

Registered Charity 1160338

## **Penzance Hockey Club CIO**

**Report of the Trustees and Financial Statements for the  
Year Ending 30 September 2022**

# Penzance Hockey Club CIO

## Contents

### Pages

Report of the Trustees	1-4
Independent Examiners Report	5
Statement of Receipts & Payments	6
Statement of Assets & Liabilities	7

## Annual Report of the Trustees

(for the year ending 30 September 2022)

The trustees present their annual report and audited financial statements for the year ended 30th September 2022 and confirm they comply with the Charities Act 2011, the constitution and the Charities SORP FRS102.

Name of Charity	Penzance Hockey Club CIO
Registered Charity Number	1160338
Principal address	Penzance Hockey Club
	St Clare Street
	Penzance
	Cornwall - TR18 3DX
Trustees	E Haase - Business - appointed 05-02-15
	S Thomas - Finance - appointed 14-06-17
	W Collins - Maintenance -appointed 01-07-19
	C Pengelly -Maintenance -appointed 01-07-19
Legal Advisors	Nalders LLP Truro

### COMMENCEMENT OF ACTIVITIES

The charity was incorporated on 5 February 2015

### STRUCTURE, GOVERNANCE AND MANAGEMENT

Penzance Hockey Club CIO is constituted as a charitable Incorporated Organisation registered with Charity Commission under charity number 1160338. It is governed by a constitution that was adopted on 1st June 2015 and has an association of 175 members.

Trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. The trustees have appointed a sub-committee to aid them in the hockey participation of the club. The sub-committee are responsible for organising training, the collection of membership fees & match fees and ensuring that the club is affiliated to the appropriate bodies.

Trustees are appointed or reappointed annually at the Annual General Meeting. Trustees are given a copy of the constitution on appointment. This ensures that new/existing trustees are aware of their responsibilities under the Charities Act.

Penzance Hockey Club CIO has the following policies in place: Saved Policy, Ethics & Equality, Disciplinary Procedures, DBS, Health & Safety Policy, FA procedures. They are affiliated to England Hockey, West Hockey Association & Cornwall Hockey Association. They are an England Hockey Clubs First Accredited Club and have been since March 2007 — this is reviewed every 3 years.

Penzance Hockey Club is also partnered with the Primary Leagues with a local secondary school, the local college and surrounding primary schools involved.

## **OBJECTIVES AND ACTIVITIES**

The objects of the charity are set out in the CIOs constitution and are summarised as follows: A provision of a programme of activities aimed at attracting new and retaining the interest of regular established participants in hockey with the overall objective of growing participation in sport, sustaining participation through increased satisfaction and reducing drop off rates for 14-25 year olds and providing pathways for participants to excel in hockey regardless of age, gender, ethnicity or faith.

Management of sporting facility and promotion to other sporting groups, local businesses and community groups to participate in healthy recreation for the benefit of the community of Penzance and surrounding areas and the promotion and access to the CIO's clubhouse facilities to local community, local businesses and other groups for social functions and meeting space.

## **ACHIEVEMENT AND PERFORMANCE**

### **How our activities deliver public benefit**

Throughout the year the club house is available for use by the local community. The local pigeon club continues to use the facilities for meetings and discussions. The clubhouse is also available for hire for social events.

There are five local football teams who hire the pitch throughout the year to train as they have no training facilities available to them. This enables the players to continue with their fitness and skills and train safely under floodlights in the winter months whilst having use of the changing room and shower facilities,

The availability of pitch hire also enables the local primary schools to participate in hockey- based activities and games. This helped to give the children an insight into playing hockey on Astro turf and became a basis for the primary & secondary league.

Summer league was run again this year which was open to junior & senior members old & new, parents and anyone who was keen to play. This was a window for potential recruitment of players from the community and enhanced confidence, fitness and health. The Badgers teams continue to thrive. This enables returning players and younger members to participate in game play.

## **VOLUNTEERS**

Volunteers are an important resource. Coaches who run the Summer league and oversee teams do so voluntarily and are affiliated to the club. Our coaches provide training sessions and we also have qualified umpires who officiate league games again on a voluntary basis. Coaches and club members running the groups have undertaken DBS checks.

### **Achievements & Performance**

The Badgers league for both the men and women is still active.

In the coming season 22/23 our men will be entering a third team into the league.

We host a large majority of the Cornwall Juniors competitions on Sundays ranging from U16 down to U8's.

We managed to complete the first full season without any interruptions from Covid.

We had various representatives at England Junior levels – Jacob Pengelly and Freya Prodger. At senior level Linda Webb represented the Ov55 masters in South Africa.

In May the men's 1sts played in the final of the All England Tier 4 Cup at Lee Valley against University of Nottingham disappointingly losing 1 v 0 in a very close game.

We also hosted our annual Dinner & Dance again after a few years off due to Covid etc.

### **Financial Review**

The main source of income has been from the rental of the CIOs facilities with additional income from pitch hire to the local football teams and primary hockey.

The club charges membership fees to its members. This helps to pay for affiliation to England Hockey, Cornwall Hockey, Verde Recreo Hockey League, West Women's Hockey League, competition fees, coaching and umpiring courses, County Schools & Youth, DBS checks and equipment purchased.

Membership also pays for players insurance and public liability insurance and training.

Match fees are charged on match days to pay for teas provided and for the hire of the pitch. The element in the cost of the pitch hire is used for the upkeep and maintenance of the pitch and floodlights.

Payments have included essential maintenance & public liability insurance for health & safety, accountancy and legal fees, insurance for players for the forthcoming season to ensure their wellbeing, affiliation fees, competition fees, equipment purchases as well as general utilities.

### **Reserves Policy**

The trustees have considered the requirements for reserves, this review covered the nature of income and expenditure streams and the need to match variable income with fixed commitments and the nature of reserves. The trustees are aware of the need to continually monitor reserves but are satisfied that currently the CIO has adequate resources to fulfil its requirements for the foreseeable future.

### Future Plans

Penzance Hockey Club CIO thrives to continue increased participation, to enhance and promote the use of the facility and seek sponsorship.

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signature: 

Full Name: Emma Haase

Position: Chairman/Business

Date: 24/07/2023

Independent examiner's report to the trustees of Penzance Hockey Club CIO

I report on the accounts of the Trust for the year ended 30 September 2022, which are set out on pages 6 to 7.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act; • to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and • to state whether particular matters have come to my attention.

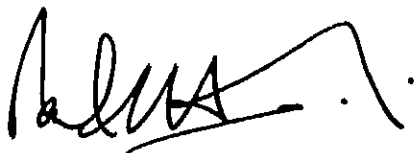
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention: (1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Paul Harris & Co Limited**  
Chartered Certified Accountants  
59 West End  
Redruth TR15 2SQ

24<sup>th</sup> July 2023

Penzance Hockey Club CIO  
Statement of Receipts and Payments  
For the year ending 30 September 2022

**Receipts**

	2022	2021
Membership subscriptions	11799	7489
Match fees	3774	4085
Room hire	0	630
Lease of bar in clubhouse	12392	0
Pitch hire	8885	5170
Fundraising & grants	1066	17836
Club kit	297	940
Dinner & dance	2741	0
Charitable donation	694	0
Misc	6148	4006
Interest	0	0
<b>Total receipts</b>	<b>47796</b>	<b>40156</b>

**Payments**

Hockey league/affiliation fees	2225	1663
Players insurance	0	0
Club kit	2112	0
Coaching costs	0	0
Equipment purchases	173	250
Health & safety	0	0
Repairs to pitch	2088	1520
Repairs to clubhouse	0	0
Council tax	471	159
Utilities	3381	3794
Telephone	884	786
Combined insurance	3539	4341
Legal fees	0	0
Tax	0	0
Dinner & dance	2650	0
Trophies/ presentations/misc	8313	5748
<b>Total payments</b>	<b>25836</b>	<b>18261</b>
<b>Results for the year</b>		
Excess income over expenditure	21960	21895



Penzance Hockey Club CIO  
Statement of Assets and Liabilities

As at-30 September 2022 Assets

	2022	2022	2021	2021
Clubhouse and infrastructure held on 99 year lease historic cost 2000	610,303		610,303	
National (lottery grant)	466 470		466 470	
		143,833		143,833
Astroturf pitch & shock pad (historic cost 2014	224,142		224,142	
England Hockey Grant	98,000		98,000	
National Hockey Foundation Grant	50,000		50,000	
		76, 142		76, 142
Total fixed assets		219 975		219,975
Cash at bank		87027		65067
Total assets		307002		285042

Liabilities

		2022		2021
Loan from Penzance Astro Park Limited		25,703		25,703
Subscriptions received in advance				
Total liabilities		25,703		25703

## Guarantees & Charges

Penzance Hockey Club (unIncorporated association) in converting to Penzance Hockey Club CIO transferred the England Hockey funding conditions set out in the acceptance letter dated 13 December 2013 for the construction of the new astro turf pitch and specifically the conditions giving rise to the potential repayment of grant received which remains effective until 14 March 2021.

The trustees of Penzance Hockey Club CIO have agreed to undertake, to the Trustees of Penzance Hockey Club, responsibility for and to promptly discharge all their liabilities and Penzance Hockey Club CIO shall indemnify and hold harmless the trustees of Penzance Hockey Club against any liabilities arising in respect of an breach or non- performance of such undertaking

There is no debt outstanding at the year end which is subject to a charge on any asset of Penzance Hockey Club CIO