

FELIXSTOWE OLD PEOPLES WELFARE ASSOCIATION

A Charitable Incorporated (Foundation model) Organisation Registration no. 1,160,222

14, Princes Gardens, Felixstowe, Suffolk IP11 7RH

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Trustees Annual Report in respect of year ended 31st December 2023

This is the ninth annual report after C.I.O. Charity Registration was awarded on 29th January 2015.

The Trustees from March 2023 are (in alphabetical order) Anthea Cooper, Peter Finbow, (Vice-Chairman) Jan Garfield, Jon Garfield, Roy Gray, Jenny Holland (Secretary) Richard Holland (Chairman) Tony Horrocks, Fatima Howard and Chris Strang (Treasurer). Two more Trustees could be appointed to reach the maximum number permitted of twelve.

The method to be adopted for the recruitment and appointment of new Trustees is not formalised, but will continue to be based on personal recommendation of existing Trustees and local knowledge of any potential new Trustee. Appointment is entirely within the remit of the remaining Trustees with no other person or body external to the charity entitled to appoint a Trustee.

Management of the Association is achieved by occasional Trustee committee meetings, and much day to day liaison between individual Trustees, in accordance with our Constitution, Policies and Rules with the objective(s) of the Association for "the relief of the elderly being those aged 60 or over by providing facilities which meet their needs and improve their wellbeing regardless of their personal background, faith, gender, race or personal circumstances". In January 2020 Rule 1 relating to frequency and purpose of Trustee meetings was changed to read -

a) There shall be one Trustee meeting per annum in January or February - to include approval / adoption of the Accounts for the preceding year, approval / adoption of Trustees Annual Report to the Charity Commission, election / re-election of Trustees, and election / re-election of Officers.

while retaining Constitution Clause 15 (1) (a) that allows any Charity Trustee to call a meeting of the charity trustees.

The Association's financial year runs 1st January to 31st December with ad hoc financial reports to Trustees. Our reserves Policy is that adequate reserves are maintained to cover costs of a) replacing the roof, b) repairing other major structural defects as they occur, and c) annual maintenance of the building called "the Hut" and other contingencies while not increasing prices unnecessarily. The Association does not hold funds as custodian trustee on behalf of others. Apart from a small donation to the Jubilee Club, no other donations / grants were given in 2023 as no other organisation had requested assistance.

The main activities of the Association are -

Broadway House (senior citizens centre) is operated under a June 2019 Lease with Felixstowe Town Council in force until 11th June 2024, open every weekday morning and afternoon and Saturday mornings, and is used by a number of local social clubs in the evenings. We provide a warm haven for the elderly but have kept outside and independent from any local authority "Warm places" schemes. Thanks to the team of volunteers manning the tea-bar.

"the Hut" beach-front facility is operated under a Lease with East Suffolk Council until 31st December 2023, at a nominal rent. Normally open for about 200 days each summer for groups of elderly visitors from Care, Nursing and Residential homes, elderly people's groups and the like. Demand continues to exceed the number of days available. In accordance with the terms of our Lease, we continue to use our best endeavours to repair and improve the state and condition of the building.

Signed on behalf of the Trustees

Richard Holland
(Chairman)

FELIXSTOWE OLD PEOPLES WELFARE ASSOCIATION
FINANCIAL STATEMENT 2023

Reg. Charity no. 1160222

BROADWAY HOUSE			THE HUT		
2022	INCOME	2023	2022	INCOME	2023
£6,680.85	Cafe takings cash	£7,271.00	£4,765.00	Booking fee	£10,508.00
	Cafe takings Square	£61.56	£60.00	Donations /	£535.40
£1,464.50	Bookings	£1,582.00		Fundraising	
£128.12	Donations	£200.00	£102.29	Bank Interest	
	Donation - Will	£3,000.00	£2,667.00	East Suffolk Council	
£62.66	Bank interest				
£68.27	Refund Daisy				
£2,667.00	East Suffolk Council				
	Raffles	£56.00			
	Virgin Savings	£2,000.00			
	Adjustments	£148.26			
Debt to be paid to Hut £848.89					
£11,071.40	TOTAL	£14,318.82	£7,594.29	TOTAL	£11,043.40

BROADWAY HOUSE			THE HUT		
2022	EXPENDITURE	2023	2022	EXPENDITURE	2023
£3,540.96	Cafe costs	£6,850.17	£9,580.60	Maintenance	£1,347.05
£409.28	Phone	£562.68	£2,715.00	Cleaning charges	£3,620.00
£695.48	Electricity	£907.04	£8,798.40	Equipment	£1,544.37
£1,591.81	Gas	£1,354.50	£392.76	Electricity	£418.30
£533.70	Water	£619.65	£81.13	Phone	£62.49
£326.65	Insurance	£355.61	£594.58	Water	£437.50
£95.82	Maintenance	£80.57	£720.00	Refunds	£420.00
£60.00	Window cleaning		£160.43	Miscellaneous	£177.55
£130.79	Equipment	£57.98	£561.29	Admin.	£60.00
£650.00	Donations			Misc refund	£60.00
£170.09	Admin (Tony)	£20.00			
£2,392.56	Licence Fee	£2,400.08			
£174.00	Refunds / adjustments	£148.26			
	Square	£1.21			
	Misc (R & J costs)	£570.89			
	Web Page	£42.00			
£10,771.14	TOTAL	£13,970.64	£23,604.19	TOTAL	£8,996.15
	Overall gain	£348.18		Overall gain	£2,047.25

Bank / Building Societies

BROADWAY HOUSE

2022		2023	<u>Difference</u>
£3,226.71	TSB Current A/c	£3,573.42	£346.71
£22,049.21	Virgin Money	£20,049.21	£2,000.00
£25,275.92	TOTAL	£23,622.63	£1,653.29

THE HUT

2022		2023	<u>Difference</u>
£1,854.19	TSB Current A/c	£3,901.44	£2,047.25
£24,212.28	Nationwide	£24,618.51	£406.23
£26,066.47	TOTAL	£28,519.95	£2,453.48

TOTAL FUNDS		
2022	2023	<u>Difference</u>
£51,342.39	£52,142.00	£800.19

Broadway House made a small gain on paper, however this figure is disguised by £3,000 donation the £2,000 Virgin Money credit and the debt of £848.89 for incorrect Electricity direct debit
Total losses are three figures together = £5,500.71

INDEPENDENT EXAMINER - Certified correct according to records presented to me by the Treasurer
Original signed by Brian Davies Independent Examiner 16th April 2024

FELIXSTOWE OLD PEOPLES WELFARE ASSOCIATION

Registered Charity No. 1,160,222

Independent Examiner's Report to the Trustees in respect of year ended 31st December 2023

Respective responsibilities of Trustees and Examiner

As the charity's Trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply.

It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of my report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention :-

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - a) to keep accounting records in accordance with section 41 of the Act; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brian Davies
Independent Examiner
No 5, Cautley House
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Felixstowe IP11 7SF
16th April 2024