

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended  
31 March 2022  
for  
Central Cheshire Buddy Scheme**

Buxton Accounting LLP  
Chartered Accountants  
98 Middlewich Road  
Northwich  
Cheshire  
CW9 7DA

## **Central Cheshire Buddy Scheme**

### **Contents of the Financial Statements for the Year Ended 31 March 2022**

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## **Central Cheshire Buddy Scheme**

### **Report of the Trustees for the Year Ended 31 March 2022**

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The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1160519

##### **Principal address**

1A Nevis Drive  
Woolstanwood  
Crewe  
Cheshire  
CW2 8UH

##### **Trustees**

Mrs A Triner  
Mrs A Williams  
Mrs D Murray  
Mrs H Spencer  
Mr S Lawley  
Mr J Edwards  
Mr B Ellison

##### **Independent examiner**

David William Buxton BSc (Jt Hons) FCA  
Fellow of the ICAEW  
Buxton Accounting LLP  
Chartered Accountants  
98 Middlewich Road  
Northwich  
Cheshire  
CW9 7DA

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **Central Cheshire Buddy Scheme**

### **Report of the Trustees for the Year Ended 31 March 2022**

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#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

To preserve and protect the health and well being of children and young people with disabilities ( up to the age of 25) Their families and carers living in Cheshire and the surrounding area, by the provision of respite opportunities for disabled children and young people as well as parent carers.

CCBS will provide a range of clubs and activities for children and young people with disabilities including leisure and recreation activities on a weekly or monthly basis in the interest of social welfare and are designed to improve their conditions of life. CCBS will also support disabled children through residential breaks for 3 or 4 days. In 2021-2022, 6 residential breaks were provided for on average 8-12 children.

Residential were 3 day breaks ( 2 overnight sleeps) to Play Away in Yorkshire and Blackpool these were for disabled children, young explorers and sibling young carers.

Cheshire Buddies has 6 staff ( 2 full time 1 part time and 3 sessional support workers) 19 volunteers of which 12 are active and 7 trustees ( Bob Ellison stood down May 2022).

The number of disabled children and young people supported by CCBS has increased slightly in 2021-2022 financial from 96 to 101. After the pandemic people started to re-access activities and sessions and we are now (in 2022) experiencing a surge in demand. There were 7 activity clubs ( some on a monthly basis and others on a weekly basis) supporting 101 disabled children, young people and sibling young carers ( 22) as well as 17 young people ( aged 18-25yrs) and 8 families in crisis.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

As Covid restrictions lifted, funding was made available to support people to come out of their homes, to be active and to start to socialise again.

CCBS received £1834 from Cheshire East council Covid Recovery Response fund for clubs and activities to improve physical and mental health and well-being.

In April 2021 CCBS received £12,040 from the NHS Transforming Care fund to support activity sessions on a Wednesday including cycling and swimming. The aim of the sessions was to support young adults with disabilities to improve physical and mental health and well-being. To get members active again after long months of confinement due to the corona virus.

In May 2021 CCBS received £3395 from Cheshire Advocacy to support parents with a learning disability as well as children and young people with a learning disability. The project proved invaluable by offering essential support to over 100 parents carers and young people completing forms, applying for funding for EHPS, family fund, supporting school applications, rehousing families etc

In March 2022 CCBS received £19,000 from DCMS ( Department of Culture, Media and Sport) to part fund a new mini-bus at a cost of £49,000. With a part exchange of £11,000 CCBS used £20,000 from reserves to cover the remaining cost.

Other funding support was received from The CO-OP (£6,300), Carers Hub ( £5900), Cash for Kids (1500) and Cheshire Community Foundation (£2000).

#### **FINANCIAL REVIEW**

David Buxton FCA of Buxton Accounting LLP, Chartered Accountants and Business Advisers, was appointed as the charity's Independent Examiner.

The charity's income in the year was £146,242 (2021: £182,292). After expenditure of £166,782 (2021: £146,047) a surplus of £20,514 is reported. General Reserves carried forward amounted to £144,376 (2021: £164,890).

## Central Cheshire Buddy Scheme

### Report of the Trustees for the Year Ended 31 March 2022

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#### **FUTURE DEVELOPMENTS**

CCBS will continue to support children and young people with disabilities and their families in the geographical area of Cheshire East through activity clubs, trips, days out and residential breaks. New activity clubs will be introduced to meet the specific needs of local disabled children and young people. These will be offered to the young people themselves, their siblings and their parents or legal carers.

We intend to continue to deliver commissioned services for both Cheshire East Council; and to build links with other statutory, voluntary and charitable organisations, such as The Steve Morgan Foundation, Co-op, Tesco Bags of Help and the Williams Foundation, to secure funding and support our service users.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The organisation is a charitable trust managed by 7 Trustees who oversee the running of CCBS. The trustees meet once every quarter (4 times a year) to discuss and review the operations of the organisation.

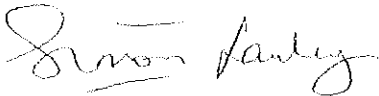
Each year the Trustees review the policies and procedures of CCBS.

Management of risk is considered at Trustee and management meetings and steps are taken to mitigate as appropriate. These are kept under regular review.

Procedures are in place for authorisation of transactions, contracts and projects. Safeguarding is always discussed at Trustee meetings and a review of safeguarding policies and procedures is conducted annually and submitted to Cheshire East Council.

All staff are DBS checked and volunteers received both safeguarding and first aid training in this year. CCBS employs 8 members of staff, 1 full time, 7 part time (18-32hrs) including 6 session staff (8hrs a month). 21 volunteers aged 15-60 years. The Trustees meet regularly with staff, volunteers, beneficiaries and local businesses. They are also involved in some of the activities and trips.

Approved by order of the board of trustees on 14 December 2022 and signed on its behalf by:



Mr S Lawley - Trustee

**Independent Examiner's Report to the Trustees of  
Central Cheshire Buddy Scheme**

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I report on the accounts for the year ended 31 March 2022, which are set out on pages five to ten.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



David William Buxton BSc (Jt Hons) FCA  
Fellow of the ICAEW  
Buxton Accounting LLP  
Chartered Accountants  
98 Middlewich Road  
Northwich  
Cheshire  
CW9 7DA

14 December 2022

Central Cheshire Buddy Scheme

Statement of Financial Activities  
for the Year Ended 31 March 2022

|  | Notes | Unrestricted<br>fund<br>£ | Restricted<br>funds<br>£ | 2022<br>Total<br>funds<br>£ | 2021<br>Total<br>funds<br>£ |
|--|-------|---------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>INCOMING RESOURCES</b>                |       |                           |                          |                             |                             |
| Incoming resources from generated funds  |       |                           |                          |                             |                             |
| Voluntary income                         |       | 146,242                   | -                        | 146,242                     | 157,203                     |
| Other incoming resources                 |       | 26                        | -                        | 26                          | 25,089                      |
| <b>RESOURCES EXPENDED</b>                |       |                           |                          |                             |                             |
| Charitable activities                    |       |                           |                          |                             |                             |
| Grants made                              |       | 31,024                    | -                        | 31,024                      | 24,448                      |
| Employee costs                           |       | 135,758                   | -                        | 135,758                     | 121,599                     |
| Total resources expended                 |       | 166,782                   | -                        | 166,782                     | 146,047                     |
| <b>NET INCOMING/(OUTGOING) RESOURCES</b> |       |                           |                          |                             |                             |
|  |       | (20,514)                  | -                        | (20,514)                    | 36,245                      |
| <b>RECONCILIATION OF FUNDS</b>           |       |                           |                          |                             |                             |
| Total funds brought forward              |       | 164,890                   | -                        | 164,890                     | 128,645                     |
| TOTAL FUNDS CARRIED FORWARD              |       | 144,376                   | -                        | 144,376                     | 164,890                     |

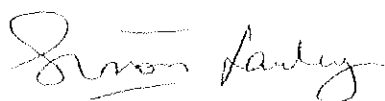
The notes form part of these financial statements

# Central Cheshire Buddy Scheme

## Balance Sheet At 31 March 2022

|  | Notes | Unrestricted fund<br>£ | Restricted funds<br>£ | 2022<br>Total funds<br>£ | 2021<br>Total funds<br>£ |
|--|-------|------------------------|-----------------------|--------------------------|--------------------------|
| <b>FIXED ASSETS</b>                          |       |                        |                       |                          |                          |
| Tangible assets                              | 4     | 29,311                 | -                     | 29,311                   | -                        |
| <b>CURRENT ASSETS</b>                        |       |                        |                       |                          |                          |
| Cash at bank and in hand                     |       | 117,715                | -                     | 117,715                  | 178,100                  |
| <b>CREDITORS</b>                             |       |                        |                       |                          |                          |
| Amounts falling due within one year          | 5     | (2,650)                | -                     | (2,650)                  | (13,210)                 |
| <b>NET CURRENT ASSETS</b>                    |       | 115,065                | -                     | 115,065                  | 164,890                  |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | 144,376                | -                     | 144,376                  | 164,890                  |
| <b>NET ASSETS</b>                            |       | 144,376                | -                     | 144,376                  | 164,890                  |
| <b>FUNDS</b>                                 | 6     |                        |                       |                          |                          |
| Unrestricted funds:                          |       |                        |                       |                          |                          |
| General fund                                 |       |                        |                       | 144,376                  | 164,890                  |
| Restricted funds:                            |       |                        |                       | -                        | -                        |
| <b>TOTAL FUNDS</b>                           |       |                        |                       | 144,376                  | 164,890                  |

The financial statements were approved by the Board of Trustees on 14 December 2022 and were signed on its behalf by:



Mr S Lawley -Trustee



## Central Cheshire Buddy Scheme

### Notes to the Financial Statements for the Year Ended 31 March 2022

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#### 1. ACCOUNTING POLICIES

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

|                    |                           |
|--------------------|---------------------------|
| Motor vehicles     | - 25% on reducing balance |
| Computer equipment | - 25% on reducing balance |

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

##### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Central Cheshire Buddy Scheme

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022

3. STAFF COSTS

|                       | 2022<br>£      | 2021<br>£      |
|-----------------------|----------------|----------------|
| Wages and salaries    | 103,757        | 104,646        |
| Social security costs | 5,014          | 5,057          |
| Other pension costs   | 3,635          | 3,666          |
|                       | <u>112,406</u> | <u>113,369</u> |

The average monthly number of employees during the year was as follows:

|           | 2022      | 2021      |
|-----------|-----------|-----------|
| Employees | <u>10</u> | <u>10</u> |

No employees received emoluments in excess of £60,000.

4. TANGIBLE FIXED ASSETS

|                       | Motor<br>vehicles<br>£ | Computer<br>equipment<br>£ | Totals<br>£       |
|-----------------------|------------------------|----------------------------|-------------------|
| <b>COST</b>           |                        |                            |                   |
| Additions             | 38,018                 | 1,197                      | 39,215            |
|                       |                        |                            | <u>          </u> |
| <b>DEPRECIATION</b>   |                        |                            |                   |
| Charge for year       | 9,505                  | 399                        | 9,904             |
|                       |                        |                            | <u>          </u> |
| <b>NET BOOK VALUE</b> |                        |                            |                   |
| At 31 March 2022      | 28,513                 | 798                        | 29,311            |
|                       | <u>          </u>      | <u>          </u>          | <u>          </u> |
| At 31 March 2021      | -                      | -                          | -                 |
|                       | <u>          </u>      | <u>          </u>          | <u>          </u> |

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                 | 2022<br>£    | 2021<br>£     |
|-----------------|--------------|---------------|
| Other creditors | <u>2,650</u> | <u>13,210</u> |

6. MOVEMENT IN FUNDS

|                           | At 1.4.21<br>£ | Net<br>movement<br>in funds<br>£ | At 31.3.22<br>£   |
|---------------------------|----------------|----------------------------------|-------------------|
| <b>Unrestricted funds</b> |                |                                  |                   |
| General fund              | 164,890        | (20,514)                         | 144,376           |
|                           |                |                                  | <u>          </u> |
| <b>TOTAL FUNDS</b>        | <u>164,890</u> | <u>(20,514)</u>                  | <u>144,376</u>    |

**Central Cheshire Buddy Scheme**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022**

**6. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 146,268                    | (166,782)                  | (20,514)                  |
| <b>TOTAL FUNDS</b>        | <u>146,268</u>             | <u>(166,782)</u>           | <u>(20,514)</u>           |

Comparatives for movement in funds

|                           | At 1.4.20<br>£ | Net<br>movement<br>in funds<br>£ | At 31.3.21<br>£ |
|---------------------------|----------------|----------------------------------|-----------------|
| <b>Unrestricted Funds</b> |                |                                  |                 |
| General fund              | 128,488        | 36,402                           | 164,890         |
| <b>Restricted Funds</b>   |                |                                  |                 |
| Brereton Project          | 157            | (157)                            | -               |
| <b>TOTAL FUNDS</b>        | <u>128,645</u> | <u>36,245</u>                    | <u>164,890</u>  |

Comparative net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement in<br>funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 182,292                    | (145,890)                  | 36,402                    |
| <b>Restricted funds</b>   |                            |                            |                           |
| Brereton Project          | -                          | (157)                      | (157)                     |
| <b>TOTAL FUNDS</b>        | <u>182,292</u>             | <u>(146,047)</u>           | <u>36,245</u>             |

**Central Cheshire Buddy Scheme**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022**

**6. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

|                           | At 1.4.20<br>£ | Net<br>movement<br>in funds<br>£ | At 31.3.22<br>£ |
|---------------------------|----------------|----------------------------------|-----------------|
| <b>Unrestricted funds</b> |                |                                  |                 |
| General fund              | 128,488        | 15,888                           | 144,376         |
| <b>Restricted funds</b>   |                |                                  |                 |
| Brereton Project          | 157            | (157)                            | -               |
| <b>TOTAL FUNDS</b>        | <u>128,645</u> | <u>15,731</u>                    | <u>144,376</u>  |

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

|                           | Incoming<br>resources<br>£ | Resources<br>expended<br>£ | Movement<br>in funds<br>£ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| <b>Unrestricted funds</b> |                            |                            |                           |
| General fund              | 328,560                    | (312,672)                  | 15,888                    |
| <b>Restricted funds</b>   |                            |                            |                           |
| Brereton Project          | -                          | (157)                      | (157)                     |
| <b>TOTAL FUNDS</b>        | <u>328,560</u>             | <u>(312,829)</u>           | <u>15,731</u>             |

**Central Cheshire Buddy Scheme**

**Detailed Statement of Financial Activities  
for the Year Ended 31 March 2022**

|                                 | 2022<br>£      | 2021<br>£      |
|---------------------------------|----------------|----------------|
| <b>INCOMING RESOURCES</b>       |                |                |
| <b>Voluntary income</b>         |                |                |
| Gifts                           | -              | 789            |
| Donations and legacies          | 146,242        | 156,414        |
|                                 | <u>146,242</u> | <u>157,203</u> |
| <b>Other incoming resources</b> |                |                |
| Bank interest received          | 26             | 173            |
| Government grants               | -              | 24,916         |
|                                 | <u>26</u>      | <u>25,089</u>  |
| <b>Total incoming resources</b> | 146,268        | 182,292        |
| <b>RESOURCES EXPENDED</b>       |                |                |
| <b>Charitable activities</b>    |                |                |
| Other expenditure               | 712            | 359            |
| Grants made                     | 23,528         | 10,899         |
|                                 | <u>24,240</u>  | <u>11,258</u>  |
| <b>Employee costs</b>           |                |                |
| Wages and salaries              | 103,757        | 104,646        |
| Employer's National Insurance   | 5,014          | 5,057          |
| Pensions                        | 3,635          | 3,666          |
|                                 | <u>112,406</u> | <u>113,369</u> |
| <b>Support costs</b>            |                |                |
| <b>Management</b>               |                |                |
| Training expenses               | 300            | 20             |
| Temporary staff costs           | 678            | 2,144          |
|                                 | <u>978</u>     | <u>2,164</u>   |
| <b>Other</b>                    |                |                |
| Vehicle fuel costs              | 6,718          | 5,451          |
| Vehicle licence and insurance   | 3,189          | 2,255          |
| Vehicle maintenance             | 2,295          | 2,901          |
| Travel and subsistence          | 60             | 40             |
| Motor vehicle depreciation      | 9,505          | -              |
| Computer equipment depreciation | 399            | -              |
|                                 | <u>22,166</u>  | <u>10,647</u>  |

This page does not form part of the statutory financial statements

# Central Cheshire Buddy Scheme

## Detailed Statement of Financial Activities for the Year Ended 31 March 2022

|  | 2022<br>£       | 2021<br>£      |
|--|-----------------|----------------|
| <b>General administrative costs</b>          |                 |                |
| Insurance                                    | -               | 836            |
| Postage and couriers                         | 7               | 48             |
| Computer software and information technology | 2,186           | 661            |
| Printing and stationery                      | 541             | 1,392          |
| Sundry expenses                              | 1,189           | 3,101          |
| Telephone, fax and broadband                 | 547             | 814            |
| Uniforms                                     | 528             | 818            |
|  | <u>4,998</u>    | <u>7,670</u>   |
| <b>Legal and professional fees</b>           |                 |                |
| Accountancy and bookkeeping                  | 1,994           | 939            |
|  | <u>1,994</u>    | <u>939</u>     |
| <b>Total resources expended</b>              | <b>166,782</b>  | <b>146,047</b> |
|  | <u>166,782</u>  | <u>146,047</u> |
| <b>Net (expenditure)/income</b>              | <b>(20,514)</b> | <b>36,245</b>  |
|  | <u>(20,514)</u> | <u>36,245</u>  |