

BROADHEATH COMMUNITY ASSOCIATION

England & Wales · Charity number 1160435

Details

Status Registered

Legal form Charitable company

Company number [07826708](#)

Registered 2015-02-11

Register [View on the Charity Commission register](#)

Contact

Address 130 Sinderland Road
Broadheath
Altrincham
WA14 5JQ

Phone 01619281491

Email broadheath@hotmail.co.uk

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF BROADHEATH AND THE AREA, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: To ensure we work within our objectives as a Trust. The Trustees met with developers re. the delivery of a community centre. This led to a positive planning application, enabling work to commence at some time in the future. Monthly Trustee meetings have been introduced and an annual meeting was held & 5 community events were organised. These included fun days; information days; pantomime.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Trafford

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£25,498	£24,397	-	-
2024-03-31	£25,340	£24,603	-	-
2023-03-31	£26,952	£28,276	-	-
2022-03-31	£21,181	£20,789	-	-
2021-03-31	£31,579	£12,983	-	-

Trustees

Name	Role	Appointed
Rev IAN GOLDING	Chair	2015-02-11
CHRISTINA STYNES		2015-02-11
Caroline Dean		2015-02-12
Karen Smith		2015-02-11
MARY SPEAKE		2015-02-11
Suzanne Gill		2023-01-04

BROADHEATH COMMUNITY ASSOCIATION

England & Wales - Charity number 1160435

Accounts

Chair's Report to the Annual General Meeting

13th November 2025

Dear Member,

Introduction

I am pleased to be delivering this report to you for 2025.

This report first reviews Broadheath Community Association activity prior to reviewing activity related to our main asset, Broadheath Community Hall.

In the past year, Broadheath Community Association (BCA) and Broadheath Community Hall (BCH) has continued to be managed by five Directors who:-

- Meet once per month as a group to formally discuss standing items regarding each Director's ongoing areas of responsibility
- Manage ongoing issues related to BCA and BCH matters
- Deal with operational matters between formal meetings via a WhatsApp group
- Ensure a Hall open and closing rota is delivered to support one-off bookings

As in 2024, the main priorities for BCA Directors have been to focus on running BCH. While consistently meeting the requirements within the BCA Articles of Association, it has been difficult to plan more strategically against these and it is likely that for at least another year, BCA's Directors will remain in operational mode (i.e. focussed on the running of BCH). It is hoped that with recruitment of additional Directors, plus a number of new volunteers, we can become more strategic in working for our community.

Broadheath Community Association (BCA) Updates

BCA Events - past year

7th Anniversary - Broadheath Community Hall.

It is now seven years since BCH opened. We celebrated this anniversary in August, which, once again, was a great success. There were bouncy castles, side shows, donkey rides, free ice creams and refreshments and a plentiful number of games and activities available both inside and outside the Hall. Some two hundred people attended including the Mayor of Trafford and her Consort. Feedback about the event has been very positive.

Carol Concert

A fourth Carol Concert was organised in December 2024. Again, Sale Salvation Army Band provided music for the concert and the Choir of Broadheath Primary School led the singing.

Sadly, we will not be holding a concert this year, due to being unable to obtain a date in which all parties are available. We will look forward to holding the carol concert next year.

Additional Work

- All required returns and verifications for our business model are up to date (such as ICO; Company House; Charity Commission).
- BCA remain part of Broadheath Partnership Group.

In Progress / Planning

- Directorship Development Initiative.
- BCH Birthday event August/September 2026.
- BCA are in the process of joining Cheshire Community Action who are our regional ACRE support network representatives.

BCA Leadership

Director Roles

After the AGM for 2024, and since, no new Directors have been added to the existing group, and without nominations received for new Directors for this AGM in 2025, the group number will remain at five.

We clearly need to increase the number of Directors for BCA in order to meet our [broader objectives](#) and are having difficulty doing that while it can be perceived that the role seems more related to the day to day management of BCH than our wider objectives.

We hope to be able to address this over the next 12 months by scoping and offering a Director in Development role for members who may wish to support the objectives of BCA but are unsure what this could mean or whether to commit.

The aim is for these roles to come with mentoring, plus personal objectives related to the BCA objects or the governance of BCH. Please let me know if you would like to express an interest in this.

Broadheath Community Hall Update

Management and Maintenance

As an existing member, you'll be aware that BCH is not a local authority-managed community centre and therefore the BCA Director group continues to act as the BCH management group. In the past year we have:-

- Continued to maintain the high standards of upkeep within the hall, by continuing to deploy the services of local tradespeople as there are constant jobs to be undertaken.
- Secured time from a local business to ensure the surrounding grounds are maintained.
- Increased the space for hall users by adding 2 storage boxes outside.
- Replaced foyer furniture.
- Purchased our own Karcher floor cleaner to improve the surface of the hall floor.
- Complied with all service checks that are required (such as alarms; PAT testing; gas certificate) are complete.
- Renewed all required licences (such as insurance; PPL/PRS).
- Replaced front door locks and a french window pane due to wear & tear.
- Replaced main hall blinds with thermal ones to prevent heat loss in the winter & keep heat out in the summer.

Hall Usage - Operational Review

Hall Users

We continue to have long-term group users:-

Daytime - Pre-school for 2 to 4 year old children; Foot Respect offers a regular clinic schedule; a Tuesday Walking Group and a Friday Friendship Group. There are also 2 weekend meditation groups.

We also have a new regular booking of Arabic Classes at the weekend.

Evenings - Zumba, Kettles, Danceworks Altrincham, Scouts, Beavers, Cubs and SlimmingWorld.

Local councillor surgeries and resident's group meetings are also regularly held.

A range of one-off weekend bookings continue to be made. These range from birthday parties and family get-togethers to membership-led events celebrating Eid, Diwali and Chinese New Year.

The Hall has also continued to be used as a polling station. This has brought in extra income and, at the same time, has reached members of the local community who may not have visited the Hall or known about the activities that take place. It has since been agreed that the Hall will again be performing this function in May 2026.

Hire Charges

BCA has maintained charges without increase for five and a half years since its opening. However as stated in last year's annual report the directors needed to review fees due to increased running costs. In April this year, the hourly hire rate was increased by 10%, but still maintained the differential between community and regular rates. Subsidies continue for the Walking and Friendship Groups, with no charges being made.

A change that we have had to incorporate into booking information is that we now are required to report the purpose of all bookings within our annual PPL/PRS Music Licence Assessment.

Cleaning Services

In late 2023, we changed the cleaning contractor to a local company, and we use a local company for window cleaning services. Both contractors continue to be used.

Fuel Contracts

These have been reviewed and new contracts have been negotiated.

While gas bills are similar to previous years, we need to report to our membership that:-

- electricity bills are now significantly higher than in previous years, even within a capped contract (@£350 per month).
- water bills, particularly for sewage water are high (@£170-220 per month).

Hall Usage - Strategic Planning

In 2024, Directors set goals to:-

- Continue to support the Walking Group and Friendship Group by providing free meeting space on a weekly basis.
- Understand the implication of [Martyn's law](#) - Terrorism (Protection of Premises) Bill 2024-25. In anticipation of the need to comply with this proposed law, we have already capped hall hire attendance and will ensure through our membership of the village hall action group, [ACRE](#), that we are well informed in terms of our additional responsibilities.

In addition, we continue to have objectives for new or existing groups:-

- We continue to offer a reduced community rate of hire subject to meeting eligibility criteria (that the group has objectives for supporting the community of Broadheath).
- BCA have continued to offer support for community groups in their set-up phase so that signposting for advice and guidance can be offered and so that costs could potentially be subsidised.

The group must have plans to create objectives for supporting the community of Broadheath.

A copy of the support request form is available on request and by invitation.

I would like to thank those members of our community who actively support our objectives and either

provide or support activities that are held at BCH or that BCA co-ordinate.

Thanks also to those who have actively supported the Directors as they fulfilled their individual responsibilities.

Finally, and on our members behalf, I would like to say a special thanks to my Director colleagues. They have worked tirelessly to provide quality management and maintenance of the Community Hall.

Kind Regards,



Ian Golding, Chair, BCA

Financial Summary 2024-2025



Bank balance brought forward to April 2024 (A)	£68,709.87
4940 - Rental Income	£25,497.75
10000 - Refund of Hire	£0.00
Total income for this period (B)	£ 25,497.75
Total income (A)+(B)=(C)	£ 94,207.62

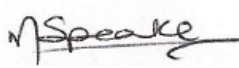
Summary of Activities

Combination of one off and group bookings
 Minus amount.
 Refund of hire fee that had already been paid.

5001 - BCA equipment & consumables	£888.48	Cleaning equipment; kitchen & bathroom
5002 - Event specific	£1,509.01	Carol concert; xmas gift; xmas meal; anniversay
6000 - Marketing	£468.00	
7200 - Electricity	£4,208.75	Positive electricity
7210 - Gas & Oil	£1,370.66	Crown gas
7460 - Subsistence	£0.00	
7540 - Internet Charges	£621.36	BT - wifi
7605 - Corporate Licences/Fees	£115.00	Companies house & music licence
7615 - Safeguarding	£35.00	Information commission annual fee
7620 - Consultancy & Professional Fees	£506.04	Crown Fire Services - firechecks
7630 - Business Insurance	2,098.30	Methodist insurance
		Decorating;
7800 - Repairs and Renewals	£4,157.71	plumbing/gas heating and boiler; toilet & front door repairs; french window replaced.
		Landscaping/gardening;
7805 - Maintenance Services	£1,239.00	sanitary services
7810 - Cleaning Services	£7,180.00	Window cleaning; cleaning contractors
7910 - Banking error - expense	£0.00	None noted
1100 - Refund to BCA	£0.00	
Total expenditure for this period (D)	£24,397.31	

Bank balance carried forward on 1-4-2025 (C)-(D)	£ 69,810.31
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Net surplus on 31st March 2025 (B)-(D) £ 1,100.44

Signed 

Printed Name Mary Speake

Positior Treasurer, BCA

Signed 

Printed Name Ian Golding

Position Chair, BCA

Accountancy and Book-keeping Services

Peter Hodgkinson

136, Lindsell Road
Altrincham
Cheshire WA14 5NZ
Tel: 0161 928 1710
Mob: 07960 535299
e-mail: pghodg@gmail.com

10th December 2025

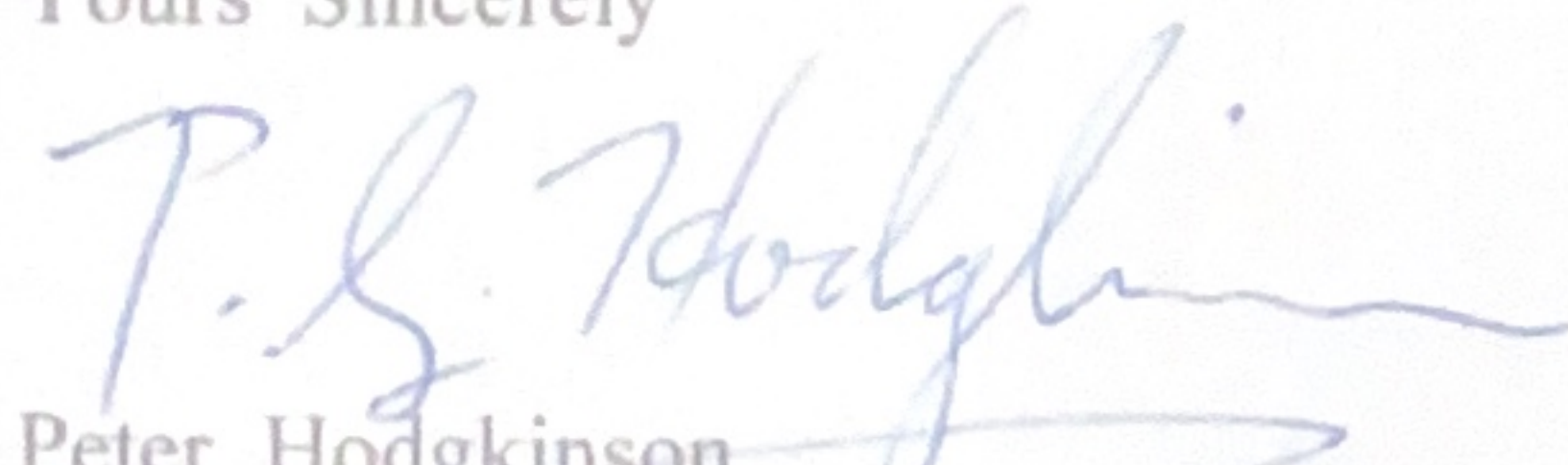
Broadheath Community Association
Sinderland Road
Broadheath
Altrincham
Cheshire

To the members of the Board

In accordance with your instructions I have undertaken an independent audit of the books and records of Broadheath Community Association for the year ended 31st March 2025.

I can confirm that from the information made available to me the year end financial report shows a true and fair view of the company's financial position.

Yours Sincerely


Peter Hodgkinson
Accountant

BROADHEATH COMMUNITY ASSOCIATION

England & Wales - Charity number 1160435

Accounts



Chair's Report to the Annual General Meeting

17th November 2024

Dear Member,

Introduction

I am pleased to be delivering this report to you for 2024.

This report first reviews Broadheath Community Association activity prior to reviewing activity related to our main asset, Broadheath Community Hall.

In the past year, Broadheath Community Association (BCA) and Broadheath Community Hall (BCH) has continued to be managed by six Directors who:-

- Meet once per month as a group to formally discuss standing items regarding each Director's ongoing areas of responsibility
- Manage ongoing issues related to BCA and BCH matters
- Deal with operational matters between formal meetings via a WhatsApp group
- Ensure a Hall open and closing rota is delivered to support one-off bookings

As in 2023, the main priorities for BCA Directors have been to focus on running BCH. While consistently meeting the requirements within the BCA Articles of Association, it has been difficult to plan more strategically against these and it is likely that for at least another year, BCA's Directors will remain in operational mode (i.e. focussed on the running of BCH). It is hoped that with recruitment of additional Directors, plus a number of new volunteers, we can become more strategic in working for our community.

Broadheath Community Association (BCA) Updates

BCA Events - past year

6th Anniversary - Broadheath Community Hall.

It is now six years since BCH opened. We celebrated this anniversary in September, which, once again, was a great success. There were bouncy castles, side shows, donkey rides, free ice creams and refreshments and a plentiful number of games and activities available both inside and outside the Hall. Some two hundred people attended including the Mayor of Trafford and her Consort. Feedback about the event has been very positive.

Carol Concert

A third Carol Concert was organised in December 2023. Again, Sale Salvation Army Band provided music for the concert and the Choir of Broadheath Primary School led the singing.

I am pleased to report that we shall be hosting a fourth Carol Concert on Thursday 12th December 2024. Sale Salvation Army Band and Broadheath Primary School Choir will join us again.

Additional Work

- All required returns for our business model are up to date (such as ICO; Company House; Charity Commission).
- BCA remain part of Broadheath Partnership Group
- PACT (Neighbourhood Policing Team) utilises the hall when they need a place to meet in our area.
- Since the last AGM, we committed to scoping out use of BCH as a base for a food sharing initiative. Unfortunately, we found that this couldn't happen. It was assessed that internal building work



would be needed to create enough space to house foodstuff, incorporating a refrigerated area. Information on local food support initiatives is [here](#).

In Progress / Planning

- Carol concert - December 12th, Broadheath Community Hall.
- Directorship Development Initiative.
- BCH Birthday event August/September 2025.

BCA Leadership

Director Roles

After the AGM for 2023, no new Directors were added to the existing group. Also, without nominations received for new Directors for this AGM in 2024, the group number will reduce to five due to a resignation.

We clearly need to increase the number of Directors for BCA in order to meet our [broader objectives](#) and are having difficulty doing that while it can be perceived that the role seems more related to the day to day management of BCH than our wider objectives.

We hope to be able to address this over the next 12 months by scoping and offering a Director in Development role for members who may wish to support the objectives of BCA but are unsure what this could mean or whether to commit.

The aim is for these roles to come with mentoring, plus personal objectives related to the BCA objects or the governance of BCH. Please let me know if you would like to express an interest in this.

Broadheath Community Hall Update

Management and Maintenance

As an existing member, you'll be aware that BCH is not a local authority-managed community centre and therefore the BCA Director group continues to act as the BCH management group. In the past year we have continued to

- Maintain the high standards of upkeep within the hall, by continuing to deploy the services of local tradespeople as there are constant jobs to be undertaken.
- We have secured time from a local business to ensure the surrounding grounds are maintained.
- We have plans to improve storage areas for group users.
- All service checks that are required (such as alarms; PAT testing; gas certificate) are complete.
- All required licences are up to date (such as insurance; PPL/PRS).

Hall Usage - Operational Review

Hall Users

We continue to have long-term group users:-

Daytime - Pre-school for 2 to 4 year old children; Foot Respect offers a regular clinic schedule; a Tuesday Walking Group and a Friday Friendship Group. There are also 2 weekend meditation groups.

Evenings - Zumba, Kettles, Danceworks Altrincham, Scouts, Beavers, Cubs and Slimming World.

Local councillor surgeries and resident's group meetings are also regularly held.

A range of one-off weekend bookings continue to be made. These range from birthday parties and family get-togethers to membership-led events celebrating Eid, Diwali and Chinese New Year.



The Hall has also continued to be used as a polling station. This has brought in extra income and, at the same time, has reached members of the local community who may not have visited the Hall or known about the activities that take place. It has since been agreed that the Hall will again be performing this function in May 2025.

Hire Charges

BCA has maintained charges without increase for five and a half years since its opening. However as stated in last year's annual report the directors needed to review fees due to increased running costs.

In April this year, the hourly hire rate was increased by 10%, but still maintained the differential between community and regular rates. Subsidies continue for the Walking and Friendship Groups, with no changes being made.

A change that we have had to incorporate into booking information is that we now are required to report the purpose of all bookings within our annual PPL/PRS Music Licence Assessment.

Cleaning Services

In late 2023, we changed cleaning contractor to a local company, plus we continue to deploy a local company for window cleaning services.

Fuel Contracts

These have been reviewed and new contracts have been negotiated.

While gas bills are similar to previous years, we need to report to our membership that electricity bills are now significantly higher than in previous years, even within a capped contract.

Hall Usage - Strategic Planning

In 2024, Directors set goals to:-

- Continue to support the Walking Group and Friendship Group by providing free meeting space on a weekly basis.
- Understand the implication of the forthcoming [Martyn's law](#) - Terrorism (Protection of Premises) Bill 2024-25. In anticipation of the need to comply with this proposed law, we have already capped hall hire attendance and will ensure through our membership of the village hall action group, [ACRE](#), that we are well informed in terms of our additional responsibilities.

In addition, we continue to have objectives for new or existing groups:-

- we continue to offer a reduced community rate of hire subject to meeting eligibility criteria (that the group has objectives for supporting the community of Broadheath).
- BCA have continued to offer support for community groups in their set-up phase so that signposting for advice and guidance can be offered and so that costs could potentially be subsidised. The group must have plans to create objectives for supporting the community of Broadheath. A copy of the support request form is available on request and by invitation.

I would wish to thank those members of our community who actively support our objectives and either provide or support activities that are held at BCH or that BCA co-ordinate.

Thanks also to those who have actively supported the Directors as they fulfilled their individual responsibilities.

Finally, and on our members behalf, I would like to say a special thanks to my Director colleagues.

They have worked tirelessly to provide quality management and maintenance of the Community Hall.

Kind Regards,

A handwritten signature in black ink that reads "Ian Golding". The signature is written in a cursive, flowing style.

Ian Golding, Chair, BCA

Financial Summary 2023-2024



Bank balance brought forward to April 2023 (A) 67,973.34

	Amount
4940 - Rental Income	£25,420.00
10000 - Refund of Hire	-£80.00
Total income for this period (B)	£ 25,340.00
Total income (A)+(B)=(C)	£ 93,313.34

Summary of Activities

Combination of one off and group bookings
 Minus amount.
 Refund of hire fee that had already been paid.

5001 - BCA equipment & consumables	£377.26
5002 - Event specific	£2,163.82
6000 - Marketing	£0.00
7200 - Electricity	£4,938.12
7210 - Gas & Oil	£2,046.64
7460 - Subsistence	-
7540 - Internet Charges	£575.88
7605 - Corporate Licences/Fees	£167.80
7615 - Safeguarding	£35.00
7620 - Consultancy & Professional Fees	£410.04
7630 - Business Insurance	£2,123.93

Cleaning equipment; kitchen & bathroom
 Carol concert; xmas gift; xmas meal;

Positive electricity
 Crown gas

BT - wifi
 Companies house
 Information commission annual fee
 Crown Fire Services - firechecks
 Methodist insurance

7800 - Repairs and Renewals £4,613.94

Decorating;
 plumbing/gas heating and boiler;
 new lighting timers;
 new hand-dryers;
 toilet & front door repairs;
 defibrillator heating element

7805 - Maintenance Services £1,953.61

Landscaping/gardening;
 sanitary services;
 hire of floor cleaner

7810 - Cleaning Services £5,207.31

Window cleaning; cleaning contractors
 None noted

7910 - Banking error - expense £ -

1100 - Refund to BCA £9.88

Minus amount as these amounts as these items
 were refunded after initial outlay by BCA.
 Amazon cake topper

Total expenditure for this period (D) £24,603.47

Bank balance carried forward on 1-4-2024
 (C)-(D) £ 68,709.87

Net surplus on 31st March 2024 (B)-(D) £ 736.53

Signed Mary Speake

Signed _____

Printed Name Mary Speake

Printed Name _____

Positior Treasurer, BCA

Position _____

Chair, BCA

Accountancy and Book-keeping Services

Peter Hodgkinson

136, Lansell Road
Altrincham
Cheshire WA14 5NZ
Tel: 0161 928 1710
Mob: 07960 535299
e-mail: pghodg@gmail.com

25th November 2024

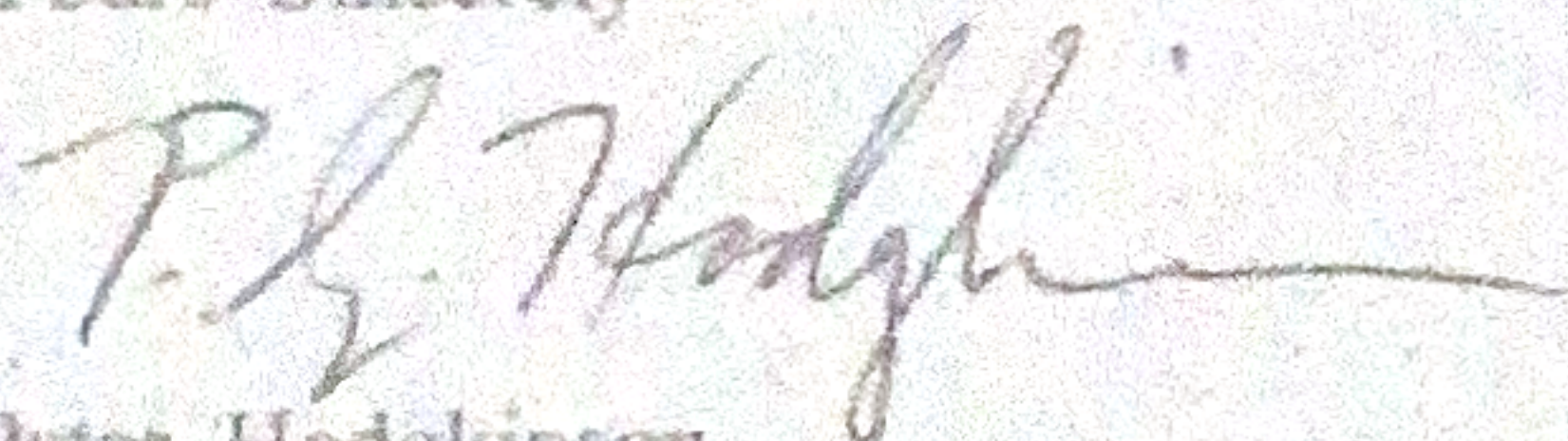
Broadheath Community Association
Sinderland Road
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To the members of the Board

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I can confirm that from the information made available to me the year end financial report shows a true and fair view of the company's financial position.

Yours Sincerely



Peter Hodgkinson
Accountant

BROADHEATH COMMUNITY ASSOCIATION

England & Wales - Charity number 1160435

Accounts



Chair's Report to the Annual General Meeting

16th November 2023

Dear Member,

Introduction

I am pleased to be delivering this report to you for 2023.

This report first reviews Broadheath Community Association activity prior to reviewing activity related to our main asset, Broadheath Community Hall.

In the past year, Broadheath Community Association (BCA) and Broadheath Community Hall

(BCH) has continued to be managed by six Directors who:-

- Meet once per month as a group to formally discuss standing items regarding each Director's ongoing areas of responsibility
- Manage ongoing issues related to BCA and BCH matters
- Deal with operational matters between formal meetings via a WhatsApp group
- Ensure a Hall open and closing rota is delivered to support one-off bookings

As for 2022, the main priorities for BCA Directors have been to focus on running BCH, However, and in particular, a backdrop to this year's Annual Report is the increase in costs driven by inflation rates and the cost of living crisis. These have been felt by both users and directors of the Hall and the implications these have on our income and expenditure. Additionally, an untimely number of repairs and renewals have been required, although we do now have a resolution to the heating problem described in the 2022 report.

While consistently meeting the requirements within the BCA Articles of Association, it has been

difficult to plan more strategically against these and it is likely that for at least another year, BCA's Directors will remain in operational mode (i.e. focussed on the running of BCH). It is hoped that with recruitment of additional Directors, plus a number of new volunteers, we can become more strategic in working for our community.

After the AGM for 2022, a new Director role for Community Engagement was introduced and appointed. This has given BCA scope for expansion to return to the type of work (outside of managing BCH) that we've envisaged as principal BCA objectives and that we enjoy. Later in this document, you'll find a description of two more new roles we would like to see in the BCA Directorship.

Broadheath Community Association (BCA) Updates

BCA Events - past year

5th Anniversary - Broadheath Community Hall.

Once again the Hall's birthday celebration was a great success. There were bouncy castles, side shows, donkey rides, disco music, free ice creams and refreshments and a plentiful number of games and activities available both inside and outside the



Hall. Some two hundred people attended including the Mayor and Mayoress of Trafford and the feedback about the event was very positive.

Carol Concert

A second Carol Concert was organised in December 2022. Sale Salvation Army Band provided music for the concert and the Choir of Broadheath Primary School led the singing. I am pleased to report that we shall be hosting a third Carol Concert on the 7th December 2023. Sale Salvation Army Band and Broadheath Primary School Choir will again join us.

Current Additional Work

- The Police and Community Group (PACT) have recently begun to use the hall for meetings with local residents.
- The Gardening Group is once again meeting on the last Sunday of each month.
- Broadheath Partnership Group has reformed and is reconstituted as a networking forum. BCA have representation.

In Progress / Planning

- Carol concert - December 7th, Broadheath Community Hall.
- A Food Share group is in the early stages of development which we have agreed initially, and in principle, to support.
- We are also in discussion with a group of BCA residents who wish to provide a range of activities to support youth development, with possible use of BCH on alternate Sunday evenings.

BCA Leadership

Director Roles

Through the appointment of a Director with responsibility for Community Engagement, a Group User Group has been introduced. This is now scheduled to meet quarterly with a primary aim of ensuring group users are more familiar with BCA objectives and are networking with other users.

We are looking to appoint 2 additional Directors, one with responsibility for Estates Managements and one with responsibility for Compliance and Compliance Monitoring.

We believe these areas will support

- BCA to expand in how it meet its objectives for our community
- BCH to continue to offer an important resource and a means of strengthening ties with the local community

Area:	Trustee with responsibility for Hall Maintenance and Contract Management
Background	BCA has grown and is responsible for the management of Broadheath Community Hall. It is therefore important to have a Director with a focus on responsibilities related to the running and maintenance of Broadheath Community Hall. This would require liaison with utility companies; cleaning companies; gardeners and other contractors across the year who provide maintenance services for BCA.
Skills and Knowledge	<ul style="list-style-type: none"> ● Understanding of the need for oversight in relation to managing a building that is open to the public.



e	<ul style="list-style-type: none"> ● Able to utilise email to liaise with relevant companies ● Must be a team player with an understanding of governance and the need for shared decision making.
Area:	Trustee with responsibility for Compliance
Background	<p>BCA has grown and is responsible for the management of Broadheath Community Hall. It is therefore important to have a Director with a focus on compliance and compliance monitoring, related to BCA conduct and Broadheath Community Hall.</p> <p>This would require liaison with the Information Commissioner's Office and PPL PRS; compliance with electrical and fire testing procedures; ensuring policies are current and ensuring appropriate risk assessments are in place for events we hold across the year.</p> <p>We wish to share responsibilities more evenly across BCA Directors by appointing a Trustee to the Board with the relevant expertise to work smartly and efficiently in developing an appropriate approach to compliance and compliance monitoring, including:-</p> <ul style="list-style-type: none"> ● Creation and monitoring of risk assessments and related activities for BCA events ● Co-creation and subsequent monitoring of BCA policies ● Use of electronic documentation to record compliance
Skills and Knowledge	<p>Good working knowledge of a range of related skills, potentially including :-</p> <ul style="list-style-type: none"> ● Risk assessments / compliance monitoring ● In collaboration with designated Directors, able to review BCA policies ie safeguarding; complaints ● Able to use Google sheets (BCA utilise a Google workspace)

Unfortunately, no interest has been generated in either of these roles, so these will remain open to recruitment after this AGM.

Broadheath Community Hall Update

Management and Maintenance

The BCA Director group continues to act as the BCH management group. This may change by AGM 2024 as we are currently looking for two additional director roles.

- We continue to deploy the services of a local tradesman to take on the role of handyman as there are constant jobs to be undertaken in order to maintain the high standards of upkeep within the hall.
- The meeting rooms and foyer have been decorated this year.
- Last year I reported that an ongoing challenge had been the heating system. These problems have been present since the hall opened. We have taken advice from experienced consultants regarding this matter, and spent considerable monies addressing the problem. At the time of reporting, the problem seems to have been resolved.



- On the external wall of BCH is the Broadheath community defibrillator. This ceased to be viable for use earlier this year and while not funded by BCA, it has been replaced with a new model and is being maintained.

Hall Usage - Operational Review

We continue to have long-term group users - Zumba, Kettles, Yoga, Danceworks Altrincham, Scouts, Beavers, Cubs and Slimming World in the evenings; during the day there is the Pre- school for 2 to 4 year old children, a Walking Group and a Friendship Group for the more mature, and 2 meditation groups at the weekends. Foot Respect, a healthcare provider continues to deliver a one to one foot care service during the day.

BCA has so far continued to maintain charges for regular group users at the reduced rate set in 2018 and continues to subsidise both the Walking Group and the Friendship Group who meet each week at BCH regarding their running costs.

A range of one-off weekend bookings continue to be made. These have included birthday parties, family get-togethers and other celebrations, such as events to celebrate Eid and Chinese New Year.

The Hall has also continued to be used as a polling station. This has brought in extra income and, at the same time, has reached members of the local community who may not have visited the Hall or known about the activities that take place. It has since been agreed that the Hall will be performing this function in May 2024.

Hall Usage - Strategic Planning

In 2022, directors set targets to assist in restarting activities post-Covid 19. For 2023, the decision was taken to continue to support long term group users financially:-

- the Walking Group and Friendship Group have their usage costs fully-subsidised by BCA.
- other long-term users (from prior to March 2020) have benefited from a slightly-reduced loyalty rate (not including those users on community rates) and all have had adjustments made to allow providers to successfully return to running their activities.

In addition, we set objectives for new or existing groups:-

- we continue to offer a reduced community rate of hire subject to meeting eligibility criteria (that the group have objectives for supporting the community of Broadheath).
- BCA have continued to offer support for community groups in their set-up phase so that signposting for advice and guidance can be offered and so that costs could potentially be subsidised. The group must have plans to create objectives for supporting the community of Broadheath. A copy of the support request form is available on request and by invitation.

Please note

In the coming year, we will need to review hire charges in the light of increasing operational costs such as cleaning, electricity and gas.



We would wish all our supporters best wishes for Christmas and the New Year.

Thanks also to those who have actively supported the Directors as they fulfilled their individual responsibilities and to those who provide activities/services for our community. Finally, and on our members behalf, I would like to say a special thanks to my Director colleagues. They have worked tirelessly to provide quality management and maintenance of the Community Hall.

Kind Regards,

A handwritten signature in black ink that reads "Ian Golding". The signature is written in a cursive, flowing style.

Ian Golding, Chair, BCA



Bank balance brought forward to April 2022 (A) £ 69,296.93

	Amount	Summary of Activities
4940 - Rental Income	£27,007.50	Combination of one off and group bookings Minus amount. Refund of hire fee already paid due to change of mind
10000 - Refund of Hire	-£55.00	
Total income for this period (B) £ 26,952.50		
Total income (A)+(B)=(C) £ 96,249.43		

5001 - BCA equipment & consumables	£1,365.13	Cleaning equipment; kitchen & bathroom cleaning consumables;
5002 - Event specific	£2,707.77	Carol concert; xmas gift; xmas meal; anniversary open day
6000 - Marketing	£234.00	Web domain / hosting
7200 - Electricity	£1,347.76	Positive electricity
7210 - Gas & Oil	£1,844.60	Crown gas
7460 - Subsistence	£11.59	Director's meeting off site
7540 - Internet Charges	£437.94	BT - wifi
7605 - Corporate Licences/Fees	£117.86	Companies house
7615 - Safeguarding	£35.00	Information commission annual fee
7620 - Consultancy & Professional Fees	£553.20	Crown Fire Services - firechecks
7630 - Business Insurance	£1,965.88	Methodist insurance
7800 - Repairs and Renewals	£6,634.42	Decorating; plumbing/gas (heating and boiler; front door repairs; back gate repairs; maintenance services/labour.
7805 - Maintenance Services	£1,765.29	Crown fire services - maintenance; landscaping
7810 - Cleaning Services	£9,441.30	Rentokil sanitary bins; window cleaning; cleaning contractor
7910 - Banking error - expense	£ -	None noted
7913 - Refund to BCA	£185.65	Minus amount as these amounts as these items were refunded after initial outlay by BCA. Replacement kitchen worktop; refund for disabled toilet lamp; refund for software key
Total expenditure for this period (D) £28,276.09		

Bank balance carried forward on 1-4-2023 (C)-(D) £ 67,973.34

Net surplus on 31st March 2023 (B)-(D) -£ 1,323.59 (=loss)

Signed

Signed

Printed Name

Mary Speake

Printed Name

Ian Golding

Position Treasurer, BCA

Position

Chair, BCA

BROADHEATH COMMUNITY ASSOCIATION

England & Wales - Charity number 1160435

Accounts



Chair's Report to the Annual General Meeting

24th November 2022

Dear Member,

Introduction

I am pleased to be delivering a report to you this year, which involves our community coming together again. This report first reviews BCA activity prior to reviewing BCH activity.

In the past year, Broadheath Community Association (BCA) and Broadheath Community Hall (BCH) has continued to be managed by five of the original Directors since becoming a Limited Company. They:-

- Meet once per month as a group to formally discuss standing items regarding each Director's ongoing areas of responsibility
- Manage ongoing issues
- Deal with operational matters via a WhatsApp group
- Ensure a Hall open and closing rota is delivered to support one-off bookings

The main priorities for BCA Directors have been to focus on running BCH, in particular, in resuming to usage levels similar to March 2020. Additionally, a number of repairs and renewals have been required.

While consistently meeting the requirements within the BCA Articles of Association, it has been difficult to plan more strategically against these and it is likely that for at least another year, BCA's Directors will remain in operational mode (i.e. focussed on the running of BCH).

It is hoped that with recruitment of additional Directors, plus a number of new volunteers, we can become more strategic in working for our community.

BCA Events - past year

Carol Concert

The Directors decided to organise a Carol Concert in December 2021 which was a great success. The Sale Salvation Army Band provided music for the concert and the Choir of Broadheath Primary School led the singing. We are currently organising this year's Carol Concert which will take place on the 8th December 2022.



4th Anniversary - Broadheath Community Hall.

In addition to the work listed above a major event has been the Hall's birthday celebration which took place on 3rd September. This year we collaborated with a local charity (which has a great deal of experience in event organisation) to organise these celebrations with us. The event was a great success. There were bouncy castles, side shows, donkey rides, disco music, free ice creams and refreshments and a plentiful number of games and activities available indoors in the Hall.

More than two hundred people attended, including the Mayor and Mayoress of Trafford and feedback about the event was very positive. Collaborating with an external agency to BCA meant that the Directors were able to meet, greet and mingle with members of our community who were new to the Hall and BCA and to answer the many questions that were asked.

Current Work

We are looking to appoint 2 additional Directors, one with knowledge in the areas of website technology and social media, the other in community development and engagement.

We believe these areas will help and assist

- BCA to expand in how it meet its objectives for our community
- the hall to continue to offer an important resource and a means of strengthening ties with the local community

BCA / BCH Knowledge & Information Provision

One area of management which has been most challenging has been providing a BCA Website and more prominent social media presence.

The Directors wish to:-

- ensure the Broadheath community understand the purpose of BCA
- streamline the application process for room hire using website functionality
- share information to our community (ie that comes to BCA from other organisations)
- publicise events

In 2021, BCA unsuccessfully attempted to recruit a Director with website / social media skills. We are therefore asking for members with this skillset to come forward as a Director for Information. The role outline and application form is [here](#), page 8 onwards.



Community Engagement

As Directors we have a vision for how BCA members and friends and the facility of BCH can become more central to our community, raising expectations of what can happen here. Please see [here](#) (Appendix 2 of linked document). Unfortunately, as mentioned above, community engagement that could lead to bringing people together more cannot be initiated or sustained by the current group of Directors. We are therefore asking for members with an understanding of community engagement to come forward as a Director for Community Engagement. The role outline and application form is [here](#), page 8 onwards.

Broadheath Community Hall Update

Hall Maintenance

In addition to having a range of established service providers (ie cleaning, fire checks etc), we are pleased to say that we have managed to recruit a local tradesman to take on the role of handyman. This has been a welcome appointment, as there are constant jobs to be undertaken in order to maintain the high standards of upkeep within the hall. He will work on a monthly basis on a list of identified tasks.

A significant ongoing challenge has been the heating system. The way that it had been installed meant that the radiators in the hall were not heating up to an acceptable temperature. A great deal of time and money has already been invested in the system (but as yet it is not fully functioning to an acceptable level) and we will continue to work with tradespeople until this is completed to a satisfactory level.

On the external wall of BCH is the Broadheath Community defibrillator. When originally installed, BCA and Bramley Farm funded this jointly through a charity who install and maintain the defibrillator consumables. The charity has now unfortunately ceased trading, so BCA is currently funding replacement equipment while we explore other avenues.

Hall Usage - Operational Review

We entered the new year fully operational with several groups running. We had Zumba, Yoga, Danceworks Altrincham, Scouts, Beavers, Cubs and Slimming World in the evenings; during the day there was the Pre- school for 2 to 4 year old children, a Walking Group and a Friendship Group for the more mature, and 2 meditation groups at the weekends. Foot Respect, a healthcare provider continued to deliver a one to one foot care service during the day.

Since this time, the yoga group has ended and a Kettlebells (exercise) class has commenced.



A range of one-off weekend bookings continue to be made. These have included birthday parties, family get-togethers and other celebrations.

The Hall has also been used as a polling station. This has brought in extra income and, at the same time, has reached members of the local community who may not have visited the Hall or known about the activities that take place. It has since been agreed that the Hall will be performing this function each year.

Hall Usage - Strategic Planning

To assist in restarting activities back in BCH, Directors set targets to support long-term group users financially:-

- the Walking Group and Friendship Group have their usage costs fully-subsidised by BCA.
- other long-term users (from prior to March 2020) have benefited from a slightly-reduced loyalty rate (not including those users on community rates) and all have had adjustments made to allow providers to successfully return to running their activities.

In addition, we set objectives for new or existing groups:-

- we have introduced a support request form so that costs could potentially be subsidised when members (with objectives for supporting the community of Broadheath) approach BCA for support.

We would wish all our supporters best wishes for Christmas and the New Year.

Thanks also to those who have actively supported the Directors as they fulfilled their individual responsibilities and to those who provide activities/services for our community.

Finally, and on our members behalf, I would like to say a special thanks to my Director colleagues. They have worked tirelessly to provide quality management and maintenance of the Community Hall,

Kind Regards

Ian Golding, Chair, BCA

