



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 <sup>st</sup>	Month January	Year 2023		Day 31 <sup>st</sup>	Month December	Year 2023

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## Section A Reference and administration details

Charity name

Viscera

Other names charity is known by

Registered charity number (if any)

1160226

Charity's principal address

48 Frogge Street

Ickleton

Saffron Walden

Postcode

CB10 1SH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Penn-Simkins	Trustee		
2	Suzanne Stallard-Hall	Trustee		
3	Debra Soper	Trustee		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by resolution

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance education in the arts for the public benefit in Reading in particular but not exclusively in visual arts, dance, music and theatre.

In making decisions and carrying out their duties the trustees have had due regard to the Charity Commission's issued guidance on public benefit.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

- Presenting Colony (sound art installation) in a number of locations around the country
- Early stage planning for future free-to-access sound art projects with partners in the East of England

## Section E Financial review

### Brief statement of the charity's policy on reserves

The charity aims to maintain a low level of reserves, as most funding will be for specific projects and charity aims to minimise overhead expenses. As the charity aims to minimise its liabilities, it is not considered necessary to hold significant reserves.

### Details of any funds materially in deficit

Not applicable.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Nigel Penn-Simkins*

Full name(s)

Nigel Penn-Simkins

Position (eg Secretary, Chair, etc)

Trustee

Date

9/9/2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Viscera

No (if any)  
1160226

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2023	To	Period end date 31/12/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Arts Council Grant	-	-	-	-	-
Colony	4,878	-	-	4,878	18,008
Deposit	-	-	-	-	-
Interest	44	-	-	44	15
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	4,922	-	-	4,922	18,024
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	4,922	-	-	4,922	18,024
<b>A3 Payments</b>					
Artist's fees	1,206	-	-	1,206	11,163
Bank charges	60	-	-	60	81
Equipment	3,385	-	-	3,385	2,412
Hogarth Management Fees	1,882	-	-	1,882	601
Miscellaneous	144	-	-	144	346
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	6,677	-	-	6,677	14,604
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	6,677	-	-	6,677	14,604
<b>Net of receipts/(payments)</b>	- 1,755	-	-	- 1,755	3,420
<b>A5 Transfers between funds</b>					
	-	-	-	-	-
<b>A6 Cash funds last year end</b>	8,854	-	-	8,854	5,434
<b>Cash funds this year end</b>	7,099	-	-	7,099	8,854

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	CAF Current Account	4,958	-	-
	CAF Savings Account	2,141	-	-
		-	-	-
	<b>Total cash funds</b>	<b>7,099</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		<i>Nigel Penn-Simkins</i>	Nigel Penn-Simkins	9/9/2024