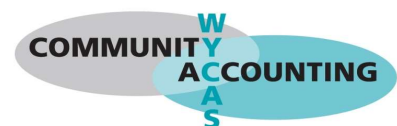


Kirklees Visual Impairment Network

Charity number 1160580

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Kirklees Visual Impairment Network

Annual Report and Financial Statements for the year ended 31 March 2022

Contents	Page
Trustees' report	2 to 3
Examiner's report	4
Receipts and payments account	5
Statement of assets and liabilities	6
Notes to the accounts	7 to 9

Prepared by West Yorkshire Community Accountancy Service CIO

Kirklees Visual Impairment Network

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
David Quarmby	Chair	
Moin Valli		
Fayyaz Musa		
Julie Howard	Treasurer	
Adeel Mohammed		Resigned 28 October 2021
Aisha Saiyad		
Vivs Long-Ferguson		
Ian Beverley		Appointed 28 October 2021
Charity number	1160580	Registered in England and Wales

Registered and principal address	Bankers
LG12 Brian Jackson House	Yorkshire Bank
New North Parade	40 New Street
Huddersfield	Huddersfield
HD1 5JP	HD1 2BT

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) formed on 23 February 2015 and is governed by a constitution as amended on 22 October 2018.

On 12 January 2022 the Charity Commission for England and Wales issued an order to authorise the transfer of assets and liabilities and the granting of an indemnity under section 105 of the Charities Act 2011 for Society for the Blind of Dewsbury, Batley and District (charity number 223298) and Kirklees Visual Impairment Network (charity number 1160580). This will enable the two charities to merge.

The planned merger with the Society for the Blind of Dewsbury, Batley and District has progressed during the year with the required permission agreed with the Charity Commission. The merger will take place on 1 April 2022 when the Society for the Blind of Dewsbury, Batley and District will transfer all its assets and liabilities to Kirklees Visual Impairment Network.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Objectives and activities

The charity's objects

The object of the CIO is to relieve the needs of blind and partially sighted (visually impaired) people who live, work or study in Kirklees and the surrounding area.

Particularly but not exclusively by:

- a) providing equipment, services and advice which will enable them to live more independently;
- b) providing social and recreational activities designed to improve their quality of life.

Kirklees Visual Impairment Network

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities (continued)

The charity's main activities

Kirklees Visual Impairment Network (KVIN) is a disabled user led charity run by and for VIs (blind and visually impaired people). With support from sighted volunteers our VI volunteers provide training and support in the use of various technologies to improve the lives of other VIs.

Public benefit statement

In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular disabled led peer support and training in technologies which can help VIs remain independent and reduce social isolation.

Achievements and performance

The year under review was one of transition as we resumed face to face services. We recommenced one to one appointments and our groups activities as well as launching a monthly evening group targeted towards working people who hitherto may have been unable to access our services.

Our work with the Kirklees Council Community Champions project allowed us to take our mobile sight loss centre across the district and further raise awareness of our services and the issues associated with sight loss.

We also continued our virtual provision to ensure that the widest number of people possible could access us. We ran 352 sessions, received 142 new referrals and made 2,750 calls in the year under review.

Nationally, we continued to work with partners across the sight loss sector and were proud to receive the Visionary Rainbow award as part of our work with a group of other local sight loss charities.

Financial review

The net receipts for the year were £72,332, including net receipts of £11,239 on unrestricted funds and net receipts of £61,093 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £48,134.

It is the policy of the charity to hold 3 to 6 months running costs in reserve. These reserves would provide security and enable KVIN to continue providing our core service in the event of an unexpected drop in income or gap in between core funding. The policy will be reviewed annually in April and updated as appropriate.

Signed on behalf of the board of trustees on 20/09/2022

David Quarmby (Trustee)

Kirklees Visual Impairment Network

Independent examiner's report to the trustees of Kirklees Visual Impairment Network

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E J Beverley FCCA

18/10/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Kirklees Visual Impairment Network

Receipts and payments account

for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	7,974	141,347	149,321	91,530
Contract income		20,000	-	20,000	10,000
Activity income		9,215	-	9,215	100
Sales and fees		1,318	-	1,318	-
Fundraising		848	-	848	-
Recharges to associated charity		36,740	-	36,740	27,451
Total receipts		76,095	141,347	217,442	129,081
Payments					
Salaries, NI and pension		52,616	62,358	114,974	84,992
Payroll costs		-	770	770	575
Volunteer expenses		692	1,472	2,164	1,034
Staff expenses and travel		146	711	857	685
Room hire		596	173	769	-
Freelancers		-	2,889	2,889	-
Fundraising costs		287	-	287	300
Sundry expenses		-	42	42	-
Printing, postage and stationery		-	328	328	521
Accountancy and independent examination		-	540	540	540
Equipment and software		1,521	1,147	2,668	8,127
Insurance		-	1,927	1,927	-
Subscriptions and membership		497	2,009	2,506	952
Repairs and maintenance		-	-	-	11
Expenses (repaid)/paid for associated charity		(406)	-	(406)	406
Consultancy		-	58	58	-
Office rent and running costs		-	5,545	5,545	10,651
Marketing and publicity		149	-	149	-
Activity costs		8,909	-	8,909	-
Subsistence and travel		7	127	134	-
Training		-	-	-	1,596
Total payments		65,014	80,096	145,110	110,390
Net income / (expenditure)		11,081	61,251	72,332	18,691
Transfers between funds		158	(158)	-	-
Net movement in funds		11,239	61,093	72,332	18,691
Fund balances brought forward		36,895	21,625	58,520	39,829
Fund balances carried forward	(3)	48,134	82,718	130,852	58,520

Kirklees Visual Impairment Network

Statement of assets and liabilities

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	48,038	82,718	130,756	58,483
Cash in hand	96	-	96	37
Total cash funds	<u>48,134</u>	<u>82,718</u>	<u>130,852</u>	<u>58,520</u>

Other monetary assets

Insurance prepaid	£
Debtor for Optometry student training	788
	400
	<u>1,188</u>

Assets retained for the charity's own use

Computer equipment including laptops, software and printers
 Braille equipment including a pen and display
 Stereo digitizer
 Smartview magnifier
 Various other items of electronic and office equipment

The association also holds equipment on loan from several suppliers for demonstration purposes.

Liabilities

Grant received in advance for funding from 1 April 2022	£
Independent examination	42,618
	600
	<u>43,218</u>

The financial statements were approved by the board of trustees on 20/09/2022

David Quarmby (Trustee)

Kirklees Visual Impairment Network

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Kirklees Visual Impairment Network

Notes to the accounts continued

for the year ended 31 March 2022

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Big Lottery (BL)	-	76,133	76,133	60,906
Northern Rail (NR)	-	42,618	42,618	-
Kirklees Council (KMC)	-	21,096	21,096	-
Health Your Way	-	1,500	1,500	-
Inclusive Volunteering Fund	515	-	515	-
Energy Doctor	250	-	250	-
Groundwork Tesco	-	-	-	1,000
One Community	-	-	-	4,361
Judith and Neil Charlesworth Fund	-	-	-	987
Thomas Pocklington Trust	-	-	-	8,400
Thornton Lodge Masons	-	-	-	2,000
Donations	7,209	-	7,209	13,876
	<u>7,974</u>	<u>141,347</u>	<u>149,321</u>	<u>91,530</u>

3 Restricted funds

	Balance b/f	Receipts	Payments	Transfers	Balance c/f
	£	£	£	£	£
BL - Reaching Communities	10,404	76,133	67,858	7,260	25,939
BL - Building capabilities	7,260	-	-	(7,260)	-
KMC Community Plus	40	-	-	(40)	-
Groundwork Tesco Batley project	2,665	-	-	-	2,665
KMC Keep fit	613	-	-	-	613
One Community Covid 19 fund	525	-	-	-	525
Judith and Neil Charlesworth Fund	118	-	-	(118)	-
KMC Community Champions	-	21,096	12,238	-	8,858
One Community	-	1,500	-	-	1,500
NR Rural Communities project	-	42,618	-	-	42,618
	<u>21,625</u>	<u>141,347</u>	<u>80,096</u>	<u>(158)</u>	<u>82,718</u>

Fund name

BL - Reaching Communities

BL - Building capabilities

KMC Community Plus

Groundwork Tesco Batley project

KMC Keep fit

One Community Covid 19 fund

Judith and Neil Charlesworth Fund

KMC Community Champions

One Community

NR Rural Communities project

Purpose of restriction

Towards the Smart VIs project for 5 years.

To build the sustainability of the organisation.

The transfer relates to an expense for building sustainability posted to Reaching Communities in previous years in error.

For work in Batley. The balance has been transferred to unrestricted funds.

Towards volunteer sighted guide training costs including travel, publicity and equipment.

Towards a Keep Fit programme for VIs.

Covid emergency fund.

To buy and trial the accessibility of equipment. The small balance has been transferred to unrestricted funds.

The Community Champions project, delivered with the use of our mobile sight loss centre, was aimed at raising awareness of the need for Covid vaccination and testing as well as the more general promotion of our services.

To run a working age group.

To take our services into the rural communities of South Kirklees through the use of our mobile sight loss centre, and visits to supported housing schemes. We will provide one to one support and establish new groups.

Kirklees Visual Impairment Network

Notes to the accounts continued

for the year ended 31 March 2022

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2022	2021
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Society for the Blind of Dewsbury Batley and District	Trustees in common	Recharge of wages	36,740	27,451
		Recharge of expenses	639	1,158
			<u>37,379</u>	<u>28,609</u>