

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended  
31 March 2021  
for  
Central Cheshire Buddy Scheme**

Buxton Accounting LLP  
Chartered Accountants  
98 Middlewich Road  
Northwich  
Cheshire  
CW9 7DA

**Central Cheshire Buddy Scheme**

**Contents of the Financial Statements  
for the Year Ended 31 March 2021**

---

	Page
Report of the Trustees	1 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 11
Detailed Statement of Financial Activities	12 to 13

## **Central Cheshire Buddy Scheme**

### **Report of the Trustees for the Year Ended 31 March 2021**

---

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1160519

##### **Principal address**

1A Nevis Drive  
Woolstanwood  
Crewe  
Cheshire  
CW2 8UH

##### **Trustees**

Mrs A Triner  
Mrs A Williams  
Mrs D Murray  
Mrs H Spencer  
Mr S Lawley  
Mr J Edwards  
Mr B Ellison

##### **Independent examiner**

David William Buxton BSc (Jt Hons) FCA  
Fellow of the ICAEW  
Buxton Accounting LLP  
Chartered Accountants  
98 Middlewich Road  
Northwich  
Cheshire  
CW9 7DA

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **Central Cheshire Buddy Scheme**

### **Report of the Trustees for the Year Ended 31 March 2021**

---

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

To preserve and protect the health and well-being of children and young people with disabilities (up to the age of 25), their families and carers living in Cheshire and the surrounding area, by the provision of respite opportunities for disabled children and young people as well as parent carers.

CCBS will provide a range of clubs and activities for children and young people with disabilities including leisure and recreational time activities on a weekly or monthly basis in the interest of social welfare and are designed to improve their conditions of life. CCBS will also support disabled children through residential breaks for 3 or 4 days.

Cheshire Buddies has 8 Staff (1 full time, 7 part time), 21 volunteers (of whom 14 are active) and 7 trustees. All work hard to fund raise through a number of different events. However many of these activities were cancelled or postponed due to the pandemic. In November 2020 staffing levels were reduced from 8 to 5. This was due to reduced activities and clubs due to the pandemic; schools introduced 'bubbles' which reduced social contact and venues remained closed or had restricted access.

The number of disabled children and young people supported by CCBS in this financial year was 96, (a decrease of 30 on the previous year due to the pandemic). There were 7 activity clubs (some on a monthly basis and others on a weekly basis) supporting 36 sibling young carers, 22 disabled young people (18-25years) and 10 families in crisis.

## Central Cheshire Buddy Scheme

### Report of the Trustees for the Year Ended 31 March 2021

---

#### ACHIEVEMENT AND PERFORMANCE

##### Charitable activities

This has been a year like no other. We start the accounts in the middle of the Covid19 pandemic in lockdown (all clubs and activities suspended, venues closed, residential weekends postponed, all contact sessions cancelled). Between 21st March and 1st June 2020 90% of staff were furloughed. 3 Buddies staff adapted and, with flexible thinking, continued to support local disabled children and their families through Bags of Happiness, 1-2-1 PA support and Garden Buddies. As restrictions eased sessions in local parks and play areas also began. Forest school training proved invaluable and was at the forefront of activities outside in the fresh air.

In January 2021 100% of staff were re-furloughed due to a second national lockdown and, returning in March 2021, activities had reduced by 33%, Buddies staffing by 50%. 2020-2021 CCBS continued to receive 2 main sources of funding: Cheshire East Early Help (£21,000) and BBC Children in Need (£29,000). Funding was also secured throughout the pandemic from the following sources:

CCBS received £15,360 from the Steve Morgan Foundation and the Cheshire Community Foundation (Covid funding). It was used to offer help and support, refer families to the food banks and for support workers to run Garden Buddies- activities were delivered 1:1 in children's gardens and, as restrictions eased, in local parks. Bags of Happiness were delivered to families between April and June containing toys, games and activities for children funded by Tesco Bags of Help (£1,000), Warburtons (£400), Crime Commissioner + Cheshire Police (£750+ £1,556), CAF (£1070), BBC Children in Need (£2,234), Asda (£500) and Olwyn Mcpherson (£250). NHS England and Comic Relief funded the Young Explorers project (£18,000) to support disabled young adults to be out and about. Cheshire East Covid fund supported Park Buddies Summer- December (£4,570+£4,400) Carers Hub funding of £6,453 and £4740 supported Soft ball sessions and canoeing from qualified instructors, as well days out. Active Cheshire (£8,568) supported physical activity sessions- cycling, canoeing, gym.

And during the pandemic CCBS supported families in Cheshire (mainly Crewe and Nantwich) with the following help and support:

- Choose Well funding carers 3
- Morgan Foundation equipment 1
- EHIPS application 8
- Green Doctor fuel vouchers 4
- Cheshire East Supermarket vouchers and fuel vouchers 22
- Chance Food Supply referrals 2
- Family Fund applications 5
- DLA /PIP applications 8
- Food Bank 273 referrals
- Bags of Happiness 205

#### FINANCIAL REVIEW

David Buxton FCA of Buxton Accounting LLP, Chartered Accountants and Business Advisers, was appointed as the charity's Independent Examiner.

The charity's income in the year was £182,292 (2020: £180,412). After expenditure of £146,047 (2020: £169,487) a surplus of £36,245 is reported. General Reserves carried forward amounted to £164,890 (2020: £128,645).

#### FUTURE DEVELOPMENTS

CCBS will continue to support children and young people with disabilities and their families in the geographical area of Cheshire East through activity clubs, trips, days out and residential breaks. New activity clubs will be introduced to meet the specific needs of local disabled children and young people. These will be offered to the young people themselves, their siblings and their parents or legal carers.

We intend to continue to deliver commissioned services for both Cheshire East Council; and to build links with other statutory, voluntary and charitable organisations, such as The Steve Morgan Foundation, Co-op, Tesco Bags of Help and the Williams Foundation, to secure funding and support our service users.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

## Central Cheshire Buddy Scheme

### Report of the Trustees for the Year Ended 31 March 2021

---

The organisation is a charitable trust managed by 7 Trustees who oversee the running of CCBS. The trustees meet once every quarter (4 times a year) to discuss and review the operations of the organisation.

Each year the Trustees review the policies and procedures of CCBS.

Management of risk is considered at Trustee and management meetings and steps are taken to mitigate as appropriate. These are kept under regular review.

Procedures are in place for authorisation of transactions, contracts and projects. Safeguarding is always discussed at Trustee meetings and a review of safeguarding policies and procedures is conducted annually and submitted to Cheshire East Council.

All staff are DBS checked and volunteers received both safeguarding and first aid training in this year. CCBS employs 8 members of staff, 1 full time, 7 part time (18-32hrs) including 6 session staff (8hrs a month). 21 volunteers aged 15-60 years. The Trustees meet regularly with staff, volunteers, beneficiaries and local businesses. They are also involved in some of the activities and trips.

Approved by order of the board of trustees on 17 January 2022 and signed on its behalf by:



Mr S Lawley - Trustee

**Independent Examiner's Report to the Trustees of  
Central Cheshire Buddy Scheme**

---

I report on the accounts for the year ended 31 March 2021, which are set out on pages six to eleven.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



David William Buxton BSc (Jt Hons) FCA  
Fellow of the ICAEW  
Buxton Accounting LLP  
Chartered Accountants  
98 Middlewich Road  
Northwich  
Cheshire  
CW9 7DA

17 January 2022

Central Cheshire Buddy Scheme

Statement of Financial Activities  
for the Year Ended 31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		157,203	-	157,203	179,902
Other incoming resources		25,089	-	25,089	510
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
Grants made		24,291	157	24,448	51,083
Employee costs		121,599	-	121,599	118,404
<b>Total resources expended</b>		<b>145,890</b>	<b>157</b>	<b>146,047</b>	<b>169,487</b>
<b>NET INCOMING/(OUTGOING) RESOURCES</b>					
		36,402	(157)	36,245	10,925
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>128,488</b>	<b>157</b>	<b>128,645</b>	<b>117,720</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>164,890</b>	<b>-</b>	<b>164,890</b>	<b>128,645</b>

The notes form part of these financial statements

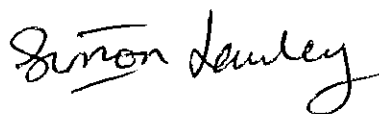


# Central Cheshire Buddy Scheme

## Balance Sheet At 31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>CURRENT ASSETS</b>					
Cash at bank and in hand		178,100	-	178,100	142,644
<b>CREDITORS</b>					
Amounts falling due within one year	4	(13,210)	-	(13,210)	(13,999)
<b>NET CURRENT ASSETS</b>		<u>164,890</u>	<u>-</u>	<u>164,890</u>	<u>128,645</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>164,890</u>	<u>-</u>	<u>164,890</u>	<u>128,645</u>
<b>NET ASSETS</b>		<u><u>164,890</u></u>	<u><u>-</u></u>	<u><u>164,890</u></u>	<u><u>128,645</u></u>
<b>FUNDS</b>	5				
Unrestricted funds:					
General fund				164,890	128,488
Restricted funds:					
Brereton Project				-	157
<b>TOTAL FUNDS</b>				<u><u>164,890</u></u>	<u><u>128,645</u></u>

The financial statements were approved by the Board of Trustees on 17 January 2022 and were signed on its behalf by:



Mr S Lawley -Trustee

## Central Cheshire Buddy Scheme

### Notes to the Financial Statements for the Year Ended 31 March 2021

---

#### 1. ACCOUNTING POLICIES

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

##### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

##### **Taxation**

The charity is exempt from tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

##### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

# Central Cheshire Buddy Scheme

## Notes to the Financial Statements - continued for the Year Ended 31 March 2021

### 3. STAFF COSTS

	2021 £	2020 £
Wages and salaries	104,646	107,400
Social security costs	5,057	6,514
Other pension costs	3,666	3,771
	<u>113,369</u>	<u>117,685</u>

The average monthly number of employees during the year was as follows:

	2021 10	2020 10
Employees	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

### 4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	<u>13,210</u>	<u>13,999</u>

### 5. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	128,488	36,402	164,890
<b>Restricted funds</b>			
Brereton Project	157	(157)	-
<b>TOTAL FUNDS</b>	<u>128,645</u>	<u>36,245</u>	<u>164,890</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	182,292	(145,890)	36,402
<b>Restricted funds</b>			
Brereton Project	-	(157)	(157)
<b>TOTAL FUNDS</b>	<u>182,292</u>	<u>(146,047)</u>	<u>36,245</u>

**Central Cheshire Buddy Scheme**

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021**

**5. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted Funds</b>			
General fund	117,720	10,768	128,488
<b>Restricted Funds</b>			
Brereton Project	-	157	157
<b>TOTAL FUNDS</b>	<u>117,720</u>	<u>10,925</u>	<u>128,645</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	97,309	(86,541)	10,768
<b>Restricted funds</b>			
Brereton Project	13,925	(13,768)	157
Cheshire Community Foundation	12,900	(12,900)	-
Children In Need	29,000	(29,000)	-
Steven Morgan Foundation	27,278	(27,278)	-
	<u>83,103</u>	<u>(82,946)</u>	<u>157</u>
<b>TOTAL FUNDS</b>	<u>180,412</u>	<u>(169,487)</u>	<u>10,925</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	117,720	47,170	164,890
<b>Restricted funds</b>			
<b>TOTAL FUNDS</b>	<u>117,720</u>	<u>47,170</u>	<u>164,890</u>

## Central Cheshire Buddy Scheme

### Notes to the Financial Statements - continued for the Year Ended 31 March 2021

#### 5. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	279,601	(232,431)	47,170
<b>Restricted funds</b>			
Brereton Project	13,925	(13,925)	-
Cheshire Community Foundation	12,900	(12,900)	-
Children In Need	29,000	(29,000)	-
Steven Morgan Foundation	27,278	(27,278)	-
	<u>83,103</u>	<u>(83,103)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u><u>362,704</u></u>	<u><u>(315,534)</u></u>	<u><u>47,170</u></u>

#### 6. FUND DETAILS

Cheshire Community Foundation provided funds to cover a Senior Manager (part time) to support families and activities during the pandemic.

Children in Need funding covered the cost of the salary of an Activities Clubs Co-ordinator and support staff to run activity clubs and sessions.

The Steve Morgan Foundation provided funds to cover 2 senior managers (part time) to support parent carers to access financial support and equipment, run activity sessions, and to plan, monitor and evaluate activities as well as to support the general running of the work of the charity.

**Central Cheshire Buddy Scheme**  
**Detailed Statement of Financial Activities**  
**for the Year Ended 31 March 2021**

	2021 £	2020 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary Income</b>		
Gifts	789	-
Donations and legacies	156,414	179,902
	<u>157,203</u>	<u>179,902</u>
<b>Other incoming resources</b>		
Bank interest received	173	510
Government grants	24,916	-
	<u>25,089</u>	<u>510</u>
<b>Total incoming resources</b>	<b>182,292</b>	<b>180,412</b>
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
Other expenditure	359	665
Grants made	10,899	31,476
	<u>11,258</u>	<u>32,141</u>
<b>Employee costs</b>		
Wages and salaries	104,646	107,400
Employer's National Insurance	5,057	6,514
Pensions	3,666	3,771
	<u>113,369</u>	<u>117,685</u>
<b>Support costs</b>		
<b>Management</b>		
Training expenses	20	583
Temporary staff costs	2,144	2,089
	<u>2,164</u>	<u>2,672</u>
<b>Other</b>		
Vehicle fuel costs	5,451	5,680
Vehicle licence and insurance	2,255	2,331
Vehicle maintenance	2,901	487
Travel and subsistence	40	11
	<u>10,647</u>	<u>8,509</u>
<b>Premises costs</b>		
Rent and venue hire	-	2,582
Premises maintenance	-	120
	<u>-</u>	<u>2,702</u>

This page does not form part of the statutory financial statements

**Central Cheshire Buddy Scheme**

**Detailed Statement of Financial Activities  
for the Year Ended 31 March 2021**

	2021 £	2020 £
<b>General administrative costs</b>		
Insurance	836	488
Postage and couriers	48	167
Computer software and information technology	661	283
Printing and stationery	1,392	1,247
Sundry expenses	3,101	367
Telephone, fax and broadband	814	438
Uniforms	818	246
	<u>7,670</u>	<u>3,236</u>
<b>Legal and professional fees</b>		
Accountancy and bookkeeping	939	2,542
	<u>146,047</u>	<u>169,487</u>
<b>Total resources expended</b>		
	<u>36,245</u>	<u>10,925</u>
<b>Net income</b>		