

FENTON
Church of The Nazarene

**Board of Trustees' Report
and Financial Statements
For the Year Ended
30 September 2021**

FENTON Church of The Nazarene
Board of Trustees' Report and Financial Statements
For the Year Ended 30 September 2021

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FENTON Church of The Nazarene

Report of the Board of Trustees for the year ended 30 September 2021

The Board of Trustees presents its report and financial statements for the year ended 30 September 2021

Reference and Administrative Information

Charity name: FENTON Church of The Nazarene
Charity Registration Number: 1160280
Principal Address: Smithpool Road, Fenton, Stoke on Trent ST4 4PB

Board of Trustees

Minister - Rev. T. Hutton	(Chairperson)	(appointed 01.09.2019)
Mrs. Christine Marlow	(Secretary)	(appointed: 31.01.2015)
Mrs. Joan Colclough	(Trustee)	(appointed: 31.01.2015)
Mr. Paul Marlow	(Trustee)	(appointed: 31.01.2015)
Mr. George Harvey	(Treasurer)	(appointed: 10.03.2018)
Pastor J. F. Taela	(Trustee)	(appointed: 07.01.2021)
Mrs. C. DeOliveira Correia Taela	(Trustee)	(appointed: 07.01.2021)

The Chairperson is ex officio by virtue of his/her office as Pastor of Fenton Church of The Nazarene and the NMI and Children's Ministry representatives are also ex officio by virtue of their office within the Church.

Holding/Custodian Trustee

Church of the Nazarene British Isles South District (A Charitable Company Limited by Guarantee: Company No 7028764)

Website: None

FACEBOOK PAGE: <https://www.facebook.com/Fenton-Church-of-the-Nazarene-106448124145936>

Bankers: TSB Market Street, Longton, Stoke on Trent.

Independent Examiner: Mr. G. Parkes, Parkes & Co, Temple Street, Fenton, Stoke on Trent

FENTON Church of The Nazarene
Report of the Board of Trustees for the year ended 30 September 2021
Structure, Governance and management

Structure and Organisation

The charitable incorporated organisation (CIO) was set up on 2nd. February 2015 with registration number 1160280.

Trustee Appointments

The Pastor of the church is ex-officio chairperson of the Board of Charity Trustees and his/her position is reviewed after two years and then every four years after that.

The remaining Trustees are elected annually or every two years by the members of Fenton Church of The Nazarene at the annual general meeting held in January/February each year.

Governance and Wider Network

The Board of Trustees meets regularly, normally on a monthly basis to consider the work and management of the church and assess and plan the financial and other aspects of the work and direction of the charity.

The church/CIO is a member of the Church of The Nazarene British Isles South District (a Charitable Company Limited by Guarantee, Company No 7028764; Charity No 1133336) which in turn is a member of The Global Church of The Nazarene which has its headquarters in Lenexa, USA.

The CIO is governed by an approved governing constituting document drawn up by Anthony Collins, Charity Solicitors, Birmingham and approved by the Charity Commission for England and Wales and HMR&C. The governing document is based on the Manual of the Global Church of The Nazarene where UK law permits.

Risk Management

The risk management strategy of the church is in a continual process of formulation in response to the changing circumstances that could impact upon the work of the church.

The Board of Trustees, in considering this important task, take direction from on-going discussions with members both internally and through meetings with the Church of The Nazarene British Isles South District and other advisers, adopting appropriate policies as required or as they become necessary to the ongoing work of the church.

Objectives and Activities

Charitable Objectives

The charity has the following objectives:

- a) The advancement of the Christian faith as part of the Global Church of The Nazarene and the Church of the Nazarene British Isles South District.
- b) To serve and enhance the local community

Public Benefit

The Trustees have had due regard to the Charity Commission guidance on public benefit reporting in deciding what activities the charity should undertake. This report illustrates the activities undertaken to support the public benefit requirement.

FENTON Church of The Nazarene
Report of the Board of Trustees for the year ended 30 September 2020

Objectives and Activities (continued)

Review of the Year

The aims for the year included:

- Continuation of weekly Christian worship meetings and promotion of the Christian faith in accordance with the principles of the Church of The Nazarene. With the outbreak of Covid 19 we initially moved to online zoom meetings but as lockdowns were eased and restrictions moved we were able to meet physically, initially during the summer and opened up more fully in late August and September 2021. We followed government and denominational guildness at all times and continued some meetings on zoom.
- Work with children and young people to promote the Christian faith and provide local social benefit. Again these were suspended in March but continued in a new online Kidz club on a weekly basis.
- Links with the local community, to enhance the involvement of the church with relevant local agencies on behalf of the local community was curtailed again due to the Covid Restrictions at various times, but in the Summer of 2021 we were able to work on our church facility to improve it for community use. As a result in September 2021 we were able to offer three main ministries to the community. First, Little Lights, a church playgroup which meets weekly, Lunch with laughter, an all age lunch club that meets weekly, and the Coffee Stop which meets weekly. These outreach ministries provided opportunities for the community to come together for mutual support and wellbeing.
- We continued to partner with local agencies seeking to benefit the local community, such agencies include but are not restricted to, The Local Trussell Trust Foodbank, Crafty Lot, Breast Cancer Support Group.

Significant activities during the period include:

- Online and physical services and activities for both adults and young people.
- Telephone contact and practical help where possible to support people in the community and where appropriate physical pastoral care.
- Updating church premises for community use and the launch of Little Lights. Lunch with Laughter and the Coffee Stop as community ministries.
- Partnering with local Community programmes, especially continuing to support FoodBank.
- Telephone/ Socially Distanced Visitation of both members and others in the local community in times of need or by request.

Achievements during the period include:

- Combining blended and online communities.
- Enhancing our ministry and work to the wider community through social media and digital platforms
- Growth with new members connecting and spiritual and personal development of the people.
- An online children's club was continued.
- The church facility was enhanced for community work.
- New community ministries were initiated which have seen many new people connect or reconnect with the church and met felt needs.
- Enlisted new volunteers to help share the new ministries

Volunteers

The work planned, activities undertaken and achievements attained would not have been possible without the active involvement and hard work of all of the members and friends of the charity without whom the substantial work of the charity could not be realised. The Board of Trustees is grateful for the work and support of all the members and friends of Fenton Church of The Nazarene.

Financial Review

Reserves

The charity does not have a policy on reserves as the expenditure and work of the charity is reliant upon the ongoing support, tithes and offerings of the members and friends received at the weekly meetings. The Board of Trustees reviews on a monthly basis the anticipated income and expenditure for the next two to three months in order to ensure the ongoing work of the charity.

Financial Review of the Year

The charity has continued throughout the year to meet and tailor the expenditure it incurs to the income received through the tithes, offerings, donations received and through rent for use of the building. There is much more that the Board of Trustees would like to do and we continue to explore these and the use of possible grants/donations that may be available to enable these plans to become a reality.

The receipts and payment account shows that there was a net excess in cash funds during the year of £4683.33

Plans for Future Periods

The Board of Trustees meets on a regular basis to plan and look to the future of the charity. We have been reviewing all our denominational, policies to ensure we are compliant with good practice across the church

To build on the community ministries we have started and to create other ministries alongside them that support and help others.

To develop new partnerships with other local organisations that can help address needs we cannot do on our own. We have just agreed to work with a local charity to create a mental health support group and are planning to showcase other charities once a month through our coffee ministry to draw attention to groups that can help others. Some of these groups will be housed in our church facility as part of the partnership agreements.

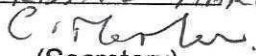
We will need to examine the further development and improvement of the church facilities for disabled facilities and improved kitchen facilities. We will need to commission design, then obtain quotes and set up budgets and appropriate current financial assets and further explore funding to help us meet these needs.

We continue to listen to the views and ideas of the church and welcome suggestions from all those that come to anything we do.

Declaration

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees on 6th FEBRUARY 2022

CHRISTINE MARLOW

(Secretary)

Trevor Hutton

(Chairperson)

FENTON Church of The Nazarene

Independent Examiners Report to the Trustees for the year ended 30 September 2021

I report on the accounts for the year ended 30 September 2021, which are set out on pages 6 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- 1* examine the accounts under section 145 of the Charities Act,
- 2* to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- 3* to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - 4* to keep accounting records in accordance with section 130 of the Charities Act; and
 - 5* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
1. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner



G.G. PARKES

Relevant professional qualification(s) or body (if any) ACPA

Address THE MANSE, TEMPLE STREET, FENTON, STOKE-ON-TRENT

Date 7/2/2022

ST4 4NW

Oct 20 - Sept 21

**FENTON CHURCH OF THE NAZARENE
RECEIPTS & PAYMENTS ACCOUNT**

		Unrestricted Funds	
	Note	Year Ended 30 th September 2021	Year Ended 30 th September 2020
Income			
Offerings		11043.00	8341.67
Gift Aid Tax Received		3229.63	2750.56
Rents Received	1	7215.44	6458.61
Gifts to Church		222.00	170.00
NMI		1237.00	982.00
Activities Income	2	565.68	224.66
Building Fund	3	4524.37	785.00
Other Income	3	1328.48	2010.88
		<u>29365.60</u>	<u>21723.38</u>
Expenditure			
Pastor's Salary (inc NI)		7739.92	6879.32
Church Office & Admin	5	1940.72	329.83
Utilities Church		3313.64	3855.69
Repairs	4	4539.00	1551.63
Building Project		1494.84	
Activities Expenditure	2	880.26	257.92
Insurance Church, & 50 Smithpool Rd		1277.13	1194.64
Courses & Training		257.84	0.00
Miscellaneous	5	908.92	3732.68
NMI		1120.00	998.10
District Budgets		1210.00	1199.00
		<u>24682.27</u>	<u>19998.81</u>
Excess Income over Expenditure for the year		4683.33	1724.57
Deficit Expenditure over Income for the year			
Balance Brought Forward		27318.92	25594.35
Balance Carried Forward		32002.25	27318.92

Oct 20 - Sept 21

FENTON CHURCH OF THE NAZARENE
Assets & Liabilities as at 30 September 2021

	Note	2021	2020
Cash Funds			
Bank Account		31928.59	27243.89
Petty Cash Balance		73.46	75.03
Total Funds Held		<u>32002.05</u>	<u>27318.92</u>
Freehold Property		988448.00	970000.00
Total Assets		1020450.05	997318.92
Current Liabilities			
		<u> </u>	<u> </u>
Long Term Liabilities			
		<u> </u>	<u> </u>
Total Liabilities			
		<u> </u>	<u> </u>
Net Assets		<u>1020450.05</u>	<u>997318.92</u>
Represented by:			
Funds			
Unrestricted Fund		1020450.05	997318.92

All interests in Real property are held in the sole name of the Church of the Nazarene British Isles South District as Holding Trustees in the Model Trusts.

FENTON CHURCH OF THE NAZARENE**Notes to the accounts for the year ended 30 September 2021**

	Year Ended 30/09/21	Year Ended 30/09/20
Note 1		
Summary of Rental Income		
Rent – 50 Smithpool Road	7025.44	5548.61
Rent – Hire of Hall	190.00	910.00
Total	<u>7215.44</u>	<u>6458.61</u>
Note 2		
Activities Income		
Balance Brought Forward	1056.96	1090.22
Donations Received	565.68	224.66
Activities Expenditure		
Equipment & Activity	880.26	257.92
Cash balance carried fwd	<u>742.38</u>	<u>1056.96</u>
Note 3		
Summary of other income		
Building Fund	4524.37	785.00
Photocopier (2021 inc in sundries)		413.00
Salary Reserve	180.00	440.00
Sundry Items	1148.48	407.26
Special project (2020 only)		750.62
Total	<u>5852.85</u>	<u>2795.88</u>
Note 4		
Summary of Repairs		
Church Repairs inc. services	307.00	701.63
50 Smithpool Rd. inc. services	4232.00	850.00
Total	<u>4539.00</u>	<u>1551.63</u>

FENTON CHURCH OF THE NAZARENE

Notes to the accounts for the year ended 30 September 2021

	Year Ended 30/09/21	Year Ended 30/09/20
Note 5		
Miscellaneous/Church Admin		
Central Salary Scheme	78.00	78.00
CCLI	167.50	
Phone	308.17	
Office admin Copier Postage & Stationery	821.87	453.04
Visiting Speakers & Travel exp	188.30	464.00
Cleaning Materials & Windows	134.88	42.27
Other incl. Surveyor fees 2021	908.92	2171.18
Posters/Publicity	242.00	224.19
Gifts to local community charity		300.00
Total	<u>2849.64</u>	<u>3732.68</u>