

Beeston Free Church Nottingham

Trustees Annual Report and Financial Statements April 2020 - March 2021

Beeston Free Church
Salthouse Lane
Beeston
Nottingham
NG9 2FY

Overview

The Trustees present their annual report and financial statements of the charity for the year ended 31 March 2021. It contains the following items:

- The annual report of the charity explaining the activities undertaken in the year, how the charity met its public benefit objectives and the way the church is managed.
- The annual financial report for the financial year ended 31st March 2021, the required statements and notes to the accounts.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102.

Objectives and Activities

Beeston Free Church Nottingham is situated in south-west Nottingham just a few hundred metres away from the University of Nottingham campus and close to University Hospital Nottingham. The church is a large community-based church which is focused on serving all ages. The church is a member of the Fellowship of Independent Evangelical Churches and has adopted the FIEC's Basis of Faith as the theological basis of our work.

The activities of the church involve the promotion of our beliefs and reaching out to our community and beyond, providing care and sharing our faith. The trustees of Beeston Free Church Nottingham confirm they have had regards for the Charity Commission's guidance on public benefit and believe they have met the legal requirement of S17 of the Charities Act 2011.

Objectives

The charitable objectives are:-

- 1) The advancement of the Christian faith in accordance with the basis of faith primarily but not exclusively within Beeston, Nottinghamshire and the surrounding neighbourhood; and
- 2) Such other charitable purposes as shall, in the opinion of the charity trustees, further the work of the church.

Aims

Our vision: Glorifying God through lives transformed by the gospel

Our values: Loving God, loving the gospel, loving the church

Our mission: We are involved in Christian ministries with a local, national and international focus.

Activities that further the Charity's objectives

Over the last year the activities of the church have been significantly impacted by the COVID-19 pandemic and the local and national restrictions in force, but work has continued to share our faith with the communities around us.

Use of the Church Building

The church building on Salthouse Lane, Beeston is usually used in a wide variety of ways to support the work of the church, however over the last year use has been significantly reduced with few activities able to take place.

Sundays

In the first two quarters of the year the church building was only used for live-streaming services. Since September small services, with very limited numbers have been able to take place in line with the appropriate guidance and alongside continued live streaming of services.

Weekdays

It hasn't been possible for any of the usual weekday activities to take place in the church building over the last year. Where possible activities have been adapted and moved online.

Raising Awareness and understanding our faith

At the centre of all we do as a church is the teaching of the Bible and encouragement of faith in Jesus. Many of the activities of the church have been able to take place online or in different forms over the last year including:

- Live Streaming our Sunday services via YouTube, making them accessible to a wide range of people and communities in our local area and beyond.

- Many of our Bible study groups meeting online via video calls.

- Activities for children and young people meeting taking place online

- A regular newsletter and phone calls to keep in contact with our older friends

- Meetings for students taking place online

Encouraging Mission and Outreach

Beeston Free Church Nottingham remains committed to being outwardly focused, sharing our faith within the local community, more broadly in the UK and through supporting international mission.

The congregation of Beeston Free Church Nottingham known as Rylands Community Church, has continued to meet online and, when permitted, at Trent Vale Infant School during the year.

Outreach events have taken place online including quizzes and social evenings.

We continue to support a number of mission partners and associates, working in the UK and internationally and have established relationships with a number of mission organisations including UFM, AIM and SIM.

Communicating our Faith and purpose

Communicating our faith is a key part of our activities as a church. Many of our activities seek to provide opportunities for those in the local community and beyond to hear the gospel and build the faith of those who believe.

Grant making

One of the ways in which the church fulfils its charitable purposes is through the making of grants to projects which seek to advance the Christian faith within local communities and across the world. The trustees are committed to carrying out due diligence to ensure that funds are applied in accordance with the charity's charitable purposes and funds are not knowingly used for money laundering, terrorist financing or bribery. Grant agreements are in place with all individuals and organisations, setting out the level of support and review periods.

Volunteers

The large number of volunteers within the church help in every aspect of the church's work. The majority of our members and many of the congregation partner together in our ministries and in practical ways.

Even whilst the activities of the church have been limited many volunteers have continued to give many hours and the trustees recognise that without this many of the activities could not have taken place.

Achievements and performance

Whilst having to change the format, the church has continued its programme of regular services and Bible teaching on a Sunday along with a number of support activities during the week.

The church supports a number of local, national and international initiatives to care for those in need and to advance the Christian faith.

This year, the staff team has remained relatively stable with no new appointments to the senior staff. As is normally the case, new trainees began work in September. During the 2020-21 academic year, a new Minister in Training role was created; an individual was appointed and began work in September 2020. There are three individuals volunteering a day a week; one focused on ministry to children and two focused on biblical counselling. In addition the small maintenance jobs and building checks are done by a volunteer.

Progress on the planned gospel growth initiatives has been slowed by the pandemic in a number areas but the trustees remain committed to these areas and some significant progress has been made.

The initiatives are:

- *Additional Sunday capacity*

Whilst the planned changes have not take place in this area, limited capacity in the building due to social distancing has meant an additional service has been started on a Sunday afternoon

- *Community ministries*

Throughout the last year in partnership with TLG, a national charity, and in conjunction with local schools food and activity bags have been delivered to over 40 families each school holiday supporting those whose children would usually access free school meal provision. This provision will continue until it is possible to resume the provision of meals in the school holidays in a local school.

- *Church planting:*

The congregation of Beeston Free Church, known as Rylands Community Church has continued to make progress towards independence and is currently working towards registering as a separate charity.

- *National Mission:*

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Grants have been made from the Growth fund (a restricted fund established to fund gospel growth plans) to the FIEC Mission fund and other like-minded churches and organisations. A minister in training was appointed and began work in September 2020, with a second minister in training due to join the staff team in June 2021.

- *Global mission*

Support, both financial and pastoral, for existing mission partners continues. A family is due to move to Italy and a lady to Africa in the coming months, as mission partners.

- *Building Development*

Over the last financial year one of the most significant projects undertaken has been the first phase of the refurbishment, extension and re-ordering work on the church building. The costs of this project have been covered by donations from members and others associated with the church.

This development work has provided significantly improved space and facilities for the activities of the church in the coming years, both for existing work and the development of new areas of work. A second phase of building works is anticipated in the next couple of years.

Financial review

Analysis of income

Donations to the general fund have increased by 7% compared to last year (2020/21 £414k, 2019/20 £387k) from a combination of increased giving and new givers. Total income to the general fund was £417k, which was £33k higher than budgeted –the budget reflected an expectation that donations would be reduced due to uncertainty caused by the pandemic. A total of £16k was transferred into the general fund from restricted funds.

Analysis of Expenditure

Total costs to the general fund decreased by 10% on the previous year (2020/21 £420k, 2019/20 £470k). Due to the pandemic expenditure has been £30k less than budgeted. Overall this resulted in a surplus of £13k over the year rather than the forecast budgeted deficit of £57k.

Reserves

The trustees set a budget each financial year. The operations manager has authority, with relevant consultation with the Treasurer, to work within this budget. Any expenditure outside the budget must be brought before the trustees.

The trustees plan to hold the equivalent of two - three months funds in reserve in cash at the bank and in interest bearing deposit accounts.

The trustees manage the finances of the church to ensure that the financial support of the members and other givers is used to further the charitable purposes of the church. Where the reserves of the church rise above the targeted level the trustees will take action to use the surplus in connection with those purposes. If the trustees know of future costs that justify higher than the policy level of reserves these will be explained in the quarterly management accounts, the year-end report, and will be reported to the church meeting.

At the end of the year the general fund reserve fund stood at £281k (includes £15k of fixed assets). This is 5.9 months cover for the general fund expenses (of £44k per month). Whilst this is above the trustees reserve target it is recognised that costs will increase in the coming year because of the new gospel growth initiatives.

Budget 2021-2022

The budget for 2021-2022 was approved by members at the March 2021 church members meeting.

For the 2021/22 financial year the budget has been split into 2 separate funds; the general fund to cover the activities at Salthouse Lane and the Rylands fund to cover the activities of Rylands Community Church, a congregation of Beeston Free Church. This is in preparation for the Rylands congregation becoming a separate charity during the year.

Salthouse Lane

Income to the general fund for 2021/22 is forecast to be £369k. This comprises of donations of £339k, charitable activities of £10k, transfers from other funds of £18k and activities for generating funds of £2k.

Spending from the general fund for 2021/22 is forecast to be £428k. This comprises of: staff costs of £279k, International and UK mission costs of £59k, Ministry of Beeston costs of £31k, Property and utilities costs of £21k, administration and repair costs of £19k, other costs of £13k and £6k of capital expenditure.

Budget costs include:

- A new Minister in Training from June 2021
- A new ministry staff position from September 2021.
- Community facing ministries
- Support for a gospel partner.
- Support for new mission partners.

Spending will exceed income by £59k.

Rylands

Income to the Rylands fund for 2021/22 is forecast to be £78k. This comprises of donations of £75k and transfers from other funds of £3k.

Spending from the Rylands fund for 2021/22 is forecast to be £79k. This comprises of: staff costs of £58k, International and UK mission costs of £7k, Ministry of Beeston costs of £10k and other costs of £4k.

Spending will exceed income by £1k.

Risks and uncertainties

The church, and it's trustees, are potentially at risk from a number of sources. These risks are managed so as not to expose them to undue risk and trustees are kept informed so that they are able to deal with any situations that may arise. Risks are assessed and mitigated against on an ongoing basis. The biannual risk analysis was completed in February 2021.

The future

The ongoing COVID-19 pandemic has had a significant impact on the activities of the church over the last year and will continue to do so in the early months of the 2021-22 financial year.

It is hoped that as restrictions ease many of the usual activities will be able to restart in line with appropriate guidance. The uncertainty surrounding the timing of any relaxation in the social distancing measures makes future planning for activities and events challenging, but the trustees remain committed to the church's core objective of sharing the Christian faith.

The trustees of the church will continue to monitor the financial impact of the pandemic which has, to date, had very little impact on the income of the church. Whilst some of our members have had to reduce their contributions, this has been offset by new members contributing. Expenditure in the last year from the general fund has been reduced with less activities taking place.

In the coming year the trustees will review the first phase of the building project and begin to plan for phase 2. We also anticipate that many activities that have moved online will increasingly be able to meet in-person as COVID restrictions ease. In addition work is underway to establish the congregation of Beeston Free Church, known as Rylands Community Church as an independent church and charity.

Structure, governance and management

Beeston Free Church Nottingham is a Charitable Incorporated Organisation (CIO) registered in February 2015.

The church is governed by a Constitution and Rules. The church is a member of the Fellowship of Independent Evangelical Churches (FIEC) and the Midlands Gospel Partnership.

Church membership

Church membership is open to Christians who are willing to be in active partnership with the church in the work of the gospel. At the year-end church membership stood at 256. The church members meet regularly to conduct business meetings.

Organisational structure

The church membership elects, from its number, individuals to serve as church officers, who form the trustee body. These officers are Elders, Deacons, a Church Secretary and a Treasurer. The elders and deacons are appointed for a term of three years, which can be renewed for a further three years before a period of at least one year must pass before the individual becomes eligible to stand again. The secretary and treasurer are appointed annually by the church members.

The Elders are responsible for doctrinal integrity, policy and strategy. The Deacons are responsible for practical matters. The Employment and Audit Committee meet as a sub-committee of the trustee body and includes all unpaid / unconnected members of the trustees; they consider all matters related to employment and other areas where paid or connected trustees may have a conflict of interests.

The trustees meet at least four times each year and have overall responsibility for the operation and leadership of the church. The trustees draw up policies and procedures within which they and the staff operate and make decisions. The trustees delegate much of the day to day responsibilities to the church staff team. The delegation of responsibilities to committees and staff is reviewed annually.

Staff

The church employs a number of staff; during the year the staff team has been:

- George Hawkins *Senior Minister*

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- Dave Bish *Associate minister*
- Steve Baraniak *Assistant minister*
- John Goodwin *Assistant minister*
- James Taylor *Minister in Training (from September 2020)*
- Becky Thomas *Operations Manager*
- Ele Hawkins *Administrator*
- Ruth Evans *Finance Officer*

All decisions on staff remuneration and pay are made by the Employment and Audit Committee with reference to the Remuneration Policy agreed by the committee in May 2021.

Trainee scheme

The trainee scheme, a year long discipleship programme, has continued. In the 2019-20 academic year Hayley Martin, Anne Macgregor, Hannah McDermott and Naomi Bond served as trainees and Yong En Chua served as an international trainee. In the 2020-21 academic year David Cooper, Hugo Cunningham, Anne Macgregor (as a second year) and Luke Smith are serving as trainees.

Reference and administrative details

Charity Name: Beeston Free Church Nottingham
Registered Charity Number: 1160335
Charity's principal address: Salthouse Lane, Beeston, Nottingham, NG9 2FY

Names of the trustees who manage the charity and their dates of appointments or resignation if not serving for the full reporting period:

George Hawkins		
Jonathan Chambers		
Rachel Mills		<i>Retired July 2020</i>
Grace Aldis		<i>Retired July 2020</i>
Stephen Cragg		
Neil Johnson	Chair	
Rebecca Thomas	Church Secretary	
David Bish		
Stephen Baraniak		
Dan Goddard	Chair of Employment and Audit Committee	
Matt Roberts		
Rob Goodwin		
John Goodwin		
David Arrowsmith	Treasurer	
Ian Brownlow		<i>Retired July 2020</i>
Ben Bradley		

Crian Wilson	<i>Appointed July 2020</i>
Peter Andrews	<i>Appointed July 2020</i>
Constance Pringle	<i>Appointed July 2020</i>
Richard Graham	<i>Appointed July 2020</i>
Barbara Graham	<i>Appointed July 2020</i>
Stuart Barlow	<i>Appointed July 2020</i>

Names and addresses of advisers:

Independent Examiner: Mrs D.J. Lockwood FCA, FCCA. Haines Watts, Chartered Accountants,
Cliffe Hill House, 22-26 Nottingham Road, Stapleford, Nottingham, NG9 8AA

Bankers: CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4TA
Stewardship, 1 Lamb's Passage, London, EC1Y 8AB
Kingdom Bank, Ruddington Fields Business Park, Mere Way, Ruddington, Nottingham, NG11 6JS
Nationwide Building Society, Kings Park Road, Moulton Park, Northampton, NN3 6NW
Hampshire Trust Bank, PO Box 74003, London, EC2P 2QR

Legal: Edward Connor, 10 The Point, Market Harborough, LE16 7QU

Names of senior staff members

George Hawkins is the Senior Minister and leads the staff team.

Becky Thomas is the Operations Manager with day to day responsibility for accounting and compliance matters.

People

David Arrowsmith is the church's treasurer. His role has included the supervision and oversight of the work of the operations manager and finance officer relating to financial reporting and management. The trustees are very grateful to David for his work in this area.

Zena Schofield has been serving one day per week as the church's Biblical Counselling Co-ordinator. Zena has been meeting with individuals and providing training to leaders within the church. The trustees are very grateful to Zena for her work in this area.

Laura Perbet has served one day per week as a Biblical Counselling intern, training with BCUK alongside meeting with individuals. The trustees are very grateful to Laura for her work in this area.

James Thomas has been serving one day per week as the church's Children's Work Co-ordinator, supporting leaders, organising training and events and developing new areas of work. The trustees are very grateful to James for his work in this area.

Crian Wilson serves as a maintenance volunteer, overseeing the maintenance and repairs to the church building. The trustees are very grateful to Crian for his work in this area.

Steven Bagley serves as our IT advisor; overseeing the IT infrastructure of the church. The trustees are very grateful to Steven for his work in this area.

**Independent Examiner's Report to the Trustees of
Beeston Free Church Nottingham ('the CIO')
For the Year Ended 31 March 2021**

I report to the Charity Trustees on my examination of the accounts of the CIO for the year ended 31 March 2021.

Responsibilities and Basis of Report

As the Charity Trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under Section 145 of the Act. In carrying out my examination I have followed all applicable directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) Accounting records were not kept as required by Section 130 of the Act; or
- 2) The accounts do not accord with those records.
- 3) The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

I confirm that there are no matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

D. J. Lockwood

.....
Mrs D J Lockwood FCCA FCA ATT(fellow)
Chartered Accountant

Dated *19.7.2021*

Haines Watts Nottingham Limited
Chartered Accountants
Cliffe Hill House
22-26 Nottingham Road
Stapleford
Nottingham NG9 8AA

**Statement of Financial Activities
For the Year Ended 31 March 2021**

	<u>Note</u>	<u>Unrestricted Funds 2020/21 £</u>	<u>Restricted Funds 2020/21 £</u>	<u>Total Funds 2020/21 £</u>	<u>Unrestricted Funds 2019/20 £</u>	<u>Restricted Funds 2019/20 £</u>	<u>Total Funds 2019/20 £</u>
Income							
Donations and Legacies	3	414,243	487,744	901,987	387,298	392,648	779,946
Activities for Generating Funds	4	1,425	-	1,425	2,501	-	2,501
Investment Income		1,575	-	1,575	1,751	-	1,751
Charitable Activities	5	-	49	49	8,699	10,434	19,133
Total Income		<u>417,243</u>	<u>487,793</u>	<u>905,036</u>	<u>400,249</u>	<u>403,082</u>	<u>803,331</u>
Expenditure							
Charitable Activities Operation of Beeston Free Church Nottingham and delivery of Mission Costs	6	419,085	202,076	621,161	469,140	40,929	510,069
Cost of Raising Funds		1,464	-	1,464	1,479	-	1,479
Total Expenditure		<u>420,549</u>	<u>202,076</u>	<u>622,625</u>	<u>470,619</u>	<u>40,929</u>	<u>511,548</u>
Net Income/ (Expenditure)		(3,306)	285,717	282,411	(70,370)	362,153	291,783
Transfer Between Funds	16	<u>16,468</u>	<u>(16,468)</u>	<u>-</u>	<u>58,865</u>	<u>(58,865)</u>	<u>-</u>
Net Movement in Funds		13,162	269,249	282,411	(11,505)	303,288	291,783
Reconciliation of Funds							
Total Funds Brought Forward		<u>267,750</u>	<u>973,525</u>	<u>1,241,275</u>	<u>279,255</u>	<u>670,237</u>	<u>949,492</u>
Total Funds Carried Forward	16	<u>280,912</u>	<u>1,242,774</u>	<u>1,523,686</u>	<u>267,750</u>	<u>973,525</u>	<u>1,241,275</u>

Balance Sheet
As at 31 March 2021

	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total Funds</u> <u>2020/21</u> <u>£</u>	<u>Total Funds</u> <u>2019/20</u> <u>£</u>
Fixed Assets	13				
Tangible Assets		14,671	1,203,376	1,218,047	641,805
Total Fixed Assets		<u>14,671</u>	<u>1,203,376</u>	<u>1,218,047</u>	<u>641,805</u>
Current Assets					
Cash at bank and in hand		276,769	72,936	349,705	554,424
Debtors	14	7,500	1,078	8,578	55,846
Total Current Assets		<u>284,269</u>	<u>74,014</u>	<u>358,283</u>	<u>610,270</u>
Liabilities					
Creditors falling due within 1 year	15	18,028	34,616	52,644	10,800
Net Current Assets		<u>266,241</u>	<u>39,398</u>	<u>305,639</u>	<u>599,470</u>
Total Assets less current liabilities					
Creditors: Amounts falling due after more than one year	15	-	-	-	-
Net Assets		<u>280,912</u>	<u>1,242,774</u>	<u>1,523,686</u>	<u>1,241,275</u>
The Funds of the Charity					
Unrestricted				280,912	267,750
Restricted				1,242,774	973,525
Total Charity Funds	16			<u>1,523,686</u>	<u>1,241,275</u>

The notes on pages 14 to 26 form part of these accounts

Approved by the trustees on 21 June 2021 and signed on their behalf by:-

..... Chair

..... Treasurer

Cash Flow Statement as at 31 March 2021

	<u>Notes</u>	<u>2021</u> £	<u>2020</u> £
Net Cash Flow from Operating Activities	18	398,233	265,977
Returns on Investments:			
Interest Received		1,575	1,751
		<u>399,808</u>	<u>267,728</u>
Capital Expenditure and Financial Investments:			
Purchase of Tangible Fixed Assets		(621,700)	-
Disposal of Fixed Assets		17,173	-
Net Cash Inflow/(Outflow)		<u>(204,719)</u>	<u>267,728</u>
Increase/(Decrease) in Cash in the Year		(204,719)	267,728
Net Cash Resources at 1 April 2022		<u>554,424</u>	<u>286,696</u>
<u>Net Cash Resources at 31 March 2021</u>		<u>349,705</u>	<u>554,424</u>

**Notes to the Accounts
For the Year Ended 31 March 2021**

1. Basis of Accounting and going concern

The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Charities Act 2011 and applicable regulations.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The Trustees have prepared budgets for the year ended 31 March 2021 and have a strategic plan beyond that date. Even after considering the current Covid 19 position the Trustees have a reasonable expectation that the Church will find the necessary funding for its activities for the foreseeable future.

The Charity meets the definition of a public benefit entity under FRS102

The Trustees' consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in Sterling (£)

2. Accounting Policies

a) Incoming Resources:

Recognition of Incoming Resources	These are included in the statement of Financial Activities (SoFA) when: • the charity becomes entitled to the resources; • the trustees are virtually certain they will receive the resources; and • the monetary value can be measured with sufficient reliability.
Incoming Resources with Related Expenditure	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
Grants and Donations	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
Tax Reclaims on Donations and Gifts	Gift aid receivable is included in income where there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or terms of the appeal have specified otherwise.
Contractual Income and Performance Related Grants	This is only included in the SoFA once the related goods and services have been delivered.
Gifts in Kind	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
Donated Services and Facilities	These are only included in incoming resources (with an equivalent amount in resources expended) where benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
Volunteer Help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Investment Income	This is included in the accounts when receivable.
Investment Gains and Losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Notes to the Accounts
For the Year ended 31 March 2021 (continued)

b) Expenditure and Liabilities

Liability Recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
Grants	The grants given by the charity are voluntary payments made by the charity to further the purpose of the charity by grant making to either a person or an institution. Grant payments may be made to fund the general purposes of, or for a specific purpose of, for example funding a particular activity or service. The costs are shown within the charitable activities and details are given within the notes to the accounts.
Grants with Performance Conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
Grants Payable without Performance Conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
Irrecoverable VAT	Irrecoverable VAT is charged against the expenditure heading for which it was incurred.
Funds Received as Agent	These amounts are shown with note 7 and do not form part of the charity income. Amounts are collected on behalf of other charities and passed over to them entirely. These are short term projects, on which gift aid tax relief is not claimed by Beeston Free Church Nottingham.
Fund Accounting	Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds can only be used for the particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when the funds are raised for a particular purpose.

c) Assets

Tangible Fixed Assets for use by the Charity	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt. The rates of depreciation charges are: Freehold land and building SL 2% per annum, fixtures, fittings and equipment SL 10% per annum, electronic and audio visual equipment SL 25% per annum.
d) Pension Costs	The charity operates a defined contribution pension scheme. Contributions payable to the charity's scheme are charged to the statement of financial activities in the period to which they relate.
e) Holiday Pay / Sabbatical Leave	Provision is made within the accounts to include a liability as incurred for holiday pay. From time to time sabbatical leave is taken by employees but this is at the discretion of the trustees and is not a contractual obligation.
f) Lease Commitment	Lease payments are charged to the statement of financial activities as incurred.
g) Debtors	Debtors are recognised at the settlement amount owed to the charity or prepaid.

Notes to the Accounts
For the Year ended 31 March 2021 (continued)

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| h) Creditors | Creditors and provisions are recognised where the charity has a present obligation, resulting from a past event that will probably result in the transfer of funds to a third party, and the amount due to settle the obligation can be measured or estimated reliably – creditors and provisions are normally recognised at the settlement amount |
| i) Financial Instruments | The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments
Basic financial instruments are initially recognised at transaction value and subsequently measured at this settlement value |
| j) Judgement and Key Sources of Estimation Uncertainty | The preparation of accounts using the generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the accounts and the reported amounts of revenues and expenses during the reporting period
The key estimates and assumptions used in the financial statements are detailed in the accounting policies. |

Notes to the Accounts
For the Year ended 31 March 2021 (continued)

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u> <u>2020/21</u>	<u>Total</u> <u>2019/20</u>
3. Donations and Legacies				
Gift Aid Donations	351,377	395,049	746,426	594,769
Small Gift Scheme	44	-	44	4,731
Donations	62,134	91,095	153,229	179,898
Grants and Gifts from other Charities	688	1,600	2,288	548
	<u>414,243</u>	<u>487,744</u>	<u>901,987</u>	<u>779,946</u>
4. Activities for Generating Funds				
Books and Audio Sales	1,390	-	1,390	1,303
Photocopying Receipts	35	-	35	1,198
	<u>1,425</u>	<u>-</u>	<u>1,425</u>	<u>2,501</u>
5. Charitable Activities - Income				
Operation of Beeston Free Church Nottingham and delivery of mission costs				
Under 5's Income	-	-	-	444
Tuesday Fellowship Income	-	-	-	1,585
Events and Conference Fees	-	-	-	15,785
Alta Vista	-	29	29	1,112
Discoverers	-	20	20	158
Internationals	-	-	-	49
Students	-	-	-	-
	<u>-</u>	<u>49</u>	<u>49</u>	<u>19,133</u>
6. Charitable Activities - Expenses				
Total Staff Costs (note 8 & 10)	260,112	1,614	261,726	243,522
International and UK Mission (note 12)	46,619	124,083	170,702	84,112
Ministry of Beeston	13,018	916	13,934	40,803
Property and Utilities	14,557	-	14,557	17,980
Administration	18,079	538	18,617	14,576
Compliance and Membership	9,098	-	9,098	8,877
Finance Depreciation and Miscellaneous	3,678	69,804	73,482	56,058
Loss on disposal of fixed assets	6,086	5,121	11,207	-
Support / Governance Costs (note 8)	47,838	-	47,838	44,141
	<u>419,085</u>	<u>202,076</u>	<u>621,161</u>	<u>510,069</u>

Notes to the Accounts
For the Year ended 31 March 2021 (continued)

7. Funds received as agent

Description	Related party	<u>Amount received</u>		<u>Amount paid out</u>		<u>Balance held at period end</u>	
		<u>2020/21</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2018/19</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
AIM	No	11,264	-	11,264	-	-	-
Friends of Mandritsara	No	-	10	-	10	-	-
Samaritans Purse	No	-	135	-	135	-	-
TLG	No	-	339	-	339	-	-
UFM	No	-	250	-	250	-	-
Total		11,264	734	11,264	734	-	-

8. Analysis of Governance and Support Costs held within Charitable Activities

The charity initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Governance costs and other support costs are apportioned separately between the charitable activities undertaken (see note 6) in the year. Refer to the table below for the basis of apportionment and the analysis of support and governance costs

	<u>Charitable Activities</u>	<u>Support/ Governance Function</u>	<u>Total 2020/21</u>	<u>Total 2019/20</u>	<u>Basis of Apportionment</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	
Salaries, Wages and Related Costs	251,559	10,167	261,726	243,522	Allocated on time
Administration	23,922	22,351	46,273	42,906	Allocated on time
Statutory Fees (note 9)	-	1,320	1,320	1,200	Governance
Legal and Other Professional Fees	-	245	245	35	Governance
Total	275,481	34,083	309,564	287,663	

9. Statutory Fees

In 2021 an Independent Examination was undertaken for a fee of £1320 (£1,200 in 2020).

Notes to the Accounts
For the Year ended 31 March 2021 (continued)

10. Analysis of Staff Costs

a) Staff Costs

	<u>2020/21</u>	<u>2019/20</u>
	<u>£</u>	<u>£</u>
Gross Wages & Salaries	244,735	223,337
Employers National Insurance Costs	14,572	14,467
Pension Costs (note 11)	32,281	28,768
All other staff related Costs	16,411	19,856
Total Staff Costs	<u>307,999</u>	<u>286,428</u>
 Allocation of Staff Costs:-		
Charitable Activities	261,726	243,522
Administration	46,273	42,906
	<u>307,999</u>	<u>286,428</u>

b) Number of Employees at the Year end

	<u>2020/21</u>	<u>2019/20</u>
Ministry	5	4
Management	1	1
Administration	2	2
Trainees	4	5
Total	<u>12</u>	<u>12</u>

No employees received emoluments (excluding employee pension costs) of more than £60,000.

11. Pension Costs

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund and are administered by Royal London. The pension cost charge represents contributions payable by the charity to the fund and totalled in the year £32,281. (2019/2020 £28,768)

Notes to the Accounts
For the Year Ended 31 March 2021 (continued)

12. Grant Making

Total Value of Grants (Included within cost of International and UK Mission). Grants are made for Mission support

<u>Grants to Institutions</u> <u>International Mission</u>	<u>Grants to Institutions</u> <u>UK Mission and training</u>	<u>Grants to</u> <u>individuals</u>	<u>Discretionary</u> <u>grants</u>	<u>Total Amount</u> <u>£</u>
£	£	£	£	
33,204	138,243	1,560	1,250	174,257

An additional £666 was spent on supporting mission in expenses claimed against receipts. We were refunded £4,221 for cancelled mission trip to Mandritsara due to the COVID pandemic, which was then given to Friends of Mandritsara.

a) Grants made to Institutions

<u>Name of UK based</u> <u>Institutions</u>	<u>Purpose</u>	<u>Total Amount of</u> <u>Grants Paid £</u>
International Mission		
AWM	Support of Fred & Jo	2,015
AIM	General fund support	2,015
AIM	Support of Ndeshi	3,500
UFM	Support of Jonathan & Dawn	4,800
UFM	Support of Johnny & Ann	2,015
UFM	Support of John & Anne	900
SIM	Support of Ted & Rachel	3,000
WEC	Support of Chris & Staci	2,208
UFM	Support of Jonathan & Clare	4,500
OMF	Support of Phil & Vicki	2,015
Stewardship - Italian Ministries	Support of Emmanuele & Ilaria	2,015
Friends of Mandritsara	Support for medical theatre building project	4,221
	TOTAL	33,204
UK Mission and training		
Friends International	Nottingham fund support	825
Friends International	Support on Madeleine Bonicel	2,000
Stewardship – Elena- Jayne Davey	Support of Elena-Jayne Davey with Friends International	1190
UCCF	Support of Staff workers - Helen Taylor & Elliot Hyliger	4,030
TLG	Partnership subscription to offer TLG Early intervention coaching services	900
Cross Teach Nottingham	Support of Cross Teach in Nottingham	4,015
MGP	Midlands Gospel Partnership	1,200
FIEC	FIEC – Mission Fund	124,083
	TOTAL	138,243

b) Grants made to individuals

<u>Name of Individual</u>	<u>Purpose</u>	<u>Total Amount Paid</u> <u>£</u>
Laura Perbet	CCEF Biblical counselling studies	1,140
Chris Schofield	Theological training	420
	TOTAL	1,560

c) Discretionary grants

<u>Name of UK based</u> <u>Institutions</u>	<u>Purpose</u>	<u>Total Amount Paid</u> <u>£</u>
UCCF	Relay worker – James Smith	500
NUSU	NUCU Events week	500
NTU	Nottingham Trent Events weeks	250
	TOTAL	1,250

Notes to the Accounts
For the Year Ended 31 March 2021 (continued)

13. Tangible Fixed Assets

a) Cost or Valuation

	<u>Freehold Land and Buildings</u>	<u>Fixtures, Fittings and Equipment</u>	<u>Electronic and Audio Visual Equipment</u>	<u>Total 2020/21 £</u>
Additions – costs trf	931,863	117,131	65,079	1,114,073
Additions – in year	605,944	6,157	9,599	621,700
Disposals – in year	(5,706)	(11,467)	-	(17,173)
Balance Carried Forward	1,532,101	111,821	74,678	1,718,600

b) Accumulated Depreciation and Impairment Provisions

	<u>SL 2% SL 50 years</u>	<u>SL 10% SL 10 years</u>	<u>SL 25% SL 4 years</u>	<u>Total 2020/21 £</u>
Depreciation - Trf	298,669	108,723	64,876	472,268
Depreciation charge for the year	30,641	1,007	2,603	34,251
Disposals	(585)	(5,381)	-	(5,966)
Balance Carried Forward	328,725	104,349	67,479	500,553
Net Book Value Carried Forward at 31.3.21	1,203,376	7,472	7,199	1,218,047

The land and building were transferred by charity deed in 2016 and have an insurance value now of £2.2 million.

14. Debtors and Prepayments

	<u>2020/21 £</u>	<u>2019/20 £</u>
Prepayments and Accrued Income	8,578	55,846
Total	8,578	55,846

15. Creditors and Accruals

<u>Analysis of Creditors</u>	<u>Amounts Falling Due within one year</u>		<u>Amounts Falling due after more than one year</u>	
	<u>2020/21 £</u>	<u>2019/20 £</u>	<u>2020/21 £</u>	<u>2019/20 £</u>
Accruals and Deferred Income	52,644	10,800	-	-
Total	52,644	10,800	-	-

Notes to the Accounts
For the Year ended 31 March 2021 (continued)

16. Fund Details

<u>2020 - 2021</u>	<u>Note (see below)</u>	<u>Funds at 1.4.2020</u>	<u>Incoming</u>	<u>Outgoing</u>	<u>Transfer s</u>	<u>Funds at 31.3.2021</u>
Restricted Funds						
Trainee	a	8,013	20,490	71	(18,610)	9,822
Building	b	633,194	-	35,762	605,944	1,203,376
Tuesday Fellowship	c	316	238	396	-	158
Under 5s	d	346	-	123	-	223
Baraniak	e	659	1,500	1,543	-	616
Alta	f	287	29	97	-	219
Discoverers & Adventurers	g	137	20	-	-	157
Rylands Events	h	825	219	300	(71)	673
Growth	i	329,748	454,353	163,784	(601,362)	18,955
Taylor	j	0	7,631	-	(2,069)	5,562
Robertson	k	0	3,013	-	-	3,013
Make Lunch	l	0	300	-	(300)	0
		973,525	487,793	202,076	(16,468)	1,242,774
Unrestricted Funds						
		267,750	417,243	420,549	16,468	280,912
Overall Total 31.3.21		1,241,275	905,036	622,625	-	1,523,686

<u>2019-2020</u>	<u>Note (see below)</u>	<u>Incoming</u>	<u>Outgoing</u>	<u>Funds at 1.4.2019</u>	<u>Transfer s</u>	<u>Funds at 31.3.2020</u>
Restricted Funds						
Trainee	a	14,191	1,923	13,789	(18,044)	8,013
Building	b	-	18,636	651,830	-	633,194
Tuesday Fellowship	c	1,584	2,027	809	(50)	316
Under 5s	d	445	271	222	(50)	346
Baraniak	e	1,671	2,629	1,617	-	659
Alta	f	1,212	1,276	351	-	287
Discos & Adventurers	g	158	85	129	(65)	137
Rylands Events	h	8,423	8,382	1,490	(706)	825
Growth	i	375,398	5,700	-	(39,950)	329,748
		403,082	40,929	670,237	(58,865)	973,525
Unrestricted Funds						
		400,249	470,619	279,255	58,865	267,750
Overall Total 31.3.20		803,331	511,548	949,492	-	1,241,275

Notes to the Accounts
For the Year ended 31 March 2020 (continued)

Details of Funds Held

- a) **Trainee** **For the personal support of Trainees in the Beeston Free Trainee Scheme**
This fund is to help defray the cost of employing our trainees each year. Trainees are encouraged to fund raise as part of their training. This both enables them to experience the challenges of raising personal support which is an almost inevitable activity for those continuing in Christian work and enables home churches, friends and families to partner with us in the support of the trainees during the year they are working and serving with us. This academic year's trainees are Anne Macgregor, Hugo Cunningham, Luke Smith and David Cooper.

- b) **Building** **For the holding property assets.** Expenditure in the year represents the building work completed less depreciation charged.

- c) **Tuesday Fellowship** **For the Tuesday Fellowship group**
Tuesday Fellowship is a mid-week group for the retired. Each meeting they take a collection which is used to cover expenses of visiting speakers, the group's expenses and donations to charities that the group chooses to support. This year they have given to Our Daily Bread Ministries.

- d) **Under 5s** **For the Under 5's group**
Under 5's is a group for parents/carers and under 5's that meets on a Monday morning during term time in the church halls. Small contributions are taken each week, which are used for refreshments, toys and craft supplies – and Christmas and Easter events.

- e) **Baraniak** **For the training costs of Steve Baraniak (Assistant Minister)**
This fund was established to support Stephen Baraniak during his time as a minister in training as he worked to help set up the new congregation in Beeston Rylands and studied with the distance learning programme of RTS. This fund will continue to cover Steve's theological college tuition fees.

- f) **Alta** **For the Alta youth group funds**
Alta is a youth group that meets on a Friday night during term time. Small contributions are taken each week to buy resources and fund the activities. The fund is to keep surplus funds to enable Alta to be able to subsidise trips and weekends away for those who find it financially hard.

- g) **Discos & Adventurer** **For the Total Tuesdays youth group funds (Discoverers and Adventures groups combined)**
Total Tuesdays is a children's club that meets on a Tuesday night during term time. Small contributions are taken each week to buy resources and fund the activities. The fund is to keep surplus funds to enable Total Tuesdays to be able to subsidise trips and weekends away for those who find it financially hard.

- h) **Rylands Events** **For Rylands Events**
Rylands community church, a congregation of Beeston Free Church, raises funds for events and weekends away. This fund is to keep funds to cover these costs and to subsidise those who find it financially hard

- i) **Growth** **For Growth Fund**
Gifts made to this fund will be used for the refurbishment and extension of the building at Salthouse Lane and associated professional fees and supporting national mission through partnering with other like-minded churches

- j) **Taylor** **For the training costs of James Taylor (Minister in Training)**
This fund was established to support James Taylor during his time as a minister in training and his theological study with Crosslands

Notes to the Accounts
For the Year ended 31 March 2020 (continued)

- k) **Robertson** **For the training costs of Daniel Robertson (Future Minister in Training)**
This fund was established to support Daniel Robertson (will start June 2021) during his time as a minister in training and his theological study with Crosslands.
- l) **Make lunch** **For TLG Make lunch**
This fund was established to ensure grants and gifts from other charities are used for TLG Make lunch

A number of transfers were made to the general fund from restricted funds for both support costs and administrative charges in line with the trustees' policies.

17. Analysis of Net Assets by Fund

2020 - 2021	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total Funds</u> <u>2021</u>	<u>Total Funds</u> <u>2020</u>
Fixed Assets	14,671	1,203,376	1,218,047	641,805
Current Assets / Liabilities	266,241	39,398	305,639	599,470
Long Term Liabilities	-	-	-	-
	<u>280,912</u>	<u>1,242,744</u>	<u>1,523,686</u>	<u>1,241,275</u>
 2019 - 2020	 <u>Unrestricted</u>	 <u>Restricted</u>	 <u>Total Funds</u> <u>2020</u>	 <u>Total Funds</u> <u>2019</u>
Fixed Assets	8,611	633,194	641,805	663,327
Current Assets / Liabilities	259,139	340,331	599,470	286,165
Long Term Liabilities	-	-	-	-
	<u>267,750</u>	<u>973,525</u>	<u>1,241,275</u>	<u>949,492</u>

Notes to the Accounts
For the Year ended 31 March 2021 (continued)

18. Transactions with Related Parties

a) Remuneration and Benefits

<u>Name of the Trustee or Connected Person</u>	<u>Legal Authority (e.g. Order, governing documents)</u>	<u>Salary & Pension & Employer NI Value 2020/21 £</u>
George Hawkins *	Constitution and Rules	50,832
David Bish	Constitution and Rules	45,297
Stephen Baraniak	Charity Commission Approval	39,719
John Goodwin	Charity Commission Approval	39,731
Rebecca Thomas *	Minutes of Employment and Audit Committee	28,315
Eleanor Hawkins	Minutes of Employment and Audit Committee	6,805

*Key employees

In addition to salary and pension staff receive on average additional benefits of £200 in Life Assurance and Permanent Health Insurance

b) Other Transactions with Trustees or Related Parties

A total of £118,691 was donated to the charity by trustees and related parties in the year 2020/21 (£69,100 2019/20)

There are no other related party transactions

19. Trustee Expenses

These are the amounts paid to trustees or third parties for expenses incurred by trustees.

		<u>2020/21 £</u>	<u>2019/20 £</u>
Number of Trustees (or connected persons) who were paid expenses	Eight (Six: 2019/20)		
Nature of the Expenses	Expenses in connection with their roles as employees	4,377	4,541
	Expenses as volunteers unrelated to trustee duties	2,094	45
Total Amount Paid		<u>6,471</u>	<u>4,586</u>

20. Trustee Indemnity Insurance

The charity holds Trustee Indemnity insurance. The scheme provides annual cover of a maximum of £100,000. The premium is paid with the total insurance policy.

21. Future Commitments

Beeston Free Church Nottingham has entered into a rental commitment for Trent Vale School which can be terminated by giving three months' notice. The commitment is £350 payable each calendar month on the 18th of the month. However, by agreement, we did not pay rent whilst we are unable to use the building because of the COVID-19 pandemic.

Notes to the Accounts
For the Year ended 31 March 2021 (continued)

22. Lease Commitments

The charity continues a 5 year lease (commenced Jan 2019) for a photocopier, the quarterly payments due are £588.

23. Taxation

The charity is exempt from Corporation Tax on its charitable activities. The Elders have reviewed the church's activities and are confident that they fulfil charitable aims and they are considered to be primary purpose.

24. Future Developments

In the coming year we are planning that our Rylands congregation will become an independent church. In preparation for this we have created a restricted fund from April 2021 for their congregation donations and expenses. When they become an independent church we will give a donation from our excess reserves to support their general running costs.

25. Cash Flow Statement

Reconciliation of net movement in funds to new cash flow's from operating activities:-

	<u>2021</u>	<u>2020</u>
	<u>£</u>	<u>£</u>
Net incoming resources	282,411	291,783
Adjustments:		
Investment Income	(1,575)	(1,751)
Depreciation Charges	28,285	21,519
(Increase)/Decrease in Debtors	47,268	(46,700)
Increase/(Decrease) in Creditors	41,844	1,126
	<u>398,233</u>	<u>265,977</u>