



CIRENCESTER OPPORTUNITY GROUP LIMITED

(A Company limited by guarantee and not having share capital)

REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31/8/2020

CHARITY NO. 1160184

COMPANY NO. 9210771



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*COG staff Facebook post during
the first national lockdown*



An independent early years centre
specialising in inclusive care, support
and education for all.

Annual Report 2019—2020
Cirencester Opportunity Group Limited

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Registered in England and Wales No.9210771

Registered Charity no. 1160184

A company limited by guarantee and not having share capital.



Covid-safe support groups at COG



World Book Day, just before the first national lockdown!



Welcome from the Chair of Trustees

Welcome to the 2019-20 Annual Report for Cirencester Opportunity Group. For those of you who may be established supporters of our charity or have read previous annual reports, you will see that this report while still in its fairly new format of bringing colour, and a variety of photographs to enhance your view of the vital work carried out at COG, is this year very much a tale of two halves.

As well as every organisation in Britain and further afield, COG has had to significantly adapt its provision and methods of operation due to the covid-19 pandemic. As you will see in this report, not all the changes have been negative. Through necessity, we have learned new ways of doing things, have identified the positives and plan to build on them for a more secure, efficient and sustainable future for the children and young families for whom, for many, COG has become more of a lifeline than it ever was.

As Trustees, we have been unable to meet face-to-face since the announcement of the first lockdown. We have taken to Zoom, Webex and Teams (we've tried them all out!) which is a new experience for many of us. Along with many charities, the restrictions caused a delay to our AGM and this may impact us for a short time. Hence this Annual Report is delivered later than we would have intended. However, I hope that once you have read it (and it is longer than usual due to the sheer amount that has happened this year), you will join with me in congratulating a team of staff who have shown the utmost dedication and commitment during one of, if not the most challenging year the organisation has known. Our Trustees have also been on hand to help with support and advice wherever possible and I would like to extend a personal thanks to Bob Bickerdike, COG's Treasurer, who spent many hours and days seeking and gaining a good understanding of the government initiatives offered to UK charities, to ensure COG could access the support available to help steer us through such difficult times.

Thanks must also be given to COG's funders who kept in touch with the Centre, were willing to listen to the issues that arose, and offer the flexibility where needed to help staff make changes in provision to enable the best continuity of service possible.

I hope you find the following pages as heart-warming and inspirational as I have.

Pete Stone
Chair, Cirencester Opportunity Group



What does COG do?

Cirencester Opportunity Group is a thriving, busy and welcoming Specialist Early Years Centre set in a wonderful natural environment in the heart of the Cotswolds town of Cirencester. As an independent charity (#1160184) we have been providing an inclusive and nurturing environment for babies, toddlers and young children since 1973. Since that time our services have grown to offer in-depth support and advice to the families of our children, meeting a wide variety of need within our local community and further afield to outlying villages.

We have a high percentage of children with additional needs, comprising more than half of our children at any one time. Our strength and commitment to supporting these and all children and their families is key to our success. Children's needs may be special educational needs and disabilities (SEND) or may stem from emotional need that could come from a number of different circumstances in a child's life, and result in different forms of support that we can offer to our families and children.

Families often come to us through referrals from other professional agencies such as the Health Visiting Team or through private recommendations. However they find us, every family can be sure of a warm welcome, nurturing care for their children and support that is non-judgemental and confidential.

Mission Statement

Cirencester Opportunity Group will provide a warm, welcoming and safe environment for all families. We will work in partnership with parents and other agencies to promote inclusive care and education and to respond to the ever changing needs of the community.

Our Vision

Our aim is for each child to have the best possible start in life, and for every individual to have the opportunity to reach their full potential.





Organisational structure

Governance and Management: Our Board of Trustees

Pete Stone	Chair of Trustees	Russell Jones-Walker	Premises
Bob Bickerdike	Treasurer	Dominic Curnock	Premises
Jane Burr	Nominated Individual, Safeguarding	Sylwia Duzniak	New trustee
Rachael White (left May 2020)	Nominated Individual, Safeguarding	Ben Forshaw	New trustee

Centre Staff

Catharine Fowler	Centre Manager (SMT) Designated Safeguarding Lead	Sharon Pitts	Pre-School Manager (SMT)
Jane Pilgrim	Sendco Pre-school practitioner	Victoria Chase	Outreach Team Lead (SMT) Designated Safeguarding Lead
Catherine Chidley	Sendco Pre-school practitioner	Nicola Curtis	Outreach Team & Pre-school practitioner Designated Safeguarding Lead
Margaret Hartnell	Pre-school practitioner	Stephanie Smyth	Charity Fundraiser
Emiko McGill	Pre-school practitioner	Emma Hine	Business Administrator
Benjamin Jayne	Pre-school practitioner	Amanda Makin	Pre-school cook
Rachel Malins	Pre-school practitioner		

Our Trustees join us from a variety of backgrounds and are the final decision-makers for the charity, overseeing paid staff and setting direction for the executive strategy. They support governance, financial and strategic planning. We are very fortunate to have some key Trustees who are active in supporting the duties of Centre Staff and are available to offer practical help and advice.

Hellos and Goodbyes

We welcomed Rachel Malins to the pre-school team at the beginning of the year. We were all very much looking forward to working with her and at the time of writing, Rachel is an established and valued member of the team.

Our thanks and gratitude to Rachael White, who left our Board of Trustees in May 2020, following her relocation from the area. Rachael will be succeeded as Nominated Individual by Jane Burr who has also taken on the Safeguarding role, for which we are very grateful. This year we welcome Sylwia Duzniak and Ben Forshaw to the Board of Trustees and we hope their time with COG will be fulfilling. They bring valuable experience in procurement and analysis and we are excited to have them on board.

We said goodbye, in July 2019, to Julie Morriss who joined COG in 2016 first as a Senior pre-school practitioner and then as part of our SENDCo team. Julie decided it was time to retire and although we were sad to see her go, we were so pleased she decided to return as a volunteer in our playroom.

Volunteers

Our team of volunteers grew this year, despite covid-19 restrictions meaning they were unable to help out in our playroom from 23 March 2020. We were so grateful for the support of volunteers during our Summer Provision, which was rather different this year and held outside following social distance and other covid-safe measures. When allowed we also welcomed teams to help with our grounds maintenance. As always we are extremely grateful for all of this support, especially in the circumstances of a global pandemic.



The story of our year

COG Pre-School - September 2019 to March 2020

The first half of this year saw COG continuing our work with existing and new children and families, putting new initiatives in place as part of our early intervention programme of learning and support.

Much work at COG is rooted in Gloucestershire's Early Help Graduated Pathway where we form part of the wider early help partnership within our geographical area and within which we liaise with Health Visitors, Speech and Language Therapists, the Families First Team and social workers; and alongside other local charities including The Churn and Homestart. To support children with special educational needs and disabilities (SEND) we liaise with Gloucestershire County Council Early Years Team (GCC EYS) as well as Educational Psychologists and the Advisory Teaching Service, when a child is placed on the Social and Communication (SCOM) Pathway by a Health Visitor. We also work with Occupational Therapists and Physiotherapists, amongst other specialist medical teams to ensure the right support is in place for our children and families.

Our Pre-school Team delivers the Early Years Foundation Stage (EYFS) curriculum to children from 2 to 4 years within our pre-school environment. This operates during morning sessions for 3 and 4 year olds during the year before they start formal education; and afternoon sessions for our younger 'Rising 3s' children (aged 2 and 3 years).

Our commitment to working in partnership with parents, particularly through their active engagement in their child's online learning journal (launched last year) continued successfully and became embedded in our child-centred approach. This also allows us to celebrate and share children's achievements more often with parents and is something we continually encourage parents to participate in.



Catherine Chidley began her role of SENDCo, alongside Jane Pilgrim, and together they bring a wealth of experience and skills to their roles. This year they successfully navigated a comprehensive overhaul to the EHCP request procedures implemented by GCC while ensuring children with SEND and their families were still fully supported.

Rachel Malins joined our Early Intervention Team to work directly with children in our pre-school and also families by co-running our Stay2Play parent/carer and toddler group. Using her Level 4 BSL (British Sign Language) qualification, and a wealth of experience in a classroom setting, Rachel has facilitated staff and children learning many new signs to further their 'total communication' abilities.



COG pre-school children making soup and bread rolls for lunch.

As part of our ongoing commitment to enrich our provision, this year we introduced a more robust system of monitoring and assessing children's progress which, during the first part of this year, was proving to be a successful development; enhancing our delivery of the EYFS curriculum. Additionally we provided further opportunities for children to become more independent in their learning by encouraging them more frequently to put on their own coats, hats and gloves for example, and to have more involvement at snack and lunch times by pouring their own drinks and even making soup, fruit salad and pizza! With all staff working more consistently towards the same goals for the children we also focussed on providing different levels of challenge for them within individual and group activities, such as Circle Time.

We continued to develop the role of the key person, now responsible for working alongside SENDCos to deliver activities which directly support and encourage a child with a My Plan (+) to work towards their individual developmental targets; reporting on and evidencing outcomes in regular review meetings with parents and external professionals.



The story of our year

COG Pre-School - March 2020 to July 2020



The Playroom—stripped of any soft toys and furnishings to make it more covid-safe

With very little notice or guidance from the government as the first national lockdown was announced, we made the decision, as an early years pre-school setting, to remain open to vulnerable children (with an EHCP or a social worker) and those of key workers. Although many in our sector, in those early days, closed their doors we contacted parents individually to confirm their status and needs.

During this time we ran sessions to fit around the needs and working patterns of COG families, while ensuring we could maintain staffing levels with contingency plans in place to remain open as long as possible should any members of staff have had to self-isolate. Throughout this time we were able to provide continuity and consistency at an unsettling and challenging time for children. We focussed sessions on learning within the 3 Prime Areas of the EYFS which includes the

personal, social and emotional development of the children who attended sessions, as well as their communication and language and their physical development. By following this government guidance we hoped to minimize the impact that lockdown was having on our children and families.

For children who were not able to attend sessions, and for all children during the following Easter and half term holidays, we created and shared activity ideas on our Facebook page to support home learning and play opportunities. For example, we recorded and posted songs from our 'song bag', and with actions and signs, designed to be both fun and familiar to our children. We also included recordings of children's favourite stories, with props, such as Dear Zoo and Giraffes Can't Dance. This all provided opportunities for pre-school routines and activities to be experienced at home and for children to see members of staff who they would normally see regularly at sessions. Activities were themed around seasons and festivals, supporting learning outcomes such as counting, colour recognition, experiencing nature and to encourage physical development and getting 'fresh air' when possible.



Making a rainbow to show our support for the NHS

From June 2020, the DfE encouraged the wider re-opening of all schools and early years provision. We re-evaluated and updated our risk assessments in line with this guidance and welcomed all children back into the setting in a phased return which best met their needs. At this time we were also able to return to providing a hot home-cooked 2-course lunch, alongside the healthy snacks that we had continued to provide throughout lockdown. During lockdown we were not able to cook for the children but we did provide a packed lunch to vulnerable children that they enjoyed as a picnic in Forest School. During this time, our SENDCos maintained working relationships with external



professionals to ensure that each child with high needs was able to access the best transition to primary school possible under the circumstances. We arranged socially distanced, outside visits for all schools who were able to come, to attend COG and meet the children they would be teaching the following year. The process of getting EHCP support in place was more difficult this year as health visitors had been re-deployed to frontline healthcare and many other external professionals were not allowed to make visits to observe and report on children's needs. However, our SENDCos were successful in gaining this support going forward for all children who we felt needed it and for which parents were very grateful. Transition records for children moving onto primary school looked different this year but because we had maintained contact with parents on a regular basis through our Early Intervention team, we were still able to provide valuable, up-to-date information to schools through both written and verbal communication.





The story of our year

Music Therapy

For many years now COG has provided Music Therapy, as part of the learning and experience programme of support we offer, to enable each child to reach their individual developmental milestones.

Our Music Therapist Melanie Boswell, works closely with COG Key Workers and SENDCos, as part of their work in supporting children's emotional and social development, especially within the following areas:

- Encouraging self-expression and communication
- Developing confidence and self-esteem
- Reducing anxiety
- Helping to regulate feelings

Our Music Therapist builds a therapeutic relationship with each child that she works with and provides written progress reports, so that parents are kept fully informed about their child's achievements and Music Therapy journey.

BAMT BRITISH ASSOCIATION
FOR MUSIC THERAPY

Play Therapy

We are pleased to announce the introduction of professional Play Therapy at COG!

Play Therapy at our Centre is a collaboration between our Early Intervention (EI) team and our Play Therapist Dr Sarah Wall, to support specific children with their emotional and social development.

The first stage of this therapy begins with our EI team assisting our Play Therapist in a face-to-face meeting with parents to successfully complete a Strengths and Difficulties Questionnaire (SDQ) assessment about their child (an EI key worker SDQ and a Parent SDQ is required for each child) and these assessment meetings are then followed up as part of the progression monitoring for each child.

The Strengths and Difficulties Questionnaire (SDQ) is a widely used behavioural screening questionnaire. It is a valuable tool for exploring the strengths and difficulties a child may present with at the start of their therapeutic journey, as well as for monitoring change and progress throughout the process and at the completion of their therapy experience.

Our aim in providing this therapy for selected children, is to allow each child the time and space they need to express themselves emotionally and socially, whilst our Play Therapist works with them in an integrative holistic way using non-directive play therapy. This approach allows each child to choose from the different play mediums in the room and to explore the themes that are most pertinent to them, alongside the introduction of more directed interventions when appropriate.

We are proud to now be able to offer professional Play Therapy at our centre, to enhance our specialist services to further support children and their families.





The story of our year

Early Intervention Outreach - September 2019 to March 2020

The Outreach Team began this year as planned, supporting and helping families with multiple needs. Central and fully integrated into our pre-school/early intervention work, this team provides stability and support for struggling families; empowering them to parent and help their children to become confident, resilient and achieve a healthy and successful start.

Our Outreach Team work within the scope of Gloucestershire's Early Help Graduated Pathway and alongside other professionals to enable positive changes to be achieved. They are instrumental, and often lead professionals, in supporting children deemed 'at risk' through Social Care Plans, attending multi-agency Case Conferences and Core Group meetings. In addition, they plan, provide and evaluate a weekly timetable of activities held in our Annex building for children and families, which is reviewed regularly to ensure that we are truly meeting the needs of the families we work with.

Outreach continued to run their full Groups timetable this year, offering four sessions a week which are open to the community and are led and co-led by outreach and also early intervention workers. Families receive full support when needed and sessions are fully integrated for children with significant SEND, where activities are planned to be fully accessible to all. We receive continuous positive feedback from parents about how positive this feature is and all sessions are popular and very well attended.

This year we have expanded our provision to support parental mental health and by the end of January 2020, all members of staff at the Centre had attended Mental Health First Aid Training to better meet the growing mental health needs of COG families.

Last year we successfully trialled a new way of 'joined-up' working to enhance the service we offer to families of children with SEND. From this year, all SEND review meetings are now attended by a SENDCo and a member of the Outreach team. This enables information relating to homelife and parents' challenges from the outreach team contributing to pre-school developmental information about the child which together mean more positive and targeted help can take place between the Outreach team, Sendco team and families to improve outcomes for the child. Family targets can also be added to Plans based on knowledge of the family and the help they require that has been identified through this more cohesive way of working.

The Outreach team successfully acquired funding for carpets for a COG family this year and worked with the Salvation Army to provide toy and food hampers at Christmas, as well as with Cirencester FoodBank to provide some party food items for the Stay and Play groups Christmas celebrations. The annual new and used toy/gift sale provided COG and other local families the opportunity to purchase low cost gifts at what is an expensive time of year, when some families have to make very difficult choices.



One of two weekly stay and play music groups at COG.



Children have the opportunity to show which songs and music they enjoyed during the session.

In January families were supported to make primary school applications for their pre-school children during which time there are reminders of key dates and families are encouraged to visit school open days. Some families need support to make online applications and many families of children with SEND need a lot of support in knowing questions to ask and how the process works for them. In addition to this the Outreach team have made referrals to GDASS for domestic abuse; P3, a charity that supports people in financial difficulties and Homestart, a charity offering support to people in their homes; and have accompanied families to Citizen's Advice Bureau.



The story of our year



Early Intervention Outreach - March 2020 to July 2020

COG's Early Intervention Outreach team continued to provide the Family Outreach service for COG families throughout the Covid-19 pandemic, despite government guidance meaning we were unable to run our family stay and play sessions. The support we were able to put in place instead provided continuity of care for children and their parents at an extremely challenging time and this support included home visits to deliver food parcels, phone calls and texts to families and 'doorstep' home visits. A high level of contact with professionals was maintained as well as involvement in meeting the needs of each family, including social care contact and liaison with foodbank for voucher referrals. This support was extended over the Easter holidays and May half term due to the increased vulnerabilities of COG families during this challenging time. Staff supervision was also continued during this time to ensure staff wellbeing was considered and addressed.

During the first three months of Lockdown 1 we:

- Made **29 Home Visits** (socially distanced) taking food parcels, activities for children, children's clothing and providing mental health information for parents. Other visits were to check on vulnerable children with social care involvement.
- **Supported 34 higher need COG Families** intensively during this period, using phone calls, texts, emails, WhatsApp messages, Facebook and home visits. We also supported a further **12 COG Families** who have children attending nursery sessions with **challenges, such as additional needs, emotional and behavioural difficulties**. We assessed need and evidenced this need, in preparation for future tailored Early Years and SEND provision. Our monthly SPOKAN support group for families with children with additional needs moved online and turned into a Monthly newsletter with lots of tips and advice. This newsletter was written and emailed out monthly to **22 families target families**.
- We responded to a **total of 29 requests** for Foodbank support, providing Foodbank vouchers, as well as handing out **22 COG created food parcels** created from surplus food and food donations COG received.
- That is in total **59 children** plus an **additional 10 siblings of school** that we supported during lockdown with our ongoing Early Intervention Outreach support, including three pregnant mums, one of whom gave birth during the lockdown.
- During the first three months of Lockdown 1, we had **175 phone calls** with families, sent over **180 texts** and **48 WhatsApp** messages and had **80 face to face meetings/discussions** with parents (socially distanced).
- Our Early Intervention Outreach Team also attended **5 Child in Need Meetings**, **2 Child Protection Meetings**, **1 Child Protection Case Conference** and **1 Looked After Child Meeting**.



Our commitment to Multi-Agency working has been vital to keep the children and families safe.

Throughout the lockdown we continued our strong working relationships with Social Workers, the Cotswold and Families Social Care Team, the Re-Unification Team, Early Help team, Families First +, Cirencester Health Visiting Team, the Community

Nursery Nurse, Speech and Language Therapy and Mental Health Workers at Let's Talk. As well as Bromford Housing Association, the Housing Department at Cotswold District Council. Local Primary schools, Cirencester Foodbank, The Long Table, Fareshare, Neighbourly, The Churn Project, Homestart, Citizens Advice Bureau, Cirencester Furniture Bank, Barnwood Trust and All Sorts.

In addition, alongside activities and maintained contact for children on Facebook through the Pre-School team, the Outreach Team regularly posted Mindfulness activities on COG's Facebook page as well as relevant information signposting support in a variety of ways. As a staff, COG also posted with positivity and light-heartedness to bring a smile and stay connected to COG families. Comments received from these posts indicated their value to our service users and supporters.





The story of our year



Combating Food Poverty - March 2020 to July 2020

At COG we are committed to our schedule of weekly surplus food collections from Aldi, Lidl, Tesco, and Waitrose. Our team of staff collect the surplus food in their own time, showing their dedication to helping to keep local children well fed and to support parents by taking some of the stress and anxiety they are experiencing over being able to feed their families.

We use the surplus food to help us to cook the free hot lunch we provide for COG children each weekday, supported by our Meal Appeal Hero funders! Our aim is to be fully inclusive, so all children have the chance of a nutritious hot meal at least once a day. We also share the surplus food with COG families, so they can choose from a selection of surplus food that we have collected. We also use this food as an opportunity to discuss how to prepare and cook certain vegetables, to encourage families to try new foods, such as sweet potato for example.

We are also passionate about providing opportunities for the children to learn about and taste as many different foods as they can. Therefore, we cook with them, support them to learn how to grow fruits and vegetables in our COG garden and we encourage them to taste new foods, to explore flavours and textures!



Our partnership working with Cirencester Foodbank also enables us to further support families experiencing food poverty. We are authorised to issue Foodbank vouchers to families, following an assessment of their needs and we work closely with each family and Cirencester Foodbank to monitor and offer support during difficult times.

Our mission is to help reduce the negative impact of food poverty on the development and wellbeing of all family members, by making a difference to their access to and experience of food.

We would like to take this opportunity to thank Aldi, Lidl, Tesco, and Waitrose for their ongoing donations of surplus food and our wonderful Meal Appeal Heroes...RAF Brize Norton, All Saints Church Kemble and The Dorothy Minnis Trust.





The story of our year

Summer at COG

Peter Lang Children's Trust funded summer activity packs!

COG children and parents were delighted to receive their PLCT funded activity packs. These packs included story books, crayons, pencils, glue, tissue paper and card, colouring sheets, bunting to decorate, stickers, stampers and bubbles and some age-appropriate toys. These packs, coupled with our summer playscheme provision, the activity packs were a great way to ensure that parents had prepared activities to do with their children at home when most of the usual summer activity within our town was simply not available to them.



COG Summer Provision for families 2020

We were very aware that it was essential for us to still find a way to provide support and activities during the six-week summer holiday, to aid the recovery of the families and children after a lengthy lockdown.

Due to COVID-19 and the Government guidance at the time, we had to do things a little differently, based on our risk assessments, but we still provided lots of family friendly fun!

We adhered to bubbles of six, with strict social distancing and we ensured that all families in need had access to our summer provision pre-booking system. We made the best use of our extensive outside space and the Playscheme Team divided our grounds into three areas with a bubble of six in each section at a time. We were able to still run for our usual four weeks, three sessions a week with a maximum of eighteen attending daily in the three bubbles.

We also make a substantial packed lunch for each child attending, to help minimize the food poverty that many families experienced at this time.

Every week was themed; Minibeasts, Music and Nursery Rhymes, Fairy Tales and a Seaside week and we had fun activities, such as bug hunts with magnifying glasses in Forest School, musical instrument making and ice creams for a treat in seaside week and the children loved them all.

Families' feedback on the COG Summer 'lockdown' Provision

Of all the summer activities available in Cirencester, was the COG playscheme important to you and your family? Please explain why.

- ♦ Yes, it was. My boys are used to going to the playgroup & everyone is always friendly & welcoming
- ♦ Very important it got us out the house and helped with my anxiety :)
- ♦ Yes, it was a long summer and nice to have something to take the children to
- ♦ Yes, there wasn't much to do otherwise was nice to get a break from staying indoors
- ♦ Yes, only one we attended
- ♦ Yes, as a family COG has been an important part of normal weekly activities and help for our son's progression
- ♦ Thank you for having the play scheme, it's such a lovely place to come & there is so much to do for the children especially the outside area
- ♦ The play scheme was great! Thanks for running it!
- ♦ Thank you for doing this we loved it
- ♦ It was great for our child to keep in touch with COG
- ♦ As a whole we are extremely happy and deeply appreciate all that COG have done and would highly recommend thank you





Funding and support

How we are funded

Cirencester Opportunity Group provides a high quality of education and care for each child. We are unique and fully inclusive, and we tailor our specialist services to meet the individual needs of each child, making a real difference to the life chances of the children we work with, but how are we funded?

The universal government funding that we receive for our three-year-old children and the 'Achieving Two Year Olds' funding that we receive for some of our two-year-old children, only covers 40% of our delivery costs.

We work hard to build partnerships and secure funding and donations to raise the remaining 60% delivery costs that we need to keep our wonderful centre achieving all that it does, and we accomplish this in a variety of ways:

- ◇ **Applying for grants from charitable trusts**
- ◇ **Receiving donations and sponsorships from local businesses and private individuals**
- ◇ **Organising and running our own fundraising events**

A huge thank-you to our wonderful funders and supporters!

COG staff, trustees and volunteers are extremely grateful to the following organisations and individuals for their belief in our work with children and families and for their generous support this year:

Aldi

All Saints Church, Kemble

Barnwood Trust

BBC Children in Need

Cirencester Baptist Church

Cirencester Chamber of Commerce

Cotswold District Council

Cotswold Primrose Trust

Dominic Curnock

Dorothy Minnis Charitable Trust

Ecclesiastical Insurance

Fareshare

Gloucestershire County Council – Community Activity Fund

Gloucestershire County Council - Growing our Communities Fund

Gloucestershire Disability Fund

Havas Helia

Jack Lane Charitable Trust

Lesley Simms Gardening

Lidl

Lumley Insurance

Neighbourly Community Fund

NFU Mutual

Peter Lang Children's Trust

Philip Marner Charity

RAF Brize Norton Air 1 Mobility Wing

Ridgeway Web Design

Seasalt

Society for the Holy Child Jesus

St James's Place Foundation

St James's Place Corporate Social Responsibility

Tesco Bags of Help

The Lawrence Family

The Licata Family

The Number Cruncher

The Woodroffe Benton Foundation

Titch Tetley Photography

Waitrose Community Matters

Wildwood Ecology



Funding and support

Supporter stories

RAF Brize Norton Air 1 Mobility Wing surprised us with a cheque for £1,100, to support our hot meal programme for COG children, as well as helping to fund some staff training too. The team also did an amazing job revamping our grounds! Thank-you so much!



St James's Place always ensure that we have teams of wonderful volunteers to support us. Thank-you to Laura, Nicola, Sally, Christopher, Paul, Richard, and Matthew from Team SJP, helping remove stinging nettles, brambles and clearing our wooden walk-way ready for the children to explore!

A huge thank you too, to everyone who supported us to be part of the Combined Charities Christmas Fayre. In total we raised an amazing £239.41. Special thanks to Janet and Rose for their beautiful hand knitted creations and thank you too to our super team of volunteers on the day; Lyn, Glynnis, Anne from Seasalt and Alison from St James's Place.



Thank-you to the team at Jesse Smith's Butchers and Farm Shop for choosing to support COG with a fundraising hamper raffle at their festive late night shopping event! Just over £73 was raised for our charity and we are extremely grateful to them and everyone who bought a ticket to support us.



A heartfelt thank you also to the wonderful team at Havas Helia for surprising us with a Christmas present for COG children! A fantastic new sand and water play unit for the children to explore and enjoy.

Wildwood Ecology chose COG as their charity of the year and they have been regular visitors to our Early Years Centre, helping us to maintain our Forest School and grounds. They also presented us with a very generous donation of £1008.00, which was a

wonderful Christmas gift!

The Christmas party each December is a perfect illustration of how kind gestures and generosity come together to make the day very special for each child. Lumley Insurance choose to sponsor our children's Christmas Party each year, covering the cost of entertainment for the children and ensuring that they each receive a Christmas gift from Santa.



A huge thank you too to our local Lidl store for donating our Christmas turkey to us and to Tesco for providing all of the other ingredients and trimmings we needed to provide Christmas dinner for all of the COG children to enjoy! Christmas here at COG was extremely special for the children and their families.



The RAF Brize Norton Air Mobility Wing always remember COG at Christmas too and they took the time to come and visit us to have a sing song and to create a festive trail for COG children to enjoy! The children had fun finding the hidden baubles and all got to take home a delicious chocolate selection box too!



Justine from St James's Place (SJP) took the time to come and visit us all at COG and she brought a GIANT cheque with her too!! We were very fortunate that our request for funding to support our Early Intervention work was granted by SJP and Justine came to tell us the good news!



Funding and support

COG 2.6 Challenge

To coincide with the date of the cancelled 26 mile long London Marathon, COG asked supporters to **join thousands of people across the UK from the 26th April 2020, for one of the nation's biggest fundraising events of the year — The 2.6 Challenge!**

From walking, running or cycling 2.6 miles, dancing non-stop for 26 minutes or creating a 26 question quiz, we asked supporters to take part in an activity based around the numbers 2.6 or 26 and help raise money for Cirencester Opportunity Group!

We asked supporters to complete their challenge in a safe way, following Government guidelines on exercise and social distancing.

We were overwhelmed by the fantastic effort and generous support of everyone involved and all of the money raised has supported our direct work with children and their families, thank you.



Enjoy the photographs below which show some of the activities that helped raise an amazing **£1,478.90**



A huge thank you to Terrie, Oli, River, Jocelyn, and Reg the dog too for completing their 2.6-mile adventure around their village, to raise funds for COG! They had lots of fun in the sunshine and managed to raise a fantastic £427.50 for COG, to support our Covid response work with children and families.

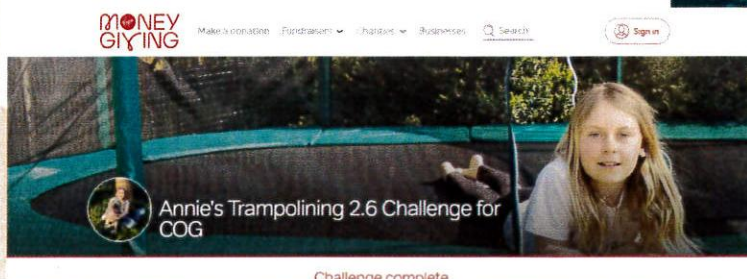
Emma and her son, Christian, ran 2.6 miles for COG.



Eliza and Violet cycled 2.6 miles singing all the way to raise money for COG's 2.6 challenge.

Annie's trampolining challenge involved 26 flips in under 2.6 minutes.

CONGRATULATIONS and thank-you to everybody who completed their challenges and thank-you to all their sponsors!





The future of COG

Looking ahead to the coming year

During the first National Lockdown, we were able to use some time to evaluate our resources, the look and feel of our playroom as well as the provision we had in place. Prior to 23 March 2020, we had been following our Centre Development Plan and could already see positive changes coming from our self-evaluation of the previous year, much of which has been discussed in this report.

This lockdown not only immediately changed the provision we were asked to provide by the Government but also led to quite significant changes in the needs of our service users, namely our children and families. At the time of writing this report we have seen more lockdowns and significantly increased need around the mental health of parents and families, and the resilience and developmental needs of babies and pre-school aged children that has been highlighted and caused by the pandemic.

Our consideration of how we might, as an organisation, change to meet these needs going forward has meant that in the coming year we hope to be able to:

- Deliver some changes to our pre-school session times to better support working families
- Offer our home-cooked, 2-course lunch to a greater number of our pre-school children to help combat food poverty
- Provide adjustable tables to help children with complex needs, that are also more hygienic/easily cleanable
- Replace the flooring in our playroom—currently a mixture of old vinyl and carpet tiles which is difficult to keep as clean as we would like especially with new measures of control of infection in place.
- Look at ways to expand our Outreach provision to better meet the increased needs of our families.

We are grateful to have been able to continue our vital work with children and families, throughout 2019-2020 despite the restrictions and measures of control we had to put in place from 23 March 2020. We hope, and plan, to continue this work throughout 2020-2021 and we will strive to do this whatever the pandemic may bring.

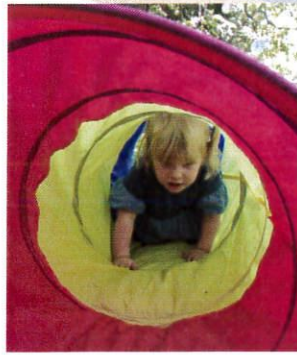
Last year, we spoke of maximising the use of our beautiful grounds and outside spaces. We have been forced to do this due to covid measures of control and fully intend to continue and broaden this way of working. There have been many positives that have come from having to more fully utilise our outside space with obvious benefits for children and families. As part of this we continue to look at ways in which we might re-energise our hard-standing outdoor play area to enhance play opportunities and experiences for a wider range of children and families. Alongside this we continue to explore ways in which our charity can become more sustainable by working more closely with local community groups, maximising the use of our beautiful site and grounds and raising our profile locally and further afield.

Our hope for this coming year is for COG to be able to continue to support children and families, whilst still adapting and developing our services to meet the changing needs of our families and community. We can only do this each year because of our dedicated staff, volunteers and trustees and because of the wonderful support that we receive from our funders.

We also plan to continue our recruitment campaign for new trustees in order to strengthen our trustee board. Our aim is to ensure a range of skills and diversity in our management committee. Please look out for more information on this and consider ways in which you might be able to offer a helping hand in whatever ways you can.

Thank you.

Some of our COG pre-schoolers, who are due to start primary school in these uncertain times, heading off on a new adventure!



Adventures abound at COG, where our dedicated staff have kept things as normal and fun as possible for our children, in these uncertain times.





Annual Accounts

Financial Overview 1/9/19 to 31/8/20

As described earlier within this report – our financial year was significantly disrupted by the onset of the Covid pandemic starting in March 2020. Our charity made the decision, during these challenging times, to stay open and adapt operational delivery to best meet the needs of local vulnerable families and to follow Government guidance regarding restricted opening of our pre-school setting. This ultimately enabled the charity to secure specific Covid related funding assistance.

However, it needs to be recognised that these were 'one off' abnormal revenues and have thereby distorted the overall financial position of the charity during the year in, thankfully, a positive way as explained later.

Overall, during the year, the group declared an overall surplus of £33,185 versus a deficit of £10,042 during the previous year.

Our cash reserves at 31/8/2020 are as follows:

- Restricted reserves £24,761
- Designated reserves £30,800
- Unrestricted reserves £44,249
- Value of fixed assets (buildings) £119,442

Income analysis:

Our normal - 'non Covid related' income totalled £172,586 which reflected a decline of 10% from the previous year. However, the additional Covid related income of £57,295 boosted the total income to £229,881 - a 21% increase on the previous year.

Normal COG income £172,586

- Fee income at £71,493 reflected a decline of 23% from the previous year which had been boosted to a higher-than-normal level of additional fees associated with deprivation, disability, and special education needs. Although the need was still prevalent, these funds were not available to us this year.
- Restricted grants and donations totalled £97,839 - a fantastic result from our fundraising effort, this value was £16,515 higher than the previous year.
- Unrestricted income amounted to £16,885, an increase of 13% on last year.

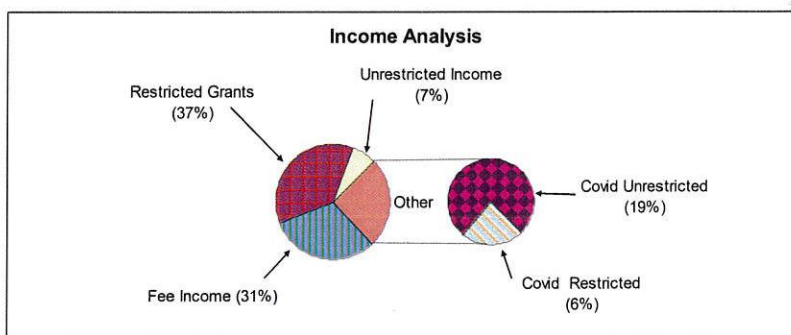
Covid related income: £57,295

Whilst £13,632 was received as Restricted grants to support our family support Covid activities, the greater proportion of income of £43,664 was unrestricted, key contributors were:

Cotswold District Council Discretionary Grant: during the pandemic - District Councils were able to award Business Rates relief to businesses but as a charity we were not eligible for this assistance. The Govt decided to support charities with a similar scheme by awarding grants based on the rateable value of a property if it was used for charitable purposes. We were encouraged to apply for this and were awarded £25,000.

HMRC CJRS payments of £13,300 resulting from furloughed staff salary recovery. When accessing this scheme, we worked hard, despite guidelines on Early Years sector government funding support changing numerous times, to claim only the percentage of our "public funding aspect" of the full 80% grant.

Resulting from this additional income, the trustees have been able to set aside a total of £30,800 as Designated reserves (see following comments).



Overview continued on next page...



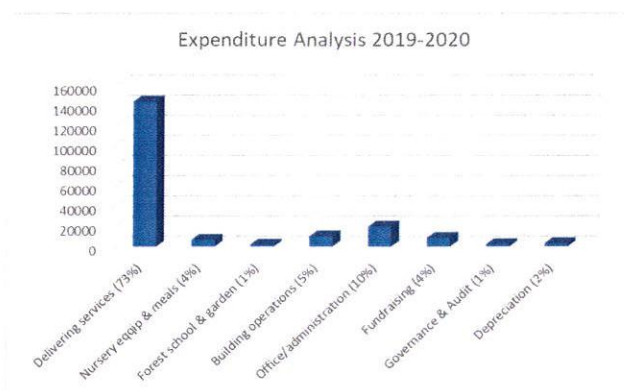
Annual Accounts

Financial Overview 1/9/19 to 31/8/20 continued...

Expenditure analysis:

Total expenditure in the year of £196,696 showed a small 1% decrease from the previous year.

- Delivering services (staffing costs; outsourced Music & Play Therapy; swimming and other play activities) at £143,949 reflects that 73% of total operating expenditure is spent directly on activities.
- Nursery materials and equipment; hot lunch time meals; running the building and our Forest School reflect a further £18,747 or 10% of the total.
- The total administration: fundraising and office costs of £28,417 represents 14% of total expenditure.



Depreciation and Governance costs make up the remaining £5,583 or 3% of the charity's total costs.

Reserves Policy

The Trustees have set a reserves policy which requires that the reserves be maintained at a level which ensures that COG's core activities could continue during a period of unforeseen difficulty and that these reserves are maintained in a readily realisable form. The calculation of the required level of reserves is an integral part of COG's planning, budgeting, and forecasting cycle. It considers the risks associated with unexpected variations in the stream of income and expenditure given planned activity levels and COG's future commitments.

The Trustees assess the reserves policy on an annual basis. They monitor and discuss levels of readily realisable reserves and COG's future commitments. The main risks to both income and expenditure plus the requirements for working capital and adequate cash flow are assessed.

The trustees use this information to ensure an adequate level of readily realisable reserves is maintained. In September 2020, the reserves policy was reviewed and based on this risk analysis, a Free Cash Reserve target of between £52,500 and £105,000 was confirmed.

At 31/8/2020, the actual Free cash reserves were £44,249.

In addition, the Trustees have set aside £30,800 as Designated reserves, this is made up of:

- £17800 to be ring fenced as a Staff redundancy liability provision should the charity be forced to close. The trustees recognise the heightened risk of this eventuality given the economic pressures placed on the Early Years and Nursery UK sector.
- £8000 for planned building modifications to enable improved and better controlled people traffic flow into and around the facility. New floor coverings will be installed to facilitate an improved cleaning and hygiene regime to operate.
- £5000 to improve our internet-based communications public reach (web site and enhanced social media capability)



Full Financial Report 1/9/19 to 31/8/20

Cirencester Opportunity Group Limited (A company limited by guarantee and not having share capital)
Trustees Report For the year ended 31/8/2020

RESPONSIBILITIES OF THE MANAGEMENT COMMITTEE

The trustees (who are also directors of Cirencester Opportunity Group Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 FRSE;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The Trustee Board is responsible for maintaining proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustee Board is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Trustee Board, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 7.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by effective 1st January 2015 and in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small entities.

Signature: *R. Bickerdike*

Print name: Robert Bickerdike

Date: 20.4.2021



Full Financial Report 1/9/19 to 31/8/20

Cirencester Opportunity Group Limited (A company limited by guarantee and not having share capital)
Trustees Report For the year ended 31/8/2020

INDEPENDENT EXAMINERS REPORT

Independent Examiner's Report to the Trustees of Cirencester Opportunity Group Limited

I report to the Charity Trustees on my examination of the accounts of the company for the year ended 31 August 2020 which are set out on pages 22 to 29.

Responsibilities and basis of report

As the Charity Trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Miss Ruth Herbert FCCA
Wenn Townsend Accountants Limited
Gosditch House
Gosditch Street
Cirencester
GL7 2AG

Signed:

Date: 21 April 2021



Full Financial Report 1/9/19 to 31/8/20

Cirencester Opportunity Group Limited (A company limited by guarantee and not having share capital)
Trustees Report For the year ended 31/8/2020

STATEMENT OF FINANCIAL ACTIVITIES & INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31/8/2020

	Unrestricted funds £	Designated Funds £	Restricted funds £	Total funds £	2019 £
<u>Income and endowments</u>					
Donations	55208		97839	153047	89773
Earned from charitable activities	71493		0	71493	93071
Earned from other activities	4409		0	4409	5465
Investment and other income	932		0	932	1037
Total	132042		97839	229881	189346
<u>Expenditure</u>					
Cost of raising funds	0		8699	8699	7997
Expenditure on charitable activities	109058		78939	187997	191391
Other expenditure	0		0	0	0
Total	109058		87638	196696	199388
 Net Income/Expenditure	 22984		 10201	 33185	 -10042
 Transfer between funds	 -30800	 30800		 0	 0
 Net movement in funds	 -7816	 30800	 10201	 33185	 -10042
 Total funds brought forward	 171507		 14560	 186067	 196109
 Total funds carried forward	 163691	 30800	 24761	 219252	 186067

The statement of financial activities include all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Notes on pages 24 - 29 form part of these financial statements.



Full Financial Report 1/9/19 to 31/8/20

Cirencester Opportunity Group Limited (A company limited by guarantee and not having share capital)
Trustees Report For the year ended 31/8/2020

BALANCE SHEET

As at 31/08/2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Fixed Assets	8	119442	0	119442	122715
Current Assets					
Debtors		0	0	0	549
Cash at bank and in hand		79016	61684	140702	67502
Total Current Assets		79016	61684	140702	68051
Creditors (falling within one year)	10	3969	36923	40892	4699
Total Assets less current liabilities		194762	24761	219252	186067
Financed by:					
Unrestricted Funds		163961			
Designated Funds		30800			
Restricted Funds			24761		
Net Assets		194761	24761	219252	186067
Funds		194761	24761	219252	186067

In approving these financial statements as directors of the company we hereby confirm:

- The company is entitled to the exemption from audit under Section 477(c) of the Companies Act 2006 from the period ended 31/8/2020. The Trustees have not required the charitable company to obtain an audit of its financial statement for the period ended 31/8/2020 in accordance with section 476 of the Companies Act 2006.
- That we acknowledge our responsibilities for:
 - ensuring that the company keeps accounting records which comply with section 386 and 387 of the Companies Act 2006 and
 - preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of section 394 and 395 and which otherwise comply with the provisions of the Companies Act 2006 relating to financial statements, so far as applicable to the Charitable Company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS102 and the Charities SORP (FRS102). The notes on the following pages form part of these accounts.

These financial statements were approved and authorised for issue by the Trustees on and signed on their behalf by:

R. Bickerdike

Signed: *R. Bickerdike*

Company number 9210771

Date: *20.4.2021*



Full Financial Report 1/9/19 to 31/8/20

Cirencester Opportunity Group Limited (A company limited by guarantee and not having share capital)
Trustees Report For the year ended 31/8/2020

NOTES TO THE ACCOUNTS

For the year ended 31/08/2020

1) Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows

Basis of Preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice. Cotswold Counselling meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The Charity has applied Update Bulletin 2 as published on 5th October 2018 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

Fixed assets

Depreciation is provided at rates calculate to write off the cost less residual value of each asset over its expected useful life as follows:

Land and Buildings 2% reducing balance

Fixtures and Equipment 20% Reducing balance

Fund accounting

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objectives. Restricted funds are funds which have been given for particular purposes and projects.

Income

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories income:

Fee income is included in full in the statement of Financial Activities when receivable.

- ◇ The value of services provided by volunteers has not been included in these accounts.
- ◇ Investment income is included when receivable.
- ◇ Incoming resources for generating funds are accounted for when earned.



Full Financial Report 1/9/19 to 31/8/20

Cirencester Opportunity Group Limited (A company limited by guarantee and not having share capital)
Trustees Report For the year ended 31/8/2020

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of less than three months from the date of acquisition or opening of the deposit or similar account activity.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The trust only has financial assets and liabilities of a kind that qualify as a basic financial instruments. Basic financial instruments are initially recognised as a transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Pensions

Since September 2017, employees are automatically enrolled into a defined contribution pension scheme operated by The People's Pension. Employees can subsequently opt out. Employees joining the scheme, contract directly with the pension company.

The charity made a matching contribution of 3% of qualifying earnings to this pension scheme and acts as an agent in collecting and paying over employee contributions. The contributions made for the accounting period treated as an expense and were £4372 (2019 = £3534)

2) Legal status of the charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The charity is registered and incorporated in England and Wales and its registered address is : Beeches Road, Cirencester, Gloucestershire, GL7 1BW.

3) Financial performance of the charity

The statement of Financial Activities states the financial performance of the charity.



Full Financial Report 1/9/19 to 31/8/20

Cirencester Opportunity Group Limited (A company limited by guarantee and not having share capital)

Trustees Report For the year ended 31/8/2020

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31/8/2020

4) Income:

A1 – Donations & Grants	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
Barnwood Trust	0	1000	1000	1500
Glouc. Disability Fund	0	1500	1500	0
Children in Need	0	13039	13039	17048
St James Place	0	16667	16667	12500
Cotswold District Council	0	4750	4750	0
Peter Lang Trust	0	37833	37833	42500
Cotswold Primrose Trust	0	7196	7196	0
Philip Marner Trust	1000	0	1000	1000
Wildwood Ecology	1008	0	1008	0
Kemble Church	600	0	600	0
Ecclesiastical	1000	0	1000	0
NFU Mutual	3164	0	3164	0
Various donations & grants	4772	2222	6944	16225
Sub total	11544	84207	95751	89773
Covid 19 related income				
Nat. Lottery Community Fund	0	9248	9248	0
Children in Need Booster	0	3420	3420	0
Cotswold District Council	25000	0	25000	0
Cotswold Primrose Trust	5000	0	5000	0
HMRC CJRS	13264	0	13264	0
Various donations & grants	400	964	1364	0
Sub total	43664	13632	57296	0
Grand Total	55208	97839	153047	89773



Full Financial Report 1/9/19 to 31/8/20

Cirencester Opportunity Group Limited (A company limited by guarantee and not having share capital)

Trustees Report For the year ended 31/8/2020

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31/8/2020

5) Expenditure

Expenditure on charitable activities	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
Delivery of services	70054	73895	143949	146071
Nursery equipment and hot meals	4700	2085	6785	7178
Forest school and garden	1470	400	1870	1937
Building operations	9942	150	10092	11540
Office & administration	17309	2409	19718	19384
Depreciation	3273	0	3273	3548
Governance* & Independent	2310	0	2310	1733
Total	109058	78939	187997	191391

*Trustees received no remuneration and were not reimbursed for any of their expenses in the period.

6) Paid Employees:

Average number of 'full time equivalent' employees in the year:	2020	2019
Fundraising	1	1
Administration	1	1
Charitable Activities	8	8
Governance	0	0



Full Financial Report 1/9/19 to 31/8/20

Cirencester Opportunity Group Limited (A company limited by guarantee and not having share capital)
Trustees Report For the year ended 31/8/2020

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31/8/2020

7) Movements in Funds:

	<u>Opening</u>	<u>Incoming</u>	<u>Outgoing</u>	<u>Transfer Of</u>	<u>At</u>
	<u>£</u>	<u>Resources</u>	<u>Resources</u>	<u>Funds</u>	<u>31/8/2020</u>
		<u>£</u>	<u>£</u>		<u>£</u>
Unrestricted Funds	171507	132042	109058	-30800	163691
Designated Funds	0	0	0	30800	30800
Restricted Funds					
Glos Disability Fund	0	1500	0		1500
Glos Comm. Fund	836	0	836		0
Cotswold Primrose T.	0	7196	7196		0
Cots District Council	0	4750	3294		1456
St James Place	0	16667	16667		0
Barnwood Trust	1500	1000	1500		1000
Peter Lang Trust	2500	37833	40333		0
Children in Need	3254	13039	10662		5631
Tesco	1158	0	0		1158
Play Therapy	5000	0	2450		2550
Other - public	312	2222	2534		0
Sub Total	14560	84207	85472		13295
<u>Covid 19 related</u>					
Nat. Lottery Com Fund	0	9248	0		9248
CinNeed Booster	0	3420	1906		1514
Others	0	964	260		704
Total Restricted	14560	97839	87638		24761
Total Funds	186067	229881	196696	0	219252

Designated Reserves:

Resulting from the Covid 19 pandemic operational issues from March to July and resulting unrestricted funding received (Note 4 A1 above), three Designated Reserves have been transferred from Unrestricted funds totalling £30800:

- ◇ £17800 to be ring fenced as a Staff redundancy liability provision should the charity be forced to close. The trustees recognise the heightened risk of this eventuality given the economic pressures placed on the Early Years and Nursery UK sector.
- ◇ £8000 for planned building modifications to enable improved and better controlled people traffic flow into and around the facility. New floor coverings will be installed to facilitate an improved cleaning and hygiene regime to operate
- ◇ £5000 to improve our internet based communications public reach (web site and enhanced social media capability)



Full Financial Report 1/9/19 to 31/8/20

Cirencester Opportunity Group Limited (A company limited by guarantee and not having share capital)
Trustees Report For the year ended 31/8/2020

8) Tangible Fixed Assets

	<u>Land & Buildings</u>	<u>Fixtures & Fittings etc.</u>	<u>Total</u>
	£	£	£
<u>Cost</u>			
At 1st Sept 2019	129405	12110	141515
Additions in Year	0	0	0
Disposals	0	0	0
At 31 st August 2020	129405	12110	141515
<u>Depreciation</u>			
Balance brought forward	11239	7561	18800
Charge for the Year	2363	910	3273
Disposals	0	0	0
At 31 st August 2020	13602	8471	22073
<u>Net Book Value</u>			
At 31 st August 2020	115803	3639	119442
At 31st August 2019	118166	4549	122715

9) Taxation:

As a charity, Cirencester Opportunity Group Limited is exempt from tax on income and gains falling within the Section 47 of the Corporation Tax Act 2010 to the extent these are applied to its charitable objections.

10) Creditors:

	<u>2020</u>	<u>2019</u>
	£	£
Income in advance	36923	0
Accruals	3969	4699
Total	40892	4699

11) Capital Commitments

The company had no known capital commitments at the balance sheet date.

12) Contingent Liabilities

There were no known contingent liabilities at the balance sheet date.

13) Government Grants:

The following income was received from government bodies during the year

	<u>2020</u>	<u>2019</u>
	£	£
Gloucester County Council - Nursery Grant	68830	86351
Cotswold District Council – Water Play; Forest School & Play therapy	4750	0
Cotswold District Council – Covid Discretionary Grant Fund	25000	0
Cotswold District Council – Covid food	320	0
HMRC CJRS	13264	0