

**Seabrooke Rise Community Association**  
**Registered Charity number : 1160237**

**Trustee annual report for the year ending March 2022**

Seabrooke Rise Community Association (SRCA) is a charitable incorporated organisation, established to secure and manage a community centre for the benefit of the residents in the Grays Riverside area. SRCA will advance education, recreation and leisure facilities to improve the quality of life for local people. The trustees consider that these activities meet the charities commission public benefit test.

Trustees of SRCA at the end of march 2021

Miss Daisy Kirby  
Miss Wendy Townsend  
Mr John Harris  
Miss Sian Chaplin  
Mrs Samantha Lee  
Mr Jamie Malster -  
Mrs Alla Jsma – appointed April 2021

**Activities for the year ending March 2021**

Covid 19

due to the second lock down we had to close but we did free food parcels for anyone who was struggling or in need. These were not just given to the local residents but to anyone who needed one in the surrounding areas.

Contracts and events

We have a few regular contracts. Thurrock Lifestyle Solutions (TLS) has used our halls for many years and we are thankful that they are still using us (before and after Covid). They have regular staff training, workshops and activities for their clients. Potters House church and community outreach still use the hall twice a week. JTD dance school used the building three times a week encouraging well being for many of our local children. After lock down JTD returned using both our upstairs and downstairs halls.

We had The Drumenagh school of irish dancing join using the hall once a week encouraging well being for our local children. Due to covid the lessons stopped but we are glad to have them back with us now the lock down has ended.

The Duke of Edinburgh also used our hall occasionally before lock down bringing

more children activities in the local area. Now Covid restrictions are over they are again using our hall.

We have 3 youth groups run by trustees of SRCA.

4-8 years and 9-11years groups enjoy cooking and craft activities aswell as socialising with friends. These groups have around 15-25 children each.

12-18years group enjoy cooking, resin, candle making and much more aswell as socialising. This group has around 15-20 children.

These groups happen once a week for 2 hours each.

Due to covid we unfortunately had to close all three groups for a short period but our volunteers have managed to get a good intake when it was reopened.

### Fundings

We also received grants from the local government which paid for the bills while we were in lock down as we were unfortunately unable to hire out the halls to anyone.

### Staffing and trustees

Unfortunately we lost Mrs Elise Clark due to her sad passing. She will be missed by all trustees, volunteers and the community who sadly miss her deeply.

### Policies and procedures

All of our policies and procedures are under constant review to keep them up to date with the government guidelines.

We also had all the new risk assesments for covid

### Risk areas and risk management.

The Community house is run entirely by volunteers so it is essential that we provide appropriate training and support where we can. We are member of the RCCE community building advice service. Processes are in place to ensure compliance with legal and governance requirements. The board still intends to seek further trustees and is looking to engage more local people.

**SEABROOKE RISE COMMUNITY ASSOCIATION**  
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**Receipts and Payments Account for the year ended 31st March 2022**

	<b>2021/2022</b>		<b>£</b>	<b>2020/2021</b>
	Unrestricted	Restricted		£
<b>RECEIPTS</b>				
<b>From Trading Activities</b>				
government grant	-226.54		-226.54	
Hall Hire	23762.03		23762.03	2998.65
	<u>23535.49</u>	0.00	<u>23535.49</u>	<u>2998.65</u>
<b>From Voluntary Sources</b>				
Grants and donations	6984.11	10000.00	16984.11	13400.00
Fundraising	0.00		0.00	
<b>TOTAL RECEIPTS</b>	<b><u>30519.60</u></b>	<b><u>10000.00</u></b>	<b><u>40519.60</u></b>	<b><u>16398.65</u></b>
<b>PAYMENTS</b>				
<b>Charitable Activities</b>				
Salary	-3835.00		-3835.00	-4800.00
Payroll Costs	-3810.00		-3810.00	-157.11
Volunteer Expenses	-962.88		-962.88	-95.16
food store	-498.15		-498.15	-1241.51
Lighting and Heating	-3835.60		-3835.60	-1322.78
Water	-1801.91		-1801.91	-270.00
Waste	-158.10		-158.10	-240.00
Council Tax	-797.20		-797.20	-2350.83
Insurance	-1561.80		-1561.80	-1027.04
Contracted Maintenance	-4260.21		-4260.21	-2122.97
Coffee Machine Rental	0.00		0.00	0.00
Repairs and Renewals	0.00		0.00	-30.99
Cleaning	-1060.38		-1060.38	-804.21
Licences	0.00		0.00	0.00
Transaction Fees	0.00		0.00	-473.52
	<u>-22581.23</u>	0.00	<u>-22581.23</u>	<u>-14936.12</u>
<b>Administration of the charity</b>				
Stationery and Postage	-128.08		-128.08	-231.59
Telephone and Internet	-1283.12		-1283.12	-1233.25
Interest and Charges	-223.43		-223.43	0.00
Publicity	0.00		0.00	0.00
Affiliation Fees	0.00		0.00	0.00
Training	0.00		0.00	0.00
<b>Other Expenditure</b>				
New Equipment	-215.67		-215.67	-94.55
Event costs	0.00	-9998.01	-9998.01	-7703.83
Donations	867.00		867.00	1360.00
Sundries	-420.69		-420.69	-379.88
<b>TOTAL PAYMENTS</b>	<b><u>-23985.22</u></b>	<b><u>-9998.01</u></b>	<b><u>-33983.23</u></b>	<b><u>-23219.22</u></b>
<b>NET SURPLUS</b>	6534.38	1.99	6536.37	579.53
<b>Balances Brought Forward</b>	1303.98		1303.98	5787.84
<b>Balances Carried Forward</b>	<b><u>7838.36</u></b>	<b><u>1.99</u></b>	<b><u>7840.35</u></b>	<b><u>6367.37</u></b>

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**Statement of Assets and Liabilities at 31st March 2021**

	<b>2022</b>	<b>2022</b>
<b>MONETARY ASSETS</b>		
<b>Deposits and Bank Balances</b>		
Barclays Current Account	<b>855.00</b>	885.00
Lloyds Current Account	6396.26	26.24
Petty Cash	357.21	392.56
	<u>7608.47</u>	<u>1304.25</u>
<b>NON MONETARY ASSETS</b>		
Tables and Chairs		
Kitchen Equipment		
Office Equipment		
Food Supplies		
Stationery		
Floor cleaning machine		
Cleaning materials		
laptops x8		
new computer for office		
school books		