

ST JOHN & ST FRANCIS CHURCH SCHOOL PTA

England & Wales · Charity number 1160174

Details

Other names ST J & ST F PTA, StJStf OSCAR

Status Registered

Legal form CIO

Registered 2015-01-27

Register [View on the Charity Commission register](#)

Contact

Address St. John & St. Francis Church Schoo
Westonzoyland Road
Bridgwater
TA6 5BP

Phone 01278456918

Email stjstfpta@gmail.com

Website stjohnstfrancisbwmat.org

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL IN PARTICULAR BY:DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL.ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Activities: We organise social events for both children and adults to raise money. These include discos, bingo and fairs. We also organise events that enhance the education of the children, for example design competitions and science fairs. The money we raise is used to purchase equipment or fund events to enhance the children's education and experiences.

Classification

- **How:** Provides Other Finance, Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Recreation
- **Who:** Children/young People

Geography

- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£13,314	£22,740	-	-
2024-08-31	£7,837	£10,779	-	-
2023-08-31	£6,097	£6,014	-	-
2022-08-31	£6,022	£4,062	-	-
2021-08-31	£6,109	£4,623	-	-

Trustees

Name	Role	Appointed
Michele Nicola Lewington		2024-09-15
Natasha Charlene Tottle		2020-09-01
Paul Shane Radford		2024-09-15

ST JOHN & ST FRANCIS CHURCH SCHOOL PTA

England & Wales - Charity number 1160174

Accounts

OSCAR AGM
Monday 22nd September 2025

Attendees – Paul R, Michele, L, Natasha T, Laura E, Emma R, Vikki V, Lee Butt, Jenny Venning, Scott G

Apologies – Kelly, Lisa, Doug, Jess, Amy, Phillipa

Paul welcomed everyone to our AGM and everyone introduced themselves. Paul proceeded to read the Chair's Report for the last year. Please see the report below.

Treasures Report – Michele

Michele read through the report for the last year.

We have raised **£13, 314.04** and have spent **£22,740.25**; this figure includes our insurances etc. that we need to run as well as funding requests made by the school, the biggest expense of the year was the upgrade to the EYFE outdoor area. As at September 25 we have **£3513.92** in our new Lloyds account, **£1166.79** in our old Natwest account and our business account has **£1562.07** (Aug 25) which we have to keep in reserve.

The report was read by all and agreed by all.

Phillipa is still having trouble with Natwest closing the account so we still have all 3 accounts open at present.

Election of Officers.

Chair – **Paul** nominated by Laura seconded by Emma

Treasurer – **Michelle** nominated by Emma seconded by Tash

Co-Secretary – **Natasha** nominated by Lee seconded by Vikki

AOB

Defib checks – Laura happy to continue to do and report for us

Social Media – Vikki happy to continue to update our Facebook page

Class Funding – Currently £150 per class; all happy to keep the same for this year

Issue with our emails not getting to school has now been resolved.

CHAIRS REPORT - 2024/2025

Good evening, everyone, and thank you for attending this evening. It is wonderful to see new and existing faces in the room this evening.

What is OSCAR?

OSCAR is a registered Charity as of January 2015. We are a group of volunteers with a goal to raise money to enhance the learning of not only ours but everyone's children at the school, and I think you will all agree we have certainly succeeded in doing so within the last academic year. As a group, we have worked on building up our policies and procedures that we have put in place to keep up to date with the charity commissions requirements.

The Structure

The structure of the committee has changed over the past few years, from having co-chairs to a single chairperson. We want to ensure that the committee function to its best ability and will adapt to suit the majority in the room with a structure that functions for us later, when we vote in the Officers of the committee. We must also look at future roles as whilst children leave the school, we also lose volunteers with OSCAR. Any teacher, parent or guardian that attends a meeting has the right to vote on all matter addressed at the meetings and can offer ideas and opinions at any time through meetings and emails.

Procedures

This year classes have continued to use their class funding applications. These forms can be used by any member of staff and will be discussed at committee meetings.

Going forward and requests that are received that are for the agreed class funding ONLY will be automatically accepted, without the need for committee approval as these are agreed on mass at the AGM.

The Past Year.

The 24/25 academic school year started with the idea of the big project to completely refurbish the EYFS outdoor area, which looks phenomenal and provides an outdoor space to be enjoyed by so many. Also, the line markings on the playground, which again look amazing and have provided much enjoyment to all that use them. This meant that in order to keep the funds coming in for such big projects that fundraising had to step up a gear, and by gosh didn't it just do that.

We welcomed back our Movie Nights, which have been and hopefully will continue to be a huge success, we have also brought back Bingo, which again thanks to Emma and Kelly these have also been a very welcomed fundraiser. Our Christmas and Summer Fairs also continue to provide us with a fabulous income, along with the non-uniform days, preloved uniform sales, school lottery, Christmas Card sales, Frozen Fridays, and School Disco's.

We have also been fortunate to received match funding from a local bank. Also, a very kind donation on behalf of Year 6 for their involvement in the Triathlon. We must also thank the parents and various suppliers for all the donations we receive for such events, without whom we would not be as profitable as we are.

We have continued to fund the class Christmas parties with gifts from Santa, provide the year 6's with first aid training and an amazing send off with their leavers disco. We have also been in a position to increase the class funding to £150 per class.

Over the next Year

We as a group plan on continuing to plan events and raise funds to support the school whilst also expanding on our existing team. Also, as you will hear from Michele shortly, fundraising is still very important and efforts will need to be ramped up again over the coming year.

From the Chair

Now.....where do I start with what has been an amazing year. I was elected as sole chair last year after Sarah step down from her role, with a hint of not really knowing what to do or what the role would entail on my own. It has on the whole been a phenomenal year with its ups and downs as to be expected with any organisation. However, the team here at OSCAR are absolutely the best the team and the last year would not have been possible without the help, support and dedication from everyone. We would also like to thank all the staff and the site team here at the school for their hospitality and support given at all of our events over the past year.

I must personally thank each and everyone of you for your unbeatable dedication to OSCAR, your drive, determination, creativity and quite often being my personal psychiatrist. As most of you know, it is my intention to stand down from Chair as of this evening, It has been an absolute honour to serve as co-chair and chair for the last 2 years, and I look forward to watching the team grow and succeed for the many years to come.

OSCAR's Financial Summary 2024/2025

Total Incoming	£13,314.04
Total Outgoing	£22,740.25

Lloyds (Online)	£3,513.92
Natwest (Aug 25)	£1,166.79
Natwest Business (Feb 25)	£1,562.07

Lottery - Income (cost £40)	£154.90
Expenses (Bank charges & ParentKind)	£195.51
Donations - Incoming	£1,570.63
Asda Cash Pot & Lloyds match funding	
Donations - Outgoing	£18,758.44
<ul style="list-style-type: none"> • EYFS Upgrade - £10,505.50 • Playground line marking - £3456 • Class funding - £2100 • Sound system - £179.54 • First Aid - £800 • Wellbeing Match Funding - £200 • Sports Kit (Asda Cash Pot) - £601.44 • Class Parties (Santa gifts & snacks) - £452.10 • Easter Eggs - £25.80 • Leavers Disco - £357.24 • Other - £15.82 	

Fundraising - Expenses	Total	Fundraising - Income	Total	Profit
Bingo (Feb & May)	£516.73	Bingo (Feb & May) inc Non-School Uniform	£2,311.38	£1,794.65
Christmas Cards	£1,449.30	Christmas Cards	£1,837.00	£387.70
Disco (Christmas & Summer)	£642.03	Disco (Christmas & Summer)	£2,515.96	£1,873.93
Christmas Fayre	£331.19	Christmas Fayre inc Non-School Uniform	£1,573.84	£1,242.65
Summer Fayre	£453.52	Summer Fayre	£1,765.93	£1,312.41
Easter Parade	£27.58	Easter Parade	£57.90	£30.32
Frozen Fridays	£112.42	Frozen Fridays	£293.00	£180.58
Movie Nights (Nov & March)	£136.55	Movie Nights (Nov & March)	£1,221.50	£1,084.95
Other (Thank you gifts for event support)	£76.98	Other (Uniform Sales)	£12.00	N/A
TOTAL	£3,746.30	TOTAL	£11,588.51	£7,907.19

ST JOHN & ST FRANCIS CHURCH SCHOOL PTA

England & Wales - Charity number 1160174

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	Sept	2023		31	Aug	2024

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Westonzoyland Road
Bridgwater
Somerset
Postcode TA6 4XE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Radford	Co-Chair		
2	Sarah Kennedy	Co-Chair		
3	Phillipa Warton-Browne	Treasurer		
4	Natasha Tottle	Secretary		
5	Vikki Venner			
6	Emma Russell			
7	Heather Culshaw			
8	Kelly Pear			
9	Lisa Gunningham			
10	Amy Gallagher			
11	Laura Ensor			
12	Faye Watts			
13	Doug Hillard			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (adopted 20/10/2014)
How the charity is constituted (eg. trust, association, company)	Parent, Teacher Association consisting of approximately 9 parents and 1 teacher
Trustee selection methods (eg. appointed by, elected by)	Members are elected or re-elected at the annual general meeting held in September.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>The Association works alongside St John & St Francis Church school to advance the educational experiences of the children.</p> <p>The Association supports local businesses and the community with advertising services and local events on our Facebook page and within the school newsletter.</p> <p>All trustees give their time voluntary and receive no remuneration or other benefits.</p>

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL IN PARTICULAR BY:
DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL.
ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our meetings.

Our focus is on advancing the educational experiences of the children within our school. We include the children in our fundraising events by offering them opportunities to run their own stalls or enter competitions. E.g., fairs and science/design competitions

We also provide social fundraisers for the children allowing them life skills experience in a safe environment. E.g., discos and movie nights

Our children range from 4-11yrs old and incorporates diverse backgrounds, cultures, languages, and abilities.

Our local community is important, and we strive to support them as much as they support us.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Money raised is used to fund projects around the school. Criteria has been agreed to make sure projects adhere to our charity's objectives and benefit the majority of children in the school. Projects can be requested by teachers, parents and children. The proposals are discussed and voted on by the committee making sure it fulfils the required criteria.

Our volunteers make a huge difference to the children's education through fundraising events and the projects we fund. They help us maintain good links with parents and the local community. We are incredibly grateful for all their time and effort.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We have had various non-uniform days, in exchange of donations towards the Christmas Fair. The children enjoyed designing their own Christmas cards which parents then bought.

Over the year we have funded the Christmas parties at school with a gift for each child and a visit from Father Christmas.

We also managed to arrange a leavers service for our Year 6's so the children could have some fond memories of their last moments at primary school before they move up to secondary. They also learnt important first aid skills supplied by St John's Ambulance.

We have also managed to have a disco again for all year groups, which the children really enjoyed.

We have funded a Defib for the community which is located at the school gates

All the school enjoyed a visit from Rocktapus and parents were able to watch videos the children had produced.

We match funded what Year 6 had raised towards parking buddies to help make the road outside our school safer.

Sports equipment was bought for the whole school to use, as well as shelter for outside events such as sports day.

We also assisted all classes who requested extra funds towards school trips.

Section E

Financial review

Brief statement of the charity's policy on reserves

We try to hold a reserve of £1500 to cover expenses of events. Any unrestricted funds remaining at the end of the year are taken over into the next school year to fund projects within the school.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal funding this year has been through events which raise a substantial sum which goes towards our projects.

Our projects this year have continued to make sure every child get to visit Father Christmas and our leavers all experienced an equally fun and social end to their primary school life.

Also to provide a defibrillator for the school and the local community.

Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Phillipa Warton-Browne	Sarah Kennedy
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Full name(s)	Phillipa Warton-Browne	Sarah Kennedy
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Position (eg Secretary, Chair, etc)	Treasurer	Co-Chair
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Date	14/09/2024
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ST JOHN & ST FRANCIS CHURCH SCHOOL PTA

England & Wales - Charity number 1160174

Accounts



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Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

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We also managed to arrange a leavers service for our Year 6's so the children could have some fond memories of their last moments at primary school before they move up to secondary.

We have also managed to have a disco again for all year groups, which the children really enjoyed.

We have also received monies from match funding and donations which was very much appreciated.

Section E

Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

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The principal funding this year has been through events which raise a substantial sum which goes towards our projects.

Our projects this year have continued to make sure every child get to visit Father Christmas and our leavers all experienced an equally fun and social end to their primary school life.

Section F Other optional information

Future plans: We are waiting to have the defibrillator fitted when the resources allow us to, We are also going to ensure all children have a visit from Father Christmas with a little gift. We are also offering each class some funds towards an activity.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

St John & St Francis PTA 2022 - 2023

Income

Details	Amount
Christmas Cards	£ 1,390.40
Non-uniform	£ 43.02
Summer Fayre	£ 611.05
Lollies	£ 141.45
Discos	£ 1,225.25
Summer Spectacular	£ 196.00
Christmas Fair	£ 1,340.89
TOTAL FROM EVENTS	£ 4,948.06
Paypal Funding	£ 150.61
Lloyds Bank	£ 500.00
Your School Lottery	£ 258.10
Gazebo Refund	£ 239.98
TOTAL OTHER INCOME	£ 1,148.69

GRAND TOTAL £ 6,096.75

Petty Cash Quick Breakdown	
Previous Total	£ 27.17
Total in from Cash & Easter Raffle	£ 650.00
Total in from Uniform Sales	£ 33.00
Sports Day Drinks	£ 7.75
Y6 Mcdonalds cash left over	£ 6.30
Total spent	£ 718.51
Total Petty Cash 05.09.23	£ 5.71

Outgoing

Details	Amount
School Trips	£ 1,000.00
Leavers Service	£ 370.17
Y6 First Aid Training	£ 780.00
Poetry Week	£ 405.88
Total Funding Requests	£ 2,556.05
Christmas Cards	£ 1,059.80
Parent Kind	£ 140.00
Santa Gifts	£ 349.68
Gazebos	£ 239.98
Floats	£ 400.00
Discos	£ 458.51
Sports Day	£ 62.41
Summer Fair	£ 345.14
Christmas Fair	£ 402.40
TOTAL OTHER EXPENSES	£ 3,457.92
GRAND TOTAL	£ 6,013.97

Bank Balance 03.09.22	£ 14,855.59
TOTAL INCOME	£ 6,096.75
TOTAL OUTGOINGS	£ 6,013.97
	£ 14,938.37
Bank balance 04.09.23	£ 14,638.37
Business Account	£ 1,530.70
Petty Cash Balance 04.09.23	£ 5.17
Grand Balance	£ 16,174.24

Accounts Verified by M. HAZELWOOD

Signed M. Hazelwood

Dated 5.10.2023

ST JOHN & ST FRANCIS CHURCH SCHOOL PTA

England & Wales - Charity number 1160174

Accounts



Trustees' Annual Report for the period

Period start date

From

Period end date

To

01
Sept
2021

31
Aug
2022

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1160174

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Treasurer

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Co-Chair

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Sarah Kennedy
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Secretary

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(eg. trust deed, constitution)

Constitution (adopted 20/10/2014)

How the charity is constituted
(eg. trust, association, company)

Parent, Teacher Association consisting of approximately 15 parents and 1 teachers

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(eg. appointed by, elected by)

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Additional governance issues (Optional information)

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Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Due to the Covid 19 pandemic this year we have done limited events due to social distancing regulation.

It has been a tough year but our amazing PTA group came up with some fun ways to still raise valuable funds whilst following social distancing regulations and other restrictions due to Covid.

We have had various non-uniform days, as well as making and selling decorated bottles and jars, the children enjoyed designing their own Christmas cards which parents then bought.

Over the year we have funded the Christmas parties at school with a gift for each child and a visit from Father Christmas.

We also managed to arrange a leavers service for our Year 6's so the children could have some fond memories of their last moments at primary school before they move up to secondary.

We have also managed to have a disco again for all year groups, which the children really enjoyed.

We have also received monies from match funding and donations which was very much appreciated with the reduced events this year.

Section E

Financial review

Brief statement of the charity’s policy on reserves

We try to hold a reserve of £1500 to cover expenses of events. Any unrestricted funds remaining at the end of the year are taken over into the next school year to fund projects within the school.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal funding this year has been through events which raise a substantial sum which goes towards our projects.

Our projects this year have continued to make sure every child get to visit Father Christmas and our leavers all experienced an equally fun and social end to their primary school life, as well as important PE equipment.

Future plans: We are continuing to raise funds for the MUGA which will benefit all children within the school. We have already secured the funds for a defibrillator which we hope to have fitted when conditions allow.

Section G Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

Full name(s)

Phillipa Warton-Browne

Position (eg Secretary, Chair, etc)

Treasurer

Date

30.09.2022

BANKING 3rd Sept - 5th Oct				
Date	Details	Withdrawn	Paid in	Balance
BANKING	Starting Balance			£12,895.34
07.09.21	School Lottery		£44.40	£12,939.74
28.09.21	PayPal Funding		£138.02	£13,077.76
05.10.21	School Lottery		£37.60	£13,115.36
				£13,115.36

£220.02

		PROFIT	£0.
Income		Expenses	
change	£0.00		
TOTAL	£0.00	TOTAL	£0.00

00

rec. No.	Paid

BANKING 5th Oct-4th Nov				
Date	Details	Withdrawn	Paid in	Balance
BANKING	Starting Balance			£13,115.36
06.10.21	IQ Christmas Cards		£1,317.50	£14,432.86
02.11.21	School Lottery		£37.60	£14,470.46
				£14,470.46
				£14,470.46
				£14,470.46
				£14,470.46
				£14,470.46
				£14,470.46

£0.00 £1,355.10

		PROFIT
Income	Details	Expenses

£0.00

chq number	rec. No.	Paid

BANKING 5th Nov- 4th Dec				
Date	Details	Withdrawn	Paid in	Balance
BANKING	Starting Balance			£14,470.46
26.11.2021	Emma Russell Expenses for bottles & jars chq 001216	£122.53		£14,347.93
30.11.2021	IQ christmas cards chq 001215	£999.60		£13,348.33
10.11.2021	Christmas gifts from FC	£375.19		£12,973.14
24.11.2021	Sedgemoor District Council Gambling licence	£20.00		£12,953.14

£1,517.32 £0.00

		PROFIT	£1,31
Income	Details	Expenses	
£1,317.50	IQ cards	£999.60	

17.50

rec. No.	Paid

BANKING 5th Jan- 4th Feb				
Date	Details	Withdrawn	Paid in	Balance
BANKING	Starting Balance			£13,666.67
				£13,666.67

£0.00

		PROFIT
Income	Details	Expenses

£0.00

Chq no.	rec. No.	Paid

BANKING 5th Feb- 4th Mar				
Date	Details	Withdrawn	Paid in	Balance
BANKING	Starting Balance			£13,666.67
08.02.22	School Lottery		£38.00	£13,704.67
17.02.22	Bower Inn Leavers Gifts 3 x £15	£45.00		£13,659.67
04.03.22	Lloyds Foundation		£623.00	£14,282.67

£661.00

		PROFIT
Income	Details	Expenses

£0.00

Chq no.	rec. No.	Paid

Description	Amount
Starting Amount	£ 50.74
Laura AGM Refreshments	£ 7.27
Laura Leaving Gifts	£ 25.00
	£ 18.47
Baby gifts for Kerry	£ 4.00
AGM Refreshments	£ 7.27
	£ 7.20
plus uniform sales	£ 26.00
Wrapping paper and selotape for F	£ 13.97
	£ 19.23
plus cash left over from cash taken	£ 12.58
Total cash 16.12.2021	£ 31.81
Stamps	£ 7.92
Ofsted Cakes	£ 24.40
Ofsted Cakes gluten free	£ 2.00
Non-uniform sales	£ 44.50
Geri	£ 9.00
Jade	£ 1.50
Laura Summer Fayre	£ 17.44
	£ 35.05
Laura Disco ice pops	£ 11.88
Uniform sales	£ 4.00
Total Cash 20.07.2022	£ 27.17

Date	School Lottery	Clothing B	Non-uniform	Christmas Cards2	Summer Fayre	Disco	PayPal Funding	Bottle & Jars	lloyds	Paid into Petty Cash	Paid into Account	TOTAL
09/21	£ 82.00						£ 138.02				£ 220.02	
10/21	£ 37.60			£ 1,317.50							£ 1,355.10	
11/21											£ -	
12/21	£ 73.70	£ 10.80						£ 871.53			£ 956.03	
01/22											£ -	
02/22	£ 38.00								£ 623.00		£ 661.00	
03/22	£ 52.80										£ 52.80	
04/22	£ 30.80								£ 200.00		£ 230.80	
05/22											£ -	
06/22	£ 62.40										£ 62.40	
07/22	£ 29.90		£ 31.00		£ 1,325.28	£ 1,091.20					£ 2,477.38	
08/22	£ 6.60										£ 6.60	
											£ -	
	£ 413.80	£ 10.80	£ 31.00	£ 1,317.50	£ 1,325.28	£ 1,091.20	£ 138.02	£ 871.53	£ 823.00	£ -	£ 6,022.13	£ -

Statement Date 06.08.21-05.11.21

Opening Balance				1516.31
Date	Details	Withdrawn	Paid in	Total
31.08.21	Interest		0.01	1516.32
30.09.21	Interest		0.01	1516.33
29.10.21	Interest		0.01	1516.34

Statement Date 06.11.21- 04.02.22

Opening Balance				1516.34
Date	Details	Withdrawn	Paid in	Total
30.11.21	Interest		0.01	1516.35
31.12.21	Interest		0.01	1516.36
31.01.22	Interest		0.01	1516.37

2Statement Date 05.02.21-05.05.22

Opening Balance				1516.37
Date	Details	Withdrawn	Paid in	Total
28.02.22	Interest		0.01	1516.38
31.03.22	Interest		0.01	1516.39
29.04.22	Interest		0.11	1516.5

Statement Date 06.05.22-05.08.22

Opening Balance				1516.5
Date	Details	Withdrawn	Paid in	Total
31.05.22	Interest		0.13	1516.63
30.06.22	Interest		0.12	1516.75
29.07.22	Interest		0.12	1516.87

Income

Details	Amount
Christmas Cards	£ 1,317.50
Non-uniform	£ 31.00
Summer Fayre	£ 1,325.28
Bottles & Jars Christmas	£ 871.53
Discos	£ 1,091.20
TOTAL FROM EVENTS	£4,636.51
Paypal Funding	£ 138.02
Lloyds Bank	£ 823.00
Your School Lottery	£ 413.80
Clothes bank	£ 10.80
TOTAL OTHER INCOME	£1,385.62

GRAND TOTAL £6,022.13

Petty Cash Quick Breakdown	
Previous Non-uniform total	£ 50.74
Total in from Pre-loved uniform	£ 97.58
Total spent	£ 121.15
	£ 27.17

Outgoing

Details	Amount
Christmas Party	£ 77.80
Leavers Service	£ 202.45
Y6 First Aid Training	£ 760.00
Jubilee Badges	£ 348.92
Total Funding Requests	£ 1,389.17
Christmas Cards	£ 999.60
Gambling Licence	£ 20.00
Leaving gifts	£ 154.62
Parent Kind	£ 128.00
Santa Gifts	£ 375.19
Bottles & Jars	£ 122.53
Gazebo	£ 50.00
Floats	£ 320.00
Disco	£ 423.69
Food Hygiene	£ 24.00
Christmas Cracker	£ 42.50
Cash	£ 12.58
TOTAL OTHER EXPENSES	£ 2,672.71
GRAND TOTAL	£ 4,061.88

Bank Balance 03.09.21	£12,895.34
TOTAL INCOME	£ 6,022.13
TOTAL OUTGOINGS	£ 4,061.88
	£14,855.59
Bank balance 04.09.22	£14,855.59
Business Account	£ 1,516.87
Petty Cash Balance 04.09.22	£ 27.17
Grand Balance	£16,399.63

Date	Gambling Licence	Santa Gifts	Christmas Cards	Christmas Party	Floats	Gazebo	Parent Kind	Disco	Food Hygiene	Y6 First Aid Training	Jubilee Badges	Leavers Service	Bottles & Jars	Christmas Cracker pCash	Leavers Gifts	Column1	Petty cash		
09/21																£	-		
10/21																£	-		
11/21	£ 20.00	£ 375.19	£ 999.60		£ 77.80								£ 122.53			£	1,517.32		
12/21														£ 42.50	£ 12.58	£ 109.62	£ 242.50		
01/22																£	-		
02/22																£	45.00		
03/22							£ 128.00									£	128.00		
04/22																£	-		
05/22											£ 348.92					£	348.92		
06/22					£ 320.00	£ 50.00				£ 760.00						£	1,130.00		
07/22																£	-		
08/22								£ 423.69	£ 24.00							£	650.14		
	£	£ 20.00	£ 375.19	£ 999.60	£ 77.80	£ 320.00	£ 50.00	£ 128.00	£ 423.69	£ 24.00	£ 760.00	£ 348.92	£ 202.45	£ 122.53	£ 42.50	£ 12.58	£ 154.62	£ 4,061.88	£ -

ST JOHN & ST FRANCIS CHURCH SCHOOL PTA

England & Wales - Charity number 1160174

Accounts



Trustees' Annual Report for the period

Period start date

From

Period end date

To

01
Sept
2020

31
Aug
2021

Section A

Reference and administration details

Charity name

St John & St Francis Church School PTA

Other names charity is known by

OSCAR

Registered charity number (if any)

1160174

Charity's principal address

Westonzoyland Road

Bridgwater

Somerset

Postcode

TA6 4XE

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

Phillipa Warton-Browne
Treasurer

1

Laura Ensor
Co-Chair

2

Sarah Kennedy
Co-Chair

3

Natasha Tottle
Secretary

4

5

6

7

8

9

10

11

12

13

15

16

17

18

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution (adopted 20/10/2014)

How the charity is constituted
(eg. trust, association, company)

Parent, Teacher Association consisting of approximately 15 parents and 1 teachers

Trustee selection methods
(eg. appointed by, elected by)

Members are elected or re-elected at the annual general meeting held in September.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Association works alongside St John & St Francis Church school to advance the educational experiences of the children.

The Association supports local businesses and the community with advertising services and local events on our Facebook page and within the school newsletter.

All trustees give their time voluntary and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL IN PARTICULAR BY:
DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN THE STAFF, PARENTS AND OTHERS ASSOCIATED WITH THE SCHOOL.
ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our meetings.

Our focus is on advancing the educational experiences of the children within our school. We include the children in our fundraising events by offering them opportunities to run their own stalls or enter into competitions. E.g. fairs and science/design competitions

We also provide social fundraisers for the children allowing them life skills experience in a safe environment. E.g. discos and movie nights

Our children range from 4-11yrs old and incorporates diverse backgrounds, cultures, languages and abilities.

Our local community is important and we strive to support them as much as they support us.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Money raised is used to fund projects around the school. Criteria has been agreed to make sure projects adhere to our charity's objectives and benefit the majority of children in the school. Projects can be requested by teachers, parents and children. The proposals are discussed and voted on by the committee making sure it fulfils the required criteria.

Our volunteers make a huge difference to the children's education through fundraising events and the projects we fund. They help us maintain good links with parents and the local community. We are incredibly grateful for all their time and effort.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Due to the Covid 19 pandemic this year we stopped all events due to social distancing regulation.

It has been a tough year but our amazing PTA group came up with some fun ways to still raise valuable funds whilst following social distancing regulations and other restrictions due to Covid.

We have had various non-uniform days, as well as making and selling decorated bottles and jars, the children enjoyed designing their own Christmas cards which parents then bought.

Over the year we have funded the Christmas parties at school with a gift for each child and a visit from Father Christmas.

Our amazing teachers managed to get every class/year to go on some form of school trip, which we managed to help fund.

We have also helped the school with extra PE equipment to enable the children to be active whilst being mindful of the various Covid restrictions.

We also managed to arrange a leavers service for our Year 6's so the children could have some fond memories of their last moments at primary school before they move up to secondary.

We have also received monies from match funding and donations which was very much appreciated with the reduced events this year.

Section E

Financial review

Brief statement of the charity’s policy on reserves

We try to hold a reserve of £1500 to cover expenses of events. Any unrestricted funds remaining at the end of the year are taken over into the next school year to fund projects within the school.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal funding this year has been through events which raise a substantial sum which goes towards our projects.

Our projects this year have continued to make sure every child get to visit Father Christmas and our leavers all experienced an equally fun and social end to their primary school life, as well as important PE equipment.

Future plans: It is quite difficult to predict the coming year, with Covid still looming over us, however, we are continuing to raise funds for the MUGA which will benefit all children within the school. We have already secured the funds for a defibrillator which we hope to have fitted when conditions allow.

Section G Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

Full name(s)

Phillipa Warton-Browne

Position (eg Secretary, Chair, etc)

Treasurer

Date

13.10.2021

BANKING 5th Sept - 4th Oct				
Date	Details	Withdrawn	Paid in	Balance
BANKING	Starting Balance			£11,409.12
09/21/2020	Deposit Paypal Funding £1.25, Easy Fundraising £27.40, School refund for fence £800.00, Laura Ensor cash for Blue Ray Player minus £8.65 expenses for sweets and jars		£860.00	£12,269.12
08.09.20	School lottery		£51.80	£12,320.92
15.09.20	School lottery winner donation		£6.60	£12,327.52
29.09.20	School lottery winner donation		£6.90	£12,334.42

£925.30

		PROFIT	£0.
Income		Expenses	
change	£0.00		
TOTAL	£0.00	TOTAL	£0.00

00

rec. No.	Paid

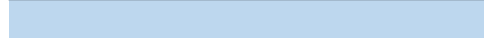
BANKING 5th Oct-4th Nov				
Date	Details	Withdrawn	Paid in	Balance
BANKING	Starting Balance			£12,334.42
12.10.20	School Lottery		£34.40	£12,368.82
16.10.2020	Christmas Cards		£1,290.00	£13,658.82
20.10.20	School Lottery clients Deposit		£6.00	£13,664.82
23.10.2020	Non-Uniform Day		£329.15	£13,993.97
22.10.2020	Gambling Licence chq no. 001193	£20.00		£13,973.97
03.11.20	School Lottery clients Deposit		£6.60	£13,980.57
03.11.2020	Reimburse Phillipa for Santa Gifts chq no. 001196	£384.69		£13,595.88
03.11.2020	NatWest Complaint Compensation		£100.00	£13,695.88

£404.69 £1,766.15

		PROFIT
Income	Details	Expenses
£1,290.00	Christmas Cards	£982.55

£307.45

chq number	rec. No.	Paid
1198		29.11.20



BANKING 5th Jan- 4th Feb				
Date	Details	Withdrawn	Paid in	Balance
BANKING	Starting Balance			£14,238.44
02.02.2021	School lottery		£41.80	£14,280.24

£41.80

		PROFIT
Income	Details	Expenses

£0.00

Chq no.	rec. No.	Paid

BANKING 5th Feb- 4th Mar				
Date	Details	Withdrawn	Paid in	Balance
BANKING	Starting Balance			£14,280.24
09.02.21	School lottery Clients Deposit		£6.60	£14,286.84
03.03.21	School Lottery		£35.20	£14,322.04

£41.80

		PROFIT
Income	Details	Expenses

£0.00

Chq no.	rec. No.	Paid

BANKING 5th Mar- 4th Apr				
Date	Details	Withdrawn	Paid in	Balance
	Starting Balance			£14,322.04
08.03.21	Parentkind	£123.00		£14,199.04
30.03.21	Cash prizes CHq no. 001203	£75.00		£14,124.04
30.03.21	Sarah Kennedy Diamond Art Kit for Julie's leavers present and cakes for the staff chq no. 001204	£70.08		£14,053.96
30.03.21	School Lottery clients deposit		£6.60	£14,060.56
31.03.21	Textile Clothing Bank		£13.20	£14,073.76

£268.08 £19.80

		PROFIT
Income	Details	Expenses
£145.00	Easter Basket	£75.00

£70.00

Chq no.	rec. No.	Paid
1203		30.03.21

Description	Amount	
Starting Amount	£ 31.00	
Sweets & Sweet jar	£ 8.65	£ 8.65
Staff leaving present	£ 3.50	£ 3.50
Wrapping paper for Santa gifts	£ 9.90	£ 9.90
Jo Christmas Gift	£ 3.00	£ 3.00
Nigel Christmas Gift	£ 3.75	£ 3.75
School Christmas Gifts	£ 8.00	£ 8.00
Emma Russell £2.19 expenses	£ 2.19	£ 2.19
	£ 0.66	£ 18.90
	03/21	£ 4.99
Uniform Sales	£ 50.00	£ 27.03
Laura Easter Eggs for prizes	£ 18.90	£ 89.91
Sarah Kennedy Small easter eggs	£ 4.99	
	£ 26.77	
uniform sales Apr & May	£ 21.00	
uniform sales June	£ 1.50	
	£ 49.27	
Uniform sales July 2021	£ 30.00	
	£ 79.27	
Leavers Gifts Expenses	£ 27.03	
	£ 50.74	

Date	School Lottery	Raffle	Non-uniform	Christmas Cards	PayPal Funding	Easy Fundraising	Cake Mixx Donations	Clothes Bank	Preloved uniform	Bottle & Jars	Compensation	lloyds	School refu	Blue Ray s	Paid into Petty Cash	Paid into Account	TOTAL
09/20	£ 65.30				£ 1.25	£ 27.40							£ 800.00	£ 31.35		£ 925.30	£ 925.30
10/20	£ 47.00		£ 329.15	£ 1,290.00							£ 100.00					£ 1,766.15	£ 1,766.15
11/20	£ 41.00		£ 5.00				£ 200.00	£ 10.20	£ 50.00							£ 640.20	£ 640.20
12/20	£ 76.80	£ 521.00	£ 294.76					£ 15.60	£ 31.00	£ 526.26					£ 31.00	£ 1,434.42	£ 1,465.42
01/21	£ 41.80															£ 41.80	£ 41.80
02/21	£ 41.80															£ 41.80	£ 41.80
03/21	£ 6.60							£ 13.20	£ 50.00						£ 50.00	£ 19.80	£ 69.80
04/21	£ 52.80	£ 145.00	£ 238.01						£ 21.00						£ 21.00	£ 435.81	£ 456.81
05/21	£ 45.60		£ 301.17													£ 346.77	£ 346.77
06/21	£ 54.10								£ 30.00						£ 30.00	£ 54.10	£ 84.10
07/21	£ 82.40							£ 12.60					£ 301.00			£ 396.00	£ 396.00
08/21	£ 6.90															£ 6.90	£ 6.90
																£ -	
	£ 562.10	£ 666.00	£ 1,168.09	£ 1,290.00	£ 1.25	£ 27.40	£ 200.00	£ 51.60	£ 182.00	£ 526.26	£ 100.00	£ 635.00	£ 800.00	£ 31.35	£ 132.00	£ 6,109.05	£ 6,241.05

Statement Date 05.08.20-05.11.20

Opening Balance				1516.19
Date	Details	Withdrawn	Paid in	Total
28.08.20	Interest		0.01	1516.2
30.09.20	Interest		0.01	1516.21
30.10.20	Interest		0.01	1516.22

Statement Date 05.11.20-05.02.21

Opening Balance				1516.22
Date	Details	Withdrawn	Paid in	Total
30.11.20	Interest		0.01	1516.23
31.12.20	Interest		0.01	1516.24
29.01.21	Interest		0.01	1516.25

Statement Date 05.02.21-05.05.21

Opening Balance				1516.25
Date	Details	Withdrawn	Paid in	Total
26.02.21	Interest		0.01	1516.26
31.03.21	Interest		0.01	1516.27
30.04.21	Interest		0.01	1516.28

Statement Date 05.05.21-05.08.21

Opening Balance				1516.28
Date	Details	Withdrawn	Paid in	Total
28.05.21	Interest		0.01	1516.29
30.06.21	Interest		0.01	1516.3
30.07.21	Interest		0.01	1516.31

Income

Details	Amount
Christmas Cards	£ 1,290.00
Non-uniform	£ 1,168.09
Raffles	£ 666.00
Bottles & Jars Christmas	£ 526.26
TOTAL FROM EVENTS	£3,650.35
Cake Minx Donation	£ 200.00
PayPal Giving	£ 1.25
Lloyds Bank	£ 635.00
Your School Lottery	£ 562.10
Easy Fundraising	£ 27.40
Clothes bank	£ 51.60
Preloved uniform	£ 50.00
Natwest Compensation	£ 100.00
Blue Ray	£ 31.35
School refund for fence paid twice in las	£ 800.00
TOTAL OTHER INCOME	£2,458.70

GRAND TOTAL £6,109.05

Petty Cash Quick Breakdown	
Total in from Non-uniform	£ 132.00
Money from Blue-Ray payment	£ 8.65
Total spent	£ 89.91
	£ 50.74

Outgoing

Details	Amount
Christmas Party	£ 530.13
Leavers Service	£ 220.00
School Trips	£ 1,400.00
PE Equipment	£ 700.00
Lego for school	£ 58.00
Total Funding Requests	£ 2,908.13
Christmas Cards	£ 982.55
Gambling Licence	£ 20.00
Leaving gifts	£ 110.08
Parent Kind	£ 123.00
Easter Basket	£ 75.00
Bottles & Jars	£ 224.07
Golden Bucket	£ 180.00
TOTAL OTHER EXPENSES	£ 1,714.70
GRAND TOTAL	£ 4,622.83

Bank Balance 05.09.20	£11,409.12
TOTAL INCOME	£ 6,109.05
TOTAL OUTGOINGS	£ 4,622.83
	£12,895.34
Bank balance 04.09.21	£12,895.34
Business Account	£ 1,516.43
Petty Cash Balance 04.09.21	£ 50.74
Grand Balance	£14,462.51

