



Great Ellingham Preschool
Registered Charity Number 1160412

Report of the trustees for the year ending 28th February 2025

Our purpose

The purpose of Great Ellingham Preschool ('the preschool') is to advance the education of children below compulsory school age in Great Ellingham, Norfolk and the surrounding areas by:

- Providing safe and stimulating play and activities, in which parents have the right to take part;
- Encouraging other charitable activities through which parents may help the children;
- Promoting children's social, intellectual and physical development through play and structured activities, preparing them for a smooth transition from preschool to school; and
- Providing preschool education under the guidance of the Early Years Foundation Stage (EYFS) statutory framework for children aged 2 years to compulsory school age.

We support a variety of children and families, including those with special educational needs, and prepare all children for their transition to school in a fun and educational environment.

How we are structured and managed

The preschool is managed by a General Manager, who supervises four members of staff and one temporary member of staff.

A group of voluntary trustees are responsible for overseeing the management of the preschool. Trustees are parents of children attending the preschool and/or members of the local community. Trustees are recruited by requesting expressions of interest from parents and members of the wider community, and the preschool committee approve the appointments.

The preschool committee is made up of 4 trustees. The committee meets approximately once per month as set out in the Charity Constitution.

Trustees from 1st March 2024 to the date of approval of this report have been:

Chair: Lynnette Leslie

Treasurer: Tammy Gardiner

Secretary: Emma Webster

Additional committee members for this period have been:

Lorina Saffell

Gemma Killingback

Natalie Snelling



In managing the preschool activities, the trustees have considered the preschool's constitution, requirements set out in section 17(5) of the Charities Act 2011, and guidance set out by the Charities Commission, including that on public benefit requirements where relevant.

Our activities and achievements during the year

The year March 2024 to February 2025 was a difficult year for pre-school. Due to declining numbers of children changes to staffing levels had to be made. During this tumultuous time staff continued to act professionally and provide outstanding care for all children within setting and helping Committee futureproof the preschool. Their professionalism has been outstanding and to finish the year with a profit shows their dedication.

Financial review

During this year, the preschool generated income of £105,645.35 and incurred expenses of £99,085.55. There was a financial profit of £6,859.80. After a difficult year due to redundancies, some staff leaving setting, making a profit at the end of the year shows the dedication and hard work from our staff and committee, promoting preschool to get extra spaces filled and finding new funding opportunities. All profits will go back into the preschool providing resources for the children attending and a fund for a new preschool to future proof our presence within the local village.

The preschool has a reserves policy that requires sufficient funds to be held to cover staff wages for 3 months and to help cover contingencies in the event of emergencies, such as additional rent in the event that the current building was unusable. This policy has been adhered to throughout the financial year.

Approved by the trustees of Great Ellingham Preschool on 25th March 2025, and signed on their behalf by:

Lynnette Leslie
Chair of Great Ellingham Preschool Committee
25th March 2025

Great Ellingham Preschool
Profit & Loss
29/02/2024 to 28/02/2025

TURNOVER

CODE	NAME	TOTAL
4403	NCC Funding	
	MON FUND HRS - Monday Funded Hours	£7,886.40
	TUES FUND HRS - Tuesday Funded Hours	£8,072.40
	THURS FUND HRS - Thursday Funded Hours	£7,198.20
	FRI FUND HRS - Friday Funded Pre-school Hours	£7,421.40
	4429 - Funded Hours Used	-£30,327.30
	Unassigned	£95,678.98
7906	Preschool fees	
	MON am - Monday Morning	£316.20
	MON lunch - Monday Lunch	£21.70
	TUE AM - Tuesday Morning	£279.00
	TUE Lunch - Tuesday Lunch	£6.20
	TUE PM - Tuesday afternoon	£31.00
	TUE ALL - Tuesday All day	£1,176.00
	THUR AM - Thursday Morning	£111.60
	THUR Lunch - Thursday Lunch	£403.00
	THUR PM - Thursday afternoon	£2,030.50
	THUR ALL - Thursday all day	£325.20
	FRI AM - Friday Morning	£148.80
	FRI Lunch - Friday Lunch	£124.00
	FRI PM - Friday Afternoon	£620.00
	FRI ALL - Friday All Day	£2,036.40
7913	Donations	£1,139.96
7915	GEPS Fundraising Event	£1,025.71

Great Ellingham Preschool
Profit & Loss
29/02/2024 to 28/02/2025

CODE	NAME	TOTAL
7916	Logowear Uniform	£220.00
Total Turnover		£105,945.35

LESS COST OF SALES		
CODE	NAME	TOTAL
Total Cost Of Sales		£0.00
Gross Profit		£105,945.35

Great Ellingham Preschool
Profit & Loss
29/02/2024 to 28/02/2025

LESS EXPENSES

CODE	NAME	TOTAL
7100	Rent	£4,475.00
7502	Telephone	£308.94
7504	Stationery & Office Consumables	£8.75
7603	Professional Fees	£341.37
7905	Credit Charges	-£90.18
7927	GEPS Fund Assoc costs	£24.55
7928	Christmas Presents for Children	-£89.00
7933	Breckland Council - T Overson	£20.00
8204	Insurance	£796.85
8211	Craft Materials / Consumable Play equipment	£609.04
8218	Health & Safety Consumables	£31.47
8219	Heating	£192.50
8225	Children's Entertainment	£365.00
8226	Staff Training	£87.60
8227	Books & DVDs	£228.94
8229	OFSTED	£70.00
8231	Staff costs (Tea, coffe, milk)	£10.00
8240	HMRC	£3,035.56
8241	Committee costs	£767.88
8247	Computer equipment	£719.42
8248	Wages	£82,257.07
8252	DBS Costs	£6.00
8254	Gompels	£473.16
9998	Other	£1,414.94

Great Ellingham Preschool
Profit & Loss
29/02/2024 to 28/02/2025

CODE	NAME	TOTAL
10003	Pensions	£3,020.69
Total Expenses		£99,085.55
Net Profit		£6,859.80

Independent Examiners Report

In conjunction with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:

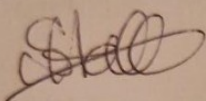
To keep accounting records in accordance with section 130 of the 2011 Act;

To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 21/01/2026

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