



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2024 Period start date to 31st March 2025 Period end date

Charity name: Shap Community Enterprise

Charity registration number: 1160193

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To advance charitable purposes in the civil parish of Shap and Shap Rural as the trustees see fit, through the provision of grants and other assistance. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | We continue to run the 2 nd Chance Charity Shop in the village of Shap which raises the funds for grant making. Since starting we have now given out grants totalling over £200,000. The weekly lunch service ceased in December 2024. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees have due regard to the guidance issued by the Charity Commission on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | Grant making policy remains the same as we submitted in our application for registration as a charity in 2015 with the update that we removed the upper limit of £5,000. |
| Policy on social investment including program related investment | Para 1.38 | n/a |
| Contribution made by volunteers | Para 1.38 | The charity operates with approx. 40 volunteers, who have a wide age range. They also benefit from social contact and a sense of purpose and pride in the organisation. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>During this financial year of operation grants have been awarded to the total of £32,141.20 an increase on last year of approx. £5,000.</p> <p>Beneficiaries were: - Shap Bowling Club, Shap Swimming pool, Shap School Governors, Shap Memorial Hall, Friends of Shap School, Shap Allotment association, Shap Community Band, Wasdale Residents Association, Shap CDC, Shap Football Club.</p> <p>Benefits the above to achieve services and equipment and allows them to achieve match funding from other sources.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|-----|
| Achievements against objectives set | Para 1.41 | n/a |
| Performance of fundraising activities against objectives set | Para 1.41 | n/a |
| Investment performance against objectives | Para 1.41 | n/a |
| Other | | n/a |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | The charity continues to be in a strong financial position at the end of the period even though the lunch serviced ceased, creating a fall of £10,000 in income. This was made good by extending the shop trading hours. We finished the year just £1,000 down on last year's total but we are on course to increase income next year. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | n/a |
| Amount of reserves held | Para 1.22 | Nil |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Our income comes from the charity shop and the Monday Lunch Club (up until December) |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | n/a |
| A description of the principal risks facing the charity | Para 1.46 | n/a |
| Other | | n/a |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed , royal charter) | Para 1.25 | Trust Deed memorandum and articles of association etc. |
| How is the charity constituted? (e.g unincorporated association , CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are appointed by invitation following discussion by the existing trustees. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | n/a |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The charity is managed by the trustees with two trustees taking responsibility for the overseeing of the shop and the volunteers who work in the shop. |
| Relationship with any related parties | Para 1.51 | n/a |
| Other | | n/a |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Shap Community Enterprise |
| Other name the charity uses | n/a |
| Registered charity number | 1160193 |
| Charity's principal address | Second Chance Charity Shop Verdun House Main Street Shap Cumbria CA10 3NG |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1 | Derrick Newsome | Chair | | |
| 2 | Elaine Allison | Secretary | | |
| 3 | Sebastian Grose | Treasurer | | |
| 4 | Katie Chappell | | | |
| 5 | Robert Poulson | | | |
| 6 | Andrea Hodgson | | | |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| n/a | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| n/a | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | n/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | n/a |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | n/a |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| n/a | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|-----|
| n/a |
|-----|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|-----|
| n/a |
|-----|

Other optional information

| |
|-----|
| n/a |
|-----|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|---|---|
|  |  |
|---|---|

Full name(s)

Derrick Newsome

Alison Forman

Position (eg Secretary,
Chair, etc)

Chair of Trustees

Treasurer and accounts assistant

Date

18th December 2025

Shap Community April 2024- March 2025

| | |
|---|-------------------|
| Opening Current bank balance 01.04.2024 | £13,978.20 |
| Closing Current Acc Balance 31.03.2025 | £4,624.06 |
| Income | |
| Shop Banked Income | £34,853.71 |
| Lunch Club | £6,100.10 |
| Nathans Waste Income | £345.22 |
| Other Income from Recycling | £2,783.24 |
| | <u>£44,082.27</u> |
| Expenditure | |
| Expense | £21,295.21 |
| Petty Cash | £324.92 |
| Grants Paid out | £32,141.20 |
| Total | <u>£53,761.33</u> |
| | |
| Current Bank Balance | £4,624.06 |
| Current Savings Bank Bal 31.03.25 | £26,356.97 |
| Operating Budget | £3,000.00 |
| Reserve Fund | £4,000.00 |
| Available for grants | <u>£23,981.03</u> |

| | Shop Book Sales | Shop Banked Income | LunchClub | Other Income | Nathans Waste | Petty cash | Grants | Expenditure |
|---------------|-------------------|--------------------|------------------|------------------|----------------|----------------|-------------------|-------------------|
| April | £3,234.49 | £2,652.40 | £769.60 | £71.98 | £0.00 | £37.98 | £500.00 | £1,831.79 |
| May | £2,576.06 | £3,096.05 | £785.95 | £253.61 | £0.00 | £11.50 | £920.00 | £5,925.00 |
| June | £2,447.69 | £2,510.65 | £628.80 | £124.86 | £0.00 | £32.08 | £5,000.00 | £835.21 |
| July | £3,357.48 | £2,463.45 | £698.55 | £726.41 | £0.00 | £18.75 | £0.00 | £743.20 |
| August | £2,639.84 | £3,586.01 | £639.00 | £53.51 | £0.00 | £25.10 | £10,000.00 | £1,635.35 |
| September | £3,534.61 | £3,242.15 | £610.85 | £250.11 | £59.00 | £44.68 | £0.00 | £758.44 |
| October | £2,657.67 | £2,569.20 | £593.15 | £477.19 | £49.15 | £27.88 | £8,591.20 | £1,369.67 |
| November | £2,624.43 | £3,305.10 | £817.90 | £146.74 | £53.45 | £16.49 | £1,200.00 | £2,078.80 |
| December | £2,240.13 | £2,570.70 | £556.30 | £199.56 | £33.10 | £27.77 | £450.00 | £1,239.60 |
| January | £2,686.62 | £2,352.00 | £0.00 | £68.25 | £93.42 | £20.03 | £0.00 | £1,052.14 |
| February | £2,974.32 | £2,611.00 | £0.00 | £168.52 | £28.50 | £29.28 | £4,780.00 | £2,070.47 |
| March | £3,384.46 | £3,895.00 | £0.00 | £242.50 | £28.60 | £33.38 | £700.00 | £1,755.54 |
| Totals | £34,357.80 | £34,853.71 | £6,100.10 | £2,783.24 | £345.22 | £324.92 | £32,141.20 | £21,295.21 |

Heather Brae
Shap
Cumbria
CA10 3PH

Well-kept and clearly presented records make the transactions for the year April 2024 to March 31st 2025 easy to read and to cross-check.

Income came from the Charity Shop sales, ranging from £2,240 to £3,534 per month; the Monday lunch club £516 - £818 per month from April to December after which it ceased operations. This fact accounts for the drop in income compared to the year before. A waste disposal company bought unsold items etc., and miscellaneous donations raised a total of £44,082 for the year which represents a drop of £1,220 compared to the previous year. The total income for the year showed up in Bank Statements, records for the petty cash held and an increase in the Reserve account of nearly £1,000.

Monthly expenditure ranged from £743 to £5925. Two months, chosen at random were checked in detail. Receipts and documentation were found that confirmed the expenditure and income.

The current account opened the year with a balance of £13,978 and closed at £4624. The savings account rose from £25,466 to £26,357 confirming the sound financial position of the charity.

Grants agreed at the last meeting of the previous year were paid-out during the year along with new applications ranging from £450 to £10,000 made in 2024 from the Football club and Sheltered Housing that have improved the lives of Shap residents; once again proving that this well-run charity is a boon to Shap and the local district.

Professor Ian J McColm BSc DPhil. DSc. CEng. FRSC. FIMMM

1st November 2024