

## **FELIXSTOWE OLD PEOPLES WELFARE ASSOCIATION**

A Charitable Incorporated (Foundation model) Organisation Registration no. 1,160,222

14, Princes Gardens, Felixstowe, Suffolk IP11 7RH

Email - [richolland1@btinternet.com](mailto:richolland1@btinternet.com)

Website - [www.fopwa.onesuffolk.net](http://www.fopwa.onesuffolk.net)

### **Trustees Annual Report in respect of year ended 31<sup>st</sup> December 2024**

This is the tenth annual report after C.I.O. Charity Registration was awarded on 29<sup>th</sup> January 2015.

The Trustees are (in alphabetical order) Anthea Cooper, Peter Finbow, (Vice-Chairman) Jan Garfield, Jon Garfield, Roy Gray, Jenny Holland (Secretary) Richard Holland (Chairman) Tony Horrocks (retired June 2024), Fatima Howard and Chris Strang (Treasurer). Three more Trustees could be appointed (after June 2024) to reach the maximum number permitted of twelve.

The method to be adopted for the recruitment and appointment of new Trustees is not formalised, but will continue to be based on personal recommendation of existing Trustees and local knowledge of any potential new Trustee. Appointment is entirely within the remit of the remaining Trustees with no other person or body external to the charity entitled to appoint a Trustee.

Management of the Association is achieved by an Annual Trustee meeting, and much day to day liaison between individual Trustees face to face or by email or telephone, in accordance with our Constitution, Policies and Rules with the objective(s) of the Association for "the relief of the elderly being those aged 60 or over ..... by providing facilities which meet their needs and improve their wellbeing .... regardless of their personal background, faith, gender, race or personal circumstances". In January 2020 Rule 1 relating to frequency and purpose of Trustee meetings was changed to read -

a) There shall be one Trustee meeting per annum in January or February - to include approval / adoption of the Accounts for the preceding year, approval / adoption of Trustees Annual Report to the Charity Commission, election / re-election of Trustees, and election / re-election of Officers, but in practice the Annual Meeting takes place later to allow longer time for the Accounts to be prepared and Examined, while retaining Constitution Clause 15 (1) (a) that allows any Charity Trustee to call a meeting of the charity trustees.

The Association's financial year runs 1<sup>st</sup> January to 31<sup>st</sup> December with ad hoc financial reports to Trustees. Our reserves Policy is that adequate reserves are maintained to cover costs of a) replacing "the Hut" roof if necessary b) repairing other major structural defects as they occur, and c) annual maintenance of the building called "the Hut" and other contingencies while not increasing prices unnecessarily. The Association does not hold funds as custodian trustee on behalf of others. No donations or grants were given to other organisations in 2024 as no requests for assistance had been received.

The main activities of the Association are -

Broadway House (senior citizens centre) is operated under a September 2024 Lease with Felixstowe Town Council in force until 4<sup>th</sup> September 2029, open every weekday morning and afternoon and Saturday mornings, and is used by a number of local social clubs in the evenings. We provide a warm haven for the elderly but to date outside and independent from any local authority "Warm places" schemes. Thanks to the team of volunteers manning the tea-bar.

"the Hut" beach-front facility is operated under a Lease with East Suffolk Council until 12<sup>th</sup> August 2029, at a nominal rent. The earliest that the Council can give written notice will be 30<sup>th</sup> June 2027 to end the Lease on 31<sup>st</sup> December 2027. Normally open for about 200 days each summer for groups of elderly visitors from Care, Nursing and Residential homes, elderly people's groups and the like. Demand continues to exceed the number of days available. In accordance with the terms of our Lease, we continue to use our best endeavours to repair and improve the state and condition of the building.

Signed on behalf of the Trustees

Richard Holland  
(Chairman)

**FELIXSTOWE OLD PEOPLES WELFARE ASSOCIATION**  
**FINANCIAL STATEMENT 2024**

Reg. Charity no. 1160222

<b>BROADWAY HOUSE</b>			<b>THE HUT</b>		
<u>2023</u>	<u>INCOME</u>	<u>2024</u>	<u>2023</u>	<u>INCOME</u>	<u>2024</u>
£7,271.00	Cafe Takings - Cash	£10,224.95	£10,508.00	Booking fees	£12,001.00
£61.56	Cafe Takings Square	£138.17	£535.40	Donations / Fundraisin	£793.00
£1,582.00	Bookings	£1,312.00			
£200.00	Donations	£200.00			
£3,000.00	Donation from Will				
	Support from "the Hut"	£2,000.00			
	Refund (tea)	£12.00			
	Ombudsman award	£150.00			
£56.00	Raffles/fundraising	£134.35			
£2,000.00	Virgin Savings Request				
£148.26	Adjustments				
£14,318.82	<b>TOTAL</b>	<b>£14,171.47</b>	£11,043.40	<b>TOTAL</b>	<b>£12,794.00</b>

<b>BROADWAY HOUSE</b>			<b>THE HUT</b>		
<u>2023</u>	<u>EXPENDITURE</u>	<u>2024</u>	<u>2023</u>	<u>EXPENDITURE</u>	<u>2024</u>
£6,850.17	Cafe costs	£6,265.56	£1,347.05	Maintenance	
£562.68	Phone	£566.95	£3,620.00	Cleaning charges	£4,040.00
£907.04	Electricity	£1,652.92	£1,544.37	Equipment (Richard	£1,429.89
£1,354.50	Gas	£1,506.37	£418.30	Electricity	£465.85
£619.65	Water	£786.67	£62.49	Phone	£62.63
£355.61	Insurance		£437.50	Water	£442.18
£80.57	Maintenance(Peter)	£63.99	£420.00	Refunds	£180.00
	Window cleaning		£177.55	Miscellaneous(Peter)	£23.70
£57.98	Equipment (Biscuits)	£23.99	£60.00	Admin/mystery.	
	Donations				
£20.00	Admin (Tony)		£848.89	Credit owed by Broadway	£1,738.16
£2,400.00	Licence Fee (FTC)	£2,750.00		Help payment to B.I	£2,000.00
£148.26	Refunds / adjustments			Decorating	£1,075.00
£1.21	Square	£2.71		Chubb	£158.45
£570.89	Misc			MPS doors	£432.00
£42.00	Web Page	£42.00		Damaged door runn	£360.00
£13,970.56	<b>TOTAL</b>	<b>£13,661.16</b>	£8,996.15	<b>TOTAL</b>	<b>£12,407.86</b>
	<i>Overall gain</i>	<i>£510.31</i>		<i>Overall gain</i>	<i>£386.14</i>

Bank / Building Societies

<b>BROADWAY HOUSE</b>			
<u>2023</u>	<u>2024</u>	<u>Difference</u>	
£3,573.42	TSB Current A/c	£4,083.73	
£20,049.21	Virgin Money	£20,437.00	
£23,622.63	<b>TOTAL</b>	<b>£24,520.73</b>	<b>£898.10</b>
<b>THE HUT</b>			
<u>2023</u>	<u>2024</u>	<u>Difference</u>	
£3,901.44	TSB Current A/c	£3,921.58	
£24,618.51	Nationwide	£25,482.42	
£28,519.95	<b>TOTAL</b>	<b>£29,404.00</b>	<b>£884.05</b>

<b>TOTAL FUNDS</b>		
<u>2023</u>	<u>2024</u>	<u>Difference</u>
£52,142.58	£53,924.73	£1,782.15

INDEPENDENT EXAMINER - Certified correct according to records presented to me by the Treasurer  
Original signed by Brian Davies Independent Examiner 26th May 2025

# FELIXSTOWE OLD PEOPLES WELFARE ASSOCIATION

Registered Charity No. 1,160,222

## Independent Examiner's Report to the Trustees in respect of year ended 31<sup>st</sup> December 2024

### Respective responsibilities of Trustees and Examiner

As the charity's Trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply.

It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

### Basis of my report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention :-

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - a) to keep accounting records in accordance with section 41 of the Act; and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brian Davies  
Independent Examiner  
Date 2025