



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 st	Month April	Year 2022		Day 31 st	Month March	Year 2023

Section A

Reference and administration details

Charity name

The Training and Skills Development Foundation

Other names charity is known by

Registered charity number (if any)

1160295

Charity's principal address

108 Boundary Park Rd

Oldham

Lancs

Postcode

OL1 2NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Needham	Chair		
2	Jayne Hilton	Trustee/Treasurer		
3	David MacDougall	Trustee		
4	Lynton Lawton	Trustee/Secretary		
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Foundation model constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Chairman & other Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Safeguarding & Equal Opportunities Policies
- Health & Safety Policy
- Structured with Chairman, Treasurer, Secretary and Trustee
- 1 x Employee: Training and Development Manager
- 1 x volunteer minibuss driver.
- 1 x part-time administrator (from November 2022).

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education and the development of skills for people in the North of England who want to improve their skills and employment through the provision of vocational, numeracy, literacy and skills training frameworks and other charitable support as may from time to time be determined.

Section C

Objectives and activities - continued

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity is constituted to benefit people who want to improve their prospects of employability and prepare people for opportunities, responsibilities and experiences of everyday life; to promote, sustain and increase individual and collective knowledge and understand specific areas of study, skills and expertise and to equip people with the capacity and capabilities to understand and operate successfully in society, and through the provision of education, training and skills development, this will improve the quality of people's lives and be of benefit to those people and the community.

The Charities Trustees know what the Charities purposes are, and they understand how each purpose is for the public benefit.

When making decisions about how to carry out the Charities purpose for public benefit, the Trustees will identify risks of harm, minimise risk of harm and make sure any harm that might arise is a minor consequence of carrying out the purpose.

The Trustees will make decisions about who can benefit by giving proper consideration to the full range of ways in which the Charities purpose is carried out.

When making decisions about how to carry out the Charity's purpose for the public benefit, the Trustees will make sure that personal benefits are no more than incidental by having regard both to its nature and to its amount and understand it could be a necessary result or by-product of carrying out the purpose.

The organisation will not restrict access to its facilities and services.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

- There is no policy on grant making as it is not envisaged that the Charity will embark in this kind of activity.
- In 2016, there was an investment of £12,500.00 for the purchase of a 17-seat wheelchair accessible Ford Transit Jumbo minibus.
- The Chairman has continued voluntarily to gain information and knowledge through networking with several Darts Academies and education establishments.
- The Training Manager is also devoting some volunteer time to the development of the DartSight training product and proposed web site.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Charity has continued to employ a Training & Development Manager, but in October 2022 due to a reduction in demand for training services and a significant reduction in group travel activity due to the economic climate, and also the requirement for our Training Manager to be able to spend more time in the development, production and marketing of the DartSight product and services, all combined resulted in the reduced hours of available work and activity, and thus it was decided to reduce the salary of the Training & Development Manager to reflect the reduction in actual training working hours, but it was agreed to fulfil the promise made pre-covid, to deposit £3000 in Mr Needham's private pension fund.

This also meant that an admin person was engaged to help with general accountancy, running the payroll and other admin activity.

Section D

Achievements and performance

Income

During this financial year, all activity including training services, a small amount of group travel, a survey fee, and one donation, generated **£22369.30** income up to end of March 2023. This includes £2370 invoiced in 2021/2022 but paid in this period. There were invoices issued in 2022/2023 of £670.00 which were unpaid on 31st March 2023 which are not included in the above figure.

Expenses

Although there was a reduced activity performed by the Charity during this period, there still were total expenses which amounted to **£18171.19** up to end of March 2023.

Section E

Financial review

Brief statement of the charity's policy on reserves

During this year, the Charity's reserves amounted to **£24100.73** which includes the year end debtors of £670.00.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

- The Charities principal source of funds in the first year (15 – 16) were from a 0% interest free loan of £5,000.00 from Sue & Stuart Needham
- A further 0% interest free loan of £10,000.00 was provided by Sue & Stuart Needham in May 2016.
- The full amount of the 0% loan was repaid to Sue & Stuart Needham during the previous year.

Section F

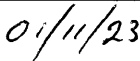
Other optional information

- Because of the MiDAS & PATS Training, 3rd Sector organisations have been able to be more independent and transport their members to various activities in a safe, economical and legal manner, improving the practical learning and experiences by their members.
- The provision of the transport services has been utilised by organisations who don't have access to suitable transport, and has also been invaluable to those organisations whose members have mobility difficulties, as the use of the passenger lift for wheelchair and easier access for people with walking frames and mobility difficulties has meant that those people have had the opportunity to travel to, and experience social activities and events that previously they had not been able to do due to the accessible restrictions of using other forms of transport, which has been a great benefit to their own wellbeing and social inclusion, reducing isolation and being a benefit to the community.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lynton Mark James Lawton	Jayne Hilton
Position (eg Secretary, Chair, etc)	Secretary/Trustee	Treasurer/Trustee
Date		



Charity Name	No (if any)
The Training and Skills Development Foundation	1160295

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Receipts and payments accounts

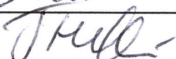
For the period from	Period start date	To	Period end date
	01/04/2022		31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales Receipts	23,719	-	-	23,719	-
Survey fees	120	-	-	120	-
Donation	500	-	-	500	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	24,339	-	-	24,339	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,339	-	-	24,339	-
A3 Payments					
Accountancy	276	-	-	276	-
Accommodation	232	-	-	232	-
Computer software and expenses	182	-	-	182	-
Combined insurance	325	-	-	325	-
Payroll costs	9,691	-	-	9,691	-
Pension contribution	3,000	-	-	3,000	-
Vehicle costs incl. tax and insurance	2,612	-	-	2,612	-
Fuel, mileage, and parking	1,585	-	-	1,585	-
Stationery including certificates	206	-	-	206	-
Bank charges	62	-	-	62	-
S19 Permit	-	-	-	-	-
Sub total	18,171	-	-	18,171	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,171	-	-	18,171	-
Net of receipts/(payments)	6,168	-	-	6,168	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	6,168	-	-	6,168	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	23,431	-	-
		-	-	-
		-	-	-
	Total cash funds	23,431	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Minibus		12,600	-
	Laptop		592	-
	Screen		92	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	 	Lynton Mark James Lawton Jayne Hilton	01/11/23 01/11/23