



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 st	Month April	Year 2024		Day 31 st	Month March	Year 2025

Section A

Reference and administration details

Charity name

The Training and Skills Development Foundation

Other names charity is known by

Registered charity number (if any)

1160295

Charity's principal address

108 Boundary Park Rd

Oldham

Lancs

Postcode

OL1 2NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Needham	Chair		
2	Jayne Hilton	Trustee/Treasurer		
3	David MacDougall	Trustee		
4	Lynton Lawton	Trustee/Secretary		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Foundation model constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Chairman & other Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Safeguarding & Equal Opportunities Policies
- Health & Safety Policy
- Structured with Chairman, Treasurer, Secretary and Trustee
- 1 x part-time Employee: Training and Development Manager
- 2 x part-time assistants administrator/marketing
- 1 x volunteer minibuss driver.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education and the development of skills for people in the North of England who want to improve their skills and employment through the provision of vocational, numeracy, literacy and skills training frameworks and other charitable support as may from time to time be determined.

Section C

Objectives and activities - continued

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity is constituted to benefit people who want to improve their prospects of employability and prepare people for opportunities, responsibilities and experiences of everyday life; to promote, sustain and increase individual and collective knowledge and understand specific areas of study, skills and expertise and to equip people with the capacity and capabilities to understand and operate successfully in society, and through the provision of education, training and skills development, this will improve the quality of people's lives and be of benefit to those people and the community.

The Charities Trustees know what the Charities purposes are, and they understand how each purpose is for the public benefit.

When making decisions about how to carry out the Charities purpose for public benefit, the Trustees will identify risks of harm, minimise risk of harm and make sure any harm that might arise is a minor consequence of carrying out the purpose.

The Trustees will make decisions about who can benefit by giving proper consideration to the full range of ways in which the Charities purpose is carried out.

When making decisions about how to carry out the Charity's purpose for the public benefit, the Trustees will make sure that personal benefits are no more than incidental by having regard both to its nature and to its amount and understand it could be a necessary result or by-product of carrying out the purpose.

The organisation will not restrict access to its facilities and services.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

- There is no policy on grant making as it is not envisaged that the Charity will embark in this kind of activity.
- In 2016, there was an investment of £12,500.00 for the purchase of a 17-seat wheelchair accessible Ford Transit Jumbo minibus.
- The Chairman has continued voluntarily to gain information and knowledge through networking with several Darts Academies and education establishments and developed the DartSight web site and training and alignment system.
- The Training Manager is also devoting some volunteer time to the development of the DartSight training product and now functional web site including active involvement with relevant marketing sales and social media activity.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Charity has continued to employ a Training & Development Manager, Stuart Needham, but as at the end of January 2024, Mr Needham reached state pension age and, in conjunction with discussions with the Chairman and Trustees an agreement was made that he would continue to work for the charity and continue to provide training, management and development activity, especially to provide continuity with the introduction of the new MiDAS training format being implemented by the CTA, which needed more administration and social media activity in order to fulfil the new regulations and requirements of the new MiDAS training structure.

And it was agreed that in recognition of his continued service, not to actually pay Mr Needham a monthly wage, but to make a monthly contribution by the charity into his private pension fund, and to employ part-time assistants.

During 24-25 there has been a significant increase in demand and

Section D

Achievements and performance

supply of the MiDAS Training especially with the new 'on-line' theory format which has reduced time needed in a classroom environment, but has increased the need for more time spent delivering the driving assessment element of the MiDAS Training.

Mr Needham attended a Driver Assessor refresher course (which is a biennial requirement by the Community Transport Association) in order to maintain his Driver Assessor certification.

This year has still seen significant reduction in group travel activity due to the economic climate, and also the requirement for our Training Manager to be able to spend more time in the development, production and marketing of the DartSight product and services.

Section E

Financial review

Brief statement of the charity's policy on reserves

Income

During this financial year, all income was solely through the delivery of training services, which generated £32,600 income up to end of March 2025.

This includes £1,000 invoiced in 2023/2024 but paid in this period.

There were invoices issued in 2024/2025 of £990 which were unpaid on 31st March 2025 (which are not included in the above figure).

Expenses

During this period, there were total expenses which amounted to £31,735 up to end of March 2025. This includes of the purchase of a wheelchair.

During this year, the Charity's reserves amounted to £36,968 which includes the year end debtors of £990.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

- The Charities principal source of funds in the first year (15 – 16) were from a 0% interest free loan of £5,000.00 from Sue & Stuart Needham
- A further 0% interest free loan of £10,000.00 was provided by Sue & Stuart Needham in May 2016.
- The full amount of the 0% loan was repaid to Sue & Stuart Needham during the previous year.

Section F

Other optional information

- Because of the MiDAS & PATS Training, 3rd Sector organisations have been able to be more independent and transport their members to various activities in a safe, economical and legal manner, improving the practical learning and experiences by their members.
- The provision of the transport services has been utilised by organisations who don't have access to suitable transport, and has also been invaluable to those organisations whose members have mobility difficulties, as the use of the passenger lift for wheelchair and easier access for people with walking frames and mobility difficulties has meant that those people have had the opportunity to travel to, and experience social activities and events that previously they had not been able to do due to the accessible restrictions of using other forms of transport, which has been a great benefit to their own wellbeing and social inclusion, reducing isolation and being a benefit to the community.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lynton Mark James Lawton	Jayne Hilton
Position (eg Secretary, Chair, etc)	Secretary/Trustee	Treasurer/Trustee
Date		



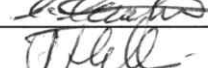
Charity Name The Training and Skills Development Foundation		No (if any) 1160295	
Receipts and payments accounts			
For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales Receipts net of refund	32,600	-	-	32,600	29,737
		-	-	-	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	32,600	-	-	32,600	29,737
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,600	-	-	32,600	29,737
A3 Payments					
Accountancy	240	-	-	240	240
Accommodation	280	-	-	280	120
Computer software and expenses	248	-	-	248	256
Combined insurance	398	-	-	398	358
Online Training Resources	6,000	-	-	6,000	1,120
Payroll costs	7,867	-	-	7,867	9,970
Pension contribution	12,500	-	-	12,500	1,800
Vehicle costs incl. tax and insurance	3,071	-	-	3,071	1,830
Fuel, mileage, and parking	720	-	-	720	1,404
Stationery including certificates	5	-	-	5	860
Bank charges	61	-	-	61	61
Sundry expenses		-	-	-	35
Sub total	31,390	-	-	31,390	18,054
A4 Asset and investment purchases, (see table)					
Wheelchair	345	-	-	345	
	-	-	-	-	
Sub total	345	-	-	345.00	-
Total payments	31,735	-	-	31,735	18,054
Net of receipts/(payments)	865	-	-	865	11,683
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,113	-	-	35,113	23,430
Cash funds this year end	35,978	-	-	35,978	35,113

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	35,978	-	-
		-	-	-
		-	-	-
	Total cash funds	35,978	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Minibus		12,600	-
	Laptop		592	-
	Screen		92	-
	Wheelchair		345	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Lynton Mark James Lawton	04/06/25
			Jayne Hilton	04/06/25



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Training and Skills Development Foundation

On accounts for the year
ended

31st March 2025

Charity no
(if any)

1160295

Set out on pages

R1 & R2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2025**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

04/06/2025

Name:

Robert Cockayne

Relevant professional
qualification(s) or body
(if any):

CIOT – Chartered Institute of Taxation

Address:

Accutax Limited

308 Maygate,
Oldham, OL9 6TR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.