

**WEST END WOMEN AND GIRLS CENTRE CIO**

**REPORT AND FINANCIAL STATEMENTS**

**For the year ended 31 March 2021**

**Charity number 1160161**

# **WEST END WOMEN AND GIRLS CENTRE CIO**

## **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2021

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The trustees are pleased to present their annual report together with financial statements of the charity for the year ended 31 March 2021.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **1. Objectives and activities**

As the first and only open access community based women and girls centre in Newcastle, West End Women and Girls Centre aims to build the power of women and girls, who have been and continue to be disenfranchised. We seek to drive positive change in the world, our community and in women and girls lives. We do this by providing group work where women and girls can meet, have fun, learn new skills and look at issues relevant to their lives, building confidence in a safe and supportive environment.

### **2. Achievements and performance**

In 2021 the charity will celebrate 40 years of successfully delivering services to women and girls in Newcastle. Having started 40 years ago offering one youth work session a week to women and girls in Elswick, we now offer women's group work sessions every morning of the week, youth clubs every evening and courses and one to one support every afternoon; with over 20 sessions a week for girls through to grannies and every woman in between.

2021 has been a very difficult year, not only for the centre and our community but for the whole world.

Our doors have been open to the local community and women and girls in particular throughout the pandemic. When many other organisations have been working from home providing remote services via phone calls or virtual meetings, the benefits of a neighbourhood youth and community centre with welcoming local staff has proven its worth.

We started Scran 4 the Fam, our daily soup delivering service on Monday 30<sup>th</sup> March 2020 and by the end of the week we delivered fresh, homemade soup from our community kitchen to over 400 people. We have fed on average 500-600 people every week with our community cook and cookery volunteers making enormous pans of soup for staff and volunteers to deliver out to the community whilst still hot. Referrals come from adult and children's social care, local voluntary organisations, the local authority, through our social media and our own membership. The soup is free to the whole community and has highlighted the food poverty in our area, providing people sometimes with their only hot meal of the day.

It is no exaggeration that this has kept some people alive and some families from starving.

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Scran 4 the Fam has proved a lifeline for individuals who have been trapped at home because of domestic abuse, shielding or people with poor mental health. The daily contact when delivering the soup, the conversations and support around other matters including health concerns, benefits and housing supported people's positive mental health. For some people a friendly face and a chat was more important than the food supplied. At the time when the whole country was literally in lockdown, we created new social networks to reduce loneliness and social exclusion. We knocked on people's doors, recruited local volunteers to cook and deliver soup, collected donations, made hampers to deliver over bank holidays, Christmas and the new year, packed goody bags, grew seedlings in our community garden to deliver in pots to grow on windowsills and provided a smiling face to people who had not seen anyone since we had knocked the day before.

Our partnership with Open Clasp Theatre Company who share our building and values continued to stay strong throughout the pandemic with their staff volunteering on the soup run, creating weekly videos of Scran 4 the Fam which can be viewed on our website.

We worked hard to get our website and social media up to scratch so that the community can stay in touch and know we are still here for them. We started our own you tube channel in early April 2020 with daily updates based on our regular time table. We kept in touch with young women and girls who attend youth clubs via phone, zoom, shouting up at windows and running socially distanced group work when restrictions allowed using our community garden as a base.

Our team of award-winning Domestic Abuse Peer Educators have been working tirelessly to provide a lifesaving service to everyone who needs it. Domestic abuse has risen significantly during the pandemic and we have seen a massive rise in referrals from individuals and agencies. The Peer Educators have continued to support survivors both in the centre and outreach including socially distanced home visits, walks in the park and keeping in regular contact through daily soup deliveries. Our network of young Domestic Abuse Champions have been using social media to organise campaigns and highlight the extent of domestic abuse during the pandemic.

We are extremely proud of the Domestic Abuse Peer Education team who won the Children and Young People Now award for Youth Volunteering and Social Action for the Domestic Abuse Champion programmes in schools.

Despite the pandemic we have had great success recruiting new staff from the local community, employing five young women aged 16-18 as Gender Equality Peer Educators through our Smash the Patriarchy project. They will be trained in facilitation and campaigning skills to build the power of young women in our community, across Newcastle and the North East.

Like everyone we have experienced significant challenges this year, losing friends and family, colleagues and members to Covid. Staff and volunteers have dealt with extreme pressure whilst also addressing the needs of our community with generosity and

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compassion. We are proud of the commitment and passion shown by our staff and volunteers throughout the pandemic.

The Board of Trustees have been a constant and supportive presence, meeting monthly on Zoom and checking in with staff regularly. Their guidance and oversight has enabled strategic reopening of direct delivery whenever government legislation has allowed.

The 2020 AGM was held on Zoom and Facebook live with socially distanced staff in the building conducting the business and running a live raffle. Over 100 members took part and had cake and a tea bag delivered to their front door to enjoy while watching from the comfort of their own home.

### **3. Public benefit**

The Board of Trustees has referred to the Charity Commission's guidance on public benefit when reviewing the charity's objectives and planning its future activities. This annual report will aim to demonstrate the link between our charitable activity and how this benefits our service users.

### **4. Financial review**

West End Women and Girls Centre are funded by grant income from Newcastle City Council and a variety of project-based income. The total income for the year was £595,659. This income is allocated across respective funds on the Statement of Financial Activities in accordance with the Statement of Recommended Practice.

The Statement of Financial Activities for the year ended 31 March 2021, shows a net surplus across all funds of £263,959 (2020: £125,834).

The Balance Sheet at 31 March 2021 shows total funds carried forward of £969,327 of which £246,504 are restricted funds, the trustees have designated funds totalling £415,532 which include £266,686 invested in tangible fixed assets and £148,846 as detailed in the reserves policy, the unrestricted reserves are £307,291.

#### Reserves policy

The Board of Trustees has examined the charities requirements for reserves in light of the major risks to the organisation. The established policy is for designated unrestricted funds held by the charity to be set at 5 months of the expenditure plus estimated redundancy and close down costs; the designated fund for the year is £148,846. The reserves are needed to maintain the current activities of the charity in the event of a significant drop in funding. The reserves are also needed to cover the costs of potential redundancies.

### **5. Plans for future periods**

The current economic climate, cuts to the welfare budget, ten years of austerity as well as the global pandemic has had a devastating impact on our community and membership. It is

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### **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2021

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more important than ever that neighbourhood youth and community centres such as ours, which was set up by the community for the community, continues to respond to the expressed needs of the community. Scran 4 the Fam has highlighted the food poverty in our community and we will continue to deliver a daily nutritious meal to people for as long as it is needed; whilst also developing sustainable, long term solutions to food poverty in our community.

Isolation and loneliness have also had a huge negative impact on people during the pandemic and we will continue to work hard to reintroduce group work and provide a social space for our community to gather when it is safe to do so.

The prevalence of domestic abuse and violence against women and girls in our society is a tragic and preventable reality. We will continue to support individual victims and survivors while campaigning for systemic change to address structural inequalities, continuing to build partnerships to fight for social justice.

2021 is our 40th Anniversary and we have many events and celebrations planned, including building the first women's library in the North East designed by students from Newcastle University and built by our members both old and young.

We will also be launching a book and photography exhibition celebrating 40 women and girls who have been instrumental in the development of West End Women and Girls Centre over the past 40 years.

We will also host a photographic exhibition of the work of the local artist Tish Murtha, who photographed Juvenile Jazz Bands in the late 70s early 80's, this will be the first exhibition of this important project.

During the pandemic we are learning the importance of the 3 F's; food, fun and freedom. To this end we are beginning to make plans and develop further conversations about what is needed to recover for individuals and our community. We have decided we need to grow our work into the wilds and will progress this dream over the coming months and years.

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### 6. Reference and administrative details of the charity, its trustees and advisors

Charity Name	West End Women and Girls Centre CIO
Registered Charity Number	1160161
Trustees	Kate Hargreaves Marwa Omar Joanne Keegans Sara Bryson Jemma McLachlan Mary Egan Hayley Davidson Laura Johnson Jean Tams
	Chair
	Resigned 31.03.2021
Centre Coordinator	Huffty McHugh
Registered Office	The Stephenson Building 173 Elswick Road Elswick Newcastle upon Tyne, NE4 6SQ
Independent Examiner	Michelle Wright Connected Voice Business Services Higham House Higham Place Newcastle upon Tyne NE1 8AF
Bankers	The Co-Operative Bank Plc Customer Service P O Box 250, Skelmersdale WN8 6WT

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## **TRUSTEES ANNUAL REPORT**

For the year ended 31 March 2021

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### **7. Structure, governance and management**

#### Governing documents

West End Women and Girls Centre CIO is a charitable incorporated organisation, governed by its constitution, adopted on 27<sup>th</sup> January 2015.

#### Appointment of Trustees

Trustees are elected by members of the organisation at the Annual General Meeting (AGM) and are eligible to stand for re-election each year. There is a minimum of three and maximum of 12 trustees at any given time. The trustees have the power to co-opt up to three other members and agree to meet at least four times a year.

Newly appointed trustees are invited to an induction day which includes meeting with the other trustees and the Coordinator to get an overview of the work of the charity, including its constitution and its finances. Part of this day also includes a brief induction with other key staff members. Trustees are given a copy of the constitution and the previous year's annual report and accounts. Should trustee training be required, this is arranged and once a year a development day is held for all trustees and staff.

#### Organisation

The trustees administer the charity and the Coordinator is responsible for managing the work of the charity on a day-to-day basis.

The trustees are aware that the major risk to the organisation is lack of funding. Each quarter the risk is assessed when budgets are compared to actual spend and reserves are reviewed on a yearly basis to ensure that there are sufficient funds available to cover five months running costs and any possible redundancy costs.

#### Risk management

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable company. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

# WEST END WOMEN AND GIRLS CENTRE CIO

## TRUSTEES ANNUAL REPORT

For the year ended 31 March 2021

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### 8. Trustees responsibilities in relation to the financial statement

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 27/01/22..... and signed on their behalf by:

Sara Bryson  
Chair





## **WEST END WOMEN AND GIRLS CENTRE CIO**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

For the year ended 31 March 2021

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I report on the financial statements of West End Women and Girls Centre CIO for the year ended 31 March 2021, which are set out on pages 9 to 22.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a Member of the Association of Accounting Technicians.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Wright MAAT  
Connected Voice Business Services  
Higham House  
Higham Place  
Newcastle upon Tyne  
NE1 8AF  
Date: 27/01/22



# WEST END WOMEN AND GIRLS CENTRE CIO

## STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2021

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b><u>Income from:</u></b>						
Donations and legacies	6	35,270	-	2,260	37,530	15,355
Charitable activities						
Grants and contracts	7	165,141	-	374,433	539,574	341,520
Other trading activities	8	18,345	-	210	18,556	38,502
<b>Total income</b>		<b>218,756</b>	<b>-</b>	<b>376,903</b>	<b>595,659</b>	<b>395,378</b>
<b><u>Expenditure on:</u></b>						
Raising funds	9	255	-	-	255	865
Charitable activities						
Operation of the charity	10	26,133	20,817	284,495	331,445	268,679
<b>Total expenditure</b>		<b>26,388</b>	<b>20,817</b>	<b>284,495</b>	<b>331,700</b>	<b>269,544</b>
<b>Net income/(expenditure) and net movement of funds</b>		<b>192,368</b>	<b>( 20,817 )</b>	<b>92,408</b>	<b>263,959</b>	<b>125,834</b>
<b><u>Reconciliation of funds</u></b>						
Total funds brought forward		114,923	436,349	154,096	705,367	579,533
<b>Total funds carried forward</b>		<b>307,291</b>	<b>415,532</b>	<b>246,504</b>	<b>969,327</b>	<b>705,367</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 12 to 22 form an integral part of these accounts.

**BALANCE SHEET**

As at 31 March 2021


	Notes	£	Total 2021 £	£	Total 2020 £
<b><u>Fixed assets</u></b>					
Tangible assets	17		287,399		301,298
<b>Total fixed assets</b>			<b>287,399</b>		<b>301,298</b>
<b><u>Current assets</u></b>					
Debtors	18	2,567		25,925	
Cash at bank and in hand	19	770,004		459,247	
<b>Total current assets</b>		<b>772,572</b>		<b>485,172</b>	
<b>Creditors:</b> amounts falling due within one year	20	<b>( 90,644 )</b>		<b>( 81,104 )</b>	
<b>Net current assets</b>			<b>681,928</b>		<b>404,069</b>
<b>Total assets less current liabilities</b>			<b>969,327</b>		<b>705,367</b>
<b>Total net assets or liabilities</b>			<b>969,327</b>		<b>705,367</b>
<b><u>Funds of the charity</u></b>					
Unrestricted income funds			307,291		114,923
Designated funds			415,532		436,349
Restricted income funds			246,504		154,096
<b>Total funds</b>			<b>969,327</b>		<b>705,367</b>

The notes on pages 12 to 22 form an integral part of these accounts.

These financial statements were approved by the Board on:

27/01/22

and are signed on its behalf by:

S Bryson  
Chair


**STATEMENT OF CASH FLOWS**

For the year ended 31 March 2021

	Notes	<b>2021</b> <b>£</b>	<b>2020</b> <b>£</b>
<b><u>Cash flows from operating activities</u></b>			
Net movement in funds		263,959	125,834
Depreciation		20,817	20,817
Deduct interest income shown in investing activities		-	-
Decrease in debtors		23,358	( 20,161 )
Increase in creditors		9,540	34,672
<b><i>Net cash from operating activities</i></b>		<b><u>317,674</u></b>	<b><u>161,161</u></b>
<b><u>Cash flow from investing activities</u></b>			
Purchase of tangible fixed assets		( 7,991 )	-
Interest received		-	-
<b><i>Net cash used in investing activities</i></b>		<b><u>( 7,991 )</u></b>	<b><u>-</u></b>
Increase in cash and cash equivalents		<b>310,757</b>	161,160
Cash and cash equivalents at start of year		<b>459,247</b>	298,087
<b><i>Cash and cash equivalents at end of year</i></b>		<b><u>770,004</u></b>	<b><u>459,247</u></b>

The notes on pages 12 to 22 form an integral part of these accounts.

# **WEST END WOMEN AND GIRLS CENTRE CIO**

## **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2021

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### **1 Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### **2 Basis of accounting**

#### **2.1 Basis of preparation**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

West End Women and Girls Centre CIO meets the definition of a public benefit entity under FRS 102.

#### **2.2 Preparation of the accounts on a going concern basis**

The charity reported total unrestricted funds at the year end of £335,548 and has already secured a significant amount of funding for the current year. The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. In response to the COVID-19 pandemic, the trustees have revised their forecasts to take into account measures that they can take with the current resources available to mitigate the impact of the current adverse conditions. The trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

### **3 Income**

#### **3.1 Recognition of income**

Income is recognised when the charity has entitlement to the resources, any performance conditions attached to the item(s) of income have been met, it is more likely than not that the resources will be received and the monetary value can be measured with sufficient reliability

#### **3.2 Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by FRS102 SORP or FRS102.

#### **3.3 Grants and donations**

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of the provision of a specified service is deferred until the criteria of income recognition are met.

## **WEST END WOMEN AND GIRLS CENTRE CIO**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2021

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#### **3.4 Donated goods and services**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Donated services and facilities are included in the SoFA when received at the value of the gift to the charity provided that the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with the equivalent amount recognised as an expense under the appropriate heading in the SoFA.

#### **3.5 Volunteer help**

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

#### **3.6 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

#### **3.7 Income from membership subscriptions**

Membership subscriptions received in the nature of a gift are recognised in donations and legacies.

Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.

#### **3.8 Investment gains and losses**

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

#### **3.9 Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

### **4 Expenditure and liabilities**

#### **4.1 Liability recognition**

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

#### **4.2 Charitable activities**

Expenditure on charitable activities includes the costs of support activities undertaken to further the purposes of the charity and their associated support costs.

## **WEST END WOMEN AND GIRLS CENTRE CIO**

### **NOTES TO THE FINANCIAL STATEMENTS**

For the year ended 31 March 2021

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#### **4.3 Governance and support costs**

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **4.4 Irrecoverable VAT**

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### **4.5 Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts.

#### **4.6 Provisions for liabilities**

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

### **5 Assets**

#### **5.1 Tangible fixed assets for use by the charity**

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Fixtures, fittings and equipment	Straight line over four years
Community asset (computer room)	Straight line over four years
Leasehold property improvements	Over life of lease

# WEST END WOMEN AND GIRLS CENTRE CIO

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

### Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>6 Donations and legacies</b>				
Donations and gifts	35,270	2,260	<b>37,530</b>	15,355
	<u>35,270</u>	<u>2,260</u>	<u><b>37,530</b></u>	<u>15,355</u>
<b>7 Charitable activities</b>				
<u>Income from grants</u>				
Community Foundation	10,500	26,000	<b>36,500</b>	49,448
Newcastle Fund	-	12,501	<b>12,501</b>	17,543
Newcastle City Council Public Health	-	31,856	<b>31,856</b>	33,977
Newcastle City Council	-	9,366	<b>9,366</b>	9,325
Newcastle City Council COVID	27,654	-	<b>27,654</b>	-
Grants				
Virgin Money	10,000	14,245	<b>24,245</b>	18,246
Police and Crime Commissioner	-	134,839	<b>134,839</b>	57,843
Ballinger Trust	-	1,000	<b>1,000</b>	21,964
The National Lottery	-	39,500	<b>39,500</b>	-
National Youth Music	-	-	<b>-</b>	23,543
Tudor Trust	42,000	-	<b>42,000</b>	23,333
Sir James Knott	15,000	-	<b>15,000</b>	6,250
Paul Hamlyn Foundation	-	65,000	<b>65,000</b>	25,408
Seedbed	-	-	<b>-</b>	5,000
SHED Grant	-	7,500	<b>7,500</b>	25,000
Street Games	-	9,024	<b>9,024</b>	8,640
LGA Foundation	-	-	<b>-</b>	10,000
Other grants	59,987	23,602	<b>83,589</b>	6,000
	<u>165,141</u>	<u>374,433</u>	<u><b>539,574</b></u>	<u>341,520</u>
<b>8 Other trading activities</b>				
Temporary letting of charitable property	13,464	-	<b>13,464</b>	29,760
Fundraising	-	-	<b>-</b>	807
Other income	4,881	210	<b>5,091</b>	7,936
	<u>18,345</u>	<u>210</u>	<u><b>18,556</b></u>	<u>38,502</u>

Income was £595,659 (2020: £395,378) of which £218,756 was unrestricted or designated (2020: £119,144) and £376,903 was restricted (2020: £276,233)



# WEST END WOMEN AND GIRLS CENTRE CIO

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

### Analysis of expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>9 Raising funds</b>				
Room hire costs	255	-	255	865
	<u>255</u>	<u>-</u>	<u>255</u>	<u>865</u>
<b>10 Charitable activities</b>				
<u>Direct costs</u>				
Project staff costs	19	188,067	188,086	143,676
Project costs	1,742	22,431	24,174	14,110
Client activities	-	10,031	10,031	5,875
Training costs	-	1,330	1,330	-
Volunteer costs	-	4,128	4,128	-
<u>Support costs</u>				
Management / admin staff costs	60	43,728	43,788	48,150
Depreciation	20,817	1,073	21,890	20,817
Premises expenses	12,355	-	12,355	11,021
Office costs	816	13,458	14,274	14,926
Professional fees	8,813	250	9,063	7,546
<u>Governance costs</u>				
Trustees meeting costs and AGM	-	-	-	230
Independent examiner's fees for reporting on the accounts	2,328	-	2,328	2,328
	<u>46,950</u>	<u>284,495</u>	<u>331,445</u>	<u>268,679</u>

Expenditure on charitable activities was £331,700 (2020: £269,544) of which £47,205 was unrestricted or designated (2020: £77,523) and £284,495 was restricted (2020: £192,022)

### 11 Fees for examination of the accounts

	2021 £	2020 £
Independent examiner's fees for reporting on the accounts	2,328	2,328
Other accountancy services paid to the examiner	8,645	7,546
	<u>10,973</u>	<u>9,874</u>

## WEST END WOMEN AND GIRLS CENTRE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

#### 12 Analysis of staff costs and the cost of key management personnel

	2021 £	2020 £
Salaries and wages	191,502	163,272
Social security costs	14,021	11,955
Pension costs (defined contribution pension plan)	6,502	5,806
	<b>212,025</b>	<b>181,033</b>

No employee received remuneration above £60,000 (2020: nil)

The key management personnel of the charity, comprise the trustees and the Centre Coordinator. The total employee benefits of the key management personnel of the charity were £39,968 (2020: £39,968).

#### 13 Staff numbers

The average monthly head count was 14 staff (2020: 15 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2021 Number	2020 Number
The parts of the charity in which the employee's work		
Management and admin	1.0	1.0
Charitable activities	6.0	6.0
	<b>7.0</b>	<b>7.0</b>

#### 14 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

##### Trustees' expenses

No trustee expenses have been incurred in the year.

##### Transaction(s) with related parties

There have been no related party transactions in the reporting period.

#### 15 Defined contribution pension scheme

The charitable company contributes to individual private staff pension schemes, The employer's pension costs represent contributions payable by the charity.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £6,502 (2020: £5,809). There was £0 outstanding as at 31 March 2021 (2020: £0).

#### 16 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

# WEST END WOMEN AND GIRLS CENTRE CIO

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

	Fixture, fittings and equipment £	Community asset (comp uter room) £	Leasehold property improvements £	Total £
<b>17 Tangible fixed assets</b>				
<b>Cost</b>				
Balance brought forward	8,162	44,875	520,425	<b>573,462</b>
Additions	-	7,991	-	<b>7,991</b>
Disposals	-	-	-	<b>-</b>
<b>Balance carried forward</b>	<b>8,162</b>	<b>52,866</b>	<b>520,425</b>	<b>581,453</b>
<b>Depreciation</b>				
Basis	SL	SL	SL	
Rate	over 4 years	over 4 years	over life of lease	
Balance brought forward	8,162	44,875	219,127	<b>272,164</b>
Depreciation charge for year	-	1,073	20,817	<b>21,890</b>
Disposals	-	-	-	<b>-</b>
<b>Balance carried forward</b>	<b>8,162</b>	<b>45,948</b>	<b>239,944</b>	<b>294,054</b>
<b>Net book value</b>				
<b>Brought forward</b>	<b>-</b>	<b>-</b>	<b>301,298</b>	<b>301,298</b>
<b>Carried forward</b>	<b>-</b>	<b>6,918</b>	<b>280,481</b>	<b>287,399</b>
<b>18 Debtors and prepayments (receivable within 1 year)</b>				
	<b>2021 £</b>	<b>2020 £</b>		
Salary holding account	<b>1,582</b>	15,783		
Prepayments	<b>986</b>	817		
Other debtors	<b>-</b>	9,325		
	<b>2,567</b>	<b>25,925</b>		
<b>19 Cash at bank and in hand</b>				
	<b>2021 £</b>	<b>2020 £</b>		
Bank current account	<b>600,285</b>	289,601		
Bank deposit account	<b>169,152</b>	169,151		
Cash in hand	<b>568</b>	495		
	<b>770,004</b>	<b>459,247</b>		

## WEST END WOMEN AND GIRLS CENTRE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

#### 20 Creditors and accruals (payable within 1 year)

	2021 £	2020 £
Trade creditors	902	4,374
Pension	27,114	22,797
Accruals		
Independent examination of accounts	2,328	2,328
Bookkeeping	3,324	-
Payroll	1,283	-
Deferred income		
Ballinger Trust	10,000	5,000
Tudor Trust	16,667	16,667
Sir James Knott	-	8,750
Virgin Money Foundation	-	14,245
National Youth Music	-	3,363
Rank Foundation	1,000	-
LGA Foundation	5,000	-
Catherine Cookson Trust	10,000	-
Joicey Trust Capital Arts	4,500	-
Karbon Homes	5,000	-
Other creditors	3,526	3,580
	<b>90,644</b>	<b>81,104</b>

#### 21 Deferred income

Deferred income comprises of advance payments from grants that relate to future periods

	2021 £	2020 £
Balance brought forward	48,025	21,472
Amount released to income earned from charitable activities	( 48,025 )	( 21,472 )
Amount deferred in year	52,167	48,025
Balance carried forward	<b>52,167</b>	<b>48,025</b>

#### 22 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.

# WEST END WOMEN AND GIRLS CENTRE CIO

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

### 23 Analysis of charitable funds

#### Analysis of movements in unrestricted funds

	Transfer from unincorporated entity £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Unrestricted funds</b>					
General unrestricted fund	114,923	218,756	( 26,388 )	-	<b>307,291</b>
<b>Totals</b>	<b>114,923</b>	<b>218,756</b>	<b>( 26,388 )</b>	<b>-</b>	<b>307,291</b>

#### Purpose of unrestricted funds

General unrestricted fund                      The 'free reserves' after allowing for designated funds

#### Analysis of movement in designated funds

	Transfer from unincorporated entity £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<b>Designated funds</b>					
Designated fund reserves	148,846	-	-	-	<b>148,846</b>
Designated fund leasehold improvements	287,503	-	( 20,817 )	-	<b>266,686</b>
<b>Totals</b>	<b>436,349</b>	<b>-</b>	<b>( 20,817 )</b>	<b>-</b>	<b>415,532</b>

#### Purpose of designated funds

Designated fund reserves                      The Board of Trustees has designated funds to cover 5 months of expenditure to meet the capital requirement of the charity in the event of a significant drop in funding.

Designated fund leasehold  
improvements                      This represents the balance of the leasehold improvements that were paid for by government grant.

# WEST END WOMEN AND GIRLS CENTRE CIO

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

### Analysis of charitable funds continued

### Analysis of movement in restricted funds

	Transfer from unincorporated entity	Incoming resources	Resources expended	Transfers	Fund balances carried forward
Restricted funds	£	£	£	£	£
Safe for Life	-	14,675	( 14,675 )	-	-
Domestic Abuse Peer Educators	-	111,318	( 111,318 )	-	-
Smash the Patriarchy	-	55,000	( 36,670 )	-	18,330
Spring Growing Packs	-	1,400	( 1,400 )	-	-
Community Bakery	11,682	240	-	-	11,922
Youth Work	45,983	25,887	( 30,095 )	-	41,776
Edible Elswick	34,268	21,572	( 12,561 )	-	43,279
Heritage Lottery	2,148	-	( 2,148 )	-	-
Arts Project	30,000	10,000	( 8,750 )	-	31,250
Scrán for the Fam	( 36 )	54,598	( 34,459 )	-	20,103
NCC Cohesive Communities	-	9,366	( 9,366 )	-	-
Seeds For Life	26,833	22,785	( 47 )	-	49,571
Computer Club/Suite	246	33,061	( 18,368 )	-	14,938
Women's cookery	275	15,000	( 3,750 )	-	11,525
Sports England Bike	2,696	2,000	( 887 )	-	3,809
<b>Totals</b>	<b>154,095</b>	<b>376,903</b>	<b>( 284,495 )</b>	<b>-</b>	<b>246,503</b>

### Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Safe for Life	Domestic Abuse recovery course for adult victims and survivors aged 18+
Domestic Abuse Peer Educators	Domestic Abuse Project for young women aged 11 to 25 years providing practical and emotional support, both 1:1 and groupwork in the centre and outreach
Smash the Patriarchy	Youth work project for young women aged 11 to 25 years providing workshops and training around gender equality and developing campaigns fighting for social justice
Spring Growing Packs	One off project during lockdown to provide survivors of domestic abuse with a DIY gardening pack to grow spring flowers and herbs on windowsills
Community Bakery	To provide training for Women and Girls to establish a Community Bakery selling baked goods to provide a sustainable income.
Youth Work	Supportive space for young women aged 5 to 19 years where they can talk in confidence about issues and take part in fun activities to raise self-esteem (including Older Girls/Tuesday Club).
Edible Elswick	Partnership project with statutory and voluntary organisations, volunteers and local community clean up local estates and grow edible landscapes to make the area cleaner, greener and nicer places to live.
Heritage Lottery	Project with the community gardening groups of women and girls to explore the history and heritage of Elswick Park.
Arts Project	To develop arts based work at the centre based on the aspirations of the membership.

## WEST END WOMEN AND GIRLS CENTRE CIO

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2021

#### Analysis of charitable funds continued

##### Purpose of restricted funds

Scrán for the Fam	To provide a daily soup delivery service to residents in the West End of Newcastle .
NCC Cohesive Communities	To develop domestic abuse awareness raising work with boys and young men.
Seeds For Life	(Public Health) Working with 14 local schools and early years settings to grow food, cook healthy recipes and engage in exercise.
Computer Club/Suite	Providing 3 computer clubs per week for primary and high school girls and women.
Women's cookery	To provide cookery groups for Women and Girls with healthy eating and nutritional advice.

#### 24 Capital commitments

As at 31 March 2021, the charity had no capital commitments

#### 25 Analysis of net assets between funds

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Tangible fixed assets	13,795	266,686	6,918	287,399	301,298
Cash at bank and in hand	346,074	148,846	275,085	770,004	459,247
Other net current assets/(liabilities)	( 52,576 )	-	( 35,500 )	( 88,076 )	( 55,178 )
	<u>307,292</u>	<u>415,532</u>	<u>246,503</u>	<u>969,327</u>	<u>705,367</u>

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Tangible fixed assets	13,795	287,503	-	301,298	322,115
Cash at bank and in hand	156,306	148,846	154,095	459,247	298,087
Other net current assets/(liabilities)	( 55,178 )	-	-	( 55,178 )	( 40,669 )
	<u>114,923</u>	<u>436,349</u>	<u>154,095</u>	<u>705,367</u>	<u>579,534</u>

#### 26 Guarantee

There have been no guarantees given by the charity at 31 March 2021.

#### 27 Debt

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31 March 2021.

#### 28 Governing document

The organisation is a Charitable Incorporated Organisation - Foundation registered on 27 January 2015 as a body corporate under part 11 of the Charities Act 2011.











# West End Women and Girls CIO 2021 - Signed

Final Audit Report

2022-01-27

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By:	Nigel Douglass (nigel.douglass@connectedvoice.org.uk)
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