# OXFORDSHIRE PLAY ASSOCIATION

England & Wales · Charity number 1160320

## Details

| | |
|---|---|
| **Other names** | OPA |
| **Status** | Registered |
| **Legal form** | CIO |
| **Registered** | 2015-02-04 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | Suite 8-05<br>Unit 8<br>Area C<br>Radley Road Industrial Estate<br>Radley Road<br>Abingdon |
| **Phone** | 07436270267 |
| **Email** | enquiries@oxonplay.org.uk |
| **Website** | www.oxonplay.org,uk |

## Activities

**Objects:** THE OBJECTS OF THE CIO ARE TO PROMOTE FOR THE BENEFIT OF CHILDREN, YOUNG PEOPLE AND THEIR FAMILIES LIVING IN OXFORDSHIRE AND THE SURROUNDING AREA THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION PROVIDED IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE.

**Activities:** OPA's mission is to Champion and support the rights of all Children and Young People to have access to high quality, inclusive, Play opportunities to improve their Physical, Mental and Spiritual wellbeing

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## Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment, Armed Forces/emergency Service Efficiency, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** LOCAL
- Buckinghamshire
- Northamptonshire
- Oxfordshire

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2025-03-31 | £169,640 | £164,948 | - | - |
| 2024-03-31 | £135,855 | £130,318 | - | - |
| 2023-03-31 | £177,502 | £166,350 | - | - |
| 2022-03-31 | £124,409 | £120,608 | - | - |
| 2021-03-31 | £54,256 | £67,847 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| ANDA MARUTA FITZGERALD-O'CONNOR | | 2002-07-17 |
| ANNE LINDSAY BISSELL BA HONS | | 2007-03-28 |
| Emma Lindsay Leaver | | 2025-02-25 |
| Meryl Henderson Smith | | 2007-03-28 |
| Sarah Catherine Gristwood | | 2025-02-25 |

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**OXFORDSHIRE PLAY ASSOCIATION**

England & Wales - Charity number 1160320

# Accounts

OXFORDSHIRE PLAY ASSOCIATION

# OXFORDSHIRE PLAY ASSOCIATION ANNUAL REPORT 2025

**For the Period 1st April 2024 to 31st March 2025**

**OPA is a Charitable Incorporated Organisation**
**Registered Charity Number 1160320**

OPA's Vision is to improve lives through play

OPA's mission is to champion and to support the rights of all Children and Young People to have access to high quality, inclusive Play opportunities to improve their Physical, Mental and Spiritual Wellbeing

# OPA ORGANISATIONAL DETAILS

## OPA TRUSTEES

Chair = Anda Fitzgerald O'Connor

Hon. Treasurer = Meryl Smith

Trustees = Anne Bissell, Sarah Gristwood and Emma Leaver

## OPA STAFF

Manager = Martin Gillett

Finance Officer = Cheryl Barnes

Sessional Playworkers = Tracy Rampton, Dominique Keetley and Rebecca Gray

RAF Benson Family Support Worker = Tracey-Lee Parker

## ADDRESS

Suite 8-05, Unit 8, Area C, Radley Road Industrial Estate, Radley Road, Abingdon, Oxon. OX14 3RY

## BANKERS

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

## ACCOUNTANTS / AUDITORS

SPX Oxford, Peace House, 19 Paradise Street, Oxford. OX1 1LD

## OPA FINANCE – 2024/25

| | |
|---|---|
| Income | £169,640 |
| Expenditure | £164,948 |
| Surplus | £4,692 |
| Reserves | £61,940 |

(A full copy of our Independently Examined Accounts are available on request)

# Trustees Annual Financial Report

We are pleased to report that OPA continued to deliver our projects and services across Oxfordshire in what was another busy year for the Charity.

It was also a special year for us as we celebrated our 50th birthday after starting to operate in November 1974, this truly shows the resilience of our organisation and that even after 50 years Play is so very much needed in the lives of Children and Young People for both their Physical and Mental Wellbeing.

Following a Trustee recruitment campaign which ran alongside our 50th birthday celebrations we were absolutely delighted to welcome 2 new Trustees to the Charity. Sarah Gristwood who brings a wealth of experience in Education and Emma Leaver with an expertise in Health. Both Sarah & Emma have been welcome additions to our Volunteer Management Board.

Our income of £169,640 was the 2nd highest it has been in the last 9 years which shows that both our fundraising and service contracts are working well and that our projects and services meet the needs of today.

Our expenditure was £164,948 meaning that we were able to record a small surplus of £4,692. With the exception of 'Covid' year we have now recorded a surplus for 6 years in a row evidencing what a well run organisation OPA is with all the financial challenges that a small charity faces.

Our unrestricted reserves now stand at £61,940 which is the highest level since financial year 2026/17 meaning that we are well placed to cope with any future major disruption to our operations and services.

At the start of the financial year in April 2025 we consolidated our existing office space and 2 x storage lockers into one larger premises, although this saw an increase in our annual rental expenditure we now have our office base and all our equipment and resources under '1 roof' which is vastly reducing staff time travelling around collecting equipment from various locations.

As always all of our projects and services are offered FREE of charge to ensure an inclusion for ALL - No Child or Young Person should have to miss out on Play opportunities due to the cost.

Due to the savage cuts previously imposed on Children and Families services in Oxfordshire (including the closure of local Children's Centres and Youth Services) during Austerity our projects and services were already becoming increasingly important in terms of providing activities and information on services available to local families.

These needs were further exacerbated by the issues caused by Covid-19.

In addition to all this Children, Young People and their Families faced an unprecedented Cost of Living Crisis.

It is of no surprise to anyone then that we are now seeing unprecedented increases in children's mental health problems and loneliness, alongside reduced physical activity.

Our project work continues to increase and last year we delivered 18 FREE, Community Play & Activity Days across Oxfordshire which were attended by over 20,000 guests, a remarkable achievement for a relatively small organisation.

We also managed to continue our work with both Oxford University and Brookes University following the production of our 'Why Play Matters' and Why Play is Important in Oxfordshire' reports as part of the Science Together project.

In addition to this we continued the delivery of our Therapeutic Playwork project at Thameside and Thomas Reade schools, our Faringdon Junior Youth Club project grew in attendance numbers and we delivered new Stay & Play sessions in Blackbird Leys in partnership with Peabody Housing. Thanks to funding from the Armed Forces Covenant Trust we were also able to employ a support worker at RAF Benson to help and support Young People access Play and leisure activities. We continued with our Play Infrastructure support work across Cherwell District Council and our Playbox hire scheme recorded its busiest year for some time.

This work will continue into 2025/26 with other new exciting projects planned including Youth Sessions in Wheatley, a series of mini Playdays and a unique, Pop Up Play project delivered in Oxford City Centre in partnership with Oxfordshire County Council and Oxford City Council

None of this would be possible without the following;

Our partners - due to our relatively small size we always work with partners in our project work, this increases our delivery capacity massively, helps reduce duplication and ensures that we all share best practice - it also ensures that we are meeting LOCAL need with LOCAL people.

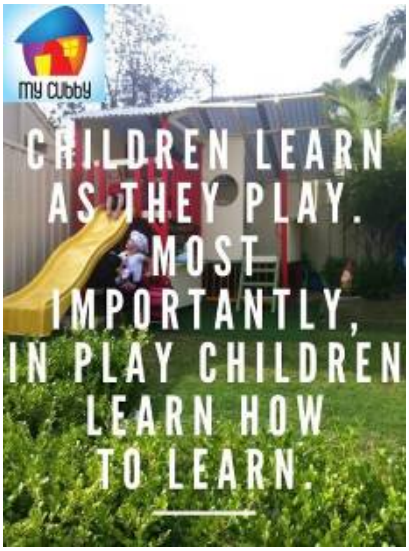
Our funders and supporters - we continue to be so very grateful to all of our funders and supporters, many of whom are local, without the support of these groups and individuals we would not be able to deliver the volume of work that we do

Our manager and staff - our small, but amazingly dedicated team of staff continue to deliver outstanding work across the County delivering the work of many whilst numbering only a few - the feedback and comments we receive from numerous sources confirms the positive difference they make to the Physical and Mental Wellbeing of Children and Young People and we are so grateful to them for their hard work and professionalism.

Anda Fitzgerald-O'Connor (Chair)

## OPA STATEMENT OF PUBLIC BENEFIT

OPA and its Trustees confirm that they have complied with the Statutory Duty in Section 17(5) of the 2011 Charities Act to have due regard to Public Benefit guidance published by the Charity Commission. We work on a fully inclusive basis across Oxfordshire taking into account all relevant legislation and guidelines.



| **PROJECT** | **Play & Activity Days 2024** |
|---|---|
| FUNDED BY | Oxfordshire County Council (Councillor Priority Fund) / Sovereign Housing / A2 Dominion Housing / Abingdon Vineyard Church / Grant & Stone / Co-Op Community Grant / Green Square Accord / Littlemore Parish Council / Cherwell District Council / South Oxfordshire District Council / SOHA / Abingdon Town Council / Banbury Charities / Dorchester Group / Benson Parish Council / Didcot Town Council / JA Pye Charitable Settlement / Didcot Powerhouse Fund / The Howe Trust / Peabody Housing / Shanly Foundation / Oxford City Council / Waitrose – John Lewis / Eynsham Parish Council / Heyford Park Parish Council / Faringdon United Charity / Tesco Community Grants – Stronger Starts / Henley Town Council / Didcot Rotary Club / Emma Wilson Memorial Fund / Faringdon Town Council / Wheatley Parish Council / Witney Town Council / Carterton Town Council / Cottsway Housing / Banbury Town Council / Sanctuary Housing / Blenheim Bursary / Doris Field Charitable Trust / RAF Brize Norton Community Support / Bicester Town Council / EKFB / Ambrosden 4 Children / Platform Housing Group / Ambrosden Parish Council / Witney Town Hall Charity / West Oxfordshire District Council / Boots Charitable Trust |
| PROJECT DETAILS | Delivery of Community Play & Activity days across Oxfordshire offering both FREE Entrance and FREE Activities to ensure an Inclusion for ALL |
| PROJECT DELIVERY | We delivered a total of 17 main Playday events in 2024 including first ever events delivered for Henley and Heyford Park (this included 4 'Armed Forces Playdays' in partnership with our colleagues from the Armed Forces Community) in addition to 2 x mini Playday events in Chipping Norton and Windrush Place in Witney as follows;<br><br>Oxford City – Littlemore = Saturday 15th June<br>Vauxhall Barracks / Didcot = Saturday 22nd June<br>RAF Benson / Benson = Saturday 29th June |

| | |
|---|---|
| | South Abingdon = Saturday 6th July<br>Wheatley & Holton = Saturday 13th July<br>Oxford – Rose Hill = Saturday 20th July<br>Eynsham = Friday 26th July<br>RAF Brize Norton / Carterton = Saturday 27th July<br>Bicester Elmsbrook = Monday 29th July<br>Banbury Peoples Park = Wednesday 31st July<br>Witney = Thursday 1st August<br>Faringdon = Friday 2nd August<br>Heyford Park = Saturday 3rd August<br>Berinsfield = Tuesday 6th August<br>Henley = Tuesday 13th August<br>Bicester Garrison / Ambrosden = Thursday 8th August<br>Banbury Princess Diana Park = Wednesday 14th August<br><br>Chipping Norton 'mini' Playday = Wednesday 28th August<br>Windrush Place 'mini' Playday = Thursday 29th August<br><br>These events were attended by over 20,000 Children, Young People and their Families.<br><br>As always we worked in partnership with a wide range of local organisations in both the planning and delivery of each event to ensure that we were meeting LOCAL need with LOCAL people including the relevant Town or Parish Council, local Housing Association and other local Charities and organisations with an interest in Children and Young People.<br><br>Each event had the following key, Aims and Objectives<br><br>**<u>For Children & Young People</u>**<br>1) Promote Positive Behaviours & Activities (reduce anti-social behaviour)<br>2) Promote Increased Levels of Physical Activity<br>3) Promote a Healthy Lifestyle (healthy choices)<br>4) Promote Healthy Weight Management (obesity |

| | |
|---|---|
| | reduction)<br>5) Provide information on services and activities to promote a sense of Wellbeing and Inclusion<br><br>**For Parents / Carers**<br>1) Provide an Event offering both **FREE** Entrance & **FREE** Activities to Ensure an Inclusion for **ALL**<br>2) Demonstrate how Play & Quality Family Time can be achieved on a Zero / Minimal Budget using Natural & Recycled materials<br>3) Provide information on services and activities available in the local and wider area<br><br>**For Communities**<br>1) Encourage a greater sense of belonging to promote Active & Engaged Communities – 'Love Where You Live'<br>2) Promote local clubs, groups and societies<br>3) Involve local groups, communities and Children & Young People in the planning and delivery of each event |

Playday is the annual celebration of the Childrens Right to Play in the UK. (www.playday.org.uk)
The 2024 Playday theme was 'Play – the Culture of Childhood' – Supporting play, fun and friendships.
www.summerofplay.co.uk / www.playday.org.uk

This year's theme is...

# Play – the culture of childhood

## – Supporting play, fun and friendships

Playday is the national day for play, celebrated each year across the UK.

The theme for Playday 2024 was …

Play – the culture of childhood - Supporting play, fun and friendships

The theme celebrated the rich and lively culture of children's play.

Every child plays – playfulness is a distinct feature of behaviour across generations and cultures. Playing generates a culture of childhood.

Playing is vital for children's health, happiness, and creativity. Through play:

children develop a sense of, and value for culture

cultural exploration is encouraged, fostering an appreciation for diversity

children work together, negotiate, and build relationships.

children feel connected to each other and their neighbourhoods

children create and pass on games, songs and stories.

Play is every child's right – on Playday and every day.

This Playday, we are calling on everyone – families, playworkers, and all those who work with children across the UK, to join together to foster a culture of supporting play.













| **PROJECT** | **OXFORD THERAPEUTIC PLAYWORK** |
|---|---|
| FUNDED AND SUPPORTED BY | Christ's Hospital of Abingdon<br>Almshouses - Education - Relief in Need - Albert Park |
| PROJECT DETAILS | To support Children & Young People faced with challenges to increase their resilience, develop a positive sense of self and improve their self confidence<br><br>Developed in partnership with the late, Internationally renowned Playwork Theorist Gordon Sturrock |

Following our initial 3 year project funding from Children In Need and Thanks to other funders such as the Oxfordshire Community Foundation and in particular Christs Hospital of Abingdon our Therapeutic Playwork project is now in it's 6th year. We worked at both Thameside and Thomas Reade Schools in Abingdon in the last financial year where both of the schools have a high percentage of Children eligible for Pupil Premium

- We worked with 8 Cohorts of 6 x Children to deliver 10 x 1 hour Therapeutic Play sessions within School Hours, each over 1 Full term
- 48 Children in total – 24 from Thameside School and 24 from Thomas Reade
- The Therapeutic Play sessions were delivered by 2 Therapeutic Playwork specialists from OPA with extensive experience of working in this environment
- The Therapeutic Playwork sessions offered a safe and secure, Child led Play Environment with an empathetic approach to Play that centred around clear and consistent boundaries to enable Children to express and act out emotions in a safe way

## KEY AIMS AND OBJECTIVES

1) Children and Young People are Emotionally Well – They can Play through and express their emotions in a safe, non-judgemental way

2) Children and Young People are Empowered through Child Centred and Child Led activities / sessions
3) Children & Young People enjoy Positive Relationships with their Peers and Adults





## WHO

- We worked with Children with additional needs who currently fall below the Oxfordshire County Council 'Threshold of Need' (those at Level 2 / early Level 3 on the County Council 'windscreen')
- The project was not designed for those Children with multiple / complex needs
- Children suffering Lack of Confidence, Social Skills etc

Following meetings with key staff at the school the Children were chosen and referred by the school. Feedback from staff showed sincere appreciation of the positive impact that our sessions had on these children.











| **PROJECT** | **Cherwell District Council – Play Infrastructure** |
|---|---|
| FUNDED AND SUPPORTED BY | Cherwell DISTRICT COUNCIL NORTH OXFORDSHIRE; Bicester Healthy town, healthy lives; BEGBROKE THRUPP KIDLINGTON YARNTON ISLIP OX5 Better together |
| PROJECT DETAILS | Supporting Play Infrastructure, Projects and Services across the Cherwell District Council Area |

Within Cherwell District Council we co-Chair the Cherwell Young People, Play and Wellbeing Group and are also involved with both the 'Grimsbury and North Banbury Networks' working in the 'Brighter Futures' areas of Banbury.

This work also includes attending Outreach events (such as Winter & New Year Wishes) which looks to consult with local residents as well as working with other partners in the District to plan and deliver large scale Community events.

This work has also expanded to incorporate 'OX5 Better Together' which will introduce a 'Healthy Town' approach to the whole Community in Kidlington and surrounding areas and the Healthy Bicester initiative.

All of this work involves large numbers of local stakeholders and act as a focus point to co-ordinate service delivery, reduce duplication and share best practice as well as increasing delivery capacity across the whole district.

Our work in these areas will link into the main themes of the Cherwell Play Strategy which include; Increased Participation / To Improve Play Spaces / Community Cohesion / Inclusivity / Develop Play in both Urban & Rural Areas / Promote Managed, Risky Play / To Introduce more Play into, and out of School

| **PROJECT** | **RAF Benson Support Worker** |
|---|---|
| FUNDED BY | ARMED FORCES COVENANT FUND TRUST |
| PROJECT DETAILS | Provide help and assistance to Families, stationed at RAF Benson, who have a Child with additional needs to help empower the lives of those Children. |

We were delighted to welcome Tracey-Lee Parker to the OPA Team in 2024 as our RAF Benson Support Worker following the receipt of 2 year funding from the Armed Forces Covenant Fund Trust.

The project involves working with RAF Benson families in supporting their Children to access fun and positive Play opportunities within a Safe and Supportive environment across the site at locations to include their School and various out of school activities such as Youth Club, Uniformed groups and other activities whilst promoting Positive Activities and Behaviours, Increased Levels of Physical Activity and Healthy Lifestyles.

The role does not support Children & Young People with complex or high level needs but rather those experiencing Lack of Confidence, Lack of Social Skills, Mild Behavioural Needs, Difficulties with their Social, Emotional and Communication processing and in their Understanding, Allergies and Autism who would benefit from adult support in accessing activities with their peers.




As the project has developed we have also started additional support such as ‘Services Students Clubs’ during luchtimes at the local Secondary Schools

| **PROJECT** | **Faringdon Junior Youth Club** |
|---|---|
| FUNDED BY | OXFORDSHIRE COUNTY COUNCIL<br>FARINGDON UNITED CHARITY<br>FARINGDON TOWN COUNCIL |
| PROJECT DETAILS | A Junior Youth Club delivered weekly for Children aged from 10 to 13 in School Years 6 and 7 |

Following consultation with our partners and with Young People and Thanks to funding from Faringdon Town Council, Faringdon United Charity and Oxfordshire County Council we launched our 'Faringdon Junior Youth Club' in November 2021.

The project is aimed at supporting Young People aged 10 to 13 as they transition to secondary school (school years 6 and 7) and is a mixture of Playwork / Youthwork

Following initial delivery at Faringdon Town Football Club and Faringdon Cricket Club the sessions are now delivered at All Saints Church for 2 hours on a Tuesday evening with regular special guests or even trips out!.





Our average attendance number per session at Faringdon Town Football Club from November 2021 to July 2022 was 5.04 Children and Young People per session

Our average attendance after relaunching at Faringdon Cricket Club from November 2022 to February 2023 was 13.7 Children and Young People per session

Our average attendance number from March to July 2023 (including the change to a Tuesday evening) was 12.6 Children and Young People per session.

Our average attendance number for Autumn 2023 was 4.85 Children & Young People per session

Our average attendance for Winter 2024 was 10.18 Children & Young People per session

Our average attendance number for Spring / Summer 2024 was 15.54 Children & Young People per session

Our average attendance number for Winter 2024 / 2025 was 21.45 Children & Young People per session again breaking the record for our highest ever average including our single, highest ever attendance of 35 Young People on 11th March 2025!

The Young People attending have produced their own Code of Conduct / Club Rules;

1) NO Swearing – Talk to each other nicely

2) NO Violence, Fighting or Aggression

3) ASK for consent before taking photos

4) CLEAN / TIDY up after yourselves

5) DON'T violate each others personal space

6) NO eating / drinking each others food, snacks or drinks unless invited

7) INDOOR voices inside / OUTDOOR voices outside

8) RESPECT each other, the venue and the staff








NEYMAR JR
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# Friends of OPA are now able to support the Charity via the local Council Lotteries in South Oxfordshire, Vale of White Horse, Cherwell and Oxford City







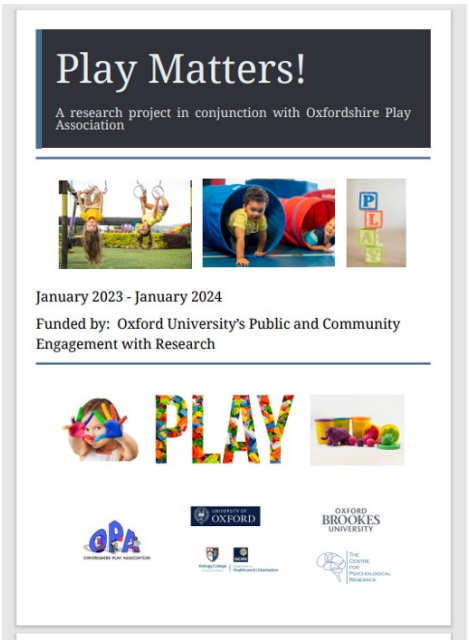





| **PROJECT** | **Science Together Project** |
|---|---|
| FUNDED BY |   |
| PROJECT DETAILS | Science Together was a new collaboration between the Public Engagement Team and Researchers at both the University of Oxford and Brookes University and local Oxfordshire community groups.<br><br>We were very fortunate to be chosen for the project in 2022 and be able to work with a team with the world class skills, knowledge and resources of the University of Oxford and Oxford Brookes University researchers<br><br>SCIENCE TOGETHER was a brand new, grass-roots programme that harnessed the power of community-led collaborative research projects to overcome challenges and seize opportunities for people who live and work in Oxfordshire.<br><br>We worked with our team of Volunteers from the Universities to produce a document entitled 'Why Play is Important in Oxfordshire' which, when finished was sent to our partners, funders and decision makers across the County.<br><br>The full report can be found here;<br>https://secureservercdn.net/160.153.138.71/ipa.75a.myftpupload.com/wp-content/uploads/2022/07/Why-is-Play-Important-June-2022-Oxfordshire-Play-Association_Oxford-University_Oxford-Brookes-University.pdf<br><br>A video celebrating our partnership was also created which can be found here;<br><br>https://www.youtube.com/watch?v=La16kMC-tJ0<br><br>This report provided evidence from academic and non-academic sources highlighting the importance of play and the importance of supplying |

resources to support play across Oxfordshire. Play positively impacts children's lives, including their physical and mental wellbeing and within their communities.




We continued our work with the Team into 2023 and produced a 2nd report entitled 'Play Matters' which was produced after extensive consultation with Parents / Carers

https://www.gchu.org.uk/wp-content/uploads/2024/03/OPA-PCER-evidence-base-FINAL.pdf

We are continuing to liaise with our partners and have submitted funding applications to continue our work moving forward

| **PROJECT** | **Neighbour-Ley** |
|---|---|
| FUNDED BY | COMMUNITY FUND |
| PROJECT DETAILS | This 2 year project started in Autumn 2023 and completed in Spring 2025 and was delivered in partnership with our friends from the Oxford HUB. Neighbour-Ley was a project that delivered Fortnightly Stay & Play sessions at the Oxford HUB base at Windale Primary School in Blackbird Leys and offers Stay & Play for the Children and Parental Support for Parents & Carers |










OXFORDSHIRE PLAY ASSOCIATION


☎ 07436 270267

www.oxonplay.org.uk

enquiries@oxonplay.org.uk

Facebook = Oxfordshire Play Association – OPA

Twitter = @oxonplay

Blue Sky = @oxon-play-assoc


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Oxfordshire Play Association

Suite 8-05, Unit 8, Area C

Radley Road Industrial Estate

Radley Road, Abingdon

Oxon. OX14 3RY


GET OUT AND PLAY! DAY

PLAY Maker

# OXFORDSHIRE PLAY ASSOCIATION CIO

# UNAUDITED FINANCIAL STATEMENTS AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025

**Charity Registration Number: 1160320**

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT AND UNAUDITED FNANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

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# OXFORDSHIRE PLAY ASSOCIATION CIO

## CHARITY INFORMATION
## FOR THE YEAR ENDED 31 MARCH 2025

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### TRUSTEE COMMITTEE MEMBERS

Anda Fitzgerald-O'Connor
Meryl Smith
Sarah Gristwood (appointed February 2025)
Anne Bissell
Emma Leaver (appointed February 2025)

### REGISTERED OFFICE

Suite 8-05, Unit 8, Area C
Radley Road Industrial Estate
Radley Road
Abingdon
Oxfordshire
OX14 3RY

### CHARITY REFERENCE NUMBER

1160320

### ACCOUNTANTS

SPX Oxford Ltd
Peace House
19 Paradise Street
Oxford
OX1 1LD

### BANKERS

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling Kent
ME19 4JQ

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT
## FOR THE YEAR ENDED 31 MARCH 2025

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It was also a special year for us as we celebrated our 50th birthday after starting to operate in November 1974, this truly shows the resilience of our organisation and that even after 50 years Play is so very much needed in the lives of Children and Young People for both their Physical and Mental Wellbeing

Following a Trustee recruitment campaign which ran alongside our 50th birthday celebrations we were absolutely delighted to welcome 2 new Trustees to the Charity. Sarah Gristwood who brings a wealth of experience in Education and Emma Leaver with an expertise in Health. Both Sarah & Emma have been welcome additions to our Volunteer Management Board.

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Our expenditure was £164,948 meaning that we were able to record a small surplus of £4,692. With the exception of 'Covid' year we have now recorded a surplus for 6 years in a row evidencing what a well run organisation OPA is with all the financial challenges that a small charity faces.

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As always all of our projects and services are offered FREE of charge to ensure an inclusion for ALL - No Child or Young Person should have to miss out on Play opportunities due to the cost.

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These needs were further exacerbated by the issues caused by Covid-19.

In addition to all this Children, Young People and their Families faced an unprecedented Cost of Living Crisis.

It is of no surprise to anyone then that we are now seeing unprecedented increases in children's mental health problems and loneliness, alongside reduced physical activity.

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Our funders and supporters - we continue to be so very grateful to all of our funders and supporters, many of whom are local, without the support of these groups and individuals we would not be able to deliver the volume of work that we do

Our manager and staff - our small, but amazingly dedicated team of staff continue to deliver outstanding work across the County delivering the work of many whilst numbering only a few - the feedback and comments we receive from numerous sources confirms the positive difference they make to the Physical and Mental Wellbeing of Children and Young People and we are so grateful to them for their hard work and professionalism.

Anda Fitzgerald-O'Connor (Chair) A M. Fitzgerald-O'Connor

Date 14 July 2025

# OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2025

---

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORDSHIRE PLAY ASSOCIATION

---

I report on the accounts of the Trust for the period ended 31 March 2025, which are set out on pages 8 to 16.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sheila Parry FCCA Sheila Parry

Relevant professional qualification or body: ACCA

Address:
Peace House
19 Paradise Street
Oxford OX1 1LD

Date: 18 July 2025

# OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2025

| | | 2025 | | | 2024 | | |
|---|---|---|---|---|---|---|---|
| | | Unrestricted funds | Restricted funds | Total funds | Unrestricted funds | Restricted funds | Total funds |
| | | £ | £ | £ | £ | £ | £ |
| **Income and endowments from:** | Note | | | | | | |
| Donations | 2 | 4,046 | - | 4,046 | 1,617 | - | 1,617 |
| Charitable activities | 3 | - | 162,620 | 162,620 | - | 131,638 | 131,638 |
| Investments | | 2,854 | - | 2,854 | 2,600 | - | 2,600 |
| Other income | | 120 | - | 120 | - | - | - |
| **Total** | | **7,020** | **162,620** | **169,640** | **4,217** | **131,638** | **135,855** |
| **Expenditure on:** | | | | | | | |
| Charitable activities | 4 | - | 164,948 | 164,948 | - | 130,319 | 130,319 |
| **Total** | | **-** | **164,948** | **164,948** | **-** | **130,319** | **130,319** |
| **Net income / expenditure** | | **7,020** | **- 2,328** | **4,692** | **4,217** | **1,319** | **5,536** |
| Transfers between funds | | - 2,328 | 2,328 | - | 1,319 | - 1,319 | - |
| **Net movement in funds** | | **4,692** | **-** | **4,692** | **5,536** | **-** | **5,536** |
| **Reconciliation of funds:** | | | | | | | |
| Total funds brought forward | | 57,248 | - | 57,248 | 51,712 | - | 51,712 |
| **Total funds carried forward** | | **61,940** | **-** | **61,940** | **57,248** | **-** | **57,248** |

All recognised gains and losses are included in the Statement of Financial Activities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## BALANCE SHEET
## FOR THE YEAR ENDED 31 MARCH 2025

| | Notes | 2025 £ | 2025 £ | 2024 £ | 2024 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | | | - | | - |
| **CURRENT ASSETS** | | | | | |
| Debtors | 6 | 4,551 | | 4,007 | |
| Cash at bank and in hand | | 126,063 | | 123,009 | |
| | | 130,614 | | 127,016 | |
| **CREDITORS:** Amounts falling due within one year | 7 | 68,674 | | 69,768 | |
| **NET CURRENT ASSETS** | | | 61,940 | | 57,248 |
| **NET ASSETS** | | | 61,940 | | 57,248 |
| **INCOME FUNDS** | | | | | |
| General funds | 12 | | 61,940 | | 57,248 |
| Restricted funds | 12 | | - | | - |
| **TOTAL FUNDS** | | | 61,940 | | 57,248 |

These accounts were approved by the board of trustees on 14/7/25 and signed on their behalf by:-

Trustee A. M. Fitzgerald-Lamb

Trustee Meg Lamb

## 1. STATEMENT OF ACCOUNTING POLICIES

**Accounting convention**
These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2019 (SORP 2019), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Going Concern**
The trustees consider that there is no material uncertainty affecting the organisation's ability to continue as a going concern for the next twelve months.

**Income**
Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**
All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**
Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Computer equipment – straight line basis at 33.3% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £300.

**Fund accounting**
Funds held by the charity are either:-

**Designated funds** – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**

The organisation, being a charity, is not liable to taxation on its income.

## 2. INCOME FROM DONATIONS

| | 2025 | | | 2024 | | |
|---|---|---|---|---|---|---|
| | Unrestricted funds £ | Restricted funds £ | Total funds £ | Unrestricted funds £ | Restricted funds £ | Total funds £ |
| Donations | 4,046 | - | 4,046 | 1,617 | | 1,617 |
| | **4,046** | **-** | **4,046** | **1,617** | **-** | **1,617** |

## 3. INCOME FROM CHARITABLE ACTIVITIES

| | 2025 | | | 2024 | | |
|---|---|---|---|---|---|---|
| | Unrestricted funds £ | Restricted funds £ | Total funds £ | Unrestricted funds £ | Restricted funds £ | Total funds £ |
| **Public sector grants** | | | | | | |
| Armed Forces Support Project | - | 7,000 | 7,000 | - | 11,355 | 11,355 |
| **Other grants** | | | | | | |
| **Infrastructure** | | | | | | |
| Playboxes | - | 1,561 | 1,561 | - | 1,339 | 1,339 |
| Outreach | - | 4,648 | 4,648 | - | 1,256 | 1,256 |
| Play Infrastructure - Cherwell District Council | - | 3,270 | 3,270 | - | 3,650 | 3,650 |
| **Play Projects** | | | | | | |
| Playday | - | 76,745 | 76,745 | - | 47,161 | 47,161 |
| Neighbour-Ley | - | 2,500 | 2,500 | - | - | - |
| Therapeutic Playwork | - | 14,820 | 14,820 | - | 16,718 | 16,718 |
| Vale Street Play | - | 1,548 | 1,548 | - | 1,715 | 1,715 |
| Wheatley Junior Youth Club | - | 600 | 600 | - | 750 | 750 |
| Oxford City Street Play | - | 1,000 | 1,000 | - | 3,244 | 3,244 |
| Buckinghamshire Play | - | - | - | - | 4,450 | 4,450 |
| Armed Forces Playdays | - | 19,759 | 19,759 | - | 23,657 | 23,657 |
| RAF Benson Support Worker | - | 20,000 | 20,000 | - | 2,335 | 2,335 |
| Faringdon Junior Youth Club | - | 8,119 | 8,119 | - | 8,520 | 8,520 |
| Oxford University Research Project | - | 1,050 | 1,050 | - | 5,488 | 5,488 |
| | **-** | **162,620** | **162,620** | **-** | **131,638** | **131,638** |

## 4. EXPENDITURE ON CHARITABLE ACTIVITIES

| | 2025 | | | 2024 | | |
|---|---|---|---|---|---|---|
| | Direct costs £ | Support costs £ | Total funds £ | Direct costs £ | Support costs £ | Total funds £ |
| **Infrastructure** | | | | | | |
| Playboxes | 1,169 | 597 | 1,766 | 1,172 | 600 | 1,772 |
| Outreach | 3,032 | 1,289 | 4,321 | 1,030 | 330 | 1,360 |
| Play Infrastructure - Cherwell District Council | 1,972 | 1,278 | 3,250 | 1,680 | 1,182 | 2,862 |
| **Play Projects** | | | | | | |
| Armed Forces Support Project | 6,527 | 1,476 | 8,003 | 9,051 | 1,697 | 10,748 |
| Playday | 58,813 | 16,989 | 75,802 | 39,684 | 8,327 | 48,011 |
| Neighbour-Ley | 1,559 | 941 | 2,500 | - | - | - |
| Therapeutic Playwork | 6,851 | 4,293 | 11,144 | 8,193 | 4,210 | 12,403 |
| Vale Street Play | 932 | 515 | 1,447 | 1,712 | 643 | 2,355 |
| Wheatley Junior Youth Club | 441 | 264 | 705 | 560 | 328 | 888 |
| Oxford City Street Play | 689 | 301 | 990 | 2,513 | 1,098 | 3,611 |
| Buckinghamshire Play | - | - | - | 3,334 | 1,237 | 4,571 |
| Armed Forces Playdays | 16,551 | 4,657 | 21,208 | 18,942 | 4,247 | 23,189 |
| RAF Benson Support Worker | 17,806 | 4,502 | 22,308 | 2,419 | 399 | 2,818 |
| Faringdon Junior Youth Club | 7,896 | 2,647 | 10,543 | 8,520 | 2,003 | 10,523 |
| Oxford University Research Project | 597 | 364 | 961 | 3,926 | 1,282 | 5,208 |
| | **124,835** | **40,113** | **164,948** | **102,736** | **27,583** | **130,319** |

## 5. EXPENDITURE ON SUPPORT COSTS

| | 2025 Support Costs £ | 2024 Support Costs £ |
|---|---|---|
| Management salaries | 13,918 | 11,480 |
| Finance and admin salaries | 2,850 | 2,608 |
| Employer's pension contributions | 58 | 953 |
| Staff travel | 59 | 87 |
| Rent and storage | 17,280 | 7,330 |
| General office costs | 898 | 1,253 |
| IT costs | 907 | 203 |
| Insurance | 1,391 | 1,334 |
| Professional fees | 2,243 | 1,906 |
| Business rates | 259 | 195 |
| Independent Examiner's fee | 250 | 234 |
| | **40,113** | **27,583** |

## 6. DEBTORS

| | 2025 £ | 2024 £ |
|---|---|---|
| Trade debtors | 1,500 | 800 |
| Sundry debtors | 2,340 | 2,340 |
| Prepayments | 711 | 867 |
| | 4,551 | 4,007 |

## 7. CREDITORS: amounts falling due within one year

| | 2025 £ | 2024 £ |
|---|---|---|
| Trade creditors | 104 | 196 |
| Payroll taxes | 883 | 658 |
| Deferred income | 66,662 | 67,979 |
| Other creditors | 275 | 184 |
| Accruals | 750 | 750 |
| | 68,674 | 69,767 |

## 8. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

## 9. INDEPENDENT EXAMINATION AND OTHER FINANCIAL SERVICE FEES

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Independent Examiner's fees | 250 | 234 |
| Other financial services from SPX | 500 | 516 |
| | 750 | 750 |

## 10. STAFF COSTS AND EMPLOYEE BENEFITS

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 65,647 | 54,171 |
| Employer's pension contributions | 1,239 | 953 |
| Employer's National Insurance | 58 | - |
| | 66,944 | 55,124 |

Average head count: 4.5 (2024: 4.2) including sessional workers
No employees received employee benefits of more than £60,000.

## 11. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

## 12. MOVEMENTS IN FUNDS

| | As at 1 Apr 2024 | Income | Expenditure | Funding capital expenditure | Transfers | As at 31 March 2025 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Unrestricted funds: | | | | | | |
| General funds | 57,248 | 7,020 | - | - | -2,328 | 61,939 |
| Restricted funds: | | | | | | |
| **Infrastructure** | | | | | | |
| Playboxes | - | 1,561 | -1,766 | - | 205 | - |
| Outreach | - | 4,648 | -4,321 | - | -327 | - |
| Play Infrastructure - Cherwell District Council | - | 3,270 | -3,250 | | -20 | - |
| **Play Projects** | | | | | | |
| Armed Forces Support Project | | 7,000 | -8,003 | - | 1,003 | - |
| Playday | - | 76,745 | -75,802 | - | -943 | - |
| Neighbour-Ley | | 2,500 | -2,500 | | - | - |
| Therapeutic Playwork | - | 14,820 | -11,144 | - | -3,676 | - |
| Vale Street Play | - | 1,548 | -1,447 | - | -101 | - |
| Wheatley Junior Youth Club | - | 600 | -705 | - | 105 | - |
| Oxford City Street Play | - | 1,000 | -990 | - | -10 | - |
| Armed Forces Playdays | - | 19,759 | -21,208 | - | 1,449 | - |
| RAF Benson Support Worker | - | 20,000 | -22,308 | - | 2,308 | - |
| Faringdon Junior Youth Club | - | 8,119 | -10,543 | - | 2,424 | - |
| Oxford University Research Project | - | 1,050 | -961 | - | -89 | - |
| | 57,248 | 169,640 | -164,948 | - | - | 61,939 |

Transfer between reserves have been made to mop up overspends on projects and to move remaining balances on projects fully delivered.

## 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General funds | Restricted funds | Total |
|---|---|---|---|
| | £ | £ | £ |
| Cash at bank and in hand | 59,401 | 66,662 | 126,063 |
| Debtors | 4,551 | - | 4,551 |
| Current liabilities | - 2,012 | - 66,662 | - 68,674 |
| | 61,940 | - | 61,940 |

# OXFORDSHIRE PLAY ASSOCIATION CIO

# UNAUDITED FINANCIAL STATEMENTS AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025

**Charity Registration Number: 1160320**

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT AND UNAUDITED FNANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

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# OXFORDSHIRE PLAY ASSOCIATION CIO

## CHARITY INFORMATION
## FOR THE YEAR ENDED 31 MARCH 2025

---

### TRUSTEE COMMITTEE MEMBERS

Anda Fitzgerald-O'Connor
Meryl Smith
Sarah Gristwood (appointed February 2025)
Anne Bissell
Emma Leaver (appointed February 2025)

### REGISTERED OFFICE

Suite 8-05, Unit 8, Area C
Radley Road Industrial Estate
Radley Road
Abingdon
Oxfordshire
OX14 3RY

### CHARITY REFERENCE NUMBER

1160320

### ACCOUNTANTS

SPX Oxford Ltd
Peace House
19 Paradise Street
Oxford
OX1 1LD

### BANKERS

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling Kent
ME19 4JQ

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT
## FOR THE YEAR ENDED 31 MARCH 2025

---

We are pleased to report that OPA continued to deliver our projects and services across Oxfordshire in what was another busy year for the Charity.

It was also a special year for us as we celebrated our 50th birthday after starting to operate in November 1974, this truly shows the resilience of our organisation and that even after 50 years Play is so very much needed in the lives of Children and Young People for both their Physical and Mental Wellbeing

Following a Trustee recruitment campaign which ran alongside our 50th birthday celebrations we were absolutely delighted to welcome 2 new Trustees to the Charity. Sarah Gristwood who brings a wealth of experience in Education and Emma Leaver with an expertise in Health. Both Sarah & Emma have been welcome additions to our Volunteer Management Board.

Our income of £169,640 was the 2nd highest it has been in the last 9 years which shows that both our fundraising and service contracts are working well and that our projects and services meet the needs of today.

Our expenditure was £164,948 meaning that we were able to record a small surplus of £4,692. With the exception of 'Covid' year we have now recorded a surplus for 6 years in a row evidencing what a well run organisation OPA is with all the financial challenges that a small charity faces.

Our unrestricted reserves now stand at £61,940 which is the highest level since financial year 2026/17 meaning that we are well placed to cope with any future major disruption to our operations and services.

At the start of the financial year in April 2025 we consolidated our existing office space and 2 x storage lockers into one larger premises, although this saw an increase in our annual rental expenditure we now have our office base and all our equipment and resources under '1 roof' which is vastly reducing staff time travelling around collecting equipment from various locations.

As always all of our projects and services are offered FREE of charge to ensure an inclusion for ALL - No Child or Young Person should have to miss out on Play opportunities due to the cost.

Due to the savage cuts previously imposed on Children and Families services in Oxfordshire (including the closure of local Children's Centres and Youth Services) during Austerity our projects and services were already becoming increasingly important in terms of providing activities and information on services available to local families.

These needs were further exacerbated by the issues caused by Covid-19.

In addition to all this Children, Young People and their Families faced an unprecedented Cost of Living Crisis.

It is of no surprise to anyone then that we are now seeing unprecedented increases in children's mental health problems and loneliness, alongside reduced physical activity.

Our project work continues to increase and last year we delivered 18 FREE, Community Play & Activity Days across Oxfordshire which were attended by over 20,000 guests, a remarkable achievement for a relatively small organisation.

We also managed to continue our work with both Oxford University and Brookes University following the production of our 'Why Play Matters' and Why Play is Important in Oxfordshire' reports as part of the Science Together project.

In addition to this we continued the delivery of our Therapeutic Playwork project at Thameside and Thomas Reade schools, our Faringdon Junior Youth Club project grew in attendance numbers and we delivered new Stay & Play sessions in Blackbird Leys in partnership with Peabody Housing. Thanks to funding from the Armed Forces Covenant Trust we were also able to employ a support worker at RAF Benson to help and support Young People access Play and leisure activities. We continued with our Play Infrastructure support work across Cherwell District Council and our Playbox hire scheme recorded its busiest year for some time.

This work will continue into 2025/26 with other new exciting projects planned including Youth Sessions in Wheatley, a series of mini Playdays and a unique, Pop Up Play project delivered in Oxford City Centre in partnership with Oxfordshire County Council and Oxford City Council
None of this would be possible without the following;

Our partners - due to our relatively small size we always work with partners in our project work, this increases our delivery capacity massively, helps reduce duplication and ensures that we all share best practice - it also ensures that we are meeting LOCAL need with LOCAL people.

Our funders and supporters - we continue to be so very grateful to all of our funders and supporters, many of whom are local, without the support of these groups and individuals we would not be able to deliver the volume of work that we do

Our manager and staff - our small, but amazingly dedicated team of staff continue to deliver outstanding work across the County delivering the work of many whilst numbering only a few - the feedback and comments we receive from numerous sources confirms the positive difference they make to the Physical and Mental Wellbeing of Children and Young People and we are so grateful to them for their hard work and professionalism.

Anda Fitzgerald-O'Connor (Chair) A M. Fitzgerald-O'Connor

Date 14 July 2025

# OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2025

---

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORDSHIRE PLAY ASSOCIATION

---

I report on the accounts of the Trust for the period ended 31 March 2025, which are set out on pages 8 to 16.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sheila Parry FCCA Sheila Parry

Relevant professional qualification or body: ACCA

Address:
Peace House
19 Paradise Street
Oxford OX1 1LD

Date: 18 July 2025

# OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2025

| | | 2025 | | | 2024 | | |
|---|---|---|---|---|---|---|---|
| | | Unrestricted funds | Restricted funds | Total funds | Unrestricted funds | Restricted funds | Total funds |
| | | £ | £ | £ | £ | £ | £ |
| **Income and endowments from:** | Note | | | | | | |
| Donations | 2 | 4,046 | - | 4,046 | 1,617 | - | 1,617 |
| Charitable activities | 3 | - | 162,620 | 162,620 | - | 131,638 | 131,638 |
| Investments | | 2,854 | - | 2,854 | 2,600 | - | 2,600 |
| Other income | | 120 | - | 120 | - | - | - |
| **Total** | | **7,020** | **162,620** | **169,640** | **4,217** | **131,638** | **135,855** |
| **Expenditure on:** | | | | | | | |
| Charitable activities | 4 | - | 164,948 | 164,948 | - | 130,319 | 130,319 |
| **Total** | | **-** | **164,948** | **164,948** | **-** | **130,319** | **130,319** |
| **Net income / expenditure** | | **7,020** | **- 2,328** | **4,692** | **4,217** | **1,319** | **5,536** |
| Transfers between funds | | - 2,328 | 2,328 | - | 1,319 | - 1,319 | - |
| **Net movement in funds** | | **4,692** | **-** | **4,692** | **5,536** | **-** | **5,536** |
| **Reconciliation of funds:** | | | | | | | |
| Total funds brought forward | | 57,248 | - | 57,248 | 51,712 | - | 51,712 |
| **Total funds carried forward** | | **61,940** | **-** | **61,940** | **57,248** | **-** | **57,248** |

All recognised gains and losses are included in the Statement of Financial Activities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## BALANCE SHEET
## FOR THE YEAR ENDED 31 MARCH 2025

| | Notes | 2025 £ | 2025 £ | 2024 £ | 2024 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | | | - | | - |
| **CURRENT ASSETS** | | | | | |
| Debtors | 6 | 4,551 | | 4,007 | |
| Cash at bank and in hand | | 126,063 | | 123,009 | |
| | | 130,614 | | 127,016 | |
| **CREDITORS:** Amounts falling due within one year | 7 | 68,674 | | 69,768 | |
| **NET CURRENT ASSETS** | | | 61,940 | | 57,248 |
| **NET ASSETS** | | | 61,940 | | 57,248 |
| **INCOME FUNDS** | | | | | |
| General funds | 12 | | 61,940 | | 57,248 |
| Restricted funds | 12 | | - | | - |
| **TOTAL FUNDS** | | | 61,940 | | 57,248 |

These accounts were approved by the board of trustees on 14/7/25 and signed on their behalf by:-

Trustee A. M. Fitzgerald-Lamb

Trustee Meg Lamb

## 1. STATEMENT OF ACCOUNTING POLICIES

**Accounting convention**
These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2019 (SORP 2019), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Going Concern**
The trustees consider that there is no material uncertainty affecting the organisation's ability to continue as a going concern for the next twelve months.

**Income**
Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**
All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**
Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Computer equipment – straight line basis at 33.3% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £300.

**Fund accounting**
Funds held by the charity are either:-

**Designated funds** – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**

The organisation, being a charity, is not liable to taxation on its income.

## 2. INCOME FROM DONATIONS

| | 2025 | | | 2024 | | |
|---|---|---|---|---|---|---|
| | Unrestricted funds £ | Restricted funds £ | Total funds £ | Unrestricted funds £ | Restricted funds £ | Total funds £ |
| Donations | 4,046 | - | 4,046 | 1,617 | | 1,617 |
| | **4,046** | **-** | **4,046** | **1,617** | **-** | **1,617** |

## 3. INCOME FROM CHARITABLE ACTIVITIES

| | 2025 | | | 2024 | | |
|---|---|---|---|---|---|---|
| | Unrestricted funds £ | Restricted funds £ | Total funds £ | Unrestricted funds £ | Restricted funds £ | Total funds £ |
| **Public sector grants** | | | | | | |
| Armed Forces Support Project | - | 7,000 | 7,000 | - | 11,355 | 11,355 |
| **Other grants** | | | | | | |
| **Infrastructure** | | | | | | |
| Playboxes | - | 1,561 | 1,561 | - | 1,339 | 1,339 |
| Outreach | - | 4,648 | 4,648 | - | 1,256 | 1,256 |
| Play Infrastructure - Cherwell District Council | - | 3,270 | 3,270 | - | 3,650 | 3,650 |
| **Play Projects** | | | | | | |
| Playday | - | 76,745 | 76,745 | - | 47,161 | 47,161 |
| Neighbour-Ley | - | 2,500 | 2,500 | - | - | - |
| Therapeutic Playwork | - | 14,820 | 14,820 | - | 16,718 | 16,718 |
| Vale Street Play | - | 1,548 | 1,548 | - | 1,715 | 1,715 |
| Wheatley Junior Youth Club | - | 600 | 600 | - | 750 | 750 |
| Oxford City Street Play | - | 1,000 | 1,000 | - | 3,244 | 3,244 |
| Buckinghamshire Play | - | - | - | - | 4,450 | 4,450 |
| Armed Forces Playdays | - | 19,759 | 19,759 | - | 23,657 | 23,657 |
| RAF Benson Support Worker | - | 20,000 | 20,000 | - | 2,335 | 2,335 |
| Faringdon Junior Youth Club | - | 8,119 | 8,119 | - | 8,520 | 8,520 |
| Oxford University Research Project | - | 1,050 | 1,050 | - | 5,488 | 5,488 |
| | **-** | **162,620** | **162,620** | **-** | **131,638** | **131,638** |

## 4. EXPENDITURE ON CHARITABLE ACTIVITIES

| | 2025 | | | 2024 | | |
|---|---|---|---|---|---|---|
| | Direct costs £ | Support costs £ | Total funds £ | Direct costs £ | Support costs £ | Total funds £ |
| **Infrastructure** | | | | | | |
| Playboxes | 1,169 | 597 | 1,766 | 1,172 | 600 | 1,772 |
| Outreach | 3,032 | 1,289 | 4,321 | 1,030 | 330 | 1,360 |
| Play Infrastructure - Cherwell District Council | 1,972 | 1,278 | 3,250 | 1,680 | 1,182 | 2,862 |
| **Play Projects** | | | | | | |
| Armed Forces Support Project | 6,527 | 1,476 | 8,003 | 9,051 | 1,697 | 10,748 |
| Playday | 58,813 | 16,989 | 75,802 | 39,684 | 8,327 | 48,011 |
| Neighbour-Ley | 1,559 | 941 | 2,500 | - | - | - |
| Therapeutic Playwork | 6,851 | 4,293 | 11,144 | 8,193 | 4,210 | 12,403 |
| Vale Street Play | 932 | 515 | 1,447 | 1,712 | 643 | 2,355 |
| Wheatley Junior Youth Club | 441 | 264 | 705 | 560 | 328 | 888 |
| Oxford City Street Play | 689 | 301 | 990 | 2,513 | 1,098 | 3,611 |
| Buckinghamshire Play | - | - | - | 3,334 | 1,237 | 4,571 |
| Armed Forces Playdays | 16,551 | 4,657 | 21,208 | 18,942 | 4,247 | 23,189 |
| RAF Benson Support Worker | 17,806 | 4,502 | 22,308 | 2,419 | 399 | 2,818 |
| Faringdon Junior Youth Club | 7,896 | 2,647 | 10,543 | 8,520 | 2,003 | 10,523 |
| Oxford University Research Project | 597 | 364 | 961 | 3,926 | 1,282 | 5,208 |
| | **124,835** | **40,113** | **164,948** | **102,736** | **27,583** | **130,319** |

## 5. EXPENDITURE ON SUPPORT COSTS

| | 2025 Support Costs £ | 2024 Support Costs £ |
|---|---|---|
| Management salaries | 13,918 | 11,480 |
| Finance and admin salaries | 2,850 | 2,608 |
| Employer's pension contributions | 58 | 953 |
| Staff travel | 59 | 87 |
| Rent and storage | 17,280 | 7,330 |
| General office costs | 898 | 1,253 |
| IT costs | 907 | 203 |
| Insurance | 1,391 | 1,334 |
| Professional fees | 2,243 | 1,906 |
| Business rates | 259 | 195 |
| Independent Examiner's fee | 250 | 234 |
| | **40,113** | **27,583** |

## 6. DEBTORS

| | 2025 £ | 2024 £ |
|---|---|---|
| Trade debtors | 1,500 | 800 |
| Sundry debtors | 2,340 | 2,340 |
| Prepayments | 711 | 867 |
| | 4,551 | 4,007 |

## 7. CREDITORS: amounts falling due within one year

| | 2025 £ | 2024 £ |
|---|---|---|
| Trade creditors | 104 | 196 |
| Payroll taxes | 883 | 658 |
| Deferred income | 66,662 | 67,979 |
| Other creditors | 275 | 184 |
| Accruals | 750 | 750 |
| | 68,674 | 69,767 |

## 8. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

## 9. INDEPENDENT EXAMINATION AND OTHER FINANCIAL SERVICE FEES

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Independent Examiner's fees | 250 | 234 |
| Other financial services from SPX | 500 | 516 |
| | 750 | 750 |

## 10. STAFF COSTS AND EMPLOYEE BENEFITS

| | 2025 | 2024 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 65,647 | 54,171 |
| Employer's pension contributions | 1,239 | 953 |
| Employer's National Insurance | 58 | - |
| | 66,944 | 55,124 |

Average head count: 4.5 (2024: 4.2) including sessional workers
No employees received employee benefits of more than £60,000.

## 11. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

## 12. MOVEMENTS IN FUNDS

| | As at 1 Apr 2024 | Income | Expenditure | Funding capital expenditure | Transfers | As at 31 March 2025 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Unrestricted funds: | | | | | | |
| General funds | 57,248 | 7,020 | - | - | -2,328 | 61,939 |
| Restricted funds: | | | | | | |
| **Infrastructure** | | | | | | |
| Playboxes | - | 1,561 | -1,766 | - | 205 | - |
| Outreach | - | 4,648 | -4,321 | - | -327 | - |
| Play Infrastructure - Cherwell District Council | - | 3,270 | -3,250 | | -20 | - |
| **Play Projects** | | | | | | |
| Armed Forces Support Project | | 7,000 | -8,003 | - | 1,003 | - |
| Playday | - | 76,745 | -75,802 | - | -943 | - |
| Neighbour-Ley | | 2,500 | -2,500 | | - | - |
| Therapeutic Playwork | - | 14,820 | -11,144 | - | -3,676 | - |
| Vale Street Play | - | 1,548 | -1,447 | - | -101 | - |
| Wheatley Junior Youth Club | - | 600 | -705 | - | 105 | - |
| Oxford City Street Play | - | 1,000 | -990 | - | -10 | - |
| Armed Forces Playdays | - | 19,759 | -21,208 | - | 1,449 | - |
| RAF Benson Support Worker | - | 20,000 | -22,308 | - | 2,308 | - |
| Faringdon Junior Youth Club | - | 8,119 | -10,543 | - | 2,424 | - |
| Oxford University Research Project | - | 1,050 | -961 | - | -89 | - |
| | 57,248 | 169,640 | -164,948 | - | - | 61,939 |

Transfer between reserves have been made to mop up overspends on projects and to move remaining balances on projects fully delivered.

## 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General funds | Restricted funds | Total |
|---|---|---|---|
| | £ | £ | £ |
| Cash at bank and in hand | 59,401 | 66,662 | 126,063 |
| Debtors | 4,551 | - | 4,551 |
| Current liabilities | - 2,012 | - 66,662 | - 68,674 |
| | 61,940 | - | 61,940 |

**OXFORDSHIRE PLAY ASSOCIATION**

England & Wales - Charity number 1160320

# Accounts

OXFORDSHIRE PLAY ASSOCIATION

# OXFORDSHIRE PLAY ASSOCIATION ANNUAL REPORT 2024

**For the Period 1st April 2023 to 31st March 2024**

**OPA is a Charitable Incorporated Organisation**
**Registered Charity Number 1160320**

OPA's Vision is to improve lives through play

OPA's mission is to champion and to support the rights of all Children and Young People to have access to high quality, inclusive Play opportunities to improve their Physical, Mental and Spiritual Wellbeing

# OPA ORGANISATIONAL DETAILS

## OPA TRUSTEES

Chair = Anda Fitzgerald O'Connor

Hon. Treasurer = Meryl Smith

Trustees = Anne Bissell

## OPA STAFF

Manager = Martin Gillett

Finance Officer = Jade Jarvis

Sessional Playworkers = Tracy Rampton and Dominique Keetley

## ADDRESS

Suite 8-05, Unit 8, Area C, Radley Road Industrial Estate, Radley Road, Abingdon, Oxon. OX14 3RY

## BANKERS

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

## ACCOUNTANTS / AUDITORS

SPX Oxford, Peace House, 19 Paradise Street, Oxford. OX1 1LD

## OPA FINANCE – 2023/24

| | |
|---|---|
| Income | £135,885 |
| Expenditure | £130,319 |
| Surplus | £5,536 |
| Reserves | £57,248 |

(A full copy of our Independently Examined Accounts are available on request)

# Trustees Annual Financial Report

We are pleased to report that we continued our full recovery from the Coronavirus pandemic in this financial year with another whole year of full delivery of all our projects and services.

Our income was slightly reduced in this financial year as many of the funds and grants available in the immediate aftermath of Covid to support Health & Wellbeing and Communities were withdrawn.

Our total income in this financial year was £135,885 against total expenditure of £130,319 meaning that we were able to record a small surplus of £5,536.

This means that our unrestricted reserves now stand at £57,248 which is the highest level since financial year 2026/17 meaning that we will be better placed to cope with any future major disruption to our operations and services.

Despite the cost of living crisis and rampant inflation our Core Operational Costs (excluding staff costs) rose by only £260 in the last financial year from £16,113 to £16,373, this meant that there was no negative impact to our frontline services and projects evidencing that we have tight cost controls and good practice in place for delivering absolute value for money.

As always all of our projects and services are offered FREE of charge to ensure an inclusion for ALL - No Child or Young Person should have to miss out on Play opportunities due to the cost.

Due to the savage cuts previously imposed on Children and Families services in Oxfordshire (including the closure of local Children's Centres and Youth Services) during Austerity our projects and services were already becoming increasingly important in terms of providing activities and information on services available to local families.

These needs were further exacerbated by the issues caused by Covid-19.

In addition to all this Children, Young People and their Families faced an unprecedented Cost of Living Crisis.

It is of no surprise to anyone then that we are now seeing unprecedented increases in children's mental health problems and loneliness, alongside reduced physical activity.

Our project work continues to increase and last year we delivered 14 FREE, Community Play & Activity Days across Oxfordshire which were attended by over 15,000 guests, a remarkable achievement for a relatively small organisation.

We also managed to continue our work with both Oxford University and Brookes University with the production of our 'Why Play Matters' report as part of the Science Together project after the completion of our initial 'Why Play is Important in Oxfordshire' document.

In addition to this we continued our Stay & Play and Saturdads sessions with our Armed Forces partners at RAF Benson, continued the delivery of our Therapeutic Playwork project including another additional school, our Faringdon Junior Youth Club project grew in attendance numbers and we delivered new Street Play projects in South Oxfordshire and a new 'Neighbour-Ley' project supporting families in Blackbird Leys. Coupled with our Play Infrastructure support work across Cherwell District Council, Play Ranger sessions, our Playbox hire scheme and some Play Training 2023/24 was an extremely busy year.

This work will continue into 2024/25 with other new exciting projects planned including a Family Support worker at RAF Benson and a new Junior Youth Club in Wheatley.

None of this would be possible without the following;

Our partners - due to our relatively small size we always work with partners in our project work, this increases our delivery capacity massively, helps reduce duplication and ensures that we all share best practice - it also ensures that we are meeting LOCAL need with LOCAL people.

Our funders and supporters - we continue to be so very grateful to all of our funders and supporters, many of whom are local, without the support of these groups and individuals we would not be able to deliver the volume of work that we do

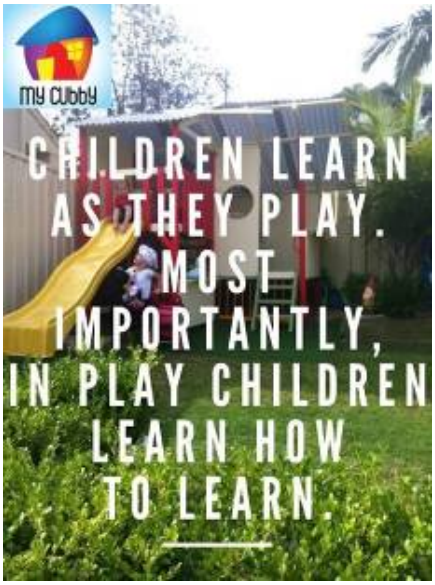
Our manager and staff - our small, but amazingly dedicated team of staff continue to deliver outstanding work across the County delivering the work of

many whilst numbering only a few - the feedback and comments we receive from numerous sources confirms the positive difference they make to the Physical and Mental Wellbeing of Children and Young People and we are so grateful to them for their hard work and professionalism.

Anda Fitzgerald-O'Connor (Chair)

## OPA STATEMENT OF PUBLIC BENEFIT

OPA and its Trustees confirm that they have complied with the Statutory Duty in Section 17(5) of the 2011 Charities Act to have due regard to Public Benefit guidance published by the Charity Commission. We work on a fully inclusive basis across Oxfordshire taking into account all relevant legislation and guidelines.




play 4 life

| **PROJECT** | **Play & Activity Days 2023** |
|---|---|
| FUNDED BY | Oxfordshire County Council (Councillor Priority Fund) / A2 Dominion / Banbury Charities / Cherwell District Council / Abingdon Town Council / The Shanly Foundation / Abingdon Vineyard Church / JA Pye Charitable Settlement / SOHA / Banbury Town Council / Faringdon Town Council / Oxford City Council / Old Marston Parish Council / Sanctuary Housing / Blenheim Bursary / Oxford University Community Grants / Witney Town Council / Eynsham Parish Council / Tesco Community Grants / Cottsway Housing / Waitrose / Faringdon United Charity / Bicester Town Council / Doris Field Charitable Trust / Greensquare Accord / Witney Town Hall Charity / South Oxfordshire District Council / Chipping Norton Town Council |
| PROJECT DETAILS | Delivery of Community Play & Activity days across Oxfordshire offering both FREE Entrance and FREE Activities to ensure an Inclusion for ALL |
| PROJECT DELIVERY | We delivered a total of 10 events in 2023 across Oxfordshire (in addition to 4 Armed Forces Playdays) as follows;<br>South Abingdon = Saturday 8th July<br>Northway & Marston = Saturday 15th July<br>Bicester Elmsbrook = Tuesday 25th July<br>Banbury Peoples Park = Wednesday 26th July<br>Eynsham = Thursday 27th July<br>Cutteslowe = Saturday 29th July<br>Berinsfield = Tuesday 1st August<br>Witney = Thursday 3rd August<br>Faringdon = Friday 4th August<br>Banbury Princess Diana Park = Wednesday 16th August<br><br>We also delivered a 'mini' Playday in Chipping Norton on Monday 21st August<br><br>These events (including the Armed Forces Playdays) were attended by over 16,000 people. |

| | |
|---|---|
| | We worked in partnership with a wide range of local organisations in both the planning and delivery of each event to ensure that we were meeting LOCAL need with LOCAL people including the relevant Town or Parish Council, local Housing Association and other local Charities and organisations with an interest in Children and Young People.<br><br>Each event had the following key, Aims and Objectives<br><br>**<u>For Children & Young People</u>**<br>1) Promote Positive Behaviours & Activities (reduce anti-social behaviour)<br>2) Promote Increased Levels of Physical Activity<br>3) Promote a Healthy Lifestyle (healthy choices)<br>4) Promote Healthy Weight Management (obesity reduction)<br>5) Provide information on services and activities to promote a sense of Wellbeing and Inclusion<br><br>**<u>For Parents / Carers</u>**<br>1) Provide an Event offering both **<u>FREE</u>** Entrance & **<u>FREE</u>** Activities to Ensure an Inclusion for **<u>ALL</u>**<br>2) Demonstrate how Play & Quality Family Time can be achieved on a Zero / Minimal Budget using Natural & Recycled materials<br>3) Provide information on services and activities available in the local and wider area<br><br>**<u>For Communities</u>**<br>1) Encourage a greater sense of belonging to promote Active & Engaged Communities – 'Love Where You Live'<br>2) Promote local clubs, groups and societies<br>3) Involve local groups, communities and Children & Young People in the planning and delivery of each event |









ARMED FORCES PLAYDAYS play day

OPA OXFORDSHIRE PLAY ASSOCIATION

play day

## OPA PLAY AND ACTIVITY DAYS 2023

| | |
|---|---|
| RAF Benson / Wallingford | Saturday 17th June |
| Vauxhall Barracks / Didcot | Saturday 24th June |
| RAF Brize Norton / Carterton | Saturday 1st July |
| South Abingdon | Saturday 8th July |
| Northway / Marston | Saturday 15th July |
| Bicester Elmsbrook | Tuesday 25th July |
| Banbury Peoples Park | Wednesday 26th July |
| Eynsham | Thursday 27th July |
| Cutteslowe | Saturday 29th July |
| Berinsfield | Tuesday 1st August |
| Witney | Thursday 3rd August |
| Faringdon | Friday 4th August |
| Banbury Princess Diana Park | Wednesday 16th August |
| Chipping Norton | Monday 21st August |

- ALL Events will offer both FREE Entrance and FREE Activities
- NO Childcare is provided, these are Family based events
- Individual event posters will be issued prior to each event
- Play Days will run from 11am until 3pm
- If you would like to be involved in any of these events to promote your organisation please e-mail martin.gillett@oxonplay.org.uk (NB: these are not for profit, Community events)

play day

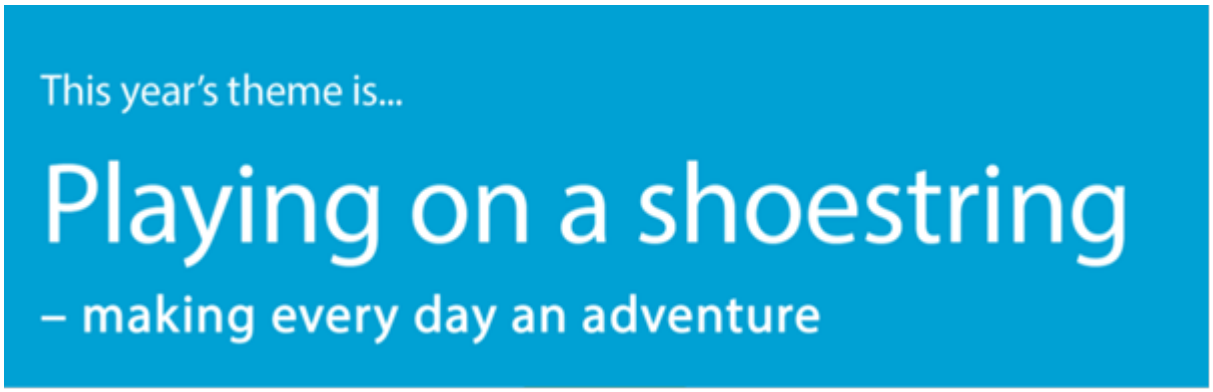
ARMED FORCES PLAYDAYS play day

| **PROJECT** | **Armed Forces Play & Activity Days 2023** |
|---|---|
| FUNDED BY | Oxfordshire County Council (Councillor Priority Fund) / Armed Forces Covenant Fund / Didcot Rotary Club<br>Carterton Town Council / Didcot Town Council / South Oxfordshire District Council (Councillor Grant Scheme) / RAF Brize Norton Community Support / Ambrosden 4 Children / Ambrosden Parish Council / Wallingford Town Council / Cherwell District Council / South Oxfordshire District Council |
| PROJECT DETAILS | Delivery of Community Play & Activity days across Oxfordshire where there is an Army or RAF base to improve community integration between Armed Forces and Civilian families and offering both FREE Entrance and FREE Activities to ensure an Inclusion for ALL |
| PROJECT DELIVERY | We delivered 4 events as follows;<br>RAF Benson / Wallingford = Saturday 17th June<br>Vauxhall Barracks / Didcot = Saturday 24th June<br>RAF Brize Norton / Carterton = Saturday 1st July and<br>Bicester Garrison / Ambrosden = Friday 25th August<br><br>We worked in close partnership with the base Welfare Team or Community Development Team at each location to ensure that we were engaging with all the serving personnel and their families.<br><br>As with our Community Play & Activity Days our Armed Forces events had the following key Aims and Objectives in addition to improving Community Cohesion;<br><br>**For Children & Young People**<br>1) Promote Positive Behaviours & Activities (reduce anti-social behaviour)<br>2) Promote Increased Levels of Physical Activity<br>3) Promote a Healthy Lifestyle (healthy choices)<br>4) Promote Healthy Weight Management (obesity |

| | |
|---|---|
| | reduction)<br>5) Provide information on services and activities to promote a sense of Wellbeing and Inclusion<br><br>**<u>For Parents / Carers</u>**<br>1) Provide an Event offering both **<u>FREE</u>** Entrance & **<u>FREE</u>** Activities to Ensure an Inclusion for **<u>ALL</u>**<br>2) Demonstrate how Play & Quality Family Time can be achieved on a Zero / Minimal Budget using Natural & Recycled materials<br>3) Provide information on services and activities available in the local and wider area<br><br>**<u>For Communities</u>**<br>1) Encourage a greater sense of belonging to promote Active & Engaged Communities – 'Love Where You Live'<br>2) Promote local clubs, groups and societies<br>3) Involve local groups, communities and Children & Young People in the planning and delivery of each event |

Playday is the annual celebration of the Childrens Right to Play in the UK. (www.playday.org.uk)

The 2023 Playday theme was 'Playing on a Shoestring' – making every day an adventure. www.summerofplay.co.uk / www.playday.org.uk



Playing on a shoestring – making every day an adventure.

This year's theme focuses on the everyday low-cost or no-cost play adventures that children can enjoy at home, in settings, and in our communities.

Play opportunities don't need to involve expensive activities, costly toys, or trips to far-off destinations. It is often the simplest ideas, the free and found opportunities, which offer the most fun, and are the most developmentally beneficial for children and young people.

Play is essential at all ages and stages of childhood, and is particularly important during times of crisis.

Play helps children and young people make sense of the world around them, deal with challenges, and build resilience.

Play is fun, enabling children and young people to make friends, blow off steam, and cope with stress and anxiety.

Play is vital for children and young people's health, happiness, and skills development including creativity, imagination, and sense of adventure.

Make this Playday, and every day, an adventure!

We support the summer of play





| **PROJECT** | **OXFORD THERAPEUTIC PLAYWORK** |
|---|---|
| FUNDED AND SUPPORTED BY | Christ's Hospital of Abingdon<br>Almshouses - Education - Relief in Need - Albert Park |
| PROJECT DETAILS | To support Children & Young People faced with challenges to increase their resilience, develop a positive sense of self and improve their self confidence<br><br>Developed in partnership with the late, Internationally renowned Playwork Theorist Gordon Sturrock |

Following our initial 3 year project funding from Children In Need and Thanks to other funders such as the Oxfordshire Community Foundation and in particular Christs Hospital of Abingdon our Therapeutic Playwork project is now in it's 5th year. We worked at both Thameside and St Edmunds Schools in Abingdon in the last financial year where both of the schools have a high percentage of Children eligible for Pupil Premium

- We worked with 8 Cohorts of 6 x Children to deliver 10 x 1 hour Therapeutic Play sessions within School Hours, each over 1 Full term
- 48 Children in total – 24 from Thameside School and 24 from St Edmunds
- The Therapeutic Play sessions were delivered by 2 Therapeutic Playwork specialists from OPA with extensive experience of working in this environment
- The Therapeutic Playwork sessions offered a safe and secure, Child led Play Environment with an empathetic approach to Play that centred around clear and consistent boundaries to enable Children to express and act out emotions in a safe way

## KEY AIMS AND OBJECTIVES

1) Children and Young People are Emotionally Well – They can Play through and express their emotions in a safe, non-judgemental way

2) Children and Young People are Empowered through Child Centred and Child Led activities / sessions
3) Children & Young People enjoy Positive Relationships with their Peers and Adults





## WHO

- We worked with Children with additional needs who currently fall below the Oxfordshire County Council 'Threshold of Need' (those at Level 2 / early Level 3 on the County Council 'windscreen')
- The project was not designed for those Children with multiple / complex needs
- Children suffering Lack of Confidence, Social Skills etc

Following meetings with key staff at the school the Children were chosen and referred by the school. Feedback from staff showed sincere appreciation of the positive impact that our sessions had on these children.











| **PROJECT** | **Community Play / Street Play project in South Abingdon** |
|---|---|
| FUNDED AND SUPPORTED BY | Active Oxfordshire |
| PROJECT DETAILS | Community Play / Street Play events based on the Playing Out model developed in Bristol and now delivered nationally |

Working with our partners across South Abingdon and at Community First Oxfordshire we delivered a series of 5 x Community Play / Street Play events across South Abingdon utilising green and open spaces across the ward. Like our Playday project this also enabled us to work in partnership with a wide range of other local organisations and local schools.

We delivered sessions / events at Caldecott Chase, Thameside School, Reynolds Way, Cotman Close and Abingdon Carousel.

This project offers 'Doorstep Opportunities' and brings Communities together to reclaim their Streets for Play, Activity and to improve Community Bonding





Research shows that playing out on a street near their homes is vital to children's health and wellbeing. Play England research has found that 71% of adults played in the street or area near their home everyday when they were a child, only 21% of children do so today.














| **PROJECT** | **Cherwell District Council – Play Infrastructure** |
|---|---|
| FUNDED AND SUPPORTED BY | Cherwell DISTRICT COUNCIL NORTH OXFORDSHIRE |
| PROJECT DETAILS | Supporting Play Infrastructure, Projects and Services across the Cherwell District Council Area |

Within Cherwell District Council we co-Chair the Cherwell Young People, Play and Wellbeing Group and are also involved with both the 'Grimsbury and North Banbury Networks' working in the 'Brighter Futures' areas of Banbury.

This work also includes attending Outreach events (such as Winter & New Year Wishes) which looks to consult with local residents as well as working with other partners in the District to plan and deliver large scale Community events.

This work has also expanded to incorporate 'OX5 Better Together' which will introduce a 'Healthy Town' approach to the whole Community in Kidlington and surrounding areas and the Healthy Bicester initiative.

All of this work involves large numbers of local stakeholders and act as a focus point to co-ordinate service delivery, reduce duplication and share best practice as well as increasing delivery capacity across the whole district.

Our work in these areas will link into the main themes of the Cherwell Play Strategy which include;

Increased Participation / To Improve Play Spaces / Community Cohesion / Inclusivity / Develop Play in both Urban & Rural Areas / Promote Managed, Risky Play / To Introduce more Play into, and out of School

OX5 Kidlington Yarnton Islip Begbroke Thrupp Better together

Bicester Healthy town, healthy

| | |
|---|---|
| **PROJECT** | **Armed Forces Support Project** |
| FUNDED BY | BenPlay<br>ARMED FORCES COVENANT FUND TRUST |
| PROJECT DETAILS | Deliver project work at RAF Benson to include a Weekly Stay & Play session and a Bi-weekly Saturdads session |

Oxfordshire County Council was the first local authority in England to sign up to the Community Covenant and through its network of Childrens Centres delivered Outreach services to all of the Armed Forces bases across Oxfordshire, however due to budget cuts Oxfordshire County Council has reduced many of its services across Oxfordshire and its Children & Young People directorate will now only work with Young People in the most need.

All of the County Council run Childrens Centres were closed in April 2017. They no longer deliver any 'Universal Services'. This means that there were no outreach services being delivered at RAF Benson.

Following initial 2 year funding from HM Treasury we secured 2 year continuation funding from the Armed Forces Covenant Trust and the RAF Benevolent Fund to continue delivering this project which works with Armed Forces Children & their Families to not only provide Open Access, Play based sessions but to also provide guidance and services across the local area so that they are able to participate fully in local activities. We deliver both Stay & Play & Saturdads sessions with this funding





| **PROJECT** | **Faringdon Junior Youth Club** |
|---|---|
| FUNDED BY | OXFORDSHIRE COUNTY COUNCIL<br>FARINGDON UNITED CHARITY<br>FARINGDON TOWN COUNCIL |
| PROJECT DETAILS | A Junior Youth Club delivered weekly for Children aged from 10 to 13 in School Years 6,7 and 8 |

Following consultation with our partners and with Young People and Thanks to funding from Faringdon Town Council, Faringdon United Charity and Oxfordshire County Council we launched our 'Faringdon Junior Youth Club' in November 2021.

The project is aimed at supporting Young People aged 10 to 13 as they transition to secondary school (school years 6,7 and 8) and is a mixture of Playwork / Youthwork

Following initial delivery at Faringdon Town Football Club on a Monday evening the sessions now take place at Faringdon Cricket Club for 2 hours on a Tuesday evening.





Our average attendance number per session at Faringdon Town Football Club from November 2021 to July 2022 was 5.04 Children and Young People per session

Our average attendance after relaunching at Faringdon Cricket Club from November 2022 to February 2023 was 13.7 Children and Young People per session

Our average attendance number from March to July 2023 (including the change to a Tuesday evening) was 12.6 Children and Young People per session.

Our average attendance number for Autumn 2023 was 4.85 Children & Young People per session

Our average attendance for Winter 2024 was 10.18 Children & Young People per session

The Young People attending have produced their own Code of Conduct / Club Rules;

1) NO Swearing – Talk to each other nicely

2) NO Violence, Fighting or Aggression

3) ASK for consent before taking photos

4) CLEAN / TIDY up after yourselves

5) DON'T violate each others personal space

6) NO eating / drinking each others food, snacks or drinks unless invited

7) INDOOR voices inside / OUTDOOR voices outside

8) RESPECT each other, the venue and the staff





# Friends of OPA are now able to support the Charity via the local Council Lotteries in South Oxfordshire, Vale of White Horse, Cherwell and Oxford City












| **PROJECT** | **Science Together Project** |
|---|---|
| FUNDED BY | UNIVERSITY OF OXFORD<br>science together. |
| PROJECT DETAILS | Science Together was a new collaboration between the Public Engagement Team and Researchers at both the University of Oxford and Brookes University and local Oxfordshire community groups.<br><br>We were very fortunate to be chosen for the project in 2022 and be able to work with a team with the world class skills, knowledge and resources of the University of Oxford and Oxford Brookes University researchers<br><br>SCIENCE TOGETHER was a brand new, grass-roots programme that harnessed the power of community-led collaborative research projects to overcome challenges and seize opportunities for people who live and work in Oxfordshire.<br><br>We worked with our team of Volunteers from the Universities to produce a document entitled 'Why Play is Important in Oxfordshire' which, when finished was sent to our partners, funders and decision makers across the County.<br><br>The full report can be found here;<br>https://secureservercdn.net/160.153.138.71/ipa.75a.myftpupload.com/wp-content/uploads/2022/07/Why-is-Play-Important-June-2022-Oxfordshire-Play-Association_Oxford-University_Oxford-Brookes-University.pdf<br><br>A video celebrating our partnership was also created which can be found here;<br><br>https://www.youtube.com/watch?v=La16kMC-tJ0<br><br>This report provided evidence from academic and non-academic sources highlighting the importance of play and the importance of supplying |

resources to support play across Oxfordshire. Play positively impacts children's lives, including their physical and mental wellbeing and within their communities.





Play Matters!

A research project in conjunction with Oxfordshire Play Association

January 2023 - January 2024

Funded by: Oxford University's Public and Community Engagement with Research

PLAY

We continued our work with the Team into 2023 and produced a 2nd report entitled 'Play Matters' which was produced after extensive consultation with Parents / Carers

https://www.gchu.org.uk/wp-content/uploads/2024/03/OPA-PCER-evidence-base-FINAL.pdf

| **PROJECT** | **Neighbour-Ley** |
|---|---|
| FUNDED BY | COMMUNITY FUND |
| PROJECT DETAILS | Starting in Autumn 2023 and delivered in partnership with our friends from the Oxford HUB, Neighbour-Ley is a project that delivers Fortnightly Stay & Play sessions at the Oxford HUB base at Windale Primary School in Blackbird Leys and offers Stay & Play for the Children and Parental Support for Parents & Carers |










# OXFORDSHIRE PLAY ASSOCIATION


☎ 07436 270267

www.oxonplay.org.uk

enquiries@oxonplay.org.uk

Facebook = Oxfordshire Play Association – OPA

Twitter = @oxonplay


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Oxfordshire Play Association

Suite 8-05, Unit 8, Area C

Radley Road Industrial Estate

Radley Road, Abingdon

Oxon. OX14 3RY


GET OUT AND PLAY! DAY

PLAY Maker

# OXFORDSHIRE PLAY ASSOCIATION CIO

## UNAUDITED FINANCIAL STATEMENTS AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024

**Charity Registration Number: 1160320**

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT AND UNAUDITED FNANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

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# OXFORDSHIRE PLAY ASSOCIATION CIO

## CHARITY INFORMATION
## FOR THE YEAR ENDED 31 MARCH 2024

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### TRUSTEE COMMITTEE MEMBERS

Anda Fitzgerald-O'Connor
Meryl Smith
Anne Bissell
Megan Douthwaite

### REGISTERED OFFICE

Suite 8-05, Unit 8, Area C
Radley Road Industrial Estate
Radley Road
Abingdon
Oxfordshire
OX14 3RY

### CHARITY REFERENCE NUMBER

1160320

### ACCOUNTANTS

SPX Oxford Ltd
Peace House
19 Paradise Street
Oxford
OX1 1LD

### BANKERS

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling Kent
ME19 4JQ

## TRUSTEES' ANNUAL REPORT
## FOR THE YEAR ENDED 31 MARCH 2024

We are pleased to report that we continued our full recovery from the Coronavirus pandemic in this financial year with another whole year of full delivery of all our projects and services.

Our income was slightly reduced in this financial year as many of the funds and grants available in the immediate aftermath of Covid to support Health & Wellbeing and Communities were withdrawn.

Our total income in this financial year was £135,885 against total expenditure of £130,319 meaning that we were able to record a small surplus of £5,536.

This means that our unrestricted reserves now stand at £57,248 which is the highest level since financial year 2026/17 meaning that we will be better placed to cope with any future major disruption to our operations and services.

Despite the cost of living crisis and rampant inflation our Core Operational Costs (excluding staff costs) rose by only £260 in the last financial year from £16,113 to £16,373, this meant that there was no negative impact to our frontline services and projects evidencing that we have tight cost controls and good practice in place for delivering absolute value for money.

As always all of our projects and services are offered FREE of charge to ensure an inclusion for ALL - No Child or Young Person should have to miss out on Play opportunities due to the cost.

Due to the savage cuts previously imposed on Children and Families services in Oxfordshire (including the closure of local Children's Centres and Youth Services) during Austerity our projects and services were already becoming increasingly important in terms of providing activities and information on services available to local families.

These needs were further exacerbated by the issues caused by Covid-19.
In addition to all this Children, Young People and their Families faced an unprecedented Cost of Living Crisis.

It is of no surprise to anyone then that we are now seeing unprecedented increases in children's mental health problems and loneliness, alongside reduced physical activity.

Our project work continues to increase and last year we delivered 14 FREE, Community Play & Activity Days across Oxfordshire which were attended by over 15,000 guests, a remarkable achievement for a relatively small organisation.

We also managed to continue our work with both Oxford University and Brookes University with the production of our 'Why Play Matters' report as part of the Science Together project after the completion of our initial 'Why Play is Important in Oxfordshire' document.

In addition to this we continued our Stay & Play and Saturdads sessions with our Armed Forces partners at RAF Benson, continued the delivery of our Therapeutic Playwork project including

another additional school, our Faringdon Junior Youth Club project grew in attendance numbers and we delivered new Street Play projects in South Oxfordshire and a new 'Neighbour-Ley' project supporting families in Blackbird Leys. Coupled with our Play Infrastructure support work across Cherwell District Council, Play Ranger sessions, our Playbox hire scheme and some Play Training 2023/24 was an extremely busy year.

This work will continue into 2024/25 with other new exciting projects planned including a Family Support worker at RAF Benson and a new Junior Youth Club in Wheatley.

None of this would be possible without the following;

Our partners - due to our relatively small size we always work with partners in our project work, this increases our delivery capacity massively, helps reduce duplication and ensures that we all share best practice - it also ensures that we are meeting LOCAL need with LOCAL people.

Our funders and supporters - we continue to be so very grateful to all of our funders and supporters, many of whom are local, without the support of these groups and individuals we would not be able to deliver the volume of work that we do

Our manager and staff - our small, but amazingly dedicated team of staff continue to deliver outstanding work across the County delivering the work of many whilst numbering only a few - the feedback and comments we receive from numerous sources confirms the positive difference they make to the Physical and Mental Wellbeing of Children and Young People and we are so grateful to them for their hard work and professionalism.

Anda Fitzgerald-O'Connor (Chair) A.M. Fitzgerald-O'Connor

Date 17/9/2024

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2024

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## OXFORDSHIRE PLAY ASSOCIATION CIO

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORDSHIRE PLAY ASSOCIATION

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I report on the accounts of the Trust for the period ended 31 March 2024, which are set out on pages 8 to 16.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sheila Parry FCCA Sheila Parry

Relevant professional qualification or body: ACCA

Address:
Peace House
19 Paradise Street
Oxford OX1 1LD

Date: 26 July 2024

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2024

| | | 2024 | | | 2023 | | |
|---|---|---|---|---|---|---|---|
| | | Unrestricted funds | Restricted funds | Total funds | Unrestricted funds | Restricted funds | Total funds |
| | | £ | £ | £ | £ | £ | £ |
| **Income and endowments from:** | Note | | | | | | |
| Donations | 2 | 1,617 | - | 1,617 | 2,107 | - | 2,107 |
| Charitable activities | 3 | - | 131,638 | 131,638 | - | 174,075 | 174,075 |
| Investments | | 2,600 | - | 2,600 | 870 | - | 870 |
| Other income | | - | | - | - | - | - |
| **Total** | | **4,217** | **131,638** | **135,855** | **2,977** | **174,075** | **177,052** |
| **Expenditure on:** | | | | | | | |
| Raising funds | | - | - | - | - | - | - |
| Charitable activities | 4 | - | 130,319 | 130,319 | - | 166,350 | 166,350 |
| **Total** | | **-** | **130,319** | **130,319** | **-** | **166,350** | **166,350** |
| **Net income / expenditure** | | **4,217** | **1,319** | **5,536** | **2,977** | **7,725** | **10,702** |
| Transfers between funds | | 1,319 | - 1,319 | - | 7,725 | - 7,725 | - |
| **Net movement in funds** | | **5,536** | **-** | **5,536** | **10,702** | **-** | **10,702** |
| **Reconciliation of funds:** | | | | | | | |
| Total funds brought forward | | 51,712 | - | 51,712 | 41,010 | - | 41,010 |
| **Total funds carried forward** | | **57,248** | **-** | **57,248** | **51,712** | **-** | **51,712** |

All recognised gains and losses are included in the Statement of Financial Activities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## BALANCE SHEET
## FOR THE YEAR ENDED 31 MARCH 2024

| | Notes | 2024 £ | 2024 £ | 2023 £ | 2023 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | | | - | | - |
| **CURRENT ASSETS** | | | | | |
| Debtors | 6 | 4,007 | | 1,031 | |
| Cash at bank and in hand | | 123,009 | | 135,867 | |
| | | 127,016 | | 136,898 | |
| **CREDITORS:** Amounts falling due within one year | 7 | 69,768 | | 85,186 | |
| **NET CURRENT ASSETS** | | | 57,248 | | 51,712 |
| **NET ASSETS** | | | 57,248 | | 51,712 |
| **INCOME FUNDS** | | | | | |
| General funds | 12 | | 57,248 | | 51,712 |
| Restricted funds | 12 | | - | | - |
| **TOTAL FUNDS** | | | 57,248 | | 51,712 |

These accounts were approved by the board of trustees on 17/7/24 and signed on their behalf by:-

A M. Fitzgerald-O'Connor

Trustee

Meg Smith

Trustee

## NOTES TO THE ACCOUNTS
## FOR THE YEAR ENDED 31 MARCH 2024

### 1. STATEMENT OF ACCOUNTING POLICIES

**Accounting convention**
These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Going Concern**
The trustees consider that there is no material uncertainty affecting the organisation's ability to continue as a going concern for the next twelve months.

**Income**
Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**
All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**
Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Computer equipment – straight line basis at 33.3% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £300.

**Fund accounting**
Funds held by the charity are either:-

**Designated funds** – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**
The organisation, being a charity, is not liable to taxation on its income.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2024

### 2. INCOME FROM DONATIONS

| | 2024 | | | 2023 | | |
|---|---|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Unrestricted funds | Restricted funds | Total funds |
| | £ | £ | £ | £ | £ | £ |
| Donations | 1,617 | - | 1,617 | 2,107 | | 2,107 |
| | **1,617** | **-** | **1,617** | **2,107** | **-** | **2,107** |

### 3. INCOME FROM CHARITABLE ACTIVITIES

| | 2024 | | | 2023 | | |
|---|---|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Unrestricted funds | Restricted funds | Total funds |
| | £ | £ | £ | £ | £ | £ |
| **Public sector grants** | | | | | | |
| Cherwell District Council | - | - | - | - | - | - |
| Armed Forces Support Project | - | 11,355 | 11,355 | - | 32,341 | 32,341 |
| **Other grants** | | | | | | |
| **Training** | | | | | | |
| The Play Way | - | - | - | - | 2,200 | 2,200 |
| Short Courses | - | - | - | - | 975 | 975 |
| **Infrastructure** | | | | | | |
| Playboxes | - | 1,339 | 1,339 | - | 807 | 807 |
| Outreach | - | 1,256 | 1,256 | - | 3,168 | 3,168 |
| Play Infrastructure - Cherwell District Council | - | 3,650 | 3,650 | - | 3,790 | 3,790 |
| **Play Projects** | | | | | | |
| Playday | - | 47,161 | 47,161 | - | 71,291 | 71,291 |
| Therapeutic Playwork | - | 16,718 | 16,718 | - | 16,031 | 16,031 |
| Vale Street Play | - | 1,715 | 1,715 | - | 325 | 325 |
| Wheatley Junior Youth Club | - | 750 | 750 | - | 791 | 791 |
| Oxford City Street Play | - | 3,244 | 3,244 | - | 7,804 | 7,804 |
| Buckinghamshire Play | - | 4,450 | 4,450 | - | - | - |
| Armed Forces Playdays | - | 23,657 | 23,657 | - | 20,927 | 20,927 |
| OPA IT Project | - | 2,335 | 2,335 | - | 2,336 | 2,336 |
| Faringdon Junior Youth Club | - | 8,520 | 8,520 | - | 7,700 | 7,700 |
| Oxford University Research Project | - | 5,488 | 5,488 | - | 3,589 | 3,589 |
| | **-** | **131,638** | **131,638** | **-** | **174,075** | **174,075** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2024

### 4. EXPENDITURE ON CHARITABLE ACTIVITIES

| | 2024 | | | 2023 | | |
|---|---|---|---|---|---|---|
| | Direct costs £ | Support costs £ | Total funds £ | Direct costs £ | Support costs £ | Total funds £ |
| **Training** | | | | | | |
| The Play Way | - | - | - | 1,045 | 309 | 1,354 |
| Short Courses | - | - | - | 912 | 119 | 1,031 |
| **Infrastructure** | | | | | | |
| Playboxes | 1,172 | 600 | 1,772 | 741 | 404 | 1,145 |
| Outreach | 1,030 | 330 | 1,360 | 2,529 | 876 | 3,405 |
| Play Infrastructure - Cherwell District Council | 1,680 | 1,182 | 2,862 | 2,458 | 1,030 | 3,488 |
| **Play Projects** | | | | | | |
| Armed Forces Support Project | 9,051 | 1,697 | 10,748 | 16,938 | 3,276 | 20,214 |
| Playday | 39,684 | 8,327 | 48,011 | 68,818 | 8,961 | 77,779 |
| Therapeutic Playwork | 8,193 | 4,210 | 12,403 | 12,608 | 3,998 | 16,606 |
| Vale Street Play | 1,712 | 643 | 2,355 | 323 | 162 | 485 |
| Wheatley Junior Youth Club | 560 | 328 | 888 | 208 | 102 | 310 |
| Oxford City Street Play | 2,513 | 1,098 | 3,611 | 2,825 | 1,498 | 4,323 |
| Buckinghamshire Play | 3,334 | 1,237 | 4,571 | 347 | 133 | 480 |
| Armed Forces Playdays | 18,942 | 4,247 | 23,189 | 16,861 | 2,761 | 19,622 |
| OPA IT Project | 2,419 | 399 | 2,818 | 2,375 | 321 | 2,696 |
| Faringdon Junior Youth Club | 8,520 | 2,003 | 10,523 | 7,776 | 1,289 | 9,065 |
| Oxford University Research Project | 3,926 | 1,282 | 5,208 | 3,134 | 1,213 | 4,347 |
| South Northants Youth Engagement | - | - | - | - | - | - |
| | **102,736** | **27,583** | **130,319** | **139,898** | **26,452** | **166,350** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2024

### 5. EXPENDITURE ON SUPPORT COSTS

| | 2024 Support Costs | 2023 Support Costs |
|---|---|---|
| | £ | £ |
| Management salaries | 11,480 | 10,339 |
| Finance and admin salaries | 2,608 | 2,498 |
| Employer's pension contributions | 953 | 898 |
| Staff travel | 87 | 90 |
| Rent and storage | 7,330 | 6,906 |
| General office costs | 1,253 | 850 |
| IT costs | 203 | 676 |
| Insurance | 1,334 | 1,616 |
| Professional fees | 1,906 | 1,859 |
| Business rates | 195 | 486 |
| Independent Examiner's fee | 234 | 234 |
| | **27,583** | **26,452** |

### 6. DEBTORS

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| Trade debtors | 800 | 251 |
| Sundry debtors | 2,340 | 120 |
| Prepayments | 867 | 660 |
| | 4,007 | 1,031 |

### 7. CREDITORS: amounts falling due within one year

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| Trade creditors | 196 | - 18 |
| Payroll taxes | 658 | 758 |
| Deferred income | 67,979 | 83,522 |
| Other creditors | 184 | 174 |
| Accruals | 750 | 750 |
| | 69,767 | 85,186 |

### 8. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

## 9. INDEPENDENT EXAMINATION AND OTHER FINANCIAL SERVICE FEES

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| Independent Examiner's fees | 234 | 234 |
| Other financial services from SPX | 516 | 516 |
| | 750 | 750 |

## 10. STAFF COSTS AND EMPLOYEE BENEFITS

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 54,171 | 58,182 |
| Employer's pension contributions | 953 | 898 |
| Employer's National Insurance | - | - |
| | 55,124 | 59,080 |

Average head count: 4.2 (2023: 4.0) including sessional workers
No employees received employee benefits of more than £60,000.

## 11. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

## 12. MOVEMENTS IN FUNDS

| | As at 1 Apr 2023 | Income | Expenditure | Funding capital expenditure | Transfers | As at 31 March 2024 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Unrestricted funds: | | | | | | |
| General funds | 51,712 | 4,217 | - | - | 1,319 | 57,248 |
| Restricted funds: | | | | | | |
| **Training** | | | | | | |
| The Play Way | - | - | - | - | | - |
| Short Courses | - | - | - | - | | - |
| **Infrastructure** | | | | | | |
| Playboxes | - | 1,339 | - 1,772 | - | 433 | - |
| Play Rangers | - | - | - | - | | - |
| Outreach | - | 1,256 | - 1,360 | - | 104 | - |
| Play Infrastructure - Cherwell District Council | - | 3,650 | - 2,862 | | - 788 | - |
| **Play Projects** | | | | | | |
| Armed Forces Support Project | - | 11,355 | - 10,748 | - | - 607 | - |
| Playday | - | 47,161 | - 48,011 | - | 850 | - |
| Therapeutic Playwork | - | 16,718 | - 12,403 | - | - 4,315 | - |
| Vale Street Play | - | 1,715 | - 2,355 | - | 640 | - |
| Wheatley Junior Youth Club | - | 750 | - 888 | - | 138 | - |
| Oxford City Street Play | - | 3,244 | - 3,611 | - | 367 | - |
| Buckinghamshire Play | - | 4,450 | - 4,571 | - | 121 | - |
| Armed Forces Playdays | - | 23,657 | - 23,189 | - | - 468 | - |
| OPA IT Project | - | 2,335 | - 2,818 | - | 483 | - |
| Faringdon Junior Youth Club | - | 8,520 | - 10,523 | - | 2,003 | - |
| Oxford University Research Project | - | 5,488 | - 5,208 | - | - 280 | - |
| | 51,712 | 135,855 | - 130,319 | - | - | 57,248 |

Transfer between reserves have been made to mop up overspends on projects and to move remaining balances on projects fully delivered.

## 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General funds | Restricted funds | Total |
|---|---|---|---|
| | £ | £ | £ |
| Tangible fixed assets | - | - | - |
| Cash at bank and in hand | 55,030 | 67,979 | 123,009 |
| Debtors | 4,007 | - | 4,007 |
| Current liabilities | - 1,789 | - 67,979 | - 69,768 |
| | 57,248 | - | 57,248 |

# OXFORDSHIRE PLAY ASSOCIATION CIO

## UNAUDITED FINANCIAL STATEMENTS AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024

**Charity Registration Number: 1160320**

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT AND UNAUDITED FNANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

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# OXFORDSHIRE PLAY ASSOCIATION CIO

## CHARITY INFORMATION
## FOR THE YEAR ENDED 31 MARCH 2024

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### TRUSTEE COMMITTEE MEMBERS

Anda Fitzgerald-O'Connor
Meryl Smith
Anne Bissell
Megan Douthwaite

### REGISTERED OFFICE

Suite 8-05, Unit 8, Area C
Radley Road Industrial Estate
Radley Road
Abingdon
Oxfordshire
OX14 3RY

### CHARITY REFERENCE NUMBER

1160320

### ACCOUNTANTS

SPX Oxford Ltd
Peace House
19 Paradise Street
Oxford
OX1 1LD

### BANKERS

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling Kent
ME19 4JQ

## TRUSTEES' ANNUAL REPORT
## FOR THE YEAR ENDED 31 MARCH 2024

We are pleased to report that we continued our full recovery from the Coronavirus pandemic in this financial year with another whole year of full delivery of all our projects and services.

Our income was slightly reduced in this financial year as many of the funds and grants available in the immediate aftermath of Covid to support Health & Wellbeing and Communities were withdrawn.

Our total income in this financial year was £135,885 against total expenditure of £130,319 meaning that we were able to record a small surplus of £5,536.

This means that our unrestricted reserves now stand at £57,248 which is the highest level since financial year 2026/17 meaning that we will be better placed to cope with any future major disruption to our operations and services.

Despite the cost of living crisis and rampant inflation our Core Operational Costs (excluding staff costs) rose by only £260 in the last financial year from £16,113 to £16,373, this meant that there was no negative impact to our frontline services and projects evidencing that we have tight cost controls and good practice in place for delivering absolute value for money.

As always all of our projects and services are offered FREE of charge to ensure an inclusion for ALL - No Child or Young Person should have to miss out on Play opportunities due to the cost.

Due to the savage cuts previously imposed on Children and Families services in Oxfordshire (including the closure of local Children's Centres and Youth Services) during Austerity our projects and services were already becoming increasingly important in terms of providing activities and information on services available to local families.

These needs were further exacerbated by the issues caused by Covid-19.
In addition to all this Children, Young People and their Families faced an unprecedented Cost of Living Crisis.

It is of no surprise to anyone then that we are now seeing unprecedented increases in children's mental health problems and loneliness, alongside reduced physical activity.

Our project work continues to increase and last year we delivered 14 FREE, Community Play & Activity Days across Oxfordshire which were attended by over 15,000 guests, a remarkable achievement for a relatively small organisation.

We also managed to continue our work with both Oxford University and Brookes University with the production of our 'Why Play Matters' report as part of the Science Together project after the completion of our initial 'Why Play is Important in Oxfordshire' document.

In addition to this we continued our Stay & Play and Saturdads sessions with our Armed Forces partners at RAF Benson, continued the delivery of our Therapeutic Playwork project including

another additional school, our Faringdon Junior Youth Club project grew in attendance numbers and we delivered new Street Play projects in South Oxfordshire and a new 'Neighbour-Ley' project supporting families in Blackbird Leys. Coupled with our Play Infrastructure support work across Cherwell District Council, Play Ranger sessions, our Playbox hire scheme and some Play Training 2023/24 was an extremely busy year.

This work will continue into 2024/25 with other new exciting projects planned including a Family Support worker at RAF Benson and a new Junior Youth Club in Wheatley.

None of this would be possible without the following;

Our partners - due to our relatively small size we always work with partners in our project work, this increases our delivery capacity massively, helps reduce duplication and ensures that we all share best practice - it also ensures that we are meeting LOCAL need with LOCAL people.

Our funders and supporters - we continue to be so very grateful to all of our funders and supporters, many of whom are local, without the support of these groups and individuals we would not be able to deliver the volume of work that we do

Our manager and staff - our small, but amazingly dedicated team of staff continue to deliver outstanding work across the County delivering the work of many whilst numbering only a few - the feedback and comments we receive from numerous sources confirms the positive difference they make to the Physical and Mental Wellbeing of Children and Young People and we are so grateful to them for their hard work and professionalism.

Anda Fitzgerald-O'Connor (Chair) A.M. Fitzgerald-O'Connor

Date 17/9/2024

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2024

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## OXFORDSHIRE PLAY ASSOCIATION CIO

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORDSHIRE PLAY ASSOCIATION

---

I report on the accounts of the Trust for the period ended 31 March 2024, which are set out on pages 8 to 16.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sheila Parry FCCA Sheila Parry

Relevant professional qualification or body: ACCA

Address:
Peace House
19 Paradise Street
Oxford OX1 1LD

Date: 26 July 2024

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2024

| | | 2024 | | | 2023 | | |
|---|---|---|---|---|---|---|---|
| | | Unrestricted funds | Restricted funds | Total funds | Unrestricted funds | Restricted funds | Total funds |
| | | £ | £ | £ | £ | £ | £ |
| **Income and endowments from:** | Note | | | | | | |
| Donations | 2 | 1,617 | - | 1,617 | 2,107 | - | 2,107 |
| Charitable activities | 3 | - | 131,638 | 131,638 | - | 174,075 | 174,075 |
| Investments | | 2,600 | - | 2,600 | 870 | - | 870 |
| Other income | | - | | - | - | - | - |
| **Total** | | **4,217** | **131,638** | **135,855** | **2,977** | **174,075** | **177,052** |
| **Expenditure on:** | | | | | | | |
| Raising funds | | - | - | - | - | - | - |
| Charitable activities | 4 | - | 130,319 | 130,319 | - | 166,350 | 166,350 |
| **Total** | | **-** | **130,319** | **130,319** | **-** | **166,350** | **166,350** |
| **Net income / expenditure** | | **4,217** | **1,319** | **5,536** | **2,977** | **7,725** | **10,702** |
| Transfers between funds | | 1,319 | - 1,319 | - | 7,725 | - 7,725 | - |
| **Net movement in funds** | | **5,536** | **-** | **5,536** | **10,702** | **-** | **10,702** |
| **Reconciliation of funds:** | | | | | | | |
| Total funds brought forward | | 51,712 | - | 51,712 | 41,010 | - | 41,010 |
| **Total funds carried forward** | | **57,248** | **-** | **57,248** | **51,712** | **-** | **51,712** |

All recognised gains and losses are included in the Statement of Financial Activities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## BALANCE SHEET
## FOR THE YEAR ENDED 31 MARCH 2024

| | Notes | 2024 £ | 2024 £ | 2023 £ | 2023 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | | | - | | - |
| **CURRENT ASSETS** | | | | | |
| Debtors | 6 | 4,007 | | 1,031 | |
| Cash at bank and in hand | | 123,009 | | 135,867 | |
| | | 127,016 | | 136,898 | |
| **CREDITORS:** Amounts falling due within one year | 7 | 69,768 | | 85,186 | |
| **NET CURRENT ASSETS** | | | 57,248 | | 51,712 |
| **NET ASSETS** | | | 57,248 | | 51,712 |
| **INCOME FUNDS** | | | | | |
| General funds | 12 | | 57,248 | | 51,712 |
| Restricted funds | 12 | | - | | - |
| **TOTAL FUNDS** | | | 57,248 | | 51,712 |

These accounts were approved by the board of trustees on 17/7/24 and signed on their behalf by:-

A M. Fitzgerald-O'Connor

Trustee

Meg Smith

Trustee

## NOTES TO THE ACCOUNTS
## FOR THE YEAR ENDED 31 MARCH 2024

### 1. STATEMENT OF ACCOUNTING POLICIES

**Accounting convention**
These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Going Concern**
The trustees consider that there is no material uncertainty affecting the organisation's ability to continue as a going concern for the next twelve months.

**Income**
Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**
All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**
Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Computer equipment – straight line basis at 33.3% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £300.

**Fund accounting**
Funds held by the charity are either:-

**Designated funds** – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**
The organisation, being a charity, is not liable to taxation on its income.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2024

### 2. INCOME FROM DONATIONS

| | 2024 | | | 2023 | | |
|---|---|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Unrestricted funds | Restricted funds | Total funds |
| | £ | £ | £ | £ | £ | £ |
| Donations | 1,617 | - | 1,617 | 2,107 | | 2,107 |
| | **1,617** | **-** | **1,617** | **2,107** | **-** | **2,107** |

### 3. INCOME FROM CHARITABLE ACTIVITIES

| | 2024 | | | 2023 | | |
|---|---|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Unrestricted funds | Restricted funds | Total funds |
| | £ | £ | £ | £ | £ | £ |
| **Public sector grants** | | | | | | |
| Cherwell District Council | - | - | - | - | - | - |
| Armed Forces Support Project | - | 11,355 | 11,355 | - | 32,341 | 32,341 |
| **Other grants** | | | | | | |
| **Training** | | | | | | |
| The Play Way | - | - | - | - | 2,200 | 2,200 |
| Short Courses | - | - | - | - | 975 | 975 |
| **Infrastructure** | | | | | | |
| Playboxes | - | 1,339 | 1,339 | - | 807 | 807 |
| Outreach | - | 1,256 | 1,256 | - | 3,168 | 3,168 |
| Play Infrastructure - Cherwell District Council | - | 3,650 | 3,650 | - | 3,790 | 3,790 |
| **Play Projects** | | | | | | |
| Playday | - | 47,161 | 47,161 | - | 71,291 | 71,291 |
| Therapeutic Playwork | - | 16,718 | 16,718 | - | 16,031 | 16,031 |
| Vale Street Play | - | 1,715 | 1,715 | - | 325 | 325 |
| Wheatley Junior Youth Club | - | 750 | 750 | - | 791 | 791 |
| Oxford City Street Play | - | 3,244 | 3,244 | - | 7,804 | 7,804 |
| Buckinghamshire Play | - | 4,450 | 4,450 | - | - | - |
| Armed Forces Playdays | - | 23,657 | 23,657 | - | 20,927 | 20,927 |
| OPA IT Project | - | 2,335 | 2,335 | - | 2,336 | 2,336 |
| Faringdon Junior Youth Club | - | 8,520 | 8,520 | - | 7,700 | 7,700 |
| Oxford University Research Project | - | 5,488 | 5,488 | - | 3,589 | 3,589 |
| | **-** | **131,638** | **131,638** | **-** | **174,075** | **174,075** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2024

### 4. EXPENDITURE ON CHARITABLE ACTIVITIES

| | 2024 | | | 2023 | | |
|---|---|---|---|---|---|---|
| | Direct costs £ | Support costs £ | Total funds £ | Direct costs £ | Support costs £ | Total funds £ |
| **Training** | | | | | | |
| The Play Way | - | - | - | 1,045 | 309 | 1,354 |
| Short Courses | - | - | - | 912 | 119 | 1,031 |
| **Infrastructure** | | | | | | |
| Playboxes | 1,172 | 600 | 1,772 | 741 | 404 | 1,145 |
| Outreach | 1,030 | 330 | 1,360 | 2,529 | 876 | 3,405 |
| Play Infrastructure - Cherwell District Council | 1,680 | 1,182 | 2,862 | 2,458 | 1,030 | 3,488 |
| **Play Projects** | | | | | | |
| Armed Forces Support Project | 9,051 | 1,697 | 10,748 | 16,938 | 3,276 | 20,214 |
| Playday | 39,684 | 8,327 | 48,011 | 68,818 | 8,961 | 77,779 |
| Therapeutic Playwork | 8,193 | 4,210 | 12,403 | 12,608 | 3,998 | 16,606 |
| Vale Street Play | 1,712 | 643 | 2,355 | 323 | 162 | 485 |
| Wheatley Junior Youth Club | 560 | 328 | 888 | 208 | 102 | 310 |
| Oxford City Street Play | 2,513 | 1,098 | 3,611 | 2,825 | 1,498 | 4,323 |
| Buckinghamshire Play | 3,334 | 1,237 | 4,571 | 347 | 133 | 480 |
| Armed Forces Playdays | 18,942 | 4,247 | 23,189 | 16,861 | 2,761 | 19,622 |
| OPA IT Project | 2,419 | 399 | 2,818 | 2,375 | 321 | 2,696 |
| Faringdon Junior Youth Club | 8,520 | 2,003 | 10,523 | 7,776 | 1,289 | 9,065 |
| Oxford University Research Project | 3,926 | 1,282 | 5,208 | 3,134 | 1,213 | 4,347 |
| South Northants Youth Engagement | - | - | - | - | - | - |
| | **102,736** | **27,583** | **130,319** | **139,898** | **26,452** | **166,350** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2024

### 5. EXPENDITURE ON SUPPORT COSTS

| | 2024 Support Costs | 2023 Support Costs |
|---|---|---|
| | £ | £ |
| Management salaries | 11,480 | 10,339 |
| Finance and admin salaries | 2,608 | 2,498 |
| Employer's pension contributions | 953 | 898 |
| Staff travel | 87 | 90 |
| Rent and storage | 7,330 | 6,906 |
| General office costs | 1,253 | 850 |
| IT costs | 203 | 676 |
| Insurance | 1,334 | 1,616 |
| Professional fees | 1,906 | 1,859 |
| Business rates | 195 | 486 |
| Independent Examiner's fee | 234 | 234 |
| | **27,583** | **26,452** |

### 6. DEBTORS

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| Trade debtors | 800 | 251 |
| Sundry debtors | 2,340 | 120 |
| Prepayments | 867 | 660 |
| | 4,007 | 1,031 |

### 7. CREDITORS: amounts falling due within one year

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| Trade creditors | 196 | - 18 |
| Payroll taxes | 658 | 758 |
| Deferred income | 67,979 | 83,522 |
| Other creditors | 184 | 174 |
| Accruals | 750 | 750 |
| | 69,767 | 85,186 |

### 8. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

## 9. INDEPENDENT EXAMINATION AND OTHER FINANCIAL SERVICE FEES

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| Independent Examiner's fees | 234 | 234 |
| Other financial services from SPX | 516 | 516 |
| | 750 | 750 |

## 10. STAFF COSTS AND EMPLOYEE BENEFITS

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 54,171 | 58,182 |
| Employer's pension contributions | 953 | 898 |
| Employer's National Insurance | - | - |
| | 55,124 | 59,080 |

Average head count: 4.2 (2023: 4.0) including sessional workers
No employees received employee benefits of more than £60,000.

## 11. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

## 12. MOVEMENTS IN FUNDS

| | As at 1 Apr 2023 | Income | Expenditure | Funding capital expenditure | Transfers | As at 31 March 2024 |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Unrestricted funds: | | | | | | |
| General funds | 51,712 | 4,217 | - | - | 1,319 | 57,248 |
| Restricted funds: | | | | | | |
| **Training** | | | | | | |
| The Play Way | - | - | - | - | | - |
| Short Courses | - | - | - | - | | - |
| **Infrastructure** | | | | | | |
| Playboxes | - | 1,339 | - 1,772 | - | 433 | - |
| Play Rangers | - | - | - | - | | - |
| Outreach | - | 1,256 | - 1,360 | - | 104 | - |
| Play Infrastructure - Cherwell District Council | - | 3,650 | - 2,862 | | - 788 | - |
| **Play Projects** | | | | | | |
| Armed Forces Support Project | - | 11,355 | - 10,748 | - | - 607 | - |
| Playday | - | 47,161 | - 48,011 | - | 850 | - |
| Therapeutic Playwork | - | 16,718 | - 12,403 | - | - 4,315 | - |
| Vale Street Play | - | 1,715 | - 2,355 | - | 640 | - |
| Wheatley Junior Youth Club | - | 750 | - 888 | - | 138 | - |
| Oxford City Street Play | - | 3,244 | - 3,611 | - | 367 | - |
| Buckinghamshire Play | - | 4,450 | - 4,571 | - | 121 | - |
| Armed Forces Playdays | - | 23,657 | - 23,189 | - | - 468 | - |
| OPA IT Project | - | 2,335 | - 2,818 | - | 483 | - |
| Faringdon Junior Youth Club | - | 8,520 | - 10,523 | - | 2,003 | - |
| Oxford University Research Project | - | 5,488 | - 5,208 | - | - 280 | - |
| | 51,712 | 135,855 | - 130,319 | - | - | 57,248 |

Transfer between reserves have been made to mop up overspends on projects and to move remaining balances on projects fully delivered.

## 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General funds | Restricted funds | Total |
|---|---|---|---|
| | £ | £ | £ |
| Tangible fixed assets | - | - | - |
| Cash at bank and in hand | 55,030 | 67,979 | 123,009 |
| Debtors | 4,007 | - | 4,007 |
| Current liabilities | - 1,789 | - 67,979 | - 69,768 |
| | 57,248 | - | 57,248 |

**OXFORDSHIRE PLAY ASSOCIATION**

England & Wales - Charity number 1160320

# Accounts

OXFORDSHIRE PLAY ASSOCIATION

# OXFORDSHIRE PLAY ASSOCIATION ANNUAL REPORT 2023

**For the Period 1st April 2022 to 31st March 2023**

**OPA is a Charitable Incorporated Organisation**
**Registered Charity Number 1160320**

OPA's Vision is to improve lives through play

OPA's mission is to champion and to support the rights of all Children and Young People to have access to high quality, inclusive Play opportunities to improve their Physical, Mental and Spiritual Wellbeing

# OPA ORGANISATIONAL DETAILS

## OPA TRUSTEES

Chair = Anda Fitzgerald O'Connor

Hon. Treasurer = Meryl Smith

Trustees = Anne Bissell, Megan Douthwaite

## OPA STAFF

Manager = Martin Gillett

Training Officer = Wendy Boone

Finance Officer = Jade Jarvis

Oxford Therapeutic Playwork Staff = Jane Gallagher

Sessional Playworkers = Tracy Rampton and Dominique Keetley

## BANKERS

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

## ACCOUNTANTS / AUDITORS

SPX Oxford, Peace House, 19 Paradise Street, Oxford. OX1 1LD

## OPA FINANCE – 2022/23

| | |
|---|---|
| Income | £177,502 |
| Expenditure | £166,350 |
| Surplus | £10,702 |
| Reserves | £51,702 |

(A full copy of our Independently Examined Accounts are available on request)

# Trustees Annual Financial Report

We are pleased to report that after the disruption to our services and operations in the previous 2 financial years in 2020/21 and 2021/22 due to the Coronavirus pandemic this financial year we returned to full operating capacity and full delivery of all our projects and services.

This meant that in this financial year we saw an increase in our income from the last financial year of over £50,000 to £177,052 whilst our total costs increased by only £45,744 to £166,352 giving us a very welcome surplus of £10,700 for the financial year.

This also means that we have managed to return our reserves to pre pandemic levels at £51,710.

This surplus will be directly reinvested into our projects and services to continue our work across the County helping our service users not only recover from the devastating impacts of the pandemic but also to help them with the current cost of living crisis.

As always all of our projects are offered FREE of charge to ensure an inclusion for ALL - No Child or Young Person should have to miss out on Play opportunities due to the cost.

Despite the large increase to our income we were able to maintain our Core Operational Costs at the same level (£26,452 in financial year 2022/23 compared to £26,238 in financial year 2021/22 financial year) showing that we have tight controls and good practice in place for delivering absolute value for money.

Our project works continues to increase and last year we delivered a record breaking 21 FREE, Community Play & Activity Days which were attended by over 16,000 guests, a remarkable achievement for a relatively small organisation.

We also managed to continue our work with both Oxford University and Brookes University as part of the Science Together project after the completion of our initial 'Why Play Matters in Oxfordshire' report.

In addition to this we continued our Stay & Play and Saturdads sessions for our Armed Forces partners, delivered a Street Play project in Oxford City which also saw us appear on ITV Meridian News, continued delivery of our

Therapeutic Playwork project including an additional school and saw our Faringdon Junior Youth Club project grow from strength to strength. Coupled with our Outreach sessions, Play Ranger sessions and some Play Training 2022/23 was an extremely busy year.

This work will continue into 2023/24 with other new exciting projects planned.

None of this would be possible without the following;

Our partners - due to our relatively small size we always work with partners in our project work, this increases our delivery capacity massively, helps reduce duplication and ensures that we all share best practice - it also ensures that we are meeting LOCAL need with LOCAL people.

Our funders and supporters - we continue to be so very grateful to all of our funders and supporters, many of whom are local, without the support of these groups and individuals we would not be able to deliver the volume of work that we do

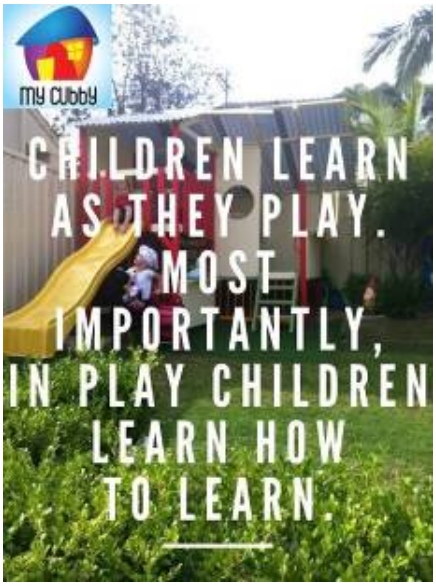
Our staff - our small, but amazingly dedicated team of staff continue to deliver outstanding work across the County delivering the work of many whilst numbering only a few - the feedback and comments we receive from numerous sources confirms the positive difference they make to the Physical and Mental Wellbeing of Children and Young People and we are so grateful to them for their hard work and professionalism

Anda Fitzgerald-O'Connor (Chair)

## OPA STATEMENT OF PUBLIC BENEFIT

OPA and its Trustees confirm that they have complied with the Statutory Duty in Section 17(5) of the 2011 Charities Act to have due regard to Public Benefit guidance published by the Charity Commission. We work on a fully inclusive basis across Oxfordshire taking into account all relevant legislation and guidelines.








## Do you share our belief that PLAY is vital for the lives of Children and Young People?

**Help us to make Oxfordshire the most play-friendly county in England.**

**Become a 'Friend of OPA' – and support us to continue our work across Oxfordshire.**

**Did you realise that the biggest 4% of UK Charities receive 80% of all the donations whilst the remaining 96%, some 159,169 local organisations receive only 20%!**

**What does OPA do? We:**

- Help play providers to offer high quality play opportunities for all
- Run user-friendly training on all kinds of play-related topics
- Campaign for national and local play-friendly policies and decisions

We are a Charitable Incorporated Organisation (Registered Charity Number 1160320) and have been working with, and for the Families and Communities of Oxfordshire since 1974.
For just £1 per month you can ensure that this work continues into the future by becoming a friend of OPA.

**Come and play with us!**

**Contact us now to see how you can make a difference!**

| **PROJECT** | **Play & Activity Days 2022** |
|---|---|
| FUNDED BY | Oxfordshire County Council (Councillor Priority Fund)<br>Tesco Community Grants / Grant & Stone / University of Oxford / Banbury Town Council / Sovereign Housing / West Oxfordshire District Council / Banbury Charities / Holton Parish Council / A2 Dominion / Towcester Town Council / West Northants Council / Kings Sutton Parish Council / Deanshanger Parish Council / SOHA / Northamptonshire Community Foundation / Greensquare Accord / Catalyst Housing / Wantage Town Council / Shanly Foundation / South Oxfordshire District Council / Kidlington Parish Council / JA Pye Charitable Settlement / Faringdon Town Council / Rotary Club of Abingdon Vesper / Clarion Housing / Abingdon Town Council / Cumber Family Charitable Trust / Witney Town Hall Charity / Wheatley Parish Council / Cottsway Housing Association / Sanctuary Housing / Brackley Town Council / Witney Town Council / Bicester Town Council / Banbury Town Council / Eynsham Parish Council / Blackbird Leys Parish Council / Abingdon Vineyard Church / Oxford City Council / Doris Field Charitable Trust / Cherwell District Council / SPARK Fund / Oxfordshire Community Foundation / Waitrose & Partners |

| | |
|---|---|
| PROJECT DETAILS | Delivery of Community Play & Activity days across Oxfordshire offering both FREE Entrance and FREE Activities to ensure an Inclusion for ALL |
| PROJECT DELIVERY | We delivered a record breaking total of 17 events in 2022 across Oxfordshire and South Northants (in addition to 4 Armed Forces Playdays) as follows;<br><br>Towcester = Wednesday 6th April<br>Greater / Blackbird Leys = Tuesday 31st May<br>Witney = Wednesday 1st June<br>South Abingdon = Saturday 9th July<br>Wheatley & Holton = Saturday 16th July<br>Cutteslowe = Saturday 23rd July<br>Bicester Elmsbrook = Tuesday 26th July<br>Banbury Peoples Park = Wednesday 27th July<br>Eynsham = Thursday 28th July<br>Wantage & Grove = Saturday 30th July<br>Berinsfield = Tuesday 2nd August<br>Brackley = Wednesday 3rd August<br>Faringdon = Friday 5th August<br>Kidlington = Saturday 6th August<br>Deanshanger = Tuesday 9th August<br>Banbury Princess Diana Park = Wednesday 17th August<br>Kings Sutton = Saturday 27th August<br><br>These events were attended by almost 20,000 people.<br><br>We worked in partnership with a wide range of local organisations in both the planning and delivery of each event to ensure that we were meeting LOCAL need with LOCAL people including the relevant Town or Parish Council, local Housing Association and other local Charities and organisations with an interest in Children and Young People.<br><br>Each event had the following key, Aims and Objectives |

| | |
|---|---|
| | **For Children & Young People**<br>1) Promote Positive Behaviours & Activities (reduce anti-social behaviour)<br>2) Promote Increased Levels of Physical Activity<br>3) Promote a Healthy Lifestyle (healthy choices)<br>4) Promote Healthy Weight Management (obesity reduction)<br>5) Provide information on services and activities to promote a sense of Wellbeing and Inclusion<br><br>**For Parents / Carers**<br>1) Provide an Event offering both **FREE** Entrance & **FREE** Activities to Ensure an Inclusion for **ALL**<br>2) Demonstrate how Play & Quality Family Time can be achieved on a Zero / Minimal Budget using Natural & Recycled materials<br>3) Provide information on services and activities available in the local and wider area<br><br>**For Communities**<br>1) Encourage a greater sense of belonging to promote Active & Engaged Communities – 'Love Where You Live'<br>2) Promote local clubs, groups and societies<br>3) Involve local groups, communities and Children & Young People in the planning and delivery of each event |



ARMED FORCES PLAYDAYS

| **PROJECT** | **Armed Forces Play & Activity Days 2022** |
|---|---|
| FUNDED BY | Armed Forces Covenant Fund Trust<br>South Oxfordshire District Council (Councillor Grants)<br>SOHA<br>Annington Trust<br>Carterton Town Council<br>Didcot Town Council<br>Didcot Rotary Club<br>Wallingford Town Council<br>Cottsway Housing Association<br>Armed Forces Day Grants |
| PROJECT DETAILS | Delivery of Community Play & Activity days across Oxfordshire where there is an Army or RAF base to improve community integration between Armed Forces and Civilian families and offering both FREE Entrance and FREE Activities to ensure an Inclusion for ALL |
| PROJECT DELIVERY | We delivered 4 events as follows;<br>RAF Brize Norton / Carterton = Thursday 2nd June<br>Vauxhall Barracks / Didcot = Saturday 18th June<br>RAF Benson / Wallingford = Saturday 25th June and<br>Dalton Barracks = Saturday 2nd July<br><br>These events were attended by over 3.000 people and for each location we worked in close partnership with the base Welfare Team or Community Development Team<br><br>As with our Community Play & Activity Days our Armed Forces events had the following key Aims and Objectives in addition to improving Community Cohesion;<br><br>**For Children & Young People**<br>1) Promote Positive Behaviours & Activities (reduce anti-social behaviour)<br>2) Promote Increased Levels of Physical Activity<br>3) Promote a Healthy Lifestyle (healthy choices) |

| | |
|---|---|
| | 4) Promote Healthy Weight Management (obesity reduction)<br>5) Provide information on services and activities to promote a sense of Wellbeing and Inclusion<br><br>**<u>For Parents / Carers</u>**<br>1) Provide an Event offering both **<u>FREE</u>** Entrance & **<u>FREE</u>** Activities to Ensure an Inclusion for **<u>ALL</u>**<br>2) Demonstrate how Play & Quality Family Time can be achieved on a Zero / Minimal Budget using Natural & Recycled materials<br>3) Provide information on services and activities available in the local and wider area<br><br>**<u>For Communities</u>**<br>1) Encourage a greater sense of belonging to promote Active & Engaged Communities – 'Love Where You Live'<br>2) Promote local clubs, groups and societies<br>3) Involve local groups, communities and Children & Young People in the planning and delivery of each event |

Playday is the annual celebration of the Childrens Right to Play in the UK. (www.playday.org.uk)

The 2022 Playday theme was 'All to play for' – building play opportunities for



all children. www.summerofplay.co.uk / www.playday.org.uk

This year's theme aims to highlight that play is for everyone. Play happens everywhere, every day, and is the right of every child and young person. Playday encourages families, communities, and organisations large and small, to consider how they can build better opportunities for all children to play. Following the challenges children and young people have faced over the past two years due to the Covid-19 pandemic, play is more important than ever.

Play is essential for children and young people's physical and mental health.

Play allows children and young people to make friends, develop relationships, and have fun together.

Play enables children and young people to feel connected to their communities, leading to happier communities for all.

Play has an important role in helping children and young people cope with stress and anxiety, deal with challenges, and make sense of what's happening around them.

We're calling for more play, better play, every day!

Summer of Play, recognised the challenges children and young people faced over the past year and the need to enjoy time for play with their friends, having fun.




• Playing is essential for children's mental health and wellbeing.
• Playing helps children cope with stress and anxiety and fosters resilience, enabling children to better deal with challenges.
• Playing gives children the opportunity to have fun, laugh, take time out, relax, and build friendships.
• Playing outside allows children to appreciate nature, the environment, and feel part of their community.
• Playing is fundamental to children's happiness, and happy children lead to happier communities.

















| **PROJECT** | **OXFORD THERAPEUTIC PLAYWORK** |
|---|---|
| FUNDED AND SUPPORTED BY | Oxfordshire Community Foundation<br>Christ's Hospital of Abingdon<br>Almshouses - Education - Relief in Need - Albert Park |
| PROJECT DETAILS | To support Children & Young People faced with challenges to increase their resilience, develop a positive sense of self and improve their self confidence<br>Developed in partnership with the late, Internationally renowned Playwork Theorist Gordon Sturrock |

Following our initial 3 year project funding from Children In Need OPA was successful in securing continuation funding from both the Oxfordshire Community Foundation and Christs Hospital of Abingdon to continue our Therapeutic Playwork project at both Windale School in Oxford and Thameside and St Edmunds Schools in Abingdon. All of these schools are situated in wards which suffer from issues when measured using the Indices of Multiple Deprivation and have a high percentage of Children eligible for Pupil Premium

- We worked with 7 Cohorts of 6 x Children to deliver 10 x 1 hour Therapeutic Play sessions within School Hours, each over 1 Full term
- 42 Children in total – 12 from Windale School, 18 from Thameside School and 12 from St Edmunds
- The Therapeutic Play sessions were delivered by 2 Therapeutic Playwork specialists from OPA with extensive experience of working in this environment
- The Therapeutic Playwork sessions offered a safe and secure, Child led Play Environment with an empathetic approach to Play that centred around clear and consistent boundaries to enable Children to express and act out emotions in a safe way

## KEY AIMS AND OBJECTIVES

1) Children and Young People are Emotionally Well – They can Play through and express their emotions in a safe, non-judgemental way
2) Children and Young People are Empowered through Child Centred and Child Led activities / sessions
3) Children & Young People enjoy Positive Relationships with their Peers and Adults





## WHO

- We worked with Children with additional needs who currently fall below the Oxfordshire County Council 'Threshold of Need' (those at Level 2 / early Level 3 on the County Council 'windscreen')
- The project was not designed for those Children with multiple / complex needs
- Children suffering Lack of Confidence, Social Skills etc

Following meetings with key staff at the school the Children were chosen and referred by the school. Feedback from staff showed sincere appreciation of the positive impact that our sessions had on these children.











| **PROJECT** | **Street Play project in Oxford City** |
|---|---|
| FUNDED AND SUPPORTED BY | Oxfordshire Community Foundation |
| PROJECT DETAILS | Street Play events based on the Playing Out model developed in Bristol and now delivered nationally |

Working with our partners across Oxford City we delivered a series of Street / Community Play events across the City. Like our Playday project this also enabled us to work in partnership with a wide range of other local organisations.

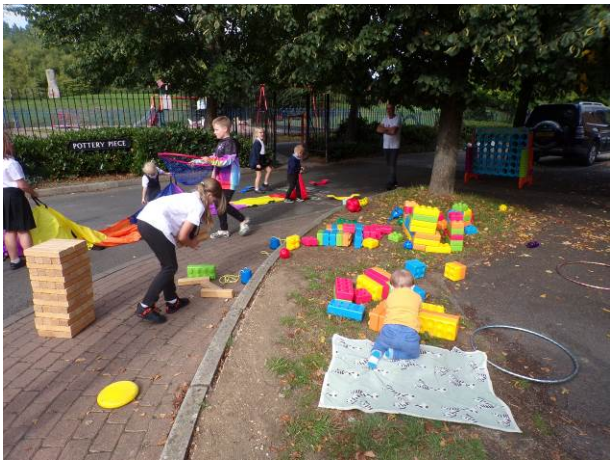
We delivered sessions / events in Cutteslowe, Barton, Northway and Blackbird Leys with the project also appearing on Meridian News - https://vimeo.com/showcase/9674418/video/729594717

This project offers 'Doorstep Opportunities' and brings Communities together to reclaim their Streets for Play, Activity and to improve Community Bonding





Research shows that playing out on a street near their homes is vital to children's health and wellbeing. Play England research has found that 71% of adults played in the street or area near their home everyday when they were a child, only 21% of children do so today.
















| **PROJECT** | **Cherwell District Council – Play Infrastructure** |
|---|---|
| FUNDED AND SUPPORTED BY | Cherwell DISTRICT COUNCIL NORTH OXFORDSHIRE |
| PROJECT DETAILS | Supporting Play Infrastructure, Projects and Services across the Cherwell District Council Area |

Within Cherwell District Council we co-Chair the Cherwell Young People, Play and Wellbeing Group and are also involved with the 'Grimsbury Network' working in the 'Brighter Futures' areas of Banbury.

This work also includes attending Outreach events (such as Winter & New Year Wishes) which looks to consult with local residents as well as working with other partners in the District to plan and deliver large scale Community events.

This work has also expanded to incorporate 'OX5 Better Together' which will introduce a 'Healthy Town' approach to the whole Community in Kidlington and surrounding areas.

All of this work involves large numbers of local stakeholders and act as a focus point to co-ordinate service delivery, reduce duplication and share best practice as well as increasing delivery capacity across the whole district.

Our work in these areas will link into the main themes of the Cherwell Play Strategy which include;

Increased Participation / To Improve Play Spaces / Community Cohesion / Inclusivity / Develop Play in both Urban & Rural Areas / Promote Managed, Risky Play / To Introduce more Play into, and out of School

BEGBROKE THRUPP KIDLINGTON YARNTON ISLIP OX5 Better together

| **PROJECT** | **Armed Forces Support Project** |
|---|---|
| FUNDED BY | ARMED FORCES COVENANT FUND TRUST |
| PROJECT DETAILS | Deliver project work at both RAF Benson and Dalton Barracks to include a Weekly Stay & Play session and a Bi-weekly Saturdads sessions at each location |

Oxfordshire County Council was the first local authority in England to sign up to the Community Covenant and through its network of Childrens Centres delivered Outreach services to all of the Armed Forces bases across Oxfordshire.

However due to budget cuts Oxfordshire County Council has reduced many of its services across Oxfordshire and its Children & Young People directorate will now only work with Young People in the most need.

All of the County Council run Childrens Centres were closed in April 2017. They no longer deliver any 'Universal Services'. This means that there were no outreach services being delivered by any 3rd party provider at either RAF Benson or Dalton Barracks.

Following initial 2 year funding from HM Treasury we secured 2 year continuation funding from the Armed Forces Covenant Trust and the RAF Benevolent Fund to continue delivering this project which works with Armed Forces Children & their Families to not only provide Open Access, Play based sessions but to also provide guidance and services across the local area so that they are able to participate fully in local activities.





| **PROJECT** | **Faringdon Junior Youth Club** |
|---|---|
| FUNDED BY | OXFORDSHIRE COUNTY COUNCIL<br>FARINGDON UNITED CHARITY<br>FARINGDON TOWN COUNCIL |
| PROJECT DETAILS | A Junior Youth Club delivered weekly for Children aged from 10 to 13 in School Years 6,7 and 8 |

Following consultation with our partners and with Young People and Thanks to funding from Faringdon Town Council, Faringdon United Charity and Oxfordshire County Council we launched our 'Faringdon Junior Youth Club' in November 2021.

The project is aimed at supporting Young People aged 10 to 13 as they transition to secondary school (school years 6,7 and 8) and is a mixture of Playwork / Youthwork

Following initial delivery at Faringdon Town Football Club on a Monday evening the sessions now take place at Faringdon Cricket Club for 2 hours on a Tuesday evening.





# Faringdon Junior Youth Club - 'Road Trip to Maymessy – Healthy Cooking Workshop'




Thank you for all involved in setting up and a funding this lovely afternoon we had with the young people last Tuesday. The sun shone and the young people were a delightful and enthusiastic bunch.

We made dips to go with seasonal raw veg and savoury and sweet muffins. Many of the children found the savoury muffins very exciting and had never had them before and also were able to try veg like red peppers and radishes.

We especially thank Martin for all his organising and also Faringdon United Charity for funding and David Keeling for your ongoing support.

Anna Richards - www.maymessy.com





# Friends of OPA are now able to support the Charity via the local Council Lotteries in South Oxfordshire, Vale of White Horse, Cherwell and Oxford City












| **PROJECT** | **Science Together Project** |
|---|---|
| FUNDED BY | UNIVERSITY OF OXFORD<br>science together. |
| PROJECT DETAILS | Science Together was a new collaboration between the Public Engagement Team and Researchers at both the University of Oxford and Brookes University and local Oxfordshire community groups.<br><br>We were very fortunate to be chosen for the project and be able to work with a team with the world class skills, knowledge and resources of the University of Oxford and Oxford Brookes University researchers?<br><br>SCIENCE TOGETHER is a brand new, grass-roots programme that harnesses the power of community-led collaborative research projects to overcome challenges and seize opportunities for people who live and work in Oxfordshire.<br><br>We worked with our team of Volunteers from the Universities to produce a document entitled 'Why Play is Important in Oxfordshire' which, when finished was sent to our partners, funders and decision makers across the County.<br><br>The full report can be found here;<br>https://secureservercdn.net/160.153.138.71/ipa.75a.myftpupload.com/wp-content/uploads/2022/07/Why-is-Play-Important-June-2022-Oxfordshire-Play-Association_Oxford-University_Oxford-Brookes-University.pdf<br><br>A video celebrating our partnership was also created which can be found here;<br><br>https://www.youtube.com/watch?v=La16kMC-tJ0<br><br>This report provided evidence from academic and non-academic sources highlighting the importance of play and the importance of supplying |

resources to support play across Oxfordshire. Play positively impacts children's lives, including their physical and mental wellbeing and within their communities.



| **PROJECT** | **Outreach (RAF Brize Norton & Ark T)** |
|---|---|
| COMMSSIONED BY | Ark T AND RAF Brize Norton Community Development Team |
| PROJECT DETAILS | Ark T - We delivered monthly Stay & Play session on the first Monday of every month as part of their FREE Community Hub days<br>  <br>  <br>At RAF Brize Norton we delivered FREE Play Ranger sessions during the school holidays offering support to Families<br>  |



OXFORDSHIRE PLAY ASSOCIATION


☎ 07436 270267

www.oxonplay.org.uk

enquiries@oxonplay.org.uk

Facebook = Oxfordshire Play Association – OPA

Twitter = @oxonplay


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Oxfordshire Play Association

Suite 7-03, Unit 7-8, Area C

Radley Road Industrial Estate

Radley Road, Abingdon

Oxon. OX14 3RY


GET OUT AND PLAY! DAY

PLAY Maker

# OXFORDSHIRE PLAY ASSOCIATION CIO

## UNAUDITED FINANCIAL STATEMENTS AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023

**Charity Registration Number: 1160320**

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT AND UNAUDITED FNANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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# OXFORDSHIRE PLAY ASSOCIATION CIO

## CHARITY INFORMATION
## FOR THE YEAR ENDED 31 MARCH 2023

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### TRUSTEE COMMITTEE MEMBERS

Anda Fitzgerald-O'Connor
Meryl Smith
Anne Bissell
Megan Douthwaite

### REGISTERED OFFICE

Suite 7-03, Area C, Unit 7-8
Radley Road Industrial Estate
Radley Road
Abingdon
Oxfordshire
OX14 3RY

### CHARITY REFERENCE NUMBER

1160320

### ACCOUNTANTS

SPX Oxford Ltd
Peace House
19 Paradise Street
Oxford
OX1 1LD

### BANKERS

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling Kent
ME19 4JQ

## TRUSTEES' ANNUAL REPORT
## FOR THE YEAR ENDED 31 MARCH 2023

We are pleased to report that after the disruption to our services and operations in the previous 2 financial years in 2020/21 and 2021/22 due to the Coronavirus pandemic this financial year we returned to full operating capacity and full delivery of all our projects and services.

This meant that in this financial year we saw an increase in our income from the last financial year of over £50,000 to £177,052 whilst our total costs increased by only £45,744 to £166,350 giving us a very welcome surplus of £10,702 for the financial year.

This also means that we have managed to return our reserves to pre pandemic levels at £51,712.

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Despite the large increase to our income we were able to maintain our Core Operational Costs at the same level (£26,452 in financial year 2022/23 compared to £26,238 in financial year 2021/22 financial year) showing that we have tight controls and good practice in place for delivering absolute value for money.

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## OXFORDSHIRE PLAY ASSOCIATION CIO

Our funders and supporters - we continue to be so very grateful to all of our funders and supporters, mainly of whom are local, without the support of these groups and individuals we would not be able to deliver the volume of work that we do

Our staff - our small, but amazingly dedicated team of staff continue to deliver outstanding work across the County delivering the work of many whilst numbering only a few - the feedback and comments we receive from numerous sources confirms the positive difference they make to the Physical and Mental Wellbeing of Children and Young People and we are so grateful to them for their hard work and professionalism

Anda Fitzgerald-O'Connor (Chair) Anda Fitzgerald-O'Connor

Date 15 June 2023

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2023

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORDSHIRE PLAY ASSOCIATION

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I report on the accounts of the Trust for the period ended 31 March 2023, which are set out on pages 8 to 16.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sheila Parry FCCA Sheila Parry

Relevant professional qualification or body: ACCA

Address:
Peace House
19 Paradise Street
Oxford OX1 1LD

Date: 3 July 2023

## OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2023

| | | 2023 | | | 2022 | | |
|---|---|---|---|---|---|---|---|
| | | Unrestricted funds | Restricted funds | Total funds | Unrestricted funds | Restricted funds | Total funds |
| | | £ | £ | £ | £ | £ | £ |
| **Income and endowments from:** | Note | | | | | | |
| Donations | 2 | 2,107 | - | 2,107 | 2,260 | - | 2,260 |
| Charitable activities | 3 | - | 174,075 | 174,075 | - | 122,126 | 122,126 |
| Investments | | 870 | - | 870 | 23 | - | 23 |
| **Total** | | **2,977** | **174,075** | **177,052** | **2,283** | **122,126** | **124,409** |
| **Expenditure on:** | | | | | | | |
| Charitable activities | 4 | - | 166,350 | 166,350 | - | 120,608 | 120,608 |
| **Total** | | **-** | **166,350** | **166,350** | **-** | **120,608** | **120,608** |
| **Net income / expenditure** | | **2,977** | **7,725** | **10,702** | **2,283** | **1,518** | **3,801** |
| Transfers between funds | | 7,725 | - 7,725 | - | 1,518 | - 1,518 | - |
| **Net movement in funds** | | **10,702** | **-** | **10,700** | **3,801** | **-** | **3,801** |
| **Reconciliation of funds:** | | | | | | | |
| Total funds brought forward | | 41,010 | - | 41,010 | 37,209 | - | 37,209 |
| **Total funds carried forward** | | **51,712** | **-** | **51,712** | **41,010** | **-** | **41,010** |

All recognised gains and losses are included in the Statement of Financial Activities.

## OXFORDSHIRE PLAY ASSOCIATION CIO

### BALANCE SHEET
### FOR THE YEAR ENDED 31 MARCH 2023

| | Notes | 2023 £ | 2023 £ | 2022 £ | 2022 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | | | - | | - |
| **CURRENT ASSETS** | | | | | |
| Debtors | 6 | 1,031 | | 780 | |
| Cash at bank and in hand | | 135,867 | | 161,546 | |
| | | 136,898 | | 162,326 | |
| **CREDITORS:** Amounts falling due within one year | 7 | 85,186 | | 121,316 | |
| **NET CURRENT ASSETS** | | | 51,712 | | 41,010 |
| **NET ASSETS** | | | 51,712 | | 41,010 |
| **INCOME FUNDS** | | | | | |
| General funds | 12 | | 51,712 | | 41,010 |
| Restricted funds | 12 | | - | | - |
| **TOTAL FUNDS** | | | 51,712 | | 41,010 |

These accounts were approved by the board of trustees on ..... and signed on their behalf by:-

Trustee

Trustee

## NOTES TO THE ACCOUNTS
## FOR THE YEAR ENDED 31 MARCH 2023

### 1. STATEMENT OF ACCOUNTING POLICIES

**Accounting convention**
These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Going Concern**
The trustees consider that there is no material uncertainty affecting the organisation's ability to continue as a going concern for the next twelve months.

**Income**
Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**
All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**
Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Computer equipment – straight line basis at 33.3% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £300.

**Fund accounting**
Funds held by the charity are either:-

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2023

**Designated funds** – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**
The organisation, being a charity, is not liable to taxation on its income.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2023

### 2. INCOME FROM DONATIONS

| | 2023 Unrestricted funds | 2023 Restricted funds | 2023 Total funds | 2022 Total funds |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Donations | 2,107 | - | 2,107 | 2,261 |
| | **2,107** | **-** | **2,107** | **2,261** |

### 3. INCOME FROM CHARITABLE ACTIVITIES

| | 2023 Unrestricted funds | 2023 Restricted funds | 2023 Total funds | 2022 Total funds |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Public sector grants** | | | | |
| Armed Forces Support Project | - | 32,341 | 32,341 | 30,107 |
| **Other grants** | | | | |
| **Training** | | | | |
| The Play Way | - | 2,200 | 2,200 | 1,250 |
| Short Courses | - | 975 | 975 | 250 |
| **Infrastructure** | | | | |
| Playboxes | - | 807 | 807 | 747 |
| Outreach | - | 3,168 | 3,168 | 2,114 |
| Play Infrastructure - Cherwell District Council | - | 3,790 | 3,790 | 4,625 |
| **Play Projects** | | | | |
| Playday | - | 71,291 | 71,291 | 36,801 |
| Therapeutic Playwork | - | 16,031 | 16,031 | 15,252 |
| Vale Street Play | - | 325 | 325 | 15,690 |
| Cherwell Street Play | - | 791 | 791 | - |
| Oxford City Street Play | - | 7,804 | 7,804 | - |
| Buckinghamshire Play | - | - | - | - |
| Armed Forces Playdays | - | 20,927 | 20,927 | 9,250 |
| OPA IT Project | - | 2,336 | 2,336 | - |
| Faringdon Junior Youth Club | - | 7,700 | 7,700 | 5,040 |
| Oxford University Research Project | - | 3,589 | 3,589 | 1,000 |
| | **-** | **174,075** | **174,075** | **122,126** |

## 4. EXPENDITURE ON CHARITABLE ACTIVITIES

| | 2023 | | | 2022 | | |
|---|---|---|---|---|---|---|
| | Direct costs | Support costs | Total funds | Direct costs | Support costs | Total funds |
| | £ | £ | £ | £ | £ | £ |
| **Training** | | | | | | |
| The Play Way | 1,045 | 309 | 1,354 | 1,237 | 1,893 | 3,130 |
| Short Courses | 912 | 119 | 1,031 | 246 | 31 | 277 |
| **Infrastructure** | | | | | | |
| Playboxes | 741 | 404 | 1,145 | 581 | 283 | 864 |
| Outreach | 2,529 | 876 | 3,405 | 1,759 | 451 | 2,210 |
| Play Infrastructure - Cherwell District Council | 2,458 | 1,030 | 3,488 | 2,789 | 1,696 | 4,485 |
| **Play Projects** | | | | | | |
| Armed Forces Support Project | 16,938 | 3,276 | 20,214 | 22,849 | 4,928 | 27,777 |
| Playday | 68,818 | 8,961 | 77,779 | 29,300 | 6,245 | 35,545 |
| Therapeutic Playwork | 12,608 | 3,998 | 16,606 | 9,917 | 3,483 | 13,400 |
| Vale Street Play | 323 | 162 | 485 | 10,980 | 3,615 | 14,595 |
| Cherwell Street Play | 208 | 102 | 310 | - | - | - |
| Oxford City Street Play | 2,825 | 1,498 | 4,323 | - | - | - |
| Buckinghamshire Play | 347 | 133 | 480 | - | - | - |
| Armed Forces Playdays | 16,861 | 2,761 | 19,622 | 8,536 | 1,450 | 9,986 |
| OPA IT Project | 2,375 | 321 | 2,696 | - | - | - |
| Faringdon Junior Youth Club | 7,776 | 1,289 | 9,065 | 5,196 | 1,035 | 6,231 |
| Oxford University Research Project | 3,134 | 1,213 | 4,347 | 980 | 450 | 1,430 |
| South Northants Youth Engagement | - | - | - | - | 678 | 678 |
| | **139,898** | **26,452** | **166,350** | **94,370** | **26,238** | **120,608** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2023

### 5. EXPENDITURE ON SUPPORT COSTS

| | 2023 Support Costs | 2022 Support Costs |
|---|---|---|
| | £ | £ |
| Management salaries | 10,339 | 10,435 |
| Finance and admin salaries | 2,498 | 2,598 |
| Employer's pension contributions | 898 | 853 |
| Staff travel | 90 | 43 |
| Rent and storage | 6,906 | 6,963 |
| General office costs | 850 | 903 |
| IT costs | 676 | 759 |
| Insurance | 1,616 | 1,551 |
| Professional fees | 1,859 | 1,899 |
| Business rates | 486 | - |
| Independent Examiner's fee | 234 | 234 |
| | **26,452** | **26,238** |

### 6. DEBTORS

| | 2023 | 2022 |
|---|---|---|
| | £ | £ |
| Trade debtors | 251 | - |
| Sundry debtors | 120 | 120 |
| Prepayments | 660 | 660 |
| | 1,031 | 780 |

### 7. CREDITORS: amounts falling due within one year

| | 2023 | 2022 |
|---|---|---|
| | £ | £ |
| Trade creditors | - 18 | - 234 |
| Payroll taxes | 758 | 819 |
| Deferred income | 83,522 | 119,805 |
| Other creditors | 174 | 175 |
| Accruals | 750 | 750 |
| | 85,186 | 121,315 |

### 8. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

## 9. INDEPENDENT EXAMINATION AND OTHER FINANCIAL SERVICE FEES

| | 2023 | 2022 |
|---|---|---|
| | £ | £ |
| Independent Examiner's fees | 234 | 234 |
| Other financial services from SPX | 516 | 516 |
| | 750 | 750 |

## 10. STAFF COSTS AND EMPLOYEE BENEFITS

| | 2023 | 2022 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 58,181 | 58,490 |
| Employer's pension contributions | 898 | 860 |
| Employer's National Insurance | - | - |
| | 59,080 | 59,350 |

Average head count: 4.0 (2022: 4.5) including sessional workers
No employees received employee benefits of more than £60,000.

## 11. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2023

### 12. MOVEMENTS IN FUNDS

| | As at 1 Apr 2022 | Income | Expenditure | Transfers | As at 31 March 2023 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Unrestricted funds: | | | | | |
| General funds | 41,010 | 2,977 | - | 7,725 | 51,712 |
| Restricted funds: | | | | | |
| **Training** | | | | | |
| The Play Way | - | 2,200 | -1,354 | -846 | - |
| Short Courses | - | 975 | -1,030 | 55 | - |
| **Infrastructure** | | | | | |
| Playboxes | - | 807 | -1,144 | 337 | - |
| Outreach | - | 3,168 | -3,405 | 237 | - |
| Play Infrastructure - Cherwell District Council | - | 3,790 | -3,489 | -301 | - |
| **Play Projects** | | | | | |
| Armed Forces Support Project | - | 32,341 | -20,215 | -12,126 | - |
| Playday | - | 71,291 | -77,779 | 6,488 | - |
| Therapeutic Playwork | - | 16,031 | -16,606 | 575 | - |
| Vale Street Play | - | 325 | -485 | 160 | - |
| Cherwell Street Play | - | 791 | -310 | -481 | - |
| Oxford City Street Play | - | 7,804 | -4,323 | -3,481 | - |
| Buckinghamshire Play | - | - | -480 | 480 | - |
| Armed Forces Playdays | - | 20,927 | -19,622 | -1,305 | - |
| OPA IT Project | - | 2,336 | -2,696 | 360 | - |
| Faringdon Junior Youth Club | - | 7,700 | -9,065 | 1,365 | - |
| Oxford University Research Project | - | 3,589 | -4,347 | 758 | - |
| | 41,010 | 177,052 | - 166,350 | - | 51,712 |

Transfer between reserves have been made to mop up overspends on projects and to move remaining balances on projects fully delivered.

### 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General funds | Restricted funds | Total |
|---|---|---|---|
| | £ | £ | £ |
| Tangible fixed assets | - | - | - |
| Cash at bank and in hand | 52,345 | 83,522 | 135,867 |
| Debtors | 1,031 | - | 1,031 |
| Current liabilities | - 1,664 | - 83,522 | - 85,186 |
| | 51,712 | - | 51,712 |

# OXFORDSHIRE PLAY ASSOCIATION CIO

## UNAUDITED FINANCIAL STATEMENTS AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023

**Charity Registration Number: 1160320**

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT AND UNAUDITED FNANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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| Statement of Trustees' responsibilities | 6 |
| Independent Examiner's Report | 7 |
| Statement of Financial Activities | 8 |
| Balance Sheet | 9 |
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# OXFORDSHIRE PLAY ASSOCIATION CIO

## CHARITY INFORMATION
## FOR THE YEAR ENDED 31 MARCH 2023

---

### TRUSTEE COMMITTEE MEMBERS

Anda Fitzgerald-O'Connor
Meryl Smith
Anne Bissell
Megan Douthwaite

### REGISTERED OFFICE

Suite 7-03, Area C, Unit 7-8
Radley Road Industrial Estate
Radley Road
Abingdon
Oxfordshire
OX14 3RY

### CHARITY REFERENCE NUMBER

1160320

### ACCOUNTANTS

SPX Oxford Ltd
Peace House
19 Paradise Street
Oxford
OX1 1LD

### BANKERS

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling Kent
ME19 4JQ

## TRUSTEES' ANNUAL REPORT
## FOR THE YEAR ENDED 31 MARCH 2023

We are pleased to report that after the disruption to our services and operations in the previous 2 financial years in 2020/21 and 2021/22 due to the Coronavirus pandemic this financial year we returned to full operating capacity and full delivery of all our projects and services.

This meant that in this financial year we saw an increase in our income from the last financial year of over £50,000 to £177,052 whilst our total costs increased by only £45,744 to £166,350 giving us a very welcome surplus of £10,702 for the financial year.

This also means that we have managed to return our reserves to pre pandemic levels at £51,712.

This surplus will be directly reinvested into our projects and services to continue our work across the County helping our service users not only recover from the devastating impacts of the pandemic but also to help them with the current cost of living crisis.

As always all of our projects are offered FREE of charge to ensure an inclusion for ALL - No Child or Young Person should have to miss out on Play opportunities due to the cost.

Despite the large increase to our income we were able to maintain our Core Operational Costs at the same level (£26,452 in financial year 2022/23 compared to £26,238 in financial year 2021/22 financial year) showing that we have tight controls and good practice in place for delivering absolute value for money.

Our project works continues to increase and last year we delivered a record breaking 21 FREE, Community Play & Activity Days which were attended by over 16,000 guests, a remarkable achievement for a relatively small organisation.

We also managed to continue our work with both Oxford University and Brookes University as part of the Science Together project after the completion of our initial 'Why Play Matters in Oxfordshire' report.

In addition to this we continued our Stay & Play and Saturdads sessions for our Armed Forces partners, delivered a Street Play project in Oxford City which also saw us appear on ITV Meridian News, continued delivery of our Therapeutic Playwork project including an additional school and saw our Faringdon Junior Youth Club project grow from strength to strength. Coupled with our Outreach sessions, Play Ranger sessions and some Play Training 2022/23 was an extremely busy year.

This work will continue into 2023/24 with other new exciting projects planned.

None of this would be possible without the following;

Our partners - due to our relatively small size we always work with partners in our project work, this increases our delivery capacity massively, helps reduce duplication and ensures that we all share best practice - it also ensures that we are meeting LOCAL need with LOCAL people.

## OXFORDSHIRE PLAY ASSOCIATION CIO

Our funders and supporters - we continue to be so very grateful to all of our funders and supporters, mainly of whom are local, without the support of these groups and individuals we would not be able to deliver the volume of work that we do

Our staff - our small, but amazingly dedicated team of staff continue to deliver outstanding work across the County delivering the work of many whilst numbering only a few - the feedback and comments we receive from numerous sources confirms the positive difference they make to the Physical and Mental Wellbeing of Children and Young People and we are so grateful to them for their hard work and professionalism

Anda Fitzgerald-O'Connor (Chair) Anda Fitzgerald-O'Connor

Date 15 June 2023

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2023

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORDSHIRE PLAY ASSOCIATION

---

I report on the accounts of the Trust for the period ended 31 March 2023, which are set out on pages 8 to 16.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sheila Parry FCCA Sheila Parry

Relevant professional qualification or body: ACCA

Address:
Peace House
19 Paradise Street
Oxford OX1 1LD

Date: 3 July 2023

## OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2023

| | | 2023 | | | 2022 | | |
|---|---|---|---|---|---|---|---|
| | | Unrestricted funds | Restricted funds | Total funds | Unrestricted funds | Restricted funds | Total funds |
| | | £ | £ | £ | £ | £ | £ |
| **Income and endowments from:** | Note | | | | | | |
| Donations | 2 | 2,107 | - | 2,107 | 2,260 | - | 2,260 |
| Charitable activities | 3 | - | 174,075 | 174,075 | - | 122,126 | 122,126 |
| Investments | | 870 | - | 870 | 23 | - | 23 |
| **Total** | | **2,977** | **174,075** | **177,052** | **2,283** | **122,126** | **124,409** |
| **Expenditure on:** | | | | | | | |
| Charitable activities | 4 | - | 166,350 | 166,350 | - | 120,608 | 120,608 |
| **Total** | | **-** | **166,350** | **166,350** | **-** | **120,608** | **120,608** |
| **Net income / expenditure** | | **2,977** | **7,725** | **10,702** | **2,283** | **1,518** | **3,801** |
| Transfers between funds | | 7,725 | - 7,725 | - | 1,518 | - 1,518 | - |
| **Net movement in funds** | | **10,702** | **-** | **10,700** | **3,801** | **-** | **3,801** |
| **Reconciliation of funds:** | | | | | | | |
| Total funds brought forward | | 41,010 | - | 41,010 | 37,209 | - | 37,209 |
| **Total funds carried forward** | | **51,712** | **-** | **51,712** | **41,010** | **-** | **41,010** |

All recognised gains and losses are included in the Statement of Financial Activities.

## OXFORDSHIRE PLAY ASSOCIATION CIO

### BALANCE SHEET
### FOR THE YEAR ENDED 31 MARCH 2023

| | Notes | 2023 £ | 2023 £ | 2022 £ | 2022 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | | | - | | - |
| **CURRENT ASSETS** | | | | | |
| Debtors | 6 | 1,031 | | 780 | |
| Cash at bank and in hand | | 135,867 | | 161,546 | |
| | | 136,898 | | 162,326 | |
| **CREDITORS:** Amounts falling due within one year | 7 | 85,186 | | 121,316 | |
| **NET CURRENT ASSETS** | | | 51,712 | | 41,010 |
| **NET ASSETS** | | | 51,712 | | 41,010 |
| **INCOME FUNDS** | | | | | |
| General funds | 12 | | 51,712 | | 41,010 |
| Restricted funds | 12 | | - | | - |
| **TOTAL FUNDS** | | | 51,712 | | 41,010 |

These accounts were approved by the board of trustees on ..... and signed on their behalf by:-

Trustee

Trustee

## NOTES TO THE ACCOUNTS
## FOR THE YEAR ENDED 31 MARCH 2023

### 1. STATEMENT OF ACCOUNTING POLICIES

**Accounting convention**
These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Going Concern**
The trustees consider that there is no material uncertainty affecting the organisation's ability to continue as a going concern for the next twelve months.

**Income**
Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**
All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**
Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Computer equipment – straight line basis at 33.3% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £300.

**Fund accounting**
Funds held by the charity are either:-

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2023

**Designated funds** – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**
The organisation, being a charity, is not liable to taxation on its income.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2023

### 2. INCOME FROM DONATIONS

| | 2023 Unrestricted funds | 2023 Restricted funds | 2023 Total funds | 2022 Total funds |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Donations | 2,107 | - | 2,107 | 2,261 |
| | **2,107** | **-** | **2,107** | **2,261** |

### 3. INCOME FROM CHARITABLE ACTIVITIES

| | 2023 Unrestricted funds | 2023 Restricted funds | 2023 Total funds | 2022 Total funds |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Public sector grants** | | | | |
| Armed Forces Support Project | - | 32,341 | 32,341 | 30,107 |
| **Other grants** | | | | |
| **Training** | | | | |
| The Play Way | - | 2,200 | 2,200 | 1,250 |
| Short Courses | - | 975 | 975 | 250 |
| **Infrastructure** | | | | |
| Playboxes | - | 807 | 807 | 747 |
| Outreach | - | 3,168 | 3,168 | 2,114 |
| Play Infrastructure - Cherwell District Council | - | 3,790 | 3,790 | 4,625 |
| **Play Projects** | | | | |
| Playday | - | 71,291 | 71,291 | 36,801 |
| Therapeutic Playwork | - | 16,031 | 16,031 | 15,252 |
| Vale Street Play | - | 325 | 325 | 15,690 |
| Cherwell Street Play | - | 791 | 791 | - |
| Oxford City Street Play | - | 7,804 | 7,804 | - |
| Buckinghamshire Play | - | - | - | - |
| Armed Forces Playdays | - | 20,927 | 20,927 | 9,250 |
| OPA IT Project | - | 2,336 | 2,336 | - |
| Faringdon Junior Youth Club | - | 7,700 | 7,700 | 5,040 |
| Oxford University Research Project | - | 3,589 | 3,589 | 1,000 |
| | **-** | **174,075** | **174,075** | **122,126** |

## 4. EXPENDITURE ON CHARITABLE ACTIVITIES

| | 2023 | | | 2022 | | |
|---|---|---|---|---|---|---|
| | Direct costs | Support costs | Total funds | Direct costs | Support costs | Total funds |
| | £ | £ | £ | £ | £ | £ |
| **Training** | | | | | | |
| The Play Way | 1,045 | 309 | 1,354 | 1,237 | 1,893 | 3,130 |
| Short Courses | 912 | 119 | 1,031 | 246 | 31 | 277 |
| **Infrastructure** | | | | | | |
| Playboxes | 741 | 404 | 1,145 | 581 | 283 | 864 |
| Outreach | 2,529 | 876 | 3,405 | 1,759 | 451 | 2,210 |
| Play Infrastructure - Cherwell District Council | 2,458 | 1,030 | 3,488 | 2,789 | 1,696 | 4,485 |
| **Play Projects** | | | | | | |
| Armed Forces Support Project | 16,938 | 3,276 | 20,214 | 22,849 | 4,928 | 27,777 |
| Playday | 68,818 | 8,961 | 77,779 | 29,300 | 6,245 | 35,545 |
| Therapeutic Playwork | 12,608 | 3,998 | 16,606 | 9,917 | 3,483 | 13,400 |
| Vale Street Play | 323 | 162 | 485 | 10,980 | 3,615 | 14,595 |
| Cherwell Street Play | 208 | 102 | 310 | - | - | - |
| Oxford City Street Play | 2,825 | 1,498 | 4,323 | - | - | - |
| Buckinghamshire Play | 347 | 133 | 480 | - | - | - |
| Armed Forces Playdays | 16,861 | 2,761 | 19,622 | 8,536 | 1,450 | 9,986 |
| OPA IT Project | 2,375 | 321 | 2,696 | - | - | - |
| Faringdon Junior Youth Club | 7,776 | 1,289 | 9,065 | 5,196 | 1,035 | 6,231 |
| Oxford University Research Project | 3,134 | 1,213 | 4,347 | 980 | 450 | 1,430 |
| South Northants Youth Engagement | - | - | - | - | 678 | 678 |
| | **139,898** | **26,452** | **166,350** | **94,370** | **26,238** | **120,608** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2023

### 5. EXPENDITURE ON SUPPORT COSTS

| | 2023 Support Costs | 2022 Support Costs |
|---|---|---|
| | £ | £ |
| Management salaries | 10,339 | 10,435 |
| Finance and admin salaries | 2,498 | 2,598 |
| Employer's pension contributions | 898 | 853 |
| Staff travel | 90 | 43 |
| Rent and storage | 6,906 | 6,963 |
| General office costs | 850 | 903 |
| IT costs | 676 | 759 |
| Insurance | 1,616 | 1,551 |
| Professional fees | 1,859 | 1,899 |
| Business rates | 486 | - |
| Independent Examiner's fee | 234 | 234 |
| | **26,452** | **26,238** |

### 6. DEBTORS

| | 2023 | 2022 |
|---|---|---|
| | £ | £ |
| Trade debtors | 251 | - |
| Sundry debtors | 120 | 120 |
| Prepayments | 660 | 660 |
| | 1,031 | 780 |

### 7. CREDITORS: amounts falling due within one year

| | 2023 | 2022 |
|---|---|---|
| | £ | £ |
| Trade creditors | - 18 | - 234 |
| Payroll taxes | 758 | 819 |
| Deferred income | 83,522 | 119,805 |
| Other creditors | 174 | 175 |
| Accruals | 750 | 750 |
| | 85,186 | 121,315 |

### 8. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

## 9. INDEPENDENT EXAMINATION AND OTHER FINANCIAL SERVICE FEES

| | 2023 | 2022 |
|---|---|---|
| | £ | £ |
| Independent Examiner's fees | 234 | 234 |
| Other financial services from SPX | 516 | 516 |
| | 750 | 750 |

## 10. STAFF COSTS AND EMPLOYEE BENEFITS

| | 2023 | 2022 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 58,181 | 58,490 |
| Employer's pension contributions | 898 | 860 |
| Employer's National Insurance | - | - |
| | 59,080 | 59,350 |

Average head count: 4.0 (2022: 4.5) including sessional workers
No employees received employee benefits of more than £60,000.

## 11. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2023

### 12. MOVEMENTS IN FUNDS

| | As at 1 Apr 2022 | Income | Expenditure | Transfers | As at 31 March 2023 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Unrestricted funds: | | | | | |
| General funds | 41,010 | 2,977 | - | 7,725 | 51,712 |
| Restricted funds: | | | | | |
| **Training** | | | | | |
| The Play Way | - | 2,200 | -1,354 | -846 | - |
| Short Courses | - | 975 | -1,030 | 55 | - |
| **Infrastructure** | | | | | |
| Playboxes | - | 807 | -1,144 | 337 | - |
| Outreach | - | 3,168 | -3,405 | 237 | - |
| Play Infrastructure - Cherwell District Council | - | 3,790 | -3,489 | -301 | - |
| **Play Projects** | | | | | |
| Armed Forces Support Project | - | 32,341 | -20,215 | -12,126 | - |
| Playday | - | 71,291 | -77,779 | 6,488 | - |
| Therapeutic Playwork | - | 16,031 | -16,606 | 575 | - |
| Vale Street Play | - | 325 | -485 | 160 | - |
| Cherwell Street Play | - | 791 | -310 | -481 | - |
| Oxford City Street Play | - | 7,804 | -4,323 | -3,481 | - |
| Buckinghamshire Play | - | - | -480 | 480 | - |
| Armed Forces Playdays | - | 20,927 | -19,622 | -1,305 | - |
| OPA IT Project | - | 2,336 | -2,696 | 360 | - |
| Faringdon Junior Youth Club | - | 7,700 | -9,065 | 1,365 | - |
| Oxford University Research Project | - | 3,589 | -4,347 | 758 | - |
| | 41,010 | 177,052 | - 166,350 | - | 51,712 |

Transfer between reserves have been made to mop up overspends on projects and to move remaining balances on projects fully delivered.

### 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General funds | Restricted funds | Total |
|---|---|---|---|
| | £ | £ | £ |
| Tangible fixed assets | - | - | - |
| Cash at bank and in hand | 52,345 | 83,522 | 135,867 |
| Debtors | 1,031 | - | 1,031 |
| Current liabilities | - 1,664 | - 83,522 | - 85,186 |
| | 51,712 | - | 51,712 |

**OXFORDSHIRE PLAY ASSOCIATION**

England & Wales - Charity number 1160320

# Accounts

OXFORDSHIRE PLAY ASSOCIATION

# OXFORDSHIRE PLAY ASSOCIATION ANNUAL REPORT 2022

**For the Period 1st April 2021 to 31st March 2022**

**OPA is a Charitable Incorporated Organisation**
**Registered Charity Number 1160320**

OPA's Vision is to improve lives through play

OPA's mission is to champion and to support the rights of all Children and Young People to have access to high quality, inclusive Play opportunities to improve their Physical, Mental and Spiritual Wellbeing

# OPA ORGANISATIONAL DETAILS

## OPA TRUSTEES

Chair = Anda Fitzgerald O'Connor

Hon. Treasurer = Meryl Smith

Trustees = Anne Bissell, Megan Douthwaite, Alexandra Lyons (to February 2022)

## OPA STAFF

Manager = Martin Gillett

Training Officer = Wendy Boone

Finance Officer = Jade Jarvis

Oxford Therapeutic Playwork Staff = Jane Gallagher

Sessional Playworkers = Tracy Rampton and Dominique Keetley

## BANKERS

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

## ACCOUNTANTS / AUDITORS

SPX Oxford, Peace House, 19 Paradise Street, Oxford. OX1 1LD

## OPA FINANCE – 2021/22

| | |
|---|---|
| Income | £124,409 |
| Expenditure | £120,608 |
| Surplus | £3,801 |
| Reserves | £41,010 |

(A full copy of our Independently Examined Accounts are available on request)

# Trustees Annual Financial Report

As hoped for, following the devastating impact of the Coronavirus Pandemic and the subsequent lockdowns and restrictions, Financial Year 2021-22 was a much better year for the organisation.

There was some disruption around the easing of the final 'lockdown' restrictions that were extended until July 2021 but overall, with some flexibility and careful planning, we were able to deliver our project work as planned.

This included a very welcome return for our Community Play & Activity Days which were postponed completely in 2020. The Communities in which we delivered these events were so very grateful for the chance to be outside and being active and meeting their neighbours again

Our Stay & Play and Saturdads sessions were also very well received as many parents / carers commented on how their children had missed the social interaction with other children and the peer support that they gained from other parents was very welcome. Our Therapeutic Playwork sessions were so very valued by both the children who attended and by the schools in which we delivered the project

We were able to extend our Outreach work during the year at RAF Brize Norton and at Ark T and were able to deliver exciting, new projects such as Street Play within Cherwell District and South Northants and a new Junior Youth Club for Faringdon

We were also very excited to be selected to be a part of the 'Science Together' project which will see us working with researchers and facilitators from both the University of Oxford and Brookes University. This will create a document entitled 'Why Play is Important in Oxfordshire' which will not only benefit our fellow Charitable Organisations in the County but will also enable budget holders and policy makers to have access to research and evidence specific to Oxfordshire

We were able to return the organisation to profit this year which will help us start to recover from the heavy loss incurred during the previous Covid

impacted financial year. This year we achieved an income of £124.409 against expenditure of £120,608 giving us a small surplus of £3,801. Our unrestricted reserves now stand at £41,010, of which at least £20,000 is designated for wind-up costs. We continue to keep very tight control over our core operational costs and for this financial year they were almost 10% lower than in the last pre Covid financial year 2 years ago in 2019-20 (£26,238 compared to £28,306)

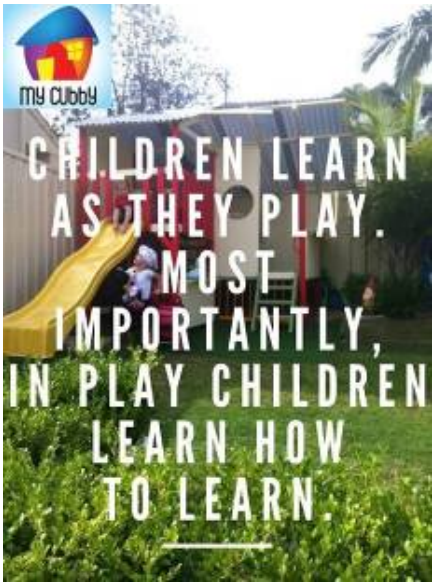
We must say Thank You to our funders again this year who have been so very flexible with our projects and delivery due to the issues and restrictions caused by Coronavirus

And finally, as ever, a huge Thank You to the small team of dedicated OPA staff who deliver the work of many while numbering only a few – their passion and commitment never wains and it is an inspiration to see the work they deliver and the positive impact they have on the lives of Children and Young People and the benefit they bring to those Children's Physical and Mental Wellbeing

Anda Fitzgerald-O'Connor (Chair)

## OPA STATEMENT OF PUBLIC BENEFIT

OPA and its Trustees confirm that they have complied with the Statutory Duty in Section 17(5) of the 2011 Charities Act to have due regard to Public Benefit guidance published by the Charity Commission. We work on a fully inclusive basis across Oxfordshire taking into account all relevant legislation and guidelines.



# Do you share our belief that PLAY is vital for the lives of Children and Young People?

**Help us to make Oxfordshire the most play-friendly county in England.**



**Become a 'Friend of OPA' – and support us to continue our work across Oxfordshire.**



**Did you realise that the biggest 4% of UK Charities receive 80% of all the donations whilst the remaining 96%, some 159,169 local organisations receive only 20%!**

**What does OPA do? We:**

- ❖ Help play providers to offer high quality play opportunities for all
- ❖ Run user-friendly training on all kinds of play-related topics
- ❖ Campaign for national and local play-friendly policies and decisions

We are a Charitable Incorporated Organisation (Registered Charity Number 1160320) and have been working with, and for the Families and Communities of Oxfordshire since 1974.
For just £1 per month you can ensure that this work continues into the future by becoming a friend of OPA.

**Come and play with us!**

**Contact us now to see how you can make a difference!**

play 4 life

| **PROJECT** | **Play & Activity Days 2021** |
|---|---|
| FUNDED BY | Oxfordshire County Council (Councillor Priority Fund)<br>SOHA / Banbury Charities / Sovereign Housing<br>Sanctuary Housing / Blenheim Bursary / Cottsway<br>South Abingdon Residents Plan / Faringdon Town Council<br>West Oxfordshire District Council / Shanly Foundation<br>Faringdon United Charity / Witney Town Hall Charity<br>Oxford City Council / Banbury Town Council<br>Witney Town Council / Eynsham Parish Council<br>Cherwell District Council – SPARK Fund<br>Doris Field Charitable Trust / Kidlington Parish Council<br>St Michaels & All Saints Charities<br>Rotary Club of Abingdon Vesper / University of Oxford<br>Abingdon Vineyard Church / Abingdon Town Council<br>Gosford & Water Eaton Parish Council<br>Waitrose & Partners Abingdon |
| PROJECT DETAILS | Delivery of Community Play & Activity days across Oxfordshire offering both FREE Entrance and FREE Activities to ensure an Inclusion for ALL |
| PROJECT DELIVERY | We delivered a total of 9 events in 2021 as follows;<br>Wednesday 28th July = Banbury - Peoples Park<br>Thursday 29th July = Eynsham<br>Saturday 31st July = Oxford – Rose Hill<br>Tuesday 3rd August = Berinsfield<br>Thursday 5th August = Witney<br>Friday 6th August = Faringdon<br>Saturday 14th August = Kidlington<br>Tuesday 17th August = Banbury - Princess Diana Park<br>Saturday 4th September = South Abingdon<br><br>These events were attended by almost 7,000 people. We worked in partnership with a wide range of local organisations in both the planning and delivery of each event to ensure that we were meeting LOCAL need with LOCAL people to including the relevant Town or Parish |

| | |
|---|---|
| | Council, local Housing Association and other local Charities and organisations with an interest in Children and Young People.<br>Each event had the following key, Aims and Objectives<br>**For Children & Young People**<br>1) Promote Positive Behaviours & Activities (reduce anti-social behaviour)<br>2) Promote Increased Levels of Physical Activity<br>3) Promote a Healthy Lifestyle (healthy choices)<br>4) Promote Healthy Weight Management (obesity reduction)<br>5) Provide information on services and activities to promote a sense of Wellbeing and Inclusion<br><br>**For Parents / Carers**<br>1) Provide an Event offering both **FREE** Entrance & **FREE** Activities to Ensure an Inclusion for **ALL**<br>2) Demonstrate how Play & Quality Family Time can be achieved on a Zero / Minimal Budget using Natural & Recycled materials<br>3) Provide information on services and activities available in the local and wider area<br><br>**For Communities**<br>1) Encourage a greater sense of belonging to promote Active & Engaged Communities – 'Love Where You Live'<br>2) Promote local clubs, groups and societies<br>3) Involve local groups, communities and Children & Young People in the planning and delivery of each event |

















| **PROJECT** | **Armed Forces Play & Activity Days 2021** |
|---|---|
| FUNDED BY | Armed Forces Covenant Fund Trust<br>South Oxfordshire District Council (Councillor Grants)<br>SOHA<br>Annington Trust<br>Didcot Town Council<br>Didcot Rotary Club |
| PROJECT DETAILS | Delivery of Community Play & Activity days across Oxfordshire where there is an Army or RAF base to improve community integration between Armed Forces and Civilian families and offering both FREE Entrance and FREE Activities to ensure an Inclusion for ALL |
| PROJECT DELIVERY | We delivered 3 events as follows;<br>Friday 23rd July = Dalton Barracks<br>Saturday 7th August = Didcot / Vauxhall Barracks<br>Saturday 28th August = RAF Benson<br><br>These events were attended by almost 2000 people and for each location we worked in close partnership with the base Welfare Team or Community Development Team<br><br>As with our Community Play & Activity Days our Armed Forces events had the following key Aims and Objectives in addition to improving Community Cohesion;<br>**For Children & Young People**<br>6) Promote Positive Behaviours & Activities (reduce anti-social behaviour)<br>7) Promote Increased Levels of Physical Activity<br>8) Promote a Healthy Lifestyle (healthy choices)<br>9) Promote Healthy Weight Management (obesity reduction)<br>10) Provide information on services and activities to promote a sense of Wellbeing and Inclusion<br><br>**For Parents / Carers**<br>4) Provide an Event offering both **FREE** Entrance & **FREE** |

| | |
|---|---|
| | Activities to Ensure an Inclusion for **ALL**<br>5) Demonstrate how Play & Quality Family Time can be achieved on a Zero / Minimal Budget using Natural & Recycled materials<br>6) Provide information on services and activities available in the local and wider area<br><br>**For Communities**<br>4) Encourage a greater sense of belonging to promote Active & Engaged Communities – 'Love Where You Live'<br>5) Promote local clubs, groups and societies<br>6) Involve local groups, communities and Children & Young People in the planning and delivery of each event |

Playday is the annual celebration of the Childrens Right to Play in the UK.

The 2021 theme, Summer of Play, recognised the challenges children and young people faced over the past year and the need to enjoy time for play with their friends, having fun.

www.summerofplay.co.uk / www.playday.org.uk

• Playing is essential for children's mental health and wellbeing.

• Playing helps children cope with stress and anxiety and fosters resilience, enabling children to better deal with challenges.




• Playing gives children the opportunity to have fun, laugh, take time out, relax, and build friendships.

• Playing outside allows children to appreciate nature, the environment, and feel part of their community.

• Playing is fundamental to children's happiness, and happy children lead to happier communities.

| **PROJECT** | **OXFORD THERAPEUTIC PLAYWORK** |
|---|---|
| FUNDED AND SUPPORTED BY | Supported by BBC Children in Need<br>Oxfordshire Community Foundation<br>Christ's Hospital of Abingdon<br>Almshouses - Education - Relief in Need - Albert Park |
| PROJECT DETAILS | To support Children & Young People faced with challenges to increase their resilience, develop a positive sense of self and improve their self confidence<br><br>Developed in partnership with the late, Internationally renowned Playwork Theorist Gordon Sturrock |

Following our initial 3 year project funding from Children In Need OPA was successful in securing continuation funding from both the Oxfordshire Community Foundation and Christs Hospital of Abingdon to continue our Therapeutic Playwork project at both Windale School in Oxford and Thameside School in Abingdon. Both of these schools are situated in wards which suffer from issues when measured using the Indices of Multiple Deprivation

- We worked with 6 Cohorts of 6 x Children to deliver 10 x 1 hour Therapeutic Play sessions within School Hours, each over 1 Full term
- 36 Children in total – 24 from Windale School and 12 from Thameside School
- The Therapeutic Play sessions were delivered by 2 Therapeutic Playwork specialists from OPA with extensive experience of working in this environment
- The Therapeutic Playwork sessions offered a safe and secure, Child led Play Environment with an empathetic approach to Play that centred around clear and consistent boundaries to enable Children to express and act out emotions in a safe way

## KEY AIMS AND OBJECTIVES

1) Children and Young People are Emotionally Well – They can Play through and express their emotions in a safe, non-judgemental way
2) Children and Young People are Empowered through Child Centred and Child Led activities / sessions
3) Children & Young People enjoy Positive Relationships with their Peers and Adults









## WHO

- We worked with Children with additional needs who currently fall below the Oxfordshire County Council 'Threshold of Need' (those at Level 2 / early Level 3 on the County Council 'windscreen')
- The project was not designed for those Children with multiple / complex needs
- Children suffering Lack of Confidence, Social Skills etc

Following meetings with key staff at the school the Children were chosen and referred by the school. Feedback from staff showed sincere appreciation of the positive impact that our sessions had on these children.

The sessions were delivered on a Tuesday – 'Tuesday Club', Wednesday – 'Wednesday Club' and Thursday – 'Thursday Club'






| **PROJECT** | **Street Play project in South Northamptonshire** |
|---|---|
| FUNDED AND SUPPORTED BY | LONDON MARATHON CHARITABLE TRUST<br>Northamptonshire Community Foundation<br>Giving back to our county |
| PROJECT DETAILS | Street Play events based on the Playing Out model developed in Bristol and now delivered nationally |

Working with our partners at South Northants Youth Engagement (SNYE) we delivered a series of Street / Community Play events across South Northamptonshire. Like our Playday project this also enabled us to work in partnership with a wide range of other local organisations.

We delivered sessions / events in Brackley, Towcester, Kings Sutton and Deanshanger

SNYE
South Northants Youth Engagement

This project offers 'Doorstep Opportunities' and brings Communities together to reclaim their Streets for Play, Activity and to improve Community Bonding

Research shows that playing out on a street near their homes is vital to children's health and wellbeing. Play England research has found that 71% of adults played in the street or area near their home everyday when they were a child, only 21% of children do so today.





| **PROJECT** | **Street Play project in North Oxfordshire** |
|---|---|
| FUNDED AND SUPPORTED BY | SPORT ENGLAND Awarding funds from THE NATIONAL LOTTERY® Sanctuary Cherwe DISTRICT COUNC |
| PROJECT DETAILS | Street Play events based on the Playing Out model developed in Bristol and now delivered nationally |

We also secured funding to deliver a Street Play project within Cherwell District Council which saw us deliver events / sessions in Banbury, Bicester and Kidlington. Again we worked in close partnership with a range of partners including Sanctuary Housing, Cherwell District Council, A2 Dominion, Kidlington Parish Council and others, in total we delivered 8 events / sessions with the remainder to be delivered in the next financial year.

| | Number of Dwellings | Attendance |
|---|---|---|
| McKeevor Place, Banbury | 17 | 20 |
| Elmsbrook Phase 1, Bicester | 157 | 33 |
| Elmsbrook Phase 3, Bicester | 100 | 38 |
| Bramley Close, Kidlington | 38 | 15 |
| Croxford Gardens, Kidlington | 95 | 19 |
| Osborne Close, Kidlington | 50 | 11 |
| South Street, Banbury | | 7 |
| Sage Street, Bicester | 100 | 51 |
| Morello Close, Bicester | 157 | 37 |








| **PROJECT** | **Cherwell District Council – Play Infrastructure** |
|---|---|
| FUNDED AND SUPPORTED BY | Cherwell DISTRICT COUNCIL NORTH OXFORDSHIRE |
| PROJECT DETAILS | Supporting Play Infrastructure, Projects and Services across the Cherwell District Council Area |

Within Cherwell District Council we co-Chair the Cherwell Young People, Play and Wellbeing Group and are also involved with the 'Grimsbury Network' working in the 'Brighter Futures' areas of Banbury.

This work also includes attending Outreach events (such as Winter & New Year Wishes) which looks to consult with local residents as well as working with other partners in the District to plan and deliver large scale Community events.

This work has also expanded to incorporate 'All About YOUth', the initiative designed to disrupt County Lines drug gangs and 'OX5 Better Together' which will introduce a 'Healthy Town' approach to the whole Community in Kidlington and surrounding areas.

All of this work involves large numbers of local stakeholders and act as a focus point to co-ordinate service delivery, reduce duplication and share best practice as well as increasing delivery capacity across the whole district.

Our work in these areas will link into the main themes of the Cherwell Play Strategy which include;

Increased Participation / To Improve Play Spaces / Community Cohesion / Inclusivity / Develop Play in both Urban & Rural Areas / Promote Managed, Risky Play / To Introduce more Play into, and out of School

All About YOUTH
Cherwell DISTRICT COUNCIL NORTH OXFORDSHIRE

BEGBROKE THRUPP KIDLINGTON YARNTON ISLIP
OX5
Better together

| **PROJECT** | **Armed Forces Support Project** |
|---|---|
| FUNDED BY | ARMED FORCES COVENANT FUND TRUST   |
| PROJECT DETAILS | Deliver project work at both RAF Benson and Dalton Barracks to include a Weekly Stay & Play session and a Bi-weekly Saturdads sessions at each location |

Oxfordshire County Council was the first local authority in England to sign up to the Community Covenant and through its network of Childrens Centres delivered Outreach services to all of the Armed Forces bases across Oxfordshire.

However due to budget cuts Oxfordshire County Council has reduced many of its services across Oxfordshire and its Children & Young People directorate will now only work with Young People in the most need.

All of the County Council run Childrens Centres were closed in April 2017. They no longer deliver any 'Universal Services'. This means that there were no outreach services being delivered by any 3rd party provider at either RAF Benson or Dalton Barracks.

Following initial 2 year funding from HM Treasury we secured 2 year continuation funding from the Armed Forces Covenant Trust to continue delivering this project which works with Armed Forces Children & their Families to not only provide Open Access, Play based sessions but to also provide guidance and services across the local area so that they are able to participate fully in local activities.

Following the Coronavirus lockdowns and restrictions we were able to deliver almost a full year of sessions and Parents / Carers were so grateful that their Children were able to socialise and play with others (many for the first time) and the Peer support networks were back in place to help support them.











| **PROJECT** | **Faringdon Junior Youth Club** |
|---|---|
| FUNDED BY | OXFORDSHIRE COUNTY COUNCIL<br>FARINGDON TOWN COUNCIL |
| PROJECT DETAILS | A Junior Youth Club delivered weekly for Children aged from 10 to 13 in School Years 6,7 and 8 |

Following consultation with our partners and with Young People and Thanks to funding from Faringdon Town Council and Oxfordshire County Council we launched our 'Faringdon Junior Youth Club' in November 2021.

The project is aimed at supporting Young People aged 10 to 13 as they transition to secondary school (school years 6,7 and 8) and is a mixture of Playwork / Youthwork

Faringdon Town Football Club kindly host the sessions and these take place for 2 hours on a Monday evening.





OXFORDSHIRE PLAY ASSOCIATION

IN PARTNERSHIP WITH

FARINGDON TOWN COUNCIL

**FARINGDON JUNIOR YOUTH CLUB**

**MONDAY EVENINGS – 5.45PM TO 7.45PM**

**FOR YOUNG PEOPLE AGED 10 TO 13 YEARS (SCHOOL YEARS 6, 7 AND 8)**








**MONDAY NIGHTS FROM 5.45PM TO 7.45PM AT FARINGDON TOWN FC, TUCKER PARK, PARK ROAD, FARINGDON, OXON. SN7 7BP**

**FREE ENTRANCE AND FREE ACTIVITIES**

Tuckshop / Snacks available to purchase

Contact = 07436 270267 / martin.gillett@oxonplay.org.uk / www.oxonplay.org.uk

This project is funded and supported by;

OXFORDSHIRE COUNTY COUNCIL

FARINGDON TOWN COUNCIL

OXFORDSHIRE PLAY ASSOCIATION

# Friends of OPA are now able to support the Charity via the local Council Lotteries in South Oxfordshire, Vale of White Horse, Cherwell and Oxford City












| **PROJECT** | **Science Together Project** |
|---|---|
| FUNDED BY |   |
| PROJECT DETAILS | Science Together is a new collaboration between the Public Engagement Team and Researchers at both the University of Oxford and Brookes University and local Oxfordshire community groups.<br><br>We were very fortunate to be chosen for the project and be able to work with a team with the world class skills, knowledge and resources of the University of Oxford and Oxford Brookes University researchers?<br><br>SCIENCE TOGETHER is a brand new, grass-roots programme that harnesses the power of community-led collaborative research projects to overcome challenges and seize opportunities for people who live and work in Oxfordshire.<br><br>We are working with a team to produce a document entitled 'Why Play is Important in Oxfordshire' which, when finished will be sent to our partners, funders and decision makers across the County.<br><br>When finished the report will provide evidence from academic and non-academic sources highlighting the importance of play and the importance of supplying resources to support play across Oxfordshire. Play positively impacts children's lives, including their physical and mental wellbeing and within their communities. |

| **PROJECT** | **Outreach (RAF Brize Norton & Ark T)** |
|---|---|
| COMMSSIONED BY | Ark T AND RAF Brize Norton Community Development Team |
| PROJECT DETAILS | Ark T - We deliver a monthly Stay & Play session on the first Monday of every month as part of their FREE Community Hub days<br><br>  <br><br>  <br><br><br>At RAF Brize Norton we delivered monthly Stay & Play sessions to support the Community Development Team with their Coffee mornings offering support to Families |








# OXFORDSHIRE PLAY ASSOCIATION


☎ 07436 270267

www.oxonplay.org.uk

enquiries@oxonplay.org.uk

Facebook = Oxfordshire Play Association – OPA

Twitter = @oxonplay

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Oxfordshire Play Association

Suite 7-03, Unit 7-8, Area C

Radley Road Industrial Estate

Radley Road, Abingdon

Oxon. OX14 3RY

# OXFORDSHIRE PLAY ASSOCIATION CIO

## UNAUDITED FINANCIAL STATEMENTS AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

**Charity Registration Number: 1160320**

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT AND UNAUDITED FNANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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# OXFORDSHIRE PLAY ASSOCIATION CIO

## CHARITY INFORMATION
## FOR THE YEAR ENDED 31 MARCH 2022

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### TRUSTEE COMMITTEE MEMBERS

Anda Fitzgerald-O'Connor
Meryl Smith
Anne Bissell
Megan Douthwaite

### REGISTERED OFFICE

Suite 7-03, Area C, Unit 7-8
Radley Road Industrial Estate
Radley Road
Abingdon
Oxfordshire
OX14 3RY

### CHARITY REFERENCE NUMBER

1160320

### ACCOUNTANTS

SPX Oxford Ltd
Peace House
19 Paradise Street
Oxford
OX1 1LD

### BANKERS

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling Kent
ME19 4JQ

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT
## FOR THE YEAR ENDED 31 MARCH 2022

---

As hoped for following the devastating impact of the Coronavirus Pandemic and the subsequent lockdowns and restrictions Financial Year 2021-22 was a much better year for the organisation.

There was some disruption around the easing of the final 'lockdown' restrictions that were extended until July 2021 but overall, with some flexibility and careful planning we were able to deliver our project work as planned.

This included a very welcome return for our Community Play & Activity Days which were postponed completely in 2020, the Communities in which we delivered these events were so very grateful for the chance to be outside and being active and meeting their neighbours again

Our Stay & Play and Saturdads sessions were also very well received as many parents / carers commented on how their Children had missed the social interaction with other Children and the Peer support that they gained from other parents was very welcome. Our Therapeutic Playwork sessions were so very valued by both the children who attended and by the schools in which we delivered the project

We were able to extend our Outreach work during the year at RAF Brize Norton and at Ark T and were able to deliver exciting, new projects such as Street Play within Cherwell District and South Northants and a new Junior Youth Club for Faringdon

We were also very excited to be selected to be a part of the 'Science Together' project which will see us working with researchers and facilitators from both the University of Oxford and Brookes University to create a document entitled 'Why Play is Important in Oxfordshire' which will not only benefit our fellow Charitable Organisations in the County but will also enable budget holders and policy makers to have access to research and evidence specific to Oxfordshire

We were able to return the organisation to profit again this year following the heavy losses incurred during the previous Covid impacted financial year with income of £124.409 against expenditure of £120,608 giving us a small surplus of £3,801.
Our unrestricted reserves now stand at £41,010

We continue to keep very tight control over our core operational costs and for this financial year they were almost 10% lower than in the last pre Covid financial year 2 years ago in 2019-20 (£26,238 compared to £28,306)

We must say Thank You to our funders again this year who have been so very flexible with our projects and delivery due to the issues and restrictions caused by Coronavirus

And finally, as ever, a huge Thank You to the small team of dedicated OPA staff who deliver the work of many while numbering only a few – their passion and commitment never wains and it is an inspiration to see the work they deliver and the positive impact they have on the lives of Children and Young People and the benefit they bring to those Childrens Physical and Mental Wellbeing

Anda Fitzgerald-O'Connor (Chair)

Date 1/8/2022

A.m. Fitzgerald-O'Connor

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2022

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## OXFORDSHIRE PLAY ASSOCIATION CIO

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORDSHIRE PLAY ASSOCIATION

---

I report on the accounts of the Trust for the period ended 31 MARCH 2022, which are set out on pages 7 to 15.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sheila Parry

Name: Sheila Parry FCCA

Relevant professional qualification or body: ACCA

Address:
Peace House
19 Paradise Street
Oxford OX1 1LD

Date: 23 August 2022

# OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2022

| | | 2022 | | | 2021 |
|---|---|---|---|---|---|
| | | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | | £ | £ | £ | £ |
| **Income and endowments from:** | Note | | | | |
| Donations | 2 | 2,261 | - | 2,261 | 15,639 |
| Charitable activities | 3 | - | 122,126 | 122,126 | 38,575 |
| Investments | | 22 | - | 22 | 42 |
| **Total** | | **2,283** | **122,126** | **124,409** | **54,256** |
| **Expenditure on:** | | | | | |
| Charitable activities | 4 | - | 120,608 | 120,608 | 67,847 |
| **Total** | | **-** | **120,608** | **120,608** | **67,847** |
| **Net income / expenditure** | | **2,283** | **1,518** | **3,801** | **- 13,591** |
| Transfers between funds | | 1,518 | - 1,518 | - | - |
| **Net movement in funds** | | **3,801** | **-** | **3,801** | **- 13,591** |
| **Reconciliation of funds:** | | | | | |
| Total funds brought forward | | 37,209 | - | 37,209 | 50,800 |
| **Total funds carried forward** | | **41,010** | **-** | **41,010** | **37,209** |

All recognised gains and losses are included in the Statement of Financial Activities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## BALANCE SHEET
## FOR THE YEAR ENDED 31 MARCH 2022

| | Notes | 2022 £ | 2022 £ | 2021 £ | 2021 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | | | - | | - |
| **CURRENT ASSETS** | | | | | |
| Debtors | 6 | 780 | | 8,200 | |
| Cash at bank and in hand | | 161,546 | | 101,455 | |
| | | 162,326 | | 109,655 | |
| **CREDITORS:** Amounts falling due within one year | 7 | 121,316 | | 72,446 | |
| **NET CURRENT ASSETS** | | | 41,010 | | 37,209 |
| **NET ASSETS** | | | 41,010 | | 37,209 |
| **INCOME FUNDS** | | | | | |
| General funds | 12 | | 41,010 | | 37,209 |
| Restricted funds | 12 | | - | | - |
| **TOTAL FUNDS** | | | 41,010 | | 37,209 |

These accounts were approved by the board of trustees on 1/8/22 and signed on their behalf by:-

Trustee

A.M. Fitzgerald O'Connor

A.M. FITZGERALD-O'CONNOR

Chair

Trustee

Meryl Smith

MERYL SMITH

Hon Treasurer

## NOTES TO THE ACCOUNTS
## FOR THE YEAR ENDED 31 MARCH 2022

### 1. STATEMENT OF ACCOUNTING POLICIES

**Accounting convention**
These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Going Concern**
The trustees consider that there is no material uncertainty affecting the organisation's ability to continue as a going concern for the next twelve months.

**Income**
Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**
All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**
Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Computer equipment – straight line basis at 33.3% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £300.

**Fund accounting**
Funds held by the charity are either:-

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2022

**Designated funds** – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**

The organisation, being a charity, is not liable to taxation on its income.

## 2. INCOME FROM DONATIONS

| | 2022 | | | 2021 |
|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | £ | £ | £ | £ |
| Other donations | 2,261 | - | 2,261 | 15,639 |
| | **2,261** | **-** | **2,261** | **15,639** |

## 3. INCOME FROM CHARITABLE ACTIVITIES

| | 2022 | | | 2021 |
|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | £ | £ | £ | £ |
| **Public sector grants** | | | | |
| Cherwell District Council | - | | - | 3,000 |
| Armed Forces Covenant Fund | - | 30,107 | 30,107 | 16,699 |
| **Other grants** | | | | |
| **Training** | | | | |
| The Play Way | - | 1,250 | 1,250 | 500 |
| Other courses | - | 250 | 250 | - |
| **Infrastructure** | | | | |
| Playboxes | - | 747 | 747 | 40 |
| Outreach | - | 2,114 | 2,114 | - |
| Play Infrastructure | - | 4,625 | 4,625 | - |
| **Play Projects** | | | | |
| Playday | - | 36,801 | 36,801 | 2,000 |
| Therapeutic Play | - | 15,252 | 15,252 | 12,146 |
| Street Play | - | 15,690 | 15,690 | 3,000 |
| Armed Forces Playday | - | 9,250 | 9,250 | - |
| Brackley Youth Engagement | - | - | - | 57 |
| Towcester Youth Engagement | - | - | - | 111 |
| South Northants Youth Engagement | - | - | - | 1,022 |
| Faringdon Junior Youth Club | - | 5,040 | 5,040 | - |
| Oxford University Research Project | - | 1,000 | 1,000 | - |
| | **-** | **122,126** | **122,126** | **38,575** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2022

### 4. EXPENDITURE ON CHARITABLE ACTIVITIES

| | 2022 | | | 2021 | | |
|---|---|---|---|---|---|---|
| | Direct costs | Support costs | Total funds | Direct costs | Support costs | Total funds |
| | £ | £ | £ | £ | £ | £ |
| **Training** | | | | | | |
| The Play Way | 1,237 | 1,893 | 3,130 | 503 | 193 | 696 |
| Other courses | 246 | 31 | 277 | - | - | - |
| **Infrastructure** | | | | | | |
| Playboxes | 581 | 283 | 864 | 42 | 15 | 57 |
| Play Rangers | - | - | - | - | - | - |
| Outreach | 1,759 | 451 | 2,210 | - | - | - |
| Play Infrastructure | 2,789 | 1,696 | 4,485 | - | - | - |
| **Play Projects** | | | | | | |
| Armed Forces Covenant Fund | 22,849 | 4,928 | 27,777 | 12,267 | 15,076 | 27,343 |
| Playday | 29,300 | 6,245 | 35,545 | 3,089 | 2,211 | 5,300 |
| Armed Forces Playday | 8,536 | 1,450 | 9,986 | 415 | - | 415 |
| Street Play | 10,980 | 3,615 | 14,596 | 3,034 | 3,172 | 6,206 |
| Therapeutic play | 9,917 | 3,483 | 13,400 | 7,805 | 11,881 | 19,686 |
| Faringdon Junior Youth Club | 5,196 | 1,035 | 6,231 | - | - | - |
| Oxford University Research Project | 980 | 450 | 1,430 | - | - | - |
| Brackley Youth Engagement | - | - | - | 194 | 22 | 216 |
| Towcester Youth Engagement | - | - | - | 197 | 43 | 240 |
| South Northants Youth Engagement | - | 678 | 678 | 2,023 | 1,258 | 3,281 |
| | **94,370** | **26,238** | **120,608** | **29,569** | **33,871** | **63,440** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2022

### 5. EXPENDITURE ON SUPPORT COSTS

| | 2022 Support Costs | 2021 Support Costs |
|---|---|---|
| | £ | £ |
| Management salaries | 10,435 | 22,195 |
| Finance and admin salaries | 2,598 | 2,047 |
| Employer's pension contributions | 853 | 847 |
| Staff travel | 43 | 48 |
| Rent and storage | 6,963 | 5,720 |
| General office costs | 903 | 1,950 |
| IT costs | 759 | 850 |
| Insurance | 1,551 | 1,531 |
| Professional fees | 2,133 | 2,486 |
| Independent Examiner's fee | - | 234 |
| | **26,238** | **37,908** |

### 6. DEBTORS

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Trade debtors | - | 7,540 |
| Sundry debtors | 120 | - |
| Prepayments | 660 | 660 |
| | 780 | 8,200 |

### 7. CREDITORS: amounts falling due within one year

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Trade creditors | - 234 | - |
| Payroll taxes | 819 | 607 |
| Deferred income | 119,805 | 70,940 |
| Other creditors | 175 | 149 |
| Accruals | 750 | 750 |
| | 121,315 | 72,446 |

### 8. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2022

### 9. INDEPENDENT EXAMINATION AND OTHER FINANCIAL SERVICE FEES

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Independent Examiner's fees | 234 | 234 |
| Other financial services from SPX | 516 | 516 |
| | 750 | 750 |

### 10. STAFF COSTS AND EMPLOYEE BENEFITS

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 58,490 | 47,393 |
| Employer's pension contributions | 860 | 820 |
| Employer's National Insurance | - | - |
| | 59,350 | 48,213 |

Average head count: 4.5 (2021: 4.5) including sessional workers
No employees received employee benefits of more than £60,000.

### 11. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2022

### 12. MOVEMENTS IN FUNDS

| | As at 1 Apr 2021 | Income | Expenditure | Transfers | As at 31 March 2022 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Unrestricted funds: | | | | | |
| General funds | 37,209 | 2,283 | - | 1,518 | 41,010 |
| Restricted funds: | | | | | |
| **Training** | | | | | |
| The Play Way | - | 1,250 | - 3,130 | 1,880 | - |
| Other courses | - | 250 | - 277 | 27 | - |
| **Infrastructure** | | | | | |
| Playboxes | - | 747 | - 864 | 117 | - |
| Play Rangers | - | - | - | | - |
| Outreach | - | 2,114 | - 2,210 | 96 | - |
| Play Infrastructure | - | 4,625 | - 4,485 | - 139 | - |
| **Play Projects** | | | | | |
| Armed Forces Covenant Fund | | 30,107 | - 27,777 | - 2,330 | - |
| Playday | - | 36,803 | - 35,545 | - 1,258 | - |
| Armed Forces Playday | - | 9,250 | - 9,986 | 736 | - |
| Therapeutic Play | - | 15,252 | - 13,400 | - 1,852 | - |
| Street Play | - | 15,690 | - 14,595 | - 1,095 | - |
| Faringdon Junior Youth Club | - | 5,040 | - 6,231 | 1,192 | - |
| Oxford University Research Project | - | 1,000 | - 1,430 | 430 | - |
| South Northants Youth Engagement | - | - | - 678 | 678 | - |
| | 37,209 | 124,409 | - 120,608 | - | 41,010 |

Transfer between reserves have been made to mop up overspends on projects and to move remaining balances on projects fully delivered.

### 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General funds | Restricted funds | Total |
|---|---|---|---|
| | £ | £ | £ |
| Tangible fixed assets | - | - | - |
| Cash at bank and in hand | 41,741 | 119,805 | 161,546 |
| Debtors | 780 | - | 780 |
| Current liabilities | - 1,510 | - 119,805 | - 121,315 |
| | 41,011 | - | 41,011 |

# OXFORDSHIRE PLAY ASSOCIATION CIO

## UNAUDITED FINANCIAL STATEMENTS AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

**Charity Registration Number: 1160320**

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT AND UNAUDITED FNANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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# OXFORDSHIRE PLAY ASSOCIATION CIO

## CHARITY INFORMATION
## FOR THE YEAR ENDED 31 MARCH 2022

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### TRUSTEE COMMITTEE MEMBERS

Anda Fitzgerald-O'Connor
Meryl Smith
Anne Bissell
Megan Douthwaite

### REGISTERED OFFICE

Suite 7-03, Area C, Unit 7-8
Radley Road Industrial Estate
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Abingdon
Oxfordshire
OX14 3RY

### CHARITY REFERENCE NUMBER

1160320

### ACCOUNTANTS

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Peace House
19 Paradise Street
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OX1 1LD

### BANKERS

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25 Kings Hill Avenue
Kings Hill
West Malling Kent
ME19 4JQ

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT
## FOR THE YEAR ENDED 31 MARCH 2022

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As hoped for following the devastating impact of the Coronavirus Pandemic and the subsequent lockdowns and restrictions Financial Year 2021-22 was a much better year for the organisation.

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Our unrestricted reserves now stand at £41,010

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And finally, as ever, a huge Thank You to the small team of dedicated OPA staff who deliver the work of many while numbering only a few – their passion and commitment never wains and it is an inspiration to see the work they deliver and the positive impact they have on the lives of Children and Young People and the benefit they bring to those Childrens Physical and Mental Wellbeing

Anda Fitzgerald-O'Connor (Chair)

Date 1/8/2022

A.m. Fitzgerald-O'Connor

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2022

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- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## OXFORDSHIRE PLAY ASSOCIATION CIO

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I report on the accounts of the Trust for the period ended 31 MARCH 2022, which are set out on pages 7 to 15.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sheila Parry

Name: Sheila Parry FCCA

Relevant professional qualification or body: ACCA

Address:
Peace House
19 Paradise Street
Oxford OX1 1LD

Date: 23 August 2022

# OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2022

| | | 2022 | | | 2021 |
|---|---|---|---|---|---|
| | | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | | £ | £ | £ | £ |
| **Income and endowments from:** | Note | | | | |
| Donations | 2 | 2,261 | - | 2,261 | 15,639 |
| Charitable activities | 3 | - | 122,126 | 122,126 | 38,575 |
| Investments | | 22 | - | 22 | 42 |
| **Total** | | **2,283** | **122,126** | **124,409** | **54,256** |
| **Expenditure on:** | | | | | |
| Charitable activities | 4 | - | 120,608 | 120,608 | 67,847 |
| **Total** | | **-** | **120,608** | **120,608** | **67,847** |
| **Net income / expenditure** | | **2,283** | **1,518** | **3,801** | **- 13,591** |
| Transfers between funds | | 1,518 | - 1,518 | - | - |
| **Net movement in funds** | | **3,801** | **-** | **3,801** | **- 13,591** |
| **Reconciliation of funds:** | | | | | |
| Total funds brought forward | | 37,209 | - | 37,209 | 50,800 |
| **Total funds carried forward** | | **41,010** | **-** | **41,010** | **37,209** |

All recognised gains and losses are included in the Statement of Financial Activities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## BALANCE SHEET
## FOR THE YEAR ENDED 31 MARCH 2022

| | Notes | 2022 £ | 2022 £ | 2021 £ | 2021 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | | | - | | - |
| **CURRENT ASSETS** | | | | | |
| Debtors | 6 | 780 | | 8,200 | |
| Cash at bank and in hand | | 161,546 | | 101,455 | |
| | | 162,326 | | 109,655 | |
| **CREDITORS:** Amounts falling due within one year | 7 | 121,316 | | 72,446 | |
| **NET CURRENT ASSETS** | | | 41,010 | | 37,209 |
| **NET ASSETS** | | | 41,010 | | 37,209 |
| **INCOME FUNDS** | | | | | |
| General funds | 12 | | 41,010 | | 37,209 |
| Restricted funds | 12 | | - | | - |
| **TOTAL FUNDS** | | | 41,010 | | 37,209 |

These accounts were approved by the board of trustees on 1/8/22 and signed on their behalf by:-

Trustee

A.M. Fitzgerald O'Connor

A.M. FITZGERALD-O'CONNOR

Chair

Trustee

Meryl Smith

MERYL SMITH

Hon Treasurer

## NOTES TO THE ACCOUNTS
## FOR THE YEAR ENDED 31 MARCH 2022

### 1. STATEMENT OF ACCOUNTING POLICIES

**Accounting convention**
These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Going Concern**
The trustees consider that there is no material uncertainty affecting the organisation's ability to continue as a going concern for the next twelve months.

**Income**
Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**
All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**
Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Computer equipment – straight line basis at 33.3% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £300.

**Fund accounting**
Funds held by the charity are either:-

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2022

**Designated funds** – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**

The organisation, being a charity, is not liable to taxation on its income.

## 2. INCOME FROM DONATIONS

| | 2022 | | | 2021 |
|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | £ | £ | £ | £ |
| Other donations | 2,261 | - | 2,261 | 15,639 |
| | **2,261** | **-** | **2,261** | **15,639** |

## 3. INCOME FROM CHARITABLE ACTIVITIES

| | 2022 | | | 2021 |
|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | £ | £ | £ | £ |
| **Public sector grants** | | | | |
| Cherwell District Council | - | | - | 3,000 |
| Armed Forces Covenant Fund | - | 30,107 | 30,107 | 16,699 |
| **Other grants** | | | | |
| **Training** | | | | |
| The Play Way | - | 1,250 | 1,250 | 500 |
| Other courses | - | 250 | 250 | - |
| **Infrastructure** | | | | |
| Playboxes | - | 747 | 747 | 40 |
| Outreach | - | 2,114 | 2,114 | - |
| Play Infrastructure | - | 4,625 | 4,625 | - |
| **Play Projects** | | | | |
| Playday | - | 36,801 | 36,801 | 2,000 |
| Therapeutic Play | - | 15,252 | 15,252 | 12,146 |
| Street Play | - | 15,690 | 15,690 | 3,000 |
| Armed Forces Playday | - | 9,250 | 9,250 | - |
| Brackley Youth Engagement | - | - | - | 57 |
| Towcester Youth Engagement | - | - | - | 111 |
| South Northants Youth Engagement | - | - | - | 1,022 |
| Faringdon Junior Youth Club | - | 5,040 | 5,040 | - |
| Oxford University Research Project | - | 1,000 | 1,000 | - |
| | **-** | **122,126** | **122,126** | **38,575** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2022

### 4. EXPENDITURE ON CHARITABLE ACTIVITIES

| | 2022 | | | 2021 | | |
|---|---|---|---|---|---|---|
| | Direct costs | Support costs | Total funds | Direct costs | Support costs | Total funds |
| | £ | £ | £ | £ | £ | £ |
| **Training** | | | | | | |
| The Play Way | 1,237 | 1,893 | 3,130 | 503 | 193 | 696 |
| Other courses | 246 | 31 | 277 | - | - | - |
| **Infrastructure** | | | | | | |
| Playboxes | 581 | 283 | 864 | 42 | 15 | 57 |
| Play Rangers | - | - | - | - | - | - |
| Outreach | 1,759 | 451 | 2,210 | - | - | - |
| Play Infrastructure | 2,789 | 1,696 | 4,485 | - | - | - |
| **Play Projects** | | | | | | |
| Armed Forces Covenant Fund | 22,849 | 4,928 | 27,777 | 12,267 | 15,076 | 27,343 |
| Playday | 29,300 | 6,245 | 35,545 | 3,089 | 2,211 | 5,300 |
| Armed Forces Playday | 8,536 | 1,450 | 9,986 | 415 | - | 415 |
| Street Play | 10,980 | 3,615 | 14,596 | 3,034 | 3,172 | 6,206 |
| Therapeutic play | 9,917 | 3,483 | 13,400 | 7,805 | 11,881 | 19,686 |
| Faringdon Junior Youth Club | 5,196 | 1,035 | 6,231 | - | - | - |
| Oxford University Research Project | 980 | 450 | 1,430 | - | - | - |
| Brackley Youth Engagement | - | - | - | 194 | 22 | 216 |
| Towcester Youth Engagement | - | - | - | 197 | 43 | 240 |
| South Northants Youth Engagement | - | 678 | 678 | 2,023 | 1,258 | 3,281 |
| | **94,370** | **26,238** | **120,608** | **29,569** | **33,871** | **63,440** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2022

### 5. EXPENDITURE ON SUPPORT COSTS

| | 2022 Support Costs | 2021 Support Costs |
|---|---|---|
| | £ | £ |
| Management salaries | 10,435 | 22,195 |
| Finance and admin salaries | 2,598 | 2,047 |
| Employer's pension contributions | 853 | 847 |
| Staff travel | 43 | 48 |
| Rent and storage | 6,963 | 5,720 |
| General office costs | 903 | 1,950 |
| IT costs | 759 | 850 |
| Insurance | 1,551 | 1,531 |
| Professional fees | 2,133 | 2,486 |
| Independent Examiner's fee | - | 234 |
| | **26,238** | **37,908** |

### 6. DEBTORS

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Trade debtors | - | 7,540 |
| Sundry debtors | 120 | - |
| Prepayments | 660 | 660 |
| | 780 | 8,200 |

### 7. CREDITORS: amounts falling due within one year

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Trade creditors | - 234 | - |
| Payroll taxes | 819 | 607 |
| Deferred income | 119,805 | 70,940 |
| Other creditors | 175 | 149 |
| Accruals | 750 | 750 |
| | 121,315 | 72,446 |

### 8. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2022

### 9. INDEPENDENT EXAMINATION AND OTHER FINANCIAL SERVICE FEES

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Independent Examiner's fees | 234 | 234 |
| Other financial services from SPX | 516 | 516 |
| | 750 | 750 |

### 10. STAFF COSTS AND EMPLOYEE BENEFITS

| | 2022 | 2021 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 58,490 | 47,393 |
| Employer's pension contributions | 860 | 820 |
| Employer's National Insurance | - | - |
| | 59,350 | 48,213 |

Average head count: 4.5 (2021: 4.5) including sessional workers
No employees received employee benefits of more than £60,000.

### 11. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2022

### 12. MOVEMENTS IN FUNDS

| | As at 1 Apr 2021 | Income | Expenditure | Transfers | As at 31 March 2022 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Unrestricted funds: | | | | | |
| General funds | 37,209 | 2,283 | - | 1,518 | 41,010 |
| Restricted funds: | | | | | |
| **Training** | | | | | |
| The Play Way | - | 1,250 | - 3,130 | 1,880 | - |
| Other courses | - | 250 | - 277 | 27 | - |
| **Infrastructure** | | | | | |
| Playboxes | - | 747 | - 864 | 117 | - |
| Play Rangers | - | - | - | | - |
| Outreach | - | 2,114 | - 2,210 | 96 | - |
| Play Infrastructure | - | 4,625 | - 4,485 | - 139 | - |
| **Play Projects** | | | | | |
| Armed Forces Covenant Fund | | 30,107 | - 27,777 | - 2,330 | - |
| Playday | - | 36,803 | - 35,545 | - 1,258 | - |
| Armed Forces Playday | - | 9,250 | - 9,986 | 736 | - |
| Therapeutic Play | - | 15,252 | - 13,400 | - 1,852 | - |
| Street Play | - | 15,690 | - 14,595 | - 1,095 | - |
| Faringdon Junior Youth Club | - | 5,040 | - 6,231 | 1,192 | - |
| Oxford University Research Project | - | 1,000 | - 1,430 | 430 | - |
| South Northants Youth Engagement | - | - | - 678 | 678 | - |
| | 37,209 | 124,409 | - 120,608 | - | 41,010 |

Transfer between reserves have been made to mop up overspends on projects and to move remaining balances on projects fully delivered.

### 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General funds | Restricted funds | Total |
|---|---|---|---|
| | £ | £ | £ |
| Tangible fixed assets | - | - | - |
| Cash at bank and in hand | 41,741 | 119,805 | 161,546 |
| Debtors | 780 | - | 780 |
| Current liabilities | - 1,510 | - 119,805 | - 121,315 |
| | 41,011 | - | 41,011 |

**OXFORDSHIRE PLAY ASSOCIATION**

England & Wales - Charity number 1160320

# Accounts

OXFORDSHIRE PLAY ASSOCIATION

# OXFORDSHIRE PLAY ASSOCIATION ANNUAL REPORT 2021

**For the Period 1st April 2020 to 31st March 2021**

**OPA is a Charitable Incorporated Organisation**
**Registered Charity Number 1160320**

OPA's Vision is to improve lives through play

OPA's mission is to champion and to support the rights of all Children and Young People to have access to high quality, inclusive Play opportunities to improve their Physical, Mental and Spiritual Wellbeing

# OPA ORGANISATIONAL DETAILS

## OPA TRUSTEES

Chair = Anda Fitzgerald O'Connor

Treasurer = Meryl Smith

Trustees = Anne Bissell and Megan Douthwaite

## OPA STAFF

Manager = Martin Gillett

Training Officer = Wendy Boone

Finance Officer = Jade Jarvis

Oxford Therapeutic Playwork Staff = Jane Gallagher

Sessional Playworkers = Tracy Rampton and Sharon Derbe

## BANKERS

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

## ACCOUNTANTS / AUDITORS

SPX Oxford, Peace House, 19 Paradise Street, Oxford. OX1 1LD

## OPA FINANCE – 2020/21

| | |
|---|---|
| Income | £54,256 |
| Expenditure | £67,847 |
| Loss | £13,591 |
| Reserves | £37,209 |

These accounts reflect the full impact of the Coronavirus Pandemic on our projects and services

(A full copy of our Independently Examined Accounts are available on request)

# Trustees Annual Financial Report

As expected and planned for the full impact of the Coronavirus Pandemic and the devastating impact of various Coronavirus Lockdowns and Restrictions were fully felt during this last Financial Year.

We were only able to deliver 75% of our Oxford Therapeutic Playwork Project, 25% of our Armed Forces Support Project and our entire season of Community Play & Activity Days were Postponed.

We are very grateful to the Government's Job Retention Scheme which meant that we were able to retain all our Staff on the Payroll during this period and they are now back at work in the new financial year. We are also extremely grateful to the Oxfordshire Community Foundation and the support we received from their COVID Community Resilience Funding during the last year which ensured that we were able to survive this turbulent year and continue operating. Thanks also to Storage King Oxford who offered us 'rent free' storage during the year to help with our core costs

As expected our Income reduced hugely in the last Financial Year to only £54,248.54 and as a result of this we worked very hard to reduce our costs to an absolute minimum, this included;

a) Moving to a smaller office to reduce our rent payments
b) Cancelling our landline telephone and moving to a mobile service only
c) Restructuring our printing contract to further reduce costs

Overall this meant that we were able to reduce our Core Operating Costs (excluding Staff Costs) from £16,513 in Financial Year 2019/20 to £15,713 in this financial year

Our various Funders have been extremely flexible during this period for which we are very grateful and as a result the vast majority of our approved funding, where we were not able to complete project delivery, has been deferred into Financial Year 2021/22 which puts us in a very strong position moving forward subject to the Government Roadmap out of Lockdown 3 meeting all of its targets and proceeding as planned

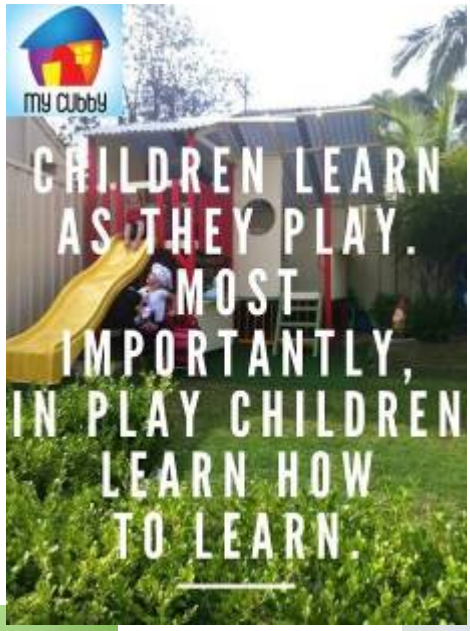
The last year has massively highlighted that the Mental Health of our Children & Young People is just as important as their Physical Health and we will continue to help our Children with their Wellbeing in every project that we deliver

I must pay tribute to the amazing OPA Staff for their loyalty, professionalism and their hard work over the past year – always putting the needs of our beneficiaries at the forefront of their work and to the OPA Trustees for steering the organisation through this most difficult of times

Anda Fitzgerald-O'Connor (Chair)

## OPA STATEMENT OF PUBLIC BENEFIT

OPA and its Trustees confirm that they have complied with the Statutory Duty in Section 17(5) of the 2011 Charities Act to have due regard to Public Benefit guidance published by the Charity Commission. We work on a fully inclusive basis across Oxfordshire taking into account all relevant legislation and guidelines.









# Do you share our belief that PLAY is vital for the lives of Children and Young People?

**Help us to make Oxfordshire the most play-friendly county in England.**

**Become a 'Friend of OPA' – and support us to continue our work across Oxfordshire.**



play 4 life



**Did you realise that the biggest 4% of UK Charities receive 80% of all the donations whilst the remaining 96%, some 159,169 local organisations receive only 20%!**

**What does OPA do? We:**

- ❖ Help play providers to offer high quality play opportunities for all
- ❖ Run user-friendly training on all kinds of play-related topics
- ❖ Campaign for national and local play-friendly policies and decisions

We are a Charitable Incorporated Organisation (Registered Charity Number 1160320) and have been working with, and for the Families and Communities of Oxfordshire since 1974.

For just £1 per month you can ensure that this work continues into the future by becoming a friend of OPA. **Come and play with us!**

**Contact us now to see how you can make a difference!**

| **PROJECT** | **OXFORD THERAPEUTIC PLAYWORK** |
|---|---|
| FUNDED AND SUPPORTED BY | Supported by BBC Children in Need; COMIC RELIEF; GROUNDWORK CHANGING PLACES CHANGING LIVES |
| PROJECT DETAILS | To support Children & Young People faced with challenges to increase their resilience, develop a positive sense of self and improve their self confidence<br><br>Developed in partnership with the late, Internationally renowned Playwork Theorist Gordon Sturrock |

OPA has received 3 year funding from BBC Children In Need to deliver this project across 3 schools in Oxfordshire, this was our 2nd year of delivery and took place at Thameside School in Abingdon following our Year 1 delivery at Rose Hill Primary School in Oxford, we were also able to secure funding from Comic Relief which meant that we could also deliver sessions at Windale School in Blackbird Leys in Oxford. All of these schools are situated in wards which suffer from issues when measured using the Indices of Multiple Deprivation

Despite the Coronavirus lockdowns and restrictions we were able to deliver 75% of our planned sessions with 1 cohort being held over into the new financial year

- We worked with 4 Cohorts of 6 x Children to deliver 10 x 1 hour Therapeutic Play sessions within School Hours, each over 1 Full term
- 24 Children in total – 12 from each school
- The Therapeutic Play sessions were delivered by 2 Therapeutic Playwork specialists from OPA with extensive experience of working in this environment
- The Therapeutic Playwork sessions offered a safe and secure, Child led Play Environment with an empathetic approach to Play that centred around clear and consistent boundaries to enable Children to express and act out emotions in a safe way

## KEY AIMS AND OBJECTIVES

1) Children and Young People are Emotionally Well – They can Play through and express their emotions in a safe, non-judgemental way
2) Children and Young People are Empowered through Child Centred and Child Led activities / sessions
3) Children & Young People enjoy Positive Relationships with their Peers and Adults









## WHO

- We worked with Children with additional needs who currently fall below the Oxfordshire County Council 'Threshold of Need' (those at Level 2 / early Level 3 on the County Council 'windscreen')
- The project was not designed for those Children with multiple / complex needs
- Children suffering Lack of Confidence, Social Skills etc

Following meetings with key staff at the school the Children were chosen and referred by the school

The sessions were delivered on a Tuesday – 'Tuesday Club', Wednesday – 'Wednesday Club' and Thursday – 'Thursday Club'







| **PROJECT** | **South Northamptonshire Youth Engagement (SNYE)** |
|---|---|
| FUNDED AND SUPPORTED BY | Funded by South Northamptonshire Council www.southnorthants.gov.uk |
| PROJECT DETAILS | Supporting Infrastructure, Projects and Services for Children & Young People across the District of South Northamptonshire |

Working with our partners at South Northants Council, Northamptonshire Association of Young People, Towcester Town Council, Brackley Town Council and other local Stakeholders we helped launch South Northants Youth Engagement (SNYE) which was officially registered with the Charity Commission in 2019 as Registered Charity Number 1181573.

SNYE is the strategic lead for work across South Northants and has 7 Trustees.

In addition to SNYE there are 2 working groups tasked with delivering projects and services across the District, Brackley Youth Engagement (BYE) and Towcester Youth Engagement (TYE).

SNYE South Northants Youth Engagement

BYE Brackley Youth Engagement

TYE Towcester Youth Engagement

Numerous successful funding applications were submitted during 2020 to deliver on the core aims of the SNYE Business and Operational Plan which means that in the next financial year SNYE can start to deliver its work through staffed provision with Youth Co-Ordnators and Youth Workers in post.

Following the successful creation of the Charity and the secured funding OPA withdrew from its support role to concentrate on its core work across Oxfordshire in 2021/22

| **PROJECT** | **Cherwell District Council – Play Infrastructure** |
|---|---|
| FUNDED AND SUPPORTED BY | Cherwell DISTRICT COUNCIL NORTH OXFORDSHIRE |
| PROJECT DETAILS | Supporting Play Infrastructure, Projects and Services across the Cherwell District Council Area |

Within Cherwell District Council we co-Chair the Cherwell Young People, Play and Wellbeing Group and are also involved with the 'Grimsbury Network' working in the 'Brighter Futures' areas of Banbury.

This work also includes attending Outreach events (such as Winter & New Year Wishes) which looks to consult with local residents as well as working with other partners in the District to plan and deliver large scale Community events.

This work has also expanded to incorporate 'All About YOUth', the initiative designed to disrupt County Lines drug gangs and 'OX5 Better Together' which will introduce a 'Healthy Town' approach to the whole Community in Kidlington and surrounding areas.

All of this work involves large numbers of local stakeholders and act as a focus point to co-ordinate service delivery, reduce duplication and share best practice as well as increasing delivery capacity across the whole district.

As with much of our work in this financial year this was severely restricted by the pandemic and meant no 'in person' events could take place, the networks continued Online via Zoom and Teams

Our work in these areas will link into the main themes of the Cherwell Play Strategy which include;

Increased Participation / To Improve Play Spaces / Community Cohesion / Inclusivity / Develop Play in both Urban & Rural Areas / Promote Managed, Risky Play / To Introduce more Play into, and out of School

All About YOUTH

Cherwell DISTRICT COUNCIL NORTH OXFORDSHIRE

BEGBROKE THRUPP KIDLINGTON YARNTON ISLIP 5

Better together

| **PROJECT** | **Armed Forces Support Project** |
|---|---|
| FUNDED BY | ARMED FORCES COVENANT FUND TRUST   |
| PROJECT DETAILS | Deliver project work at both RAF Benson and Dalton Barracks to include;<br>Weekly Stay & Play sessions at each location<br>Bi-weekly Saturdads sessions at each location<br>A Community Play and Activity Day event at each location |

Oxfordshire County Council was the first local authority in England to sign up to the Community Covenant and through its network of Childrens Centres delivered Outreach services to all of the Armed Forces bases across Oxfordshire.

However due to budget cuts Oxfordshire County Council has reduced many of its services across Oxfordshire and its Children & Young People directorate will now only work with Young People in the most need.

All of the County Council run Childrens Centres were closed in April 2017. They no longer deliver any 'Universal Services'. This means that there were no outreach services being delivered by any 3rd party provider at either RAF Benson or Dalton Barracks.

Following initial 2 year funding from HM Treasury we have secured 2 year continuation funding from the Armed Forces Covenant Trust to continue delivering this project which works with Armed Forces Children & their Families to not only provide Open Access, Play based sessions but to also provide guidance and services across the local area so that they are able to participate fully in local activities.

The financial year 2020/21 should have seen us deliver a full year of project delivery but due to Coronavirus lockdowns and restrictions we were only able to deliver 3 months of sessions in September, October and December






Cement-Mixer


40
25
50
5



| **PROJECT** | **Covid Support** |
|---|---|
| |  <br>  <br>  |
| PROJECT DETAILS | We were extremely grateful to Storage King Oxford who supported us through the Pandemic by offering us free rental of our storage locker during lockdown, this saved the Charity well over £1,000 which enabled us to keep our core operating costs to a minimum<br><br>We were also very grateful to the Oxfordshire Community Foundation who funded us twice through their Covid Resilience and Recovery Funds to a total of over £11,500 during our long periods of inactivity during the 3 National lockdowns, if it was not for support like this in continuing to pay our core operational costs then it is unlikely that the Charity would have survived the consequences of the pandemic<br><br>We are also grateful to the Government for the introduction and support offered by the Job Retention Fund which enable us to retain all our staff on the OPA Payroll and who are now all back at work |

# Friends of OPA are now able to support the Charity via 3 of the local Council Lotteries in South Oxfordshire, Cherwell and Oxford City











# OXFORDSHIRE PLAY ASSOCIATION


☎ 07436 270267

www.oxonplay.org.uk

enquiries@oxonplay.org.uk

Facebook = Oxfordshire Play Association – OPA

Twitter = @oxonplay

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Oxfordshire Play Association

Suite 7-03, Unit 7-8, Area C

Radley Road Industrial Estate

Radley Road, Abingdon

Oxon. OX14 3RY

# OXFORDSHIRE PLAY ASSOCIATION CIO

# UNAUDITED FINANCIAL STATEMENTS AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

**Charity Registration Number: 1160320**

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT AND UNAUDITED FNANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

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# OXFORDSHIRE PLAY ASSOCIATION CIO

## CHARITY INFORMATION
## FOR THE YEAR ENDED 31 MARCH 2021

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### TRUSTEE COMMITTEE MEMBERS

Anda Fitzgerald-O'Connor
Meryl Smith
Anne Bissell
Megan Douthwaite

### REGISTERED OFFICE

Suite 7-03, Area C, Unit 7-8
Radley Road Industrial Estate
Radley Road
Abingdon
Oxfordshire
OX14 3RY

### CHARITY REFERENCE NUMBER

1160320

### ACCOUNTANTS

SPX Oxford Ltd
Peace House
19 Paradise Street
Oxford
OX1 1LD

### BANKERS

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling Kent
ME19 4JQ

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT
## FOR THE YEAR ENDED 31 MARCH 2021

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As expected and planned for the full impact of the Coronavirus Pandemic and the devastating impact of various Coronavirus Lockdowns and Restrictions were fully felt during this last Financial Year.
We were only able to deliver 75% of our Oxford Therapeutic Playwork Project, 25% of our Armed Forces Support Project and our entire season of Community Play & Activity Days were Postponed.

We are very grateful to the Government's Job Retention Scheme which meant that we were able to retain all our Staff on the Payroll during this period and they are now back at work in the new financial year. We are also extremely grateful to the Oxfordshire Community Foundation and the support we received from their COVID Community Resilience Funding during the last year which ensured that we were able to survive this turbulent year and continue operating. Thanks also to Storage King Oxford who offered us 'rent free' storage during the year to help with our core costs

As expected our Income reduced hugely in the last Financial Year to only £54,248.54 and as a result of this we worked very hard to reduce our costs to an absolute minimum, this included;

a) Moving to a smaller office to reduce our rent payments
b) Cancelling our landline telephone and moving to a mobile service only
c) Restructuring our printing contract to further reduce costs

Overall this meant that we were able to reduce our Core Operating Costs (excluding Staff Costs) from £16,513 in Financial Year 2019/20 to £15,713 in this financial year

Our various Funders have been extremely flexible during this period for which we are very grateful and as a result the vast majority of our approved funding, where we were not able to complete project delivery, has been deferred into Financial Year 2021/22 which puts us in a very strong position moving forward subject to the Government Roadmap out of Lockdown 3 meeting all of its targets and proceeding as planned

The last year has massively highlighted that the Mental Health of our Children & Young People is just as important as their Physical Health and we will continue to help our Children with their Wellbeing in every project that we deliver

I must pay tribute to the amazing OPA Staff for their loyalty, professionalism and their hard work over the past year – always putting the needs of our beneficiaries at the forefront of their work and to the OPA Trustees for steering the organisation through this most difficult of times

A. M. Fitzgerald-O'Connor

Anda Fitzgerald-O'Connor (Chair)

Date 9/6/2021

# OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2021

---

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORDSHIRE PLAY ASSOCIATION

---

I report on the accounts of the Trust for the period ended 31 March 2021, which are set out on pages 7 to 15.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sheila Parry FCCA

Sheila Parry

Relevant professional qualification or body: ACCA

11 June 2021

Address:
Peace House
19 Paradise Street
Oxford OX1 1LD

Date:

# OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2021

| | | 2021 | | | 2020 | | |
|---|---|---|---|---|---|---|---|
| | Note | Unrestricted funds £ | Restricted funds £ | Total funds £ | Unrestricted funds £ | Restricted funds £ | Total funds £ |
| **Income and endowments from:** | | | | | | | |
| Donations | 2 | 15,639 | - | 15,639 | 2,003 | - | 2,003 |
| Charitable activities | 3 | - | 38,575 | 38,575 | - | 128,099 | 128,099 |
| Investments | | 42 | - | 42 | 133 | - | 133 |
| **Total** | | **15,681** | **38,575** | **54,256** | **2,136** | **128,099** | **130,235** |
| **Expenditure on:** | | | | | | | |
| Charitable activities | 4 | - | 67,847 | 67,847 | - | 121,859 | 121,859 |
| **Total** | | **-** | **67,847** | **67,847** | **-** | **121,859** | **121,859** |
| **Net income / expenditure** | | **15,681** | **- 29,272** | **- 13,591** | **2,136** | **6,240** | **8,376** |
| Transfers between funds | | - 29,272 | 29,272 | - | 6,240 | - 6,240 | - |
| **Net movement in funds** | | **- 13,591** | **-** | **- 13,591** | **8,376** | **-** | **8,376** |
| **Reconciliation of funds:** | | | | | | | |
| Total funds brought forward | | 50,800 | - | 50,800 | 42,424 | - | 42,424 |
| **Total funds carried forward** | | **37,209** | **-** | **37,209** | **50,800** | **-** | **50,800** |

All recognised gains and losses are included in the Statement of Financial Activities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## BALANCE SHEET
## FOR THE YEAR ENDED 31 MARCH 2021

| | Notes | 2021 £ | £ | 2020 £ | £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | | | - | | - |
| **CURRENT ASSETS** | | | | | |
| Debtors | 6 | 8,200 | | - | |
| Cash at bank and in hand | | 101,455 | | 72,629 | |
| | | 109,655 | | 72,629 | |
| **CREDITORS:** Amounts falling due within one year | 7 | 72,446 | | 21,829 | |
| **NET CURRENT ASSETS** | | | 37,209 | | 50,800 |
| **NET ASSETS** | | | 37,209 | | 50,800 |
| **INCOME FUNDS** | | | | | |
| General funds | 12 | | 37,209 | | 50,800 |
| Restricted funds | 12 | | - | | - |
| **TOTAL FUNDS** | | | 37,209 | | 50,800 |

These accounts were approved by the board of trustees on 9/6/2021 and signed on their behalf by:-

Meryl Smith
MERYL SMITH
Trustee /Non Treasurer

A.M. Fitzgerald-O'Connor
AMIDA FITZGERALD-O'CONNOR
Trustee Chairman

# OXFORDSHIRE PLAY ASSOCIATION CIO

## NOTES TO THE ACCOUNTS
## FOR THE YEAR ENDED 31 MARCH 2021

---

### 1. STATEMENT OF ACCOUNTING POLICIES

**Accounting convention**
These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Going Concern**
The trustees consider that there is no material uncertainty affecting the organisation's ability to continue as a going concern for the next twelve months.

**Income**
Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**
All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**
Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Computer equipment – straight line basis at 33.3% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £300.

**Fund accounting**
Funds held by the charity are either:-

**Designated funds** – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**

The organisation, being a charity, is not liable to taxation on its income.

## 2. INCOME FROM DONATIONS

| | 2021 | | | 2020 |
|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | £ | £ | £ | £ |
| Other donations | 15,639 | - | 15,639 | 2,003 |
| | **15,639** | **-** | **15,639** | **2,003** |

## 3. INCOME FROM CHARITABLE ACTIVITIES

| | 2021 | | | 2020 |
|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | £ | £ | £ | £ |
| **Public sector grants** | | | | |
| Cherwell District Council | - | 3,000 | 3,000 | 5,800 |
| Armed Forces Covenant Fund | - | 16,699 | 16,699 | 41,160 |
| **Other grants** | | | | |
| **Training** | | | | |
| The Play Way | - | 500 | 500 | - |
| Other courses | - | - | - | 450 |
| **Infrastructure** | | | | |
| Playboxes | - | 40 | 40 | 1,297 |
| Outreach | - | - | - | 685 |
| **Play Projects** | | | | |
| Playday | - | 2,000 | 2,000 | 48,876 |
| Therapeutic Play | - | 12,146 | 12,146 | 7,773 |
| Street Play | - | 3,000 | 3,000 | - |
| Armed Forces Playday | - | - | - | 15,694 |
| Brackley Youth Engagement | - | 57 | 57 | 2,500 |
| Towcester Youth Engagement | - | 111 | 111 | 3,864 |
| South Northants Youth Engagement | - | 1,022 | 1,022 | - |
| | **-** | **38,575** | **38,575** | **128,099** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2021

### 4. EXPENDITURE ON CHARITABLE ACTIVITIES

| | Direct costs £ | 2021 Support costs £ | Total funds £ | 2020 Total funds £ |
|---|---|---|---|---|
| **Training** | | | | |
| The Play Way | 503 | 193 | 696 | - |
| Other courses | - | - | - | 452 |
| **Infrastructure** | | | | |
| Playboxes | 42 | 15 | 57 | 1,751 |
| Play Rangers | - | - | - | - |
| Outreach | - | - | - | 806 |
| **Play Projects** | | | | |
| Armed Forces Covenant Fund | 12,267 | 15,076 | 27,343 | 32,362 |
| Playday | 3,089 | 2,211 | 5,300 | 47,697 |
| Play Infrastructure | 370 | 4,037 | 4,407 | 7,100 |
| Armed Forces Playday | 415 | - | 415 | 16,560 |
| Street Play | 3,034 | 3,172 | 6,206 | - |
| Therapeutic play | 7,805 | 11,881 | 19,686 | 8,742 |
| Brackley Youth Engagement | 194 | 22 | 216 | 2,716 |
| Towcester Youth Engagement | 197 | 43 | 240 | 3,673 |
| South Northants Youth Engagement | 2,023 | 1,258 | 3,281 | - |
| | **29,939** | **37,908** | **67,847** | **121,859** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2021

### 5. EXPENDITURE ON SUPPORT COSTS

| | 2021 Support Costs | 2020 Support Costs |
|---|---|---|
| | £ | £ |
| Management salaries | 22,195 | 11,793 |
| Finance and admin salaries | 2,047 | 2,340 |
| Employer's pension contributions | 847 | 854 |
| Staff travel | 48 | 80 |
| Rent and storage | 5,720 | 8,066 |
| General office costs | 1,950 | 2,090 |
| IT costs | 850 | 360 |
| Insurance | 1,531 | - |
| Professional fees | 2,486 | 2,489 |
| Independent Examiner's fee | 234 | 234 |
| | **37,908** | **28,306** |

### 6. DEBTORS

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Trade debtors | 7,540 | - |
| Prepayments | 660 | - |
| | 8,200 | - |

### 7. CREDITORS: amounts falling due within one year

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Trade creditors | - | 170 |
| Payroll taxes | 607 | 1,007 |
| Deferred income | 70,940 | 19,764 |
| Other creditors | 149 | 138 |
| Accruals | 750 | 750 |
| | 72,446 | 21,829 |

### 8. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

## 9. INDEPENDENT EXAMINATION AND OTHER FINANCIAL SERVICE FEES

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Independent Examiner's fees | 234 | 234 |
| Other financial services from SPX | 516 | 516 |
| | 750 | 750 |

## 10. STAFF COSTS AND EMPLOYEE BENEFITS

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 47,393 | 54,070 |
| Employer's pension contributions | 820 | 854 |
| Employer's National Insurance | - | 710 |
| | 48,213 | 55,634 |

Average head count: 4.5 (2020: 5.8) including sessional workers
No employees received employee benefits of more than £60,000.

## 11. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2021

### 12. MOVEMENTS IN FUNDS

| | As at 1 Apr 2020 | Income | Expenditure | Transfers | As at 31 March 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Unrestricted funds: | | | | | |
| General funds | 50,800 | 15,681 | - | - 29,272 | 37,209 |
| Restricted funds: | | | | | |
| **Training** | | | | | |
| The Play Way | - | 500 | - 696 | 196 | - |
| Other courses | - | - | - | - | - |
| **Infrastructure** | | | | | |
| Playboxes | - | 40 | - 57 | 17 | - |
| Play Rangers | - | - | - | | - |
| Outreach | - | - | - | | - |
| **Play Projects** | | | | | |
| Armed Forces Covenant Fund | | 16,699 | - 27,343 | 10,644 | - |
| Playday | - | 2,000 | - 5,300 | 3,300 | - |
| Play Infrastructure | - | 3,000 | - 4,407 | 1,407 | - |
| Armed Forces Playday | - | - | - 415 | 415 | - |
| Therapeutic Play | - | 12,146 | - 19,686 | 7,540 | - |
| Street Play | - | 3,000 | - 6,206 | 3,206 | - |
| Brackley Youth Engagement | - | 57 | - 216 | 159 | - |
| Towcester Youth Engagement | - | 111 | - 240 | 129 | - |
| South Northants Youth Engagement | - | 1,022 | - 3,281 | 2,259 | - |
| | 50,800 | 54,256 | - 67,847 | - | 37,209 |

Transfer between reserves have been made to mop up overspends on projects

### 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General funds | Restricted funds | Total |
|---|---|---|---|
| | £ | £ | £ |
| Tangible fixed assets | - | - | - |
| Cash at bank and in hand | 30,515 | 70,940 | 101,455 |
| Debtors | 8,200 | - | 8,200 |
| Current liabilities | - 1,506 | 70,940 | - 72,446 |
| | 37,209 | - | 37,209 |

# OXFORDSHIRE PLAY ASSOCIATION CIO

# UNAUDITED FINANCIAL STATEMENTS AND TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2021

**Charity Registration Number: 1160320**

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT AND UNAUDITED FNANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

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| Statement of Trustees' responsibilities | 5 |
| Independent Examiner's Report | 6 |
| Statement of Financial Activities | 7 |
| Balance Sheet | 8 |
| Notes to the accounts | 9 |

# OXFORDSHIRE PLAY ASSOCIATION CIO

## CHARITY INFORMATION
## FOR THE YEAR ENDED 31 MARCH 2021

---

### TRUSTEE COMMITTEE MEMBERS

Anda Fitzgerald-O'Connor
Meryl Smith
Anne Bissell
Megan Douthwaite

### REGISTERED OFFICE

Suite 7-03, Area C, Unit 7-8
Radley Road Industrial Estate
Radley Road
Abingdon
Oxfordshire
OX14 3RY

### CHARITY REFERENCE NUMBER

1160320

### ACCOUNTANTS

SPX Oxford Ltd
Peace House
19 Paradise Street
Oxford
OX1 1LD

### BANKERS

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling Kent
ME19 4JQ

# OXFORDSHIRE PLAY ASSOCIATION CIO

## TRUSTEES' ANNUAL REPORT
## FOR THE YEAR ENDED 31 MARCH 2021

---

As expected and planned for the full impact of the Coronavirus Pandemic and the devastating impact of various Coronavirus Lockdowns and Restrictions were fully felt during this last Financial Year.
We were only able to deliver 75% of our Oxford Therapeutic Playwork Project, 25% of our Armed Forces Support Project and our entire season of Community Play & Activity Days were Postponed.

We are very grateful to the Government's Job Retention Scheme which meant that we were able to retain all our Staff on the Payroll during this period and they are now back at work in the new financial year. We are also extremely grateful to the Oxfordshire Community Foundation and the support we received from their COVID Community Resilience Funding during the last year which ensured that we were able to survive this turbulent year and continue operating. Thanks also to Storage King Oxford who offered us 'rent free' storage during the year to help with our core costs

As expected our Income reduced hugely in the last Financial Year to only £54,248.54 and as a result of this we worked very hard to reduce our costs to an absolute minimum, this included;

a) Moving to a smaller office to reduce our rent payments
b) Cancelling our landline telephone and moving to a mobile service only
c) Restructuring our printing contract to further reduce costs

Overall this meant that we were able to reduce our Core Operating Costs (excluding Staff Costs) from £16,513 in Financial Year 2019/20 to £15,713 in this financial year

Our various Funders have been extremely flexible during this period for which we are very grateful and as a result the vast majority of our approved funding, where we were not able to complete project delivery, has been deferred into Financial Year 2021/22 which puts us in a very strong position moving forward subject to the Government Roadmap out of Lockdown 3 meeting all of its targets and proceeding as planned

The last year has massively highlighted that the Mental Health of our Children & Young People is just as important as their Physical Health and we will continue to help our Children with their Wellbeing in every project that we deliver

I must pay tribute to the amazing OPA Staff for their loyalty, professionalism and their hard work over the past year – always putting the needs of our beneficiaries at the forefront of their work and to the OPA Trustees for steering the organisation through this most difficult of times

A. M. Fitzgerald-O'Connor

Anda Fitzgerald-O'Connor (Chair)

Date 9/6/2021

# OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2021

---

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and which enable them to ascertain both the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXFORDSHIRE PLAY ASSOCIATION

---

I report on the accounts of the Trust for the period ended 31 March 2021, which are set out on pages 7 to 15.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sheila Parry FCCA

Sheila Parry

Relevant professional qualification or body: ACCA

11 June 2021

Address:
Peace House
19 Paradise Street
Oxford OX1 1LD

Date:

# OXFORDSHIRE PLAY ASSOCIATION CIO

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 MARCH 2021

| | | 2021 | | | 2020 | | |
|---|---|---|---|---|---|---|---|
| | Note | Unrestricted funds £ | Restricted funds £ | Total funds £ | Unrestricted funds £ | Restricted funds £ | Total funds £ |
| **Income and endowments from:** | | | | | | | |
| Donations | 2 | 15,639 | - | 15,639 | 2,003 | - | 2,003 |
| Charitable activities | 3 | - | 38,575 | 38,575 | - | 128,099 | 128,099 |
| Investments | | 42 | - | 42 | 133 | - | 133 |
| **Total** | | **15,681** | **38,575** | **54,256** | **2,136** | **128,099** | **130,235** |
| **Expenditure on:** | | | | | | | |
| Charitable activities | 4 | - | 67,847 | 67,847 | - | 121,859 | 121,859 |
| **Total** | | **-** | **67,847** | **67,847** | **-** | **121,859** | **121,859** |
| **Net income / expenditure** | | **15,681** | **- 29,272** | **- 13,591** | **2,136** | **6,240** | **8,376** |
| Transfers between funds | | - 29,272 | 29,272 | - | 6,240 | - 6,240 | - |
| **Net movement in funds** | | **- 13,591** | **-** | **- 13,591** | **8,376** | **-** | **8,376** |
| **Reconciliation of funds:** | | | | | | | |
| Total funds brought forward | | 50,800 | - | 50,800 | 42,424 | - | 42,424 |
| **Total funds carried forward** | | **37,209** | **-** | **37,209** | **50,800** | **-** | **50,800** |

All recognised gains and losses are included in the Statement of Financial Activities.

# OXFORDSHIRE PLAY ASSOCIATION CIO

## BALANCE SHEET
## FOR THE YEAR ENDED 31 MARCH 2021

| | Notes | 2021 £ | £ | 2020 £ | £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible Assets | | | - | | - |
| **CURRENT ASSETS** | | | | | |
| Debtors | 6 | 8,200 | | - | |
| Cash at bank and in hand | | 101,455 | | 72,629 | |
| | | 109,655 | | 72,629 | |
| **CREDITORS:** Amounts falling due within one year | 7 | 72,446 | | 21,829 | |
| **NET CURRENT ASSETS** | | | 37,209 | | 50,800 |
| **NET ASSETS** | | | 37,209 | | 50,800 |
| **INCOME FUNDS** | | | | | |
| General funds | 12 | | 37,209 | | 50,800 |
| Restricted funds | 12 | | - | | - |
| **TOTAL FUNDS** | | | 37,209 | | 50,800 |

These accounts were approved by the board of trustees on 9/6/2021 and signed on their behalf by:-

Meryl Smith
MERYL SMITH
Trustee /Non Treasurer

A.M. Fitzgerald-O'Connor
AMIDA FITZGERALD-O'CONNOR
Trustee Chairman

# OXFORDSHIRE PLAY ASSOCIATION CIO

## NOTES TO THE ACCOUNTS
## FOR THE YEAR ENDED 31 MARCH 2021

---

### 1. STATEMENT OF ACCOUNTING POLICIES

**Accounting convention**
These accounts have been prepared under the historical cost convention, and in accordance with the Statements of Recommended Practice 2015 (SORP 2015), 'Accounting and Reporting by Charities', issued by the Charities Commission and the Charities Act 2011, together with applicable standards.

**Going Concern**
The trustees consider that there is no material uncertainty affecting the organisation's ability to continue as a going concern for the next twelve months.

**Income**
Income represents income receivable from room hire, rental income, fundraising, donations, gifts and interest received.

Donations and legacies are reported in the Statement of Financial Activities if they are received or due in the financial year.

Any income received relating to a forward period has been deferred.

Grants receivable are included in the year in which the offer is conveyed by the charity except in those cases where the offer has conditions, such grants being recognised as income when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are not included in the financial statements.

**Expenditure**
All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for such expenditure, inclusive of any VAT which cannot be recovered.

Grants payable are charged in the year when the offer is conveyed to the recipient except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered that are subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

Resources are expended in the furtherance of the charity's objectives.

**Depreciation**
Depreciation is provided at the following rates so as to write off the cost less residual value of the assets over their estimated useful lives. A full year's depreciation is provided in the year of acquisition.

Computer equipment – straight line basis at 33.3% per annum.

Items included in fixed assets are capitalised where there is an identifiable asset and / or when the purchase cost exceeds £300.

**Fund accounting**
Funds held by the charity are either:-

**Designated funds** – these funds represent monies set aside for specific purposes at the discretion of the trustees rather than the donors.

**Restricted funds** – funds received can only be used for specifically nominated expenditure by the donor and are credited to income in the year in which they are received. Where amounts are not specifically allocated against expenditure in that year the balance is deferred and added to the balance brought forward on the restricted funds and is used in subsequent years in line with the restrictions placed by the donor.

**Taxation**

The organisation, being a charity, is not liable to taxation on its income.

## 2. INCOME FROM DONATIONS

| | 2021 | | | 2020 |
|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | £ | £ | £ | £ |
| Other donations | 15,639 | - | 15,639 | 2,003 |
| | **15,639** | **-** | **15,639** | **2,003** |

## 3. INCOME FROM CHARITABLE ACTIVITIES

| | 2021 | | | 2020 |
|---|---|---|---|---|
| | Unrestricted funds | Restricted funds | Total funds | Total funds |
| | £ | £ | £ | £ |
| **Public sector grants** | | | | |
| Cherwell District Council | - | 3,000 | 3,000 | 5,800 |
| Armed Forces Covenant Fund | - | 16,699 | 16,699 | 41,160 |
| **Other grants** | | | | |
| **Training** | | | | |
| The Play Way | - | 500 | 500 | - |
| Other courses | - | - | - | 450 |
| **Infrastructure** | | | | |
| Playboxes | - | 40 | 40 | 1,297 |
| Outreach | - | - | - | 685 |
| **Play Projects** | | | | |
| Playday | - | 2,000 | 2,000 | 48,876 |
| Therapeutic Play | - | 12,146 | 12,146 | 7,773 |
| Street Play | - | 3,000 | 3,000 | - |
| Armed Forces Playday | - | - | - | 15,694 |
| Brackley Youth Engagement | - | 57 | 57 | 2,500 |
| Towcester Youth Engagement | - | 111 | 111 | 3,864 |
| South Northants Youth Engagement | - | 1,022 | 1,022 | - |
| | **-** | **38,575** | **38,575** | **128,099** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2021

### 4. EXPENDITURE ON CHARITABLE ACTIVITIES

| | Direct costs £ | 2021 Support costs £ | Total funds £ | 2020 Total funds £ |
|---|---|---|---|---|
| **Training** | | | | |
| The Play Way | 503 | 193 | 696 | - |
| Other courses | - | - | - | 452 |
| **Infrastructure** | | | | |
| Playboxes | 42 | 15 | 57 | 1,751 |
| Play Rangers | - | - | - | - |
| Outreach | - | - | - | 806 |
| **Play Projects** | | | | |
| Armed Forces Covenant Fund | 12,267 | 15,076 | 27,343 | 32,362 |
| Playday | 3,089 | 2,211 | 5,300 | 47,697 |
| Play Infrastructure | 370 | 4,037 | 4,407 | 7,100 |
| Armed Forces Playday | 415 | - | 415 | 16,560 |
| Street Play | 3,034 | 3,172 | 6,206 | - |
| Therapeutic play | 7,805 | 11,881 | 19,686 | 8,742 |
| Brackley Youth Engagement | 194 | 22 | 216 | 2,716 |
| Towcester Youth Engagement | 197 | 43 | 240 | 3,673 |
| South Northants Youth Engagement | 2,023 | 1,258 | 3,281 | - |
| | **29,939** | **37,908** | **67,847** | **121,859** |

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2021

### 5. EXPENDITURE ON SUPPORT COSTS

| | 2021 Support Costs | 2020 Support Costs |
|---|---|---|
| | £ | £ |
| Management salaries | 22,195 | 11,793 |
| Finance and admin salaries | 2,047 | 2,340 |
| Employer's pension contributions | 847 | 854 |
| Staff travel | 48 | 80 |
| Rent and storage | 5,720 | 8,066 |
| General office costs | 1,950 | 2,090 |
| IT costs | 850 | 360 |
| Insurance | 1,531 | - |
| Professional fees | 2,486 | 2,489 |
| Independent Examiner's fee | 234 | 234 |
| | **37,908** | **28,306** |

### 6. DEBTORS

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Trade debtors | 7,540 | - |
| Prepayments | 660 | - |
| | 8,200 | - |

### 7. CREDITORS: amounts falling due within one year

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Trade creditors | - | 170 |
| Payroll taxes | 607 | 1,007 |
| Deferred income | 70,940 | 19,764 |
| Other creditors | 149 | 138 |
| Accruals | 750 | 750 |
| | 72,446 | 21,829 |

### 8. TRUSTEE REMUNERATION, TRUSTEE EXPENSES AND RELATED PARTY TRANSACTIONS

No members of the management committee received any remuneration during the period. No committee costs were reimbursed to trustees during the period. No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the period.

## 9. INDEPENDENT EXAMINATION AND OTHER FINANCIAL SERVICE FEES

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Independent Examiner's fees | 234 | 234 |
| Other financial services from SPX | 516 | 516 |
| | 750 | 750 |

## 10. STAFF COSTS AND EMPLOYEE BENEFITS

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Wages and salaries | 47,393 | 54,070 |
| Employer's pension contributions | 820 | 854 |
| Employer's National Insurance | - | 710 |
| | 48,213 | 55,634 |

Average head count: 4.5 (2020: 5.8) including sessional workers
No employees received employee benefits of more than £60,000.

## 11. REMUNERATION AND BENEFITS RECEIVED BY KEY MANAGEMENT PERSONNEL

The key management personnel of the charity are the voluntary trustees. There are therefore no remuneration or benefits of the key management personnel to disclose.

## NOTES TO THE ACCOUNTS (CONTINUED)
## FOR THE YEAR ENDED 31 MARCH 2021

### 12. MOVEMENTS IN FUNDS

| | As at 1 Apr 2020 | Income | Expenditure | Transfers | As at 31 March 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Unrestricted funds: | | | | | |
| General funds | 50,800 | 15,681 | - | - 29,272 | 37,209 |
| Restricted funds: | | | | | |
| **Training** | | | | | |
| The Play Way | - | 500 | - 696 | 196 | - |
| Other courses | - | - | - | - | - |
| **Infrastructure** | | | | | |
| Playboxes | - | 40 | - 57 | 17 | - |
| Play Rangers | - | - | - | | - |
| Outreach | - | - | - | | - |
| **Play Projects** | | | | | |
| Armed Forces Covenant Fund | | 16,699 | - 27,343 | 10,644 | - |
| Playday | - | 2,000 | - 5,300 | 3,300 | - |
| Play Infrastructure | - | 3,000 | - 4,407 | 1,407 | - |
| Armed Forces Playday | - | - | - 415 | 415 | - |
| Therapeutic Play | - | 12,146 | - 19,686 | 7,540 | - |
| Street Play | - | 3,000 | - 6,206 | 3,206 | - |
| Brackley Youth Engagement | - | 57 | - 216 | 159 | - |
| Towcester Youth Engagement | - | 111 | - 240 | 129 | - |
| South Northants Youth Engagement | - | 1,022 | - 3,281 | 2,259 | - |
| | 50,800 | 54,256 | - 67,847 | - | 37,209 |

Transfer between reserves have been made to mop up overspends on projects

### 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | General funds | Restricted funds | Total |
|---|---|---|---|
| | £ | £ | £ |
| Tangible fixed assets | - | - | - |
| Cash at bank and in hand | 30,515 | 70,940 | 101,455 |
| Debtors | 8,200 | - | 8,200 |
| Current liabilities | - 1,506 | 70,940 | - 72,446 |
| | 37,209 | - | 37,209 |