



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 February 22 Period start date To 30 January 23 Period end date

Charity name: St Marks Community Centre

Charity registration number:1160276

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To further or benefit the residents of the City of Bath and the neighbourhood
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The St Marks Community Centre is used by charitable and volunteer interest groups and Acorns Pre-school. In addition, the centre is hired for private parties, dances and local resident events. Eg Christmas celebrations, fetes, community ceilidhs,
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities as evidenced in the minutes of trustee meetings

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	No grants have been given
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The contribution made by the wider community to St Marks Community Centre has been invaluable. The trustees would like to thank all those who have given their time and resources throughout the year. In particular, the trustees would like to mention all those involved with the community garden group and swift box project.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has continued to promote the centre as a venue for the widest range of social activities, including dance, theatre, music, exercise and yoga and we have increased footfall leading to additional income. In addition, we are pleased to include new patrons, Ecstatic Dance and a regular Tai Chi group.</p> <p>The trustees continue to promote the use of public transport when visiting the centre and discourage drivers from idling their vehicle engines when dropping off or picking up from the centre.</p> <p>The trustees are committed to ensure that the building and garden are managed in such a way that it is available to benefit the whole community. The trustees continue to engage with all our patrons to ensure that the resources of St Marks are shared equitably. The trustees continue to invest in the improvement and maintenance of the building and garden. External stone repairs, tree management and internal decorations are ongoing to ensure that St Mark's remains 'fit for purpose'. The trustees once again have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	This year we increased expenditure on repairs and renewals, and despite significant energy costs our accounts show a surplus for the year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees have identified the need (through the quinquennial building inspections) for further repairs to the building and roof and therefore income and expenditure needs to be carefully managed so as to ensure the accounts remain in surplus for our 'sink fund'
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principle source of funds is through the hiring of rooms to regular patrons. In addition funds are supplemented by hiring the hall to occasional users.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charities policy is to earn maximum interest in a low risk environment eg Building Society account.
A description of the principal risks facing the charity	Para 1.46	St Marks Community Centre is housed in a deconsecrated Victorian church. The structure of the building is built of Bath Stone under a slate tile roof and is Grade 2 listed. The principle risk to the charity is ensuring that there are sufficient funds to enable the trustees to maintain the building that is fit for purpose; and in addition, to build a 'sink fund' for major roof repairs
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees selected are based on a presentation of skills and commitment, so as to ensure trustees represent a cross section of stakeholders. It is desirable to have a balance of trustees representing patrons and residents.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Prospective trustees are given a copy of the Charity Commission guidance notes Essential Trustee. Upon recruitment trustees are fully briefed on the workings and management structures.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The long term running of the centre is overseen by Trustees who meet a minimum of twice a year to discuss strategic issues, meet the requirements of the Charity Commission and ensure that the building and community garden remains an asset to local residents as well as our patrons.</p> <p>The day to day management communication is through email with patrons and other stakeholders by the management team. The team looks after the booking calendar, the immediate needs of the regular patrons and ensures that the centre remains available to the wider community.</p>
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St Marks Community Centre
Other name the charity uses	
Registered charity number	1160276

Charity's principal address	St Marks Community Centre, St Marks Rd, Bath, BA2 4PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Christopher Jones	Chairman		
2	Ian Hargreaves	Treasurer		
3	Tanya Jackson			
4	Helen Peter			
5	Ruth White			
6	Mike Read			
7	Mark Lord			
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Christopher Jones		
Tanya Jackson		
Helen Peter		
Ruth White		
Mike Read		
Mark Lord		
Ian Hargreaves		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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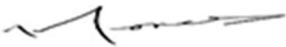
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Jones	
Position (eg Secretary, Chair, etc)	Chairman	
Date	31 Jan 2023	



Charity No. 1160276

St. Mark's Community Centre

Receipts and Payments Accounts

For the year ended 31 January 2023

www.hwca.com

Haines Watts, Chartered Accountants, Enterprise House, Timbrell Street, Trowbridge, Wiltshire, BA14 8PL.
Telephone: 01225 751006 Fax: 01225 777518 Email: trowbridge@hwca.com

St Mark's Community Centre

1160276

Receipts and payments accounts**CC16a**For the period
from

01-Feb-22

To

31-Jan-23

Section A Receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
A1 Receipts					
Income from Lettings	46,017	-	-	46,017	31,516
Income from Grants	-	-	-	-	19,114
Income from Donations	50	-	-	50	1,435
Income from Bookshelf	21	-	-	21	11
Interest Received	114	-	-	114	26
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	46,202	-	-	46,202	52,102
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	46,202	-	-	46,202	52,102
A3 Payments					
Heat & Light	5,549	-	-	5,549	4,043
Rates & Water	1,978	-	-	1,978	1,042
Insurance & Inspections	5,750	-	-	5,750	5,524
Wi-Fi & Website	-	-	-	-	691
Cleaning	3,513	-	-	3,513	2,500
Repairs, Renewals & Electrical Work	16,617	-	-	16,617	9,209
Professional Fees	204	-	-	204	198
Sundries & Subscriptions	1,227	-	-	1,227	595
Bike Shed / Garden Club Expenses	185	-	-	185	114
Tree Maintenance	-	-	-	-	5,828
Sub total	35,024	-	-	35,024	29,744
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	35,024	-	-	35,024	29,744
Net of receipts/(payments)	11,178	-	-	11,178	22,358
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	105,116	-	-	105,116	82,778
Cash funds this year end	116,294	-	-	116,294	105,136

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank (Current acc)	89,327	-	
	Cash at Bank (Deposit acc)	-	-	
	Cash at Building Society	26,967	-	
	Total cash funds	116,294	-	

(agree balances with receipts and payments account(s))

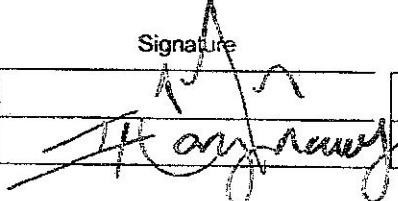
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	
		-	-	
		-	-	

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	
			-	
			-	

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	
			-	
			-	

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Christopher Jones	16/06/23
	Ian Hargreaves	16/06/23

Independent examiner's report to the trustees of St Marks Community Centre

I report on the receipts and payments account of the Charity for the year ended 31 January 2023, which are set out on pages 1 and 2

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

1. examine the accounts under section 145 of the 2011 Act
2. to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
3. to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- 1 to keep accounting records in accordance with section 130 of the 2011 Act and
- 2 to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Matthew Porter

Matthew Porter FCA
Haines Watts
Chartered Accountants
Enterprise House
Timbrell Street
Trowbridge, BA14 8PL

23 June 2023