

FENTON
Church of The Nazarene

**Board of Trustees' Report
and Financial Statements
For the Year Ended
30 September 2022**

FENTON Church of The Nazarene

Board of Trustees' Report and Financial Statements

For the Year Ended 30 September 2022

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FENTON Church of The Nazarene

Report of the Board of Trustees for the year ended 30 September 2022

The Board of Trustees presents its report and financial statements for the year ended 30 September 2022

Reference and Administrative Information

Charity name: FENTON Church of The Nazarene
Charity Registration Number: 1160280
Principal Address: Smithpool Road, Fenton, Stoke on Trent ST4 4PB

Board of Trustees

Minister - Rev. T. Hutton	(Chairperson)	(appointed 01.09.2019)
Mrs. Christine Marlow	(Secretary)	(appointed: 31.01.2015)
Mrs. Joan Colclough	(Trustee)	(appointed: 31.01.2015)
Mr. Paul Marlow	(Trustee)	(appointed: 31.01.2015)
Mr. George Harvey	(Treasurer)	(appointed: 10.03.2018)

The Chairperson is ex officio by virtue of his/her office as Pastor of Fenton Church of The Nazarene and the NMI and Children's Ministry representatives are also ex officio by virtue of their office within the Church.

Holding/Custodian Trustee

Church of the Nazarene British Isles South District (A Charitable Company Limited by Guarantee: Company No 7028764)

Website: None

FACEBOOK: [Fenton Nazarene
https://www.facebook.com/profile.php?id=100066257723528](https://www.facebook.com/profile.php?id=100066257723528)

Bankers: TSB Market Street, Longton, Stoke on Trent.

Independent Examiner: Mr. G. Parkes, Parkes & Co, Temple Street, Fenton, Stoke on Trent

FENTON Church of The Nazarene
Report of the Board of Trustees for the year ended 30 September 2022
Structure, Governance and management

Structure and Organisation

The charitable incorporated organisation (CIO) was set up on 2nd. February 2015 with registration number 1160280.

Trustee Appointments

The Pastor of the church is ex-officio chairperson of the Board of Charity Trustees and his/her position is reviewed after two years and then every four years after that.

The remaining Trustees are elected annually or every two years by the members of Fenton Church of The Nazarene at the annual general meeting held in January/February each year.

Governance and Wider Network

The Board of Trustees meets regularly, normally on a monthly basis to consider the work and management of the church and assess and plan the financial and other aspects of the work and direction of the charity.

The church/CIO is a member of the Church of The Nazarene British Isles South District (a Charitable Company Limited by Guarantee, Company No 7028764; Charity No 1133336) which in turn is a member of The Global Church of The Nazarene which has its headquarters in Lenexa, USA.

The CIO is governed by an approved governing constituting document drawn up by Anthony Collins, Charity Solicitors, Birmingham and approved by the Charity Commission for England and Wales and HMR&C. The governing document is based on the Manual of the Global Church of The Nazarene where UK law permits.

Risk Management

The risk management strategy of the church is in a continual process of formulation in response to the changing circumstances that could impact upon the work of the church.

The Board of Trustees, in considering this important task, take direction from on-going discussions with members both internally and through meetings with the Church of The Nazarene British Isles South District and other advisers, adopting appropriate policies as required or as they become necessary to the ongoing work of the church.

Objectives and Activities

Charitable Objectives

The charity has the following objectives:

- a) The advancement of the Christian faith as part of the Global Church of The Nazarene and the Church of the Nazarene British Isles South District.
- b) To serve and enhance the local community

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

FENTON Church of The Nazarene

Report of the Board of Trustees for the year ended 30 September 2022

Objectives and Activities (continued)

Review of the Year

The aims for the year included:

- A phased return to normal ministry with the easing of the Covid restrictions and to regular face to face ministries.
- Work with children and young people to promote the Christian faith and provide local social benefit. This has happened primarily through our weekly Little Lights Toddler Group, Messy Church (for all ages) and our all age family worship on Sundays. We have school visits from local primary schools and our pastor has been involved with three local schools in a chaplaincy and visitor role.
- Links with the local community, to enhance the involvement of the church with relevant local agencies on behalf of the local community returned to a more stable and normal post lockdown context. As a result we have been able to open fully our weekly Little Lights (see above), Coffee morning and Lunch with Laughter (lunch club) which are well attended and reach 100 people most weeks in the community. These outreach ministries provided opportunities for the community to come together for mutual support and wellbeing. Further we have had the opportunity this year to be involved with Fenton Events Board with our pastor secretary of the committee and have participated in key community events involving the community Platinum Picnic and Christmas Fayre. This year we have partnered with North Staff Carers to run Golden Memories, a twice a month support group for the community for those affected by Alzheimer's and Dementia and their carers.
- We continued to partner with local agencies seeking to benefit the local community, such agencies include but are not restricted to, The Local Trussell Trust Foodbank, Crafty Lot, Breast Cancer Support Group and North Staffs Carers.

Significant activities during the period include:

- Blended use of online and physical services for all ages.
- Telephone contact and practical help where possible to support people in the community and where appropriate physical pastoral care.
- Updating church policies and premises for community use.
- The regular ministries of Little Lights. Lunch with Laughter and the Coffee Stop have proved popular.
- Developing relationships with local schools.
- Engagement with the community beyond our four walls in community events.
- Partnering with local Community programmes, especially continuing to support FoodBank and the Partnering with North Staffs Carers for Golden Memories.
- A workshop on Autism for families with special needs.
- Telephone and visitation of both members and others in the local community in times of need or by request.

Achievements during the period include:

- Safe return to physical gatherings
- Updating policies and facilities for public use.
- Many new contacts and frequent visitors across all our work.
- Being recognised and valued by our community for the work we do with others for the benefit of the community.
- Connecting with people of all generations across all we do.
- Continue to enlist new volunteers to help share the ministries.

Volunteers

The work planned, activities undertaken and achievements attained would not have been possible without the active involvement and hard work of all of the volunteers, members and friends of the charity without whom the substantial work of the charity could not be realised. The Board of Trustees is grateful for the work and support of all the members and friends of Fenton Church of The Nazarene.

Financial Review

Reserves

The charity does not have a policy on reserves as the expenditure and work of the charity is reliant upon the ongoing support, tithes and offerings of the members and friends received at the weekly meetings. The Board of Trustees reviews on a monthly basis the anticipated income and expenditure for the next two to three months in order to ensure the ongoing work of the charity.

Financial Review of the Year

The charity has continued throughout the year to meet and tailor the expenditure it incurs to the income received through the tithes, offerings, donations received and through rent for use of the building. There is much more that the Board of Trustees would like to do and we continue to explore these and the use of possible grants/donations that may be available to enable these plans to become a reality.

The receipts and payment account shows that there was a net excess in cash funds during the year of £2540.26

Plans for Future Periods

The Board of Trustees meets on a regular basis to plan and look to the future of the charity. We have been reviewing all our denominational, policies to ensure we are compliant with good practice across the church

To build on the community ministries we have started and to create other ministries alongside them that support and help others.

To develop new partnerships with other local organisations that can help address needs we cannot do on our own.

To develop our links with local schools and young people

To explore the possibility of adding to the team through fundraising and other financial resources

To develop our compassionate ministry with and for the community

To upskill our volunteers and community with practical training and workshops

To have a balanced budget for the year ahead

To upgrade our facilities where necessary and practicable

Declaration

The Trustees declare that they have approved the trustees' report above.
Signed on behalf of the charity's trustees on 20th March 2023.

C. Marlow (Mrs.)
(Secretary)

Trevor Hutton
(Chairperson)

FENTON Church of The Nazarene

Independent Examiners Report to the Trustees for the year ended 30 September 2022

I report on the accounts for the year ended 30 September 2022, which are set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- 1* examine the accounts under section 145 of the Charities Act,
- 2* to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- 3* to state whether particular matters have come to my attention.

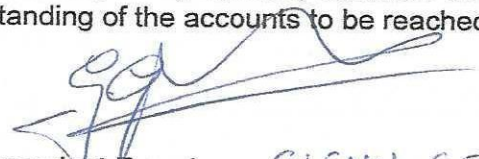
Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - 4* to keep accounting records in accordance with section 130 of the Charities Act; and
 - 5* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
1. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Independent Examiner **GLENN GERALD PARKES MBE**

Relevant professional qualification(s) or body (if any) **CERTIFIED PUBLIC ACCOUNTANT**

Address **THE MANSE, TEMPLE STREET, FENTON, STOKE-ON-TRENT, ST4 4NW**

Date **8/2/23**

**FENTON CHURCH OF THE NAZARENE
RECEIPTS & PAYMENTS ACCOUNT**

		Unrestricted Funds	
	Note	Year Ended 30 th September 2022	Year Ended 30 th September 2021
Income			
Offerings		14535.86	11043.00
Gift Aid Tax Received		4026.00	3229.63
Rents Received	1	8701.36	7215.44
Gifts to Church			222.00
NMI		1317.40	1237.00
Activities Income	2	4249.64	565.68
Building Fund	3	335.00	4524.37
Other Income	3	2580.96	1328.48
		<u>35746.22</u>	<u>29365.60</u>
Expenditure			
Pastor's Salary (inc NI)		12054.52	7739.92
Church Office & Admin	5	3336.83	1940.72
Utilities Church		3584.11	3313.64
Repairs	4	3835.63	4539.00
Building Project		725.78	1494.84
Activities Expenditure	2	3327.62	880.26
Insurance Church, & 50 Smithpool Rd		1454.41	1277.13
Courses & Training		491.00	257.84
Miscellaneous	5	1647.66	908.92
NMI		1147.40	1120.00
District Budgets		1601.00	1210.00
		<u>33205.96</u>	<u>24682.27</u>
Excess Income over Expenditure for the year		2540.26	4683.33
Deficit Expenditure over Income for the year			
Balance Brought Forward		32002.25	27318.92
Balance Carried Forward		34542.51	32002.25

FENTON CHURCH OF THE NAZARENE
Assets & Liabilities as at 30 September 2022

	Note	2022	2021
Cash Funds			
Bank Account		34520.23	31928.59
Petty Cash Balance		76.26	73.46
Total Funds Held		<u>34596.49</u>	<u>32002.05</u>
Freehold Property		1060400.00	988448.00
Total Assets		1094996.49	1020450.05
Current Liabilities			
		<u> </u>	<u> </u>
Long Term Liabilities			
		<u> </u>	<u> </u>
Total Liabilities			
		<u> </u>	<u> </u>
Net Assets		<u>1094996.49</u>	<u>1020450.05</u>
Represented by:			
Funds			
Unrestricted Fund		1094996.49	1020450.05

All interests in Real property are held in the sole name of the Church of the Nazarene British Isles South District as Holding Trustees in the Model Trusts.

FENTON CHURCH OF THE NAZARENE**Notes to the accounts for the year ended 30 September 2022**

	Year Ended 30/09/22	Year Ended 30/09/21
Note 1		
Summary of Rental Income		
Rent – 50 Smithpool Road	5895.36	7025.44
Rent – Hire of Hall	2806.00	190.00
Total	<u>8701.36</u>	<u>7215.44</u>
Note 2		
Activities Income		
Balance Brought Forward	6748.12	1056.96
Donations Received	4249.64	565.68
Activities Expenditure		
Equipment & Activity	3327.62	880.26
Cash balance carried fwd	<u>7670.14</u>	<u>742.38</u>
Note 3		
Summary of other income		
Building Fund	335.00	4524.37
Salary Reserve	400.00	180.00
Sundry Items	2180.96	1148.48
Total	<u>2915.96</u>	<u>5852.85</u>
Note 4		
Summary of Repairs		
Church Repairs inc. services	2603.19	307.00
50 Smithpool Rd. inc. services	2686.85	4232.00
Total	<u>5290.04</u>	<u>4539.00</u>

FENTON CHURCH OF THE NAZARENE**Notes to the accounts for the year ended 30 September 2022**

	Year Ended 30/09/22	Year Ended 30/09/21
Note 5		
Miscellaneous/Church Admin		
Central Salary Scheme	82.50	78.00
CCLI	217.35	167.50
Phone	567.55	308.17
Office admin Copier Postage & Stationery	725.46	821.87
Visiting Speakers & Travel exp	1630.85	188.30
Cleaning Materials & Windows	86.43	134.88
Other	1836.27	908.92
Posters/Publicity	26.69	242.00
Gifts to local community charity	302.39	
Total	5475.49	2849.64