

**Charity registration number 1160555**

**WOMEN'S AID IN LUTON**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

## WOMEN'S AID IN LUTON

### LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Ms T Aanchawan	
	Ms P Chagonda	(Appointed 13 October 2021)
	Ms S Morton	
	Ms D Nelson	(Appointed 29 June 2022)
	Ms A Waheed	(Appointed 29 June 2022)
<b>Charity number</b>	1160555	
<b>Accountants</b>	HW Associates Limited	
	Portmill House	
	Portmill Lane	
	Hitchin	
	Herts	
	SG5 1DJ	
<b>Bankers</b>	Barclays Bank PLC	
	LE87 2BB	
<b>Solicitors</b>	Pictons Solicitors LLP	
	28 Dunstable Road	
	Luton	
	Bedfordshire	
	LU1 1DY	
	Russell-Cooke LLP	
	2 Putney Hill	
	London	
	SW15 6AB	

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## **WOMEN'S AID IN LUTON**

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## **WOMEN'S AID IN LUTON**

### **TRUSTEES' REPORT**

***FOR THE YEAR ENDED 31 MARCH 2022***

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The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

The object for which the organisation is established is to relieve the distress and suffering experienced by women who have been greatly or persistently maltreated, physically, emotionally, financially, or sexually by their partners, family members or by the fathers of their children and any children of such women provided that such women, are in necessitous circumstances. In furtherance of the above purpose, but not further or otherwise the organisation may:

- a. Provide centers where such women and their children can enjoy temporary rest and protection from abuse, persecution, either with a view to assisting a reconciliation between such women and their partners, family members and the fathers of their children or with a view to their starting independent living by obtaining a permanent legal separation or divorce.
- a. Provide single and ongoing support and assistance in obtaining legal advice, medical care, emotional support and relevant information as part of a supportive process for women and their children who have suffered serious injury or impairment, physical, emotional or sexual.

The Charity achieves its objectives by running a number of refuges to house women and their families and provide a drop-in service with facilities available to all attendees. The Charity is supported by the local Council who provide an annual grant together with an income based on the number of residents.

#### **Public benefit**

The Trustees have considered the public benefit guidance published by the Charity Commission and are satisfied that the Charity's facilities are made available to all appropriate members of the public. Where the tenants are unable to meet their rental payments directly, council funding is available to ensure that all members of the public can be provided with accommodation without reference to their financial position. There is a national helpline available 24 hours a day and in emergency situations local members of staff can be called upon at any time. The Trustees and staff of the Charity are continuing to raise awareness of the Charity's services to extend its usage.

The Charity's principles are in accordance with those of the Women's Aid Federation of England.

## **WOMEN'S AID IN LUTON**

### **TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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#### **Achievements and performance**

During the year 2021/22 the Charity has provided refuge, outreach and domestic abuse support services to women and children in Luton.

Women's Aid in Luton provide 5 refuges for up to 24 women with or without children at any one time. The women and children in the refuges are supported by a team of professional and dedicated support officers who provide one to one emotional support and advocacy on issues around domestic abuse as well as practical housing related support to those affected by homelessness or at risk of becoming homeless due to domestic abuse.

The Charity provided safe accommodation for 56 women and 45 children. The average length of stay in refuge was 5 months. On average the utilisation across all the charity's refuges was at 72% of capacity during the year. This was an increase of 2% on the previous year. We received 385 calls to our Helpline throughout the year.

In addition, 111 women were supported in the community through outreach and drop in. 67% of those who gave feedback on exiting the services felt that their lives had improved.

The Charity continued to run a refuge dedicated to supporting women from the South Asian community and has noticed an increase in women from racially minoritised groups across our refuge provision.

During 2021/22 Covid-19 continued to impact on the charity. Staff were working under more pressure than ever before; women presented with increased needs, particularly in respect of mental health having experienced increased complexity of the abuse faced. This was due to the abuse being prolonged because of Covid 19 and a lack of options for women and children to flee or having any respite.

As restrictions were reduced the working environment returned to a more normal way of working with staff coming back to the office and refuges full time. However as with the rest of the charity sector the impact of Covid 19 had resulted in a challenge to retain staff.

The charity used this as an opportunity to review its Human Resources policies, talent acquisition, and staff remunerations. As an interim measure a 3% salary increase was implemented in 1st April 2021 whilst an external HR provider was commissioned to undertake a comprehensive job evaluations and market salary research. As a result of this benchmarking exercise, which is intended to be carried out annually, a further increase in salaries was proposed and staff were issued with new statements of employment in April 2022. In line with our policy, staff are also provided with monthly supervision and have access to monthly clinical supervision and in addition one-to-one clinical supervision as and when required.

During 2021/22 the average number of employees was 15. The total remuneration paid to key management personnel totaled £107,624 with the interim CEO earning more than £60k pa.

The passing of the CEO in November 2020 required the charity to put increased governance arrangements in place. This ensured a consistent leadership approach until the newly appointed CEO commenced employment in May 2021. Focus was placed on reviewing the quality-of-service delivery and governance arrangements which led to being accredited the Women's Aid England National Quality Standard on 17<sup>th</sup> November 2021.

The CEO however decided to resign from her position and left the Charity in January 2022 due to personal reasons. An Interim CEO was appointed in January 2022 to ensure the charity was maximising its efforts regarding the diversification of income streams and overhauling operational arrangements as well as strengthening its market position with stakeholders, commissioners, and grant funders.

Despite these challenges, the charity continued to provide refuge provision and outreach support throughout the pandemic. Adjustments were made to ensure that support for women and children was continued, and a quality service was maintained.

Under the new leadership and through the dedication of its staff, trustees and volunteers, the Charity was successful in increasing its funding streams.

This included the Charity receiving continued funding from the previously called London Luton Airport Limited (LLAL) (now Bedfordshire and Luton Community Fund) fund which supports our Helpline provision and is a core funding stream for the Charity's services. Our dedicated staff facilitate the Helpline phone, email, and drop ins which are the gateways to all our internal services as well as allowing us to give information, support and guidance to individuals who contact us and who may not be requiring refuge and wanting to know what Domestic Violence and Abuse support is available either locally or nationally.



## **WOMEN'S AID IN LUTON**

### **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

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Luton Borough Council continued to fund our generic and complex needs refuge provision. Additional funding was received from the Police and Crime Commissioner to support our outreach provision.

To further enhance our service offer to women presenting with additional vulnerabilities; i.e. mental health and/or substance misuse issues and to enhance our beneficiaries overall health and wellbeing we received additional funds from Compass Wellbeing CIC. This enabled us to employ a specialist mental health practitioner to strengthen pathways with local mental health and substance misuse providers as well as upskilling the workforce. The grant also provided funding to commission a community interest company to deliver health and wellbeing activities. The children accessing our refuge provision were also able to benefit from play therapy funded through this grant.

Through a successful BBC Children in Needs Grant, we were able to secure 3-year funding to employ a dedicated Children and Young People Development Officer.

It is important to acknowledge and thanks to all the dedicated staff, Trustees and volunteers who supported the charity during these difficult months to keep the service running and ensure the charity continued to meet its aims and objectives.

The Charity also continued to invest in resources to reach out into the wider community and support survivors and professionals to navigate a sometimes-complex pathway into services and attended numerous local forums, networks and partnerships to build knowledge of its services, share expertise and ensure that the Charity is part of the multi-agency response to Domestic Abuse in Luton.

The organisation benefits from a large office space in Luton with rooms and space to accommodate groups, one to one sessions, and play sessions for the children. There had been a big focus on the expansion of group work and activities the previous year, but the Covid outbreak has meant the groups had to be curtailed. During 2021/22 however the charity was able to re-commence its therapeutic programmes and there are plans to continuously develop this vital aspect of the Charity's work.

The Charity continually evaluates its impact to continuously improve services and is working hard to demonstrate and evidence the value that the funding it receives contributes to quality outcomes for women and children.

#### **Voluntary support and donations**

The Charity continues to benefit greatly from all the kind and generous individuals and organisations who raised money for the Charity throughout the year. People gave their time to the Charity, donated items such as clothes toiletries- buggies and food. Receiving such generous support throughout the pandemic in such constrained circumstances, has been invaluable and gratefully received. Special mention -to the Food Bank, Kids Out, Mothers Union, local churches, local schools, Luton Rugby Club, Dunelm, Osprey, IKEA, Electrolux, Foresters Friendly Society and Levi Strauss.

During 2020/21 it was necessary to cease the volunteer program, because of Covid 19; however, this was re-instated during 2021/22 and new volunteers were welcomed to the Charity providing support and additional skills in a variety of roles.

#### **Strategic Plans**

During 2021/22 a 2year interim strategic plan was put in place allowing time for a long-term plan for the Charity to be developed whilst ensuring that the charity continuously adapted its service delivery considering the ongoing pandemic as well as ensuring robust governance due to the passing of the CEO in 2020/21 and CEO changes taking place during 2021/22.

The Strategy focuses on 3 themes –

- Support: Safe refuge for all who need it, Outreach and resettlement support, and work with children.
- Voice: Harness and hear the survivor voice, be the expert local voice, and support the national voice; and
- Resilience: Ensure the Charity is sustainable and resilient, meeting its aims, and fit for the future.

#### **Investment Policy**

The Trustees have considered the most appropriate policy for investing funds and have agreed that specialized interest-bearing bank accounts meet their requirements with a view to achieving the best available rate of interest to maximize investment income. The Trustees consider the return on investments to be appropriate in the current economic climate.

## WOMEN'S AID IN LUTON

### TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

#### Financial review

The Trustees have prepared the accounts in accordance with the Statement of Recommended Practice (SORP) for Charities, which supplements the traditional income and expenditure account with a Statement of Financial Activities (SOFA) which records resources received and spent.

A detailed review of the financial position is shown in the Statement of Financial Activities. The following is a summary of the key points relating to our financial performance for 2021/22:-

Income increased by 0.7% to £686,279 (£681,688 ). Growth came from a 2.4% increase in Donations and Legacies income to £440,265 (£429,956) despite a fall of 2.7% in Charitable Activities income to £235,599 (£242,213 ).

As a consequence of this increase in Income , allied to a 7.4% decreased in total expenditure to £563,615 (£608,357 ) , the net movement in funds increased from a surplus of £73,311 to £118,116. The total Fund Balance at the 31<sup>st</sup> March 2022 was £726,711 (£608,595) comprising :

	£
Unrestricted funds ( general )	447,249
Unrestricted funds (designated)	112,000
Restricted Funds	<u>167,462</u>
Representing Net Assets	<u>726,711</u>

The closing bank balance at the 31<sup>st</sup> March 2022 was £397,350 (£288,323 ).

#### Reserves Policy

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the free reserves) held by the Charity should be three months of the resources expended, which equates to approximately £145,000. At this level, the trustees feel that they would be able to continue the current activities of the Charity in the event of a significant drop in funding. It would provide a time frame in which it would be necessary to consider how the funding would be replaced or activities changed. The Trustees have allocated funds to several designated funds for specific purposes; in particular to a fund to provide for redundancy payments in the event of closure and a fund should it be necessary to improve or relocate premises. The Charity's reserves are currently below their preferred level, but the Trustees continue to endeavour to increase the reserves during the next financial year.

## **WOMEN'S AID IN LUTON**

### **TRUSTEES' REPORT (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2022***

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#### **Plans for future periods**

During 2022/23 the Charity was able to diversify its income stream by placing a new focus on health care funding which resulted in securing additional grant income to support our complex needs provision and allowing the Charity to place a stronger focus on the health and wellbeing of its beneficiaries. Successful contractual negotiations with Luton Borough Council secured increased funding for our generic and complex needs refuge provision until June 2024.

#### **Operational Challenges**

The Charity continued to face operational challenges and increased demand for services due to Covid 19, but the increased funding enabled the Charity to expand its workforce and service offer by providing an array of 1:1 and group based therapeutic and holistic interventions to our beneficiaries. We were successful to implement an apprenticeship scheme, offered a social work student placement alongside the continued development of our volunteer programme.

A big emphasis is also being placed on reviewing our housing stock and developing a housing strategy that includes the purchase of dispersed accommodation to diversify our refuge provision ensuring that we are meeting the diverse needs of our beneficiaries, taking in to account feedback from survivors and stakeholders.

The Charity continued its involvement in Local Partnership Boards and supported the development of the local Domestic Abuse Needs Assessment and strategic plans.

#### **Funding Challenges**

Funding remains the principal challenge facing the Charity as there remains uncertainty over the funding landscape due to the 'cost of living' crisis which is predicted to be both deeper and longer than Covid 19. This is primarily due to the huge funding gap, made worse by inflation driving costs and eating into the real value of income as well as the surge in demand and increasing people challenges. The huge pressures on public sector funding poses an additional risk.

#### **Strategic Plans**

The Charity commenced work on developing their longer-term strategy. We engaged an external consultant to host an away day and support the charity in compiling its 3-year strategy. The strategy will focus on the following themes:

- Raising the Charity's profile
- Developing the Charity's property portfolio
- Developing a business/charity shop venture
- Improving provision for children and young people

The primary objective of the Strategy will be to achieve its fiscal targets and to take further steps towards achieving financial sustainability and securing new and more diversified sources of funding as well as remaining responsive to the changing needs/legislation in relation to domestic abuse.

To underpin future stability and continuity of its refuge places and local community services the Charity needs to establish and secure other sources of income. The creation of a fundraising strategy to engage with supporters in new ways, the diversification of its income streams and sourcing comprehensive bid and tender writing support will be central to achieving this.



## **WOMEN'S AID IN LUTON**

### **TRUSTEES' REPORT (CONTINUED)**

#### **FOR THE YEAR ENDED 31 MARCH 2022**

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The following will also continue to be areas of focus and priority

- Diversification of our property portfolio
- Marketing and Communications strategy to be developed,
- Anti-Racism approach to the work of the Charity, monitoring and reporting on diversity, lived experience and protected characteristics within the organisation,
- Ensuring sustainable outcomes for women and children
- Improved data collation and analysis to better evidence our impact
- Strengthening service user involvement through a co-production approach
- Continuing to build partnerships with local/national stakeholders creating pathways for survivors.
- Achieving Registered Provider Status

#### **Structure, governance and management**

The charity was established on 18 February 2015 and is governed by its constitution adopted in December 2012.

The charity's assets and liabilities were transferred during the year from Luton Women's Aid, as an unincorporated charity, to Women's Aid in Luton as a CIO, with the exception of one of the two properties that we own, which is subject to contractual mortgage conditions currently preventing the transfer to the CIO. Further legal advice has been taken on this matter.

In recognition of the continued use of this freehold property within CIO, it is included in Freehold Land and Buildings at the carrying value of £188,927. The bank loans relating to this property are included within creditors on the Balance Sheet and split between those amounts falling due within one year and those amounts falling due after more than one year.

A deed of transfer was entered into on 31 December 2021 in anticipation of the charity operating solely through the CIO from 1 January 2022. This included a transfer of undertakings for all staff.

As the purpose and objectives of the charity remain the same in the CIO the Trustees have, to avoid confusion and to aid transparency, included the same Trustees Report with the accounts of both Luton Women's Aid and Women's Aid in Luton.

The trustees who served during the year and up to the date of signature of the financial statements were:

Ms T Aanchawan	
Ms P Chagonda	(Appointed 13 October 2021)
Ms S Morton	
Mrs M Durkan	(Appointed 23 June 2021 and resigned 27 July 2022)
Mrs F Palmer	(Appointed 23 June 2021 and resigned 23 July 2022)
Ms D Nelson	(Appointed 29 June 2022)
Ms A Waheed	(Appointed 29 June 2022)
Ms L Morris	(Resigned 31 March 2022)

#### **Appointment of Trustees**

Applications for the post of trustee are considered at the AGM. Trustees co-opted during the year have their appointment ratified at the AGM.

The Trustees continue to review their composition and effectiveness. There is a continuing need for Trustees who reflect different cultures and experiences. The Trustees are actively seeking candidates who will meet these requirements and were successful in recruiting new Trustees this year.

The trustees who served during the year and up to the date of signature of the financial statements are shown on the Legal and Administrative Information page.

## **WOMEN'S AID IN LUTON**

### **TRUSTEES' REPORT (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

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#### **Risk Management**

The Trustees are responsible for the management of business risks faced by the Charity.

The systems of internal control are designed to provide reasonable, but not absolute assurance against material misstatement of loss. They include:

- A strategic plan and an annual budget approved by the Trustees.
- Regular consideration by the Trustees of financial results, variance from budgets, non- financial performance indicators and benchmarking reviews.
- Delegation of authority and segregation of duties.
- Identification and management of risks.

The Trustees have in place a formal risk management process to assess business risks and implement risk management strategies. This involved identifying the types of risks the Charity faces, prioritising them in terms of potential impact and likelihood of occurrence, and identifying means of mitigating the risks. Business risks are identified, assessed and controls established throughout the year. A formal review of the Charity's business risk management process is undertaken on a periodic basis.

Attention has been focused on non-financial risks and in particular, Health and Safety issues relating to the use of the Charity's refuges. The Trustees ensure that regular independent Health and Safety reviews are carried out.

As the majority of the Charity's funds are derived from public bodies, and as such are subject to changes in local and national government policy, this presents the most significant financial risk factor. The Trustees have accordingly allocated contingency funds by setting up a reserves policy and the policy is reviewed on a regular basis by the Trustees.

#### **Organisation**

The Board of Trustees administer the Charity and meet regularly during the year. The Trustees are unpaid volunteers.

A Chief Executive Officer is appointed by the Board to manage the day-to-day operation of the Charity.

#### **Trustee induction and training**

New Trustees undergo orientation equivalent to a day to brief them on their legal obligations under Charity Law, the content of the constitution, decision making process, and the recent financial performance of the Charity. During their visit they will be introduced to members of staff on duty and given details of the staffing structure. They will then be invited to the next Board meeting where introductions are dealt with at the beginning of the meeting.

The trustees' report was approved by the Board of Trustees.

*T Aanchawan*

Ms T Aanchawan  
**Chair of trustees**

17 January 2023

*Perpetua Chagonda*

Ms P Chagonda  
**Chair of trustees**

## **WOMEN'S AID IN LUTON**

### **INDEPENDENT EXAMINER'S REPORT**

#### **TO THE TRUSTEES OF WOMEN'S AID IN LUTON**

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I report to the trustees on my examination of the financial statements of Women's Aid In Luton (the charity) for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

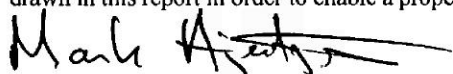
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Mark Hjertzen BA FCA**

**HW Associates Limited**

Dated: 19 January 2023

WOMEN'S AID IN LUTON

STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
<b>Income and endowments from:</b>									
Donations and legacies	3	15,554	-	424,711	440,265	18,544	-	411,412	429,956
Charitable activities	4	235,599	-	-	235,599	242,213	-	-	242,213
Investments	5	-	-	-	-	202	-	-	202
Other income	6	10,415	-	-	10,415	9,297	-	-	9,297
<b>Total income</b>		<b>261,568</b>	<b>-</b>	<b>424,711</b>	<b>686,279</b>	<b>270,256</b>	<b>-</b>	<b>411,412</b>	<b>681,668</b>
<b>Expenditure on:</b>									
Charitable activities	7	285,490	-	278,125	563,615	203,922	-	400,080	604,002
Other	11	4,548	-	-	4,548	-	-	-	-
<b>Total expenditure</b>		<b>290,038</b>	<b>-</b>	<b>278,125</b>	<b>568,163</b>	<b>203,922</b>	<b>-</b>	<b>400,080</b>	<b>604,002</b>
<b>Net (outgoing)/incoming resources before transfers</b>		<b>(28,470)</b>	<b>-</b>	<b>146,586</b>	<b>118,116</b>	<b>66,334</b>	<b>-</b>	<b>11,332</b>	<b>77,666</b>

WOMEN'S AID IN LUTON

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)  
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
Net (outgoing)/incoming resources before transfers		(28,470)	-	146,586	118,116	66,334	-	11,332	77,666
Gross transfers between funds		(1,761)	-	1,761	-	(3,536)	3,536	-	-
Net (expenditure)/income for the year/ Net movement in funds		(30,231)	-	148,347	118,116	62,798	3,536	11,332	77,666
Fund balances at 1 April 2021		475,739	112,000	20,856	608,595	98,220	108,464	9,524	216,208
Fund balances at 31 March 2022		445,508	112,000	169,203	726,711	161,018	112,000	20,856	293,874

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**WOMEN'S AID IN LUTON**

**BALANCE SHEET**

**AS AT 31 MARCH 2022**

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	12		392,332		4,549
<b>Current assets</b>					
Debtors	13	27,946		40,498	
Cash at bank and in hand		397,350		288,323	
		425,296		328,821	
<b>Creditors: amounts falling due within one year</b>	15	(31,452)		(39,496)	
Net current assets			393,844		289,325
<b>Total assets less current liabilities</b>			786,176		293,874
<b>Creditors: amounts falling due after more than one year</b>	16		(59,465)		-
<b>Net assets</b>			726,711		293,874
<b>Income funds</b>					
Restricted funds	17		169,203		20,856
Unrestricted funds - designated			112,000		112,000
<u>Unrestricted funds - general</u>					
Designated funds	18	112,000		112,000	
General unrestricted funds		333,508		49,018	
			445,508		161,018
			726,711		293,874

The financial statements were approved by the Trustees on 17 January 2023

*T Aanchawan*

Ms T Aanchawan  
Trustee

*Perpetua Chagonda*

Ms P Chagonda  
Trustee



**WOMEN'S AID IN LUTON**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	2022 £	£	2021 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	22		120,278		76,901
<b>Investing activities</b>					
Investment income received		-		202	
<b>Net cash (used in)/generated from investing activities</b>			-		202
<b>Financing activities</b>					
Repayment of bank loans		(11,251)		(11,246)	
<b>Net cash used in financing activities</b>			(11,251)		(11,246)
<b>Net increase in cash and cash equivalents</b>			109,027		65,857
Cash and cash equivalents at beginning of year			288,323		222,466
<b>Cash and cash equivalents at end of year</b>			397,350		288,323

## **WOMEN'S AID IN LUTON**

### **NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

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#### **1 Accounting policies**

##### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

##### **1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

## WOMEN'S AID IN LUTON

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

#### 1 Accounting policies

(Continued)

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	1% straight line
Fixtures and fittings	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

##### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### *Basic financial liabilities*

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

# WOMEN'S AID IN LUTON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 1 Accounting policies

(Continued)

#### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	15,554	-	15,554	18,544	-	18,544
Grants	-	424,711	424,711	-	411,412	411,412
	<u>15,554</u>	<u>424,711</u>	<u>440,265</u>	<u>18,544</u>	<u>411,412</u>	<u>429,956</u>

### 4 Charitable activities

	2022 £	2021 £
Housing benefit	<u>235,599</u>	<u>242,213</u>

**WOMEN'S AID IN LUTON**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**5 Investments**

	<b>Total</b>	<b>Unrestricted funds general</b>
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Interest receivable	-	202

**6 Other income**

	<b>Unrestricted funds general</b>	<b>Unrestricted funds general</b>
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Other income	10,415	9,297

**WOMEN'S AID IN LUTON**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**7 Charitable activities**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Staff costs	330,451	319,738
Depreciation and impairment	4,355	1,515
Rent and rates	68,936	91,031
Water	1,488	2,318
Light and heat	41,141	24,384
Repairs and maintenance	27,460	35,611
Insurance	11,751	11,617
Other refuge costs	859	7,837
Telephone	13,239	11,646
Mortgage interest	2,719	3,072
Other staff costs	7,746	7,092
Computers and equipment	19,067	18,716
Staff travel expenses	1,752	1,948
Client expenses	2,242	11,035
Other office costs	4,250	7,103
Depreciation	1,151	-
	<u>538,607</u>	<u>554,663</u>
Share of support costs (see note 8)	21,008	45,739
Share of governance costs (see note 8)	4,000	3,600
	<u>563,615</u>	<u>604,002</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	285,490	203,922
Restricted funds	278,125	400,080
	<u>563,615</u>	<u>604,002</u>



# WOMEN'S AID IN LUTON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 8 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Legal and professional	16,843	-	16,843	42,729	-	42,729
Accountancy fees	4,165	-	4,165	3,010	-	3,010
Independent examiner's fee	-	4,000	4,000	-	3,600	3,600
	<u>21,008</u>	<u>4,000</u>	<u>25,008</u>	<u>45,739</u>	<u>3,600</u>	<u>49,339</u>
Analysed between						
Charitable activities	<u>21,008</u>	<u>4,000</u>	<u>25,008</u>	<u>45,739</u>	<u>3,600</u>	<u>49,339</u>

Governance costs includes payments to the independent examiner of £4,000 for independent examiner's fees.

### 9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year ended 31 March 2022, no trustee expenses have been incurred (2021: £NIL)

### 10 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	<u>15</u>	<u>15</u>
<b>Employment costs</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Wages and salaries	303,356	296,521
Social security costs	20,810	16,925
Other pension costs	6,285	6,292
	<u>330,451</u>	<u>319,738</u>

The number of employees whose annual remuneration was more than £60,000 is as follows:

2022 Number	2021 Number
<u>1</u>	<u>-</u>

**WOMEN'S AID IN LUTON**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**11 Other**

	<b>Unrestricted funds general 2022</b>	<b>Total £ 2021</b>
Net loss on disposal of tangible fixed assets	4,548	-
	<u>4,548</u>	<u>-</u>

**12 Tangible fixed assets**

	<b>Freehold land and buildings £</b>	<b>Fixtures and fittings £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2021	435,460	76,157	511,617
Disposals	-	(76,157)	(76,157)
	<u>435,460</u>	<u>-</u>	<u>435,460</u>
At 31 March 2022	435,460	-	435,460
<b>Depreciation and impairment</b>			
At 1 April 2021	38,773	71,609	110,382
Depreciation charged in the year	4,355	-	4,355
Eliminated in respect of disposals	-	(71,609)	(71,609)
	<u>43,128</u>	<u>-</u>	<u>43,128</u>
At 31 March 2022	43,128	-	43,128
<b>Carrying amount</b>			
At 31 March 2022	392,332	-	392,332
At 31 March 2021	-	4,549	4,549

**13 Debtors**

	<b>2022 £</b>	<b>2021 £</b>
<b>Amounts falling due within one year:</b>		
Other debtors	-	8,754
Prepayments and accrued income	27,946	31,744
	<u>27,946</u>	<u>40,498</u>

# **WOMEN'S AID IN LUTON**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

### **14 Loans and overdrafts**

	2022 £	2021 £
Bank loans	70,715	-
Payable within one year	11,250	-
Payable after one year	59,465	-

The long term loans are secured by fixed charges over one of the properties detailed in note 12.

### **15 Creditors: amounts falling due within one year**

	Notes	2022 £	2021 £
Bank loans	14	11,250	-
Other taxation and social security		7,433	6,237
Trade creditors		-	55
Other creditors		4,968	2,265
Accruals and deferred income		7,801	30,939
		31,452	39,496

### **16 Creditors: amounts falling due after more than one year**

	Notes	2022 £	2021 £
Bank loans	14	59,465	-

### **17 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		Transfers	Balance at
	Incoming resources	Balance at 1 April 2021	Incoming resources	Resources expended	£	31 March 2022
	£	£	£	£		
Bedfordshire and Luton Community Foundation - LLAL Community Investment Fund 2021/22	-	11,262	70,289	(74,085)	-	7,466
MHCLG - Complex Needs	-	8,417	107,433	(89,690)	-	26,160
Compass Wellbeing - Winter Preassuress Programme Funding	-	-	99,774	(2,032)	-	97,742
Luton Borough Council - Public Health & HRS	-	-	110,750	(90,636)	-	20,114
Shortfall grant	-	-				

**WOMEN'S AID IN LUTON**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

<b>17</b>	<b>Restricted funds</b>	<b>(Continued)</b>				
	MOPJPCC Outreach Police and Crime Commissioner, VERU -	-	-	10,000	(9,604)	- 396
	Winter Contingency Grant to support Young People Police and Crime Commissioner, VERU grant for survivors	-	1,177	-	(2,938)	1,761 -
	Police and Crime Commissioner, VERU grant for Client Handbook	-	-	2,000	(570)	- 1,430
	Paradigm Housing - Community Fund	-	-	5,000	(3,510)	- 1,490
	BBC Children in Need - Grant for children and young people living in refuges	-	-	1,500	(330)	- 1,170
		-	-	17,965	(4,730)	- 13,235
		-	20,856	424,711	(278,125)	1,761 169,203

## WOMEN'S AID IN LUTON

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

#### 17 Restricted funds

(Continued)

##### **Bedfordshire and Luton Community Foundation - LALL**

£70,289 was received in the year from Bedfordshire and Luton Community Foundations. This enables the Charity to employ a dedicated Children, Family and Young Persons Officer supporting young people in the refuges and in the Community. It also supports Outreach work allowing a Referral and Assessment Office to be employed providing help and advice via the helpline. £74,085 was spent in the year. Together with brought forward balance of £11,262 the balance to carry forward was £7,466.

##### **MHCLG - Complex Needs**

£107,433 was received in the year from MHCLG to fund staffing, direct costs and overheads for the refuge for Single Women with complex needs. £89,690 was spent in the year. Together with brought forward balance of £8,417, the balance to carry forward was £26,160.

##### **Winter Pressures Programme Funding - Compass**

£99,774 was Received from Winter Pressures Programme Funding. This allows Charity to employ Senior Social Worker to support Adults with mental Health problems. £2,032 was spent in the year. £97,742 was carried forward.

##### **Luton Borough Council - Public Health & HRS shortfall**

£110,750 was received from Luton Borough Council for Housing Related Support Services in four refuges. £90,636 was spent in the year. The balance of £20,114 was carried forward.

##### **Police and Crime Commissioner - MOPJPCC Outreach**

£10,000 was received in the year from Police and Crime Commissioner's Grant to support Outreach work. £9,604 was spent in the year. The balance of £396 was carried forward.

##### **Police and Crime Commissioner, VERU - Winter Contingency Grant to support Young People**

£1,177 was brought forward from Violence and Exploitation Reduction Unit Grant to help deliver training, workshops and webinars for Staff, Children, Parents and Young People. £2,938 was spent in a year. Transfer of £1,761 was made to unrestricted funds. £NIL was carried forward.

##### **Police and Crime Commissioner - VERU**

£2,000 was received in the year from VERU for awareness raising initiative aimed at reducing stigma around domestic abuse as well as program aimed at survivors to increase their confidence. £570 was spent in the year and £1,430 was carried forward.

##### **Police and Crime Commissioner - VERU**

£5,000 was received in the year to review and develop a new Client Handbook for Adults entering the refuge. £3,510 was spent in the year. £1,490 was carried forward.

##### **Paradigm Housing**

£1,500 was received in the year to organise courses for Outreach and Resettlement clients. £330 was spent in the year. £1,170 was carried forward.

##### **BBC Children in Need**

£17,965 out £98,373 was received from BBC Children in Need towards three- year project. This enables Charity to employ Children's Work Development Officer supporting disadvantage Children and Young People. £4,730 was spent in the year. The balance of £13,235 was carried forward.

## WOMEN'S AID IN LUTON

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

#### 18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds		Movement in funds		
	Balance at 1 April 2020	Incoming resources	Balance at 1 April 2021	Incoming resources	Balance at 31 March 2022
	£	£	£	£	
Repairs and dilapidations reserve	67,000	-	67,000	-	67,000
Equipment reserve	8,000	-	8,000	-	8,000
Contractual commitment reserve	12,000	-	12,000	-	12,000
Key staff	20,000	-	20,000	-	20,000
Legal funds reserve	5,000	-	5,000	-	5,000
	<u>112,000</u>	<u>-</u>	<u>112,000</u>	<u>-</u>	<u>112,000</u>

#### Repairs and Dilapidations Reserve

A reserve to provide maintenance and updating of the properties occupied by the Charity.

#### Equipment Reserve

A reserve to ensure that there is sufficient money to replace equipment and household furnishings when it becomes obsolete or beyond economic repair.

#### Contractual Commitment Reserve

A reserve to ensure that the Charity is able to cover contracted payments to staff as redundancy provision and other commitments that may arise.

#### Key Staff Costs Reserve

A reserve to cover the costs of filling key leadership roles in the Charity.

#### Legal Funds Reserve

A reserve to cover the costs associated with lease renewals and governance matters.



WOMEN'S AID IN LUTON

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

19 Analysis of net assets between funds

Fund balances at 31 March 2022 are represented by:

Tangible assets  
Current assets/(liabilities)  
Long term liabilities

Unrestricted funds	Designated funds	Restricted funds	Total	Unrestricted funds	Designated funds	Restricted funds	Total
2022	2022	2022	2022	2021	2021	2021	2021
£	£	£	£	£	£	£	£
392,332	-	-	392,332	4,549	-	-	4,549
114,402	112,000	167,442	393,844	289,325	-	-	289,325
(59,465)	-	-	(59,465)	-	-	-	-
447,269	112,000	167,442	726,711	293,874	-	-	293,874

**WOMEN'S AID IN LUTON**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2022**

**20 Operating lease commitments**

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	29,400	29,400
Between two and five years	13,000	37,000
	<u>42,400</u>	<u>66,400</u>

**21 Related party transactions**

There were no disclosable related party transactions during the year (2021 - none).

**22 Cash generated from operations**

	2022 £	2021 £
Surplus for the year	118,116	77,666
Adjustments for:		
Investment income recognised in statement of financial activities	-	(202)
Loss on disposal of tangible fixed assets	4,548	-
Depreciation and impairment of tangible fixed assets	4,355	1,515
Movements in working capital:		
Decrease/(increase) in debtors	12,552	(10,078)
(Decrease)/increase in creditors	(19,293)	8,000
<b>Cash generated from operations</b>	<u>120,278</u>	<u>76,901</u>

**23 Analysis of changes in net funds**

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	288,323	109,027	397,350
Loans falling due within one year	-	(11,250)	(11,250)
Loans falling due after more than one year	-	(59,465)	(59,465)
	<u>288,323</u>	<u>38,312</u>	<u>326,635</u>