



Trustees' Annual Report for the period

From

Period start date

05 April 2022

To

Period end date

04 April 2023

Section A

Reference and administration details

Charity name Dunston Silver Band

Other names charity is known by N/A

Registered charity number (if any) 1160462

Charity's principal address 49 Leicester Close

Wallsend

Postcode

NE28 9YX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Hill	Chair		
2	Louise Irvine	Secretary		
3	Kay Wilkinson	Treasurer		
4	John Keith Lee			
5	Lisa Hill			
6	David Jakeman			
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution, dated 02/02/2015
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected by the Management Committee through democratic majority voting process which is ratified by the CIO Chair.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees must read and adopt our organisation policies, including: Data Protection, Data Retention, Equality and Diversity, Social Media, and Safeguarding Children and Young People Policy and Procedures.

The CIO consists of: six trustees, who delegate all general powers and functions to the Management Committee; the Management Committee consists of eight elected members who are nominated and seconded at the Annual General Meeting and manage the day-to-day running of the Band; and approximately 40 voluntary members, all of whom are 'playing members' of the Band. The Band itself is a member of the Making Music infrastructure body and of the Durham County Brass Band Association.

Identified risks are managed by Management Committee portfolio holders who are accountable for specific aspects of the CIO's activities e.g. property warden (care and proper usage of all instruments, uniform and other equipment), librarian (care, proper usage and loan of all music), treasurer (financial viability, oversight for all expenditure) etc. Risks are then managed and monitored through standing item agendas at monthly committee meetings, with time-bound, measurable actions agreed on an ongoing or ad-hoc basis to mitigate risks and ensure appropriate contingencies are put in place. These are recorded in monthly meeting minutes and reviewed on a minimum monthly basis until the risk is ascertained to no longer be an issue to the organisation, when it is recorded as closed.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to advance the education, appreciation and public benefit of the art of music and in particular, brass band music by promoting the study, practice and enjoyment of brass band music in all forms through education, public performance and other musical activities across the North East of England and further afield.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main activities for public benefit during the period include:

- twice-weekly free rehearsals for all members of the Band, in order to develop their musical skills and capacities, offer a positive social/team-related activity, plus regular masterclasses with guest conductors.
- free weekly youth band rehearsals for young people aged 8-18, giving them the chance to learn an instrument 'from scratch', make new friends, develop new skills including musical acumen, discipline and focus, and to gain confidence at an important time in their self-development. The youth band is conducted by a paid co-ordinator (DBS checked) and facilitated by a team of DBS-checked volunteers.
- offering a programme of accessible, fun and friendly concerts open to the general public, enabling them to engage with a wide range of musical genres played by the band and youth band, to hear new compositions, and to enjoy and appreciate the art of brass band music making.
- supporting other local good causes and charitable initiatives through fundraising concerts and participation in cultural and heritage events in local educational establishments.

We benefit our community by:

- bringing together local community members in a voluntary, inclusive and free recreational activity. Musical performance is proven to have a range of beneficial impacts, including improvements to mental health, confidence and self-expression;
- to give something back to our local communities with a program of events; specifically summer concert programs, Christmas caroling, as well as high profile local events such as Durham Miners' Gala;
- supporting the wider brass band movement – an important aspect of the North East's heritage;
- providing free tuition and free instruments/equipment to players and potential musicians of all ages and backgrounds;

All trustees and Management Committee have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

22/23 was a great year for the band. We played concerts at Beamish, and had the great honour to take part in the Remembrance Day service in Silksworth. We also attended the annual Durham Miners' Gala, marching through the centre of Durham and playing to very large crowds.

We enjoyed a great relationship with the South Causey Inn. They've booked us for several events this year, including their Diamond Jubilee Garden Party, and TWO special Christmas concerts where the audiences also got to enjoy soup and a mince pie.

Christmas 2022 also saw us playing at local care homes again (in Dunston, Whickham and Bensham), in Dunston Community Centre's Carol Service, carols around the village of Ovington, and a "Christmas Extravaganza" concert at Newcastle Cathedral (St Nicholas) in the centre of the city.

We also competed in competitions this year, coming 7th in the DCBBA Festival of Brass and 4th in the North of England regional finals. We were also able to showcase of competition music in a local concert with 4 other local bands just before the regionals.

The youth band does continue, although recruiting and retaining members is hard. The youth members have taken part in a couple of the concerts this year with the main band too.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our Reserves Policy ensures the band can operate for a minimum of one year at a basic level without any additional income should the need arise: This figure is based on the following essential outlays:

- o Bandroom Rent from Dunston Community Centre
- o Self-Employed Musical Director's Fees
- o Insurance Costs
- o Membership and Registration Fees

For full details, see attached CC16a report.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The CIO's principal sources of funds include: charitable donation by one regular corporate supporter (amount varies each year), paid band engagements (average £6,000/year), and smaller and more variable amounts including voluntary members' subscriptions (£1,000), small grants, and contest prize money.

Expenditure has supported our charitable objectives by enabling us to carry out a range of performances, competitions, rehearsals and Youth Band development activities and performances over the year. These activities have demonstrably promoted the study, practice and enjoyment of brass band music in all forms and across all ages.

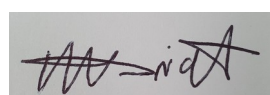
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Stephen Hill

Louise Irvine

Position (eg Secretary, Chair, etc)

Chair

Secretary

Date

22/03/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Dunston Silver Band

No (if any)
1160462

CC16a

Receipts and payments accounts

For the period from	Period start date 05/04/2022	To	Period end date 04/04/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Payments for Performances	4,447	-	-	4,447	1,980
Players' Subscriptions Contributions	795	-	-	795	780
Players' Contributions - Contest Exp	-	-	-	-	-
Support Payment - Vertu Motors	3,500	-	-	3,500	-
Other Misc Income	-	-	-	-	103
Contest Prize Monies	-	-	-	-	-
Lawson Endowment - Transfer	-	-	-	-	-
Donation - Masons	-	-	-	-	-
Donation - Love Dunston	-	-	-	-	-
Grant - Carr Ellison Family Trust	-	-	-	-	-
Grant - Community Foundation	-	-	-	-	-
Sub total (Gross income for AR)	8,742	-	-	8,742	2,863
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,742	-	-	8,742	2,863
A3 Payments					
Musical Director's Expenses	3,260	-	-	3,260	1,450
Bandroom Rent - Dunston CC	2,016	504	-	2,520	810
Visiting Player's Expenses	80	-	-	80	30
Instrument Repairs	581	310	-	891	150
Insurance	190	-	-	190	182
Membership and Registration Fees	148	-	-	148	148
Bandroom Refurbishment Costs	-	-	-	-	-
Other Miscellaneous Payments	319	-	-	319	573
Contest Entry Fees	190	-	-	190	140
Travel Expense (Bus/Van Hire)	467	-	-	467	-
Contest Other Payments	194	-	-	194	419
Music Project Expenses	-	420	-	420	515
Development Grant Expenditure	-	-	-	-	-
Sub total	7,445	1,234	-	8,679	4,417
A4 Asset and investment purchases, (see table)					
Music Stands and Cases	-	-	-	-	114
Percussion Equipment	-	-	-	-	-
Music Parts and Scores	569	-	-	569	1,228
Uniform	108	-	-	108	-
Instruments & Accessories	206	-	-	206	150
Promotional Materials	-	-	-	-	-
Sub total	883	-	-	883	1,492
Total payments	8,328	1,234	-	9,562	5,909
Net of receipts/(payments)	414	- 1,234	-	- 820	- 3,046
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,701	4,600	386	11,687	12,732
Cash funds this year end	7,115	3,366	386	10,867	9,686

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	General Accounts	2,115	-	386
	Project Reserves and Grants	-	3,366	-
	Operational Reserve	5,000	-	-
	Total cash funds	7,115	3,366	386
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Lawson Endowment Reserve	-	-	5,629
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	N/A		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Contest Uniforms	Unrestricted	-	-
	Concert Uniforms	Unrestricted	-	-
	Instruments	Unrestricted	-	-
	Music Library	Unrestricted	-	-
	Website	Unrestricted	-	-
	Other Equipment e.g. stands and cases	Unrestricted	-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	N/A		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		David Jakeman	22/10/2023	
		Stephen Hill	22/10/2023	