

**PAROCHIAL CHURCH COUNCIL OF RUGBY**  
**SAINT ANDREW'S PARISH CHURCH**

**REPORT FOR THE YEAR ENDED**  
**31 DECEMBER 2024**



O God,  
make the door of this house wide enough  
to receive all who need human love and fellowship,  
narrow enough to shut out all envy, pride and strife.  
Make its threshold smooth enough  
to be no stumbling block to children, nor to straying feet,  
but rugged and strong enough to turn back the tempter's power.  
O God, make the door of this house  
the gateway to your eternal kingdom.  
Amen.

## Review of the Year

The year of Our Lord 2024 saw St Andrew's continuing to flourish as a community of worship, service, welcome and outreach. As ever, I am hugely grateful to our splendid team of clergy, staff and volunteers, without whose energy and commitment sustaining our very high levels of activity simply wouldn't be possible.

Sadly, the year saw the deaths of many faithful and long-standing members of our congregation. Funeral or memorial services were held in St Andrew's for Mary Reynolds and Ivan Finbow (both of whom died in December 2023), Eve Dickinson, Rex Pogson, Edwin Foxon, Tony Pratt, Michael Griffin and Colleen Stokhuyzen. We were also proud to host the funeral of James Shera, like Eve Dickinson, a former Mayor of Rugby. We give thanks for their companionship and their service to our church and we rejoice in their faith and witness.

On a happier note, we were delighted to welcome the Revd James Sampson-Foster, who joined us as Assistant Curate in June. James was ordained deacon in Coventry Cathedral on the 30<sup>th</sup> June and he, his wife, Lydia, and daughter, Annabel, have been a great blessing to our parish. We welcomed a further two excellent new members of the staff team during the year: Will Uglow, Director of Music, who joined us in April; and Helen Bryant, Children's and Families' Ministry Lead, who started her role in May. We were also pleased to conduct a large number of baptisms over the course of the year and to see four members of our congregation, Mia Williams, Glenn Srawley, Mel McLaughlin and George Smith, confirmed by Bishop Ed Condry (a former Rector) in St Andrew's on the 5<sup>th</sup> May.

The reports below give a picture of much that happened across the various spheres of our work. In addition, some other key events, deserving particular mention, are noted below:

- Many **special services** were held throughout the year, including a Wassail at May Blossom Farm in January; a sombre commemoration of the outbreak of the full-scale invasion of Ukraine in February; an ecumenical celebration and commissioning of Street Pastors; and the blessing of new standards for the Royal British Legion and Blind Veterans UK. We were delighted to welcome back the Royal Air Forces Association and the Air Cadets for Battle of Britain Sunday and the annual Civic Service took place in September, postponed because of a clash of the original date with the General Election.
- The hard-working **staff team**, were treated to a well-deserved Sound Bath, arranged by our Community Engagement Lead, Ben Jennings, followed by lunch at Bacco Lounge. Likewise, staff, churchwardens and worship leaders enjoyed a Garden Party at the Rectory in July.
- In May we launched a new **healing ministry** at the Sunday Sung Eucharist, this is now established as a regular part of our worship each fortnight.
- Popular **fundraising** lunches took place throughout the year on Sundays after the eucharist – these were widely valued for fellowship as well as funds. Generous Giving Week was kept around harvest tide, bearing fruit with a significant increase in planned giving, especially via the most efficient method of Parish Giving. The Friends of St Andrew's was re-convened under the much-valued chairmanship of Eric Wood: a series of fundraising events is planned for 2025 and beyond, beginning with the inaugural Rex Pogson Lecture on the 1<sup>st</sup> February.
- Our **spiritual needs** were catered to with Advent and Lent courses and prayer groups and two well-attended Quiet Days – in Southam in July and at Budbrooke in Advent.
- Gradual progress continued in our planning to make St Andrew's church building fit for purpose as the **hub for worship, music-making and community activity** that it already is. In February, Adrian Daffern, Cathedral and Major Church Officer for the Church Buildings Council, preached and then met with a sub-group of the PCC to advise on plans and processes to develop a strategy for the future of our building; and in October the Organ Working Group met with the internationally-renowned organ adviser, William McVicker, to consider the best approach to the repair or replacement of our historic pipe organ

- The **Parochial Church Council** continued its pattern of ten meetings per year; three of which are extended to allow the detailed scrutiny of specific aspects of our ministry and mission. In November it met for a successful Away Day at St Mark's, Bilton, to begin shaping a new pattern of meetings for the coming PCC year from May 2025.
- The year closed, as always, with a very busy **Advent and Christmas**. We were especially grateful to Kirsty and Mark Chaplin, key players in the organisation and running of our Festival of Christmas Trees over many years. We wish them both every blessing as they prepare to move to Yorkshire.

Clearly, confines of space mean that not every event, achievement or person can be mentioned, but each contribution made to our common life is valued highly by us all. The PCC would also like to take this opportunity to thank all those individuals and organisations who have generously supported various aspects of our ministry and mission financially over this year.

The Revd Canon Edmund Newey, Rector

Kindle in our hearts, O God,  
the flame of love which never ceases,  
that it may burn in us, giving light to others.  
May we shine for ever in your temple,  
set on fire with your eternal light,  
even your Son Jesus Christ,  
our Saviour and our Redeemer.  
Amen.

### **Aims and Purposes**

St Andrew's Parish Church Council (PCC) has the responsibility of co-operating with the Incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Coventry Diocesan mission priorities are: **worshipping God, making new disciples and transforming communities.**

The five *Anglican marks of mission* are:

- 1 To proclaim the Good News of the Kingdom
- 2 To teach, baptise and nurture new believers
- 3 To respond to human need by loving service
- 4 To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation
- 5 To strive to safeguard the integrity of creation and sustain and renew the life of the earth

## **Objectives and Activities**

The PCC is committed to enabling as many people as possible to encounter God the Holy Trinity through a range of activities, events and services. The PCC maintains an overview of both the worship of the church and its wider life, such as its arts and cultural programme and its café.

When planning activities for the year, the incumbent and the PCC has considered the Charity Commission's guidance on public benefit and the specific guidance on charities for the advancement of religion. St Andrew's exists to serve the people of the ecclesiastical parish in which we are set, providing them with opportunities to:

- learn about the Christian faith *and*
- develop a relationship with God through the sacramental, prayer and community life of the local church

We also support people to live out their faith as part of our parish community through the additional three Anglican marks of mission (see above 3-5). This includes:

- The provision of pastoral care for members of the congregation and those living in the parish, through home visiting, home communions, hospital visiting, baptisms, weddings and funerals
- Supporting charitable activities and fundraising in the church
- Providing opportunities for those who are vulnerable, and/or with additional support needs to take part in meaningful activity and gain work experience.

In carrying out all this work the PCC has complied with its duties under Section 5 of the Safeguarding and Clergy Discipline Measure 2016, having regard to the safeguarding of children and vulnerable adults.

To facilitate this work, it is essential that we maintain the fabric of the Church of St Andrew's, Rugby.

## **Mission and Vision**

The PCC has been keeping our Mission and Vision statement under regular review: its current version, informing all that we do, is included here, in line with the Diocesan priorities:

**The St Andrew's Vision** (*'How We Define Future Strategic Objectives'*), **during and after Covid19, is to provide an environment...**

1. of care and challenge for the whole community;
2. centred on Christian worship, values, heritage and music;
3. demonstrating mutual respect and love across all generations and cultures;

4. actively eco-friendly and digitally forward-looking;
5. hospitable every day to those of all faiths and none;
6. integral to the revival of the town-centre as Rugby's heart.

**The St Andrew's Strategic Objectives, 2021-25** (developing out of two 3-year Vision and Mission plans, 2014-7, 2017-20; but also shaped by the experience of Covid)

*\*A Seven-Day Church: worship and engagement at the heart of the town, and increasingly a place for people to turn to in good times and in difficulty*

*\*A Hospitality Church: faith, food and fun in the town centre, and increasingly a place where the gospel meets the people's needs*

*\*A Heritage Church, where respect for the historical, musical and architectural treasures of the past is embraced in an urgency about justice and renewal for people and the planet*

*\*A Church with All Generations at its Heart, leading projects for mutual respect between young and old, families and their community, different cultures and traditions*

*\*A Civic Church, playing an increasingly important role in partnerships for the re-shaping of the town-centre community*

*\*A Well-Resourced Church, with an imaginative strategy for providing the finance and up-to-date infrastructure necessary for delivering all objectives.*

### **Mission Hub**

One of the things that I have really enjoyed as a mission hub leader this year is the flexibility I have had to minister to you all at St. Andrew's whilst also being able to serve at other churches in interregnum. This has included Baginton, Bubbenhall, Ryton, Brinklow and Market Harborough. It has been really important for Edmund and myself to take our ministry and love to churches who have been without leadership to let them know they are in our thoughts and prayers and let them know they are not on their own but that we are very much there for them.

I have also enjoyed working with Gareth Fitzpatrick our diocesan evangelism enabler to look at how we can engage with others in mission more fully. In the second part of the year this involved being trained as a 'Greenhouse' leader – Greenhouse is a process which gets people together to cultivate missional ideas they might have for their local area and enable them to put plans in to place as to how their hopes and dreams might come to fruition. This was followed by a 'Talking Jesus' event (which St. Andrew's hosted in October) to encourage people across the deanery to think about how they could start talking to their friends, family and work colleagues about Jesus. The other thing that I have done wider within the diocese is to have been elected on to our synod for the diocese so that as a mission hub leader I can have an input in to a wider discussion for how we want to lead the Church in Coventry and Warwickshire forward. As St. Andrew's being an inclusive Church it has been really important to make sure that this voice is heard in our present culture. As co-leader of the mission hub, along with Edmund, the diocese asked me to record some video clips about St. Andrew's and what makes the Rugby mission hub unique, which were then put on our diocesan website over several weeks. As mission hub leaders, Edmund and myself have regular meetings with other mission hub leaders to encourage our unique endeavour, inspire each other and share good practice.

In terms of mission within schools it was a real pleasure to lead a choir Church along with Rachel Cliffe each week at St. Andrew's Benn school where Rachel taught the children singing with a message that I unpacked with teaching on social justice issues. The children really enjoyed it and entered in enthusiastically with hearing about the love of God and how we can mirror that love for others. One of my special highlights was having a room of around 13 children singing very loudly in their school (which most other teachers also heard) that 'Our God is a great big God'!

In addition to the schools work at St. Andrew's Benn I also worked with Ryton church for several weeks (along with one of their parishioner's) to plan and then lead a year 6 leavers assembly. This went down really well and really blessed the church at Ryton. One of the comments made to me by the Churchwarden was that he couldn't remember the last time he'd seen the church so full with children. This then helped us to build upon an invite to all of the children to attend a crib service on Christmas eve and the Christmas day service which I also led and so was able to continue building relationships. The other service that I led at Ryton was a Tree of Light service around the time of all saints where we remember those we love but who have gone before us.

At St. Andrew's we are really blessed to have Hannah and her smallholding at May Blossom Farm. It has been a joy this year to have been able to hold special events there such as the wassailing service, rogation service and at the end of the year a live nativity trail. All of these events have been really well attended, often with families who don't necessarily always attend on a Sunday but want to be part of the Church. With this in mind I am in discussion with Hannah as to what further activities we can do there.....watch this space!

One of the new initiatives myself and Carol Slater have started at St. Andrew's has been a women's fellowship group called Rosebuds! The group name was chosen based on the rose of Sharon is because of this: 'Many Christians see the "Rose of Sharon" as a symbol of Jesus Christ, citing its beauty, fragrance, and ability to thrive in harsh conditions as reflective of Christ's divine nature and His ability to bring hope and salvation to humanity. Others interpret the "Rose of Sharon" as representing the church or individual believers, seen as beautiful and flourishing under the care of Christ, the divine gardener'. It has been a real joy to help Carol lead this group and see a group of women growing closer to each other as we get to know each other better on a deeper level than a Sunday morning allows. Please do consider joining us.

One of the main highlights for myself and Edmund as mission hub leaders was hosting a conference in September where the Reverend Canon Angela Tilby and Mother Charlotte Gibson were keynote speakers. The focus of the conference was to highlight what incarnational mission is and to highlight good practice of this so in the afternoon we had two workshop sessions with different speakers where people could hear about street pastors, community engagement, Children and families work, creation care and compassionate communities. The conference was really well attended and has led us to be able to create a learning community with several other churches in the diocese who are also doing incarnational mission.

This year has been a really hard year for many in our community so it has been a real pleasure on two occasions to hold a service for the Ukrainian community, as they have united to remember those in their home country and all they have lost since the war started.

There are many more missional initiatives that are being planned and we hope will come to be in this year but I'll tell you more about that next year!

In the meantime, thank you to all of you who continue to take an interest in the mission hub and check in with me to see what I've been up to!

Alison Baxter, Associate Minister (Mission Hub Leader)

### ***Children and Families***

#### **What the children say:**

*"We like learning about the Bible while doing crafts"*

*"I like reading the Gospel and putting on robes"*

*"The best thing about church for me is the community, the congregation."*

*"I like learning about the Christian stories using creative play"*

*"Learning more about the Bible in more detail. I like games and I've loved baking"*

*"I love that we do fun activities, but they are about God"*

## **Worship**

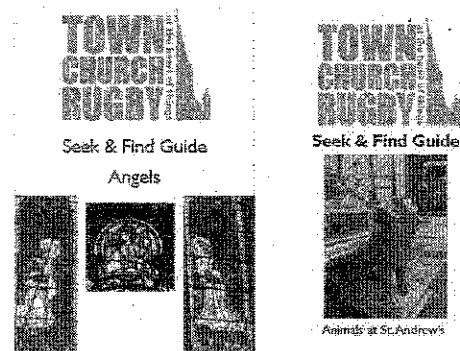
**The Shape of Sunday** - Sunday's have now taken a discernable shape to incorporate the growing number of ages. Church Mice Corner for 0-4 year olds. Godly Play for 5-10 and Cafe Church for those who are in the 10+ bracket. The team on Sunday's has also grown. Peter is continuing to lead Godly Play with his lifetime of expertise as Storyteller and is helped by Rosemary, Carol and Heather in the Gatekeeper role. Lydia takes the older children once a month. Helen is where she is most needed at the time!

**Worship All Together** (the first Sunday in the month) - has taken a regular and familiar shape and key elements that are different from other Sunday services, the Peruvian Gloria has been added and a special Eucharistic prayer designed especially for children by the CofE. It is wonderful to have regular involvement of our young people regularly taking part in reading the Gospel, acolyting, singing and reading prayers at these services. All feedback regarding these services is always welcome.

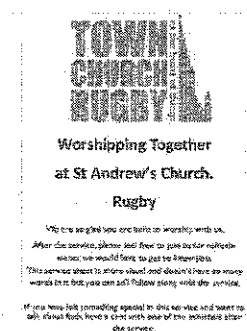
## **Other elements of Children and Families Ministry**

**Church Mice** - Toddler/Baby stay and play. This has been moved to a Friday morning after Easter holiday's after it became apparent that the Monday morning was in direct competition with other groups in the Town.

**Seek and Find Guides** - exploring various aspects of the church. Angels, animals and Jesus. These have been used and are regularly replenished.



**Worship Together Booklet** - a visual and simplified version of our services for children and adults.



Pew Packs – for children and families who sit together during the service.

Notes for Nervous Grown Ups – a friendly guide for new parents and carers and those who are new to church.

### **Schools Ministry**

Links with Harris C of E Academy – Providing support and leading key services, for example Ash Wednesday and Easter.

St. Andrew's Benn – links with the school continue, and this is supplemented by Helen being involved in the Governing body there. We are also supporting and leading Collective worship. The choir church is currently taking a break, but it is hoped that further links can be made and developed in the transition work mentioned below.

Year 7 Transition – both Alison and Helen are working with the Diocesan Board of Education and various schools within it to support those who are transitioning from Year 6 to Year 7 in our Church of England Schools. This not only supports the work in Harris and the community, but it will also seek to support the transition from a CofE Primary school into a CofE Secondary school for the new Year 7's. It is hoped that this will keep their faith journey going with the hope of planting a small group, worshipping community for the new Year 7's as they join Harris. It is hoped that this will then be directed and run by older students who also wish to learn more about faith, but also to support others and encourage them.

### **Baptism and Confirmation Ministry**

Baptism Ministry – Working with the Baptism ministry team Pam and the ministry team to be a presence at and involved in Baptism Ministry. A meeting of people who have felt called to this has led to a renewal of the Mother's Union sending out cards to celebrate anniversaries of Baptism. There are plans to introduce a new service during the season of Pentecost for families to come and celebrate their baptisms and return to church.

Confirmation Preparation - A new set of resources for how we help people prepare for Confirmation has been created and classes happen every week after church in the 5 weeks preceding the confirmation service.

### **Pastoral Support**

Individual support has been given to individuals when pastoral needs have been apparent. One member has been receiving bereavement support every week. Another young person and her mother have sought me out after I mentored her at Harris. These sessions happen every other week and provide pastoral care for the young person, and some respite for Mum.

### **Seasonal Events**

Christingle Services – attendance for these services was almost back to pre-Covid numbers.

Families Workshops – Workshop type activities are planned for Holy Week and the Summer.

May Blossom Farm - Hannah and May Blossom Farm: Creationtide, Nativity trail, Wassail, Rogation.

Over the past year I have discovered much about what working in Parish is like, and where God is already at work in this place through the children and young people. Oftentimes, this work may go unseen, or it may be that preparation for events and resources takes time behind the scenes. My aim has been to do a few things well, as well as build upon what we already have and then seek to grow where and how the Spirit is leading us.

I would like to take this opportunity to thank all the team and those in the congregation more widely who help to welcome families into church, who talk to the young people and encourage children and families and those who support our young people and families ministry either on a Sunday or in the week.

It has been a joy to be able to work alongside so many people and discover their gifts and enable them to develop them in new and exciting areas, while working out where mine fit alongside them for the best outcome all round and to enable the Spirit to work in and through us. It is my hope that these small efforts will continue to be of use to all who seek to work with and grow the faith of Children and families in this place.

Helen Bryant, Children and Families Minister

### ***May Blossom Farm***

St Andrews supported May Blossom Farm with a fund-raising community lunch in February 2024. The money raised was used to fund Saturday afternoon gardening for wellbeing sessions, including for asylum seeking families housed temporarily at Dunchurch Park Hotel.

On Sunday 5th May, St Andrews hosted a rogation worship event at May Blossom Farm, focused on the newly planted native saplings at the farm.

In May, during the week before Pentecost the Revd Peter Privet undertook a sponsored spin of fleece from May Blossom Farm, which he later wove into prayer shawls. Peter very kindly donated the proceeds from his sponsorship to May Blossom Farm, to be used towards feed and bedding costs of the animals.

On 6 July, St Andrews threw a BBQ at May Blossom Farm, inviting asylum seeking families and members of the congregation.

In December, St Andrews held a well-attended Nativity Trail at May Blossom Farm.

Members of the May Blossom Farm CIC board from St Andrews supported May Blossom Farm to develop an offering of Holiday Activities with Food, under contract with Warwickshire County Council in July and August. They also developed links between Dunchurch Park Hotel's asylum seekers services and the Health Exchange social prescribing service, with groups from both places regularly attending May Blossom Farm during 2024.

Hannah Priest

### ***Fabric Group***

The substantial item of spending in 2024 was essential repairs to the West door, carried out by the heritage builders, Cliveden, at a cost of £15,226.56. Other essential fabric maintenance work included new heaters for the kitchen, smoke alarms and lighting improvements for the bell towers.

Hash Mistry

### ***Hospitality***

The cafe continues to be a central feature of St Andrew's Church, opening six days per week throughout the year and staffed by a large variety of volunteers/helpers. It enables the Church to have a welcoming open door, allowing a wide range of activities to take place within its walls that would otherwise not be possible. The Art group, the knitting group, loneliness cafe. It gives support to the Tuesday Lunchtime Concert, the Food Festival, Bike Fest and the monthly Candlelit Concert.

Our thanks to the students and teachers of Brooke School, New Directions and I.S.S. (Independent Supported Living) all helping us whilst they are guided by adult staff in working together and working with customers. A real-life experience, without our external helpers it is difficult to keep the cafe open all week, particularly during the school holidays as internal volunteers are not very forthcoming. The cafe has the bonus that not only does it provide super food and drink at affordable prices in a safe and secure space, but all the profits go to YOUR church, and our experienced 'meet and greet' volunteers are ever present to talk to and welcome you in.

Go and tell your friends how good it is and there is always a need of more volunteers!

Ron Smith

### **Community Engagement**

The first two years in post included some experimentation and trialling of different ideas to discover what was effective and what had long-term potential. My objective in 2024 for Community Engagement (and Events Management) was to hone this and stabilise what I have been offering. The Songwriters Circle has been growing and is now a closed group due its numbers. It has become an increasingly therapeutic group. It also has a new focus: completing projects. This year we will make and release an album as part of the Rugby Literary Festival.

My collaborations with Rugby First are going very well, seeing the growth of the 2 food festivals, the lantern parades, bike fest, the new literary festival, and more.

Monthly Candle Lit Concerts continue to do well, with consistent audience numbers, over a year of concerts booked in advance, and an excellent reputation in the town and beyond as being both high quality and diverse.

The Tuesday Lunchtime Concerts are now 50 years old. They are holding strong, and I am planning a fundraising event in Autumn to pay for repairs on the piano frame.

The Monday morning Art Group has struggled to find funds but continued to be attended by a steady group who cherish the 2 hours of collaborative artmaking in a relaxed environment. I found some funds via a collaboration with 'Art in Action', and have applied for a larger fund through the Heart of England Community Foundation (tbc).

I have restarted the Cream Tea Concerts. The first is June 22nd, featuring Richard Dunster-Sigtermans. We are aiming to raise around £500 per event.

I have just taken on a vegetable plot in Caldecott park, to be maintained by people in the Church community, and to provide vegetables for our Harvest event.

The Community Building Circle unfortunately closed after a few months trial period.

The Repair Café has unfortunately (but perhaps appropriately) moved to the Eco Hub.

Free Voice took a break to rework its format to make it more sustainable for the volunteers, myself, and to attend to the issues which arose with young people last year. It is now back up and running and doing well. External event bookings have also continued in good numbers.

Ben Jennings, Community Engagement Lead

### **Board Games Group**

The Boardgame group meets on Thursdays the doors open at 18 00 and the game usually gets underway at 18 30. Carrying on to about 22 00.

The numbers have increased to about ten people on average. The idea that the boardgame is a gateway to socialise with discussion or clue given games. During the time the church doors are open and there is the occasional couple or group wandering in to have a look around, those groups tend to have a local couple who are showing visiting friends around Rugby.

Alun Reed

## Eco Church

2024 turned out to be a year of consolidation for our activities and we continued to grow on our achievements.

The Repair Cafe events from May 2024 relocated to the newly formed Eco Hub, in what was The Claremont Centre which is being operated by Transition Town Rugby, this is a loss for St Andrew's as we have hosted it for many years since its inception, our best wishes go with them for their continued success in their new home and we ask you to support them there to repair your items rather than committing them to landfill.

Your support of Rugby Foodbank since their formation in 2012, with contributions throughout the year and especially supporting their Harvest Appeal is much appreciated and continue to be more essential and necessary supporting many families in Rugby.

Our recycling initiatives continued during the year - with a further four boxes of Ink Cartridges collected meaning that cumulatively this initiative has raised £ 1,020 for church funds and prevented 74.51 Kg. going to landfill since this initiative started; Spectacles continue to be collected on behalf of Rugby Rokeby Lions; as we enter our fourth year supporting the Milk Bottle Caps scheme your efforts during 2024 provided a further five black bags of caps, and cumulatively 14 bags some 47,843 milk container caps, all of which help provide funds for a school in Africa. We continue to support the Toilet Twinning initiative - our Church, Rectory and members of the congregation have already twinned their toilets and you are invited to twin your toilet, and the recycling of mobile telephones through the National Police Aid Convoy to Ghana where they are passed to the charity Afrkids which uses them for technology training, practice in learning about them and their repair and reuse, your used postage stamps support the charity Knitted Knockers which supports women who have suffered a mastectomy. A new initiative launched in July allows for the recycling of candles, tealights and candles in containers with the ability for the wax, aluminium and containers all to be recycled at no cost to Church and saving the resources from going to landfill, we also became a public drop off point and have despatched in the first few months 7 boxes of candles, tealights and candles in containers saving some 84.14 Kg from going to landfill

On 9 November a Prayer Morning was held for COP 29 that was to be held from 11 November in Baku, Azerbaijan for the deliberations of all delegates and hopefully more compromise on many major effects on our living planet. We are still suffering ever more weather extremes in terms of hotter temperatures, major flooding, many major wildfires, the pollution arising from weapons used in the many conflicts in the world, together with the continued use of fossil fuels with the plundering of the natural resources of planet earth. With 2024 becoming the warmest year on record in the UK and the 1.5 target for carbon emissions being broken, Climate Change remains a major world challenge and needs more agreement and compromise by all governments and their leaders.

The small team making up the Eco Church Group appreciate and value the support, particularly of the congregation, in their initiatives as our Eco Church journey grows and develops.

The Eco Church Scheme is made up of modules covering all aspects of Church Life; Worship and Teaching, Buildings, Land, Community and Global Engagement, and Lifestyle, providing opportunities to recognise, establish and use constantly Eco standards and measures in all aspects of the life of the Church and each individual.

The start of the year was clouded with the devastating news from December 2023 of Rex and Marion, both valued members of the Eco Church Group as well as members of the St Andrews Church family, had been involved in a road traffic crash and had been hospitalised with life-threatening injuries. It was with great shock and sadness that the news arrived that Rex had passed away on 19 March 2024 all

the more of a shock when he had appeared to be improving. Rex did so much for the group, the church community, and the wider community of Rugby and Warwickshire in so many different spheres, with the young, education, the performing arts and music, and many organisations; always a support and joy who has left a great legacy and so many memories. Our prayers and condolences to Marion, Jessica, Lucy, and the family - RIP Rex and thank you for your immense contribution and for letting me in and sharing a part of your exceptionally active life. You are missed massively. The legacy of Rex lives on in so many ways and his very full life was celebrated on 18 April by many of the organisations he served, the congregation and friends. We as a church community are planning to mark the life of Rex Pogson in a variety of ways with more details of those plans becoming available in next year in 2025.

John Daymond, chair of Eco group

### ***The Mothers' Union***

Our group has continued to meet together on the second Wednesday of each month for a Communion service followed by refreshments and the chance to catch up on news and mutual support. We continue to remember our members who are unable to attend and ensure each of them has regular visits.

During the year, we were pleased to welcome Karen, the MU Diocesan president and her husband, Paul, as well as members of the St Oswald's branch. Several of us were delighted to be able to join them for a cream tea during the summer. A highlight of the summer also was a trip to Thurlaston, where we held our usual Communion service in St Edmund's Church, and continuing the afternoon in the garden of one of our members, for another cream tea.

The number of those attending our monthly services continues to grow, and we are always very pleased to welcome anyone who would like to join us on any occasion, regardless of their age, sex or any affiliation to MU!

The Reverend Pam Gould

### ***Pastoral Care***

The St Andrews Pastoral Care Group met 6 times—every two months—in 2024. We would like to say thank you to everyone who delivers pastoral care at church—it is a quiet ministry, but vital so that we can keep in touch with those who, for whatever reason, cannot get into church to take part in the life of the church.

We have delivered communions in the homes in our parish—Te-Hira, Granville House and Rugby Care Centre, as well as taking communion to a number of individuals in their own homes. We also keep in touch, in person or by telephone with others.

This year, we have been working with Compassionate Communities, who now attend the pastoral meetings to update us on their work across Rugby.

Please contact Joyce if you are interested in any way in joining us.

Joyce Woodings, Pastoral Care Co-ordinator.

### ***Safeguarding***

A number of Safeguarding concerns have been raised within St Andrews during 2024. One issue remains outstanding and should be resolved early in 2025.

The number of concerns raised have risen in 2024 which reflects both the rise in awareness of Safeguarding within church and the picture around Safeguarding nationally within the Church of England, particularly following the Makin Report and the resignation of the Archbishop of Canterbury.

All concerns have been reported to the Safeguarding team at Coventry Diocese and in some cases to the Warwickshire County Council Safeguarding Team.

Safeguarding training is now delivered nationally online and if you would like to undertake the training please speak to either the Rector or the churchwardens.

If you have any concerns, however small they are, please do not keep quiet—no concern is too small to be ignored.

Joyce Woodings, Parish Safeguarding Lead

### ***The Big Table Gospel***

This group has met weekly throughout the year and continues to attract about a dozen people trying to understand the big questions in life. Our Friday sessions are still focussed on the forthcoming Sunday's Gospel reading. We try to work out what the reading means for us here today. Our Thursday sessions now have a different theme each time and we have covered topics such as Green Christianity, Going on Retreat, Celtic Christianity and Pilgrimage. Other sessions have looked at key figures from our tradition such as Mother Julian of Norwich, Meister Eckhart and our very own Geoffrey Studdert Kennedy. We are not experts though we have people within the group with areas of specialist knowledge which we hungrily share and we often come away with plenty to think about during the week. The discussions are friendly, we often agree to differ, and we welcome anyone who wants to know, or share, a little bit more.

John Howes

### ***Thirteen Bells Book Club***

This club meets at the Kanko Lounge in Rugby but is named after the thirteen bells at St Andrew's and includes several members of the congregation. We currently have ten people in the group and we read a variety of novels leading to lively and stimulating discussions. There is always room for new people so please send a message to [shoparound1938@gmail.com](mailto:shoparound1938@gmail.com) if you would like to know more.

John Howes

### ***Compassionate Communities***



The ministry of Compassionate Communities (CC) has grown beyond expectation through 2024, especially within our Bereavement Point ministry. Throughout this year we have again been specifically supported by our three St Andrew's community volunteers; Heather Fielding, Rosemary Privett and Mike Taylor. We have continued to meet and pray together regularly for the ministry of Compassionate Communities and for those we are supporting both individually and within our Bereavement Point or on a one-to-one basis in person or by phone. Mike has also been committed to Hospital Chaplaincy and visiting in both UHCW and St Cross and Heather has been offering a ministry of welcome at St Andrew's on a Monday and

Thursday morning, just as Moira has been doing on Friday mornings for many years. All three are very much appreciated by those they are supporting and by the CC team.

Our Take a Breath & PACE Yourself programmes of support were combined (for people living with chronic and deteriorating respiratory conditions and heart failure). They continued combined for Spring and Summer at Rugby Myton Hub but by the Autumn term there were no new referrals into this service. Instead, we chose to host previous participants to participate in a creative project for an entry into the St Andrew's Christmas Tree festival. Our ongoing long term conditions drop-in service hosted at Rugby Methodist Hub sadly has not increased in number and will be reviewed early in the new year.

St Andrew's Bereavement Point has become a growing 'safe space' where individuals are supported within a group setting. We regularly receive between 15 and 20+ people who are bereaved on the first, third and fifth (if there is one) Tuesday of each month. We also continue to provide a programme of input in partnership with Rugby Myton Hub to deliver a Bereavement programme for people whose loved ones have died from a life-limiting condition and where they've had significant caring input prior to their loved ones death. This runs three or four times throughout the year as a rolling programme.

Our Second Saturday Songs events which are aimed at delivering Singing for Wellbeing to the Rugby community also continues to prove popular. We feel blessed to have been able to continue and honour this legacy of Rex Pogson in our ongoing delivery of this event once a month, with the exception of August. We regularly see 30+ participants in attendance and sometimes more. Rex was enthusiastically instrumental in establishing this wonderful and much loved ministry through his connections with local community groups and in his recognition that singing is not only good for the lung health of the people we are working with long term conditions but also for the general improvement of everyone's emotional wellbeing. It really doesn't matter whether someone can actually sing or not – this is more about enabling people to have a great time enjoying themselves and to feel good through singing.

We have a regular 'Community Conversation' event which happens on the first Wednesday morning of each month. The idea of this is to provide a safe space for honest conversation with people who are carers, or who find themselves socially isolated, living with chronic and deteriorating health conditions or bereaved. On occasions we have created this to be a specialised conversation – this year in recognition of Dying Matters Week in May.

One other ministry that I personally have been involved in is a re-introduction of Healing Ministry which is now being delivered during some of our Sunday Morning Eucharists at 10:30 I am extremely grateful to those who have committed to support this ministry both prayerfully and personally. For some, this has proved a ministry that is much valued.

We certainly have been a busy little team this year and in addition I've been working on ways to grow and widen the bereavement ministry that we offer, due to there being much need. As we head into another new year things will begin to look slightly different for me personally as I step down from my role as an NHS Hospital Trust chaplain in 2025. However, I remain committed to St Andrew's and the ministries we have established here through Compassionate Communities. I am therefore keen to recruit more volunteers in support of our bereavement and healing ministries and I invite you to support us both prayerfully and practically. The ministry of loving and caring for our neighbour, especially when they are in need and suffering is God's work and God works in and through us in how and who we support.

This NHS Hospital Chaplaincy role remains a pioneering one for the Trust and for and the Church of England and I continue to believe that it is a privilege to witness God's love in action to every person we encounter through all of these ministries in full partnership with St Andrew's Church.

### **Church Choir and Organ**

*After a short interregnum, we were delighted to appoint Will Uglow as Director of Music from the 1<sup>st</sup> March. Will brings considerable experience of playing and directing from previous roles in Launceston and Lapworth and is an Associate of the Royal College of Organists. He combines his role at St Andrew's with being a Deputy Housemaster at Rugby School.*

This year has been a busy year for the Choir. Many favourites of the Anglican Church repertoire have been sung, such as 'Solus ad victimam', Leighton and 'My soul, there is a country', Parry. It has also been good to find music deep within the choir library that has not been sung for many years, including some Whitlock and a wonderful piece by Fox. A pattern for the use of the Lincoln and Thorne Mass settings has been established, as has the singing of a communion hymn during the administration.

Evensong has been increasingly well attended, and we have been enjoying making full use of our wonderful chant book which has a wide selection of chants, many written by past members of the choir. Evensong has also been an opportunity for choir social events with a summer BBQ in July (following a Festal Choral Evensong) and a Cheese and Wine evening in November. We look forward to seeing even more members of the congregation at these events this coming year.

The Festival of Nine Lessons and Carols was particularly well attended this year with a selection of well known and less familiar music, telling the complete Christmas story. Moving the choir in front of the screen, exceptionally, helped with projecting into a full church, and putting the lectern at the Chancel step helped focus the attention of the congregation on the Word.

The Young Choristers has been steadily growing, and plans are being worked on to further strengthen this very important part of the music at St Andrew's. We intend to bring it into line with other successful church choirs, with an improved offering that will appeal to both children and parents. An organ student is learning the organ – it is hoped that this will be the first of many – and it is good that time has been found for her to practise on Saturday mornings when the Church is open.

The work on the pipe organ continues. William McVicker visited to follow up from his report and the organ committee has been meeting to reflect on that and develop next steps which at the time of writing are almost ready to be published. A visit was made to the Forster and Andrew's Archive in Hull to establish the history of our organ. Evidence was found of pipes dating to 1664! This will be important in preparing a Statement of Significance to be sent to grant awarding bodies. A Statement of Need has been drawn up setting out what we require from our instrument; it is anticipated that in the very near future this can be sent to builders to begin the process of drawing up proposals. We are preparing to do some sound testing within the Church so that we are in the best possible position to

answer questions from prospective builders during the bidding process. An initial display has been drawn up to explain what is wrong with the pipe organ; it is anticipated that this will be developed over the next few months to outline the next steps and keep the congregation and visitors updated with progress. A major challenge has been the time taken to set up a bank account in the name of the Friends of St Andrew's, as it was felt that the newly established Friends are best placed to keep the money raised for the organ. That said, it is important that with such a big project, we take our time and get things right. In addition to the advice from William McVicker, informal guidance has been given by an highly respected British organ builder, as well as a local organist familiar with the tendering process for very large organ building projects.

Recently, it has been wonderful to have members of the choir back singing after extended absences due to illness. Looking to the future, we hope to further strengthen the choir, build the young choristers and launch the improved offering, develop an organ scholarship, receive proposals for the organ and begin the raising of money, improve the Song School so that it can be a more useable space for the choir, and continue to sing great music in the service of the Church.

Will Uglow

### **St Andrew's Young Choristers**

Young Choristers now number 6 members, 2 of whom are regular singers in the main choir for morning services. With the others, we are currently working on encouraging attendance to at least 1 service a month and will be aiming to build this up as time goes on. None of the younger choristers have any church background, so everything is new and needs to be taught including hymns.

A pleasing by-product of the choristers practice is that the mums all usually stay at the back on the long table and chat, which makes a lovely new friendship group for some of the mums who then feel more confident to come into church during the services.

2 of our choristers are currently attending services in the choir without robes as they are too small for any of our robes. 2 sets of robes are now being quite drastically altered so that they can be used but it is taking a little while to be organised.

During practices we also work on an RSCM programme of workbooks which leads to the award of coloured medals. We are hoping to be able to move this aspect of training to the song school during the service when there is very little singing. This will hopefully also have the effect of relieving some of the irritation felt by older members of the choir about the fidgeting of children during the service.

Our oldest chorister – R - is now attending main choir practice on Thursday evening and is developing into a good young singer and musician. She is also starting to take a little responsibility for the younger ones and often leads some of the basic training that we do during chorister rehearsals.

I am hoping that in August/September we will be able to have a recruitment campaign in a couple of the local schools led by myself and Will in order to raise awareness and hopefully encourage a few new singers into our ranks.

I am aware that Will has other plans for the young choristers which, if they come to fruition, will definitely benefit the recruitment process.

Rachel Cliffe

### **Bell Ringing**

We started 2024 by ringing in the New Year on the 8, in competition with Rugby's fireworks!

We have rung for nearly all Sunday morning services during the year, mostly in the NE tower, and for a few of the evensong services. Practices have continued to follow the pattern of ringing in the West tower on the first Monday of the month and in the NE tower on the others, with a few exceptions of swapping to the West tower when we were short of ringers over holiday periods.

In addition, we have rung for 1 wedding, 2 funerals and a memorial service, plus Ascension Day, street pastors' commissioning and the D-day 80th anniversary. We have welcomed a number of visitors to our practices and Sunday ringing over the year. We had one visiting band for an outing, another band rang a peal, and we hosted the guild half-yearly meeting in October.

We entered both the guild 6-bell ringing competition (coming 6th out of 12) and the district one - which we won. Pip organised our tower outing over the border in Northamptonshire - we went to Norton, Dodford, Flore, Great Brington and Whilton. He also organised our annual dinner at The Bear, where the Rector joined us.

The annual tower clean took place the day before Palm Sunday. This showed higher than usual numbers of flies in the NE tower. The flies were replaced by ladybirds shortly afterwards - these eventually dispersed in late spring as the weather warmed.

We have been waiting since last year for the installation of a training bell (a "dumbbell") in the clock room to help train new ringers. This finally started in December but was not completed in the 2 days that we had been told to expect; it was completed in February 2025.

Our handbell carol ringing band was helped by Mary Webb, who has rung hand bells before, at Newbold, and we performed at the Manchester Carols and in 5 sheltered housing/care homes.

I would like to thank all the ringers for their support during the year, particularly those who covered for me while I was away, and Mark - who has done a wonderful job as steeple keeper and will be much missed - and Pip for arranging the social events.

Christine Homer, Tower Captain

## **Technical Services**

**Introduction** Technical Services as a group has expanded its engagement and responsibilities over the 2024 period. As mentioned in the joint report from the previous year with Ben Foster and Ted Old, the 2023 technical enhancements have proven to be a significant success to the mission of being a church for the wider community in 2024, and we aim to continue to support this mission moving into 2025.

**Continuous Engagement and Team Recognition** While unfortunately our efforts to expand the team with congregation outreach fell short last year, we look to revisit this subject during Lent with young persons, and general congregation in the third quarter of the year with a focus to sound tech. With that being said, it's important to recognise the significant efforts of the team in its current form: Ben Foster has served as the Technical Coordinator for over a year now and will continue to support the church into 2025, providing industry knowledge from both audio visual and IT backgrounds. Ted Old, while in the last month has announced he will be stepping down from the PCC, has always been an integral part to the operation and development of the Technical Services team and the service it provides to the church. Jim Hicks, who joined the team in 2024 has proven to be a vital part of the team. With training and support from Ben, Jim has developed into a vision mixer for the weekly broadcast, regularly supporting the team effort of delivering services to the remote congregation.

**Departmental Responsibility Progression** Technical Services has in recent months expanded to a much broader position in the church, branching beyond just audio visual. With a greater responsibility towards the church online presence, Ben has slowly assumed control of these aspects and in support with Rev'd James Sampson-Foster, will work towards a more consistent and professional approach to online presence.

#### **Website Statistics (Compared to 2023)**

Site Sessions: 14,923 (34% Increase)      Unique Visitors: 8,555 (26% Increase)

Site Sessions are how many times the website was visited in 2024, while Unique Visitors are how many users were identified repeatedly across the main Site Sessions. This shows a significant increase towards website traffic compared to 2023.

Visiting Source: Google: 7,272 (17% Increase)      Direct (URL): 5,120 (55% Increase)

Google being the dominant search engine means that we will prioritise our SEO presence for 2025 alongside the upcoming website overhaul. Compared to Direct URL engagement demonstrates that places where our website link may be placed, such as the signature of an email, QR code, or even AChurchNearYou are still significant sources. This, alongside our SEO, means that link sharing should be monitored and made to ensure are short, and easy to read.

New vs Returning users: This statistic in say 2018 would've been very indicative. Unfortunately, due to privacy improvements in recent years, it's becoming increasingly harder to be able to identify returning visitors consistently. Wix in this instance reports that 94% of our visitors are new of the 8,555. Sessions by Device Mobile: 9,079 / 61% (43% Increase) Desktop: 5,529 / 37% (23% Increase) Tablet: 329 / 2% (9% Increase) This data indicates that we should take a better focus towards how our online presence is structured and how it can best suit mobile devices.

**Fun fact** Our website is most popular on Sundays at 10am

#### **Facebook/Instagram Statistics (Compared to 2023)**

Visits: Facebook: 22,646 (90.2% Increase) Instagram: 413 (163.1% Increase)

The visits statistic is indicative towards how many people are visiting these pages across the year. This is not how many people saw a post.

Views: Facebook: 101,860 Instagram: 3,151 Unfortunately, I can't give any increase comparison as this was a statistic added to the platform in September last year. What it does speak to, though, is that Facebook is still an incredibly vital part to our church online presence.

Content Interactions: Facebook: 5,363 (65.5% Increase) Interactions are the number of likes, reactions, saves, shares, and comments from users on the content we post. Interaction is a considerable contributor towards "algorithms" that automatically promote our content to other people's feeds. Content which is actively interacted with, especially within a short time frame of being posted, are more likely to get naturally promoted further.

#### **Demographic**

Facebook

Total Follows: 1,623

Unfollowed: 94 (54.1% Increase)

Followed: 64 (72.5% Decrease)

Women: 75.8% (Predom. 35-44)

Men: 24.2% (Predom. 65+)

Instagram

Total Follows: 736

Unfollowed: 29

Followed: 77

Women: 69.2% (Predom. 35-44)

Men: 30.8% (Predom. 35-44)

This data suggests we did something on social media which probably upset a lot of people. No idea. Perhaps we need to engage more to promote our Facebook page.

**Fun Fact** Our Facebook page is most active at 4pm Monday-Sunday, except from Wednesdays which are more active at 7pm

Ben Foster, Technical Co-ordinator

## **Financial Review**

The state of the finances at the end of 2024 is still very troubling and is likely to remain so for some time to come. Individual costs are largely beyond our control, including our biggest outgoing, the Parish Share, and this makes it imperative that we waste nothing and always strive to get the best value from whatever we spend. This is being and will continue to be done.

I would encourage everyone who is able and eligible to move their regular giving to Parish Giving and to ensure that they Gift Aid their donations wherever possible. The Parish Giving scheme is free to the parish as it is funded by the diocese and regularly collects Gift Aid from HMRC on our behalf. Gift Aid costs you nothing but the Government gives back to St Andrew's the tax that you have already paid. Please ask the Rector, a Warden or me if you need to know more.

Unplanned maintenance and repairs continues to be a problem and it is vital that there is a strategy for building maintenance and re-ordering well ahead of any need to spend the money, so that all available grants and donations may be put in place well before the need to spend any money. The Building Committee, Finance Committee and PCC are working on this.

It is heartening to see how well both the cafe and community events are doing and without them we would be in dire straits. As a church we are looking at all ways of expanding community involvement, as part of the financial plan but also as a significant part of outreach to the community of Rugby.

The Friends of St Andrew's Church, Rugby has been reformed with a wider remit than previously and is currently in the process of being registered with the Charity Commission. We are delighted that Eric Wood DL has agreed to be its Chair. The trustees will be from inside and outside the church and it will run independent of the church in order to reach as many people and organisations as possible.

If you wish to know more about the new Friends of St Andrew's Church then please contact the Rector, Wardens or me. And if you can think of any people outside the church who may wish to support our magnificent building then, again, please let us know.

The year saw significant legacies left to St Andrew's Church and these will greatly help us in the short term but the PCC fully recognises that by their nature legacies cannot be relied on when planning finances.

The PCC is taking all steps necessary to control costs, including discussions regarding the Parish Share, while maintaining the range of religious and community activities in our church. But please, if you are able to help this church financially or by volunteering your time, please tell the Rector or a Warden. It will be greatly appreciated.

Ian Sheppard

## **Reserves Policy**

The Council consider that the reserves held at the end of the year were adequate for the church's needs over the next twelve months. Whilst the unrestricted fund is in deficit, there are adequate funds held on deposit by designated funds to cover this and provide sufficient working capital. The majority of the restricted and endowment funds assets are also held on deposit, which can be realised at short notice.

At present, as mentioned above, the church still has a small deficit on unrestricted general funds. It is the intention of the PCC to move to a situation where some unrestricted general funds can be held in reserve to cover future expected general running costs, with the rest of the funds held being either

designated or restricted for specific purposes. The PCC aims to hold the equivalent of six months running costs (currently £82,000), which includes staffing costs, bearing in mind our responsibility as employers.

### **Structure, Governance and Management**

The Parochial Church Council of the Ecclesiastical Parish of St Andrew Rugby was formed when the Rugby Team Ministry was dissolved on 4th July 2013.

The method of appointment of Parochial Church Council members is set out in the Church Representation Rules. At St Andrew's Church, the membership of the PCC consists of the incumbent, the churchwardens, Readers and other clergy (if co-opted) and members of the congregation elected from the electoral roll. All those who attend our services or who live in the parish are encouraged to register on the Electoral Roll and vote for PCC members and Churchwardens.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent; PCC members are also trustees of the charity. New members receive information about their duties as a charity trustee.

The PCC met ten times in the year and for an annual Away Day. Given its wide responsibilities, the PCC has a number of committees which deal with a particular aspect of church life; these include the Standing Committee, the Finance Committee and the Fabric Group. These committees report back to the PCC on a regular basis and inform the decision-making process of the PCC.

Ensuring the Christian governance of two church schools, St Andrew's Benn Primary School and Harris Church of England Academy is an additional responsibility of the PCC. With the Diocesan Board of Education, the PCC appoints Foundation Governors to both Boards.

#### **Administrative Information**

St Andrew's Church is situated in the town centre of Rugby, Warwickshire. It is part of the Diocese of Coventry within the Church of England. The Correspondence address is St Andrew's Church, Church Street, Rugby, CV21 3PT. The PCC is a body corporate (PCC Powers Measure 1996, Church Representation Rules 2011) and a registered charity, number 1160223. The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Andrew Rugby was registered with the Charity Commission on 29<sup>th</sup> January 2015.

PCC Members are elected for three years. The members listed below are those who have served at any time from 1st January 2024 until the approval of the financial statements in April 2025.

#### **Ex officio members:**

- Incumbent: The Reverend Canon Edmund Newey (Chairperson)
- Wardens: Joyce Woodings (also Deanery Synod representative) and Hash Mistry

#### **Elected members:**

- Chris Homer (term of office 2022-25) (Secretary)
- Phil Johnson (term of office 2023-25)
- Noni Khumalo (term of office 2022-25)

- John Goddard (term of office 2022-25)
- Edward Old (term of office 2023-26)
- Ron Smith (term of office 2023-26)
- Rex Pogson (term of office 2023-26)(died 19th March 2024)
- Moira Gatward (term of office 2024-27)
- John O'Rourke (term of office 2024-27)(Treasurer - resigned as Treasurer on the 1<sup>st</sup> August 2024 whilst continuing on PCC)
- Simon Armstead (term of office 2024-27)

**Deanery Synod representatives (terms of office 2023-26)**

- Joyce Woodings (Churchwarden)
- Bryan Acford
- Ian Sheppard (Assistant Church Warden)
- Helen Bryant (resigned 1<sup>st</sup> May 2024)

**Co-opted Members:**

- John O'Rourke (Treasurer, co-opted from 15th November 2023 until the APCM on the 28<sup>th</sup> April 2024)

**Gift Aid Officer**

- Gaynor Farthing

**Committee and Group Chairs**

Chair of Standing Committee, The Rev'd Canon Edmund Newey

Chair of Finance Committee, The Rev'd Canon Edmund Newey

Chair of Fabric Committee, Hash Mistry

Convenor of the Community Outreach Group, Joyce Woodings

Convenor of the Children and Families Group, The Rev'd Edmund Newey

Convenor of the Eco-Group, John Daymond

Convenor of the Pastoral Group, Joyce Woodings

*Approved by the PCC on the 30<sup>th</sup> April 2025*

Signed E J Newey

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St. Andrew, Rugby (the PCC) for the year ended 31 December 2024.

#### Responsibilities and basis of report

As the trustees of the PCC you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the PCC's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

#### Independent examiner's statement

Since the PCC's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the PCC as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



James Melvin BA BFP FCA  
Cottons Specialist Services Limited  
Chestnut Field House  
Chestnut Field  
Rugby  
Warwickshire  
CV21 2PD  
United Kingdom  
Date: 15/05/2025

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2024

|                                           | Notes    | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Endowment funds 2024 £ | Total 2024 £   | Unrestricted funds 2023 £ | Restricted funds 2023 £ | Endowment funds 2023 £ | Total 2023 £    |
|-------------------------------------------|----------|---------------------------|-------------------------|------------------------|----------------|---------------------------|-------------------------|------------------------|-----------------|
| <b>Income from:</b>                       |          |                           |                         |                        |                |                           |                         |                        |                 |
| Donations and legacies                    | 3        | 174,127                   | 9,943                   | -                      | 184,070        | 105,093                   | 33,500                  | -                      | 138,593         |
| Charitable activities                     | 4        | 38,593                    | 17,580                  | -                      | 56,173         | 16,168                    | 155                     | -                      | 16,323          |
| Other trading activities                  | 5        | 48,383                    | -                       | -                      | 48,383         | 46,943                    | -                       | -                      | 46,943          |
| Investments                               | 6        | 4,489                     | 1,434                   | 1,427                  | 7,350          | 7,066                     | 1,424                   | 2,266                  | 10,756          |
| <b>Total income and endowments</b>        |          | <b>265,592</b>            | <b>28,957</b>           | <b>1,427</b>           | <b>295,976</b> | <b>175,270</b>            | <b>35,079</b>           | <b>2,266</b>           | <b>212,615</b>  |
| <b>Expenditure on:</b>                    |          |                           |                         |                        |                |                           |                         |                        |                 |
| Raising funds                             | 7        | 171,648                   | 20,354                  | -                      | 192,002        | 167,387                   | 4,797                   | -                      | 172,184         |
| Charitable activities                     | 8        | 42,320                    | 24,495                  | -                      | 66,815         | 36,603                    | 14,705                  | -                      | 51,308          |
| <b>Total expenditure</b>                  |          | <b>213,968</b>            | <b>44,849</b>           | <b>-</b>               | <b>258,817</b> | <b>203,990</b>            | <b>19,502</b>           | <b>-</b>               | <b>223,492</b>  |
| <b>Net income/(expenditure)</b>           |          | <b>51,624</b>             | <b>(15,892)</b>         | <b>1,427</b>           | <b>37,159</b>  | <b>(28,720)</b>           | <b>15,577</b>           | <b>2,266</b>           | <b>(10,877)</b> |
| Transfers between funds                   |          | (15,067)                  | 16,494                  | (1,427)                | -              | (4,213)                   | 6,480                   | (2,267)                | -               |
| <b>Other recognised gains and losses:</b> |          |                           |                         |                        |                |                           |                         |                        |                 |
| Revaluation of tangible fixed assets      |          | -                         | -                       | 2,480                  | 2,480          | -                         | -                       | 8,122                  | 8,122           |
| <b>Net movement in funds</b>              | <b>9</b> | <b>36,557</b>             | <b>602</b>              | <b>2,480</b>           | <b>39,639</b>  | <b>(32,933)</b>           | <b>22,057</b>           | <b>8,121</b>           | <b>(2,755)</b>  |

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

|                                   | Notes | Unrestricted funds |   | Restricted Endowment funds |   | Total   |   | Unrestricted funds |   | Restricted Endowment funds |   | Total   |         |
|-----------------------------------|-------|--------------------|---|----------------------------|---|---------|---|--------------------|---|----------------------------|---|---------|---------|
|                                   |       | 2024               | £ | 2024                       | £ | 2024    | £ | 2023               | £ | 2023                       | £ | 2023    | £       |
| Reconciliation of funds:          |       |                    |   |                            |   |         |   |                    |   |                            |   |         |         |
| Fund balances at 1 January 2024   |       |                    |   |                            |   |         |   |                    |   |                            |   |         |         |
|                                   |       | 84,121             |   | 67,994                     |   | 118,036 |   | 117,054            |   | 45,937                     |   | 109,915 |         |
|                                   |       |                    |   |                            |   |         |   |                    |   |                            |   |         | 272,906 |
| Fund balances at 31 December 2024 |       |                    |   |                            |   |         |   |                    |   |                            |   |         |         |
|                                   |       | 120,678            |   | 68,596                     |   | 120,516 |   | 84,121             |   | 67,994                     |   | 118,036 |         |
|                                   |       |                    |   |                            |   |         |   |                    |   |                            |   |         | 270,151 |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## BALANCE SHEET

AS AT 31 DECEMBER 2024

|                                                       | Notes | 2024<br>£      | £              | 2023<br>£     | £              |
|-------------------------------------------------------|-------|----------------|----------------|---------------|----------------|
| <b>Fixed assets</b>                                   |       |                |                |               |                |
| Tangible assets                                       | 13    |                | 27,538         |               | 27,816         |
| Investments                                           | 14    |                | 181,412        |               | 222,169        |
|                                                       |       |                | <u>208,950</u> |               | <u>249,985</u> |
| <b>Current assets</b>                                 |       |                |                |               |                |
| Debtors                                               | 15    | 74,489         |                | 5,684         |                |
| Cash at bank and in hand                              |       | 40,422         |                | 41,894        |                |
|                                                       |       | <u>114,911</u> |                | <u>47,578</u> |                |
| <b>Creditors: amounts falling due within one year</b> | 16    | (14,071)       |                | (27,412)      |                |
| <b>Net current assets</b>                             |       |                | <u>100,840</u> |               | <u>20,166</u>  |
| <b>Total assets less current liabilities</b>          |       |                | <u>309,790</u> |               | <u>270,151</u> |
| <b>The funds of the PCC</b>                           |       |                |                |               |                |
| Endowment funds                                       | 17    |                | 120,516        |               | 118,036        |
| Restricted income funds                               | 18    |                | 68,596         |               | 67,994         |
| Unrestricted funds                                    | 19    |                | 120,678        |               | 84,121         |
|                                                       |       |                | <u>309,790</u> |               | <u>270,151</u> |

The financial statements were approved by the trustees on 30<sup>th</sup> April 2025

*E. J. New, Rector*

Parochial Church Council

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1 Accounting policies

#### Charity information

The Parochial Church Council of the Ecclesiastical Parish of St. Andrew, Rugby is an unincorporated charity registered in England and Wales (Charity registration number 1160223).

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the PCC's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The PCC is a Public Benefit Entity as defined by FRS 102.

The PCC has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the PCC. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the PCC has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1 Accounting policies

(Continued)

#### 1.3 Charitable funds

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted Funds represent resources received and allocated according to limitation on their use specified by donors or other providers.

Endowment Funds can be either permanent or expendable.

Permanent endowment funds relate to gifts of endowment where there is no power to convert the capital into income.

With expendable endowments there is no actual requirement to apply capital unless the PCC decide to spend it. If the PCC exercise the power to spend or apply the capital of the expendable endowment the relevant funds become restricted or unrestricted income funds depending on whether the terms of the gift restrict the expenditure for specific purposes or not.

The accounts include all transactions, assets and liabilities for which the PCC is responsible.

They do not include the accounts of other church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Further details of restricted and endowment funds are shown in notes to the accounts.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the PCC.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

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### 1 Accounting policies

(Continued)

#### 1.4 Income

##### **Donations Legacies and Charitable Activities**

Income is recognised when the PCC has entitlement to the funds, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Income raised from fund-raising events is accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

##### **Income from Investments**

Dividends are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Interest entitlements are accrued on a daily basis.

##### **Other Income**

Rental income from the letting of church premises is recognised when the rental is due.

##### **Gains and Losses on Investments**

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

#### 1.5 Expenditure

##### **Raising Funds**

Raising Funds include all costs that directly relate to the work of the church including running costs and costs of maintenance and repair. Support and governance costs are deemed to relate directly to the work of the church.

The parish share is accounted for when payable. Any share unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

Fundraising costs comprise the cost of running the café, concerts etc. during the year.

##### **Charitable Activities**

Grants and donations are accounted for when paid over, or when awarded by the PCC if that award creates a binding obligation.

Charitable activities includes the cost of outreach to Children and Families, the Community etc.

##### **Other**

Other includes the administrative costs of the Parochial Church Council.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 1 Accounting policies

(Continued)

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Individual items of equipment costing £1,000 or less are written off in the year, when the asset is acquired.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

|                   |                      |
|-------------------|----------------------|
| Musical equipment | 25% reducing balance |
| Office equipment  | 25% reducing balance |

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts in accordance with the Charities Act 2011.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. (They are listed in the church's inventories, which can be inspected at any reasonable time). For inalienable property acquired prior to 1999 there is no cost information available for the majority of items and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 are included in the accounts and depreciated over their current anticipated useful economic life on a reducing balance basis. All expenditure incurred in the year on consecrated or beneficed buildings, where the items cost under £1,000, is written off.

#### 1.7 Fixed asset investments

Fixed asset investments are initially measured at cost and subsequently measured at cost less any accumulated impairment losses. The investments are assessed for impairment at each reporting date and any impairment losses or reversals of impairment losses are recognised immediately in net income/(expenditure) for the year.

Deposit with CBF and other deposit holders are valued at their statement value.

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Cash at bank is held on current and deposit account at short maturity of seven days.

#### 1.9 Financial instruments

The PCC only had financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at their transaction value and subsequently measured at their settlement value.

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the PCC's contractual obligations expire or are discharged or cancelled.

#### **1.10 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the PCC is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.11 Current assets**

Amounts owing to the PCC at 31st December for fees, rents or other income are shown as debtors.

#### **1.12 Liabilities: amounts falling due within one year**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the PCC to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

### 2 Critical accounting estimates and judgements

In the application of the PCC's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF ST. ANDREW, RUGBY**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**3 Income from donations and legacies**

|                                                    | Unrestricted<br>funds<br>2024<br>£ | Restricted<br>funds<br>2024<br>£ | Total<br>2024<br>£ | Unrestricted<br>funds<br>2023<br>£ | Restricted<br>funds<br>2023<br>£ | Total<br>2023<br>£ |
|----------------------------------------------------|------------------------------------|----------------------------------|--------------------|------------------------------------|----------------------------------|--------------------|
| Planned giving                                     | 46,114                             | -                                | 46,114             | 64,058                             | -                                | 64,058             |
| Parish giving                                      | 17,641                             | -                                | 17,641             | 250                                | -                                | 250                |
| Gid aid donations and tax<br>recoverable on giving | 23,516                             | -                                | 23,516             | 31,369                             | -                                | 31,369             |
| Collections (open plate)                           | 5,133                              | -                                | 5,133              | 4,594                              | -                                | 4,594              |
| Other                                              | 81,723                             | 9,943                            | 91,666             | 4,822                              | 33,500                           | 38,322             |
|                                                    | <u>174,127</u>                     | <u>9,943</u>                     | <u>184,070</u>     | <u>105,093</u>                     | <u>33,500</u>                    | <u>138,593</u>     |

**4 Income from charitable activities**

|                             | Unrestricted<br>funds<br>2024<br>£ | Restricted<br>funds<br>2024<br>£ | Total<br>2024<br>£ | Unrestricted<br>funds<br>2023<br>£ | Restricted<br>funds<br>2023<br>£ | Total<br>2023<br>£ |
|-----------------------------|------------------------------------|----------------------------------|--------------------|------------------------------------|----------------------------------|--------------------|
| Magazine sales and<br>books | 203                                | -                                | 203                | 143                                | -                                | 143                |
| Fees                        | 10,390                             | 280                              | 10,670             | 14,195                             | 155                              | 14,350             |
| Sundry income               | -                                  | -                                | -                  | 1,830                              | -                                | 1,830              |
| Grants                      | 28,000                             | 17,300                           | 45,300             | -                                  | -                                | -                  |
|                             | <u>38,593</u>                      | <u>17,580</u>                    | <u>56,173</u>      | <u>16,168</u>                      | <u>155</u>                       | <u>16,323</u>      |

**5 Income from other trading activities**

|                    | Unrestricted<br>funds<br>2024<br>£ | Unrestricted<br>funds<br>2023<br>£ |
|--------------------|------------------------------------|------------------------------------|
| Fundraising events | <u>48,383</u>                      | <u>46,943</u>                      |

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 6 Income from investments

|                                  | Unrestricted funds | Restricted funds | Endowment funds | Total | Unrestricted funds | Restricted funds | Endowment funds | Total  |
|----------------------------------|--------------------|------------------|-----------------|-------|--------------------|------------------|-----------------|--------|
|                                  | 2024               | 2024             | 2024            | 2024  | 2023               | 2023             | 2023            | 2023   |
|                                  | £                  | £                | £               | £     | £                  | £                | £               | £      |
| Income from unlisted investments | 4,489              | 1,434            | 1,427           | 7,350 | 7,066              | 1,424            | 2,266           | 10,756 |

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 7 Expenditure on raising funds

|                                                 | Unrestricted<br>funds<br>2024<br>£ | Restricted<br>funds<br>2024<br>£ | Total<br>2024<br>£ | Unrestricted<br>funds<br>2023<br>£ | Restricted<br>funds<br>2023<br>£ | Total<br>2023<br>£ |
|-------------------------------------------------|------------------------------------|----------------------------------|--------------------|------------------------------------|----------------------------------|--------------------|
| <b>Fundraising and publicity</b>                |                                    |                                  |                    |                                    |                                  |                    |
| Ministry: share to diocese<br>& clergy expenses | 79,152                             | -                                | 79,152             | 76,860                             | -                                | 76,860             |
| Fees to diocese                                 | 3,103                              | -                                | 3,103              | 3,823                              | -                                | 3,823              |
| Bellringers                                     | 375                                | -                                | 375                | 185                                | -                                | 185                |
| Upkeep of church:<br>verger's fees              | 150                                | -                                | 150                | 150                                | -                                | 150                |
| Upkeep of church:<br>running costs              | 38,000                             | -                                | 38,000             | 42,506                             | -                                | 42,506             |
| Church maintenance                              | 19,094                             | 19,793                           | 38,887             | 8,940                              | -                                | 8,940              |
| Salary of organist and<br>fees                  | 10,415                             | -                                | 10,415             | 11,285                             | -                                | 11,285             |
| Choir fees and expenses                         | 826                                | -                                | 826                | 608                                | -                                | 608                |
| Publicity                                       | 559                                | -                                | 559                | 176                                | -                                | 176                |
| Cost of fund raising                            | 11,053                             | -                                | 11,053             | 11,129                             | -                                | 11,129             |
| Other payments                                  | 8,921                              | 561                              | 9,482              | 11,725                             | 4,797                            | 16,522             |
|                                                 | <u>171,648</u>                     | <u>20,354</u>                    | <u>192,002</u>     | <u>167,387</u>                     | <u>4,797</u>                     | <u>172,184</u>     |
| Total costs                                     | <u>171,648</u>                     | <u>20,354</u>                    | <u>192,002</u>     | <u>167,387</u>                     | <u>4,797</u>                     | <u>172,184</u>     |

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 8 Expenditure on charitable activities

|                                                 | 2024          | 2023          |
|-------------------------------------------------|---------------|---------------|
|                                                 | £             | £             |
| <b>Direct costs</b>                             |               |               |
| Depreciation and impairment                     | 2,146         | 2,047         |
| Church overseas: missionary societies           | 276           | 339           |
| Church overseas: relief agencies                | 1,455         | 653           |
| Outreach salaries                               | 16,386        | 16,667        |
| Young people's work                             | 10,874        | 129           |
| Church centre: salaries                         | 23,043        | 21,653        |
| Church centre: pension contributions            | 1,264         | 997           |
| Church centre: postage, printing and stationery | 340           | 448           |
| Church centre: copy charges                     | 7,454         | 5,455         |
| Church centre: computer expenses                | 2,087         | 1,720         |
| Examiner fees                                   | 1,490         | 1,200         |
|                                                 | <u>66,815</u> | <u>51,308</u> |
| <b>Analysis by fund</b>                         |               |               |
| Unrestricted funds                              | 42,320        | 36,603        |
| Restricted funds                                | 24,495        | 14,705        |
|                                                 | <u>66,815</u> | <u>51,308</u> |

### 9 Net movement in funds

|                                                                                    | 2024         | 2023         |
|------------------------------------------------------------------------------------|--------------|--------------|
|                                                                                    | £            | £            |
| The net movement in funds is stated after charging/(crediting):                    |              |              |
| Fees payable for the independent examination of the charity's financial statements | 1,490        | 1,200        |
| Depreciation of owned tangible fixed assets                                        | 2,146        | 2,047        |
|                                                                                    | <u>3,636</u> | <u>3,247</u> |

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the PCC during the year.

There were the following transactions with trustees during the year in relation to expenses paid by trustees.

Al Baxter £1,264  
 E Newey £975  
 H Bryant £274  
 H Mistry £157  
 J Goddard £106  
 J Woodings £1,605  
 R Smith £5  
 S Armstead £438

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 11 Employees

The average monthly number of employees during the year was:

|                       | 2024<br>Number | 2023<br>Number |
|-----------------------|----------------|----------------|
| Church administration | 2              | 2              |
| Church upkeep         | 1              | 1              |
| Outreach staff        | 3              | 2              |
| Total                 | 6              | 5              |

### Employment costs

|                                      | 2024<br>£ | 2023<br>£ |
|--------------------------------------|-----------|-----------|
| Wages and salaries including pension | 46,656    | 32,217    |

There were no employees whose annual remuneration was more than £60,000.

### 12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 13 Tangible fixed assets

|                                    | Musical<br>equipment<br>£ | Office<br>equipment<br>£ | Total<br>£ |
|------------------------------------|---------------------------|--------------------------|------------|
| <b>Cost</b>                        |                           |                          |            |
| At 1 January 2024                  | 30,700                    | 11,116                   | 41,816     |
| Additions                          | -                         | 1,868                    | 1,868      |
| At 31 December 2024                | 30,700                    | 12,984                   | 43,684     |
| <b>Depreciation and impairment</b> |                           |                          |            |
| At 1 January 2024                  | 3,051                     | 10,949                   | 14,000     |
| Depreciation charged in the year   | 1,832                     | 314                      | 2,146      |
| At 31 December 2024                | 4,883                     | 11,263                   | 16,146     |
| <b>Carrying amount</b>             |                           |                          |            |
| At 31 December 2024                | 25,817                    | 1,721                    | 27,538     |
| At 31 December 2023                | 27,649                    | 167                      | 27,816     |

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 14 Fixed asset investments

|                          | CBF Church<br>of England UK<br>Equity Fund<br>£ | CBF Church<br>of England<br>Deposit Fund<br>£ | Government<br>stocks<br>£ | Total<br>£ |
|--------------------------|-------------------------------------------------|-----------------------------------------------|---------------------------|------------|
| <b>Cost or valuation</b> |                                                 |                                               |                           |            |
| At 1 January 2024        | 80,688                                          | 140,846                                       | 635                       | 222,169    |
| Valuation changes        | 3,907                                           | -                                             | -                         | 3,907      |
| Interest                 | -                                               | 5,336                                         | -                         | 5,336      |
| Disposals                | -                                               | (50,000)                                      | -                         | (50,000)   |
| At 31 December 2024      | 84,595                                          | 96,182                                        | 635                       | 181,412    |
| <b>Carrying amount</b>   |                                                 |                                               |                           |            |
| At 31 December 2024      | 84,595                                          | 96,182                                        | 635                       | 181,412    |
| At 31 December 2023      | 80,688                                          | 140,846                                       | 635                       | 222,169    |

#### Fixed asset investments revalued

The CBF Church of England UK Equity Fund is valued on the basis of published values as at the year end. The fund is an actively managed, diversified portfolio of company shares. The fund invests at least 80% in UK equities, but can invest up to 20% of the fund in the shares of companies not listed in the UK.

#### Fixed asset investments not carried at market value

The CBF Church of England Deposit Fund is valued at historic cost, inclusive of reinvested interest due to the liquid nature of the investments. The fund aims to provide a high level of capital security and a competitive interest rate. It is an actively managed, diversified portfolio of sterling denominated money market deposits and instruments.

The Government stocks are valued at historic cost. Any difference to market value is not considered to be material.

### 15 Debtors

|                                             | 2024<br>£     | 2023<br>£    |
|---------------------------------------------|---------------|--------------|
| <b>Amounts falling due within one year:</b> |               |              |
| Trade debtors                               | 201           | 1,472        |
| Other debtors                               | 74,151        | 3,994        |
| Prepayments and accrued income              | 137           | 218          |
|                                             | <u>74,489</u> | <u>5,684</u> |

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2024

### 16 Creditors: amounts falling due within one year

|                                    | 2024<br>£     | 2023<br>£     |
|------------------------------------|---------------|---------------|
| Other taxation and social security | 1,957         | -             |
| Trade creditors                    | 10,326        | 18,914        |
| Accruals and deferred income       | 1,788         | 8,498         |
|                                    | <u>14,071</u> | <u>27,412</u> |

### 17 Endowment funds

This fund was created from the net sale proceeds of Church House. The fund is to be spent on mission, transformation and discipleship in Rugby. It may also be used for mission to the vulnerable and for those in most need of support in the parish of St Andrews including the conventional district of St Peter/John.

Interest on the Endowment Fund is transferred to Mission and Vision Fund.

|                      | At 1 January<br>2024<br>£ | Incoming<br>resources<br>£ | Transfers<br>£ | Gains and<br>losses<br>£ | At 31<br>December<br>2024<br>£ |
|----------------------|---------------------------|----------------------------|----------------|--------------------------|--------------------------------|
| Permanent endowments | <u>118,036</u>            | <u>1,427</u>               | <u>(1,427)</u> | <u>2,480</u>             | <u>120,516</u>                 |
| Previous year:       | At 1 January<br>2023<br>£ | Incoming<br>resources<br>£ | Transfers<br>£ | Gains and<br>losses<br>£ | At 31<br>December<br>2023<br>£ |
| Permanent endowments | <u>109,915</u>            | <u>2,266</u>               | <u>(2,267)</u> | <u>8,122</u>             | <u>118,036</u>                 |

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 18 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

|                         | At 1 January<br>2024 | Incoming<br>resources | Resources<br>expended | Transfers     | At 31<br>December<br>2024 |
|-------------------------|----------------------|-----------------------|-----------------------|---------------|---------------------------|
|                         | £                    | £                     | £                     | £             | £                         |
| Bell Ringers' Fund      | 3,224                | 891                   | (561)                 | 1             | 3,555                     |
| Music and Organ Fund    | 33,405               | 5,898                 | (2,187)               | (1)           | 37,115                    |
| Choir Scholarship Fund  | 4,057                | 85                    | -                     | -             | 4,142                     |
| Child and Family Fund   | 5,846                | 123                   | (10,312)              | 5,176         | 833                       |
| Mission and Vision Fund | 5,525                | 115                   | -                     | 1,425         | 7,065                     |
| Project Grants          | 9                    | -                     | -                     | (9)           | -                         |
| Music Outreach Fund     | -                    | -                     | (4,200)               | 4,200         | -                         |
| Community Outreach Fund | -                    | -                     | (8,289)               | 8,289         | -                         |
| Muddy Church Fund       | 19                   | -                     | -                     | (19)          | -                         |
| West Door Repairs Fund  | -                    | 2,300                 | (2,300)               | -             | -                         |
| Spacehive Garden Fund   | 5,234                | 109                   | -                     | -             | 5,343                     |
| Kitchen Repairs Fund    | -                    | 7,000                 | (7,000)               | -             | -                         |
| Wannell Trust Fund      | 2,691                | 56                    | -                     | -             | 2,747                     |
| St. Philip's Fund       | 7,261                | 152                   | -                     | (2,578)       | 4,835                     |
| Warm Space Fund         | 35                   | 1                     | -                     | 10            | 46                        |
| Flower Fund             | 428                  | 9                     | -                     | -             | 437                       |
| Organ Restoration Fund  | 260                  | 2,218                 | -                     | -             | 2,478                     |
| Altar Repairs Fund      | -                    | 10,000                | (10,000)              | -             | -                         |
|                         | <u>67,994</u>        | <u>28,957</u>         | <u>(44,849)</u>       | <u>16,494</u> | <u>68,596</u>             |

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 18 Restricted funds

(Continued)

| Previous year:          | At 1 January<br>2023 | Incoming<br>resources | Resources<br>expended | Transfers    | At 31<br>December<br>2023 |
|-------------------------|----------------------|-----------------------|-----------------------|--------------|---------------------------|
|                         | £                    | £                     | £                     | £            | £                         |
| Bell Ringers' Fund      | 2,891                | 631                   | (298)                 | -            | 3,224                     |
| Music and Organ Fund    | 6,093                | 29,251                | (1,939)               | -            | 33,405                    |
| Choir Scholarship Fund  | 3,897                | 161                   | (1)                   | -            | 4,057                     |
| Child and Family Fund   | 5,615                | 232                   | (1)                   | -            | 5,846                     |
| Mission and Vision Fund | 3,129                | 129                   | -                     | 2,267        | 5,525                     |
| Music Outreach Fund     | -                    | -                     | (4,200)               | 4,200        | -                         |
| Community Outreach Fund | -                    | -                     | (8,699)               | 8,699        | -                         |
| Muddy Church Fund       | 470                  | -                     | (451)                 | -            | 19                        |
| All Churches Fund       | 8,686                | -                     | -                     | (8,686)      | -                         |
| Spacehive Garden Fund   | 5,027                | 207                   | -                     | -            | 5,234                     |
| Project Grants          | 569                  | -                     | (560)                 | -            | 9                         |
| Wannell Trust Fund      | 2,586                | 105                   | -                     | -            | 2,691                     |
| St Philip's Fund        | 6,974                | 287                   | -                     | -            | 7,261                     |
| Warm Space Fund         | -                    | 3,388                 | (3,353)               | -            | 35                        |
| Flower Fund             | -                    | 428                   | -                     | -            | 428                       |
| Organ Restoration Fund  | -                    | 260                   | -                     | -            | 260                       |
|                         | <u>45,937</u>        | <u>35,079</u>         | <u>(19,502)</u>       | <u>6,480</u> | <u>67,994</u>             |

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 18 Restricted funds

(Continued)

#### **Bell Ringers' Fund**

This represents monies held for the Bellringers from the income received less expenditure on the bells in the year.

#### **Music and Organ, Organ Restoration, Fossac and Choir Scholarship Funds**

These are monies held for use for the music choir and organ.

#### **Child and Family, Music Outreach and Community Outreach Funds**

These funds receive grant and transfers from other church funds and makes payment including staff salaries for work with children and families, music outreach to children and work in the local community.

#### **Mission and Vision Fund**

This fund receives the income from the Expendable Endowment Fund and spends out for mission, transformation and discipleship in Rugby. It is also used for mission to the vulnerable and for those in need and support in the parish of St Andrews including the conventional district of St Peter/John.

#### **West Door Repairs Fund**

This fund was used to repair the west door in the church.

#### **Spacehive Garden Fund**

This fund is used to finance the reordering of the St Andrews Garden.

#### **Kitchen Repairs Fund**

This fund was received in 2023 and was used during 2024 to carry out repairs to the kitchen.

#### **Wannell Trust Fund**

These funds are held to be used for St Andrews Benn School.

#### **St Philips' Fund**

This Fund was transferred from the Rugby Team Ministry to be used for work in area of the Parish formerly served by St Philip's church.

#### **Warm Space Fund**

This fund was created to hold grants received under the warm spaces community initiative.

#### **Altar Repairs Fund**

This fund was used to repair the altar.

#### **Muddy Church Fund**

This fund was used for outreach work amongst children and families.

#### **All Churches Fund**

The grant received towards costs of IT enhancement for the church has now been transferred to General reserve.

#### **Project Grants**

This fund is for small grants given for specific purposes.

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 19 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

|                      | At 1 January<br>2024 | Incoming<br>resources | Resources<br>expended | Transfers       | At 31<br>December<br>2024 |
|----------------------|----------------------|-----------------------|-----------------------|-----------------|---------------------------|
|                      | £                    | £                     | £                     | £               | £                         |
| Community House fund | 127,484              | -                     | -                     | (15,067)        | 112,417                   |
| General Reserve fund | 98,056               | -                     | -                     | 700             | 98,756                    |
| Volunteers fund      | -                    | 700                   | -                     | (700)           | -                         |
| General funds        | (141,419)            | 264,892               | (213,968)             | -               | (90,495)                  |
|                      | <u>84,121</u>        | <u>265,592</u>        | <u>(213,968)</u>      | <u>(15,067)</u> | <u>120,678</u>            |
| Previous year:       | At 1 January<br>2023 | Incoming<br>resources | Resources<br>expended | Transfers       | At 31<br>December<br>2023 |
|                      | £                    | £                     | £                     | £               | £                         |
| Community House fund | 136,052              | 4,332                 | -                     | (12,899)        | 127,485                   |
| General Reserve fund | 83,281               | 2,734                 | -                     | 12,041          | 98,056                    |
| Volunteers fund      | 2,585                | 770                   | -                     | (3,355)         | -                         |
| General funds        | (104,864)            | 167,434               | (203,990)             | -               | (141,420)                 |
|                      | <u>117,054</u>       | <u>175,270</u>        | <u>(203,990)</u>      | <u>(4,213)</u>  | <u>84,121</u>             |

#### Community House Fund

This fund represents monies held following the sale of the Community House.

#### General Reserve Fund

This fund was established to ensure that at least six months costs were held at any one time.

### 20 Analysis of net assets between funds

|                              | Unrestricted<br>funds<br>2024 | Restricted<br>funds<br>2024 | Endowment<br>funds<br>2024 | Total<br>2024  |
|------------------------------|-------------------------------|-----------------------------|----------------------------|----------------|
|                              | £                             | £                           | £                          | £              |
| At 31 December 2024:         |                               |                             |                            |                |
| Tangible assets              | 2,138                         | 25,400                      | -                          | 27,538         |
| Investments                  | (11,147)                      | 72,043                      | 120,516                    | 181,412        |
| Current assets/(liabilities) | 129,687                       | (28,847)                    | -                          | 100,840        |
|                              | <u>120,678</u>                | <u>68,596</u>               | <u>120,516</u>             | <u>309,790</u> |

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST. ANDREW, RUGBY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

### 20 Analysis of net assets between funds

(Continued)

|                              | Unrestricted<br>funds<br>2023<br>£ | Restricted<br>funds<br>2023<br>£ | Endowment<br>funds<br>2023<br>£ | Total<br>2023<br>£ |
|------------------------------|------------------------------------|----------------------------------|---------------------------------|--------------------|
| <b>At 31 December 2023:</b>  |                                    |                                  |                                 |                    |
| Tangible assets              | 722                                | 27,094                           | -                               | 27,816             |
| Investments                  | 38,852                             | 65,281                           | 118,036                         | 222,169            |
| Current assets/(liabilities) | 44,547                             | (24,381)                         | -                               | 20,166             |
|                              | <u>84,121</u>                      | <u>67,994</u>                    | <u>118,036</u>                  | <u>270,151</u>     |

### 21 Legacies

£68,000 has been recognised within the financial statements within other donations. This amount is the share left to the charity in the estate of the late Mr Ivan Finbow. £40,000 was received into the bank on 14th January 2025. The remaining balance will be received upon finalisation of the estate matters.

There is further income of £1,000 potentially due to the charity, as stated by the Executors. This has not been recognised in the financial statements on the basis that it is considered a contingent asset.

### 22 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).