

Volition Community

Annual Report and Financial Statements

Year Ended

31 December 2020

Volition Community

Annual report and financial statements for the year ended 31 December 2020

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Volition Community

Annual report and financial statements for the year ended 31 December 2020

Legal and administrative information

Contact Address

Volition Community
Cathedral Street
Manchester
M3 1SX

Telephone 0161-833-2220

Legal Status

The charity was formed as a Charitable Incorporated Organisation on 2 February 2015. It is Registered Charity Number 1160268.

Trustees

The Very Reverend R.M. Govender MBE - Dean of Manchester
Mr J.E. Atherden
Mr J. Blakey
Mr A.T. O'Connor

Independent Examiner

Kyla Bellingall ACCA
BDO LLP
Two Snowhill
Birmingham
B4 6GA

Bankers

Royal Bank of Scotland plc
St Ann Street
Manchester
M60 2SS

Volition Community

Trustees' report for the year ended 31 December 2020

The Trustees present their sixth annual report and the financial statements for the year ended 31 December 2020.

Structure, governance and management

The charity was formed as a Charitable Incorporated Organisation on 2 February 2015. It is Registered Charity Number 1160268.

Trustees who served during the period are listed below.

The Very Reverend R.M. Govender - Dean of Manchester

Mr J.E. Atherden

Mr J. Blakey

Mr A.T. O'Connor

The Trustees are responsible for setting the strategic direction of the charity.

Trustees are recruited on the basis of required skills to complement the existing body of Trustees. Each Trustee benefits from an induction programme tailored to their knowledge and experience. The Trustees continue to deploy a wide range of skills and experience essential to good governance.

Risk Management

The trustees have performed a review of the risks that we believe could seriously affect the charity's performance, future prospects, reputation or its ability to deliver against its priorities. This development of our risk process has resulted in the inclusion of liquidity as a principal risk. The expenditure of the charity is closely monitored with regular forecasts of cash requirements and regular management accounts that are reviewed by the trustees.

The Trustees have revisited their going concern assessment in October 2020 following the outbreak of Covid-19. Cash-flows have been re-worked to December 2022 to include the impacts on income. The Trustees are taking all reasonable steps to continue the operation of the charity, complying with government rules and safety guidelines. Staff have been part-time furloughed and government grants applied for. The Trustees consider that the charity will continue to provide its public benefit during the crisis period and beyond. They therefore consider that it is appropriate for the financial statements to be prepared on a going concern basis.

Objectives and activities

The Trust is a registered charity whose objects are:-

The relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment.

The charity shall pursue these objects through structured volunteering placements and support to prepare unemployed people for work and connect them with local employers. This will be delivered in the following ways:

- Raising aspirations and confidence – by challenging comfort zones, participating and seeing new possibilities, peer support, life coaching.
- Removing barriers to work – practising work ready skills from confidence, skills, overcoming personal issues to transport and better networks.
- Employer engagement – career talks, site visits, training, guaranteed interviews, mock interviews, creating a lasting shift in employers' attitudes to unemployed people, their hiring practises and readiness to support people.
- Increasing skills – some with Level 1 qualification, other completing NVQ's, vocational courses, further volunteering, work experience
- Improved health and wellbeing.
- Social inclusion – from disengaged to involved and participating.

The trustees have had due regard to the Charity commission guidance on public benefit.

Volition Community

Trustees' report (continued) for the year ended 31 December 2020

Achievements and performance

Volition Community was established on 2 February 2015 as a charity with the following two objectives:

1. The relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment.
2. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society

Employment & volunteering data:

2020 was affected by the global pandemic with Covid-19. Provision was suspended in March and re-started again in July with our first intake in September. The data contained within this annual report is based on a greatly reduced intake during 2020 of 34 volunteers. Most volunteering opportunities were suspended in March and have since remobilised to include bee-keeping, gardening and art.

During 2020 70% of our volunteers were male and 30% female; out of this the biggest individual age range was 41-50 years. 34% of volunteers were under 30 and 20% were over 51.

53% of volunteers had been out of work for over 3 years, with nearly 1/3 of all volunteers unemployed for more than 5 years. Our Bees proved most popular during lockdown with art a welcome new addition to our provision.

Admin & social media interest reflected the younger age of volunteers with 31% of volunteers being educated to degree level, whilst 20% had no formal qualifications. 83% of our volunteers lived in households where no-one was in paid employment.

The ethnic diversity of volunteers remained fairly static as with 2019 data with 27% coming from the BAME community. We had 41% of volunteers disclosing a range of physical health and learning barriers. These ranged from autism to dyslexia and dyscalculia.

We had 47% of volunteers disclosing a range of mental health issues. These ranged from social anxiety to psychosis. At least 2 volunteers are known to have attempted suicide in the last 2 years and 12% of volunteers required additional support with ESOL. Finally, 57% of volunteers came from a social housing background.

Contained within this annual report is overview on our specific activities, it should be noted, that without the support of the following organisations it would have been very difficult for us to maintain the charity and our outcomes with the long-term unemployed across Greater Manchester:

Q-Parks, Chapman Holmes Ltd; Manchester City Council and the Lord Mayor of Manchester; Infusion Bars; Grape & Grain Ltd; Victoria Warehouse; Manchester College, Greater Manchester Combined Authority; The Workers' Education Authority, European Union Social Fund and Procure Plus, all of which delivered over £115,000 of funds to maintain our work.

Bees Project

Highlights

We started the year with 4 colonies at Manchester Cathedral coming through the winter and 2 at Salford. We have split the colonies and now have 8 at Manchester and 4 at Salford. We were able to restart weekly inspections with volunteers when we came out of lockdown. Caroline McLaughlin, Seasonal Bee Inspector (DEFRA) attended Manchester Cathedral and Salford Cathedral. All colonies were inspected for disease and given a clean bill of health.

Three honey extracting sessions took place in the Beekeeping room at Manchester Cathedral. To ensure Covid secure each session was held with one Volition Volunteer and all equipment sanitised before the next volunteer attended their session. Sessions were spaced across the day. 68kg of Manchester honey and 16kg of Salford honey. Equating to 330 x 8oz jars for Manchester and 70 x 8oz jars for Salford.

Volition Community

Trustees' report (continued) for the year ended 31 December 2020

Achievements and performance (continued)

Bees Project (continued)

The Jarring session was held in the CVC basement with Volition Volunteers, socially distancing and full PPE in place. Candle rolling workshop with Monday volunteers went well the volunteers really enjoyed the experience and were pleased to have candles to take home for Christmas presents. Monday Volunteers also had a frame building workshop in the CVC as the spacing is better and window allowed ventilation. We built 50 frames in one session. The lip balm making workshop was a first for us and a hit for the Volunteers they all took a bag home with them for presents. A Wednesday session was started for a new volunteer (couldn't attend Monday) we have completed 3 sessions she is very happy with our sessions and looking forward to more in the new year. These sessions are based more around bee crafts as she was sure she wanted to be hands on with the bees. She has since visited the roof and would like to attend an open hive session in the coming year. The BBC spent the day with us interviewing Volunteers and Staff for their Sunday Morning Live Programme which was broadcast on Sunday 15th November 2020. It was a lovely day and our volunteers really enjoyed the experience. The Manc came to talk with us and put out a blog which got over 2k views they will come back and do a full story talking to our Volunteers when Covid allows. Volition supporting Beekeeper in Level 3 Award in Education and Training course. First 2 assignments completed and passed, third waiting to be marked and 4th and 5th being worked on. Beekeeper now able to deliver sessions on Teams and Zoom should volunteers have the facilities to take part in online sessions.

Lows of the year.

Covid, we kicked off the season with a lockdown and limited access to the bees so to limit swarming we put extra boxes on each hive to give lots of space. This gives the bees more work and is not generally good practice. No volunteers for some months during 2020. We split the bees to give more colonies rather than our usual Demaree swarm control that keeps all the bees in one place and enables stronger colonies to produce a better harvest. We now have 8 colonies at Manchester and 4 at Salford this led to a reduced honey harvest. Wet autumn found the bees not wanting to cap the honey frames and they were not able to fly so sat inside eating stores – reduced honey harvest. No film show – we usually finish the season with a bee film show (I couldn't work out a Covid secure way of showing a film). I have now purchased some extra equipment and am putting a plan in place to be able to continue with this. No honey tasting – another enjoyable and sociable event that we couldn't find a safe way to do.

Thanks to:

We have had a lot of support this year and thanks should be given to the Cathedral Team for their endless help in this especially difficult time. Examples that come to mind are William (Verger) stayed late to enable the Bee Inspector to finish her inspection. Gareth and Derrick opening and closing doors and buildings to allow access and carrying kit when we are swamped moving from building to building. Stuart keeping us up to date on all the Covid planning and making sure we have our training completed. Lots of support from all staff has enabled us to keep on going.

Thanks also to Andy Pierce (Volition Staff) for his help especially with the extracting and jarring sessions.

Volition held several open days for partners so that frontline staff could see first-hand the opportunities available with us. Here, work coaches from all over Greater Manchester have a close up look of Heavenly Honey hives before making their way up the historical bell tower to get panoramic views of the City.

Volition Community

Trustees' report (continued) for the year ended 31 December 2020

Achievements and performance (continued)

Arts & Crafts

Art classes have been delivered at Volition since the end of 2019. Through the early months of 2020 classes taught students how to explore different media and sketch to scale. Like all other provision we had to close our doors through spring and summer but with WEA support Volition was delighted to open its doors again in early autumn and the art classes brought energy and colour to our portfolio of activities. These new sessions were delivered by expert art instructors Andy and Angie Leigh. They plan and deliver short and snappy classes which encourage students to focus on the activity rather than worry about any preheld doubts they might have. One of the first classes had students doing quick 10 minute sketches then changed to clay to really mix up the morning and get people developing their skills and thinking again about art. The classes have been as full as social distancing will allow and attendance has been fantastic. Students arrive early for the sessions and have been given sketch books and pencils so that they can continue to practice at home. I can see the art class from my office window and always pop over to see the exciting and creative work produced each Wednesday.

The Gardeners

The gardeners got off to a solid start in January 2020. The previous autumn had seen an energetic team weed the Cathedral borders, straighten lawn edges and plant over one hundred superb rose bushes and perennial plants. Despite the cold wet winter months putting off a few volunteers, a small but enthusiastic cohort continued. They worked hard to maintain pathways and keep the borders free from litter. We were confident the team would grow as the year warmed up and we all looked forward to seeing how the roses would transform the South side of the Cathedral in the summer months. Now as any gardener will know, just a few weeks away from a plot will see weeds multiply with extreme vigour. Imagine then the effect a 6 month covid induced recess on the garden. Fortunately, restrictions were eased and the team were able to return in September. They found the borders completely strangled by weeds and sprinkled with rubbish. This didn't put them off. They just started again, systematically working through each section and saving what plants they could. The roses were expertly pruned and a lot of graft went into taming the borders. As 2020 ends we look forward again to seeing the flowers flourish next summer. Indeed one of the volunteers, who is RHS trained, has submitted a garden design for the Cathedral. The design has been accepted and work is underway. The Volition Gardening team have proved that tenacity and patience can transform any situation even in a World Wide pandemic.

Volunteering

"There is a curse. They say: may you live in interesting times." So wrote Terry Pratchett in his fantasy Discworld series. 2020 has been interesting! We returned after the Christmas holidays excited to greet old friends and looked forward to making new. The year got off to a good start with new cohorts of volunteers joining Volition Community to gain skills, give their time and discover new friends and ways of working. Volunteer opportunities had been expanded and people could now choose from: reception work, social media marketing, photography, classroom assistant, admin, gardening, welcoming in the Cathedral, apiary, catering and caretaking. All these opportunities were on site and could be accessed immediately by anyone joining the programme. Working in the reception area of the Cathedral Visitor Centre was particularly popular and provided a professional welcome to visitors and tourists. People could once again visit the mediaeval Hanging Ditch area beneath the centre. As the year moved into February news channels spoke of a virus spreading across Europe and possibly due to our location in a busy and diverse city centre we started to take note. By March the situation had become more urgent and we were all encouraged to take precautions and wash our hands frequently. Our volunteers were excellent and readily assisted with cleaning touch points and sanitising work areas. We began to compare our hands. Constant washing meant that they were beginning to resemble exhibits in the Egyptology section of Manchester Museum! We closed for face to face contact in March. Throughout spring and summer Volition maintained contact with all our volunteers through social media, emails and telephone calls. We were able to recommence face to face operations in September. Restrictions have reduced our volunteering opportunities but they have continued. The gardening team restarted; volunteers have brought down the 2020 honey harvest from the roof and bottled it; marketing volunteers have created excellent signage and individuals have accessed our employability course, art sessions and engaged with staff. We thank all our partners and volunteers for enabling key activities to continue throughout this *interesting* year. We are proud to say that our volunteering has been safe and enjoyed by all.

Volition Community

Trustees' report (continued) for the year ended 31 December 2020

Achievements and performance (continued)

Cenotaph

Volition Community Members provide a daily information point at the Cenotaph, close to Manchester Central Library. This is an excellent opportunity for volunteers to hone their customer service skills and become confident in approaching members of the public. Standing outside is not for everyone but being close to a major Metro stop means the location can become very busy with lots of people needing directions and information about events. Unfortunately, this year's lockdown meant that volunteers couldn't participate at Remembrance Sunday but they did get a chance to welcome visitors for the January Sales and Chinese New Year.

Cooking

Volition has formed strong partnerships with lots of eateries around the City. Restaurants and hotels provide tours and hands on demonstrations of working in a restaurant to give our volunteers a real feel for the industry. Top chefs at Salvis, Ricardo and Ruby treated Volition members to a fantastic pasta making master class. We were all pleasantly surprised to create our own delicious fresh pasta with simple ingredients. Hotel Indigo is another champion of Volition giving us behind the seen tours of operations. As a New Year treat their famous hospitality extended to a sumptuous breakfast with possibly the best eggs benedict in the City! Working closely with the hospitality industry has meant that Volition has found work placements leading to paid employment for many of its participants.

Volunteering in the Cathedral

Volunteers form the backbone of people who welcome visitors to the Cathedral. This team of 47 guides and welcomers are from a diverse range of backgrounds. Their presence ensures that each door is staffed throughout the week and each visitor is personally welcomed. It would be easy to come to the Cathedral to see its beautiful structure but not fully appreciate its age or significance in the development of Manchester. Our clearly identifiable trained guides are on hand to initiate conversations and answer questions so that visitors can tap into free and fascinating insights at every turn. We welcome and encourage volunteers from all backgrounds. People offer their time for a wide variety of reasons. Some people love history; some want to share their joy of the building; some want to improve their employment prospects and some enjoy the interaction with visitors from around the world. The Cathedral benefits greatly from its diverse team and so in turn do the volunteers. For instance, one individual used her volunteering to improve her English, secure references and make friends. She has now gained employment as a dosimetrist within the NHS. Another member of the team, who has been out of work for several years, has used this opportunity to gain work experience and essential up to date references. He has now found paid employment. Other volunteers enjoy the camaraderie and the opportunity to meet up each week. As monuments and public buildings closed around the world so did Manchester Cathedral. In spite of this, our team of volunteers have remained in touch with one another and with the volunteer manager. They are all extremely keen to take up their roles once again and welcome everyone to a fully accessible Cathedral.

If you would like to join the team in the centre of a bustling city and have the opportunity to talk to people from around the world then contact the office on 0161 833 2220 ext242

Volition Community

Trustees' report (continued) for the year ended 31 December 2020

Patrons & Donors

We would like to express my thanks and appreciation to the following for the active interest they have taken in 2020 in supporting the work of Volition Community:

1. Manchester College
2. Q-Parks Ltd
3. Hotel Football
4. Chapman Holmes Ltd
5. MACC, Manchester
6. The Printworks
7. The DHP Group
8. Harvey Nichols Ltd
9. Chris Horkan
10. Elaine Screeton
11. Grape & Grain Ltd
12. Victoria Warehouse
13. Procure Plus
14. Manchester City Council
15. Infusion Bars
16. Alston & Beef
17. Rodney Lambert
18. The Skelton Charitable Trust
19. Hard Rock Café
20. Chapman Holmes Ltd
21. Heritage Portfolio
22. Neighbourhood Investment Fund (MCC)
23. Verdure Ltd
24. Quarantine Ltd
25. Just Bee Drinks Ltd
26. Scruff of the Neck Services Limited
27. The G.C. Charitable Trust
28. Diocese of Salford
29. DWF Foundation
30. Sterling Event Group Limited

And finally, our patrons:

- The Most Reverend & Right Honourable Dr John Sentamu, former Archbishop of York
- Sir David Richards, Life Vice President of the Football Association
- Ronald D Painter, CEO, National Association of Workforce Boards, United States of America

Volition Community

Trustees' report for the year ended 31 December 2020

Financial Review

Total income for the year amounted to £142,517 compared to £131,391 in 2019. Net income for the year amounted to £3,738 (2019 Net income £2,263). At 31 December 2020 restricted funds amounted to £10,703 (2019 £Nil) and unrestricted funds amounted to £333 (2019 £7,298).

Reserves Policy

The Charity has attracted funding for specific purposes. A significant number of sources are being established so as not to become over dependent upon any single source, thus reducing the overall financial risk to the Charity.

There is no requirement to hold free reserves. At 31 December 2020 total reserves amounted to £11,036

Approved and signed on behalf of the Trustees -

14 December 2021



A. T. O'CONNOR

Volition Community

Statement of responsibilities of the Trustees for the year ended 31 December 2020

Statement of responsibilities of the Trustees

The Trustees are responsible for preparing the Annual report, Trustees' report and the financial statements in accordance with applicable law and regulations.

Charity law requires the Trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under charity law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Volition Community

Report of the independent examiner Year ended 31 December 2020

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF VOLITION COMMUNITY

I report to the trustees on my examination of the accounts of the charity for the year ended 31st December 2020, which are set out on pages 11 to 19.

This report is made solely to the charity's trustees, as a body, in accordance with Regulation 31 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity's trustees as a body, for my work, for this report, or for the statement I have made.

Responsibilities and basis for report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the ACT")

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

Kyla Bellingall

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Signed:

Name: Kyla Bellingall

Chartered Certified Accountant

BDO LLP

Two Snowhill

Birmingham

B4 6GA

15 December 2021

Volition Community

Statement of financial activities for the year ended 31 December 2020

		CURRENT YEAR			PRIOR YEAR		
	Notes	Restricted funds £	Un- restricted funds £	2020 Total £	Restricted funds £	Un- restricted funds £	2019 Total £
Income from: Donations	2	78,801	63,716	142,517	43,909	87,482	131,391
Total income		78,801	63,716	142,517	43,909	87,482	131,391
Expenditure on: Charitable activities	3	68,098	70,681	138,779	43,909	85,219	129,128
Total expenditure		68,098	70,681	138,779	43,909	85,219	129,128
Net income		10,703	(6,965)	3,738	-	2,263	2,263
Reconciliation of funds:							
Net movement in funds		10,703	(6,965)	3,738	-	2,263	2,263
Funds brought forward		-	7,298	7,298	-	5,035	5,035
Funds carried forward		10,703	333	11,036	-	7,298	7,298

All activities derive from continuing operations.
All recognised gains and losses are included in the statement of financial activities.
The notes on pages 14 to 18 form part of these financial statements.

Volition Community

Balance sheet as at 31 December 2020

			2020		2019
	Notes	£	£	£	£
Fixed assets					
Tangible fixed assets	8		-		2,030
Current assets					
Debtors & prepayments	9	26,318		15,694	
Cash at bank and in hand		4,679		12,025	
		30,997		27,719	
Creditors: amounts falling due within one year					
Creditors & accruals	10	19,961		22,451	
Net current assets			11,036		5,268
Net assets			11,036		7,298
Funds					
Restricted funds	12		10,703		-
Unrestricted funds	13		333		7,298
			11,036		7,298

The notes on pages 14 to 18 form part of these financial statements.

These financial statements were approved by the Trustees and authorised for issue on 14 December 2021.



R.M. GOVENDER MBE
Trustee

Volition Community

Statement of Cash Flows for the year ended 31 December 2020

		2020 Total Funds £	2019 Total Funds £
	Notes		
Net cash (used)/provided by operating activities	14	(7,346)	2,425
Cash flows from investing activities:			
Purchase of tangible fixed assets		-	2,512
Net cash used by investing activities		-	2,512
Change in cash and cash equivalents in the period		(7,346)	(87)
Cash and cash equivalents at the start of the financial year		12,025	12,112
Cash and equivalents at the end of the financial year		4,679	12,025

Volition Community

Notes forming part of the financial statements for the year ended 31 December 2020

1. Accounting policies

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities SORP (FRS 102)" effective January 2019, applicable UK Accounting Standards and the Charities Act 2011. The particular accounting policies adopted by the Trustees are described below.

Judgements in applying accounting policies and key sources of estimation uncertainty

In preparing these financial statements, the Trustees have made judgements, the details of which are included in the following accounting policies:

Fund Accounting

Unrestricted general funds are funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are funds to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Computer and office equipment	-	50% on cost
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Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are recognised in the statement of financial activities when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be met.

Direct Charitable Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured or estimated reliably. All expenditure is accounted for on an accruals basis.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services to the community in Manchester. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them including governance costs. Governance costs include the cost of independent examination, the cost of trustee meetings and the cost of preparing statutory accounts.

Pension Costs

The amounts charged to the statement of financial activity for its' defined contribution scheme represents the amount payable in the period.

Taxation

The charity is a charity within the meaning of Para 1 Schedule 6 Finance Act 2010. Accordingly the charity is potentially exempt from taxation in respect of income or capital gains within categories covered by Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes. No tax charge arose in the year.

Volition Community

Notes forming part of the financial statements for the year ended 31 December 2020

2. Income

	Restricted funds £	Un- restricted funds £	2020 Total £	2019 Total
Income				
Donations - grants:				
Manchester City Council – Work Club	7,000	-	7,000	-
ESF Community Learning Grants	- 24,000	-	24,000	-
Manchester College – secondment	36,801	-	36,801	29,259
Rob Ferguson Fund	1,000	-	1,000	-
Procure Plus	-	5,000	5,000	13,000
The Skelton Charity – Bee Project	-	-	-	2,700
The Printworks – Bee Project	-	-	-	1,950
Other grants & donations	10,000	21,764	31,764	83,919
Other income	-	36,952	36,952	563
Total income	78,801	63,716	142,517	131,391

3. Expenditure

	Restricted funds £	Unrestricted funds £	2020 Total £	2019 Total £
Charitable activities				
Volunteer programme	68,098	39,833	107,931	93,303
Support costs	-	28,012	28,012	33,062
Governance costs	-	2,836	2,836	2,763
	68,098	70,681	138,779	129,128

4. Support Costs

Support costs including governance costs are charged to charitable expenditure and allocated between restricted and unrestricted funds based on the activities carried out in that year. There is no allocation of support costs to fundraising as it is considered that the costs are immaterial based on the time spent fundraising. The total support costs for the year amounted to £30,848 (2019 £35,825) and include postage, stationery, printing, professional fees, sundry expenses and independent examiner fees.

5. Information regarding Trustees

Two trustees received regular remuneration for professional services supplied to the charity. Mr J.E. Atherden charged £10,080 (2019 - £9,495) for accountancy and consultancy services in the year. Mr A.T. O'Connor was paid a salary of £15,600 (2019 - £15,600). The legal authority for these payments is set out in the governing document of the charity.

No travel expenses were claimed by a trustee in the year (2019 – None).

Volition Community

Notes forming part of the financial statements for the year ended 31 December 2020 *Continued*

6. Staff Costs

The Charity had five (2019 – four) employees in the year. There were no employees earning over £60,000 per annum.

	2020 £	2019 £
Wages & salaries	70,369	65,024
Social security costs	696	946
Pension costs	5,236	3,830
	<u>76,301</u>	<u>69,800</u>

The charity operates a defined contribution pension scheme for senior staff. During the year the employer's rate of pension contribution was 10% and no employee contribution was required. Three members of staff were included in the scheme (2019 – 3). The contributions outstanding at the period end amounted to £436 (2019 -£428).

7. Independent Examiners Remuneration

	2020 £	2019 £
Independent examiners remuneration	2,836	2,763
	<u>2,836</u>	<u>2,763</u>

8. Tangible fixed assets

	Computer Equipment £
Cost	
At 1 January 2020	4,963
Additions	-
At 31 December 2020	<u>4,963</u>
Depreciation	
At 1 January 2020	2,933
Charge for the year	2,030
At 31 December 2020	<u>4,963</u>
Net book value	
At 31 December 2020	-
At 31 December 2019	<u>2,030</u>

9. Debtors and prepayments

	2020 £	2019 £
Prepayments and accrued income	25,926	15,694
Gift Aid debtor	392	-
	<u>26,318</u>	<u>15,694</u>

Volition Community

Notes forming part of the financial statements for the period ended 31 December 2020 *Continued*

10. Creditors: amounts falling due within one year

	2020	2019
	£	£
Trade creditors	4,930	5,297
Manchester Cathedral	5,867	5,473
Taxation and social security	857	1,168
Pension contributions	436	428
Accruals & deferred income	7,871	10,085
	<u>19,961</u>	<u>22,451</u>

11. Analysis of net assets between funds

	Restricted funds	Unrestricted funds	Total funds
	£	£	£
Fund balances at 31 December 2020 as represented by:			
Tangible fixed assets	-	-	-
Net current assets	10,703	333	11,036
	<u>10,703</u>	<u>333</u>	<u>11,036</u>
Fund balances at 31 December 2019 as represented by:			
Tangible fixed assets	-	2,030	2,030
Net current assets	-	5,268	5,268
	<u>-</u>	<u>7,298</u>	<u>7,298</u>

12. Restricted Funds

	Brought forward	Income	Expenditure	Transfer	Carried forward
	£	£	£	£	£
Restricted funds 2020	-	78,801	68,098	-	10,703
Restricted funds 2019	-	43,909	43,909	-	-

Volition Community

Notes forming part of the financial statements for the period ended 31 December 2020 *Continued*

13. Unrestricted Funds

	Brought forward	Income	Expenditure	Transfer	Carried forward
	£	£	£	£	£
Unrestricted Funds 2020	7,298	63,716	70,681	-	333
Unrestricted Funds 2019	5,035	87,482	85,219	-	7,298

14. Cash flow

Reconciliation of net income to net cash flow from operating activities:	2020	2019
	£	£
Net movement in funds as per the statement of financial activities	3,738	2,263
Adjustments for:		
Depreciation charges	2,030	616
(Increase)/decrease in debtors	(10,624)	(7,427)
(Decrease)/Increase in creditors	(2,490)	6,973
Net cash (used)/provided by operating activities	(7,346)	2,425

15. Related party transactions

Transactions with Trustees are disclosed in Note 5.

Included within debtors is a grant of £7,500 (2019 - £10,000) due from Manchester Cathedral Visitor Centre in recognition of the work carried out by the Charity in promoting the visitor offer of the Cathedral Visitor Centre. R.M Govender is a trustee of both charities.

Also included within debtors is an amount of £Nil (2019 - £315) due from Manchester Cathedral Development Trust in respect of a donation received for Volition Community. R.M. Govender is a trustee of both charities.