

# FRIENDS OF SALEM

England & Wales · Charity number 1160570

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2015-02-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Salem Chapel Vestry  
Coychurch Road  
Pencoed  
Bridgend  
CF35 5LY

**Phone** 01656869031

**Email** [pencoedtownclerk@gmail.com](mailto:pencoedtownclerk@gmail.com)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:(1) FOR THE PRESERVATION, REPAIR, MAINTENANCE AND IMPROVEMENT OF SALEM MC CHAPEL, FOR THE BENEFIT OF THE INHABITANTS OF HEOL-Y-GROES, PENCOED, BRIDGEND, WALES, AND THE NEIGHBOURHOOD AS A PLACE OF WORSHIP AND CHRISTIAN USE.(2) TO FURTHER OR BENEFIT THE RESIDENTS OF HEOL-Y-GROES, PENCOED, BRIDGEND, WALES AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

**Activities:** 1) FOR THE PRESERVATION, REPAIR, MAINTENANCE AND IMPROVEMENT OF SALEM MC CHAPEL, FOR THE BENEFIT OF THE INHABITANTS OF HEOL-Y-GROES, PENCOED, BRIDGEND, WALES, AND THE NEIGHBOURHOOD AS A PLACE OF WORSHIP AND CHRISTIAN USE.(2) TO FURTHER OR BENEFIT THE RESIDENTS OF HEOL-Y-GROES, PENCOED, BRIDGEND, WALES AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RE

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Bridgend

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£8,553	£6,045	-	-
2024-03-31	£7,627	£5,997	-	-
2023-03-31	£7,110	£7,037	-	-
2022-03-31	£6,652	£4,687	-	-
2021-03-31	£6,429	£4,712	-	-

## Trustees

Name	Role	Appointed
COUNCILLOR ROBERT JAMES HANCOCK OBE		2016-11-14
Councillor Richard Williams		2022-10-13
GERAINT THOMAS		2016-11-14
Janet Elizabeth Jennings		2024-12-04
KATHRYN BERYL MORRIS		2016-11-14
Morgan Wyn Davies		2024-12-05
Robin Pryderi Owen		2024-12-05
SARAH ELUNED WILLIAMS		2016-11-14

**FRIENDS OF SALEM**

England & Wales - Charity number 1160570

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# Accounts

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## **The Friends of Salem**

### **Report of the trustees for the period ended 31 March 2025**

The trustees present their first report and financial statements for the year ended 31 March 2025.

#### **Reference and administrative information**

Charity name:	The Friends of Salem
Charity registration number:	1160570
Registered and Operational office:	Salem Chapel Vestry Coychurch Road Pencoed Bridgend CF35 5LY
Contact:	pencoedtownclerk@gmail.com
Bankers:	NatWest
Insurers:	Congregational and General

#### **Trustees during the year ended 31 March 2025**

Jim Hancock OBE	Chair
Geraint Thomas	Secretary to 31 March 2025
Morgan Davies	Secretary from 01 April 2025 Appointed as Trustee 05 December 2024
Kathryn Morris	Treasurer
Eluned Williams	
Richard Williams	
Janet Jennings	Appointed 04 December 2024
Robin Owen	Appointed 05 December 2024
Myrtle Bradshaw	Until 01 August 2024

It is with sadness that the Friends of Salem record the passing, in August 2024, of a Founder Trustee and dedicated member of Salem, Miss Myrtle Bradshaw, at the age of 102. She will be greatly missed.

The Friends of Salem would like to extend their grateful thanks to Geraint Thomas for his diligent service as our Secretary over many years. It is good to know that he will support the Friends by continuing as a Trustee.

## **Trustees' report**

### **Our aims and objectives**

Our charity's purposes as set out in the objects contained in the constitution dated January 2015 are for the preservation, repair, maintenance and improvement of Salem Chapel for the benefit of the inhabitants of Pencoed as a community centre and as a place of worship. Also, to associate the residents with the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

### **Ensuring our work delivers our aims**

The Friends of Salem negotiated a 25-year lease with the Presbyterian Church of Wales who own Salem Chapel and therefore, the Friends have become responsible for the maintenance of the buildings. The Friends actively promote the buildings as a centre for community use and make them available for hire by various organisations for events.

### **Achievements and future developments**

#### **Financial Review**

The charity was registered on 20 February 2015.

In the year to 31 March 2025 rent and hiring fees of £7,553 (2023/24 - £7,627) were received from a variety of organisations for the use of the chapel, vestry and other attached buildings. A donation of £1,000 was received in memory of EJ Worrall.

During the year, the interior of the vestry and the chapel doors were painted. The chapel clock was repaired. Work was carried out on the trees and the hedging.

During the year, payments were made for normal maintenance, insurance, electricity, and cleaning.

Pencoed Town Council operates under a sub-lease granted by The Friends of Salem for use of the vestry as an office.

The total Net Assets of the Trust on 31 March 2025 are £19,763 (31 March 2024 - £17,255).

## **Trustees' responsibilities in relation to the financial statements**

Trustees are required to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial period. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make sound judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will not continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Under Charity Commission requirements neither an independent examination nor an audit of the accounts is required, and an audit is not a requirement of the Trust's Governing document.

## **Structure, Governance and Management**

### **Governing Document**

The Friends of Salem is a Charitable Incorporated Organisation governed by its Constitution dated January 2015. It is a registered charity with the Charity Commission. The trustees have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities in the event of the charity's winding up.

### **Appointment of trustees**

The board of trustees, which can have up to twelve members, must have at least three members.

### **Trustee training**

New trustees are briefed on their legal obligations under charity and company law, and all trustees are encouraged to seek training that would contribute to their work.

### **On behalf of the Trustees**

**M Davies**  
**Secretary**

**Date : November 2025**

**The Friends of Salem**  
**Statement of Financial Activities (including income and expenditure account)**  
**for the year ended 31 March 2025**

	<b>Year ended</b> <b>31 March 2025</b>	<b>Period ended</b> <b>31 March 2024</b>
	<b>£</b>	<b>£</b>
<b>Incoming resources</b>		
<b>Incoming resources from generated funds:</b>		
<i>Voluntary income:</i>		
Donations	1,000	-
<b>Activities for generating funds:</b>		
Rent and hiring fees	<u>7,553</u>	<u>7,627</u>
<b>Total incoming resources</b>	<b><u>8,553</u></b>	<b><u>7,627</u></b>
<b>Resources expended</b>		
<b>Property costs</b>		
Repairs and maintenance	3,300	1,935
Insurance	1,640	1,548
Cleaning	390	975
Heating	-	582
Electricity	647	935
Sundry	40	-
Bank charges	<u>28</u>	<u>22</u>
<b>Total resources expended</b>	<b><u>6,045</u></b>	<b><u>5,997</u></b>
<b>Net incoming resources</b>	<b><u>2,508</u></b>	<b><u>1,630</u></b>

**The Friends of Salem  
Balance Sheet at 31 March 2025**

	Note	2025 £	2024 £
<b>Current Assets</b>			
Cash at bank and in hand		<u>19,763</u>	<u>17,255</u>
<b>Net Assets</b>		<b>19,763</b>	<b>17,255</b>
<b>Unrestricted funds</b>			
General Fund	2	<u>19,763</u>	<u>17,255</u>
<b>Total Funds</b>		<b>19,763</b>	<b>17,255</b>

The trustees have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the Board of Trustees on 25 November 2025 and were signed on their behalf by:

*R J Hancock*

**J Hancock**  
Chair

*K.B. Morris*

**K Morris**  
Treasurer

The notes on page 6 form part of these financial statements.

## Notes to the accounts

### 1. Accounting Policies

#### Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

#### Incoming resources

Voluntary income including rent, donations, gifts and grants that provide core funding are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income from activities for generating funds is recognised as earned. Investment income is recognised on a receivable basis.

#### Resources expended

Expenditure is recognised when a liability is incurred.

#### Legal status of the Trust

The Trust is a charitable incorporated organisation and has no share capital.

### 2. Movement in Funds

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
	<b>Unrestricted</b>	<b>Unrestricted</b>
At 01 April 2024	17,255	15,625
Incoming resources	8,553	7,627
Outgoing resources	<u>(6,045)</u>	<u>(5,997)</u>
At 31 March 2025	<u>19,763</u>	<u>17,255</u>

### 3. Payments to Trustees and Connected Persons

No Trustee or person with a family or business connection with a Trustee, received remuneration in the year, directly or indirectly, from the Charity.

**FRIENDS OF SALEM**

England & Wales - Charity number 1160570

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# Accounts

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## **The Friends of Salem**

### **Report of the trustees for the period ended 31 March 2024**

The trustees present their first report and financial statements for the year ended 31 March 2024.

#### **Reference and administrative information**

Charity name:	The Friends of Salem
Charity registration number:	1160570
Registered and Operational office:	Salem Chapel Vestry Coychurch Road Pencoed Bridgend CF35 5LY
Contact:	pencoedtownclerk@gmail.com
Bankers:	NatWest
Insurers:	Congregational and General

#### **Trustees during the year ended 31 March 2024**

Jim Hancock OBE	Chair
Geraint Thomas	Secretary
Eluned Williams	Assistant Secretary
Kathryn Morris	Treasurer
Myrtle Bradshaw	
Richard Williams	

## **Trustees' report**

### **Our aims and objectives**

Our charity's purposes as set out in the objects contained in the constitution dated January 2015 are for the preservation, repair, maintenance and improvement of Salem Chapel for the benefit of the inhabitants of Pencoed as a community centre and as a place of worship. Also, to associate the residents with the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

### **Ensuring our work delivers our aims**

The Friends of Salem negotiated a 25-year lease with the Presbyterian Church of Wales who own Salem Chapel and therefore, the Friends have become responsible for the maintenance of the buildings. The Friends actively promote the buildings as a centre for community use and make them available for hire by various organisations for events.

### **Achievements and future developments**

#### **Financial Review**

The charity was registered on 20 February 2015.

In the year to 31 March 2024 rent and hiring fees of £7,627 (2022/23 - £7,050) were received from a variety of organisations for the use of the chapel, vestry and other attached buildings.

During the year, payments were made for maintenance, insurance, electricity, cleaning and heating. Included in the cost of maintenance is expenditure for replacing the heating oil tank.

Pencoed Town Council operates under a sub-lease granted by The Friends of Salem for use of the vestry as an office.

The total Net Assets of the Trust on 31 March 2024 are £17,255 (31 March 2023 - £15,625).

## **Trustees' responsibilities in relation to the financial statements**

Trustees are required to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial period. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make sound judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will not continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Under Charity Commission requirements neither an independent examination nor an audit of the accounts is required, and an audit is not a requirement of the Trust's Governing document.

## **Structure, Governance and Management**

### **Governing Document**

The Friends of Salem is a Charitable Incorporated Organisation governed by its Constitution dated January 2015. It is a registered charity with the Charity Commission. The trustees have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities in the event of the charity's winding up.

### **Appointment of trustees**

The board of trustees, which can have up to twelve members, must have at least three members.

### **Trustee training**

New trustees are briefed on their legal obligations under charity and company law and all trustees are encouraged to seek training that would contribute to their work.

### **On behalf of the Trustees**



**G Thomas**  
**Secretary**

**The Friends of Salem**

**Date** 22 November 2024

**Statement of Financial Activities (including income and expenditure account)  
for the year ended 31 March 2024**

	Year ended 31 March 2024	Period ended 31 March 2023
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generated funds:</b>		
<i>Voluntary income:</i>		
Donations	-	60
<b>Activities for generating funds:</b>		
Rent and hiring fees	<u>7,627</u>	<u>7,050</u>
<b>Total incoming resources</b>	<b><u>7,627</u></b>	<b><u>7,110</u></b>
<b>Resources expended</b>		
<b>Property costs</b>		
Repairs and maintenance	1,935	4,422
Insurance	1,548	1,382
Cleaning	975	480
Heating	582	529
Electricity	935	173
Sundry	-	30
Bank charges	<u>22</u>	<u>21</u>
<b>Total resources expended</b>	<b><u>5,997</u></b>	<b><u>7,037</u></b>
<b>Net incoming resources</b>	<b><u>1,630</u></b>	<b><u>73</u></b>

**The Friends of Salem  
Balance Sheet at 31 March 2024**

	Note	2024 £	2023 £
<b>Current Assets</b>			
Cash at bank and in hand		<u>17,255</u>	<u>15,625</u>
<b>Net Assets</b>		<b>17,255</b>	<b>15,625</b>
<b>Unrestricted funds</b>			
General Fund	2	<u>17,255</u>	<u>15,625</u>
<b>Total Funds</b>		<b>17,255</b>	<b>15,625</b>

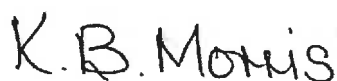
The trustees have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the Board of Trustees on 22 November 2024 and were signed on their behalf by:



**J Hancock**  
Chair



**K Morris**  
Treasurer

The notes on page 6 form part of these financial statements.

## Notes to the accounts

### 1. Accounting Policies

#### Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

#### Incoming resources

Voluntary income including rent, donations, gifts and grants that provide core funding are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income from activities for generating funds is recognised as earned. Investment income is recognised on a receivable basis.

#### Resources expended

Expenditure is recognised when a liability is incurred.

#### Legal status of the Trust

The Trust is a charitable incorporated organisation and has no share capital.

### 2. Movement in Funds

	2024 £	2023 £
	Unrestricted	Unrestricted
At 01 April 2023	15,625	15,552
Incoming resources	7,627	7,110
Outgoing resources	<u>(5,997)</u>	<u>(7,037)</u>
At 31 March 2024	<u>17,255</u>	<u>15,625</u>

### 3. Payments to Trustees and Connected Persons

No Trustee or person with a family or business connection with a Trustee, received remuneration in the year, directly or indirectly, from the Charity.

## **The Friends of Salem**

### **Report of the trustees for the period ended 31 March 2024**

The trustees present their first report and financial statements for the year ended 31 March 2024.

#### **Reference and administrative information**

Charity name:	The Friends of Salem
Charity registration number:	1160570
Registered and Operational office:	Salem Chapel Vestry Coychurch Road Pencoed Bridgend CF35 5LY
Contact:	pencoedtownclerk@gmail.com
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Insurers:	Congregational and General

#### **Trustees during the year ended 31 March 2024**

Jim Hancock OBE	Chair
Geraint Thomas	Secretary
Eluned Williams	Assistant Secretary
Kathryn Morris	Treasurer
Myrtle Bradshaw	
Richard Williams	

## **Trustees' report**

### **Our aims and objectives**

Our charity's purposes as set out in the objects contained in the constitution dated January 2015 are for the preservation, repair, maintenance and improvement of Salem Chapel for the benefit of the inhabitants of Pencoed as a community centre and as a place of worship. Also, to associate the residents with the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

### **Ensuring our work delivers our aims**

The Friends of Salem negotiated a 25-year lease with the Presbyterian Church of Wales who own Salem Chapel and therefore, the Friends have become responsible for the maintenance of the buildings. The Friends actively promote the buildings as a centre for community use and make them available for hire by various organisations for events.

### **Achievements and future developments**

#### **Financial Review**

The charity was registered on 20 February 2015.

In the year to 31 March 2024 rent and hiring fees of £7,627 (2022/23 - £7,050) were received from a variety of organisations for the use of the chapel, vestry and other attached buildings.

During the year, payments were made for maintenance, insurance, electricity, cleaning and heating. Included in the cost of maintenance is expenditure for replacing the heating oil tank.

Pencoed Town Council operates under a sub-lease granted by The Friends of Salem for use of the vestry as an office.

The total Net Assets of the Trust on 31 March 2024 are £17,255 (31 March 2023 - £15,625).

## **Trustees' responsibilities in relation to the financial statements**

Trustees are required to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial period. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently;
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## **Structure, Governance and Management**

### **Governing Document**

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### **Appointment of trustees**

The board of trustees, which can have up to twelve members, must have at least three members.

### **Trustee training**

New trustees are briefed on their legal obligations under charity and company law and all trustees are encouraged to seek training that would contribute to their work.

### **On behalf of the Trustees**



**G Thomas**  
**Secretary**

**The Friends of Salem**

**Date** 22 November 2024

**Statement of Financial Activities (including income and expenditure account)  
for the year ended 31 March 2024**

	Year ended 31 March 2024	Period ended 31 March 2023
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generated funds:</b>		
<i>Voluntary income:</i>		
Donations	-	60
<b>Activities for generating funds:</b>		
Rent and hiring fees	<u>7,627</u>	<u>7,050</u>
<b>Total incoming resources</b>	<b><u>7,627</u></b>	<b><u>7,110</u></b>
<b>Resources expended</b>		
<b>Property costs</b>		
Repairs and maintenance	1,935	4,422
Insurance	1,548	1,382
Cleaning	975	480
Heating	582	529
Electricity	935	173
Sundry	-	30
Bank charges	<u>22</u>	<u>21</u>
<b>Total resources expended</b>	<b><u>5,997</u></b>	<b><u>7,037</u></b>
<b>Net incoming resources</b>	<b><u>1,630</u></b>	<b><u>73</u></b>

**The Friends of Salem  
Balance Sheet at 31 March 2024**

	Note	2024 £	2023 £
<b>Current Assets</b>			
Cash at bank and in hand		<u>17,255</u>	<u>15,625</u>
<b>Net Assets</b>		<b>17,255</b>	<b>15,625</b>
<b>Unrestricted funds</b>			
General Fund	2	<u>17,255</u>	<u>15,625</u>
<b>Total Funds</b>		<b>17,255</b>	<b>15,625</b>

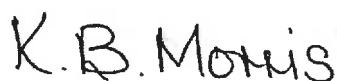
The trustees have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the Board of Trustees on 22 November 2024 and were signed on their behalf by:



**J Hancock**  
Chair



**K Morris**  
Treasurer

The notes on page 6 form part of these financial statements.

## Notes to the accounts

### 1. Accounting Policies

#### Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

#### Incoming resources

Voluntary income including rent, donations, gifts and grants that provide core funding are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income from activities for generating funds is recognised as earned. Investment income is recognised on a receivable basis.

#### Resources expended

Expenditure is recognised when a liability is incurred.

#### Legal status of the Trust

The Trust is a charitable incorporated organisation and has no share capital.

### 2. Movement in Funds

	2024 £	2023 £
	Unrestricted	Unrestricted
At 01 April 2023	15,625	15,552
Incoming resources	7,627	7,110
Outgoing resources	<u>(5,997)</u>	<u>(7,037)</u>
At 31 March 2024	<u>17,255</u>	<u>15,625</u>

### 3. Payments to Trustees and Connected Persons

No Trustee or person with a family or business connection with a Trustee, received remuneration in the year, directly or indirectly, from the Charity.

**FRIENDS OF SALEM**

England & Wales - Charity number 1160570

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# Accounts

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## **The Friends of Salem**

### **Report of the trustees for the period ended 31 March 2023**

The trustees present their first report and financial statements for the year ended 31 March 2023.

#### **Reference and administrative information**

Charity name: The Friends of Salem  
Charity registration number: 1160570  
Registered and Operational office: Salem Chapel Vestry  
Coychurch Road  
Pencoed  
Bridgend  
CF35 5LY  
Contact: pencoedtownclerk@gmail.com  
Bankers: NatWest  
Insurers: Congregational and General

#### **Trustees during the year ended 31 March 2023**

Jim Hancock OBE	Chair
Douglas John BEM	Vice Chair (until August 2022)
Geraint Thomas	Secretary
Eluned Williams	Assistant Secretary
Kathryn Morris	Treasurer
Myrtle Bradshaw	
Richard Williams	Appointed 13 October 2022

It is with deep regret that the Friends of Salem record the passing, in August 2022, of a Founder Trustee and dedicated member of the Town Council, Councillor Douglas John BEM. His involvement with the Trust will be greatly missed.

## **Trustees' report**

### **Our aims and objectives**

Our charity's purposes as set out in the objects contained in the constitution dated January 2015 are for the preservation, repair, maintenance and improvement of Salem Chapel for the benefit of the inhabitants of Pencoed as a community centre and as a place of worship. Also, to associate the residents with the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

### **Ensuring our work delivers our aims**

The Friends of Salem negotiated a 25-year lease with the Presbyterian Church of Wales who own Salem Chapel and therefore, the Friends have become responsible for the maintenance of the buildings. The Friends actively promote the buildings as a centre for community use and make them available for hire by various organisations for events.

### **Achievements and future developments**

#### **Financial Review**

The charity was registered on 20 February 2015.

In the year to 31 March 2023 donations totalling £60 (2021/22 - £300) were received from a number of sources. Rent and hiring fees of £7,050 (2021/22 - £6,352) were received from a variety of organisations for the use of the chapel, vestry and other attached buildings.

During the year, payments were made for maintenance, insurance, electricity, cleaning and heating. Included in the cost of maintenance is expenditure for replacing the heating oil tank.

Pencoed Town Council operates under a sub-lease granted by The Friends of Salem for use of the vestry as an office.

The total Net Assets of the Trust on 31 March 2023 are £15,625 (31 March 2022 - £15,552).

## **Trustees' responsibilities in relation to the financial statements**

Trustees are required to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial period. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make sound judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will not continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Under Charity Commission requirements neither an independent examination nor an audit of the accounts is required, and an audit is not a requirement of the Trust's Governing document.

## **Structure, Governance and Management**

### **Governing Document**

The Friends of Salem is a Charitable Incorporated Organisation governed by its Constitution dated January 2015. It is a registered charity with the Charity Commission. The trustees have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities in the event of the charity's winding up.

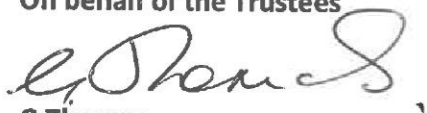
### **Appointment of trustees**

The board of trustees, which can have up to twelve members, must have at least three members.

### **Trustee training**

New trustees are briefed on their legal obligations under charity and company law and all trustees are encouraged to seek training that would contribute to their work.

On behalf of the Trustees



G Thomas  
Secretary

Date 15 November 2023

**The Friends of Salem**  
**Statement of Financial Activities (including income and expenditure account)**  
**for the year ended 31 March 2023**

	Year ended 31 March 2023	Period ended 31 March 2022
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generated funds:</b>		
<i>Voluntary income:</i>		
Donations	60	300
<b>Activities for generating funds:</b>		
Rent and hiring fees	<u>7,050</u>	<u>6,352</u>
<b>Total incoming resources</b>	<b><u>7,110</u></b>	<b><u>6,652</u></b>
<b>Resources expended</b>		
<b>Property costs</b>		
Repairs and maintenance	4,422	2,557
Insurance	1,382	1,234
Cleaning	480	390
Heating	529	188
Electricity	173	299
Sundry	30	-
Bank charges	<u>21</u>	<u>10</u>
<b>Total resources expended</b>	<b><u>7,037</u></b>	<b><u>4,687</u></b>
<b>Net incoming resources</b>	<b><u>73</u></b>	<b><u>1,965</u></b>

**The Friends of Salem  
Balance Sheet at 31 March 2023**

	<b>Note</b>	<b>2023 £</b>	<b>2022 £</b>
<b>Current Assets</b>			
Cash at bank and in hand		<u>15,625</u>	<u>15,552</u>
<b>Net Assets</b>		<b>15,625</b>	<b>15,552</b>
<b>Unrestricted funds</b>			
General Fund	2	<u>15,625</u>	<u>15,552</u>
<b>Total Funds</b>		<b>15,625</b>	<b>15,552</b>

The trustees have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the Board of Trustees on 15 November 2023 and were signed on their behalf by:



**J Hancock**  
Chair



**K Morris**  
Treasurer

The notes on page 6 form part of these financial statements.

## Notes to the accounts

### 1. Accounting Policies

#### Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

#### Incoming resources

Voluntary income including rent, donations, gifts and grants that provide core funding are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income from activities for generating funds is recognised as earned. Investment income is recognised on a receivable basis.

#### Resources expended

Expenditure is recognised when a liability is incurred.

#### Legal status of the Trust

The Trust is a charitable incorporated organisation and has no share capital.

### 2. Movement in Funds

	2023 £	2022 £
	<b>Unrestricted</b>	<b>Unrestricted</b>
At 01 April 2022	15,552	13,587
Incoming resources	7,110	6,652
Outgoing resources	<u>(7,037)</u>	<u>(4,687)</u>
At 31 March 2023	<u>15,625</u>	<u>15,552</u>

### 3. Payments to Trustees and Connected Persons

No Trustee or person with a family or business connection with a Trustee, received remuneration in the year, directly or indirectly, from the Charity.

**FRIENDS OF SALEM**

England & Wales - Charity number 1160570

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# Accounts

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## **The Friends of Salem**

### **Report of the trustees for the period ended 31 March 2022**

The trustees present their first report and financial statements for the year ended 31 March 2022.

#### **Reference and administrative information**

Charity name:	The Friends of Salem
Charity registration number:	1160570
Registered and Operational office:	Salem Chapel Vestry Coychurch Road Pencoed Bridgend CF35 5LY
Contact:	pencoedtownclerk@gmail.com
Bankers:	NatWest
Insurers:	Congregational and General

#### **Trustees during the year ended 31 March 2022**

Jim Hancock OBE	Chair
Douglas John BEM	Vice Chair
Geraint Thomas	Secretary
Eluned Williams	Assistant Secretary
Kathryn Morris	Treasurer
Myrtle Bradshaw	

It is with deep regret that the Friends of Salem record the passing, in August 2022, of a Founder Trustee and dedicated member of the Town Council, Councillor Douglas John BEM. His involvement with the Trust will be greatly missed. A replacement Trustee will now be sought.

## **Trustees' report**

### **Our aims and objectives**

Our charity's purposes as set out in the objects contained in the constitution dated January 2015 are for the preservation, repair, maintenance and improvement of Salem Chapel for the benefit of the inhabitants of Pencoed as a community centre and as a place of worship. Also, to associate the residents with the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

### **Ensuring our work delivers our aims**

The Friends of Salem negotiated a 25-year lease with the Presbyterian Church of Wales who own Salem Chapel and therefore, the Friends have become responsible for the maintenance of the buildings. The Friends actively promote the buildings as a centre for community use and make them available for hire by various organisations for events.

### **Achievements and future developments**

#### **Financial Review**

The charity was registered on 20 February 2015.

In the year to 31 March 2022 donations totalling £300 (2020/21 - £1,520) were received from a number of sources. Rent and hiring fees of £6,352 (2020/21 - £4,909) were received from a variety of organisations for the use of the chapel, vestry and other attached buildings.

During the year, payments were made for maintenance, insurance, electricity, cleaning and heating. Included in the cost of maintenance is expenditure for replacing the heating oil tank.

Pencoed Town Council operates under a sub-lease granted by The Friends of Salem for use of the vestry as an office.

The total Net Assets of the Trust on 31 March 2022 are £15,552 (31 March 2021 - £13,587).

## **Trustees' responsibilities in relation to the financial statements**

Trustees are required to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial period. In doing so the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make sound judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will not continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Under Charity Commission requirements neither an independent examination nor an audit of the accounts is required, and an audit is not a requirement of the Trust's Governing document.

## **Structure, Governance and Management**

### **Governing Document**

The Friends of Salem is a Charitable Incorporated Organisation governed by its Constitution dated January 2015. It is a registered charity with the Charity Commission. The trustees have no liability to contribute to its assets and no personal responsibility for settling its debts and liabilities in the event of the charity's winding up.

### **Appointment of trustees**

The board of trustees, which can have up to twelve members, must have at least three members.

### **Trustee training**

New trustees are briefed on their legal obligations under charity and company law and all trustees are encouraged to seek training that would contribute to their work.

### **On behalf of the Trustees**

**G Thomas**  
**Secretary**



**Date**

10/11/22

**The Friends of Salem**  
**Statement of Financial Activities (including income and expenditure account)**  
**for the year ended 31 March 2022**

	Year ended 31 March 2022	Period ended 31 March 2021
	£	£
<b>Incoming resources</b>		
<b>Incoming resources from generated funds:</b>		
<i>Voluntary income:</i>		
Donations	300	1,520
<b>Activities for generating funds:</b>		
Rent and hiring fees	<u>6,352</u>	<u>4,909</u>
<b>Total incoming resources</b>	<b><u>6,652</u></b>	<b><u>6,429</u></b>
<b>Resources expended</b>		
<b>Property costs</b>		
Repairs and maintenance	2,557	1,100
Insurance	1,234	1,164
Cleaning	390	1,365
Heating	188	451
Electricity	299	616
Bank charges	<u>19</u>	<u>16</u>
<b>Total resources expended</b>	<b><u>4,687</u></b>	<b><u>4,712</u></b>
<b>Net incoming resources</b>	<b><u>1,965</u></b>	<b><u>1,717</u></b>

**The Friends of Salem  
Balance Sheet at 31 March 2022**

	Note	2022 £	2021 £
<b>Current Assets</b>			
Cash at bank and in hand		<u>15,552</u>	<u>13,587</u>
<b>Net Assets</b>			
<b>Unrestricted funds</b>			
General Fund	2	<u>15,552</u>	<u>13,587</u>
<b>Total Funds</b>		<b>15,552</b>	<b>13,587</b>

The trustees have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the Board of Trustees on 18 November 2021 and were signed on their behalf by:



**J Hancock**  
Chair



**K Morris**  
Treasurer

The notes on page 6 form part of these financial statements.

## Notes to the accounts

### 1. Accounting Policies

#### Basis of preparation

The financial statements have been prepared under the historic cost convention and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below.

#### Incoming resources

Voluntary income including rent, donations, gifts and grants that provide core funding are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income from activities for generating funds is recognised as earned. Investment income is recognised on a receivable basis.

#### Resources expended

Expenditure is recognised when a liability is incurred.

#### Legal status of the Trust

The Trust is a charitable incorporated organisation and has no share capital.

### 2. Movement in Funds

	2022 £	2021 £
	Unrestricted	Unrestricted
At 01 April 2021	13,587	11,870
Incoming resources	6,652	6,429
Outgoing resources	<u>(4,687)</u>	<u>(4,712)</u>
At 31 March 2022	<u>15,552</u>	<u>13,587</u>

### 3. Payments to Trustees and Connected Persons

No Trustee or person with a family or business connection with a Trustee, received remuneration in the year, directly or indirectly, from the Charity.

**FRIENDS OF SALEM**

England & Wales - Charity number 1160570

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# Accounts

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## Business Internet Banking Replace Primary User Form

**Your reference code: 52PMKD**

**Banking indexing code:** BIBAPP40433182814587

**Thank you for applying to replace the Primary User of your Business Internet Banking.**

To authorise the change, please carefully follow the signing instructions below, ensuring that all signatories have signed, and return this form via freepost to:

### Freepost HSBC forms

If you are outside UK please post using full address as below

**HSBC  
51 Saffron Road,  
Wigston,  
Leicester  
LE18 4AG**

If you don't have access to a printer, we can retrieve and print a copy of the form for you at your local branch using the above reference code. Just call us on 03457 60 60 60 to arrange a convenient time for you to visit and sign.

Please note, **you cannot make any changes to this form**. If you notice that any of the details are incorrect, you will need to submit a new form.

Your submission will be held for 45 days. After this time, you will no longer be able to retrieve or print a copy of your form.

When we receive this printed form, we will carry out checks to verify the new Primary User's identity and address before we can process the request. We may contact you to ask that they upload suitable copies of their identification documents using a smartphone or webcam, or show the original documents at their nearest branch. More details on how we will use your information can be found in the Primary User section.

We cannot replace the existing Primary User until we have confirmed the identity and address of their replacement.

As soon as we have completed our checks, we'll send the New Primary User their security details by both post and email.

Please note, if you're downloading to a mobile device or tablet, your form may not open automatically. You can find it in your documents folder.

### For bank use only

Ensure the Primary User is fully identified

#### Summary of key data:

Name of business: Mawr Community Council

Sort code and account number: 404331 82814587

Name of originator: Mr Geraint Thomas

Authorised by branch - initial if applicable

IP address

92.207.108.42

Date and time confirmation to electronic ID&VA given by **Geraint Thomas**

Thu Dec 02 09:18:30 GMT 2021

**Form 3 - Business Internet Banking Replace Primary User**

PLEASE COMPLETE ALL APPLICABLE BOXES IN BLACK INK AND BLOCK CAPITALS

**Business details**

Business Name

Mawr Community Council

Sort code

40

/ 43

/ 31

Account number

82814587

**Your details**

First name/s

Geraint

Surname

Thomas

Preferred phone number

+447816027135

Email

mawrcctemporaryclerk@gmail.com

**Primary User details**

You (the business) authorise the person named below to act as the Primary User who will control access to your accounts via Business Internet Banking and act as the principal contact for the service. They will have authority as described in the Business Internet Banking Additional Conditions.

Title

Mr

Forename

Geraint

Surname

Thomas

Date of birth

21/01/1950

Security Device Required



Yes



No

**Note, if you have a Security Device (username / password) to access another business using Business Internet Banking, you can use that Security Device (username / password) to access**

Email address

mawrcctemporaryclerk@gmail.com

**IMPORTANT - The Activation Code will be emailed to this address**

Are they a signatory to the business mandate?



Yes



No

## Signing instructions

By signing this application form, you are confirming that you have taken all the necessary actions to authorise the signing of this form and that such authorisation is in accordance with your relevant constitutional documents.

**Signed**

*G. L. Thomas*

Date

Name

*GERAINT LEWIS THOMAS*

Position

*TEMPORARY CLERK*

**Signed**

Date

Name

Position

**Signed**

Date

Name

Position

**Signed**

Date

Name

Position

Note: This form must be signed in accordance with the current bank mandate. If two signatories are required for cheques, please ensure that two sign the form, and so on. In the case of a **limited company**, one signature must be that of a director who is an existing signatory. In the case of a **partnership**, one signature must be that of a partner who is an existing signatory, and in the case of an unincorporated **club or society**, one signature must be that of the chairman or secretary of the committee who is an existing signatory. In the case of **trustees**, all must sign. In the case of a **sole trader**, the sole trader must sign.

**FOR BRANCH USE ONLY**

Business Customer identification number

Mandate signatures checked and they comply with the BIB signing instructions

Primary User identified

Primary User Address verified

**Authorisation**

I confirm that the Primary User has been identified and their address verified, and that this form has been signed in accordance with the bank mandate and BIB signing instructions and if applicable the limits are approved

Authoriser's Signature

Date

/ /

Authoriser's Name

Authoriser's Contact No.

Business CIN is completed on the next page

**Retain copies of the customer identification and address verification in the customer's file)**

PLEASE COMPLETE ALL APPLICABLE BOXES IN BLACK INK AND BLOCK CAPITALS

## Primary User

Your business needs to provide signatures and addresses of the Primary User and all other Users who will be granted permission to make payments through Business Internet Banking. The Primary User must be identified and address verified by us and will be required to present identification at a branch if they have not been previously identified.

### Your Information

In this section,

**'Bank', 'we', 'us' and 'our'** mean HSBC UK Bank plc.

**'BIB'** means the Business Internet Banking service supplied by the Bank to the business.

**'Business'** means the business for which you are undertaking the role of the Primary User in connection with BIB.

**'HSBC Group'** means HSBC Holdings plc and any of its affiliates, subsidiaries, associated entities, and any of their branches and offices.

**'You'** means the Primary User.

We will need to check your personal information for identification and verification purposes before we can confirm you as a Primary User on BIB.

We will use your information including information about your business and any other Users for your business on BIB in accordance with our Privacy Notice. You can find this at [www.business.hsbc.uk](http://www.business.hsbc.uk) or you can ask for a copy in branch. In particular, we may collect the information from you directly, from the business, or from other sources (including publicly available information) and we may combine it with other information available to us.

We may share information about you and your connection with the business with others where it is lawful to do so including where we or they:

- need to in order to provide you with products or services you've requested, e.g. BIB;
- have a public or legal duty to do so, e.g. to assist with detecting and preventing fraud, tax evasion and financial crime;
- need to in connection with regulatory reporting, litigation or asserting or defending legal rights and interests;
- have a legitimate business reason for doing so, e.g. to manage risk or verify your identity;
- have asked you for your permission to share it, and you have agreed.

We may share your information for these purposes with others including:

- other HSBC Group companies and any sub-contractors, agents or service providers who work for us or provide services to us or other HSBC Group companies (including their employees, sub-contractors, service providers, directors and officers);
- any trustees, beneficiaries or executors;
- people you make payments to and receive payments from;
- law enforcement, government, courts, dispute resolution bodies, our regulators, auditors and any party appointed or requested by our regulators to carry out investigations or audits of our activities;
- fraud prevention agencies who'll also use it to detect and prevent fraud and other financial crime and to verify your identity;
- anybody else that we've been instructed to share your information with by you.

Your information and information relating to individuals connected to your business may be transferred to and stored in locations outside the European Economic Area (EEA), including countries that may not have the same level of protection for personal information. When we do this, we'll ensure it has an appropriate level of protection and that the transfer is lawful. We may need to transfer information in this way to carry out our contract with you, to fulfil a legal obligation, to protect the public interest and / or for your or our legitimate interests. In some countries the law might compel us to share certain information (eg with tax authorities). Even in these cases, we'll only share information with people who have the right to see it.

We may monitor and/or record your conversations with the Bank to ensure that we carry out the business's instructions accurately, to help us to continually improve our service and in the interests of security.

You have a number of rights in relation to the information that we hold about you, including rights to access your information, correct inaccurate or incomplete data, in some circumstances to erase data, and to object to or ask us to restrict our processing. For further details about how we may use your information and your rights in relation to that information, please refer to our Privacy Notice.

Primary User signature

*G. L. Thomas*

Date

Name

Date of birth

Personal address

Postcode

When did you move there?

Is the Primary User an existing HSBC personal customer?

Yes

No

Not known

Sort code

/  /

Account number

**FOR BRANCH USE ONLY**

Business Customer Identification Number

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**About HSBC**

HSBC UK Bank plc is a company registered and established in England and Wales under registration number 9928412. Our registered office is at 1 Centenary Square, Birmingham, B1 1HQ, United Kingdom. Our VAT registration number is GB365684514.

HSBC UK Bank plc is: authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (our firm reference number is 765112).

[www.hsbc.co.uk/business](http://www.hsbc.co.uk/business)

**Issued by HSBC UK Bank plc.**

Customer Information:

PO Box 6201, Coventry CV3 9HW

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