

Littlehampton & District Foodbank

England & Wales · Charity number 1160455

Details

Other names LITTLEHAMPTON FOODBANK

Status Registered

Legal form CIO

Registered 2015-02-12

Register [View on the Charity Commission register](#)

Contact

Address Littlehampton Baptist Church
Fitzalan Road
Littlehampton
BN17 5NY

Phone 07925862289

Email INFO@LITTLEHAMPTONDISTRICT.FOODBANK.ORG.UK

Website www.littlehamptondistrict.foodbank.org.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE:THE ALLEVIATION OF POVERTY IN LITTLEHAMPTON AND SURROUNDING AREAS, IN PARTICULAR BUT NOT EXCLUSIVELY BY PROVIDING EMERGENCY FOOD SUPPLIES TO INDIVIDUALS IN NEED AND/OR CHARITIES, OR OTHER ORGANIZATIONS WORKING TO PREVENT THE RELIEF OF POVERTY AS A CHRISTIAN MINISTRY.

Activities: We are working towards the alleviation and prevention of poverty in Littlehampton and surrounding areas. We aim to do this in particular (but not exclusively) by providing emergency food supplies to people in need, as well as to charities or other organisations who are working towards these goals within our local community.

Classification

- **How:** Other Charitable Activities
- **What:** The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£155,769	£95,349	-	-
2023-12-31	£118,273	£100,679	-	-
2022-12-31	£114,057	£115,998	-	-
2021-12-31	£114,057	£120,280	-	-
2020-12-31	£160,543	£130,612	-	-

Trustees

Name	Role	Appointed
Teresa Jane Cash	Chair	2018-09-06
Dr Geoffrey Charles Browell		2026-03-13
Judith Parton		2023-06-13
Linda Elizabeth Mott		2019-02-14
MALCOLM JAMES ALEXANDER FARQUHARSON		2023-06-13
Michael Paul Collyer		2025-05-01

Littlehampton & District Foodbank

England & Wales - Charity number 1160455

Accounts

Charity registration number: 1160455

Littlehampton Foodbank

Annual Report and Financial Statements

for the Year Ended 31 December 2024

Littlehampton Foodbank

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Littlehampton Foodbank

Reference and Administrative Details

Chairman

Mr R W Wood

Trustees

Mr R W Wood

Ms T J Cash

Mr M J A Farquharson

Mrs L E Mott

Mrs J A Parton

Mrs H Pilling (resigned 19/05/2025)

Mr M P Collyer (appointed 01/05/2025)

Charity Registration Number

1160455

Principal Office

Littlehampton Baptist Church
29 Fitzalan Road
Littlehampton
West Sussex
BN17 5NY

Independent Examiner

Guy Witcher MAAT
93 Aldwick Road
Bognor Regis
West Sussex
PO21 2NW

Littlehampton Foodbank

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2024.

Objectives and activities

Objects and aims

Littlehampton & District Foodbank's mission is to work towards the alleviation and prevention of poverty by providing 3 days nutritionally balanced emergency food to local people in need, along with signposting advice and additional support where possible. Foodbank sessions are 1pm - 3pm every Tuesday & Friday excluding public holidays, and are held in the rear hall of Littlehampton United Church.

In common with many foodbanks across the country, Littlehampton & District Foodbank has faced considerable challenges during 2024. Whilst demand fell slightly in 2024 compared to 2023, in real terms it was 56% higher than just three years ago. That's almost a thousand more people who could not afford to feed themselves and their households compared to 2021. With that in mind donations over the same period have dropped by 11%, resulting in the quantity of items needed to be purchased increasing from 597kg to an incredible 4,531kg.

People have faced the rising costs of essentials and priority debts (such as mortgage and rent arrears, council tax arrears and utility debts), and unexpected expenditure. Fortunately, 87% of households who came to us only needed the support of Littlehampton & District Foodbank three times or fewer, due in no small part to the effective sign posting carried out by volunteers and staff. During 2024 we provided food for 2,965 people from 747 households; 35% of these were children. That's 26,685 meals.

Our office and foodbank centre are both located in Littlehampton, but we cover a much wider area including East Preston, Rustington, Angmering, Arundel, Poling, Clapham and Patching. However, it is fair to say that many of our clients do come from Littlehampton with 33% living in River ward and 25% living in the Courtwick with Toddington ward last year. We are very aware that collection may not be possible for some clients for many reasons including disability, ill health or other reasons, and in these instances, we are able to offer a delivery service with our van.

People are referred to Littlehampton & District Foodbank by a number of organisations such as Help Through Hardship, Family Hubs, Citizens Advice, schools, and homeless projects. In 2024 Littlehampton & District Foodbank had 76 agencies directly signed up to them; any referral agency that is signed up to a Trussell foodbank (and can issue e-vouchers) can now allocate the foodbank voucher to whichever Trussell foodbank is most convenient to the client. We have also increased our ability to connect clients with a wide range of local groups and agencies that offer different kinds of assistance, as part of helping them out of their crisis. We have also extensively used social media to launch campaigns raising awareness, so the community is aware of the services provided and how to access help and support as well as donate.

We are only able to do all that we do, through the efforts of our committed team of more than thirty volunteers who work alongside our staff, donating their time to help us run foodbank sessions, manage our stock, and represent the foodbank at community events, all while showing love and compassion to those they meet. Without these committed volunteers we would be unable to provide the services we do.

In 2024, 26 tonnes of food and toiletries was donated and due to demand, it was necessary for us to purchase an additional 4.5 tonnes. Due to grants received, we were also able to provide clients who were struggling with the cost of their utility bills with slow cookers, and purchase fleece blankets and hot water bottles to give out to clients in the colder winter months.

We were fortunate enough to be supported by Waitrose, Asda, Morrisons, Lidl, Cooper Adams Estate Agents, the Tesco Express store at Finisterre Way and Titan Storage, who have continued to host permanent collection points for us throughout the year.

Littlehampton Foodbank Trustees' Report (continued)

The drop in donations has resulted in financial challenges and our ability to continue to support people in our community is due to the very significant financial contribution from Trussell in 2024 and grants from a range of organisations including Southern Co-Op, John Lewis, and Littlehampton Town Council.

We would like to thank Littlehampton Baptist Church for accommodating our office, and to Turning Tides for providing us a home from which to run the foodbank. We are also thankful to the Littlehampton Rotary Club and Littlehampton District Lions Club for all their support. In addition, we are grateful to have had continued support from our local churches, schools, community groups and all the people who support us individually. We could not do what we do without this help and support.

Matthew 25:35-36

For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.

Public benefit

The trustees have considered the Charity Commission's general guidance on public benefit and in particular its supplementary public guidance on the Prevention of Relief of Poverty for the Public Benefit.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The annual report was approved by the trustees of the charity on and signed on its behalf by:

Roy Wood
Roy Wood (Oct 14, 2025 10:50:45 GMT+1)

Mr R W Wood
Chairman and trustee

Littlehampton Foodbank

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on Oct 14, 2025 and signed on its behalf by:

Roy Wood

Roy Wood (Oct 14, 2025 10:50:45 GMT+1)

Mr R W Wood
Chairman and trustee

Littlehampton Foodbank

Independent Examiner's Report to the trustees of Littlehampton Foodbank

I report to the trustees on my examination of the accounts of Littlehampton Foodbank for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of Littlehampton Foodbank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Littlehampton Foodbank's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Littlehampton Foodbank as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Guy Witcher MAAT
Matthews Hanton Limited

93 Aldwick Road
Bognor Regis
West Sussex
PO21 2NW

Date:.....

Littlehampton Foodbank

Statement of Financial Activities for the Year Ended 31 December 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Charitable activities		53,364	102,405	155,769
Total income		53,364	102,405	155,769
Expenditure on:				
Charitable activities		(29,073)	(66,276)	(95,349)
Total expenditure		(29,073)	(66,276)	(95,349)
Net income		24,291	36,129	60,420
Gross transfers between funds		14,198	(14,198)	-
Net movement in funds		38,489	21,931	60,420
Reconciliation of funds				
Total funds brought forward		31,099	39,588	70,687
Total funds carried forward	12	69,588	61,519	131,107
	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Charitable activities		69,075	49,198	118,273
Total income		69,075	49,198	118,273
Expenditure on:				
Charitable activities		(91,068)	(9,611)	(100,679)
Total expenditure		(91,068)	(9,611)	(100,679)
Net (expenditure)/income		(21,993)	39,587	17,594
Net movement in funds		(21,993)	39,587	17,594
Reconciliation of funds				
Total funds brought forward		53,092	-	53,092
Total funds carried forward	12	31,099	39,587	70,686

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 12.

Littlehampton Foodbank
(Registration number: 1160455)
Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	7	1,215	1,620
Current assets			
Stocks	8	9,053	6,782
Debtors	9	5,657	4,969
Cash at bank and in hand	10	117,668	60,091
		<u>132,378</u>	<u>71,842</u>
Creditors: Amounts falling due within one year	11	<u>(2,486)</u>	<u>(2,776)</u>
Net current assets		<u>129,892</u>	<u>69,066</u>
Net assets		<u><u>131,107</u></u>	<u><u>70,686</u></u>
Funds of the charity:			
Restricted income funds			
Restricted funds		61,519	39,587
Unrestricted income funds			
Unrestricted funds		<u>69,588</u>	<u>31,099</u>
Total funds	12	<u><u>131,107</u></u>	<u><u>70,686</u></u>

The financial statements on pages 8 to 15 were approved by the trustees, and authorised for issue on Oct 14, 2025 and signed on their behalf by:

Roy Wood
Roy Wood (Oct 14, 2025 10:50:45 GMT+1)
 Mr R W Wood
 Chairman and trustee

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2024

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Littlehampton Foodbank meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Income is recognised when the foodbank is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the foodbank has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the foodbank has been notified of an impending distribution, the amount is known and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Fixtures & fittings	25% RB

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if there is no unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

2 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £
Foodbank activities	53,364	102,405	155,769
Total for 2024	53,364	102,405	155,769
Total for 2023	69,075	49,198	118,273

3 Expenditure on charitable activities

	Unrestricted funds £	Restricted funds £	Total funds £
Foodbank activities	28,668	66,276	94,944
Governance costs	405	-	405
Total for 2024	29,073	66,276	95,349
Total for 2023	91,068	9,611	100,679

4 Analysis of governance and support costs

	Governance costs	
	Unrestricted funds £	Total funds £
Depreciation, amortisation and other similar costs	405	405
Total for 2024	405	405
Total for 2023	539	539

6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

6 Taxation

The charity is a registered charity and is therefore exempt from taxation.

7 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2024	7,933	7,933
Additions	(132)	(132)
At 31 December 2024	7,801	7,801
Depreciation		
At 1 January 2024	6,181	6,181
Charge for the year	405	405
At 31 December 2024	6,586	6,586
Net book value		
At 31 December 2024	1,215	1,215
At 31 December 2023	1,752	1,752

8 Stock

	2024 £	2023 £
Stocks	9,053	6,782
	9,053	6,782

9 Debtors

	2024 £	2023 £
Trade debtors	2,435	2,489
Other debtors	3,222	2,480
	5,657	4,969

10 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	52	49
Cash at bank	117,616	60,042
	117,668	60,091

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

11 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	1,990	2,280
Other creditors	76	76
Accruals	420	420
	2,486	2,776

12 Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2024 £
Unrestricted funds					
<i>General</i>					
General Funds	31,099	53,364	(29,073)	14,198	69,588
Restricted funds					
Neighbourly (Co-Op)	-	4,123	(2,087)	-	2,036
Robert Slaymaker	2,000	-	(1,008)	-	992
The Sussex Community Foundation	10,398	-	(5,330)	-	5,068
Turning Tides	14,198	-	-	(14,198)	-
West Sussex County Council	11,992	179	(2,914)	-	9,257
Littlehampton Rotary Club	1,000	-	(1,000)	-	-
Littlehampton Town Council	-	350	(326)	-	24
Trussell Trust Sustainability Grant	-	79,783	(35,641)	-	44,142
Trussell Trust Emergency Grant	-	17,970	(17,970)	-	-
	39,588	102,405	(66,276)	(14,198)	61,519
Total funds	70,687	155,769	(95,349)	-	131,107

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
Unrestricted funds				
<i>General</i>				
General Funds	53,092	69,075	(91,068)	31,099
Restricted funds				
Certas	-	700	(700)	-
Neighbourly (Co-Op)	-	700	(700)	-
Robert Slaymaker	-	2,000	-	2,000
The Sussex Community Foundation	-	10,600	(203)	10,397
Turning Tides	-	14,198	-	14,198
West Sussex County Council	-	20,000	(8,008)	11,992
Littlehampton Rotary Club	-	1,000	-	1,000
	-	49,198	(9,611)	39,587
Total funds	53,092	118,273	(100,679)	70,686

These accounts contain a transfer of funds from the "Turning Tides" restricted fund, to the general fund. This is actually to account for a misallocation of expenses in the previous year's accounts, as wages costs which were expended from the "Turning Tides" fund were disclosed last year as having been expended from the general fund. Therefore, although we are showing a transfer in this set of accounts to correct the fund balance, it is not actually a transfer and so we consider this to be correct in relation to the nature of the restriction of the "Turning Tides" fund.

13 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2024 £
Tangible fixed assets	1,215	-	1,215
Current assets	54,061	78,317	132,378
Current liabilities	(2,486)	-	(2,486)
Total net assets	52,790	78,317	131,107
	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Tangible fixed assets	1,620	-	1,620
Current assets	32,255	39,587	71,842
Current liabilities	(2,776)	-	(2,776)
Total net assets	31,099	39,587	70,686

Littlehampton Foodbank

Statement of Financial Activities by fund for the Year Ended 31 December 2024

	Total Unrestricted Funds 2024 £	Total Unrestricted Funds 2023 £
Income and Endowments from:		
Charitable activities	53,364	69,075
Total income	<u>53,364</u>	<u>69,075</u>
Expenditure on:		
Charitable activities	(29,073)	(91,068)
Total expenditure	<u>(29,073)</u>	<u>(91,068)</u>
Net income/(expenditure)	24,291	(21,993)
Gross transfers between funds	14,198	-
Net movement in funds	38,489	(21,993)
Reconciliation of funds		
Total funds brought forward	<u>31,099</u>	<u>53,092</u>
Total funds carried forward	<u>69,588</u>	<u>31,099</u>

Littlehampton Foodbank

Statement of Financial Activities by fund for the Year Ended 31 December 2024 (continued)

	Total Restricted Funds 2024 £	Total Restricted Funds 2023 £
Income and Endowments from:		
Charitable activities	102,405	49,198
Total income	<u>102,405</u>	<u>49,198</u>
Expenditure on:		
Charitable activities	(66,276)	(9,611)
Total expenditure	<u>(66,276)</u>	<u>(9,611)</u>
Net income	36,129	39,587
Gross transfers between funds	<u>(14,198)</u>	<u>-</u>
Net movement in funds	21,931	39,587
Reconciliation of funds		
Total funds brought forward	<u>39,588</u>	<u>-</u>
Total funds carried forward	<u>61,519</u>	<u>39,587</u>

Littlehampton Foodbank

Detailed Statement of Financial Activities for the Year Ended 31 December 2024

	Total 2024 £	Total 2023 £
Income and Endowments from:		
Charitable activities (analysed below)	155,769	118,273
Total income	155,769	118,273
Expenditure on:		
Charitable activities (analysed below)	(95,349)	(100,679)
Total expenditure	(95,349)	(100,679)
Net income	60,420	17,594
Net movement in funds	60,420	17,594
Reconciliation of funds		
Total funds brought forward	70,687	53,092
Total funds carried forward	131,107	70,686

Littlehampton Foodbank

Detailed Statement of Financial Activities for the Year Ended 31 December 2024 (continued)

	Total 2024 £	Total 2023 £
<i>Charitable activities</i>		
Appeals and donations	29,491	46,079
Gift Aid tax reclaimed	11,997	12,196
Grants - other agencies	-	700
Grants - other agencies	17,970	-
Grants - other agencies	4,123	700
Grants - other agencies	-	2,000
Grants - other agencies	-	10,600
Grants - other agencies	-	14,198
Grants - other agencies	179	20,000
Grants - other agencies	-	1,000
Grants - other agencies	350	-
Grants - other agencies	79,783	-
Grants - other agencies	11,746	10,685
Interest on cash deposits	130	115
	155,769	118,273
<i>Charitable activities</i>		
Direct costs	-	(700)
Direct costs	(887)	(700)
Direct costs	(5,330)	(203)
Direct costs	(2,914)	(8,008)
Direct costs	(326)	-
Direct costs	(261)	(2,563)
Wages and salaries	(12,687)	-
Wages and salaries	(1,200)	-
Wages and salaries	(35,641)	-
Wages and salaries	-	(52,374)
Staff training	(300)	-
Staff training	(1,008)	-
Staff training	(166)	(1,733)
Rent	(2,500)	-
Rent	(1,000)	-
Rent	(11,525)	(16,073)
Insurance	(2,022)	(1,553)
Repairs and renewals	(333)	(232)
Telephone and fax	(310)	(720)
Computer software and maintenance costs	-	(290)
Printing, postage and stationery	(1,504)	(1,159)
Trade subscriptions	(360)	(360)

Littlehampton Foodbank

Detailed Statement of Financial Activities for the Year Ended 31 December 2024 (continued)

	Total 2024 £	Total 2023 £
Sundry expenses	(3,207)	(1,739)
Motor expenses	(2,483)	-
Motor expenses	(5,636)	(8,934)
Travel and subsistence	(484)	(536)
Advertising	(678)	(223)
Accountancy fees	(2,122)	(1,968)
Bank charges	(60)	(72)
Depreciation of fixtures and fittings	(306)	(407)
Depreciation of office equipment	(99)	(132)
	<hr/> <u>(95,349)</u>	<hr/> <u>(100,679)</u>

Littlehampton & District Foodbank

England & Wales - Charity number 1160455

Accounts

Charity registration number: 1160455

Littlehampton Foodbank

Annual Report and Financial Statements

for the Year Ended 31 December 2023

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Littlehampton Foodbank
Reference and Administrative Details

Trustees

Mr Roy William Wood
Ms Teresa Jane Cash
Mr Malcolm James Alexander Farquharson
Mrs Linda Elizabeth Mott
Mrs Judith Ann Parton
Mrs Helen Margaret Pilling

Charity Registration Number

1160455

Principal Office

Rear hall
Littlehampton United Church
1 High Street
Littlehampton
West Sussex
BN17 5EG

Independent Examiner

Guy Witcher MAAT
Matthews Hanton Limited
93 Aldwick Road
Bognor Regis
West Sussex
PO21 2NW

Littlehampton Foodbank

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2023.

Objectives and activities

People in our area go hungry for reasons ranging from an increase in living costs to benefit delays, illness, debt or redundancy. Littlehampton & District Foodbank aims to stop that from happening by restoring dignity and reviving hope. Foodbank sessions are 1pm-3pm every Tuesday & Friday, and are held in the rear hall of the Littlehampton United Church.

During 2023 we provided food for 3,109 people; 1,979 of these were adults and 1,130 were children. Our office and foodbank centre are both located in Littlehampton, but we cover a much wider area including East Preston, Rustington, Angmering, Arundel and Yapton. However it is fair to say that many of our clients do come from Littlehampton itself, with 36% coming from the town's River ward (which is in the top 20% most deprived wards in the country), 28% coming from the Courtwick With Toddington ward (which is in the top 10% most deprived wards), and 7% coming from the Beach ward.

People are referred to Littlehampton & District Foodbank by a number of organisations such as Help Through Hardship, Citizens Advice, local family hubs, homelessness projects and other groups. In 2023 Littlehampton & District Foodbank had more than 60 agencies directly signed up to them, but due to changes made to the Trussell Trust systems during the pandemic any referral agency that is signed up to a Trussell Trust foodbank (and can issue e-vouchers) can now allocate the foodbank voucher to whichever Trussell Trust foodbank is most convenient to the client. We've expanded our relationships with many of the schools in our area and most of them are now also able to refer people to the foodbank.

We are very aware that collection may not be possible for some clients for a number of reasons including disability, ill health or particular circumstances, and in these instances we are able to offer a delivery service with our van.

We have also increased our ability to connect clients with a wide range of local groups that offer different kinds of assistance, as part of helping them with their financial crisis. We have a large variety of signposting leaflets for such organisations in foodbank sessions and have also signed up to use the Trussell Trust's Step computer system for signposting.

We are only able to do all that we do through the efforts of our committed team of volunteers who work alongside our staff. During 2023 they donated more than 4,500 hours of their time to help us run foodbank sessions, manage our stock, and represent the foodbank at community events, all while showing love and compassion to those they meet.

In 2023, 30,589.84 kg of food was donated and 37,008.94 kg was given away to foodbank clients or to local schools and other local organisations who help distribute food to those in need. Thanks to grants from Certas Energy, Southern Co-Operative and West Sussex County Council we were able to purchase 131 slow cookers to help clients who were struggling to pay their utility bills; slow cookers are significantly cheaper to run than stoves, cookers or microwaves. Thanks to a further donation from West Sussex County Council we were also able to purchase 3,890.02 kg of stock to bolster our stores when donations weren't enough to meet the amount of need we saw.

Littlehampton Foodbank

Trustees' Report

We were fortunate enough to be supported by Waitrose, Asda, Morrisons, Lidl, Cooper Adams Estate Agents, Finisterre Way Tesco Express and Titan Storage, who have continued to host permanent collection points for us throughout the year.

We would like to say a huge thank you to Littlehampton Baptist Church for accommodating our office, and to Turning Tides for their partnership which has given us a home from which to run the foodbank sessions. We are also very thankful to Titan Storage Solutions for their continued support at Riverside Industrial Estate during 2023, to Cooper Adams who host donation points in each of their three offices, and to the Littlehampton Rotary Club and Littlehampton District Lions Club for all their support. In addition we're grateful to have had continued support from our local churches, schools, community groups and all the people who support us individually. We could not do what we do without this help and support.

We are also thankful to have very been awarded grants by The Big Lottery Fund, WSCC LAN, Southern Co-operative, Certas Energy, The Sussex Community Foundation, WSCC, and the Co-op Community Fund. At present the monthly amount in standing orders coming in covers the costs we pay monthly for food storage.

We are thankful to God for all that He has done in and through us in the year 2023.

Matthew 25:35-36

For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The annual report was approved by the trustees of the charity on and signed on its behalf by:

Roy Wood
Roy Wood (Oct 31, 2024 11:39 GMT)

Mr Roy William Wood
Trustee

Littlehampton Foodbank

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on Oct 31, 2024 and signed on its behalf by:

Roy Wood

[Roy.Wood \(Oct 31, 2024, 11:39 GMT\)](#)

Mr Roy William Wood
Trustee

Littlehampton Foodbank

Independent Examiner's Report to the trustees of Littlehampton Foodbank

I report to the trustees on my examination of the accounts of Littlehampton Foodbank for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustees of Littlehampton Foodbank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Littlehampton Foodbank's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Littlehampton Foodbank as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Guy Witcher
Guy Witcher (Oct 31, 2024 11:40 GMT)

.....
Guy Witcher MAAT
Matthews Hanton Limited

93 Aldwick Road
Bognor Regis
West Sussex
PO21 2NW

Oct 31, 2024
Date:.....

Littlehampton Foodbank

Statement of Financial Activities for the Year Ended 31 December 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Charitable activities		69,075	49,198	118,273
Total income		69,075	49,198	118,273
Expenditure on:				
Charitable activities		(91,068)	(9,611)	(100,679)
Total expenditure		(91,068)	(9,611)	(100,679)
Net (expenditure)/income		(21,993)	39,587	17,594
Net movement in funds		(21,993)	39,587	17,594
Reconciliation of funds				
Total funds brought forward		53,092	-	53,092
Total funds carried forward	12	31,099	39,587	70,686
		Unrestricted funds	£	Total 2022
		Note	£	£
Income and Endowments from:				
Charitable activities		61,325		61,325
Total income		61,325		61,325
Expenditure on:				
Charitable activities		(84,862)		(84,862)
Total expenditure		(84,862)		(84,862)
Net expenditure		(23,537)		(23,537)
Net movement in funds		(23,537)		(23,537)
Reconciliation of funds				
Total funds brought forward			76,629	76,629
Total funds carried forward	12		53,092	53,092

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2022 is shown in note 12.

Littlehampton Foodbank
(Registration number: 1160455)
Balance Sheet as at 31 December 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	7	1,620	1,630
Current assets			
Stocks	8	6,782	6,782
Debtors	9	4,969	3,084
Cash at bank and in hand	10	60,091	41,970
		71,842	51,836
Creditors: Amounts falling due within one year	11	(2,776)	(374)
Net current assets		69,066	51,463
Net assets		70,686	53,092
Funds of the charity:			
Restricted income funds			
Restricted funds		39,587	-
Unrestricted income funds			
Unrestricted funds		31,099	53,092
Total funds	12	70,686	53,092

The financial statements on pages 5 to 12 were approved by the trustees, and authorised for issue on
Oct 31, 2024 and signed on their behalf by:

Roy Wood
Roy Wood (Oct 31, 2024 11:39 GMT)
 Mr Roy William Wood
 Trustee

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2023

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Littlehampton Foodbank meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Income is recognised when the foodbank is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the foodbank has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the foodbank has been notified of an impending distribution, the amount is known and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
-------------	------------------------------

Fixtures & fittings	25% RB
---------------------	--------

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

2 Income from charitable activities	Unrestricted funds General £	Restricted funds £	Total funds £
	69,075	49,198	118,273
Total for 2023	69,075	49,198	118,273
Total for 2022	61,325	-	61,325

3 Expenditure on charitable activities

Governance costs	Unrestricted funds General £	Restricted funds £	Total funds £
	90,529	9,611	100,140
	539	-	539
Total for 2023	91,068	9,611	100,679
Total for 2022	84,862	-	84,862

Total
expenditure
£

4 Analysis of governance and support costs

Governance costs

Other governance costs	Unrestricted funds General £	Total funds £
	539	539
Total for 2023	539	539
Total for 2022	543	543

5 Trustees' remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

6 Taxation

The charity is a registered charity and is therefore exempt from taxation.

7 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2023	7,404	7,404
Additions	529	529
At 31 December 2023	7,933	7,933
Depreciation		
At 1 January 2023	5,774	5,774
Charge for the year	539	539
At 31 December 2023	6,313	6,313
Net book value		
At 31 December 2023	1,620	1,620
At 31 December 2022	1,630	1,630

8 Stock

Stocks	2023	2022
	£	£
	6,782	6,782

9 Debtors

Trade debtors	2023	2022
Other debtors	£	£
	2,489	1,764
	2,480	1,320
	4,969	3,084

10 Cash and cash equivalents

Cash on hand	2023	2022
Cash at bank	£	£
	49	3
	60,042	41,967
	60,091	41,970

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

11 Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	2,280	300
Other creditors	76	74
Accruals	420	-
	2,776	374

12 Funds

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
Unrestricted funds				
<i>General</i>				
General Funds	53,092	69,075	(91,068)	31,099
Restricted funds				
Certas	-	700	(700)	-
Neighbourly (Co-Op)	-	700	(700)	-
Robert Slaymaker	-	2,000	-	2,000
The Sussex Community Foundation	-	10,600	(203)	10,397
Turning Tides	-	14,198	-	14,198
West Sussex County Council	-	20,000	(8,008)	11,992
Littlehampton Rotary Club	-	1,000	-	1,000
	-	49,198	(9,611)	39,587

Total funds

	53,092	118,273	(100,679)	70,686
Balance at 1 January 2022 £				
Balance at 31 December 2022 £				

Unrestricted funds

<i>General</i>				
General Funds	76,629	61,325	(84,862)	53,092

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2023 (continued)

13 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Tangible fixed assets	1,620	-	1,620
Current assets	32,255	39,587	71,842
Current liabilities	(2,776)	-	(2,776)
Total net assets	31,099	39,587	70,686
	Unrestricted	Total funds	at 31
	funds	General	December
	£	£	2022
Tangible fixed assets	1,630	1,630	
Current assets	51,836	51,836	
Current liabilities	(374)	(374)	
Total net assets	53,092	53,092	

Littlehampton Foodbank

Statement of Financial Activities by fund for the Year Ended 31 December 2023

	Total Unrestricted Funds 2023 £	Total Unrestricted Funds 2022 £
Income and Endowments from:		
Charitable activities	69,075	61,325
Total income	69,075	61,325
Expenditure on:		
Charitable activities	(91,068)	(84,862)
Total expenditure	(91,068)	(84,862)
Net expenditure	(21,993)	(23,537)
Net movement in funds	(21,993)	(23,537)
Reconciliation of funds		
Total funds brought forward	53,092	76,629
Total funds carried forward	31,099	53,092

Littlehampton Foodbank

Statement of Financial Activities by fund for the Year Ended 31 December 2023 (continued)

	Total Restricted Funds 2023 £	Total Restricted Funds 2022 £
Income and Endowments from:		
Charitable activities	49,198	-
Total income	49,198	-
Expenditure on:		
Charitable activities	(9,611)	-
Total expenditure	(9,611)	-
Net income	39,587	-
Reconciliation of funds		
Total funds carried forward	39,587	-

Littlehampton Foodbank

Detailed Statement of Financial Activities for the Year Ended 31 December 2023

	Total 2023 £	Total 2022 £
Income and Endowments from:		
Charitable activities (analysed below)	118,273	61,325
Total income	118,273	61,325
Expenditure on:		
Charitable activities (analysed below)	(100,679)	(84,862)
Total expenditure	(100,679)	(84,862)
Net income/(expenditure)	17,594	(23,537)
Net movement in funds	17,594	(23,537)
Reconciliation of funds		
Total funds brought forward	53,092	76,629
Total funds carried forward	70,686	53,092

Littlehampton Foodbank

Detailed Statement of Financial Activities for the Year Ended 31 December 2023 (continued)

	Total 2023 £	Total 2022 £
<i>Charitable activities</i>		
Appeals and donations	46,079	29,606
Gift Aid tax reclaimed	12,196	10,940
Grants - other agencies	700	-
Grants - other agencies	700	-
Grants - other agencies	2,000	-
Grants - other agencies	10,600	-
Grants - other agencies	14,198	-
Grants - other agencies	20,000	-
Grants - other agencies	1,000	-
Grants - other agencies	10,685	20,732
Interest on cash deposits	115	47
	118,273	61,325
<i>Charitable activities</i>		
Direct costs	(700)	-
Direct costs	(700)	-
Direct costs	(203)	-
Direct costs	(8,008)	-
Direct costs	(2,563)	(1,460)
Wages and salaries	(52,374)	(47,753)
Staff training	(1,733)	(1,272)
Rent	(16,073)	(11,762)
Insurance	(1,553)	(1,489)
Repairs and renewals	(232)	(9,546)
Telephone and fax	(720)	(683)
Office expenses	-	(257)
Computer software and maintenance costs	(290)	-
Printing, postage and stationery	(1,159)	(364)
Trade subscriptions	(360)	-
Sundry expenses	(1,739)	(2,043)
Motor expenses	(8,934)	(5,723)
Travel and subsistence	(536)	(454)
Advertising	(223)	(4)
Accountancy fees	(1,968)	(1,428)
Bank charges	(72)	(81)
Depreciation of fixtures and fittings	(407)	(543)
Depreciation of office equipment	(132)	-
	(100,679)	(84,862)

This page does not form part of the statutory financial statements.

Littlehampton & District Foodbank

England & Wales - Charity number 1160455

Accounts

Charity registration number: 1160455

Littlehampton Foodbank

Annual Report and Financial Statements

for the Year Ended 31 December 2022

Littlehampton Foodbank

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Littlehampton Foodbank

Reference and Administrative Details

Trustees

Mr Roy William Wood

Ms Teresa Jane Cash

Mr Malcolm James Alexander Farquharson

Mrs Linda Elizabeth Mott

Mrs Judith Ann Parton

Mrs Helen Margaret Pilling

Charity Registration Number

1160455

Principal Office

Rear hall
Littlehampton United Church
1 High Street
Littlehampton
West Sussex
BN17 5EG

Independent Examiner

Matthews Hanton Limited
93 Aldwick Road
Bognor Regis
West Sussex
PO21 2NW

Littlehampton Foodbank

Trustees' Report

Objectives and activities

People in our area go hungry for reasons ranging from an increase in living costs to benefit delays or redundancy. Littlehampton & District Foodbank aims to stop that from happening by restoring dignity and reviving hope. Foodbank sessions are 1pm - 3pm every Tuesday & Friday, and are held in the rear hall of Littlehampton United Church.

During 2022 we provided food for 2,632 people; 1,624 of these were adults and 1,008 were children. Our office and foodbank centre are both located in Littlehampton, but we cover a much wider area including East Preston, Rustington, Angmering and Arundel. However, it is fair to say that many of our clients do come from Littlehampton with 962 living in River Ward and 735 living in the Courtwick with Toddington ward last year. We are very aware that collection may not be possible for some clients for many reasons including disability, ill health or other reasons, and in these instances we are able to offer a delivery service with our van.

People are referred to Littlehampton & District Foodbank by a number of organisations such as Help Through Hardship, Family Hubs and homeless projects. In 2022 Littlehampton & District Foodbank had 61 agencies directly signed up to them, but due to changes made to the Trussell Trust systems during the pandemic, any referral agency that is signed up to a Trussell Trust foodbank (and can issue e-vouchers) can now allocate the foodbank voucher to whichever Trussell Trust foodbank is most convenient to the client. We have also increased our ability to connect clients with a wide range of local groups that offer different kinds of assistance, as part of helping them out of their crisis.

We are only able to do all that we do through the efforts of our committed team of volunteers who work alongside our staff. During 2022 they donated more than 4,500 hours of their time to help us run foodbank sessions, manage our stock, and represent the foodbank at community events, all while showing love and compassion to those they meet.

In 2022, 33,328.46 kg of food was donated and 31,365.96 kg was given away to foodbank clients or to local schools and other local organisations who help distribute food to those in need. We also purchased and gave away 47 slow cookers, 65 fleece blankets and 80 hot water bottles to help clients in the colder winter months.

We were fortunate enough to be supported by Waitrose, Asda, Morrisons, Lidl, Cooper Adams Estate Agents, Finisterre Way Tesco Express and Titan Storage, who have continued to host permanent collection points for us throughout the year.

We would like to say a huge thank you to Littlehampton Baptist Church for accommodating our office, and to Turning Tides for their partnership which has given us a home from which to run the foodbank sessions. We are also very thankful to Titan Storage Solutions for their continued support at Riverside Industrial Estate during 2022, to Cooper Adams who host donation points in each of their three offices, and to the Littlehampton Rotary Club and Littlehampton District Lions Club for all their support. In addition we're grateful to have had continued support from our local churches, schools, community groups and all the people who support us individually. We could not do what we do without this help and support.

We are also thankful to have very been awarded grants by The Big Lottery Fund, WSSC LAN, Littlehampton Town Council, the Trussell Trust and Charitable Giving. We have also seen an increase in monthly giving to the foodbank and at present the monthly amount in standing orders coming in covers the costs we pay monthly for food storage.

We are thankful to God for all that He has done in and through us in the year 2022.

Matthew 25:35-36

For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.

Littlehampton Foodbank

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 December 2022.

Objectives and activities

Public benefit

Activities undertaken to further public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Structure, governance and management

Nature of governing document

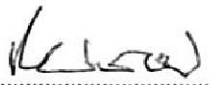
The trustees who served during the year were:

L E Mott
T Cash
Roy Wood
H Pilling
F Sellwood (Stepped down prior to date of signature)

New trustess who did not serve during the year but were present before the date of signature:

M J A Farquharson
J Parton

The annual report was approved by the trustees of the charity on 13¹⁰/23 and signed on its behalf by:


.....
Mr Roy William Wood
Trustee

Littlehampton Foodbank

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

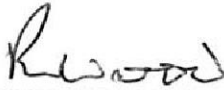
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- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 13th / 23 and signed on its behalf by:



.....
Mr Roy William Wood
Trustee

Littlehampton Foodbank

Independent Examiner's Report to the trustees of Littlehampton Foodbank

I report to the trustees on my examination of the accounts of Littlehampton Foodbank for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustees of Littlehampton Foodbank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

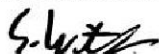
I report in respect of my examination of the Littlehampton Foodbank's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Littlehampton Foodbank as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



GUY WITCHER MAAT

Matthews Hanton Limited

93 Aldwick Road
Bognor Regis
West Sussex
PO21 2NW

Date:.....16/10/2023.....

Littlehampton Foodbank

Statement of Financial Activities for the Year Ended 31 December 2022

	Note	Unrestricted funds £	Total 2022 £	
Income and Endowments from:				
Charitable activities		61,325	61,325	
Total income		<u>61,325</u>	<u>61,325</u>	
Expenditure on:				
Charitable activities		(84,862)	(84,862)	
Total expenditure		<u>(84,862)</u>	<u>(84,862)</u>	
Net expenditure		<u>(23,537)</u>	<u>(23,537)</u>	
Net movement in funds		(23,537)	(23,537)	
Reconciliation of funds				
Total funds brought forward		<u>76,630</u>	<u>76,630</u>	
Total funds carried forward	12	<u>53,093</u>	<u>53,093</u>	
	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Charitable activities		114,057	-	114,057
Total income		<u>114,057</u>	-	<u>114,057</u>
Expenditure on:				
Charitable activities		(115,998)	(4,282)	(120,280)
Total expenditure		<u>(115,998)</u>	<u>(4,282)</u>	<u>(120,280)</u>
Net expenditure		<u>(1,941)</u>	<u>(4,282)</u>	<u>(6,223)</u>
Net movement in funds		(1,941)	(4,282)	(6,223)
Reconciliation of funds				
Total funds brought forward		<u>78,571</u>	<u>4,282</u>	<u>82,853</u>
Total funds carried forward	12	<u>76,630</u>	-	<u>76,630</u>

All of the charity's activities derive from continuing operations during the above two periods.


The funds breakdown for 2021 is shown in note 12.

Littlehampton Foodbank

(Registration number: 1160455)
Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	7	1,630	1,946
Current assets			
Stocks	8	6,782	6,269
Debtors	9	3,085	1,321
Cash at bank and in hand	10	41,970	67,469
		<u>51,837</u>	<u>75,059</u>
Creditors: Amounts falling due within one year	11	<u>(374)</u>	<u>(375)</u>
Net current assets		<u>51,463</u>	<u>74,684</u>
Net assets		<u>53,093</u>	<u>76,630</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>53,093</u>	<u>76,630</u>
Total funds	12	<u>53,093</u>	<u>76,630</u>

The financial statements on pages 5 to 12 were approved by the trustees, and authorised for issue on ~~13/10/22~~ and signed on their behalf by:


.....
Mr Roy William Wood
Trustee

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2022

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Littlehampton Foodbank meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Income is recognised when the foodbank is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the foodbank has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the foodbank has been notified of an impending distribution, the amount is known and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Fixtures & fittings	25% RB

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

2 Income from charitable activities

	Unrestricted funds General £	Total funds £
	61,325	61,325
Total for 2022	61,325	61,325
Total for 2021	114,057	114,057

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

3 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Depreciation, amortisation and other similar costs		84,319	-	84,319
		543	-	543
Total for 2022		84,862	-	84,862
Total for 2021		115,998	4,282	120,280

Total
expenditure
£

4 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2022	
	£	
Depreciation of fixed assets		543

5 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

6 Taxation

The charity is a registered charity and is therefore exempt from taxation.

7 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2022	7,177	7,177
Additions	227	227
At 31 December 2022	7,404	7,404
Depreciation		
At 1 January 2022	5,231	5,231
Charge for the year	543	543
At 31 December 2022	5,774	5,774
Net book value		
At 31 December 2022	1,630	1,630
At 31 December 2021	1,946	1,946

8 Stock

	2022 £	2021 £
Stocks	6,782	6,269

9 Debtors

	2022 £	2021 £
Trade debtors	1,764	-
Other debtors	1,321	1,321
	3,085	1,321

10 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	3	-
Cash at bank	41,967	67,469
	41,970	67,469

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

11 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	300	300
Other creditors	74	75
	374	375

12 Funds

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Balance at 31 December 2022 £
Unrestricted funds				
General	76,630	61,325	(84,862)	53,093
	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Balance at 31 December 2021 £
Unrestricted funds				
General	78,571	114,057	(115,998)	76,630
Restricted funds	4,282	-	(4,282)	-
Total funds	82,853	114,057	(120,280)	76,630

13 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 December 2022 £
Tangible fixed assets	1,630	1,630
Current assets	51,837	51,837
Current liabilities	(374)	(374)
Total net assets	53,093	53,093

Littlehampton Foodbank

Notes to the Financial Statements for the Year Ended 31 December 2022 (continued)

	Unrestricted funds General £	Total funds at 31 December 2021 £
Tangible fixed assets	1,946	1,946
Current assets	75,059	75,059
Current liabilities	(375)	(375)
Total net assets	<u>76,630</u>	<u>76,630</u>

Littlehampton Foodbank

Statement of Financial Activities by fund for the Year Ended 31 December 2022

	Total Unrestricted Funds 2022 £	Total Unrestricted Funds 2021 £
Income and Endowments from:		
Charitable activities	61,325	114,057
Total income	61,325	114,057
Expenditure on:		
Charitable activities	(84,862)	(115,998)
Total expenditure	(84,862)	(115,998)
Net expenditure	(23,537)	(1,941)
Net movement in funds	(23,537)	(1,941)
Reconciliation of funds		
Total funds brought forward	76,630	78,571
Total funds carried forward	53,093	76,630

Littlehampton Foodbank

Statement of Financial Activities by fund for the Year Ended 31 December 2022 (continued)

	Total Restricted Funds 2022 £	Total Restricted Funds 2021 £
Income and Endowments from:		
Expenditure on:		
Charitable activities	-	(4,282)
Total expenditure	-	(4,282)
Net expenditure	-	(4,282)
Reconciliation of funds		
Total funds brought forward	-	4,282
Total funds carried forward	-	-

Littlehampton Foodbank

Detailed Statement of Financial Activities for the Year Ended 31 December 2022

	Total 2022 £	Total 2021 £
Income and Endowments from:		
Charitable activities (analysed below)	<u>61,325</u>	<u>114,057</u>
Total income	<u>61,325</u>	<u>114,057</u>
Expenditure on:		
Charitable activities (analysed below)	<u>(84,862)</u>	<u>(120,280)</u>
Total expenditure	<u>(84,862)</u>	<u>(120,280)</u>
Net expenditure	<u>(23,537)</u>	<u>(6,223)</u>
Net movement in funds	(23,537)	(6,223)
Reconciliation of funds		
Total funds brought forward	<u>76,630</u>	<u>82,853</u>
Total funds carried forward	<u>53,093</u>	<u>76,630</u>

Littlehampton Foodbank

Detailed Statement of Financial Activities for the Year Ended 31 December 2022 (continued)

	Total 2022 £	Total 2021 £
<i>Charitable activities</i>		
Appeals and donations	29,606	40,041
Gift Aid tax reclaimed	10,940	-
Grants - other agencies	20,732	19,700
Donated goods	-	52,095
Interest on cash deposits	47	7
Other	-	2,214
	61,325	114,057
<i>Charitable activities</i>		
Direct costs	-	(4,282)
Direct costs	(1,460)	(56,198)
Wages and salaries	(47,753)	(23,481)
Staff training	(1,272)	(1,077)
Rent	(11,762)	(11,227)
Insurance	(1,489)	(1,340)
Repairs and renewals	(9,546)	(604)
Telephone and fax	(683)	(821)
Office expenses	(257)	(1,388)
Printing, postage and stationery	(364)	-
Sundry expenses	(2,043)	(3,863)
Motor expenses	(5,723)	(13,751)
Travel and subsistence	(454)	(332)
Advertising	(4)	-
Accountancy fees	(1,428)	(1,153)
Bank charges	(81)	(114)
Depreciation of plant and machinery	-	(649)
Depreciation of motor vehicles	(543)	-
	(84,862)	(120,280)

This page does not form part of the statutory financial statements.

Littlehampton & District Foodbank

England & Wales - Charity number 1160455

Accounts

Charity registration number 1160455

LITTLEHAMPTON FOODBANK
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

LITTLEHAMPTON FOODBANK

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	F Sellwood L E Mott T Cash Roy Wood H Pilling
Charity number	1160455
Independent examiner	Oliver Read 1 & 2 The Barn Oldwick West Stoke Road Lavant Chichester West Sussex England PO18 9AA

LITTLEHAMPTON FOODBANK

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LITTLEHAMPTON FOODBANK

TRUSTEES REPORT REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees present their annual report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the the foodbank's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the the foodbank should undertake and with regard to public benefit, including the guidance 'public benefit: running a charity (PB2).

Every day people in our area go hungry for reasons ranging from benefit delays to redundancy. Littlehampton & District Foodbank aims to stop that from happening by restoring dignity and reviving hope. Foodbank sessions are 1pm - 3pm every Tuesday & Friday, and are held in the rear hall of Littlehampton United Church.

During 2021 we provided food for 1,895 people: 1,189 adults and 706 children. Our office and foodbank centre are both located in Littlehampton, but we cover a much wider area including East Preston, Rustington, Angmering and Arundel. However it is fair to say that a large number of our clients do come from Littlehampton, with 655 living in River Ward and 525 living in the Courtwick With Toddington ward last year. We are very aware that collection may not be a possibility for some, for many reasons including, disability, ill health or other reasons, and in these instances we are able to offer a delivery service with our new van, due in no small part to a very generous donation from Store Property Investments.

People are referred to Littlehampton Foodbank by a number of local organisations, such as Children and Family Centres and homeless projects. In 2021 Littlehampton & District Foodbank had 68 agencies directly signed up to them, but due to changes made to the Trussell Trust systems during the pandemic any referral agency that is signed up to a Trussell Trust foodbank (and can issue e-vouchers) can now allocate the foodbank voucher to whichever Trussell Trust foodbank is most convenient to the client. We have also increased our ability to connect clients with a wide range of local groups that offer different kinds of assistance, as part of helping them out of their crisis.

We are only able to do all that we do through the efforts of our committed team of volunteers who work alongside our staff. During 2021 they donated more than 4,500 hours of their time to help us run foodbank sessions, manage our stock, and represent the foodbank at community events, all while showing love and compassion to those they meet.

29,769 kg of food was donated to us in 2021, and 34,182 kg was given away to foodbank clients or to local schools to help supplement the food vouchers provided over the school holiday periods and in COVID lockdowns. We were fortunate enough to be supported by Waitrose, Asda, Morrisons and Titan Storage, who have continued to host permanent collection points for us throughout the year.

We would like to say a huge thank you to Littlehampton Baptist Church for accommodating our office, and to Turning Tides for their partnership which has given us a home to run the foodbank sessions from. We are also very thankful to Titan Storage Solutions for their continued support at Riverside Industrial Estate during 2021, to Cooper Adams who regularly collect food on our behalf, and to the Littlehampton Rotary Club & Littlehampton District Lions Club for all their support.

We are also thankful to have very been awarded grants by The Big Lottery Fund, WSSC LAN, WSSC, Waitrose and ASDA. We have also seen an increase in monthly giving to the foodbank and at present the monthly amount in standing orders coming in covers the costs we pay monthly for food storage.

We are thankful to God for all that He has done in and through us in the year 2021.

Matthew 25:35-36:

For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.

LITTLEHAMPTON FOODBANK

TRUSTEES REPORT REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Structure, governance and management

The Trustees who served during the year and up to the date of signature of the financial statements were:

F Sellwood

L E Mott

T Cash

Roy Wood

H Pilling

The Trustees report report was approved by the Board of Trustees.

Roy Wood

Trustee

31 October 2022

LITTLEHAMPTON FOODBANK

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF LITTLEHAMPTON FOODBANK

I report to the Trustees on my examination of the financial statements of Littlehampton Foodbank (the the foodbank) for the year ended 31 December 2021.

Responsibilities and basis of report

As the Trustees of the the foodbank you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the the foodbank's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the the foodbank as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Oliver Read FCCA ACA

James Todd & Co Limited
1 & 2 The Barn Oldwick
West Stoke Road
Lavant
Chichester
West Sussex
PO18 9AA
England

Dated: 31 October 2022

LITTLEHAMPTON FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

Current financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes				
Income from:					
Donations and legacies	3	111,836	-	111,836	160,543
Charitable activities	4	2,214	-	2,214	-
Investments	5	7	-	7	-
		<hr/>	<hr/>	<hr/>	<hr/>
Total income		114,057	-	114,057	160,543
		<hr/>	<hr/>	<hr/>	<hr/>
Expenditure on:					
<u>Charitable activities</u>					
Food distribution	6	115,998	4,282	120,280	130,612
		<hr/>	<hr/>	<hr/>	<hr/>
Total charitable expenditure		115,998	4,282	120,280	130,612
		<hr/>	<hr/>	<hr/>	<hr/>
Net (expenditure)/income for the year/ Net movement in funds		(1,941)	(4,282)	(6,223)	29,931
Fund balances at 1 January 2021		78,571	4,282	82,853	52,922
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 31 December 2021		76,630	-	76,630	82,853
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

LITTLEHAMPTON FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

Prior financial year

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes			
Income from:				
Donations and legacies	3	149,650	10,893	160,543
Total income		149,650	10,893	160,543
Expenditure on:				
<u>Charitable activities</u>				
Food distribution	6	124,131	6,481	130,612
Total charitable expenditure		124,131	6,481	130,612
Net (expenditure)/income for the year/ Net movement in funds		25,519	4,412	29,931
Fund balances at 1 January 2020		45,953	6,969	52,922
Fund balances at 31 December 2020		71,472	11,381	82,853

LITTLEHAMPTON FOODBANK

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	10		1,946		2,595
Current assets					
Stocks	11	6,269		12,947	
Debtors	12	1,321		(75)	
Cash at bank and in hand		67,469		67,686	
		<u>75,059</u>		<u>80,558</u>	
Creditors: amounts falling due within one year	13	<u>(375)</u>		<u>(300)</u>	
Net current assets			74,684		80,258
Total assets less current liabilities			<u>76,630</u>		<u>82,853</u>
Income funds					
Restricted funds			-		11,381
Unrestricted funds			76,630		71,472
			<u>76,630</u>		<u>82,853</u>

The financial statements were approved by the Trustees on 31 October 2022

Roy Wood
Trustee

LITTLEHAMPTON FOODBANK

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the the foodbank's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The the foodbank is a Public Benefit Entity as defined by FRS 102.

The the foodbank has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the the foodbank. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the the foodbank has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the the foodbank.

1.4 Income

Income is recognised when the the foodbank is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the the foodbank has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the the foodbank has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

LITTLEHAMPTON FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
-----------------------	----------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the foodbank reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

LITTLEHAMPTON FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.10 Financial instruments

The the foodbank has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the the foodbank's balance sheet when the the foodbank becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the the foodbank's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the the foodbank is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the the foodbank's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

LITTLEHAMPTON FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

3 Donations and legacies

	Unrestricted funds	Unrestricted funds	Restricted funds	Total
	2021	2020	2020	2020
	£	£	£	£
Donations and gifts	40,041	65,982	-	65,982
Grants received	19,700	10,000	10,893	20,893
Gifts in kind	52,095	73,668	-	73,668
	<u>111,836</u>	<u>149,650</u>	<u>10,893</u>	<u>160,543</u>

4 Charitable activities

	Charitable Income Heading 1 2021	2020
	£	£
Sales within charitable activities	2,214	-
	<u>2,214</u>	<u>-</u>

5 Investments

	Unrestricted funds	Total
	2021	2020
	£	£
Interest receivable	7	-
	<u>7</u>	<u>-</u>

LITTLEHAMPTON FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

6 Charitable activities

	Food distribution 2021 £	Food distribution 2020 £
Food distribution	60,480	74,259
Sundry expense	3,863	4,826
Repairs and maintenance	360	360
Van hire for distribution	13,751	10,080
	<hr/>	<hr/>
	78,454	89,525
Share of support costs (see note 7)	40,673	40,067
Share of governance costs (see note 7)	1,153	1,020
	<hr/>	<hr/>
	120,280	130,612
	<hr/>	<hr/>
Analysis by fund		
Unrestricted funds	115,998	124,131
Restricted funds	4,282	6,481
	<hr/>	<hr/>
	120,280	130,612
	<hr/>	<hr/>

LITTLEHAMPTON FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

7 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Operational	-	-	-	7,099	-	7,099
Staff costs	23,481	-	23,481	17,479	-	17,479
Depreciation	649	-	649	865	-	865
Rents	11,227	-	11,227	11,734	-	11,734
Office costs	1,388	-	1,388	897	-	897
Telephone	821	-	821	545	-	545
Travel expenses	332	-	332	385	-	385
Insurance	1,340	-	1,340	300	-	300
Training and welfare	1,077	-	1,077	558	-	558
Bank charges	114	-	114	60	-	60
Repairs and maintenance	244	-	244	145	-	145
Accountancy	-	1,153	1,153	-	1,020	1,020
	<u>40,673</u>	<u>1,153</u>	<u>41,826</u>	<u>40,067</u>	<u>1,020</u>	<u>41,087</u>
Analysed between						
Charitable activities	<u>40,673</u>	<u>1,153</u>	<u>41,826</u>	<u>40,067</u>	<u>1,020</u>	<u>41,087</u>

8 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the the foodbank during the year.

9 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	<u>4</u>	<u>4</u>

There were no employees whose annual remuneration was more than £60,000.

LITTLEHAMPTON FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

10 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 January 2021	7,177
At 31 December 2021	7,177
Depreciation and impairment	
At 1 January 2021	4,582
Depreciation charged in the year	649
At 31 December 2021	5,231
Carrying amount	
At 31 December 2021	1,946
At 31 December 2020	2,595

11 Stocks

	2021 £	2020 £
Raw materials and consumables	6,269	12,947

12 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Other debtors	1,321	-
Prepayments and accrued income	-	(75)
	1,321	(75)

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	300	300
Other creditors	75	-
	375	300

LITTLEHAMPTON FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

14 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 December 2021 are represented by:						
Tangible assets	1,946	-	1,946	2,595	-	2,595
Current assets/(liabilities)	74,684	-	74,684	80,258	-	80,258
	<u>76,630</u>	<u>-</u>	<u>76,630</u>	<u>82,853</u>	<u>-</u>	<u>82,853</u>

15 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

Littlehampton & District Foodbank

England & Wales - Charity number 1160455

Accounts

Littlehampton Foodbank

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 December 2020

Littlehampton Foodbank
Contents Page
For the year ended 31 December 2020

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Littlehampton Foodbank
Report of the Trustees
For the year ended 31 December 2020

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 December 2020. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's report

Every day people in our area go hungry for reasons ranging from redundancy, receiving an unexpected bill when on a low income, illness to benefit delays/changes. Littlehampton & District Foodbank aims to stop that from happening by restoring dignity and reviving hope.

2020 was a year like no other. The foodbank had to adapt quickly as the pandemic hit in March, and the need for our services increased beyond anything we had experienced before. We have faced challenges along the way, with local schools also needing our help to support families in need and many of our team having to shield during lockdowns. Fortunately we received regular large donations from Tesco and Morrisons, and the community rallied round as always. With the amazing help of volunteers from British Gas we were able to switch to a delivery service from April 2020 to the end of August 2020.

In September the foodbank client sessions moved premises, as we started a new and exciting partnership with Turning Tides funded by The National Lottery. Foodbank sessions are now based in the rear hall of the United Church in Littlehampton, which is a much larger space and is enabling us to see the increased numbers of people in need.

People are referred to Littlehampton & District Foodbank by many local agencies, charities, and organisations such as Children & Family Centres, schools, housing associations and Citizens Advice.

We are able to do all that we do through the efforts of our committed team of volunteers who work alongside our staff and trustees. During 2020 they donated their time to help us run foodbank sessions, manage our stock and represent the foodbank in the community, all while showing love and compassion to those they meet.

Due to the pandemic we were unable to carry out the Lunchbox Project, which supports families whose children receive free school meals. However we were able to liaise directly with The Littlehampton Academy and The Angmering School so that these families received the extra food they needed. Later in the year the government and local authorities issued supermarket vouchers to these families during school holidays and lockdowns, which reduced their need for foodbank assistance somewhat.

42,095 kg of food and toiletries was donated to us in 2020. 10,302 kg was given to local schools to support families in need, while 31,030 kg was given to foodbank clients and shared with local charities.

We would like to say a huge thank you to Littlehampton Baptist Church for accommodating us and continuing to give us office space as well as hosting our stock sessions, and to Littlehampton United Church for accommodating our client sessions. We are also very thankful to Roberts Transport, Titan Storage Solutions, Waitrose, Tesco, Asda, Morrisons, Cooper-Adams Estate Agents, Beachcroft Hotel, Howard Lodge of Brotherly Love, West Sussex County Council, The National Lottery, Store Properties, Littlehampton Town Council, Rotary Littlehampton, and the Littlehampton Lions Club for all their support, as well as to everyone else who has donated to the foodbank. Special thanks also go to the British Gas employees who used their furloughed leave to help us deliver food to those in need.

If you are a local business or individual that shares our belief that no-one should go hungry in our local area we'd love to hear from you. There are many ways to get involved, from fundraising to volunteering and sharing your expertise.

We are thankful to God for all that He has done in and through us in the year 2020.

Matthew 25:35-36

For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	Littlehampton Foodbank
Charity registration number	1160455
Principal address	Littlehampton Baptist Church Fitzalan Road Littlehampton West Sussex BN17 5NY

Littlehampton Foodbank
Report of the Trustees Continued
For the year ended 31 December 2020

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Ms Tessa Jane Cash
Mr Roy William Wood
Ms Diane Kerry Frost
(Resigned: 05 January 2020)
Ms Linda Elizabeth Mott
Ms Helen Pilling
Ms Felicity Selwood

Independent examiner

Emjay Associates Ltd
Office AD5
Littlehampton Marina
Ferry Road
Littlehampton
BN17 5DS

Bankers

CAF Bank Ltd
25 Kings hill Avenue
Kings Hill
West Malling
ME19 4JQ

Approved by the Board of Trustees and signed on its behalf by



26 October 2021

Mr Roy William Wood

Littlehampton Foodbank
Independent Examiners Report to the Trustees
For the year ended 31 December 2020

I report to the trustees on my examination of the accounts of the charity for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

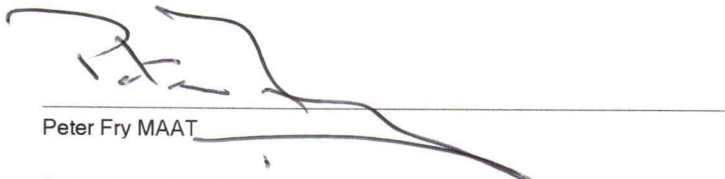
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Peter Fry MAAT

Emjay Associates Ltd
Office AD5
Littlehampton Marina
Ferry Road
Littlehampton
BN17 5DS

26 October 2021

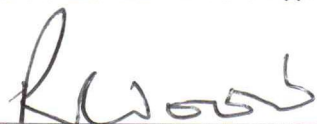
Littlehampton Foodbank
Statement of Financial Activities
For the year ended 31 December 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 £	2019 £
Income and endowments from:					
Donations and legacies	2	149,650	10,893	160,543	91,453
Total		<u>149,650</u>	<u>10,893</u>	<u>160,543</u>	<u>91,453</u>
Expenditure on:					
Charitable activities	3/4	(117,032)	(13,580)	(130,612)	(76,119)
Total		<u>(117,032)</u>	<u>(13,580)</u>	<u>(130,612)</u>	<u>(76,119)</u>
Net income/expenditure		32,618	(2,687)	29,931	15,334
Reconciliation of funds					
Total funds brought forward		45,953	6,969	52,922	37,588
Total funds carried forward		<u><u>78,571</u></u>	<u><u>4,282</u></u>	<u><u>82,853</u></u>	<u><u>52,922</u></u>

Littlehampton Foodbank
Statement of Financial Position
As at 31 December 2020

	Notes	2020 £	2019 £
Fixed assets			
Tangible assets	10	2,595	972
		<u>2,595</u>	<u>972</u>
Current assets			
Stocks	11	12,947	10,694
Debtors	12	(75)	780
Cash at bank and in hand		67,686	40,776
		<u>80,558</u>	<u>52,250</u>
Creditors: amounts falling due within one year	13	(300)	(300)
Net current assets		<u>80,258</u>	<u>51,950</u>
Total assets less current liabilities		<u>82,853</u>	<u>52,922</u>
Net assets		<u>82,853</u>	<u>52,922</u>
The funds of the charity			
Restricted income funds	14	4,282	6,969
Unrestricted income funds	14	78,571	45,953
Total funds		<u>82,853</u>	<u>52,922</u>

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



Mr Roy William Wood
Trustee

26 October 2021

Littlehampton Foodbank
Notes to the Financial Statements
For the year ended 31 December 2020

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Littlehampton Foodbank meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

The accounts have been prepared with the charity continuing on a going concern basis

Funds

Unrestricted fund represent funds that are not subject to any restrictions regarding their use and are available for general purposes in accordance with the charitable objectives at the discretion of the trustees

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donated services and facilities

Donated services and facilities are accounted at the amount / value received

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

Costs of generating funds

The costs of generating funds include any additional expense incurred in this activity

Charitable activities

The main aim of the charity is issuing food parcels to those in need

Allocation and appointment of costs

Support costs have been differentiated between governance costs and other support costs.

Tangible fixed assets

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Fixtures and fittings	25% Reducing balance
-----------------------	----------------------

Stocks and work in progress

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving items. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

Littlehampton Foodbank
Notes to the Financial Statements Continued
For the year ended 31 December 2020

2. Income from donations and legacies

	Unrestricted funds	Restricted funds	2020	2019
	£	£	£	£
Donations received	65,982	-	65,982	25,893
Grants received	10,000	10,893	20,893	20,543
Gifts in kind	73,668	-	73,668	45,017
	<u>149,650</u>	<u>10,893</u>	<u>160,543</u>	<u>91,453</u>

3. Costs of charitable activities by fund type

	Unrestricted funds	Restricted funds	2020	2019
	£	£	£	£
Direct cost	67,778	6,481	74,259	43,705
Sundry Expense	4,826	-	4,826	1,064
Franchise Fee	360	-	360	360
Van Hire for distribution	10,080	-	10,080	-
	<u>83,044</u>	<u>6,481</u>	<u>89,525</u>	<u>45,129</u>

Support costs

Food Distribution

Operational	-	7,099	7,099	10,000
Staff costs - wages & salaries	17,479	-	17,479	9,851
Depreciation - owned assets	865	-	865	324
Rents	11,734	-	11,734	7,554
Stationery, Print & Postage	897	-	897	370
Telephone & Fax	545	-	545	445
Travel Expenses	385	-	385	247
Insurance	300	-	300	374
Staff Training & Welfare	558	-	558	38
Bank Charges	60	-	60	60
Repairs & Maintenance	145	-	145	207
Governance costs	1,020	-	1,020	1,520
	<u>33,988</u>	<u>7,099</u>	<u>41,087</u>	<u>30,990</u>
	<u>117,032</u>	<u>13,580</u>	<u>130,612</u>	<u>76,119</u>

Littlehampton Foodbank
Notes to the Financial Statements Continued
For the year ended 31 December 2020

4. Costs of charitable activities by activity type

	Activities undertaken directly £	Support costs £	2020 £	2019 £
Support costs				
Food Distribution				
Food Distribution	74,259	8,119	82,378	55,225
Staff costs - wages & salaries	-	17,479	17,479	9,851
Depreciation - owned assets	-	865	865	324
Rents	-	11,734	11,734	7,554
Stationery, Print & Postage	-	897	897	370
Telephone & Fax	-	545	545	445
Travel Expenses	-	385	385	247
Insurance	-	300	300	374
Sundry Expense	4,826	-	4,826	1,064
Staff Training & Welfare	-	558	558	38
Bank Charges	-	60	60	60
Repairs & Maintenance	360	145	505	567
Van Hire for distribution	10,080	-	10,080	-
	<u>89,525</u>	<u>41,087</u>	<u>130,612</u>	<u>76,119</u>
	<u>89,525</u>	<u>41,087</u>	<u>130,612</u>	<u>76,119</u>

6. Analysis of support costs

	2020 £	2019 £
Food Distribution		
Operational	40,067	29,470
Governance costs	1,020	1,520
	<u>41,087</u>	<u>30,990</u>

7. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2020 £	2019 £
Depreciation of owned fixed assets	865	324

Littlehampton Foodbank
Notes to the Financial Statements Continued
For the year ended 31 December 2020

8. Staff costs

Total staff costs for the year ended 31 December 2020 were:

	2020	2019
	£	£
Salaries and wages	17,479	9,851
	<u>17,479</u>	<u>9,851</u>

	2020	2019
	£	£
Admin	4	2
	<u>4</u>	<u>2</u>

9. Comparative for the Statement of Financial Activities

	Unrestricted funds	Restricted funds	2019
	£	£	£
Income and endowments from:			
Donations and legacies	74,938	16,515	91,453
Total	<u>74,938</u>	<u>16,515</u>	<u>91,453</u>
Expenditure on:			
Charitable activities	(61,096)	(15,023)	(76,119)
Total	<u>(61,096)</u>	<u>(15,023)</u>	<u>(76,119)</u>
Net income	13,842	1,492	15,334
Reconciliation of funds			
Total funds brought forward	32,111	5,477	37,588
Total funds carried forward	<u>45,953</u>	<u>6,969</u>	<u>52,922</u>

Littlehampton Foodbank
Notes to the Financial Statements Continued
For the year ended 31 December 2020

10. Tangible fixed assets

Cost or valuation	Fixtures and fittings
	£
At 01 January 2020	4,689
Additions	2,488
At 31 December 2020	<u>7,177</u>
Depreciation	
At 01 January 2020	3,717
Charge for year	865
At 31 December 2020	<u>4,582</u>
Net book values	
At 31 December 2020	<u>2,595</u>
At 31 December 2019	<u>972</u>

11. Stocks and work in progress

	2020	2019
	£	£
Stocks of raw materials	12,947	10,694
	<u>12,947</u>	<u>10,694</u>

12. Debtors

	2020	2019
	£	£
Amounts due within one year:		
Trade debtors	-	855
Prepayments and accrued income	(75)	(75)
	<u>(75)</u>	<u>780</u>

13. Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	300	-
Accruals and deferred income	-	300
	<u>300</u>	<u>300</u>

Littlehampton Foodbank
Notes to the Financial Statements Continued
For the year ended 31 December 2020

14. Movement in funds

Unrestricted Funds

	Balance at 01/01/2020 £	Incoming resources £	Outgoing resources £	Balance at 31/12/2020 £
<i>General</i>				
General	45,953	149,650	(117,032)	78,571
	<u>45,953</u>	<u>149,650</u>	<u>(117,032)</u>	<u>78,571</u>

Unrestricted Funds - Previous year

	Balance at 01/01/2019 £	Incoming resources £	Outgoing resources £	Balance at 31/12/2019 £
<i>General</i>				
General	32,111	74,938	(61,096)	45,953
	<u>32,111</u>	<u>74,938</u>	<u>(61,096)</u>	<u>45,953</u>

Purpose of unrestricted Funds

General

Alleviation of poverty in Littlehampton and surrounding areas, in particular but not exclusively by providing emergency food supplies to individuals in need and/or charities, or other organisations working to prevent the relief of poverty as a christian ministry

Restricted Funds

	Balance at 01/01/2020 £	Incoming resources £	Outgoing resources £	Balance at 31/12/2020 £
Designated Fund	6,969	10,893	(13,580)	4,282
	<u>6,969</u>	<u>10,893</u>	<u>(13,580)</u>	<u>4,282</u>

Restricted Funds - Previous year

	Balance at 01/01/2019 £	Incoming resources £	Outgoing resources £	Balance at 31/12/2019 £
Designated Fund	5,477	16,515	(15,023)	6,969
	<u>5,477</u>	<u>16,515</u>	<u>(15,023)</u>	<u>6,969</u>

Littlehampton Foodbank
Notes to the Financial Statements Continued
For the year ended 31 December 2020

Purpose of restricted funds

Designated Fund

Alleviation of poverty in Littlehampton and surrounding areas, in particular but not exclusively by providing emergency food supplies to individuals in need and/or charities, or other organisations working to prevent the relief of poverty as a christian ministry

15. Analysis of net assets between funds

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
Unrestricted funds			
<i>General</i>			
General	2,595	80,258	82,853
	<u>2,595</u>	<u>80,258</u>	<u>82,853</u>
Previous year			
	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
Unrestricted funds			
<i>General</i>			
General	972	51,950	52,922
	<u>972</u>	<u>51,950</u>	<u>52,922</u>

Littlehampton Foodbank
Detailed Statement of Financial Activities
For the year ended 31 December 2020

	2020	2019
	£	£
INCOME AND ENDOWMENT		
Donations and legacies		
Donations	65,982	25,893
Grants receivable	20,893	20,543
Gifts in kind	73,668	45,017
	160,543	91,453
Total incoming resources	160,543	91,453
EXPENDITURE		
Charitable activities		
Food distributed	(89,525)	(45,129)
	(89,525)	(45,129)
SUPPORT COSTS		
Operational		
Operational	(40,067)	(29,470)
	(40,067)	(29,470)
Governance costs		
Governance costs	(1,020)	(1,520)
	(1,020)	(1,520)
Total resources expended	(130,612)	(76,119)
Net Income	29,931	15,334