

FENTON
Church of The Nazarene

**Board of Trustees' Report
and Financial Statements
For the Year Ended
30 September 2023**

FENTON Church of The Nazarene
Board of Trustees' Report and Financial Statements
For the Year Ended 30 September 2023

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FENTON Church of The Nazarene

Report of the Board of Trustees for the year ended 30 September 2023

The Board of Trustees presents its report and financial statements for the year ended 30 September 2023

Reference and Administrative Information

Charity name: FENTON Church of The Nazarene
Charity Registration Number: 1160280
Principal Address: Smithpool Road, Fenton, Stoke on Trent ST4 4PB

Board of Trustees

Minister - Rev. T. Hutton	(Chairperson)	(appointed 01.09.2019)
Mrs. Christine Marlow	(Secretary)	(appointed: 31.01.2015)
Mrs. Joan Colclough	(Trustee)	(appointed: 31.01.2015)
Mr. Paul Marlow	(Trustee)	(appointed: 31.01.2015)
Mr. George Harvey	(Treasurer)	(appointed: 10.03.2018)

The Chairperson is ex officio by virtue of his/her office as Pastor of Fenton Church of The Nazarene and the NMI and Children's Ministry representatives are also ex officio by virtue of their office within the Church.

Holding/Custodian Trustee

Church of the Nazarene British Isles South District (A Charitable Company Limited by Guarantee: Company No 7028764)

Website: None

FACEBOOK: [Fenton Nazarene](https://www.facebook.com/FentonNazarene)

<https://www.facebook.com/profile.php?id=100066257723528>

Bankers: TSB Market Street, Longton, Stoke on Trent.

Independent Examiner: Mr. G. Parkes, Parkes & Co, Temple Street, Fenton, Stoke on Trent

FENTON Church of The Nazarene
Report of the Board of Trustees for the year ended 30 September 2023
Structure, Governance and management

Structure and Organisation

The charitable incorporated organisation (CIO) was set up on 2nd. February 2015 with registration number 1160280.

Trustee Appointments

The Pastor of the church is ex-officio chairperson of the Board of Charity Trustees and his/her position is reviewed after two years and then every four years after that.

The remaining Trustees are elected annually or every two years by the members of Fenton Church of The Nazarene at the annual general meeting held in January/February each year.

Governance and Wider Network

The Board of Trustees meets regularly, normally on a monthly basis to consider the work and management of the church and assess and plan the financial and other aspects of the work and direction of the charity.

The church/CIO is a member of the Church of The Nazarene British Isles South District (a Charitable Company Limited by Guarantee, Company No 7028764; Charity No 1133336) which in turn is a member of The Global Church of The Nazarene which has its headquarters in Lenexa, USA.

The CIO is governed by an approved governing constituting document drawn up by Anthony Collins, Charity Solicitors, Birmingham and approved by the Charity Commission for England and Wales and HMR&C. The governing document is based on the Manual of the Global Church of The Nazarene where UK law permits.

Risk Management

The risk management strategy of the church is in a continual process of formulation in response to the changing circumstances that could impact upon the work of the church.

The Board of Trustees, in considering this important task, take direction from on-going discussions with members both internally and through meetings with the Church of The Nazarene British Isles South District and other advisers, adopting appropriate policies as required or as they become necessary to the ongoing work of the church.

Objectives and Activities

Charitable Objectives

The charity has the following objectives:

- a) The advancement of the Christian faith as part of the Global Church of The Nazarene and the Church of the Nazarene British Isles South District.
- b) To serve and enhance the local community

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

Review of the Year

The aims for the year included:

- Working with children and young people to promote the Christian faith and provide local social benefit. This has happened primarily through our weekly Little Lights Toddler Group, Messy Church (for all ages) and our all-age family worship (The Gathering) on Sundays. We have school visits from local primary schools (Heron Cross) and our pastor has been involved with two local schools in a chaplaincy and visitor role in supporting the staff, leading Assemblies, and fostering partnerships with Heron Cross. The local foodbank Harvest partnership between the church and school was very successful. This year we have had the benefit of a Family Support Worker work alongside several of our families in their professional capacity join us as a volunteer from the local council.

- Links with the local community, to enhance the involvement of the church with relevant local agencies on behalf of the local community have continued. We have run a successful weekly Little Lights Toddler Group, Coffee morning and Lunch with Laughter (lunch club) which are well attended and reach 100 people most weeks in the community. These outreach ministries provided opportunities for the community to come together for mutual support and wellbeing. Further we have had the opportunity this year to be involved with Fenton Events Association with our pastor secretary of the committee and MC to most of the key events, including the 1920's Music and Remembrance evening and Christmas Lights Switch on which saw a team from the church provide a craft stall for the families that attended. We have continued to partner with North Staff Carers to run Golden Memories, a twice a month support group for the community for those affected by Alzheimer's and Dementia and their carer's.
- We continued to partner with local agencies seeking to benefit the local community, such agencies include but are not restricted to, The Local Trussell Trust Foodbank, Crafty Lot, Breast Cancer Support Group and North Staffs Carers. We host the Breast Cancer Support Group once a month and a recent Tabletop Sale was in aid of their work. We supported the National Macmillan Coffee morning hosting a coffee morning at church which was well attended.
- This year we took 70 people from across all our ministries to Llandudno for a day trip to the seaside and it was a very enjoyable and successful day.
- We continue to support our Nazarene denomination in projects and acts of giving that look overseas to support various forms of mission work broadening our own vision for how the local church can engage with global issues.

Significant activities during the period include:

- Blended use of online and physical services for all ages.
- Telephone contact and practical help where possible to support people in the community and physical pastoral care and visitation.
- Updating church policies and premises for community use.
- The regular ministries of Little Lights, Messy Church, Golden Memories, Lunch with Laughter and the Coffee Stop continue to do well.
- Developing relationships with local schools with our Pastor invited to serve as a local Governor at Heron Cross from January 2024.
- Engagement with the community beyond our four walls in community events.
- Partnering with local Community programmes, especially continuing to support Foodbank and the Partnering with North Staffs Carers for Golden Memories.
- A workshop on Safeguarding was run for all those that work with children and vulnerable adults.
- Local church engagement with and in the local community.
- Telephone and visitation of both members and others in the local community in times of need or by request.
- Became a designated Warm Space in 2023.

Achievements during the period include:

- Updating policies and facilities for public use.
- Carefully managing budgets and financial commitments.
- Many new contacts and frequent visitors across all our work.
- Being recognised and valued by our community for the work we do with others for the benefit of the community.
- Connecting with people of all generations across all we do.
- Continue to enlist new volunteers to help share the ministries.
- Providing a volunteer and Family Support worker to support families.
- Providing many occasions for people to come together for emotional, spiritual, mental and social wellbeing.

Volunteers

The work planned, activities undertaken and achievements attained would not have been possible without the active involvement and hard work of all of the volunteers, members and friends of the charity without whom the substantial work of the charity could not be realised. The Board of Trustees is grateful for the work and support of all the members and friends of Fenton Church of The Nazarene.

Financial Review

Reserves

The Charity has a policy on reserves as part of our general Finance Policy. The expenditure and work of the charity is reliant upon the ongoing support, tithes and offerings of the members and friends received at the weekly meetings. The Board of Trustees reviews on a monthly basis the anticipated income and expenditure for the next two to three months in order to ensure the ongoing work of the charity.

Financial Review of the Year

The charity has continued throughout the year to meet and tailor the expenditure it incurs to the income received through the tithes, offerings, donations received and through rent for use of the building. There is much more that the Board of Trustees would like to do and we continue to explore these and the use of possible grants/donations that may be available to enable these plans to become a reality.

This year you will notice a significant decrease in Assets. This is because we have discovered after taking professional advice and checking with the Charity Commission that our Assets should reflect the Market Value and not the Insurance Value of the two properties we own, ie. The Church building and the 'Manse' 50 Smithpool Road. We sought an official RICS valuation for this and have amended the values in accordance with these valuations.

The receipts and payment account shows that there was a net deficit in cash funds during the year of £6392.37

Plans for Future Periods

The Board of Trustees meets on a regular basis to plan and look to the future of the charity. We have been reviewing all our denominational, policies to ensure we are compliant with good practice across the church

To build on the community ministries we have started and to create other ministries alongside them that support and help others.

To develop new partnerships with other local organisations that can help address needs we cannot do on our own.

- To develop new partnerships with other local organisations that can help address needs we cannot do on our own.
- To develop our links with local schools
- To explore the possibility of adding to the team through fundraising and other financial resources
- To support local and global compassionate ministries where possible
- To upskill our volunteers and community with practical training and workshops
- To have a balanced budget for the year ahead
- To upgrade our facilities where necessary and practicable

Declaration

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees on 26/2/24.


(Secretary)

Trevor Hutton
(Chairperson)

FENTON Church of The Nazarene

Independent Examiners Report to the Trustees for the year ended 30 September 2023

I report on the accounts for the year ended 30 September 2023, which are set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- 1* examine the accounts under section 145 of the Charities Act,
- 2* to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- 3* to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

4* to keep accounting records in accordance with section 130 of the Charities Act; and

5* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

1. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner



G.G. PARKES MBE

Relevant professional qualification(s) or body (if any) CERTIFIED PUBLIC ACCOUNTANT

Address THE MANSE, TEMPLE STREET, FENTON, STOKE-ON-TRENT, ST4 4NW

Date 26 February 2024

Oct 22 - Sept 23

**FENTON CHURCH OF THE NAZARENE
RECEIPTS & PAYMENTS ACCOUNT**

		Unrestricted Funds	
	Note	Year Ended 30 th September 2023	Year Ended 30 th September 2022
Income			
Offerings		13069.03	14535.86
Gift Aid Tax Received		3810.22	4026.00
Rents Received	1	8372.10	8701.36
Gifts to Church			
NMI		1211.39	1317.40
Activities Income	2	4688.12	4249.64
Building Fund	3	290.00	335.00
Other Income	3	2197.44	2580.96
		<u>33638.30</u>	<u>35746.22</u>
Expenditure			
Pastor's Salary (inc NI)		13196.58	12054.52
Church Office & Admin	5	3837.48	3336.83
Utilities Church		2315.73	3584.11
Repairs	4	1805.13	3835.63
Building Project		6055.68	725.78
Activities Expenditure	2	5485.21	3327.62
Insurance Church, & 50 Smithpool Rd		1642.88	1454.41
Courses & Training		468.20	491.00
Miscellaneous	5	1470.36	1647.66
NMI		1435.42	1147.40
District Budgets		2318.00	1601.00
		<u>40030.67</u>	<u>33205.96</u>
Excess Income over Expenditure for the year			2540.26
Deficit Expenditure over Income for the year		-6392.37	
Balance Brought Forward		34542.51	32002.25
Balance Carried Forward		28150.14	34542.51

Oct 22 - Sept 23

FENTON CHURCH OF THE NAZARENE
Assets & Liabilities as at 30 September 2023

	Note	2023	2022
Cash Funds			
Bank Account		27994.30	34520.23
Petty Cash Balance		155.84	76.26
Total Funds Held		<u>28150.14</u>	<u>34596.49</u>
Freehold Property		270000.00	1060400.00
Total Assets		298150.14	1094996.49
Current Liabilities			
		<u> </u>	<u> </u>
Long Term Liabilities			
		<u> </u>	<u> </u>
Total Liabilities		<u> </u>	<u> </u>
Net Assets		<u>298150.14</u>	<u>1094996.49</u>
Represented by:			
Funds			
Unrestricted Fund		298150.14	1094996.49

All interests in Real property are held in the sole name of the Church of the Nazarene British Isles South District as Holding Trustees in the Model Trusts. Change in Property value is due to correct Market Value (not insurance value) this year as per valuation by RICS registered valuer.

FENTON CHURCH OF THE NAZARENE**Notes to the accounts for the year ended 30 September 2023**

	Year Ended 30/09/23	Year Ended 30/09/22
Note 1		
Summary of Rental Income		
Rent – 50 Smithpool Road	5852.60	5895.36
Rent – Hire of Hall	2519.50	2806.00
Total	<u>8372.10</u>	<u>8701.36</u>
Note 2		
Activities Income		
Balance Brought Forward	4249.64	6748.12
Donations Received	4688.12	4249.64
Activities Expenditure		
Equipment & Activity	5485.21	3327.62
Cash balance carried fwd	<u>3452.55</u>	<u>7670.14</u>
Note 3		
Summary of other income		
Building Fund	290.00	335.00
Salary Reserve	210.00	400.00
Sundry Items	5742.98	2180.96
Total	<u>6242.98</u>	<u>2915.96</u>
Note 4		
Summary of Repairs		
Church Repairs inc. services	1490.14	2603.19
50 Smithpool Rd. inc. services	314.99	2686.85
Total	<u>1805.13</u>	<u>5290.04</u>

FENTON CHURCH OF THE NAZARENE

Notes to the accounts for the year ended 30 September 2023

	Year Ended 30/09/23	Year Ended 30/09/22
Note 5		
Miscellaneous/Church Admin		
Central Salary Scheme	84.00	82.50
CCLI	232.42	217.35
Phone	805.24	567.55
Office admin Copier Postage & Stationery	794.64	725.46
Visiting Speakers & Travel exp	1394.93	1630.85
Cleaning Materials & Windows	526.25	86.43
Other	1470.36	1836.27
Posters/Publicity		26.69
Gifts to local community charity		302.39
Total	5307.84	5475.49