

Trustees' Annual Report for the period of

1 April 2020 - 31 March 2021

Charity name: Ihezic Foundation



Children from a UK primary school receiving our book donation.

Charity registration number: 1160562

Reference and Administrative details

Charity name	Ihezie Foundation
Other name the charity uses	Ihezie Foundation-Book Relief
Registered charity number	1160562
Charity's principal address	Ihezie Foundation 33 Burners Lane Kiln Farm Milton Keynes MK11 3HA United Kingdom

Names of the charity trustees

No trustees resigned or were appointed within the financial year.

Amrit Rana	Chair
Aloysius Ihezie	Founding Trustee
James Phipson	Trustee
Jaimin Chandarana	Trustee
Craig Ihezie	Trustee

Chief Executive **Michael Bloedorn**

Bank **Barclays Bank, Wembley
& Park Royal**

**Independent
Examiner** **Garcha & Co
79A South Road
Southall
UB1 1SQ**

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

Ihezie Foundation exists to advance literacy and educational opportunities for students in the UK and Africa through the provision of educational textbooks, children's books and other resource materials to schools.

Summary of the main activities in relation to those purposes for the public benefit.

In any country or community, one of humankind's greatest gifts to the next generation is to provide the means whereby students can receive a good education. Helping to achieve that amazing objective are books that inspire students to learn, to gain a skill or just to enjoy. Helping to make that dream come true is the mission of Ihezie Foundation.

The trustees are satisfied that Ihezie Foundation has passed the **public benefit test** in relation to furthering the charity's objectives by delivering the following activities.

UK Projects:

Ihezie Foundation works to provide much needed literacy and children's books to primary schools in the UK. Our vision is for every UK primary school to have pride in their school library and sufficient books for every child to be able to borrow a book and continue their reading at home.

Projects in Africa:

Ihezie Foundation provides educational aid and assistance through the donation of educational books and textbooks to schools, universities and libraries throughout Africa.

Our work is inspired by the power of education to change lives. We believe that a sound education will provide students with the best possible start in life and in turn play a vital role in enabling them to develop the knowledge, skills and confidence to identify and maximise social, medical and economic opportunities, empowering them individually and as a nation.

Contribution of volunteers:

Ihezie Foundation would particularly like to thank each and every one of the charity's 25 volunteers who gave up their time weekly to help sort and allocate the books for donation. Many of our volunteers are recovering from life changing injuries such as acquired brain injury and are placed with us through an ongoing relationship with the Occupational Therapy team at the Buckinghamshire NHS Health Trust.

Achievements and Performance:

Below is a summary of the Foundations' achievements. The Foundation's work has had a real impact to the circumstances of its beneficiaries and far reaching wider benefits to society as a whole.

COVID -19 and its impact on our work:

With the COVID-19 pandemic dominating much of 2020 and part of 2021, Ihezie Foundation had to adjust its activities in response to the changed working environment and the long periods when schools were closed. During the periods of lockdown, Ihezie Foundation had to close and many of our volunteers had to go into shielding. We have resumed our volunteering programme in partnership with the NHS this year, and we are continuing to help volunteers rehabilitate by working with us in a supported environment with their occupational therapists.

The Foundation adapted its operations as schools closed and children were forced to stay in their homes. With libraries closed, the Foundation supplied much needed books to disadvantaged families.

The Foundation was well positioned to increase the number of books being donated to help and support vulnerable children, book supplies were increased to food banks and women and children's refuges. As schools slowly re-opened, the Foundation quickly expanded the book donation programme, supplying increased numbers of books to primary schools and supporting teachers who were working hard to make up for missed learning opportunities.

Our work in the UK:

Throughout the lockdowns of 2020 and 2021, Ihezic Foundation worked with the Food Cupboard MK, Leos Food Parcels, Food Larder, Youth Booth Hemel and Morrisons Library Westcroft, donating over 5,000 children's books which were then delivered with the weekly food parcels to vulnerable families.

Ihezic Foundation also donated books to the Gilbert Colvin School, Atam Academy, South Hill Primary School, Childville Pre School, Downshall Primary School, Two Mile Ash School, Isleworth Town Primary and Nursery School, Belmont Primary School, Holne Chase Primary School and Heston Primary School with children's books included in the free school lunch parcels that were distributed throughout the school closures.

In October 2020, the Foundation worked closely with councillors and teachers in the London Borough of Lewisham and donated thousands of books to set up a book lending service for children without access to books at home. In all over 20,000 reading books were donated to 10 primary schools in the Lewisham area.

In early 2021, Ihezic Foundation partnered with Heathrow Airport Community Trust and donated 10,000 children's books to five Heathrow Airport Partner Schools.

The recipient schools were: Colnbrook Primary School, Harmondsworth Primary School, Heathrow Primary School, Pippins Primary School, and William Byrd Primary Academy.

During the school holiday terms of summer and Christmas, Ihezic Foundation partnered with Surrey Council to donate and distribute 8,000 books to vulnerable families in Surrey who received books inside the food parcels distributed by the Council.

Ihezic Foundation donated 8,000 books to Two Mile Ash School, St Michael's CE Combined School, Whitchurch Combined School, Winslow Church of England School.

Ihezic Foundation also donated 6,000 books to schools in Hemel Hempstead with the following schools receiving 2,000 books each; Brockwood Primary School, Holtsmere End Infant and Primary School, Tudor Primary School.

In total Ihezic Foundation donated 57,000 books to food banks and UK schools enabling thousands of children to read and enjoy books in their own homes.

Our work in Africa:



The COVID-19 pandemic has had an impact on our work in Africa, making it very difficult to secure the funding needed for our overseas book project. Many of our funding applications were rejected as grant making bodies diverted all funds to COVID-19 relief. Our bid to the Department for International Development was discontinued when funding to smaller charities was stopped. While we struggled to raise funds for our work in Africa, we have focused our resources to place renewed emphasis on providing books to UK primary schools.

We remain committed to our Nigeria 500,000 books campaign which forms one part of our plan to provide books to schools and universities throughout Africa. This important part of our operation means we will, in due course, continue to work with strong local institutions with the means to support less privileged children in their surrounding areas. Where appropriate we will work with state and local governments able to ensure the efficient distribution of our book donations. And throughout this period, here in the UK, we have continued with our preparations to send 80,000 books to the University of Nigeria Nsukka and anticipate that these books will be despatched once funding is secured.

Review of the charity's financial position at the end of the period:

The charity ends the financial year having received support from Choice Textile Ltd. and its associated organisations, both financially and in-kind book donations.

A description of the principal risks facing the charity:

The charity trustees have given consideration to the major risks to which the charity is exposed and satisfied themselves that systems or procedures are established in order to manage those risks. We have reviewed our funding strategy and business plan in light of COVID -19 and with our services needed more than ever before, we will continue our focus on donating reading books to UK primary schools. Funding shortfalls have greatly impacted our ability to carry out our work in Africa. The trustees will be reviewing the funding strategies the charity can take to continue our work in Africa, over the coming year.

Managing health and safety during book deliveries and receiving books:

We ensure all of our staff and volunteers have adequate health and safety training and are satisfied that the warehouse is managed with the wellbeing of staff at the forefront of all activities. Suitably qualified and trained staffs are using Personal Protective equipment at all times, and all health and safety matters are managed in line with national Health and Safety Executive standards.

Managing Impact and Evaluation policies:

We have also identified the further need to establish robust systems of impact evaluation in our work in Africa. Thanks to the thorough personal oversight of the delivery of books, we are satisfied that all donations thus far, have been received at the intended schools and universities.

Fundraising Statement:

We report to our Trustees on fundraising and compliance matters on a bi-annual basis to ensure that they have oversight of our fundraising activities and can exercise their duties as per the Charity Commission's Fundraising Guidance (CC20).

Supporter data:

We have a legal obligation to ensure compliance with the General Data Protection Regulation (GDPR), Data Protection Act 2018 (DPA18) and the Privacy and Electronic Communications Regulation (PECR), but we also believe in a strong duty of care above that required by law. Our processes are designed around our "Every donor matter" philosophy, which embeds the principle of fairness.

In early 2020 we reviewed our GDPR policies and have now put in place data protection policies and data management policies.

We have extended our Privacy Policy to outline our practice in greater detail to ensure that our supporters and potential supporters are duly informed as to how we use their personal data.

While we will regularly review our practices to ensure we act in the best interest of our supporters, we will continue, as appropriate, to contact supporters by post on the understanding that they can opt out of any such communication at any time.

Protecting people in vulnerable circumstances:

Supporting Ihezic Foundation should be a positive experience for all existing and potential supporters, and we strive to ensure that any interaction is conducted with respect, dignity and fairness. As we develop future campaigns, policies will be developed in accordance with Fundraising Regulator guidance.

Fundraising complaints:

No fundraising complaints were received in the previous year. As our fundraising activities increase, we will develop a more appropriate complaints policy relative to the size of our operation.

Safeguarding:

As an organisation whose purpose is to distribute books to schools, we take safeguarding and child protection very seriously. We minimise the risk of any incidences occurring by ensuring:

- 1) That all school site visits by staff to deliver books are supervised by the teaching staff from the time of arrival to the time of departure from the school
- 2) That when books are donated to countries outside the UK, local education ministers take responsibility for book distribution.
- 3) That vulnerable adults who volunteer in our warehouses are accompanied by occupational therapists who work alongside them.

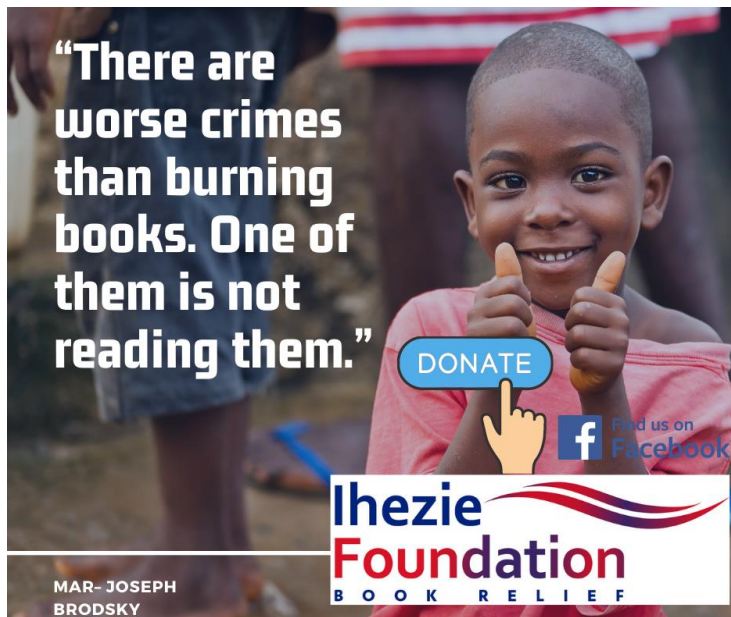
We regularly review our safeguarding policies and procedures to ensure they are robust, fit for purpose and reflect best and current practice and are proportionate to our role in schools (which is to conduct large scale book deliveries).

Where a safeguarding incident occurs in the UK, it is for Ihezic Foundation to investigate and handle the matter, although we recognise that, because some of our work is undertaken overseas, it could be in other countries that safeguarding reports are received. Where this is the case, it would be the responsibility of the lead safeguarding officer in Ihezic Foundation to report on local issues and conduct investigations to ensure that these are handled properly and that lessons learned are fully implemented. In cases that are serious and substantiated, local law enforcement agencies will be notified as well as other NGO's.

Ihezic Foundation Trustees are under a moral and legal duty to ensure that we do not cause harm to those we seek to support, employ or work with. This means assuring themselves that there is a zero-tolerance approach to safeguarding violations wherever UK funds are being spent overseas. To enable the Board to maintain oversight of safeguarding matters both in the UK and overseas, trustees receive an "as it happens" report on all cases where UK funding is involved. If trustees have concerns about the way that safeguarding standards are being implemented in the organisation, they are aware of reporting procedures to both local law enforcement agencies and safeguarding bodies.

The Trustees of Ihezic Foundation maintain ultimate oversight of safeguarding across all work carried out around the world using funds raised in the UK; they undertake at all times to fulfil their responsibility to protect those we seek to support through our programmes and those who have committed to work for us.

Chief Executives' report:



This year we have continued to deliver on our charity's mission despite tough economic conditions. We have particularly focussed our efforts on supporting UK children and schools, so we can play our role in supporting children to recover from the Covid-19 related deprivations. The gap between advantaged and disadvantaged pupils has widened greatly during Covid-19 and represents years of lost education for poorer children. We forget that it is now almost two years during which time many children have not had a 'normal education'. And further to that, many more children have not had the luxury of being home educated during lockdowns,

either because of their parent's wellbeing, work situations, or access to resources.

Our key emphasis throughout successive lockdowns was to donate books to food banks and other charities and, through schools, to provide books so that children had access to good reading material while confined to their homes.

We have continued to enjoy a wonderful relationship with our corporate partners and their staff, and would like to thank all those who have supported the charity to ensure we have an excellent supply of books. We look forward to continuing these working relationships as we build on the successes of previous years.

We conducted a major review of how we would operate under COVID -19 and we were able to donate 57,000 books despite the challenges. There will always be a place for books in children's lives and an even greater need for support as many students struggle to bridge the gaps in their learning due to school closures.

There is no doubt that our work reaches millions of children who otherwise would struggle to get access to books.

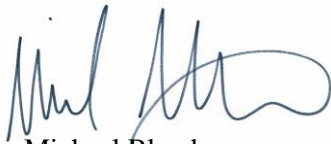
Reading continues to play a critical role in developing autodidactic learners (self-proficiency in learning) and in turn, creates lifelong learners. We cannot give up on this generation of children who are not only suffering from the effects of two years of isolation from education, but also of missed time with loved ones, the loss of relatives, and missed friendships.

Reading offers some normalcy in this uncertain world right now; an intellectual escape from the tragedies of what has happened around us, and an opportunity for children to rediscover their childhoods, through giving children the opportunity to learn from playful stories for pleasure, to academic books that will grow their intellectual curiosity about the world; and nurture our future doctors, scientists, journalists, teachers, and educators.

Inside the subdued jacket of a book can be a child's heroine or hero, an opportunity to visualise their futures outside of the confines of their family's expectations.

Children can dare to imagine independently, going beyond cultural, religious and gender expectations, but also learn about qualities such as courage, self-esteem and how to achieve the unimaginable. Helping children to read is not only a duty, but also a moral imperative if our children are to have the same opportunities to tackle the global challenges we face today.

Books contain the wisdom of our collective knowledge, and therefore remain our best opportunity to give children a proper education and the chance to succeed. Please join us on our mission, to help every child to become a reader.



Michael Bloedorn

Chief Executive

Structure, Governance and Management

Type of governing document **Constitution of a Charitable Incorporated Organisation**

UK Charity Number **1160562**

Trustee selection methods and induction, training and support. The Board of Trustees is entitled to nominate any additional number of trustees.

Trustees can be elected during a scheduled board meeting by a majority vote of trustees with minutes taken of the decision.

Trustees are inducted by the Chair of Trustees and the Chief Executive offers ongoing sector wide training to trustees. We offer training for all new trustees and a charity induction.

The charity's organisational structure:

Ihezie Foundation is not affiliated to other charities and is an independent charity. In countries outside of the UK, we partner with local ministries of education and universities.

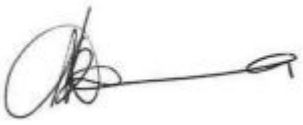
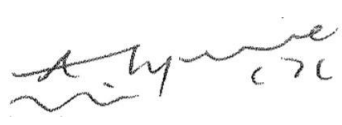
Relationships with any related parties:

Choice Textile Limited remains a committed donor to the charity. Conflicts of interest arising from any future changes to this relationship would be managed within the charity's conflicts of interest policy. There is no material or financial benefit to Choice Textile relationship with Ihezie Foundation, which is purely philanthropic (therefore Ihezie Foundation benefits enormously from the relationship).

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Amrit Rana	Aloysius Ihezue
Position (eg Secretary, Chair, etc)	Chair of Trustees	Founding Trustee
Date	31 January 2022	

THEZIE FOUNDATION
CHARITY REGISTRATION NUMBER 1160562
33 BURNERS LANE
KILN FARM
MILTON KEYNES MK11 3HA

ACCOUNTS FOR THE YEAR FROM
31ST MARCH 2021

GARCHA & CO
CHARTERED CERTIFIED ACCOUNTANTS
HEASLEIGH HOUSE
79A SOUTH ROAD
SOUTHALL
MIDDLESEX UB1 1SQ
TEL: 020 8843 1816/9010
FAX: 020 8813 8249

IHEZIE FOUNDATION
CHARITY REGISTRATION NUMBER 1160562
FIANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2021

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THEZIE FOUNDATION
CHARITY REGISTRATION NUMBER 1160562
ACCOUNTS FOR THE YEAR ENDED
31ST MARCH 2021

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THEZIE FOUNDATION

I report to the trustees on my examination of the accounts of the above charity (the trust) for the year ended 31st March 2021

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirement of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

the accounting records were not kept in accordance with section 130 of the Charities Act: or
the accounts did not accord with the accounting records: or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. S.S. Garcha
Garcha & Co
Chartered Certified Accountants
& Senior Statutory Auditor
Heasleigh House
79a South Road
Southall, Middlesex, UB1 1SQ

Date: 27/01/2022

IHEZIE FOUNDATION
CHARITY REGISTRATION NUMBER 1160562
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

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	NOTES		TOTAL	TOTAL
		RESTRICTED FUNDS	UNRESTRICTED FUNDS	
		2021	2020	
		£	£	£
INCOME AND EXPENDITURE				
INCOMING RESOURCES				
Donations	2	54,506	54,506	22,625
TOTAL INCOMING RESOURCES		70,141	54,506	22,625
RESOURCES EXPENDED				
Direct expenditure	3	1,452	1,452	2,231
Fundraising and publicity	3	318	318	337
Management and administration of the charity	3	30,652	30,652	20,113
TOTAL RESOURCES EXPENDED		32,422	32,422	22,681
NET INCOMING/(OUTGOING)				
RESOURCES FOR THE YEAR		37,719	37,719	(56)
Balance brought forward at 1 April 2020				
			(3,407)	(3,351)
BALANCE CARRIED FORWARD AT 31 March 2021				
			34,312	(3,407)

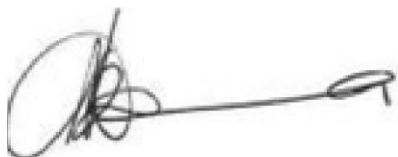
All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

IHEZIE FOUNDATION
CHARITY REGISTRATION NUMBER 1160562
BALANCE SHEET
AS AT 31ST MARCH 2021

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		2021	2020
<u>CURRENT ASSETS</u>			
Cash at bank		43,956	3,229
		43,956	3,229
<u>LIABILITIES:</u>			
Amounts falling due within one year	6	9,644	6,636
<u>NET CURRENT ASSETS/(LIABILITIES)</u>		34,312	(3,407)
<u>NET ASSETS/(LIABILITIES)</u>		34,312	(3,407)
			=====
<u>FUNDS</u>			
Unrestricted funds	7	34,312	(3,407)
Restricted funds			
		34,312	(3,407)
			=====

These accounts were approved by the Board of Trustees and signed on their behalf by:



CHAIRMAN

DATED: 27/01/2022

IHEZIE FOUNDATION
CHARITY REGISTRATION NUMBER 1160562
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31ST MARCH 2021

1. ACCOUNTING POLICIES

These accounts have been prepared in accordance with the Charities Act 2011, Charity SORP FRS102 . The accounts have been prepared under the historical cost basis.

Income

Income is included gross, without netting off any related expenditure. Income is generally recognised when the charity becomes entitled to the resources, when receipt is probable and when the monetary amount can be measured with sufficient reliability. Specific policies relating to the charity's particular income sources are as follows:

Donations are included in the Statement of Financial Activities (SOFA) gross of any related tax reclaim.

Expenditure

Liabilities are included once the charity is under a legal or constructive obligation to transfer economic resources. Costs of charitable activities include those costs directly attributable to activities undertaken in pursuit of the charity's objects.

Other expenditure includes governance costs which include all costs relating to complying with legal and regulatory requirements.

Funds structure

Unrestricted funds are those funds expendable at the discretion of the Trustees in accordance with the charitable objects.

Restricted funds may only be utilised in accordance with the wishes of the donor.

Taxation

As a registered charity, it is generally exempt from income tax and capital gains tax on its charitable activities, but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Trustees' emoluments

None of the trustees have received any remuneration, expenses or benefits from the charity.

Related party transactions

There have been no related party transactions in the reporting period that require disclosure.

IHEZIE FOUNDATION
CHARITY REGISTRATION NUMBER 1160562
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31ST MARCH 2021

2. DONATIONS AND GIFTS

	2021	2020
Donations	54,506	22,625
	54,506	22,625
	=====	=====

3. RESOURCES EXPENDED

	<u>RESTRICTED</u> <u>FUNDS</u> £	<u>UNRESTRICTED</u> <u>FUNDS</u> £	<u>TOTAL</u> 2021 £	<u>TOTAL</u> 2020 £
<u>Direct charitable expenditure</u>				
Educational expenses		426	426	
Donations		196	196	54
Water rates and business tax				
Insurance				532
Light and heat		830	830	1,366
Repairs and maintenance				89
Printing and stationary				30
Transport and travelling				160
		1,452	1,452	2,231
<u>Fundraising and publicity</u>				
Advertising		318	318	337
		318	318	337
<u>Management and Administration of the Charity</u>				
Wages		28,148	28,148	18,181
Pension				265
Telephone and postage		432	432	452
Professional fees		1,500	1,500	1,140
Legal fees				
Bank charges and overdraft interest		572	572	75
		30,652	30,652	20,113

IHEZIE FOUNDATION
CHARITY REGISTRATION NUMBER 1160562
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31ST MARCH 2021

4.	OTHER OPERATING INCOME	2021 £	2020 £
	Jrs grant	15,635	
		£ 15,635	£
		=====	=====
5.	<u>EMPLOYEE INFORMATION</u>	2021 £	2020 £
5.1	<u>Staff costs:</u>		
	Wages and salaries	28,148	18,181
	Other pension costs		265
		28,148	18,446
		=====	=====
5.2	The average weekly number of employees during the year was made up as follows:	No.	No.
	Employees	2	2
		2	1
6.	<u>CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR</u>		2020 £
	Trade creditors	1	
	Other taxes and social security costs	2,983	1,445
	Other creditors	5,340	4,080
	Accruals	1,320	1,111
		9,644	6,636
		=====	=====

IHEZIE FOUNDATION
CHARITY REGISTRATION NUMBER 1160562
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31ST MARCH 2021

7.	<u>MOVEMENT IN FUNDS</u>	2021 £
	Balance as at 1st April 2020	(3,407)
	Unrestricted funds	
	Incoming Resources	54,506
	Resources Expended	(32,422)
	Transfers: Fixed Asset	
	At 31st March 2021	34,312
	Restricted funds	
	TOTAL FUNDS	34,312