



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 August 2021 Period start date
To 30 September 2022 Period end date

Charity name: Winchester Chamber Music Festival Trust

Charity registration number: 1160142

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote education and the arts for the public benefit particularly by the presentation of the Winchester Chamber Music Festival
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The principal activities of the Trust are to provide access to the general public, the elderly, children and students in the wider Winchester area to experience and learn about top quality chamber music, underpinned by strong Artistic Direction and high quality playing. The 2022 Festival included concerts in primary schools, 8 live concerts together with an open rehearsal, outreach events for both Winchester Go LD and St John's Charity, and an illustrated talk.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they are complying with their duty to have regard to the guidance on public benefit published by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable

Contribution made by volunteers	Para 1.38	The Festival benefits enormously from the assistance of a group of 20 dedicated volunteers who assist with promotion, audience interface, catering and artists' accommodation.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The principal activities of the Trust are to provide access to the general public, the elderly, children and students in the wider Winchester area to experience and learn about top quality chamber music, underpinned by strong Artistic Direction and high quality playing.</p> <p>The 2022 Festival saw a welcome return to a more usual pattern with 8 live concerts together with an open rehearsal, outreach events for both Winchester Go LD and St John's Charity, and an illustrated talk. The combined programme enabled us to fulfil all aspects of our Aims and Objectives. Audiences were enthusiastic and whilst initial ticket sales were a little disappointing, later concerts were virtually sold out.</p> <p>There was a strong educational element to this year's festival with a highly successful family concert, an excellent talk, a masterclass, concerts in local primary schools, a very exciting collaboration with Winchester Camerata (an amateur string orchestra), and the mentoring of a young violinist who performed side by side with the professionals. The prize-winning duo from the Birmingham International Piano Chamber Music Competition gave a recital which had been arranged as part of their prize.</p> <p>A carefully crafted and beautifully balanced and varied programme was on offer with the traditional late night slot replaced by a fascinating exploration of the Hardanger Fiddle and Scandinavian music. Women composers were well represented with works by Fanny Mendelssohn, Amy Beach and Isabel Mundry.</p>

		<p>Unfortunately two of the main performers, including the Artistic Director, Kate Gould, were unable to perform because of Covid. The necessary last-minute changes of personnel and a few adaptations to the repertoire (surprisingly few) were managed with seeming ease, and with artists demonstrating remarkable adaptability and most generous and friendly support for the Festival. One of the casualties was the postponing of Huw Watkins' Piano Quartet to a future festival, but we were able to enjoy Colin Matthew's Oboe Quartet as planned with the composer present. An unexpected bonus was the Poulenc Oboe Sonata, in a spellbinding performance from Olivier Stankiewicz and Huw Watkins. Other highlights included the Elgar <i>Introduction and Allegro</i> with the Castalian Quartet taking on the solo roles joined by Winchester Camerata, and the Castalian's own performance of Sibelius' <i>Voces Intimae</i> quartet.</p> <p>There was a very successful Autumn Fundraiser Concert where the members of The London Bridge Trio generously donated their services. This raised £1500 towards the 2022 Festival.</p> <p>During the year the Trustees met formally on four occasions. We welcomed new Trustees Katrina Tanner, Elizabeth Peller and David Blunt.</p> <p>The 2022 Festival saw an overall loss of £207. This was budgeted for by the Trustees in the knowledge that it could be covered by adequate reserves.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The main objectives were met in 2022 despite having to work with some Covid cases.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising objectives were achieved helping to ensure the future of the Festival.
Investment performance against objectives	Para 1.41	Not applicable
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Festival carries forward healthy reserves of £37,408.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To safeguard the core activities of the charity in periods of fluctuating income, the Trustees have determined to establish unrestricted reserves sufficient to cover as a minimum, six month costs. At 30 September 2022 the balance on the general reserve was £37,408 which the Trustees believe to be adequate. This is the result of a deliberate policy to ensure there are sufficient funds to cover costs for several months if necessary.
Amount of reserves held	Para 1.22	£37,408
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main sources of income for the charity are a combination of income from our thriving Friends organisation, ticket income and fundraising activity from trusts and foundations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Post Covid 19 smaller audiences from loss of confidence amongst elderly concert goers. Outreach activities with schools and the elderly may prove harder to manage for a while.
Other		

Structure, Governance and Management

Description of charity's trusts:		The Winchester Chamber Music Festival Trust has no subsidiaries
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution dated 16 February 2015
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation registered 26 January 2015
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing trustees select individuals having regard to the skills, knowledge and experience needed for the effective administration of the CIO. The trustees are aware of the need to broaden the range of background and skills of the Board and will be seeking ways to achieve this.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees receive the published Charity Commission Guidance, the Constitution of this charity and the previous year's report and accounts.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		The Artistic Director, as one of the founders of the Festival, receives a fee for her Artistic Direction (£2,030 in 2022) and, on the same basis as the other players, a fee for playing at the Festival.

Reference and Administrative details

Charity name	Winchester Chamber Music Festival Trust
Other name the charity uses	
Registered charity number	1160142
Charity's principal address	27 Parchment Street, Winchester, SO23 8AZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Joanna Gould	Artistic Director		
2	Hilary Jane Webster	Chair		
3	Christine Chamberlain			
4	Richard Sutherland Thomas			
5	Carol Orchard			
6	Elizabeth Peller		8 October 2021	
7	Katrina Tanner		8 October 2021	
8	David Blunt		21 June 2022	
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Festival Manager	Lucy Bending	70 Overstone Road, Harpenden. AL5 5PJ

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

HJ Webster	
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Full name(s)

Hilary Jane Webster	
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Position (eg
Secretary, Chair, etc)

Chair	
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Date

22 June 2023

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Winchester Chamber Music Festival Trust

Statement of financial activities

(Incorporating an income and expenditure account)

For the 14 months ended 30 September 2022

	14 months 30.09.2022 £ Unrestricted	12 months 31.07.2021 £ Unrestricted
Income		
Ticket Sales	14,251	10,580
Programme Sales	541	150
Programme Adverts	795	40
Bar income	576	0
Education Fees	0	1,250
Friends	9,778	8,047
Gift Aid	2,789	3,486
Autumn Concert ticket income	2,880	0
Arts Council	0	0
BID	750	500
Trust grants	3,750	0
Other individual and ticket donations	0	890
Fundraising	3,096	8,050
Total income	39,206	32,993
Expenditure		
Artistic Direction	2,030	2,000
Artists Fees	15,904	9,225
Artists Expenses	35	0
Artists Sundry	226	0
Filming costs	0	4,169
Venue Hire	1,694	1,041
Ticket Commission	0	0
Piano	1,434	1,374
Programme Costs	565	0
Education Fees	50	0
Autumn Concert Costs	123	958
Design & Print & Marketing	3,478	840
Marketing	0	1,186
Website	180	1,158
Friends	388	542
Concert Manager fees and expenses	855	826
Administration Fees	10,300	10,488
Professional fees	600	0
Sundry Expenses	1,551	622
	39,413	34,430
Surplus / (Deficit) for the period	(207)	(1,437)

As at 30 September 2022

22 June 2023

1 Accounting policies

The principle accounting policies, which have been applied consistently, are as follows:

1.1 Basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Winchester Chamber Music Festival Trust is a charitable Incorporated Organisation (CIO) registered with the charity commission (registration no 1160142) in England & Wales. The CIO meets the definition of a public benefit entity under FRS 102.

The
trustees
have
considered
all possible
events or
conditions

1.2 Income

Items of income are recognised and included in the financial statements when the charity has entitlement to the funds, and performance conditions attached to the income have been met and the amount can be measured reliably.

Income from charitable activities is included in income in the period in which the activity takes place.

Income received in advance of a performance or provision of other specified service is deferred until the criteria for income recognition are met.

Unrestricted funds are available to spend on activities that further any of the purposes of the charity.

Restricted funds are donations which the donor has specified are to be used for particular areas of the charity's work or for specific projects being undertaken by the charity.

1.3 Expenditure

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure items have been classified under headings that aggregate all costs related to each category.

Expenditure on charitable activities includes the cost of performances and other educational activities undertaken to further the purposes of the charity and their associated support costs.

1.4 Current assets

Trade and other debtors are recognised at the settlement amount due. Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less.

1.5 Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts.

1.6 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific artistic projects being undertaken by the charity.

2 Trustees remuneration

During the period no trustee received any remuneration for being a trustee nor any reimbursement in respect of travel and subsistence expenses.

Kate Gould, received fees of £3,215 (2021: £2,000) for artistic direction and musician on the same basis as other musicians.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Winchester Chamber Music Festival Trust

On accounts for the
period ended

30 September 2022

Charity no
(if any)

1160142

Set out on pages

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period 1 August 2021 to 30 September 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Tobias Wnght

Date: 27th June 2023

Name:

Tobias Wnght

Relevant professional
qualification(s) or body
(if any):

FCA (ICAEW)

Address:

Stockers Avenue

Winchester, Hampshire