton	
Debbie White	

**Charity number** 1160587 Registered in England and Wales

### **Registered and principal address**

88 Wellington Street  
Batley  
WF17 5QL

### **Bankers**

Virgin Money  
46 Market Place  
Dewsbury  
WF13 1DN

### **Independent examiner**

Stephen Procter

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 23 February 2015 and is governed by a constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the trustees at a duly convened meeting.

# **Batley Community Outreach Centre**

## **Trustees' report (continued) for the year ended 31 January 2023**

### **Objectives and activities**

#### **The charity's objects**

The object of the CIO is the relief of those in need by reason of youth, age, ill health, disability, financial hardship or other social or economic disadvantage living in Batley, West Yorkshire, in particular but not exclusively by running a drop-in service providing hot food, signposting to other services and basic counselling.

#### **The charity's main activities**

We want to engage with our community, meet local needs and care for those who are lonely and isolated. Through our drop in sessions we welcome people each week with a freshly prepared hot meal and opportunities to make friends and learn new skills.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty.

#### **Achievements and performance**

BCOC responded to the effects that the cost-of-living crisis has had on our community to provide the following.

Warm Space – a place where people can gather for free, warm, safe, welcomed and enjoy a hot drink and some company.

Hot nutritious meal served twice a week with take away meals provided – 70 to 80 meals per week.

Emergency food parcels handed out – 800 parcels.

Hygiene / Care packages – containing toiletries and every day essentials – socks and gloves in poor weather to keep warm.

One to one emotional support to avoid social isolation providing a listening ear from someone who cares. Through this contact we could also signpost beneficiaries to other agencies, partners and support groups.

Christmas Lunch & Parties with each person being given gift of a care package which included a thick fleece blanket.

Summer Day Trips creating memories and fun.

Over 55's Wellbeing Social Club has continued to grow and thrive with participants saying they experience the feeling of being close and connected to others.

The demand for support is as high now, sometimes higher, than at any point since our inception. Our community has come to appreciate us as an integral part of their lives. Batley Community Outreach Centre was proud to serve our community in this way enabling us to alleviate loneliness so people could grow in hope and confidence creating social connections to others.

#### **Financial review**

The net receipts for the year was £8,717, including net receipts of £7,746 on unrestricted funds and net receipts of £971 on restricted funds after transfers.

#### **Reserves policy**

The charity's free reserves, at the year end were £18,166.

The Trustees understand the need for a reserve policy and aim to maintain the equivalent of 3 months' expenditure costs.

Approved by the board of trustees on 06/04/2023

Denise Fotherby (Trustee)

# **Batley Community Outreach Centre**

## **Independent examiner's report to the trustees of Batley Community Outreach Centre**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 January 2023, which are set out on pages 5 to 9.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

09/05/2023

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Batley Community Outreach Centre**  
**Receipts and payments account**  
**for the year ended 31 January 2023**

	Notes	2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
<b>Receipts</b>					
Grants and donations	(2)	668	44,301	44,969	40,450
Sales and fees		<u>7,078</u>	<u>-</u>	<u>7,078</u>	<u>1,507</u>
<b>Total receipts</b>		<u><b>7,746</b></u>	<u><b>44,301</b></u>	<u><b>52,047</b></u>	<u><b>41,957</b></u>
<b>Payments</b>					
Materials and resources		-	1,883	1,883	2,294
Activity expenses		-	3,475	3,475	728
Volunteer expenses		-	3,375	3,375	671
Rent		-	7,700	7,700	7,200
Sessional staff		-	11,524	11,524	8,916
Meals		-	4,520	4,520	2,568
Project development and administration		-	4,913	4,913	5,866
Independent examination		-	396	396	396
Insurance		-	378	378	378
IT support and equipment		-	1,177	1,177	649
Essentials shop		-	2,584	2,584	527
Building expenses and waste collection		<u>-</u>	<u>1,405</u>	<u>1,405</u>	<u>4,727</u>
<b>Total payments</b>		<u><b>-</b></u>	<u><b>43,330</b></u>	<u><b>43,330</b></u>	<u><b>34,920</b></u>
<b>Net receipts</b>		<u><b>7,746</b></u>	<u><b>971</b></u>	<u><b>8,717</b></u>	<u><b>7,037</b></u>
<b>Fund balances brought forward</b>		<u><b>10,420</b></u>	<u><b>31,591</b></u>	<u><b>42,011</b></u>	<u><b>34,974</b></u>
<b>Fund balances carried forward</b>	(3)	<u><b>18,166</b></u>	<u><b>32,562</b></u>	<u><b>50,728</b></u>	<u><b>42,011</b></u>

# Batley Community Outreach Centre

## Statement of assets and liabilities

as at 31 January 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	18,166	32,562	50,728	42,011
<b>Total cash funds</b>	<u>18,166</u>	<u>32,562</u>	<u>50,728</u>	<u>42,011</u>

### Assets retained for the charity's own use

2 x laptops and various items of kitchen equipment and utensils.

### Liabilities

	2023
	£
Independent examination	396
	<u>396</u>

The financial statements were approved by the board of trustees on 06/04/2023

Denise Fotherby (Trustee)

# **Batley Community Outreach Centre**

## **Notes to the accounts**

### **for the year ended 31 January 2023**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Batley Community Outreach Centre**  
**Notes to the accounts continued**  
**for the year ended 31 January 2023**

2 Grants and donations	2023	2023	2023	2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Charles & Elsie Sykes	-	3,000	3,000	-
George A Moore Trust	-	1,500	1,500	-
Henry Smith	-	20,000	20,000	20,000
Peoples Health Trust	-	7,801	7,801	9,362
Scurrah Wainwright	-	4,000	4,000	-
Sir George Martin	1,500	1,500	3,000	-
Sovereign Health Charity	-	5,000	5,000	-
National Lottery Community Fund	-	-	-	11,068
Other donations	668	-	668	20
	<u>2,168</u>	<u>42,801</u>	<u>44,969</u>	<u>40,450</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Lottery Community Fund	1,822	-	1,822	-	-
Henry Smith	19,810	20,000	25,452	-	14,358
More in Common	597	-	597	-	-
People's Health Trust	9,362	7,801	14,929	-	2,234
Sovereign Health Charity	-	5,000	-	-	5,000
Sir George Martin	-	3,000	530	-	2,470
George A Moore Trust	-	1,500	-	-	1,500
Charles & Elsie Sykes	-	3,000	-	-	3,000
Scurrah Wainwright	-	4,000	-	-	4,000
	<u>31,591</u>	<u>44,301</u>	<u>43,330</u>	<u>-</u>	<u>32,562</u>

Fund name	Purpose of restriction
Lottery Community Fund	Session costs for children's work and administration costs.
Henry Smith	Towards general running costs.
More in Common	Towards the cost of purchase of a freezer.
People's Health Trust	All costs for Wellspring Over 55's Community Social Club.
Sovereign Health Charity	Towards general running costs.
Sir George Martin	Towards general running costs.
George A Moore Trust	Towards general running costs.
Charles & Elsie Sykes	Towards general running costs.
Scurrah Wainwright	Towards general running costs.

**Batley Community Outreach Centre**  
**Notes to the accounts continued**  
**for the year ended 31 January 2023**

**4 Related party transactions**

**Trustee expenses**

During the year 1 trustee was paid a total of £76 in respect of travel (previous year: 2 trustees and £374).

**Trustee remuneration and benefits**

**Details of remuneration and benefits**

		2023	2022
		£	£
Denise Fotherby	Gross pay	2,812	6,008
Hazel Wrigley	Gross pay	-	135
		<u>2,812</u>	<u>6,143</u>

**Reason for remuneration**

The trustee was employed in the role of Sessional cook.

**Legal authority for the payment**

The legal authority for the payment is via a provision within the charity's governing document.

**BATLEY COMMUNITY OUTREACH CENTRE**

England & Wales - Charity number 1160587

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# Accounts

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# **Batley Community Outreach Centre**

Charity number 1160587

## **Annual Report and Financial Statements for the year ended 31 January 2022**



**BATLEY COMMUNITY  
OUTREACH CENTRE**



West Yorkshire Community Accounting Service

# **Batley Community Outreach Centre**

## **Annual Report and Financial Statements for the year ended 31 January 2022**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 9

**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Batley Community Outreach Centre**

## **Trustees' report for the year ended 31 January 2022**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Hazel Wrigley	Chair	
Denise Fotherby		
Neil Fotherby	Secretary	Deceased August 2021
Andrew Dalton		
Debbie White		Appointed December 2021
<b>Charity number</b>	1160587	Registered in England and Wales

### **Registered and principal address**

88 Wellington Street  
Batley  
WF17 5QL

### **Bankers**

Virgin Money  
46 Market Place  
Dewsbury  
WF13 1DN

### **Independent examiner**

Stephen Procter

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 23 February 2015.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed at a properly convened meeting of the trustees.

# **Batley Community Outreach Centre**

## **Trustees' report (continued) for the year ended 31 January 2022**

### **Objectives and activities**

#### **The charity's objects**

The object of the CIO is the relief of those in need by reason of youth, age, ill health, disability, financial hardship or other social or economic disadvantage living in Batley, West Yorkshire, in particular but not exclusively by running a drop-in service providing hot food, signposting to other services and basic counselling.

#### **The charity's main activities**

We want to engage with our community, meet local needs and care for those who are lonely and isolated. Through our drop in sessions we welcome up to 60 people a week with a freshly prepared hot meal and opportunities to make friends and learn new skills.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty.

#### **Achievements and performance**

BCOC were quick to respond to the effects to the changes brought about by the pandemic with all sessions moving online via Zoom and Covid safe measures were taken to provide the following;

- Hot nutritious meal take away meals – 50 to 70 meals per week
- Emergency food parcels – 750 parcels
- Hygiene / Care packages – containing toiletries and every day essentials – socks and gloves in poor weather to keep warm
- Telephone / Zoom calls – one to one emotional support to avoid social isolation providing a listening ear from someone who cares. Through this contact we could also signpost beneficiaries to other agencies, partners and support groups
- Christmas Care packages handed out
- Raise & Shine – online singing lessons

The demand for support is as high now, sometimes higher, than at any point during the crisis. Our community has come to appreciate us as an integral part of their lives. Batley Community Outreach Centre was proud to serve our community in this way enabling us to alleviate loneliness so people could grow in hope and confidence.

Throughout the pandemic the charity continued to provide food and provisions to the most vulnerable in the community. Grants were received for this provision so because of this the charity was not affected financially by the crisis. The charity has also received multiple year grants which has helped cashflow and projection of expenditure.

#### **Financial review**

The net receipts for the year were £7,037, including net receipts of £1,527 on unrestricted funds and net receipts of £5,510 on restricted funds after transfers.

#### **Reserves policy**

The charity's free reserves at year end were £10,420.

The Trustees understand the need for a reserve policy and aim to maintain the equivalent of 3 months' expenditure costs.

Signed on behalf of the board of trustees on 26/04/2022

Denise Fotherby (Trustee)

# **Batley Community Outreach Centre**

## **Independent examiner's report to the trustees of Batley Community Outreach Centre**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 January 2022, which are set out on pages 5 to 9.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

03/05/2022

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Batley Community Outreach Centre**  
**Receipts and payments account**  
**for the year ended 31 January 2022**

	Notes	2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
<b>Receipts</b>					
Grants and donations	(2)	20	40,430	40,450	47,367
Sales and fees		1,507	-	1,507	1,077
<b>Total receipts</b>		<u>1,527</u>	<u>40,430</u>	<u>41,957</u>	<u>48,444</u>
<b>Payments</b>					
Materials and resources		-	2,294	2,294	1,475
Activity expenses		-	728	728	1,029
Volunteer expenses		-	671	671	878
Rent		-	7,200	7,200	7,200
Sessional staff		-	8,916	8,916	8,919
Meals		-	2,568	2,568	2,101
Project development and administration		-	5,866	5,866	6,700
Independent examination		-	396	396	396
Insurance		-	378	378	365
IT support and equipment		-	649	649	748
Essentials shop		-	527	527	-
Building expenses and waste collection		-	4,727	4,727	1,163
<b>Total payments</b>		<u>-</u>	<u>34,920</u>	<u>34,920</u>	<u>30,974</u>
<b>Net income</b>		1,527	5,510	7,037	17,470
<b>Fund balances brought forward</b>		8,893	26,081	34,974	17,504
<b>Fund balances carried forward</b>	(3)	<u>10,420</u>	<u>31,591</u>	<u>42,011</u>	<u>34,974</u>

# Batley Community Outreach Centre

## Statement of assets and liabilities

as at 31 January 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Virgin Money	<u>10,420</u>	<u>31,591</u>	<u>42,011</u>	<u>34,974</u>
<b>Total cash funds</b>	<u>10,420</u>	<u>31,591</u>	<u>42,011</u>	<u>34,974</u>

### Assets retained for the charity's own use

2 x laptops and various items of kitchen equipment and utensils.

### Liabilities

	£
Independent examination	<u>396</u>
	<u>396</u>

The financial statements were approved by the board of trustees on 26/04/2022

Denise Fotherby (Trustee)

# **Batley Community Outreach Centre**

## **Notes to the accounts**

### **for the year ended 31 January 2022**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Batley Community Outreach Centre**  
**Notes to the accounts continued**  
**for the year ended 31 January 2022**

<b>2 Grants and donations</b>	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Lottery Community Fund	-	11,068	11,068	11,047
Garfield Weston	-	-	-	15,000
George Moore	-	-	-	500
Henry Smith	-	20,000	20,000	-
Liz and Terry Bramhall	-	-	-	5,000
Locala Community Fund	-	-	-	1,500
More in Common (Jo Cox Foundation)	-	-	-	1,000
One Community	-	-	-	5,820
Peoples Health Trust	-	9,362	9,362	-
Scurrah Wainwright	-	-	-	5,000
Souter Charitable Trust	-	-	-	2,000
Tesco	-	-	-	500
Other donations	20	-	20	-
	<u>20</u>	<u>40,430</u>	<u>40,450</u>	<u>47,367</u>

<b>3 Restricted funds</b>	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Lottery Community Fund	8,324	11,068	17,570	1,822
Garfield Weston	5,485	-	5,485	-
Henry Smith	-	20,000	190	19,810
Liz and Terry Bramhall	5,000	-	5,000	-
Locala Community Fund	1,500	-	1,500	-
More in Common	1,000	-	403	597
One Community	2,505	-	2,505	-
Peoples Health Trust	-	9,362	-	9,362
Scurrah Wainwright	2,267	-	2,267	-
	<u>26,081</u>	<u>40,430</u>	<u>34,920</u>	<u>31,591</u>

**Fund name**

**Purpose of restriction**

Lottery Community Fund	Session costs for children's work and administration costs for all projects.
Garfield Weston	Towards general running costs.
Henry Smith	Towards general running costs.
Liz and Terry Bramhall	Towards general running costs.
Locala Community Fund	For the Covid-19 foodbank.
More in Common	For purchase of a fridge/freezer.
One Community	For Covid-19 response, foodbank and hot meal takeaway.
Peoples Health Trust	All costs for Wellspring Over 55's Community Social Club.
Scurrah Wainwright	Towards general running costs.

**Batley Community Outreach Centre**  
**Notes to the accounts continued**  
**for the year ended 31 January 2022**

**4 Related party transactions**

**Trustee expenses**

During the year 2 trustees were paid a total of £374 in respect of travel (previous year: 4 trustees and £824).

**Trustee remuneration and benefits**

**Details of remuneration and benefits**

		2022	2021
		£	£
Denise Fotherby	Gross pay	6,008	6,735
Hazel Wrigley	Gross pay	135	-
		<u>6,143</u>	<u>6,735</u>

**Reason for remuneration**

The trustees were employed in the role of sessional cook.

**Legal authority for the payment**

The legal authority for the payment is via a provision within the charity's governing document.

**BATLEY COMMUNITY OUTREACH CENTRE**

England & Wales - Charity number 1160587

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# Accounts

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# **Batley Community Outreach Centre**

Charity number 1160587

## **Annual Report and Financial Statements for the year ended 31 January 2021**



West Yorkshire Community Accounting Service

# **Batley Community Outreach Centre**

## **Annual Report and Financial Statements for the year ended 31 January 2021**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 9

**Prepared by West Yorkshire Community Accounting Service**

# **Batley Community Outreach Centre**

## **Trustees' report for the year ended 31 January 2021**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Hazel Wrigley	Chair	
Denise Fotherby		
Neil Fotherby	Secretary	
Andrew Dalton		

**Charity number** 1160587

### **Principal address**

88 Wellington Street  
Batley  
WF17 5QL

### **Bankers**

Yorkshire Bank  
46 Market Place  
Dewsbury  
WF13 1DN

### **Independent examiner**

Stephen Procter

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) formed on 23 February 2015.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **Batley Community Outreach Centre**

## **Trustees' report (continued) for the year ended 31 January 2021**

### **Objectives and activities**

#### **The charity's objects**

The object of the CIO is the relief of those in need by reason of youth, age, ill health, disability, financial hardship or other social or economic disadvantage living in Batley, West Yorkshire, in particular but not exclusively by running a drop-in service providing hot food, signposting to other services and basic counselling.

#### **The charity's main activities**

We want to engage with our community, meet local needs and care for those who are lonely and isolated. Through our drop in sessions we welcome up to 60 people a week with a freshly prepared hot meal and opportunities to make friends and learn new skills.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the prevention or relief of poverty.

#### **Achievements and performance**

The needs of our client base have continued to be acute, needing help with the basics of life. The position of the venue we hire – in a deprived area of social housing mean the needs of those directly around us have continued in the current economic climate of Batley.

We offer hot breakfast as well as lunch.

Groups and activities currently operating include:

Wellspring – Tuesday group – social for over 55's.

Men's Support Group – group support through an activity with emphasis on help and support for each other.

Raise & Shine – storytelling session for under 5's.

Raise Your Voice Together Choir

#### **COVID-19**

Throughout the pandemic the charity continued to provide food and provisions to the most vulnerable in the community. Grants were received for this provision so because of this the charity was not affected financially by the crisis.

The Trustees have reviewed the budget for the next year and whilst the free reserves fall short of the target level of reserves we feel confident in the charity's ability to continue. There are no material uncertainties that exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

#### **Financial review**

The net receipts for the year were £17,470, including net receipts of £3,577 on unrestricted funds and net receipts of £13,893 on restricted funds.

#### **Reserves policy**

The charity's free reserves at the year end were £8,893.

The Trustees understand the need for a reserve policy and will try to work towards 3 months' expenditure.

However, in the current funding climate and receipt of mostly restricted funds this hasn't yet been achieved.

Signed on behalf of the board of trustees:

Signed: D. Fotherby

Date: 29/4/21

Name: D.M. FOTHERBY (Trustee)

# **Batley Community Outreach Centre**

## **Independent examiner's report to the trustees of Batley Community Outreach Centre Charitable Incorporated Organisation ('the CIO')**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 January 2021, which are set out on pages 5 to 9.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S.Procter

Name: Stephen Procter

Date: 4 May 2021

### **West Yorkshire Community Accounting Service**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Batley Community Outreach Centre**  
**Receipts and payments account**  
**for the year ended 31 January 2021**

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	2,500	44,867	47,367	30,839
Sales and fees		1,077	-	1,077	1,850
Activity contributions		-	-	-	502
<b>Total receipts</b>		<u>3,577</u>	<u>44,867</u>	<u>48,444</u>	<u>33,191</u>
<b>Payments</b>					
Materials and resources		-	1,475	1,475	1,218
Activity expenses		-	1,029	1,029	1,982
Volunteer expenses		-	878	878	1,273
Rent		-	7,200	7,200	6,405
Sessional staff		-	8,919	8,919	16,944
Meals		-	2,101	2,101	3,105
Project development and administration		-	6,700	6,700	12,533
Independent examination		-	396	396	396
Insurance		-	365	365	360
IT support and equipment		-	748	748	515
Kitchen refurbishment		-	-	-	3,865
Building expenses and waste collection		-	1,163	1,163	396
<b>Total payments</b>		<u>-</u>	<u>30,974</u>	<u>30,974</u>	<u>48,992</u>
<b>Net receipts / (payments)</b>		<u>3,577</u>	<u>13,893</u>	<u>17,470</u>	<u>(15,801)</u>
<b>Fund balances brought forward</b>		<u>5,316</u>	<u>12,188</u>	<u>17,504</u>	<u>33,305</u>
<b>Fund balances carried forward</b>	(3)	<u>8,893</u>	<u>26,081</u>	<u>34,974</u>	<u>17,504</u>

# Batley Community Outreach Centre

## Statement of assets and liabilities

as at 31 January 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Yorkshire Bank	8,893	26,081	34,974	17,504
<b>Total cash funds</b>	<u>8,893</u>	<u>26,081</u>	<u>34,974</u>	<u>17,504</u>

### Assets retained for the charity's own use

2 x laptops and various items of kitchen equipment and utensils.

### Liabilities

	£
Independent examination	396
	<u>396</u>

### Approval of the accounts

The financial statements were approved by the board of trustees on

Date: 29/4/21

Signed: D. Fotherby (Trustee)

Name: D.M. FOTHERBY

# **Batley Community Outreach Centre**

## **Notes to the accounts**

### **for the year ended 31 January 2021**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Batley Community Outreach Centre**  
**Notes to the accounts continued**  
**for the year ended 31 January 2021**

<b>2 Grants and donations</b>	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Peoples Health Trust	-	-	-	4,713
Lottery Community Fund	-	11,047	11,047	11,001
Awards for All	-	-	-	10,000
Garfield Weston	-	15,000	15,000	-
George Moore	-	500	500	-
Liz and Terry Bramhall	-	5,000	5,000	-
Locala Community Fund	-	1,500	1,500	-
More in Common (Jo Cox Foundation)	-	1,000	1,000	-
One Community	-	5,820	5,820	-
Scurrah Wainwright	-	5,000	5,000	-
Souter Charitable Trust	2,000	-	2,000	-
Tesco	500	-	500	-
The 4814 Trust	-	-	-	5,000
Donations	-	-	-	125
	<u>2,500</u>	<u>44,867</u>	<u>47,367</u>	<u>30,839</u>

<b>3 Restricted funds</b>	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Lottery Community Fund	2,188	11,047	4,911	8,324
Awards for All	10,000	-	10,000	-
Garfield Weston	-	15,000	9,515	5,485
George Moore	-	500	500	-
Liz and Terry Bramhall	-	5,000	-	5,000
Locala Community Fund	-	1,500	-	1,500
More in Common	-	1,000	-	1,000
One Community	-	5,820	3,315	2,505
Scurrah Wainwright	-	5,000	2,733	2,267
	<u>12,188</u>	<u>44,867</u>	<u>30,974</u>	<u>26,081</u>

**Fund name**

**Purpose of restriction**

Lottery Community Fund

Building Connections' funding. Towards session costs, children's work and administration costs for all projects.

Awards for All

Towards the costs of sessional cook and Drop-in Outreach worker, project development and refreshments.

Garfield Weston

Towards general running costs.

George Moore

Towards general running costs.

Liz and Terry Bramhall

Towards general running costs.

Locala Community Fund

For the Covid-19 foodbank.

More in Common

For purchase of a fridge/freezer.

One Community

For Covid-19 response, foodbank and hot meal takeaway.

Scurrah Wainwright

Towards general running costs.

**Batley Community Outreach Centre**  
**Notes to the accounts continued**  
**for the year ended 31 January 2021**

**4 Related party transactions**

**Trustee expenses**

During the year 4 trustees were paid a total of £824 in respect of travel and volunteer expenses (previous year: 2 trustees and £368).

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

		2021	2020
		£	£
<b>Name of trustee</b>	<b>Legal authority</b>		
Hazel Wigley (sessional cook cover)	Governing document	-	555
Denise Fotherby (cook and sessional cover)	Governing document	6,735	5,775
		<u>6,735</u>	<u>6,330</u>