

**SEAHAM EASTLEA AND DISTRICT
COMMUNITY ASSOCIATION
(Eastlea Community Centre (ECC))**



Trustees' Annual Report

1 April 2020 to 31 March 2021

Charity Number: 1160391

**Stockton Road
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Seaham Eastlea and District Community Association Trustees' Annual Report and Financial Statements 31st March 2021

First Charity Trustees

Mr John Bainbridge
Mr Ronald Farn

Trustees

Miss Emily Fox
Mrs Sharon Bell
Mr Craig Bell

Mission Statement

To provide activities of interest for a functioning community across the generation spectrum under the four core themes of; Health & Wellbeing, Education & Training, Recreation & Leisure and Support for Employment and Enterprise.

Objects

The objects of the charity are set out in the constitution and are summarised as follows:

The objects of the CIO are to establish and run a Community Building and to promote for the benefit of the inhabitants of Seaham and surrounding area ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Structure, Governance and Management

Eastlea Community Centre (the Centre) is a constituted Charitable Incorporated Organisation (CIO), registered with the Charity Commission in February 2015 under the charity number 1160391. Originally constituted in January 1971, as an association under the charity number 507192, dissolved in March 2015 and a 'Deed of Transfer' completed.

Our governing constitution, adopted from the Charity Commission's 'Foundation Model' CIO was last amended 5 November 2014. The 'Foundation Model' is for charities whose only voting members will be the charity Trustees.

The Charitable Incorporated Organisation (CIO) is a new legal form for a charity, which is not a limited company or subject to company regulation.

The Charities Act 2011 creates the basic legal framework for the CIO. This framework is completed by regulations:

- The Charitable Incorporated Organisations (General) Regulations 2012
- The Charitable Incorporated Organisations (Insolvency and Dissolution) Regulations 2012

We registered with the Information Commissioners Office (ICO) on 9 June 2015. The UK's independent authority set up to uphold information rights in the public interest, promoting openness by public bodies and data privacy for individuals. This is renewed annually.

On 25 May 2018 the new General Data Protection Regulations (GDPR) came into force. Leading up to this date a rigorous process has taken place, policies and procedures reviewed and staff training completed to ensure we comply with the new regulations. We are confident that we have improved our systems in all areas and will continue to regulate and monitor our practices.

Trustee Selection Methods

Trustees are selected and elected in line with the Charity Commission's Foundation Model Constitution of a Charitable Incorporated Organisation whose only voting members are its charity Trustees. The terms of office of the First Trustees were originally staggered to ensure that they do not all stand down at the same time. As each Trustee's term of office ends, he/she must stand down before being re-elected. Any new Trustees must stand for a minimum of three years. The following declarations, knowledge of and information form part of our selection and recruitment process:

Trustees Eligibility Declaration, Working with Vulnerable Groups, Trustee eligibility and responsibility, Enhanced DBS and Personal Benefit.

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Organisational Structure

The Trustees are responsible for a team of ten employed staff, which includes the Centre Manager and Nursery Manager, who both report directly to the Trustees. The Centre Manager is responsible for the Caretaker, part time Auxiliary worker, and manages the day-to-day running of the Centre. The Nursery Manager is responsible for two full time and four part time Early Years Practitioners in addition to any supply staff needed, and manages the day-to-day running of the Nursery. Both Managers are responsible for volunteers within their respective areas of work. The Chair is the Nominated Individual for the Nursery, registered with Ofsted and line manages both the Centre and Nursery Managers.

The Trustees, who have a wealth of knowledge and experience, are all local people, who know the community well. They are responsible for the overall management of the Centre and give their time freely. They are legally and morally bound to manage the Centre's property, in a responsible and productive manner, and have an obligation to act solely for the benefit of the Centre's beneficiaries. The Trustees meet every six weeks, where discussions and decisions relating to the operations of the Centre and its activities are agreed and put into practise. All relevant policies, procedures, governing document, bank account and insurances are in place.

During 2020/2021, we held a bank of approximately twelve regular volunteers who gave their time and provided invaluable support to either assist our staff, or lead in delivering activities and services, which contributed to and enabled us to meet our aims and objectives. An additional thirty plus volunteers supported special events.

We provide work placements for apprenticeships and traineeships.

Equality and Diversity

Eastlea Community Centre is firmly committed to equality and diversity in all of its activities. We recognise that the strength of the Centre is built on the understanding of individual strengths and differences and seek to respect these. We are committed to promoting equality of opportunity within our Centre and with external partners and users. We recognise that some groups and individuals in society are disadvantaged because of prejudices and discrimination experienced. We seek to ensure that our Centre respects and includes everyone and that no one receives less favourable treatment on the basis of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions (as stated in our Objects).

Objectives, Activities and Achievements

Eastlea Community Centre is in the Deneside division of County Durham. We serve the immediate and surrounding areas with a range of activities to suit the community from birth upwards. The Centre is open Monday to Friday, from 8.30am to 8.30pm, and on a Saturday and Sunday when the need arises for special events. Our projects and activities cater for those from birth to the elderly, which includes those who are socially isolated, disabled, children and young people, the elderly, men's group, women only group, mental health and the unemployed. We deliver our services under four main themes of Health and Wellbeing, Education and Training, Recreation and Leisure and Support for Enterprise and Employment.

Eastlea Community Centre is proud to have gained the Hallmark Levels 1 and 2 with ACRE (Action with Communities in Rural England). These are quality standards schemes rewarding and recognising good practice for village halls and community buildings.

Eastlea Community Centre is a City and Guilds Approved Centre.

Below is an outline of activities that we bring to the community to meet our objectives:

Regular Activities delivered by Volunteers

Luncheon Club, Holiday Activities, CREE-ATION Men's Group, Tea & Chat Women's Group, NE First Credit Union, Job Search Drop in, Elderly Drop In and Family History.

Due to COVID-19 Government restrictions, the following regular activities were unable to take place, although we hope to recommence as we can: Jujitsu, Teeny Tots, FAB – Fridays Are Brill, Short Mat Bowls, Art and our I.T. Group

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Regular Activities delivered by other organisations and service providers

East Durham Trust (provides debt, housing and energy advice for low-income families who find themselves in financial difficulties causing a negative effect on their wellbeing).

East Durham Trust – Food Bank (the Centre is a collection point for food donations from individuals in the community to support those in need).

Unfortunately, due to COVID-19 Government Restrictions, the following activities were unable to be delivered at Eastlea Community Centre:

Zumba, Tai Chi, Karate, and Timesteps.

East Durham Dementia Friendly Choir runs fortnightly at the Centre and is open to all who wish to be part of the Dementia Friendly Singing Communities - regardless of diagnosis of Dementia. Sessions create a safe, supportive & positive space to sing, socialise, express and explore the joys of music - without fear of judgement, pressure or expectations. All are welcome to join this inclusive group.

Employability Training Providers (courses run through the collaboration of Job Centre Plus, Northumberland College and Zenith People) and Swanton Care (training of Care Home staff).

NHS (Health Trainers carry out one to one meetings with clients).

Children & Young People's Services delivered by the Centre

Our Children and Young People's Services provide activities for children and young people, aged from birth to 18 years.

Community Ofsted Registered Nursery - We operate a not-for-profit community Ofsted Registered Nursery, providing 42 places per day over two sessions each day. Sessions are 8.30am to 11.30am and 12noon to 3pm, where children aged two to four years access free educational entitlement. We provide places for children with Special Educational Needs/Disability (SEND). We currently have an Ofsted judgement of 'Good'. We are an accredited Sun Safe and Millie's Mark Nursery.

We ordinarily celebrate special days/events throughout the year, providing diverse learning opportunities for our children. We invite families to share these experiences and external organisations to share their knowledge and experiences with our children, although COVID-19 put a stop to these events, we hope in the future we are able to continue with these celebrations.

Although this has been a challenging year, one that we faced with resilience and determination, we have continued to receive very positive feedback from parents and professionals who have accessed our service. All places are taken each term, with waiting lists in place.

FAB (Fridays are Brill) – A very popular, weekly activity in which we engage with up to 42 children from five years upwards. Each Friday, after school, a variety of creative, physical and social activities are delivered. Tea is provided. The children have also had the opportunity, over the past year, to be involved in external community events and visits. Special celebration days/events are promoted and celebrated. Although due to COVID-19 this group was temporarily cancelled, we hope to welcome our children back to FAB in late 2021.

Teeny Tots – A weekly activity, for little ones from birth up to four years and their parents/carers. Lots of age appropriate activities to encourage development, promote learning through play and develop social skills. Special celebration days/events are promoted and celebrated. This is a friendly, social group, which also offers peer support for parents and carers. Although due to COVID-19 this group was temporarily cancelled, we hope to welcome out children back to FAB in Summer 2021.

Summer Holiday Activity 2020 – We received £2262 from Durham County Council's COVID-19 Assistance Fund to provide activity packs and packed lunches over a 5-week period. A total of 4 staff members and 2 volunteers worked to deliver this project and 80 children within our community benefitted.

October Half Term Activity 2020 – Through East Durham Trust's Stop Poverty in East Durham (S.P.I.E.D) Project, we received £200 to fund activity packs and packed lunches to be collected from our Centre, packs were delivered to those who could not get to the Centre. A total of 4 staff members and 2 volunteers worked to deliver this project and 40 children within our community benefitted.

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Christmas Holiday Activity 2020 - East Durham Trust's Stop Poverty in East Durham (S.P.I.E.D) Project, provided us £200 to fund activity packs and packed lunches to be collected from our Centre during the Christmas holidays, packs were delivered to those who could not get to the Centre. A total of 4 staff members and 2 volunteers worked to deliver this project and 58 children within our community benefitted.

February Half Term Activities 2021 – The AAP Holiday Activities with Healthy Food provided us with £350 to fund activity packs and packed lunches to be collected from our Centre, packs were delivered to those who could not get to the Centre. A total of 3 staff members and 3 volunteers worked to deliver this project and 81 children benefitted.

Christmas Food Parcels and Presents - We were approached by Councillor Leanne Kennedy and Dawdon Community Centre to nominate 15 children to receive Christmas presents from their toy appeal. In addition to this, East Dene Court Care Home, our Nursery parents & carer and Morrison's donated food and gifts for us to provide to those in need in our community.

Monthly Councillor Surgeries

This provides a monthly drop in surgery and the opportunity for local residents to take up enquiries and chat with Councillors.

Weekly Activities at a Glance at Eastlea Community Centre	
MONDAY	
Tots 'R' Us Ofsted Registered Nursery	8.30 am -11.30 am & 12 pm - 3 pm
Tai Chi	10.45 am – 11.45 am
Teeny Tots, 0 – 4 years	1 pm – 2 pm
CREE-ATION Men's Group	2 pm – 4 pm
Timesteps Dance Groups (Age 5 – Adult)	6 pm – 7 pm
Jobsearch	5 pm – 6 pm
TUESDAY	
Tots 'R' Us Ofsted Registered Nursery	8.30 am -11.30 am & 12 pm - 3 pm
Carpet Bowls	10 am – 12 noon
N.E. First Credit Union Pay point	11 am – 12 noon
Tea & Chat Women's Group	12 pm – 2 pm
Jobsearch	5 pm – 6 pm
Jujitsu	7 pm – 8.30 pm
WEDNESDAY	
Tots 'R' Us Ofsted Registered Nursery	8.30 am -11.30 am & 12 pm - 3 pm
Family History	1 pm - 3 pm
Drop In Club	2 pm – 4 pm
IT Group	3 pm – 5 pm
Jobsearch	5 pm – 6 pm
Timesteps Dance Groups (Age 5 – adult)	6 pm - 8 pm
Deneside Ward Councillor Surgery	6 pm – 7 pm (last Wed of the Month)

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THURSDAY	
Tots 'R' Us Ofsted Registered Nursery	8.30 am -11.30 am & 12 pm – 3 pm
Lunch Club	Served at 12 noon
Art	2 pm – 4pm
Karate (age 4 +)	5 pm – 6 pm
Jobsearch	5 pm – 6 pm
Zumba Mix	6.30 pm – 7.20 pm
FRIDAY	
Tots 'R' Us Ofsted Registered Nursery	8.30 am -11.30 am & 12 pm - 3 pm
FAB Club Juniors & Seniors	4 pm – 6 pm
Jujitsu	6.30 pm – 8.30 pm
SATURDAY AND SUNDAY	
Children's Parties	£50 for 2 hours

Special Annual Activities

- Although we usually hold Special Annual Events at our Centre, due to COVID-19 Restrictions we were unable to organise them for our 2020-2021 year.

Occasional Activities

- Non-term time activities for children
- Services – Photocopying, Printing, IT facility and meetings
- Private functions – wedding receptions, birthday parties and christenings

Projects and Achievements

COVID-19 Restrictions meant we were unable to partake in many project during the 2020-2021 financial year, however as one of seven Cultural Hubs across East Durham, we partook in a Zine activity with an experienced artist in which members of our community who wished to partake, received a box of art supplies and instructions on how to create a Zine in which they could tell stories of their lockdown experiences.

In addition to this, when COVID restrictions allowed us to open our doors again, our Tea & Chat Women's group continued to run, utilising the last year of funding from the £11,000 received from The People's Health Lottery in 2018, the group offers support for women who may feel isolated, alone and would like the opportunity to meet other people. The weekly group offers a safe and welcoming environment, providing support, refreshments and activities. To date the group numbers have increased so much that the group moved into a larger space to accommodate everyone.

As well as this, our CREE-ATION Project has continued to receive funding from the local authority, Durham County Council. This project helps men with mental health issues to take part in activities in a safe and secure environment each week. Like the Tea and Chat Women's group the project offers support for those who may feel isolated, alone and would like the opportunity to meet other people. Some members from the CREE group have been very instrumental in other projects within the Centre. The CREE group and the Tea and Chat Women's group have also supported one another and combined activities. The CREE group organise activities to support their project and increase funds.

At the start of this period, Tots 'R' Us Nursery was unable to open due to COVID-19, we delivered home learning packs to our children during the first week of closure. Resources, such as craft packs, paper plates, tissue paper and storybooks, were also purchased for our children, in particular our disadvantaged children, to ensure they were able to participate in activities that were set weekly by staff. Vulnerable children, including those helped by social worker involvement and children with SEND were contacted by telephone and video call and support was offered to all children, parents and carers if and when needed.

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We were pleased to reopen with a phased return on 18th June, welcoming our children back in 'bubbles' to help us monitor the situation closely. While not all of our children returned at once, we continued to post activities on our Facebook page every weekday to provide our children with at home support. These activities were well received by parents and carers, and our staff continued to support their Key Children's parents and carers via Private Messaging. As of 1st September 2020, our nursery was fully reopened with children still learning in 'bubbles'.

Our kitchen renovation was completed this year, we utilised the Awards for All funding and funding from Councillors Eddie and Jennifer Bell's Neighbourhood Budget, which we received last year.

Financial Review

Risk Management

It is the responsibility of the Trustees, with the assistance of the Centre Manager, to carry out risk management assessments of the organisation, and to respond appropriately. The Trustees have considered the major risks to which the charity is exposed and satisfied themselves that procedures are in place to manage those risks, through the development of a Risk Management Policy and a Risk Register. Each risk assessment is reviewed for every section to which it is applicable at least twice a year to ensure that procedures are in place to avert the risk or, if that is not possible, to alleviate its impact.

Reserves Policy

The Trustees have reviewed the Reserves of the Charity. Our policy is to hold enough funds to cover three months running costs of the Community Centre. Figures are produced by the Centre Manager and presented in the Finance Report at every other meeting of the Trustees/Management Committee.

Income/Funding Sources

We are in the final year of the awarded three years National Lottery Reaching Communities Grant, which secured the posts of a full time Centre Manager and part time Centre Auxiliary, as well as providing the £10,000 for the Building Capabilities grant. Since the implementation of the Organisational Strength Review (OSR) we have worked hard on the key recommendations, in order to strengthen, improve and develop, in an attempt to secure the future of the Centre. The OSR has been completed, and we are implementing the changes we were advised to undertake to ensure we continue to have robust organisational systems in place, comply with charity governance best practice, and have the significant impact on our service delivery and beneficiaries as we had hoped at the start of this journey.

Although ordinarily our main source of generated income comes from the Centre's room hire charges, we did rely on COVID Recovery Funding from Durham County Council this year. Our Nursery continues to play a huge part in funding us by hiring two rooms, five days a week. At present our rooms are used and hired from external organisations/users, however, there is room for growth, once COVID restrictions permit. In addition, we have applied to external organisations to match fund projects and salaries.

In addition to the funding secured for projects mentioned previously, smaller scale fundraising activities take place throughout the year, initiated by staff and volunteers, which usually involve our groups and the involvement of our community. Parents and families accessing the Centre and Nursery have contributed to raising substantial amounts and played a huge part in supporting fundraising activities throughout the year.

Councillors Eddie and Jennifer Bell kindly provided us with a number of donations this year, one of which was for £2000 to fund new equipment for our kitchen and to provide free meals to our community for a 12 week period. In addition to this they also donated, £4000 to enable us to continue to provide food for our vulnerable children and families within our community, during school holidays and at other points during the year, as well as this, the money was also provided for us to buy new serving equipment for our kitchen. Seaham Town Council also provided us with £2000 from their COVID Recovery Fund to help us with the provision of meals, serving equipment and for our vulnerable members of the community.

In December 2020, we received £1845 of Disability Access Funding through the Early Years Team at County for a new Sensory Hut to be placed in our Nursery's outdoor area, this was delivered and constructed in March and Engie provided us with a number of lighting and sensory resources to kit the new Hut out.

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Trustee Report

The Trustees of Eastlea Community Centre would like to take this opportunity to acknowledge and thank the staff and volunteers for their work and dedication, in managing and supporting the services we provide to individuals, families, the community and other organisations. We have a small team of staff, without which, the Centre could not function. They come with a wealth of experience and continue to provide invaluable support, advice and guidance. We thank them for their commitment and dedication. We are very fortunate to have a team that demonstrates so much passion, to ensure the Centre continues to be a vibrant, friendly and welcoming hub for the community.

This past financial year has been one of focussing our attention on welcoming our community back into Eastlea Community Centre and Tots 'R' Us Nursery after entering lockdown and temporarily closing our services on 23rd March 2020. While we continued to support our community throughout lockdown by providing wellness calls to our centre users and keeping them up to date with any developments we had regarding the centre reopening, it was a relief to be able to partly reopen our Centre and Nursery before the end of the financial year, with the hope that within the 2021-2022 financial year we will be able to reopen fully, restrictions permitted.

We are in the final year of our three year funding which secured the Centre Manager's full time, and Centre Auxiliary's part time posts. Whilst some of the pressure has been lifted from receiving the funding, we are now entering uncertain times and still cannot 'take our foot off the pedal'. We still have many challenges, to ensure that we get the best out of the opportunity that has been granted to us. Work continues, to strengthen the Centre's invaluable position in the community, focus on partnership working, whilst reaching out and providing a diverse and inclusive programme of activities. Our vision is to enable all individuals, young and old, of all abilities, to flourish through enriching experiences and instil a sense of community by engaging with our Centre.

We will strive to create and promote effective opportunities through volunteering, training and development pathways, and will continue to offer a diverse range of activities, the majority of which are volunteer led. Our website and increased usage of our Facebook pages have improved channels of communication and distribution of information, increasing our reach within the community and beyond. In addition to this, our kitchen refit was completed this year and we would like to take this opportunity to thank Cllr. Eddie Bell & Cllr. Jennifer Bell for officially opening our kitchen to staff and volunteers following their kind contribution to the costs of the refit.

This year did see the departure of one of Eastlea Community Centre's original Trustees and Chair, Margaret Blackwell, on 17th July 2020. Margaret was a dedicated and loyal Trustee who was also our OFSTED Registered Person. We would like to take this opportunity to thank Margaret for her hard work and loyalty to the centre over the years. As well as this we would like to take this opportunity to thank the staff and volunteers, and everyone who has been part of Eastlea Community Centre and Tots 'R' Us Nursery to date, for supporting us in driving the Centre forward. We extend this gratitude to our benefactors who have invested in our work for the community. Their financial assistance, advice and guidance allow the Centre to deliver much needed services to our community. Last, but not least, our beneficiaries, without which, the Centre would have no purpose.

Thank you.

John Bainbridge, Ronnie Farn, Craig Bell, Sharon Bell and Emily Fox

Trustees

Thank you to our supporters and funders



**Seaham Eastlea and District Community Association
Trustees' Annual Report and Financial Statements 31st March 2021**


Declaration

The Charity Trustees are responsible for preparing an annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards. The Trustees for the purposes of Charity Law who served during the year and up to the date of this report are set out on page one.

Approved by the Trustees and signed on its behalf by:

Date: 30 January 2022

Trustee Signatures:

A large, stylized handwritten signature in black ink, appearing to read 'J. B. Budge'.

J B Budge

A smaller handwritten signature in black ink, appearing to read 'R. Jones'.

Seaham Eastlea and District Community Association Trustees' Annual Report and Financial Statements 31st March 2021

Independent Examiner's Report to the Members of Seaham Eastlea and District Community Association

I report on the accounts of the charity for the year ended 31st March 2021, which are set out on pages 10 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eric Southwick BA(Hons) FCA FCIE DChA
Eric Southwick & Co
Charity Accountants
51 The Avenue
Seaham
Co Durham
SR7 8NS

Date: 29/3/22



Seaham Eastlea and District Community Association
Trustees' Annual Report and Financial Statements 31st March 2021

Statement of Financial Activities (Including Income and Expenditure Account)
For the year ended 31st March 2021

	Notes	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
Income and endowments from:					
Donations and legacies	3	31,736	46,004	77,740	59,619
Charitable activities	4	115,246	-	115,246	124,346
Total		<u>146,982</u>	<u>46,004</u>	<u>192,986</u>	<u>183,965</u>
Expenditure on:					
Charitable activities	5	116,967	56,566	173,533	179,439
Total		<u>116,967</u>	<u>56,566</u>	<u>173,533</u>	<u>179,439</u>
Net income/(expenditure)		30,015	(10,562)	19,453	4,526
Transfers between funds		(52)	52	-	-
Net movement in funds		<u>29,963</u>	<u>(10,510)</u>	<u>19,453</u>	<u>4,526</u>
Reconciliation of Funds					
Total funds brought forward		834,158	20,930	855,088	850,562
Total funds carried forward		<u>864,121</u>	<u>10,420</u>	<u>874,541</u>	<u>855,088</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 12 to 16 form part of these accounts.

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Trustees' Annual Report and Financial Statements 31st March 2021


Balance Sheet
As at 31st March 2021

	Notes	£	2021 £	£	2020 £
Fixed Assets					
Tangible assets	8		803,176		803,176
Total fixed assets			<u>803,176</u>		<u>803,176</u>
Current assets					
Debtors		1,072		-	
Cash at bank and in hand		<u>73,791</u>		<u>55,663</u>	
Total current assets		<u>74,863</u>		<u>55,663</u>	
Current Liabilities					
Creditors: Amounts falling due within one year	9	<u>3,498</u>		<u>3,751</u>	
Net current assets			<u>71,365</u>		<u>51,912</u>
Total assets less current liabilities			<u>874,541</u>		<u>855,088</u>
Net assets			<u>874,541</u>		<u>855,088</u>
The funds of the charity					
Restricted income funds	10		10,420		20,930
Unrestricted income funds	11		<u>864,121</u>		<u>834,158</u>
Total charity funds			<u>874,541</u>		<u>855,088</u>

The financial statements were approved by the trustees, authorised for issue and are signed on their behalf by:

Trustee

Date: 29/3/22



The notes on pages 12 to 16 form part of these accounts.

Seaham Eastlea and District Community Association

Trustees' Annual Report and Financial Statements 31st March 2021

Notes to the accounts

1 Accounting policies

In preparing the accounts the following accounting policies have been complied with:

- a) The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.
- b) Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.
- c) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the Trust. Unrestricted funds include a revaluation reserve representing the restatement of freehold property at market value.
- d) Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- e) Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.
- f) All incoming resources are included in the Statement of Financial Activities when the Trust is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:
 - i) Donations and legacies are received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants, where entitlement is conditional on the delivery of a specific performance by the Trust, are recognised when the charity becomes unconditionally entitled to the grant.
 - ii) Income and endowments from charitable activities is accounted for when the letting or activity takes place and deposits received during the year in respect of future periods are carried forward as deferred income.
 - iii) Other trading income from the shop is accounted for when earned.
 - iv) Investment income is included when receivable.
 - v) Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- g) Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:
 - i) Expenditure on raising funds comprise costs associated with attracting voluntary income, including costs of trading for fundraising purposes including the charity's shop.
 - ii) Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
 - iii) All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource.
- h) All fixed assets are initially recorded at cost.
- i) Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold property	Not depreciated
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- j) The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the Trust. The annual contributions payable are charged to the Statement of Financial Activities.
- k) Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2 Taxation

The charity is exempt from taxation on its income and gains where they are applied for charitable purposes. Irrecoverable VAT is included in the cost of the goods or services on which it was charged.

Seaham Eastlea and District Community Association
Trustees' Annual Report and Financial Statements 31st March 2021

Notes to the accounts (Continued)

3 Income and endowments from: Donations and legacies

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
Durham County Council - Cree Fund	-	3,000	3,000	3,000
Durham Community Action - Cree	-	1,000	1,000	-
Awards for All	-	-	-	10,000
Peoples Health Trust	-	1,095	1,095	5,474
Reaching Communities	-	35,444	35,444	34,657
Durham County Council - Neighbourhood Budget E & J Bell Food and Equipment	-	2,000	2,000	5,000
Seaham Town Council	-	-	-	1,000
Help the Homeless	-	-	-	488
East Durham Creates Inside Story	-	1,000	1,000	-
Door Fund	-	2,465	2,465	-
Covid 19 Grants	22,763	-	22,763	-
Coronavirus Job Retention Scheme and SSP Grants	2,581	-	2,581	-
Seaham Town Council - Covid Recovery	2,000	-	2,000	-
East Durham Trust - Loss of Income	500	-	500	-
Believe Housing - PPE	485	-	485	-
Durham County Council - Holiday Activities	3,142	-	3,142	-
Mayor's Charity Fund	200	-	200	-
Sundry donations	65	-	65	-
Total	31,736	46,004	77,740	59,619

4 Income and endowments from: Charitable activities

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
Children's Fund	91,534	-	91,534	88,944
Activities	23,712	-	23,712	35,402
Total	115,246	-	115,246	124,346

Seaham Eastlea and District Community Association

Trustees' Annual Report and Financial Statements 31st March 2021

Notes to the accounts (Continued)

5 Expenditure on: Charitable activities

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
Kitchen costs	95	-	95	1,878
Children's Fund costs	1,773	-	1,773	20,829
Other activities	2,972	21,828	24,800	-
Wages	87,545	33,171	120,716	126,992
Training and welfare	405	-	405	582
Travel & subsistence	374	-	374	826
Rates and water charges	1,931	-	1,931	1,415
Light, heat and power	2,991	1,567	4,558	5,173
Cleaning and waste management	3,568	-	3,568	1,531
Telephone, fax and internet	1,659	-	1,659	1,644
Postage, printing and stationery	418	-	418	538
Membership subscriptions	1,973	-	1,973	2,531
Bank charges	-	-	-	287
Insurance	1,506	-	1,506	1,628
Donations	9	-	9	244
Licences	-	-	-	497
Repairs, renewals and maintenance	7,658	-	7,658	11,134
Payroll and Accountancy	2,090	-	2,090	1,710
Total	116,967	56,566	173,533	179,439

6 Employee information

No employee received emoluments in excess of £60,000 during the year (2020 nil). Employee costs during the period were as follows:

	2021	2020
	£	£
Wages and salaries	117,117	122,603
Social security costs	1,823	2,468
Other pension costs	1,776	1,921
	120,716	126,992

The average number of people employed during the period was as follows:

	2021	2020
	£	£
Charity staff	9.0	10.0

7 Trustee information

No trustee received remuneration (2020: none) or was reimbursed expenses (2020: nil) during the year.

Seaham Eastlea and District Community Association
Trustees' Annual Report and Financial Statements 31st March 2021

Notes to the accounts (Continued)

8 Fixed Assets

	Land and Buildings
Cost or valuation	£
At 01 April 2020	803,176
At 31 March 2021	803,176
Depreciation	
At 01 April 2020	-
At 31 March 2021	-
Net book value	
At 31 March 2021	803,176
At 31 March 2020	803,176

9 Debtors

	2021	2020
	£	£
Trade debtors	860	-
Prepayments and other debtors	212	-
	<u>1,072</u>	<u>-</u>

All debtors are repayable within one year of the balance sheet date.

10 Creditors: Amounts falling due within one year

	2021	2020
	£	£
Trade creditors	1,146	-
Taxation and social security	1,083	2,710
Other creditors	1,269	1,041
	<u>3,498</u>	<u>3,751</u>

11 Restricted income funds

	Balance at 1 Apr 2020	Income	Expenditure	Transfers	Balance at 31 Mar 2021
	£	£	£	£	£
Durham County Council - Neighbourhood Budget E & J Bell Food and Equipment	5,000	2,000	(7,015)	15	-
Reaching Communities	2,855	35,444	(33,170)		5,129
Durham County Council - Cree Fund	1,728	3,000	(842)	-	3,886
Durham Community Action - Cree	-	1,000	-	-	1,000
Awards for All	10,000	-	(10,000)	-	-
Peoples Health Trust	1,347	1,095	(2,037)	-	405
East Durham Creates Inside Story	-	1,000	(1,031)	31	-
Door Fund	-	2,465	(2,471)	6	-
	<u>20,930</u>	<u>46,004</u>	<u>(56,566)</u>	<u>52</u>	<u>10,420</u>

Seaham Eastlea and District Community Association

Trustees' Annual Report and Financial Statements 31st March 2021

Notes to the accounts (Continued)

12 Unrestricted income funds

	Balance at £ 1 Apr 2020	Income £	Expenditure £	Transfers £	Balance at £ 31 Mar 2021
General fund	834,158	146,982	(116,967)	(52)	864,121

13 Analysis of net assets between funds

	2021 £	2020 £
Restricted funds		
Current assets	10,420	20,930
Unrestricted funds		
Fixed assets	803,176	803,176
Current assets	60,945	30,982
	<u>874,541</u>	<u>855,088</u>

14 Related Party Transaction

There are no transactions with related parties that require disclosure.

15 Controlling Parties

The charity is controlled by the trustees.

16 Other Information

The charity is an unincorporated trust with its registered office at Eastlea Community Centre, Stockton Road, Seaham, Co Durham SR7 8DX.

17 Comparative Statement of Financial Activities by fund type (2020)

	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Income and endowments from:			
Donations and legacies	488	59,131	59,619
Charitable activities	124,346	-	124,346
Total	<u>124,834</u>	<u>59,131</u>	<u>183,965</u>
Expenditure on:			
Charitable activities	125,225	54,214	179,439
Total	<u>125,225</u>	<u>54,214</u>	<u>179,439</u>
Net income/(expenditure)	(391)	4,917	4,526
Transfers between funds	(401)	401	-
Net movement in funds	<u>(792)</u>	<u>5,318</u>	<u>4,526</u>