

WEST END WOMEN AND GIRLS CENTRE CIO

REPORT AND FINANCIAL STATEMENTS

For the year ended 31 March 2022

Charity number 1160161

WEST END WOMEN AND GIRLS CENTRE CIO

TRUSTEES ANNUAL REPORT

For the year ended 31 March 2022

The trustees are pleased to present their annual report together with financial statements of the charity for the year ended 31 March 2022.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Objectives and activities

As the first and only open access community-based women and girls centre in Newcastle, West End Women and Girls Centre aims to build the power of women and girls, who have been and continue to be disenfranchised. We seek to drive positive change in the world, our community and in women and girls' lives. We do this by providing group work where women and girls can meet, have fun, learn new skills and look at issues relevant to their lives, building confidence in a safe and supportive environment.

2. Achievements and performance

In 2022 the charity will celebrate 41 years of successfully delivering services to women and girls in Newcastle. Having started 41 years ago offering one youth work session a week to women and girls in Elswick, we now offer women's group work sessions every morning of the week, youth clubs every evening and courses and one to one support every afternoon; with over 20 sessions a week for girls through to grannies and every woman in between.

The government announced on the 17th May 2021 that community centres could reopen however our doors have been open to the local community and women and girls in particular throughout the pandemic. When many other organisations have been working from home providing remote services via phone calls or virtual meetings, the benefits of a neighbourhood youth and community centre with welcoming local staff has proven its worth.

We started Scran 4 the Fam, our daily soup delivering service on Monday 30th March 2020 and by the end of the week we delivered fresh, homemade soup from our community kitchen to over 400 people. We have fed on average 500-600 people every week with our community cook and cookery volunteers making enormous pans of soup for staff and volunteers to deliver out to the community whilst still hot. Referrals come from adult and children's social care, local voluntary organisations, the local authority, through our social media and our own membership. The soup is free to the whole community and has highlighted the food poverty in our area, providing people sometimes with their only hot meal of the day.

It is no exaggeration that this has kept some people alive and some families from starving, Scran 4 the Fam has proved a lifeline for individuals who have been trapped at home because of domestic abuse, shielding or people with poor mental health. The daily contact when delivering the soup, the conversations and support around other matters including health concerns, benefits and housing supported people's positive mental health. For some people a friendly face and a chat was more important than the food supplied. Our last scan

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4 the fam delivery was on 18th June 2021, we are proud of our 50 volunteers and staff members who provided over 25,000 portions of soup over fifteen months.

Like everyone we have experienced significant challenges this year, losing friends and family, colleagues and members to covid. Staff and volunteers have dealt with extreme pressure whilst also addressing the needs of our community with generosity and compassion. We are proud of the commitment and passion shown by our staff and volunteers throughout the pandemic. We held a celebration event in our community garden in Elswick Park to recognise the achievements of our volunteers and their support for our community.

Staff, volunteers and the board of trustees worked hard to re-open the building to combat the isolation our community was experiencing. We employed more cleaning staff and volunteers were trained to ensure the building was covid secure and followed all local and national public health guidelines. Staff and volunteers were trained as Community Champions to encourage positive public health messages, combatting myths and misinformation about the pandemic. Our summer provision was very important in bringing the whole community out and into Elswick Park. We provided 5 full days of activities including family bike rides, juniors, inters and senior youth sessions all with healthy nutritious meals. Our Picnic in the Park days were very popular with over 200 families attending every week. We took the youth groups camping to breathe freely and get out of the city for a break. Staff also went camping to reflect and recover from the pandemic, spending quality time, socialising and planning future work together.

Our partnership with Open Clasp Theatre Company who share our building and values continued to stay strong throughout the pandemic with their staff volunteering on the soup run, creating weekly videos of Scrان 4 the Fam which can be viewed on our website. Open Clasp and West End Women and Girls staff teams and trustees completed the Coast 2 Coast cycle ride, 145 miles from Whitehaven to Tynemouth to raise money for both charities in our Pedal against Patriarchy. We have continued to build positive partnerships with organisations who share similar aims and values, including the Soroptimists who have supported our Domestic Abuse Peer Education work and Square 1 Law who continue to support the Centre as their Charity of the Year.

We are very proud of our young staff team of Peer Educators who continue to Smash the Patriarchy through their training of young women around gender equality and domestic abuse and campaigning on issues they feel passionately about. They have painted the side of the building with "Misogyny is a hate crime #not welcome in Elswick" to draw attention to stalking and harassment of girls and women in our community. They marked the United Nations 16 Days of Action to End Gender Based Violence by raising awareness, running workshops and getting a commitment from 16 schools, youth clubs and universities to tackle gender based violence. They also spray painted the zebra crossing outside the centre with "End Violence Against Women and Girls Now".

We ended the 16 Days on the 10th December celebrating International Human Rights Day by hosting our Annual General Meeting via Facebook Live and Zoom with over 100 women and girls taking part in a live raffle and business meeting.

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Throughout Covid, whilst delivering soup through Scran 4 the Fam we talked to women and families who were stuck in flats with no outside space, families who could not afford holidays, who were trapped in domestic abuse relationships and as a staff team we realised that everyone needs the 3 F's; Fun, Food and Freedom so we decided we needed to grow our work into the wilds of Northumberland and took on a 20 year lease for a farm from the National Trust. We moved in during storm Arwen and built compost toilets, planted trees and started to dream.

On International Womens Day, 8th March 2022 we celebrated our delayed 40th Anniversary hosting a big party for the whole community with free fairground rides, fireworks and food. We also launched our book and exhibition "40 Women and Girls" highlighting the stories of inspirational women and girls who have been instrumental in the history and future of the Centre, with beautiful portrait photographs that we projected onto the side of our building with help from The Baltic. Over 2000 members of the community came out to celebrate with us and enjoyed a brilliant evening that will go down in history.

3. Public benefit

The Board of Trustees has referred to the Charity Commission's guidance on public benefit when reviewing the charity's objectives and planning its future activities. This annual report will aim to demonstrate the link between our charitable activity and how this benefits our service users.

4. Financial review

West End Women and Girls Centre are funded by grant income from Newcastle City Council and a variety of project-based income. The total income for the year was £444,394. This income is allocated across respective funds on the Statement of Financial Activities in accordance with the Statement of Recommended Practice.

The Statement of Financial Activities for the year ended 31 March 2022, shows a net surplus across all funds of £84,375 (2021: £263,959).

The Balance Sheet at 31 March 2022 shows total funds carried forward of £1,053,701 of which £235,596 are restricted funds, the trustees have designated funds totaling £394,715 which include £245,869 invested in tangible fixed assets and £148,846 as detailed in the reserves policy, the unrestricted reserves are £423,391.

Reserves policy

The Board of Trustees has examined the charities requirements for reserves in light of the major risks to the organisation. The established policy is for designated unrestricted funds held by the charity to be set at 5 months of the expenditure plus estimated redundancy and close down costs; the designated fund for the year is £148,846. The reserves are needed to maintain the current activities of the charity in the event of a significant drop in funding. The reserves are also needed to cover the costs of potential redundancies.

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For the year ended 31 March 2022

5. Plans for future periods

The current economic climate, cuts to the welfare budget, ten years of austerity as well as the global pandemic has had a devastating impact on our community and membership. It is more important than ever that neighbourhood youth and community centres such as ours, which was set up by the community for the community, continues to respond to the expressed needs of the community.

Poverty is a real and present danger in our community and we will continue to support people with welfare benefits advice, job seeking support and skills development. We provide food at all of our sessions and will continue to support women and families to grow their own food with help from our Community Gardeners. We will take women and girls on weekly trips to our farm where we can develop different ways to grow food which we can bring back to benefit our community. We will continue with our popular Cookery Club where women and girls can share recipes from around the world with each other creating cultural change through conversations and cooking.

We will employ a female joiner to train women and girls in carpentry so we can realise our dream of building a Womens Library in our building.

We will host a photographic exhibition of the work of the local artist Tish Murtha, who photographed Juvenile Jazz Bands in the late 70s and early 80s in and around Elswick. This will be the first exhibition of this important project and we look forward to welcoming the community to come and find themselves and their relatives in the amazing photos.

The prevalence of domestic abuse and violence against women and girls in our society is a tragic and preventable reality. We will continue to build the power of survivors while campaigning for systemic change to address structural inequalities, continuing to build partnerships to fight for social justice and smash the patriarchy.

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6. Reference and administrative details of the charity, its trustees and advisors

Charity Name	West End Women and Girls Centre CIO		
Registered Charity Number	1160161		
Trustees	Kate Hargreaves		
	Marwa Omar		
	Joanne Keegans		
	Sara Bryson	Chair	
	Jemma McLachlan		
	Hayley Davidson		
	Laura Johnson		Resigned 10.12.2021
	Jean Tams		Resigned 10.12.2021
Centre Coordinator	Huffty McHugh		
Registered Office	The Stephenson Building 173 Elswick Road Elswick Newcastle upon Tyne, NE4 6SQ		
Independent Examiner	MW Accounting, Bookkeeping and Training Woodgate House Wood Street Gateshead NE11 9NP		
Bankers	The Co-Operative Bank Plc Customer Service P O Box 250, Skelmersdale WN8 6WT		

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For the year ended 31 March 2022

7. Structure, governance and management

Governing documents

West End Women and Girls Centre CIO is a charitable incorporated organisation, governed by its constitution, adopted on 27th January 2015.

Appointment of Trustees

Trustees are elected by members of the organisation at the Annual General Meeting (AGM) and are eligible to stand for re-election each year. There is a minimum of three and maximum of 12 trustees at any given time. The trustees have the power to co-opt up to three other members and agree to meet at least four times a year.

Newly appointed trustees are invited to an induction day which includes meeting with the other trustees and the Coordinator to get an overview of the work of the charity, including its constitution and its finances. Part of this day also includes a brief induction with other key staff members. Trustees are given a copy of the constitution and the previous year's annual report and accounts. Should trustee training be required, this is arranged and once a year a development day is held for all trustees and staff.

Organisation

The trustees administer the charity and the Coordinator is responsible for managing the work of the charity on a day-to-day basis.

The trustees are aware that the major risk to the organisation is lack of funding. Each quarter the risk is assessed when budgets are compared to actual spend and reserves are reviewed on a yearly basis to ensure that there are sufficient funds available to cover five months running costs and any possible redundancy costs.

Risk management

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

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TRUSTEES ANNUAL REPORT

For the year ended 31 March 2022

8. Trustees responsibilities in relation to the financial statement

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on Jan 31, 2023 and signed on their behalf by:

Sara Bryson
Chair


Sara Bryson (Jan 31, 2023 17:06 GMT)

WEST END WOMEN AND GIRLS CENTRE CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the year ended 31 March 2022

I report on the financial statements of West End Women and Girls Centre CIO for the year ended 31 March 2022, which are set out on pages 9 to 22.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Member of the Association of Accounting Technicians.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Wright MAAT
MW Accounting, Bookkeeping & Training
Woodgate House
Wood Street
Gateshead
NE11 9NP
Date: Jan 31, 2023

Michelle Wright
Michelle Wright (Jan 31, 2023 17:37 GMT)

WEST END WOMEN AND GIRLS CENTRE CIO

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2022

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income from:						
Donations and legacies	6	32,633	-	2,675	35,308	37,530
Charitable activities						
Grants and contracts	7	117,349	-	263,844	381,193	539,574
Other trading activities	8	27,894	-	-	27,894	18,556
Total income		177,875	-	266,519	444,394	595,659
Expenditure on:						
Raising funds	9	500	-	-	500	255
Charitable activities						
Operation of the charity	10	76,213	20,817	262,489	359,520	331,445
Total expenditure		76,713	20,817	262,489	360,020	331,700
Net income/(expenditure)		101,162	(20,817)	4,030	84,375	263,959
Transfers between funds		14,938	-	(14,938)	-	-
Net income/(expenditure) and net movement of funds		116,100	(20,817)	(10,908)	84,375	263,959
Reconciliation of funds						
Total funds brought forward		307,291	415,532	246,504	969,327	705,367
Total funds carried forward		423,391	394,715	235,596	1,053,701	969,326

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 12 to 22 form an integral part of these accounts.

BALANCE SHEET

As at 31 March 2022

	Notes	£	Total 2022 £	£	Total 2021 £
<u>Fixed assets</u>					
Tangible assets	17		268,108		287,399
Total fixed assets			268,108		287,399
<u>Current assets</u>					
Debtors	18	25,320		2,567	
Cash at bank and in hand	19	890,471		770,004	
Total current assets		915,792		772,572	
Creditors: amounts falling due within one year	20	(130,199)		(90,644)	
Net current assets			785,593		681,928
Total assets less current liabilities			1,053,701		969,327
Total net assets or liabilities			1,053,701		969,327
<u>Funds of the charity</u>					
Unrestricted income funds			423,391		307,291
Designated funds			394,715		415,532
Restricted income funds			235,596		246,504
Total funds			1,053,701		969,327

The notes on pages 12 to 22 form an integral part of these accounts.

These financial statements were approved by the Board on:

and are signed on its behalf by:

S Bryson
Chair

Jan 31, 2023


 Sara (Jan 31, 2023 17:06 GMT)

STATEMENT OF CASH FLOWS

For the year ended 31 March 2022

	Notes	2022 £	2021 £
<u>Cash flows from operating activities</u>			
Net movement in funds		84,375	263,959
Depreciation		21,889	21,890
Deduct interest income shown in investing activities		-	-
Increase in debtors		(22,753)	23,358
Increase in creditors		39,555	9,540
<i>Net cash from operating activities</i>		<u>123,066</u>	<u>318,747</u>
<u>Cash flow from investing activities</u>			
Purchase of tangible fixed assets		(2,600)	(7,991)
Interest received		-	-
<i>Net cash used in investing activities</i>		<u>(2,600)</u>	<u>(7,991)</u>
Increase in cash and cash equivalents		120,467	310,757
Cash and cash equivalents at start of year		770,004	459,247
<i>Cash and cash equivalents at end of year</i>		<u>890,471</u>	<u>770,004</u>

The notes on pages 12 to 22 form an integral part of these accounts.

WEST END WOMEN AND GIRLS CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

West End Women and Girls Centre CIO meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the year end of £420,462 and has already secured a significant amount of funding for the current year. The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic, the trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

3 Income

3.1 Recognition of income

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

3.2 Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

3.3 Grants and donations

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

WEST END WOMEN AND GIRLS CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

3.4 Donated goods and services

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA.

3.5 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

3.7 Income from membership subscriptions

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

3.8 Investment gains and losses

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

3.9 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Expenditure on charitable activities includes the costs of support activities undertaken to further the purposes of the charity and their associated support costs.

WEST END WOMEN AND GIRLS CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

4.5 Creditors

The charity has creditors which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

5 Assets

5.1 Tangible fixed assets for use by the charity

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Fixtures, fittings and equipment	Straight line over four years
Community asset (computer room)	Straight line over four years
Leasehold property improvements	Over life of lease

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
6 Donations and legacies				
Donations and gifts	32,633	2,675	35,308	37,530
	<u>32,633</u>	<u>2,675</u>	<u>35,308</u>	<u>37,530</u>
7 Charitable activities				
<u>Income from grants</u>				
Community Foundation	25,000	14,786	39,786	36,500
Newcastle Fund	-	-	-	12,501
Newcastle City Council Public Health	-	-	-	31,856
Newcastle City Council	23,330	4,000	27,330	9,366
Newcastle City Council COVID	-	-	-	27,654
Grants				
Virgin Money	-	25,000	25,000	24,245
Police and Crime Commissioner	-	127,965	127,965	134,839
Ballinger Trust	18,000	-	18,000	1,000
The National Lottery	-	-	-	39,500
National Youth Music	-	15,335	15,335	-
Tudor Trust	26,667	-	26,667	42,000
Sir James Knott	15,000	-	15,000	15,000
Paul Hamlyn Foundation	-	14,000	14,000	65,000
SHED Grant	-	-	-	7,500
Street Games	-	9,025	9,025	9,024
Newcastle City Council - ward Sub-Committee	500	-	500	83,589
Rise North East	-	5,820	5,820	-
Wellbank Foundation	-	10,868	10,868	-
Hadrian Trust	1,000	-	1,000	-
Newcastle University	-	2,250	2,250	-
Greggs Foundation	-	15,000	15,000	-
Other grants	7,852	19,795	27,647	-
	<u>117,349</u>	<u>263,844</u>	<u>381,193</u>	<u>539,574</u>
8 Other trading activities				
Temporary letting of charitable property	19,650	-	19,650	13,464
Book sales	591	-	591	-
Other income	7,653	-	7,653	5,091
	<u>27,894</u>	<u>-</u>	<u>27,894</u>	<u>18,556</u>

Income was £444,394 (2021: £595,659) of which £177,875 was unrestricted or designated (2021: £218,756) and £266,519 was restricted (2021: £376,903)

WEST END WOMEN AND GIRLS CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
9 Raising funds				
Room hire costs	500	-	500	255
	<u>500</u>	<u>-</u>	<u>500</u>	<u>255</u>
10 Charitable activities				
<u>Direct costs</u>				
Project staff costs	431	210,796	211,227	188,086
Project costs	10,655	24,830	35,485	24,174
Client activities	1,300	5,224	6,524	10,031
Training costs	-	950	950	1,330
Volunteer costs	365	2,868	3,233	4,128
<u>Support costs</u>				
Management / admin staff costs	17,915	13,462	31,377	43,788
Depreciation	21,889	-	21,889	21,890
Premises expenses	22,503	-	22,503	12,355
Office costs	13,343	1,051	14,393	14,274
Professional fees	6,301	3,308	9,609	9,063
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	2,328	-	2,328	2,328
	<u>97,030</u>	<u>262,489</u>	<u>359,520</u>	<u>331,445</u>

Expenditure on charitable activities was £360,020 (2021: £331,700) of which £97,530 was unrestricted or designated (2021: £47,205) and £262,489 was restricted (2021: £284,495)

11 Fees for examination of the accounts

	2022 £	2021 £
Independent examiner's fees for reporting on the accounts	2,328	2,328
Other accountancy services paid to the examiner	4,853	8,645
	<u>7,181</u>	<u>10,973</u>

WEST END WOMEN AND GIRLS CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

12 Analysis of staff costs and the cost of key management personnel

	2022 £	2021 £
Salaries and wages	192,523	191,502
Social security costs	14,021	14,021
Pension costs (defined contribution pension plan)	6,502	6,502
	<u>213,046</u>	<u>212,025</u>

No employee received remuneration above £60,000 (2021: nil)

The key management personnel of the charity, comprise the trustees and the Centre Coordinator. The total employee benefits of the key management personnel of the charity were £39,968 (2021: £39,968).

13 Staff numbers

The average monthly head count was staff (2021: 14 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2022 Number	2021 Number
The parts of the charity in which the employee's work		
Management and admin	1.0	1.0
Charitable activities	6.0	6.0
	<u>7.0</u>	<u>7.0</u>

14 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

There have been no related party transactions in the reporting period.

15 Defined contribution pension scheme

The charitable company contributes to individual private staff pension schemes. The employer's pension costs represent contributions payable by the charity.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £6,502 (2021: £6,502). There was £0 outstanding as at 31 March 2022 (2021: £0).

16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

WEST END WOMEN AND GIRLS CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

17 Tangible fixed assets	Motor Vehicles £	Fixture, fittings and equipment £	Community asset (computer room) £	Leasehold property improvements £	Total £
Cost					
Balance brought forward	-	8,162	52,866	520,425	581,453
Additions	2,600	-	-	-	2,600
Disposals	-	-	-	-	-
Balance carried forward	2,600	8,162	52,866	520,425	584,053
Depreciation					
Basis	SL	SL	SL	SL	
Rate	over 4 years	over 4 years	over 4 years	over life of lease	
Balance brought forward	-	8,162	45,948	239,944	294,054
Depreciation charge for year	-	-	1,072	20,818	21,890
Disposals	-	-	-	-	-
Balance carried forward	-	8,162	47,020	260,762	315,944
Net book value					
Brought forward	-	-	6,918	280,481	287,399
Carried forward	2,600	-	5,845	259,663	268,108

18 Debtors and prepayments (receivable within 1 year)

	2022 £	2021 £
Salary holding account	11,324	1,582
Prepayments	1,651	986
Other debtors	12,346	-
	25,320	2,567

19 Cash at bank and in hand

	2022 £	2021 £
Bank current account	637,211	600,285
Bank deposit account	252,692	169,152
Cash in hand	568	568
	890,471	770,004

WEST END WOMEN AND GIRLS CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

20 Creditors and accruals (payable within 1 year)

	2022 £	2021 £
Trade creditors	374	902
Pension	31,431	27,114
Accruals		
Independent examination of accounts	2,328	2,328
Bookkeeping	1,662	3,324
Payroll	378	1,283
Deferred income		
Ballinger Trust	10,000	10,000
Tudor Trust	30,000	16,667
Sir James Knott	-	-
Virgin Money Foundation	12,500	-
Paul Hamlyn	12,500	-
National Youth Music	-	-
Rank Foundation	1,000	1,000
LGA Foundation	5,000	5,000
Catherine Cookson Trust	10,000	10,000
Joicey Trust Capital Arts	4,500	4,500
Karbon Homes	5,000	5,000
Other creditors	3,526	3,526
	130,199	90,644

21 Deferred income

Deferred income comprises of advance payments from grants that relate to future periods

	2022 £	2021 £
Balance brought forward	52,167	48,025
Amount released to income earned from charitable activities	(52,167)	(48,025)
Amount deferred in year	90,500	52,167
Balance carried forward	90,500	52,167

22 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

WEST END WOMEN AND GIRLS CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

23 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances Brought Forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	307,291	177,875	(76,713)	14,938	423,391
Totals	307,291	177,875	(76,713)	14,938	423,391

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' after allowing for designated funds

Analysis of movement in designated funds

	Fund Balances Brought Forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Designated funds					
Designated fund reserves	148,846	-	-	-	148,846
Designated fund leasehold improvements	266,686	-	(20,817)	-	245,869
Totals	415,532	-	(20,817)	-	394,715

Purpose of designated funds

Designated fund reserves The Board of Trustees has designated funds to cover 5 months of expenditure to meet the capital requirement of the charity in the event of a significant drop in funding.

Designated fund leasehold improvements This represents the balance of the leasehold improvements that were paid for by government grant.

WEST END WOMEN AND GIRLS CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

Analysis of charitable funds continued Analysis of movement in restricted funds

As at 31 March 2022

	Fund balances Brought Forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Restricted funds					
Safe for Life	-	14,675	(14,675)	-	-
Domestic Abuse Peer Educators	-	97,390	(97,390)	-	-
Smash the Patriarchy	18,330	39,000	(39,049)	-	18,282
Community Bakery	11,922	-	(58)	-	11,864
Youth Work	29,447	3,250	(1,000)	-	31,697
Edible Elswick	43,279	15,900	(12,381)	-	46,798
Arts Project	15,250	-	(15,113)	-	137
Scran for the Fam	20,103	-	(20,103)	-	-
Seeds For Life	49,571	5,000	(8,011)	-	46,561
Computer Club/Suite	14,938	-	-	(14,938)	-
Women's cookery	11,525	18,000	(18,200)	-	11,325
Sports England Bike	3,809	5,820	(1,299)	-	8,330
Farm	-	32,256	(13,089)	-	19,167
Best Summer Ever	-	9,025	(9,025)	-	-
Youth Music	12,329	15,335	(6,352)	-	21,312
Arts Fund	-	-	-	-	-
Library	16,000	10,868	(6,746)	-	20,122
Totals	246,503	266,519	(262,489)	(14,938)	235,596

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Safe for Life	Domestic Abuse recovery course for adult victims and survivors aged 18+
Domestic Abuse Peer Educators	Domestic Abuse Project for young women aged 11 to 25 years providing practical and emotional support, both 1:1 and groupwork in the centre and outreach
Smash the Patriarchy	Youth work project for young women aged 11 to 25 years providing workshops and training around gender equality and developing campaigns fighting for social justice
Community Bakery	To provide training for Women and Girls to establish a Community Bakery selling baked goods to provide a sustainable income.
Youth Work	Supportive space for young women aged 5 to 19 years where they can talk in confidence about issues and take part in fun activities to raise self-esteem (including Older Girls/Tuesday Club).

WEST END WOMEN AND GIRLS CENTRE CIO

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2022

Analysis of charitable funds continued Analysis of movement in restricted funds

Edible Elswick	Partnership project with statutory and voluntary organisations, volunteers and local community clean up local estates and grow edible landscapes to make the area cleaner, greener and nicer places to live.
Arts Project	To develop arts based work at the centre based on the aspirations of the membership.

24 Capital commitments

As at 31 March 2022, the charity had no capital commitments

25 Analysis of net assets between funds

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Tangible fixed assets	8,445	259,663	-	268,108	287,399
Cash at bank and in hand	451,670	135,052	303,750	890,471	770,004
Other net current assets/(liabilities)	(36,725)	-	(68,154)	(104,879)	(88,076)
	423,390	394,715	235,596	1,053,701	969,327

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Tangible fixed assets	13,795	266,686	6,918	287,399	301,298
Cash at bank and in hand	346,074	148,846	275,085	770,004	459,247
Other net current assets/(liabilities)	(52,576)	-	(35,500)	(88,076)	(55,178)
	307,292	415,532	246,503	969,327	705,367

26 Guarantee

There have been no guarantees given by the charity at 31 March 2022.

27 Debt

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31 March 2022.

28 Governing document

The organisation is a Charitable Incorporated Organisation - Foundation registered on 27 January 2015 as a body corporate under part 11 of the Charities Act 2011.