

Seabrooke Rise Community Association
Registered Charity number : 1160237

Trustee annual report for the year ending March 2021

Seabrooke Rise Community Association (SRCA) is a charitable incorporated organisation, established to secure and manage a community centre for the benefit of the residents in the Grays Riverside area. SRCA will advance education, recreation and leisure facilities to improve the quality of life for local people. The trustees consider that these activities meet the charities commission public benefit test.

Trustees of SRCA at the end of march 2021

Miss Daisy Kirby
Miss Wendy Townsend
Mrs Elsie Clark
Mr Andrew Blakey
Mr John Harris
Miss Sian Chaplin
Mrs Samantha Lee
Mr Jamie Malster - appointed trustee september 2020

Activities for the year ending March 2021

Covid 19

Due to Covid we had to close following the lock downs. We lost lots of bookings due to lock down and had to close all activities booked.

During lock down, trustees opened the building as a free food parcel centre which was funded by SRCA.

As soon as we were able to reopen all our groups returned.

When the second lockdown happened we had to close again but we again did the free food parcels. These were not just given to the local residents but to anyone who needed one in the surrounding areas.

Contracts and events

We have a few regular contracts. Thurrock Lifestyle Solutions (TLS) has used our halls for many years and we are thankful that they are still using us (before and after Covid). They have regular staff training, workshops and activities for their clients.

Potters House church and community outreach still use the hall twice a week.

JTD dance school used the building three times a week encouraging wellbeing for many of our local children. After lock down JTD returned using the garden to begin with then back into our downstairs hall.

Thameside children's centre used the hall on a regular basis to run baby, toddler and parent groups for local residents and parents sent from the centre itself. Due to lock down these meetings stopped. We hope to have them back in the future.

We had The Drumenagh school of irish dancing join using the hall once a week encouraging wellbeing for our local children. Due to covid the lessons stopped but we are glad to have them back with us now the lock down has ended.

The Duke of Edinburgh also used our hall occasionally before lock down bringing more children activities in the local area.

We have 3 youth groups run by trustees of SRCA.

4-8 years and 9-11 years groups enjoy cooking and craft activities as well as socialising with friends. These groups have around 15-25 children each.

12-18 years group enjoy cooking, resin, candle making and much more as well as socialising. This group has around 15-20 children.

These groups happen once a week for 2 hours each.

Due to covid we unfortunately had to close all three groups for a long time.

Fundings

We were fortunate enough to receive funding from Essex police to do activities and purchase items to help improve our youths' wellbeing who are less fortunate.

We purchased 8 laptops which we loaned out to members of the youth group to help them with home schooling during lock down. We also purchased ks1 - ks3 school books which were loaned out to help the children who needed extra support or who didn't have the funds to source the books. A range of Residential stays were booked for the children but due to covid these have had to be postponed till next year.

We also received grants from the local government which paid for the bills while we were in lock down as we were unfortunately unable to hire out the halls to anyone.

Staffing and trustees

Unfortunately we lost Mr Andrew Blakey this year. This was due to personal issues and we wish Andrew all the best and give thanks for his support.

We gained a trustee Mr Jamie Malster in september 2020 and we welcome him to the SCRA family.

Policies and procedures

All of our policies and procedures are under constant review to keep them up to date with the government guidelines.

We also had all the new risk assessments for during covid

Risk areas and risk management.

The Community house is run entirely by volunteers so it is essential that we provide appropriate training and support where we can. We are member of the RCCE community building advice service. Processes are in place to ensure compliance with legal and governance requirements. The board still intends to seek further trustees and is looking to engage more local people.

SEABROOKE RISE COMMUNITY ASSOCIATION
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Receipts and Payments Account for the year ended 31st March 2021

	2020/2021			2019/2020
	Unrestricted	Restricted	£	£
RECEIPTS				
From Trading Activities				
government grant	0.00		0.00	5536.25
Hall Hire	2998.65		2998.65	10491.50
	<u>2998.65</u>	0.00	<u>2998.65</u>	<u>16027.75</u>
From Voluntary Sources				
Grants and donations	13400.00	7400.00	20800.00	888.45
Fundraising	0.00		0.00	2132.90
TOTAL RECEIPTS	<u>16398.65</u>	<u>7400.00</u>	<u>23798.65</u>	<u>19049.10</u>
PAYMENTS				
Charitable Activities				
Salary	-4800.00		-4800.00	-6132.12
Payroll Costs	-157.11		-157.11	-105.00
Volunteer Expenses	-95.16		-95.16	-302.85
Catering costs	-1241.51		-1241.51	-4385.71
Lighting and Heating	-1322.78		-1322.78	-2248.22
Water	-270.00		-270.00	-380.92
Waste	-240.00		-240.00	-613.73
Council Tax	-2350.83		-2350.83	-720.41
Insurance	-1027.04		-1027.04	-1503.14
Contracted Maintenance	-2122.97		-2122.97	-3454.40
Coffee Machine Rental	0.00		0.00	-2791.52
Repairs and Renewals	-30.99		-30.99	-381.94
Cleaning	-804.21		-804.21	-757.38
Licences	0.00		0.00	-24.24
Transaction Fees	-473.52		-473.52	-48.48
	<u>-14936.12</u>	0.00	<u>-14936.12</u>	<u>-23850.06</u>
Administration of the charity				
Stationery and Postage	-231.59		-231.59	-317.24
Telephone and Internet	-1233.25		-1233.25	-653.99
Interest and Charges	0.00		0.00	-100.80
Publicity	0.00		0.00	-676.69
Affiliation Fees	0.00		0.00	-60.00
Training	0.00		0.00	-114.00
Other Expenditure				
New Equipment	-94.55		-94.55	-3328.41
Event costs	0.00	-7703.83	-7703.83	-2144.92
Donations	1360.10		1360.10	-288.53
Sundries	-379.88		-379.88	-61.80
TOTAL PAYMENTS	<u>-15515.29</u>	<u>-7703.83</u>	<u>-23219.12</u>	<u>-31596.44</u>
NET SURPLUS	883.36	-303.83	579.53	-12547.34
Balances Brought Forward	5787.84		5787.84	18335.18
Balances Carried Forward	<u>6671.20</u>	<u>-303.83</u>	<u>6367.37</u>	<u>5787.84</u>

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Statement of Assets and Liabilities at 31st March 2021

	2021	2020
MONETARY ASSETS		
Deposits and Bank Balances		
Barclays Current Account	885.45	2185.49
Lloyds Current Account	26.24	3303.60
Petty Cash	392.56	298.75
	<u>1304.25</u>	<u>5787.84</u>
NON MONETARY ASSETS		
Tables and Chairs		
Kitchen Equipment		
Office Equipment		
Food Supplies		
Stationery		
Floor cleaning machine		
Cleaning materials		
laptops x8		
new computer for office		
school books		