

**The Pensford, Publow and The Stanton Community Trust**

**Trustees' Annual Report and Financial Statements**

**For the year ended 31 January 2022**

# **The Pensford, Publow and The Stanton Community Trust**

Registered Charitable Incorporated organisation ("CIO") No. 1160279

Principal Address: Birchwood House, Pensford, Bristol BS39 4NG

## **Trustees' Annual Report for the year ended 31<sup>st</sup> January 2022**

### **Trustees and Advisers**

#### **Trustees**

Andrew Hillman	Chair
Susan Osborne	Secretary
J. Anthony Heaford	
Janette Stephenson	
Derek Winstone	
Simon Whittle	Treasurer
Elizabeth Richardson	

#### **Reviewing Accountant**

Mark Finn (ACA) Salter's Brook Cottage, Stanton Wick, Pensford, BS39 4DA

#### **Bankers**

NatWest Bank PO Box 3235, 290 Wells Road, Bristol, BS4 9GB

### **1. Structure, Governance and Management**

The Trust is registered with the Charity Commission as a Charitable Incorporated Organisation with voting members other than its charity trustees.

There shall be not more than eight Trustees. All Trustees must reside within one of the two administrative parishes of Stanton Drew and Publow with Pensford, and at least three must reside in each of the parishes. Trustees shall initially be elected for terms of three years, renewable a maximum of twice. One third of Trustees shall retire in rotation every year. The appointment or re-appointment of Trustees shall be approved by a simple majority of members voting in general meeting.

Membership of the Trust is by membership of the separately controlled 100 Club or by direct application to the Trustees and payment of an annual subscription.

The Trustees may appoint a new Trustee between general meetings, but such appointment shall automatically be subject to approval at the next general meeting of members.

All Trustees give voluntarily of their time and the Trust has no employees.

## **2. Objectives and Activities**

The objects of the Trust are to further such purposes which may be charitable according to the law of England and Wales as the Trustees see fit by the making of grants for the benefit of the inhabitants of the parishes of Publow with Pensford and Stanton Drew.

The Trustees achieve the objects by publicising the availability of grants and by direct approaches to local organisations which may benefit from grants.

Trustees regularly meet four times a year and on other occasions when required, to consider grant applications and fundraising.

The Trustees raise funds principally from the 100 Club, which is a separately administered organisation not under the control of the Trustees; by seeking donations from individuals; and by other fundraising activities.

In all their activities the Trustees have regard to the guidance issued by the Charity Commission on public benefit.

The Trust's policy on grant making is regularly reviewed and is publicised on the Trust's website [www.ppsct.org.uk](http://www.ppsct.org.uk).

## **3. Achievements and Performance**

Trustees are pleased to report on our seventh year since we were officially registered as a charity on 2<sup>nd</sup> February 2015. For a second year the Covid-19 pandemic has had a huge impact on the communities that the Trust seeks to serve.

Whilst Trustees are hopeful that the pandemic is finally coming under control there is no doubt that its effects will have changed many aspects of life in our communities. As reported last year, the challenges to social interactions will perhaps be the longest lasting and most damaging, particularly for older and vulnerable people and for the younger generation. Trustees are mindful of these matters and their focus in the coming years will be broadened to include those most affected, within the scope of the charity's objects.

Despite the restrictions imposed by government to control the pandemic, the Trustees have had a busy year and are delighted to have supported so many, and so varied, a group of initiatives.

### **Income**

The Trust benefitted from donations from the 100 Club of £10,000 and restricted fund donations of £2,590. Gift Aid recovered on donations added £881.

## Awards and Grants

When the Trustees agree to make an Award, the amount is marked as “Designated Funds” until the money is paid out as a Grant.

Restricted Funds are funds received from 3<sup>rd</sup> parties, which can, for example, be donations received for a specific project, or Gift Aid reclaimed from HMRC using a restricted donation form.

**Awards** made in the year were as follows:

• Pensford Lawn Tennis Club	New Clubhouse	£5,000
• Pensford Lawn Tennis Club	New Clubhouse (loan)	£2,500
• Stanton Drew PCC	Clock Repairs	£441
• Stanton Wick Village Green	Rewilding project	£1,446
TOTAL:		£9,407

**Grants** paid out in the year were as follows:

• Local Parish magazines	Support during pandemic	£200
• Stanton Drew PCC	Clock Repairs	£441
• Pensford School	Play equipment	£3,000
• Stanton Drew Parish Council	War Memorial	£5500
• Pensford Local History Group	Robert Bailey Archive	£323
TOTAL:		£9,464

**Designated funds** at the year-end were:

• Pensford with Publow PC	Finger posts*	£1,250
• Pensford Local History Group	Robert Bailey Archive*	£406
• Stanton Drew Parish Council	War Memorial	£1,500
• Pensford with Publow PC	Climate Emergency scoping study*	£750
• Stanton Wick Village Green	Rewilding project*	£1,447
• Pensford Lawn Tennis Club	New Clubhouse	£5,000
• Pensford Lawn Tennis Club	New Clubhouse (loan)	£2,500
TOTAL:		£12,853

The Trustees anticipate that Awards, above, shown with an asterisk (\*) will be drawn down in the 2022 - 2023 Financial Year. The Pensford Lawn Tennis Club application is subject to re-application as some elements of the proposal has changed.

**Restricted funds** at year-end were:

• Stanton Drew PC	Gift Aid (from War Mem. restricted donations)	£881
• Pensford with Publow PC	Restricted donations for Climate Emergency study	£240
		<hr/>
		<b>TOTAL: £1,121</b>

Since 1<sup>st</sup> February 2022, the following grants have been paid:

• Stanton Drew War Memorial	£2,437
• Stanton Wick Village Green rewilding	£113

#### **4. Financial Review**

The funding provided by the 100 Club continues to mean that we have a healthy Balance Sheet. On 31<sup>st</sup> January the Trust had a bank balance of just over £33,600 and unrestricted and undesignated cash of just under £20,000. Trustees regard this as adequate but not excessive, given our policy of keeping a reserve of £7,500 for unexpected calls.

The Trust has minimal running costs relating to the website maintenance and the cost of the Annual General Meeting. There are no long-term commitments and all grants approved are covered by funds in hand. Trustees therefore are confident that the Trust is a going concern.

#### **5. Trustees**

Your Trustees have continued to meet, for many months remotely but in person since the autumn of 2021 now that pandemic restrictions have been lifted.

I am very grateful to all of them but most particularly Sue Osborne, who keeps us properly organised and with very detailed records; Simon Whittle, who has very capably picked up the reins as Treasurer. Finally, we are indebted to our Independent Examiner, Mark Finn, who beyond his main function of checking that our finances are properly conducted, also keeps us up to date with regulatory reporting requirements of the Charity Commission.

My final thanks of course are to you, our members, whose support, and enthusiasm are a constant source of energy.

Andrew Hillman (Chair)

April 2022



## Receipts and payments accounts

For the period from		Period start date 01/02/2021	To	Period end date 31/01/2022
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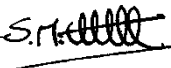
### Section A Receipts and payments

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>						
CT 100 Club	10,000	-	-	-	10,000	20,000
Donations	-	-	2,590	-	2,590	8,250
Subscriptions	10	-	-	-	10	10
HMRC gift aid	-	-	881	-	881	1,250
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
<b>Sub total (Gross income for AR)</b>	<b>10,010</b>	<b>-</b>	<b>3,471</b>	<b>-</b>	<b>13,481</b>	<b>29,510</b>
<b>A2 Asset and investment sales, (see table).</b>						
					-	-
					-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,010</b>	<b>-</b>	<b>3,471</b>	<b>-</b>	<b>13,481</b>	<b>29,510</b>
<b>A3 Payments</b>						
Distributed Grants	441	3,523	5,500	-	9,464	17,045
Expenses	123	-	-	-	123	20
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
<b>Sub total</b>	<b>564</b>	<b>3,523</b>	<b>5,500</b>	<b>-</b>	<b>9,587</b>	<b>17,065</b>
<b>A4 Asset and investment purchases, (see table)</b>						
					-	-
					-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>564</b>	<b>3,523</b>	<b>5,500</b>	<b>-</b>	<b>9,587</b>	<b>17,065</b>
<b>Net of receipts/(payments)</b>	<b>9,446</b>	<b>(3,523)</b>	<b>(2,029)</b>	<b>-</b>	<b>3,894</b>	<b>12,445</b>
A5 Transfers between funds	(9,695)	9,695	0	-	-	-
A6 Cash funds last year end	19,894	6,680	3,150	-	29,724	17,279
<b>Cash funds this year end</b>	<b>19,645</b>	<b>12,853</b>	<b>1,121</b>	<b>-</b>	<b>33,618</b>	<b>29,724</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted and Designated funds	Restricted funds	Endowment funds
<b>B1 Cash funds</b>	Nat West bank account (20093500) balance	to nearest £	to nearest £	to nearest £
		32,498	1,121	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>32,498</b>	<b>1,121</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>				
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Simon M Whittle	10-April-2022



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

The Pensford, Publow and the Stanton Community Trust

**On accounts for the year  
ended**

31 January 2022

**Charity no  
(if any)**

1160279

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/01/2021**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

5 April 2022

**Name:**

Mark Finn

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

Salter's Brook Cottage,

Stanton Wick

Bristol, BS39 4DA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).