

THE TEWKESBURY BATTLEFIELD SOCIETY

(A CHARITABLE INCORPORATED
ORGANISATION)

ANNUAL REPORT AND FINANCIAL
STATEMENTS

for the year ended
5 April 2021

The Tewkesbury Battlefield Society

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For the period ended 5 April 2021

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The Tewkesbury Battlefield Society

LEGAL AND ADMINISTRATIVE DETAILS

For the period ended 5 April 2021

TRUSTEES

Mr S Goodchild (Chairman to 2 October 2020)
Mr R Goddard (Chairman from 2 October 2020)
Mr B G Howgate (Treasurer) – died 16th October 2021
Miss G Liddy
Mr C A Montellier (Secretary)
Mr G Pope

OTHER COMMITTEE MEMBERS

Mr R Goddard (appointed Chairman 2 October 2020)
Mrs G Goodchild
Mrs R Howgate
Mr A Lawrence
Mrs A Pope
Mrs A Thomas
Mr P Williams
Mr B T Willoughby

CHARITY ADDRESS

Manns Court
High Street
Tewkesbury
Gloucestershire
GL20 5BP

REGISTERED CHARITY NUMBER

1160146

INDEPENDENT EXAMINER

Malvern Carvell
21 Higher Kingston
Yeovil
Somerset
BA21 4AS

BANKERS

Lloyds Bank Plc
Blandford
PO Box 1000
BX1 1LT

CCLA Investment Management Limited
85 Queen Victoria Street
London
EC4V 4ET

The Tewkesbury Battlefield Society

TRUSTEES ANNUAL REPORT

For the period ended 5 April 2021

The trustees submit their report and the financial statements of The Tewkesbury Battlefield Society for the period ended 5 April 2021.

LEGAL AND ADMINISTRATIVE INFORMATION

The Charity's legal and administrative details are as shown on page 1.

TRUSTEES

The Trustees on page 1 are those who have served throughout the period or for a shorter period where indicated. Appointment of Trustees is governed by the constitution of the charity. The Committee is authorised to appoint new trustees to fill vacancies arising through resignation or death of an existing Trustee.

CHARITY FRAMEWORK

The Tewkesbury Battlefield Society is a Charitable Incorporated Organisation, incorporated on 26 January 2015. The charity previously operated under the name Tewkesbury Battlefield Society (Charity registered No. 1105509). This charity ceased operations on 5 April 2015 and was removed from the Charity Commission Register on 29 July 2015. All assets and operations of the former charity were transferred to The Tewkesbury Battlefield Society as at 6 April 2015.

The objects of the charity are:

- to promote the permanent preservation of the battlefield and other sites associated with the Battle of Tewkesbury, 1471, as sites of historic interest, to the benefit of the public generally, and to engage in all relevant activities to secure such objectives.
- to advance education relating to the battlefield and associated sites, particularly in relation to all aspects of medieval history and to carry out research into matters associated with the sites, and to publish the useful results of such research.
- to provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation for the public at large with the object of improving their conditions of life.

PUBLIC BENEFIT STATEMENT

The Trustees confirm that they have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

The Tewkesbury Battlefield Society

TRUSTEES ANNUAL REPORT

For the period ended 5 April 2021

ACHIEVEMENTS AND PERFORMANCE OF THE CHARITY AND FUTURE PLANS

During the year the Society continued its work of promoting the Battle of Tewkesbury and the preservation of the battlefield site.

As a result of the COVID19 pandemic, activity levels were reduced and the 2020 Medieval Festival, in which the Society plays a significant role and which is a major fundraising opportunity, was cancelled. Nonetheless, street banners were displayed throughout the Town but on the basis of donations, rather than rentals, to reduce administration and face-to-face contact. Guided walks were also held when Government restrictions and guidelines allowed.

Planning for the 550th anniversary of the Battle of Tewkesbury in May 2021 was a consistent theme, tempered by the ongoing pandemic restrictions and potential reluctance of our audience to engage. Plans include a second piece of public sculpture and a conference to be held when circumstances are more permissive. The opportunity was taken to plan a complete refurbishment of the Battle display in the Town Museum as a Society-funded project.

The society will continue its work of education and awareness raising through well-established work programmes.

INVESTMENT POLICY AND RESERVES

The Committee has the power to invest money of the Charity not immediately required for its purposes in such investments or property as they think fit. Cash reserves are required to meet the day to day needs of the Charity and are therefore held in low risk deposit accounts which give immediate access to these funds.

The charity seeks to hold sufficient liquid reserves to allow the charity to raise sufficient funds to meet its objectives.

For and on behalf of the Committee

Signed on original

R Goddard
Chairman

October 2021

The Tewkesbury Battlefield Society

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual report and Financial Statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the Charity's state of affairs at the end of the financial year and of its income and expenditure for that year.

In preparing those financial statements, the trustees are required to:

- a) Select suitable accounting policies and then apply them consistently;
- b) Make judgements and estimates that are reasonable and prudent;
- c) State whether the policies adopted are in accordance with the appropriate SORP on Accounting by Charities and the Accounting Regulations and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.
- d) Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, Accounting regulations and SORP. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE TEWKESBURY BATTLEFIELD SOCIETY

I report on the accounts of the Society for the period ended 5 April 2021, which are set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met

- No matter has come to my attention in connection with my examination, to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MALVERN CARVELL

Malvern Carvell
21 Higher Kingston
Yeovil
Somerset
BA21 4AS

October 2021

The Tewkesbury Battlefield Society

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 5 April 2021

| | Notes | Unrestricted General Funds £ | Restricted Funds £ | Total 2021 £ | Total 2020 £ |
|---|----------|---------------------------------------|--------------------------|--------------------|--------------------|
| INCOMING RESOURCES | | | | | |
| Voluntary income: | | | | | |
| Donations and gifts (including GiftAid) | | | | | |
| Banner donations | | 4,028 | - | 4,028 | - |
| Other donations | | 250 | - | 250 | - |
| Activities for generating funds: | | | | | |
| Subscriptions | | 425 | - | 425 | 497 |
| Banner rentals | | - | - | - | 5,946 |
| Income from events and publications | | 397 | - | 397 | 2,244 |
| Investment income | | 19 | - | 19 | 96 |
| TOTAL INCOMING RESOURCES | | 5,119 | - | 5,119 | 8,783 |
| RESOURCES EXPENDED | | | | | |
| Fundraising costs | 1 | 2,040 | - | 2,040 | 4,940 |
| Charitable expenditure | | | | | |
| Direct charitable expenditure | 2 | 2,165 | - | 2,165 | 1,830 |
| Support costs | 2 | 791 | - | 791 | 785 |
| TOTAL RESOURCES EXPENDED | | 4,996 | - | 4,996 | 7,555 |
| NET MOVEMENT IN FUNDS | | 123 | - | 123 | 1,228 |
| Fund balances at 6 April 2020 | | 35,928 | - | 35,928 | 34,700 |
| FUND BALANCES AT 5 April 2021 | 4 | 36,051 | - | 36,051 | 35,928 |

The Statement of Financial Activities has been prepared on the basis that operations are continuing.

All gains and losses have been dealt with in the above statement.

The notes on pages 9 to 10 form part of these accounts.

The Tewkesbury Battlefield Society

BALANCE SHEET

As at 5 April 2021

| | <i>Notes</i> | 2021 £ | 2020 £ |
|--|--------------|-----------|-----------|
| CURRENT ASSETS | | | |
| Cash at bank and in hand | 3 | 36,051 | 35,928 |
| | | <hr/> | <hr/> |
| | | 36,051 | 35,928 |
| CREDITORS: Amounts falling due within one year | | - | - |
| -- | | <hr/> | <hr/> |
| NET CURRENT ASSETS | | 36,051 | 35,928 |
| | | <hr/> | <hr/> |
| ACCUMULATED FUNDS | | | |
| General funds | | 36,051 | 35,928 |
| Restricted funds | 4 | - | - |
| | | <hr/> | <hr/> |
| | | 36,051 | 35,928 |
| | | <hr/> | <hr/> |

The financial statements were approved by the Trustees for issue on August 2021 and signed on their behalf by:

R Goddard Chairman [signed on original]

C Montellier Secretary [signed on original]

The notes on pages 9 to 10 form part of these accounts.

The Tewkesbury Battlefield Society

ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The following accounting policies have been applied consistently in dealing with items which are considered material to the financial statements.

INCOME RECOGNITION

Income is recognised in the period in which it falls due.

Donations are accounted for when received by the charity.

As a result of the COVID19 pandemic the Society temporarily changed its policy regarding banner rental income for the 2020 season. Previously businesses or residents wishing to display a banner were invoiced a fixed amount. For the year commencing April 2020 the banners were put up free of charge and a donation was invited. The amount of income generated was not significantly adversely affected by this change in policy and was offset by reductions in expenditure elsewhere.

FIXED ASSETS

The Society buys materials and volunteers make banners which are displayed throughout the town each summer. No attempt has been made to place a value on these banners and accordingly all costs are charged to the Income and Expenditure account as they are incurred.

STOCKS

From time to time the Society prints publications and produces T-Shirts and other material for sale to the general public to raise funds and provide information. The Society carries a small stock of these materials. No attempt has been made to place a value on these b and accordingly all costs are charged to the Income and Expenditure account as they are incurred.

UNRESTRICTED FUNDS

General fund

The use of this fund has not been restricted to any particular purpose by the donors or their representatives.

RESTRICTED FUNDS

Restricted funds are those which are required to be used for specific purposes as set out by the donors. These funds are not available for the general use of the charity.

The Tewkesbury Battlefield Society

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 5 April 2021

| | | | | | |
|---|--|----------------------------|--------------------------|--------------------|--------------------|
| 1 | FUNDRAISING COSTS | | | 2021 £ | 2020 £ |
| | Rent of room for banner painting | | | 1,200 | 1,362 |
| | Banner maintenance | | | 840 | 1,430 |
| | Books and publications | | | - | 57 |
| | Other fundraising costs | | | - | 2,091 |
| | | | | <u>2,040</u> | <u>4,940</u> |
| | | | | | |
| 2 | CHARITABLE EXPENDITURE | Unrestricted funds £ | Restricted funds £ | Total 2021 £ | Total 2020 £ |
| | <i>Direct costs</i> | | | | |
| | Medfest costs | 1,115 | - | 1,115 | 1,080 |
| | Battlefield Trust | | | - | 750 |
| | Friends of Tewkesbury Abbey | 300 | - | 300 | - |
| | Tewkesbury Nature reserve | 750 | - | 750 | - |
| | | <u>2,165</u> | <u>-</u> | <u>2,165</u> | <u>1,830</u> |
| | <i>Support costs</i> | | | | |
| | Printing, postage, internet and sundry | 578 | - | 578 | 583 |
| | Insurance | 203 | - | 203 | 202 |
| | Bank charges | 10 | - | 10 | - |
| | | <u>791</u> | <u>-</u> | <u>791</u> | <u>785</u> |
| | | | | | |
| 3 | CASH AT BANK AND IN HAND | | | 2021 £ | 2020 £ |
| | Current account | | | 19,877 | 20,107 |
| | Paypal | | | 334 | - |
| | CCLA Charities' Deposit Fund account | | | 15,795 | 15,776 |
| | Cash in hand | | | 45 | 45 |
| | | | | <u>36,051</u> | <u>35,928</u> |

The Tewkesbury Battlefield Society

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 5 April 2021

4 RESTRICTED FUNDS

The charity held the following restricted funds for specific purposes

| | <i>6 April 2020</i> | <i>Utilised /Realised</i> | <i>Transfers</i> | <i>5 April 2021</i> |
|------------------|-------------------------|-------------------------------|------------------|-------------------------|
| Battlefield fund | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> |
| | - | - | - | - |
| | <hr/> | <hr/> | <hr/> | <hr/> |

Purpose of restricted funds

Battlefield fund

To purchase a major part of the historic battlefield site, known as “The Gastons”. In 2016 a contribution of £120,000 was received from The Horseman Trust on the understanding that this would be returned if the society failed to acquire the site. As disclosed in the review of activities the purchase of the Battlefield did not take place and the monies were returned to The Horseman Trust in 2017. The society had also received donations in earlier years to provide for a “fighting fund”. These donations were originally treated as general fund income and the bulk were returned to the donors in the 2018/19 year.

5 VOLUNTARY HELP

The charity is dependent upon volunteers who carry out the day to day running of the charity, making banners and running a stand at Medfest each year. For the purposes of these accounts no value has been attached to this or to any donations in kind.

The Tewkesbury Battlefield Society

STATEMENT OF FINANCIAL ACTIVITIES

for the year 5 April 2021

| | Unrestricted General Funds £ | Restricted Funds £ | Total 2021 £ | Total 2020 £ |
|--|---------------------------------------|--------------------------|--------------------|--------------------|
| INCOMING RESOURCES | | | | |
| Voluntary income: | | | | |
| Donations and gifts (including GiftAid) | | | | |
| Banner donations | 4,028 | - | 4,028 | - |
| Other donations | 250 | - | 250 | - |
| Activities for generating funds: | | | | |
| Subscriptions | 425 | - | 425 | 497 |
| Banner rentals | - | - | - | 5,946 |
| Income from events and publications | 397 | - | 397 | 2,244 |
| Investment income | 19 | - | 19 | 96 |
| TOTAL INCOMING RESOURCES | 5,119 | - | 5,119 | 8,783 |
| RESOURCES EXPENDED | | | | |
| Fundraising costs | | | | |
| Banner maintenance, brackets, paint etc. | 840 | - | 840 | 1,430 |
| Rent of room for banner painting | 1,200 | - | 1,200 | 1,362 |
| Books and publications | - | - | - | 57 |
| T-Shirts | - | - | - | 2,091 |
| Charitable expenditure | | | | |
| Direct charitable expenditure | | | | |
| Medfest costs | 1,115 | - | 1,115 | 1,080 |
| Battlefield Trust | - | - | - | 750 |
| Friends of Tewkesbury Abbey | 300 | - | 300 | - |
| Tewkesbury Nature reserve | 750 | - | 750 | - |
| Support costs | | | | |
| Printing, postage, internet etc. | 578 | - | 578 | 583 |
| Insurance | 203 | - | 203 | 202 |
| Bank charges | 10 | - | 10 | - |
| TOTAL RESOURCES EXPENDED | 4,996 | - | 4,996 | 7,555 |
| NET MOVEMENT IN FUNDS | 123 | - | 123 | 1,228 |
| Fund balances at 6 April 2020 | 35,928 | - | 35,928 | 34,700 |
| FUND BALANCES AT 5 April 2021 | 36,051 | - | 36,051 | 35,928 |

This page is for management purposes only and does not form part of the statutory accounts.