

## **The Friends of Salem**

### **Report of the trustees for the period ended 31 March 2022**

The trustees present their first report and financial statements for the year ended 31 March 2022.

#### **Reference and administrative information**

Charity name:	The Friends of Salem
Charity registration number:	1160570
Registered and Operational office:	Salem Chapel Vestry Coychurch Road Pencoed Bridgend CF35 5LY
Contact:	pencoedtownclerk@gmail.com
Bankers:	NatWest
Insurers:	Congregational and General

#### **Trustees during the year ended 31 March 2022**

Jim Hancock OBE	Chair
Douglas John BEM	Vice Chair
Geraint Thomas	Secretary
Eluned Williams	Assistant Secretary
Kathryn Morris	Treasurer
Myrtle Bradshaw	

It is with deep regret that the Friends of Salem record the passing, in August 2022, of a Founder Trustee and dedicated member of the Town Council, Councillor Douglas John BEM. His involvement with the Trust will be greatly missed. A replacement Trustee will now be sought.

## **Trustees' report**

### **Our aims and objectives**

Our charity's purposes as set out in the objects contained in the constitution dated January 2015 are for the preservation, repair, maintenance and improvement of Salem Chapel for the benefit of the inhabitants of Pencoed as a community centre and as a place of worship. Also, to associate the residents with the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

### **Ensuring our work delivers our aims**

The Friends of Salem negotiated a 25-year lease with the Presbyterian Church of Wales who own Salem Chapel and therefore, the Friends have become responsible for the maintenance of the buildings. The Friends actively promote the buildings as a centre for community use and make them available for hire by various organisations for events.

### **Achievements and future developments**

#### **Financial Review**

The charity was registered on 20 February 2015.

In the year to 31 March 2022 donations totalling £300 (2020/21 - £1,520) were received from a number of sources. Rent and hiring fees of £6,352 (2020/21 - £4,909) were received from a variety of organisations for the use of the chapel, vestry and other attached buildings.

During the year, payments were made for maintenance, insurance, electricity, cleaning and heating. Included in the cost of maintenance is expenditure for replacing the heating oil tank.

Pencoed Town Council operates under a sub-lease granted by The Friends of Salem for use of the vestry as an office.

The total Net Assets of the Trust on 31 March 2022 are £15,552 (31 March 2021 - £13,587).

## **Trustees' responsibilities in relation to the financial statements**

Trustees are required to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial period. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make sound judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will not continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Under Charity Commission requirements neither an independent examination nor an audit of the accounts is required, and an audit is not a requirement of the Trust's Governing document.

## **Structure, Governance and Management**

### **Governing Document**

The Friends of Salem is a Charitable Incorporated Organisation governed by its Constitution dated January 2015. It is a registered charity with the Charity Commission. The trustees have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities in the event of the charity's winding up.

### **Appointment of trustees**

The board of trustees, which can have up to twelve members, must have at least three members.

### **Trustee training**

New trustees are briefed on their legal obligations under charity and company law and all trustees are encouraged to seek training that would contribute to their work.

### **On behalf of the Trustees**

G Thomas  
Secretary



Date

10/11/22

**The Friends of Salem**

**Statement of Financial Activities (including income and expenditure account)  
for the year ended 31 March 2022**

	<b>Year ended 31 March 2022 £</b>	<b>Period ended 31 March 2021 £</b>
<b>Incoming resources</b>		
<b>Incoming resources from generated funds:</b>		
<i>Voluntary income:</i>		
Donations	300	1,520
<b>Activities for generating funds:</b>		
Rent and hiring fees	<u>6,352</u>	<u>4,909</u>
<b>Total incoming resources</b>	<b><u>6,652</u></b>	<b><u>6,429</u></b>
<b>Resources expended</b>		
<b>Property costs</b>		
Repairs and maintenance	2,557	1,100
Insurance	1,234	1,164
Cleaning	390	1,365
Heating	188	451
Electricity	299	616
Bank charges	<u>19</u>	<u>16</u>
<b>Total resources expended</b>	<b><u>4,687</u></b>	<b><u>4,712</u></b>
<b>Net incoming resources</b>	<b><u>1,965</u></b>	<b><u>1,717</u></b>

**The Friends of Salem**  
**Balance Sheet at 31 March 2022**

	<b>Note</b>	<b>2022 £</b>	<b>2021 £</b>
<b>Current Assets</b>			
Cash at bank and in hand		<u>15,552</u>	<u>13,587</u>
<b>Net Assets</b>		<b>15,552</b>	<b>13,587</b>
<b>Unrestricted funds</b>			
General Fund	2	<u>15,552</u>	<u>13,587</u>
<b>Total Funds</b>		<b>15,552</b>	<b>13,587</b>

The trustees have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the Board of Trustees on 18 November 2021 and were signed on their behalf by:



**J Hancock**  
Chair



**K Morris**  
Treasurer

The notes on page 6 form part of these financial statements.

## Notes to the accounts

### 1. Accounting Policies

#### Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

#### Incoming resources

Voluntary income including rent, donations, gifts and grants that provide core funding are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income from activities for generating funds is recognised as earned. Investment income is recognised on a receivable basis.

#### Resources expended

Expenditure is recognised when a liability is incurred.

#### Legal status of the Trust

The Trust is a charitable incorporated organisation and has no share capital.

### 2. Movement in Funds

	2022 £	2021 £
	Unrestricted	Unrestricted
At 01 April 2021	13,587	11,870
Incoming resources	6,652	6,429
Outgoing resources	(4,687)	(4,712)
At 31 March 2022	<u>15,552</u>	<u>13,587</u>

### 3. Payments to Trustees and Connected Persons

No Trustee or person with a family or business connection with a Trustee, received remuneration in the year, directly or indirectly, from the Charity.