



SARISBURY PARISH

ST PAUL'S, SARISBURY

ANNUAL REPORT & FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL YEAR ENDED 31 DECEMBER 2021

**INCUMBENT
THE REVD SANDY MATHESON**

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MR DAVID CREAL
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ST PAUL'S
SARISBURY GREEN

Aim and purposes

St. Paul's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent, the Reverend Sandy Matheson, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of St Paul's Church building and its extension in Barnes Lane, Sarisbury Green.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Paul's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer
- Teaching and learning about the Gospel and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work.

To facilitate this work, it is important that we maintain the fabric of St. Pauls Church and related buildings.

As a principle the church building is open daily for private prayer.

Achievements and Performance

Worship and Prayer

There are two principal services. One at 10.30am every Sunday morning with an average attendance of around 50 and another which takes place every second and fourth Sunday at 4pm specifically focused on families with younger children which attracts broadly similar numbers.

These services are complemented by a service of Morning Prayer on Monday Wednesday and Friday and other services throughout the year to support festivals, especially at Christmas when Christingle Services and Crib services are held; these two services attract more than 200 worshippers in total.

There are also some small groups which meet regularly for Bible study and prayer; these are an important component of pastoral support within the church community.

In addition, other services, Baptism, Wedding and Funeral (in church and at local crematoria) are held as need arises.

With the restrictions imposed during the Covid-19 pandemic services have been significantly curtailed but with the growing experience of using livestreaming and Facebook we have maintained regular Sunday services and prayer sessions a number of times a week.

Deanery Synod

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church.

Building Maintenance

Major work was carried out this year on the tower, and the clock was serviced and refurbished. Grants from Fareham Borough Council and Hampshire County Council assisted with the costs of the latter.

Pastoral Care

During the week the new extension is used for:

- There is a monthly bring-and-share lunch for those who are retired which is normally attended by about 20 people.
- There is regular weekly cafe attended by 15 to 20 people on average. This is run by a team of volunteers and provides a valuable means of pastoral support.
- Once a month there is a group aimed at reaching Dads called 'Who let the Dads Out?' Coffee, bacon sandwiches, Scalextric and games for their children are available.
- Once a month the church also runs a slot racing club and 'pub night' for men with the aim of developing links with the wider community and well as pastoral care.

Some members of our parish are unable to attend church due to sickness or age. Regular visits take place, to celebrate communion with them either at their homes or in hospital, or just to check they are okay.

Again, due to the restrictions imposed during the pandemic this has been severely curtailed for a second year.

Mission

The PCC aims to support a number of other causes. These include the New Life School in Sarberia, West Bengal and the local foodbank. This year we also made a donation towards costs incurred by a member of the congregation who is training for work in the religious sector.

Ecumenical Relationships

St Paul's is part of the Western Wards Church Network which is an inter-denominational network of all churches in the Western Wards of Fareham.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular we want to mention our churchwarden Mrs Dulledge for her efforts on our behalf, Mr Dulledge who has helped us all to understand the church's accounts and its finances, and all the other members of the PCC and the wider church membership for their valuable contribution to our ministry and for keeping the church running.

Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Pauls the membership of the PCC consists of the incumbent, churchwardens, a retired minister with permission to officiate, the reader and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services/members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met three times in person and seven times using Zoom video conferencing during the year with an average level of attendance of 78%.

Administrative information

St. Paul's Church is situated in Barnes Lane, Sarisbury Green. It is part of the Diocese of Portsmouth within the Church of England. The correspondence address is St Paul's Church, Barnes Lane, Sarisbury Green, Hampshire SO31 7BG.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission.

PCC members who have served from 1st January 2021 until the date this report was approved are:

Ex Officio members

Incumbent:	The Rev Sandy Matheson	Chair
Churchwarden:	Mrs Janet Dulledge	(Also on Deanery Synod)
Treasurer:	Mr Chris Dulledge	(Honorary)
Retired Minister:	Mrs Lorraine Snape	

Elected members:

Mrs Jill Sharland
Mr John Meridith
Mr Tony Moore
Mr David Hodgson
Mr Paul Smith

Mr Rob Leslie	
Ms Julia Jones	(from April 2021)
Mr Nigel Sutton	(from April 2021)
Mrs Elaine Cordner	(from April 2021)

Deanery Synod
Mr Phil Rutt

Safeguarding Statement

At the first meeting following the delayed APCM the PCC re-adopted the Diocesan Safeguarding Policy. It was agreed that Janet Dulledge would continue as our Safeguarding Representative. There have been no matters of concern raised during 2021.

Financial Review

Total receipts on unrestricted funds were £79,320. There were no Restricted Funds donations.

Planned giving through envelopes, bank transfers and the Parish Giving Scheme is essentially flat. As can be seen by the relatively low Collections figure we are extremely tax efficient and are able to claim Gift Aid on most of our giving.

Although we continue to keep costs very low, the reduction in size of our congregation over the last few years makes meeting the expected Parish Share is difficult. We have paid in full this year, and cleared all previous year shortfalls, but the future is still likely to be challenging.

Work on the clock and the tower has been largely financed by grants, an earlier donation from the St Barnabas Fund, and successful applications to the Listed Places of Worship Scheme for the VAT amount (this scheme has limited funds, so applications have no guarantee of success even if accepted as meeting the requirements).

The net result for the year was an excess of receipts over payments of £13,382 on unrestricted funds. As a result, a payment was made in January 2021 to clear the shortfall of Parish Share which will be shown in the 2021 accounts.

We carry reserves: the restricted funds are as in the accounts, with building funds still required for work on the tower.

Reserves policy

It is PCC policy to maintain an uninvested balance on unrestricted funds, (if possible), which equates to at least two months unrestricted payments, equivalent to £12,000, to cover emergency situations that may arise from time to time. The current account balance of £31,651 exceeded this.

There are no fixed policies for investments.

St Pauls Sarisbury
Statement of Financial Activities
For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Planned giving	35,999	—	—	—	35,999	36,132
Collections and other giving	550	—	—	—	550	20,966
Other trading activities	893	—	—	—	893	941
Other voluntary receipts	31,408	—	—	—	31,408	31,188
Gift Aid recovered	8,544	—	—	—	8,544	13,590
Investments	6	—	—	—	6	28
Other receipts	213	—	—	—	213	225
Receipts from church activities	1,707	—	—	—	1,707	760
Total receipts	79,320	—	—	—	79,320	103,830
Payments						
Missionary and Charitable Giving	5,704	—	—	—	5,704	1,300
Parish Share	44,676	—	—	—	44,676	48,000
Clergy and Staffing costs	10,257	—	—	—	10,257	11,484
Church Running Expenses	9,762	—	—	—	9,762	10,882
Hall Running Costs	—	—	—	—	—	116
Church Repairs & Maintenance	4,193	—	—	—	4,193	10,412
Hall Repairs & Maintenance	—	—	—	—	—	992
New Building work	—	—	—	—	—	19,395
Total payments	74,592	—	—	—	74,592	102,581
Net income / (expenditure) resources before transfer	4,728	—	—	—	4,728	1,249
Transfers						
Gross transfers between funds - in	—	—	—	—	—	2,579
Gross transfers between funds - out	—	—	—	—	—	(2,579)
Other recognised gains / losses						
Gains / losses on investment assets	—	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	4,728	—	—	—	4,728	1,249
Reconciliation of funds						
Total funds brought forward	26,923	11,118	7,641	—	45,683	44,434
Total funds carried forward	31,651	11,118	7,641	—	50,411	45,683

There may be minor discrepancies in the totals if the pence are not being shown

St Pauls Sarisbury

Analysis of income and expenditure Selected period: 01 January 2021 to 31 December 2021

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Receipts						
Planned giving						
0101 - Gift Aid - Bank	35,999	—	—	—	35,999	35,982
0110 - Gift Aid - Envelopes	—	—	—	—	—	150
0201 - Other planned giving	—	—	—	—	—	—
Planned giving Totals	35,999	—	—	—	35,999	36,132
Collections and other giving						
0301 - Loose plate collections	550	—	—	—	550	966
0401 - Regular gift days	—	—	—	—	—	—
0501 - One-off Gift Aid gifts	—	—	—	—	—	20,000
Collections and other giving Totals	550	—	—	—	550	20,966
Other voluntary receipts						
0410 - Giving through church boxes	—	—	—	—	—	34
0510 - Gifts of quoted securities	—	—	—	—	—	—
0550 - Donations appeals etc	19,289	—	—	—	19,289	27,542
0701 - Legacies	—	—	—	—	—	—
0801 - Recurring grants	—	—	—	—	—	—
08A1 - Non-recurring one-off grants	12,120	—	—	—	12,120	3,612
0910 - Rummage sales etc	893	—	—	—	893	931
1220 - Bookstall sales - fund raising	—	—	—	—	—	—
1240 - Church hall lettings - fund raising	—	—	—	—	—	10
1250 - Magazine income - advertising	—	—	—	—	—	—
1260 - Parish magazine sales	—	—	—	—	—	—
Other voluntary receipts Totals	32,301	—	—	—	32,301	32,129
Gift Aid recovered						
0601 - Tax recoverable on Gift Aid	8,544	—	—	—	8,544	13,590
1001 - Dividends	—	—	—	—	—	—
1020 - Bank and building society interest	6	—	—	—	6	28
1030 - Rent from lands or buildings	—	—	—	—	—	—
Gift Aid recovered Totals	8,551	—	—	—	8,551	13,618
Other receipts						
0901 - Other funds generated	213	—	—	—	213	225
1310 - Insurance claims	—	—	—	—	—	—
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
Other receipts Totals	213	—	—	—	213	225
Receipts from church activities						
1101 - Fees for weddings and funerals	1,487	—	—	—	1,487	685
1210 - Bookstall sales to promote objectives	—	—	—	—	—	—
1230 - Church hall lettings - objectives	220	—	—	—	220	75
Receipts from church activities Totals	1,707	—	—	—	1,707	760

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	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Receipts Grand totals	79,320	—	—	—	79,320	103,830
Payments						
<i>Missionary and Charitable Giving</i>						
1801 - Giving to missionary societies	85	—	—	—	85	—
1830 - Giving - relief and development agencies	1,715	—	—	—	1,715	500
1850 - Home mission	3,904	—	—	—	3,904	800
1870 - Secular charities	—	—	—	—	—	—
<i>Missionary and Charitable Giving Totals</i>	5,704	—	—	—	5,704	1,300
<i>Parish Share</i>						
1901 - Stipends quota	44,676	—	—	—	44,676	48,000
1910 - Ministry parish share etc	—	—	—	—	—	—
<i>Parish Share Totals</i>	44,676	—	—	—	44,676	48,000
<i>Clergy and Staffing costs</i>						
2001 - Assistant staff costs	3,744	—	—	—	3,744	3,744
2050 - Salary of parish administrator	4,620	—	—	—	4,620	5,020
2101 - Working expenses of incumbent	1,206	—	—	—	1,206	1,317
2120 - Council tax	—	—	—	—	—	—
2130 - Parsonage house expenses	180	—	—	—	180	—
2140 - Water rates - vicarage	468	—	—	—	468	558
2145 - Parsonage - water	—	—	—	—	—	—
2150 - Vicar's telephone	—	—	—	—	—	—
2370 - Visiting speakers / locums	38	—	—	—	38	845
<i>Clergy and Staffing costs Totals</i>	10,257	—	—	—	10,257	11,484
<i>Church Running Expenses</i>						
1701 - Fees paid to fund raisers	—	—	—	—	—	—
1710 - Costs of applying for grants	—	—	—	—	—	—
1720 - Costs of stewardship campaign	—	—	—	—	—	—
1730 - Costs of fetes & other events	55	—	—	—	55	388
1740 - Investment management costs	—	—	—	—	—	—
2170 - Education	—	—	—	—	—	160
2201 - Parish training and mission	—	—	—	—	—	—
2301 - Church running - insurance	2,064	—	—	—	2,064	2,294
2310 - Church office - telephone	356	—	—	—	356	530
2320 - Organ / piano tuning	—	—	—	—	—	—
2330 - Church maintenance	1,321	—	—	—	1,321	972
2331 - Cleaning	799	—	—	—	799	896
2340 - Upkeep of services	—	—	—	—	—	—
2350 - Upkeep of churchyard	—	—	—	—	—	—
2360 - Administration	2,760	—	—	—	2,760	3,008
2401 - Church running - electric	984	—	—	—	984	984
2410 - Church running - gas	1,343	—	—	—	1,343	1,555
2420 - Church running - water	81	—	—	—	81	95
2430 - Church running - oil	—	—	—	—	—	—
2440 - Church running - heating and lighting	—	—	—	—	—	—
2501 - Magazine expenses	—	—	—	—	—	—
2510 - Bookstall costs	—	—	—	—	—	—
2601 - Governance costs examination/audit fee	—	—	—	—	—	—
<i>Church Running Expenses Totals</i>	9,762	—	—	—	9,762	10,882

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Hall Running Costs						
2520 - Hall running - oil	—	—	—	—	—	—
2530 - Hall running - electricity	—	—	—	—	—	—
2540 - Hall running - gas	—	—	—	—	—	—
2550 - Hall running - insurance	—	—	—	—	—	—
2560 - Hall running - maintenance	—	—	—	—	—	116
2570 - Hall running - telephone	—	—	—	—	—	—
2580 - Hall running - water	—	—	—	—	—	—
2590 - Hall running - heating and lighting	—	—	—	—	—	—
Hall Running Costs Totals	—	—	—	—	—	116
Church Repairs & Maintenance						
2701 - Church major repairs - structure	—	—	—	—	—	250
2710 - Church major repairs - installation	4,193	—	—	—	4,193	10,162
2720 - Church interior and exterior decorating	—	—	—	—	—	—
Church Repairs & Maintenance Totals	4,193	—	—	—	4,193	10,412
Hall Repairs & Maintenance						
2801 - Hall + major repairs - structure	—	—	—	—	—	—
2820 - Hall + major repairs - installation	—	—	—	—	—	—
2830 - Hall + interior and exterior decorating	—	—	—	—	—	—
2840 - Other PCC property upkeep	—	—	—	—	—	992
Hall Repairs & Maintenance Totals	—	—	—	—	—	992
New Building work						
2901 - New building parsonage house	—	—	—	—	—	—
2910 - New building house for curate	—	—	—	—	—	—
2920 - New building Church	—	—	—	—	—	—
2930 - New building Hall	—	—	—	—	—	19,395
New Building work Totals	—	—	—	—	—	19,395
Payments Grand totals	74,592	—	—	—	74,592	102,581

There may be minor discrepancies in the totals if the pence are not being shown

St Pauls Sarisbury

Balance Sheet detailed

	As at 31/12/2021	As at 31/12/2020
Current assets		
6501: Lloyds Current Account	4,732.57	16,543.36
6502: Deposit Sweep Account	37,507.20	22,504.21
6505: Bank deposit account	—	—
6508: Treasurer Account (Building work)	5,393.35	5,393.35
6510: CCLA (CBF) deposit account	2,638.00	2,638.00
6512: Cambridge & Counties	—	—
6514: Julian Hodge Bank	—	—
6516: United Trust Bank	—	—
6518: Manchester BS	—	—
Total Current assets	50,271.12	47,078.92
Liabilities		
6601: Loans received	—	—
6699: Agency collections	(140.00)	1,396.00
Z04: Accounts Payable	—	—
Total Liabilities	(140.00)	1,396.00
Net Asset surplus (deficit)	50,411.12	45,682.92
Reserves		
Excess / (deficit) to date	4,728.20	—
Z01: Starting balances	45,682.92	45,682.92
Z03: Gains/(losses) on investment assets	—	—
Total Reserves	50,411.12	45,682.92

Represented by Funds

Unrestricted	31,651.44	26,923.24
Designated	11,118.45	11,118.45
Restricted	7,641.23	7,641.23
Endowment	—	—
Total	50,411.12	45,682.92

St Pauls Sarisbury

Statement of Assets and Liabilities (by fund)

As at: 31 December 2021

		Balance	Previous balance
Cash at bank and in hand			
6501: Lloyds Current Account			
Families Worker	Designated	—	—
Families Worker	Restricted	—	—
New Build	Restricted	—	—
Vicar\ Desicretionary	Designated	330	330
General fund	Unrestricted	4,176	—
Community Outreach	Restricted	100	100
Church Fabric	Restricted	—	—
Bishop Francis Appeal	Restricted	480	480
K Cooper Children's Fund	Restricted	—	—
Restoration Fund	Restricted	—	5,000
Buildings	Designated	—	9,450
Development			
Vicarage Maintenance	Restricted	—	—
Agency collection	Restricted	(353)	1,183
St Barnabas Money	Restricted	—	—
Christingle	Restricted	—	—
Plant Sale	Restricted	—	—
		4,733	16,543
6502: Deposit Sweep Account			
Families Worker	Designated	—	—
Families Worker	Restricted	—	—
New Build	Restricted	—	—
Vicar\ Desicretionary	Designated	250	250
General fund	Unrestricted	20,312	19,759
Restoration Fund	Restricted	5,000	—
Buildings	Designated	10,538	1,088
Development			
Vicarage Maintenance	Restricted	1,407	1,407
St Barnabas Money	Restricted	—	—
Christingle	Restricted	—	—
		37,507	22,504
6505: Bank deposit account			
New Build	Restricted	—	—
General fund	Unrestricted	—	—
		—	—
6508: Treasurer Account (Building work)			
New Build	Restricted	—	—
General fund	Unrestricted	5,393	5,393
Restoration Fund	Restricted	—	—
Buildings	Designated	—	—
Development			
		5,393	5,393

			Balance	Previous balance
6510: CCLA (CBF) deposit account				
General fund	Unrestricted		1,771	1,771
Community Outreach	Restricted		867	867
Church Fabric	Restricted		—	—
K Cooper Children's Fund	Restricted		—	—
			2,638	2,638
Cash at bank and in hand			50,271	47,079
Investments				
6512: Cambridge & Counties				
General fund	Unrestricted		—	—
Buildings Development	Designated		—	—
			—	—
6514: Julian Hodge Bank				
General fund	Unrestricted		—	—
Buildings Development	Designated		—	—
			—	—
6516: United Trust Bank				
General fund	Unrestricted		—	—
Buildings Development	Designated		—	—
			—	—
6518: Manchester BS				
Families Worker	Designated		—	—
Families Worker	Restricted		—	—
General fund	Unrestricted		—	—
St Barnabas Money	Restricted		—	—
			—	—
Investments			—	—
Agency accounts				
6699: Agency collections				
Agency collection	Restricted		(140)	1,396
			(140)	1,396
Agency accounts			(140)	1,396
Creditors: Amounts falling due in one year				
6601: Loans received				
General fund	Unrestricted		—	—
St Barnabas Money	Restricted		—	—
			—	—
Z04: Accounts Payable				
Families Worker	Designated		—	—
General fund	Unrestricted		—	—
			—	—
Creditors: Amounts falling due in one year			—	—
Grand Total			50,411	45,683

St. Paul, Sarisbury

Funds

Fund	Description	Current				Opening				Totals		
		Unrestricted	Restricted	Designated	Endowment	Unrestricted	Restricted	Designated	Endowment	Current	Opening	Movement
GENERAL	General Fund	31,651.44				26,923.24				31,651.44	26,923.24	4,728.20
BUILD	Buildings Development			10,538.45				10,538.45		10,538.45	10,538.45	0.00
COMMUNITY	Community Outreach		967.27				967.27			967.27	967.27	0.00
FRANCIS	Bishop Francis Appeal		480.00				480.00			480.00	480.00	0.00
NEWBUILD	New Building						0.00			0.00	0.00	0.00
REST	Restoration Fund		5,000.00				5,000.00			5,000.00	5,000.00	0.00
VIC	Vicar's Discretionary			580.00				580.00		580.00	580.00	0.00
VICARAGE	Vicarage Decoration		1,406.96				1,406.96			1,406.96	1,406.96	0.00
Totals		31,651.44	7,854.23	11,118.45	0.00	26,923.24	7,854.23	11,118.45	0.00	50,624.12	45,895.92	4,728.20

Respective responsibilities of the PCC and Independent Examiner

As members of the PCC you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) or the Church Accounting Regulations 2006 (the Regulations) and that an independent examination is needed.

It is my responsibility to

- . examine the accounts under section 145 of the 2011 Act;
- . follow the procedures laid down in the General directions given by the Charity Commissioners section 145(5) (b) of the 2011 Act; and
- . state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission and the Church Guidance 2006 edition.

An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present "a true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- . to keep accounting records in accordance with section 130 of the 2011 Act; or
- . to prepare accounts, which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

D A CREAL F C A

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