



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 August 2020 Period start date To 31 July 2021 Period end date

Charity name: Winchester Chamber Music Festival Trust

Charity registration number: 1160142

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote education and the arts for the public benefit particularly by the presentation of the Winchester Chamber Music Festival
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The principal activities of the Trust are to provide access to the general public, the elderly, children and students in the wider Winchester area to experience and learn about top quality chamber music, underpinned by strong Artistic Direction and high quality playing.</p> <p>The 2021 Festival included concerts in primary schools, 4 x one- hour long live concerts which were repeated and filmed to allow social distanced audiences and maximising their reach to the general public. In addition there was a talk and an open rehearsal which were both viewable online. Not only did the Festival include two schools concerts where the Piatti Quartet went into 2 local primary schools, but the musicians also recorded a film with an amateur which was sent for free to all primary schools in Hampshire.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they are complying with their duty to have regard to the guidance on public benefit published by the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable

Contribution made by volunteers	Para 1.38	Due to Covid regulations the use of volunteers had to be kept to a minimum. Ushering duties were largely handled by the Festival Trustees. Collaboration with a team of volunteers will be reinstated in 2022.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Following on from the cancelled 2020 Festival the Trustees were determined to offer, for 2021, as much as possible within the Covid restrictions. By delaying a month and holding the Festival in early June we were delighted to be able to welcome live audiences. Concerts were carefully planned to allow for social distancing. Audiences were hugely enthusiastic and supportive and some events were sold out. All were very cooperative with extensive Covid precautions and no known cases arose from the Festival. Each event was filmed to allow for home viewing instead or in addition, and whilst there was a disappointing take up of online sales we now have a valuable archive of high quality films. A notable feature of the 2021 Festival was the extension of our education work to include not only a concert by the Platti string quartet in several schools, but also the making of a film with an amateur featuring the string quartet to be available to schools. This education work was made possible by grants from the Cavatina Chamber Music Trust, the Rainbow Dickinson Trust, the Thistle Trust and Winchester BID. These grants, the generous support of our Friends and Patrons and buoyant live ticket sales meant that the final shortfall was just below £2,000, much lower than the Trustees had budgeted for.</p> <p>In the Autumn our usual Fundraising concert had to be replaced by online performances of Beethoven's quartet <i>The Harp</i> and Dvorak's <i>American</i> quartet. This was especially well received by members of our Friends' scheme.</p> <p>In the Festival itself there were 4 one hour concerts each repeated, one late night concert, one online talk and an online open rehearsal. The London Bridge Trio (David</p>

		<p>Adams, Kate Gould and Daniel Tong) were joined by guests Lucy Gould (violin), Gary Pomeroy (viola), Robert Plane (clarinet) and Tim Horton (piano).</p> <p>The participating musicians were hugely helpful and flexible and contributed much to a very happy and successful Festival. Concerts took place in the newly renovated St Paul's Church which proved an excellent and very welcoming venue.</p> <p>Audiences revelled in the chance to hear live music again and enjoyed Bartok, Beethoven, Brahms, Dvorak and Fauré. It was particularly encouraging that Messiaen's <i>Quartet for the End of Time</i>, the rarely heard Weber Piano Quartet in B flat and Joe Cutler's <i>Slippery Music</i> were especially well received. Performance of the last named was supported by the Schubert Ensemble.</p> <p>During the year the Trustees met four times on Zoom. The increased number of meetings reflected the need for careful and changing plans to accommodate difficulties posed by Covid 19. In September 2019 we welcomed Carol Orchard on to the board. The Trustees wish to record their especial thanks to Kate Gould, Artistic Director, and Lucy Bending, Manager, for coping so well with difficult circumstances and for planning with care and imagination an exciting and successful Festival.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The main objectives were met in 2021 despite having to work in line with Covid restrictions, managing social distancing audiences and adhering to Government guidelines.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising objectives were achieved helping to ensure the future of the Festival.
Investment performance against objectives	Para 1.41	Not applicable
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Festival carries forward healthy reserves of £39,052.38
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To safeguard the core activities of the charity in periods of fluctuating income, the Trustees have determined to establish unrestricted reserves sufficient to cover as a minimum, six month costs. At 31 July 2021 the balance on the general reserve was £39,052.38 which the Trustees believe to be adequate. This is the result of a deliberate policy to ensure there are sufficient funds to cover costs for several months if necessary.
Amount of reserves held	Para 1.22	£39,052.38
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main sources of income for the charity are a combination of income from our thriving Friends organisation, ticket income and fundraising activity from trusts and foundations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Post Covid 19 smaller audiences from social distancing and/or loss of confidence amongst elderly concert goers. Outreach activities with schools and the elderly may prove harder to manage for a while.
Other		

Structure, Governance and Management

Description of charity's trusts:		The Winchester Chamber Music Festival Trust has no subsidiaries
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution dated 16 February 2015
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation registered 26 January 2015
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The existing trustees select individuals having regard to the skills, knowledge and experience needed for the effective administration of the CIO. The trustees are aware of the need to broaden the range of background and skills of the Board and will be seeking ways to achieve this.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees receive the published Charity Commission Guidance, the Constitution of this charity and the previous year's report and accounts.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		The Artistic Director, as one of the founders of the Festival, receives a fee for her Artistic Direction (£2,000 in 2021) and, on the same basis as the other players, a fee for playing at the Festival.

Reference and Administrative details

Charity name	Winchester Chamber Music Festival Trust
Other name the charity uses	
Registered charity number	1160142
Charity's principal address	27 Parchment Street, Winchester, SO23 8AZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Joanna Gould	Artistic Director		
2	Hilary Jane Webster	Chair		
3	Christine Chamberlain			
4	Richard Sutherland Thomas			
5	Carol Orchard			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Festival Manager	Lucy Bending	70 Overstone Road, Harpenden. AL5 5PJ

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

H. J. Webster	
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Full name(s)

Hilary Jane Webster	
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Position (eg
Secretary, Chair, etc)

Chair	
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Date

16 February 2022

Winchester Chamber Music Festival 2021

Balance Sheet

	2021 £	2020 £		
Prepayments	0.00	840.00	Opening balance from previous year	42,288.88
Cash at Bank	43,566.91	42,288.88	Income	31,518.36
Debtors	500.00		Expenditure	30,240.33
			Closing balance for this year	43,566.91
Income in Advance	3,101.66	4,076.50		
Creditors and Accruals	3,350.00	0.00		
Net Assets	<u>37,615.25</u>	<u>39,052.38</u>	Bank balance per statement	30/07/2021 43,566.91
Reserves Brought forward	39,052.38	28,739.47	Income not cleared yet	0.00
Surplus / (Deficit)	(1,437.13)	10,312.91	Closing balance	43,566.91
	<u>37,615.25</u>	<u>39,052.38</u>		

Winchester Chamber Music Festival 2021

Income and Expenditure Account

	2021 £	2021 Budget	2020 £
Income			
Ticket Sales	10,580.12	0.00	0.00
Programme Sales	150.00	600.00	0.00
Programme Adverts	40.00	1,600.00	110.00
Education Fees	1,250.00		0.00
Friends	8,047.00	11,725.00	9,785.50
Gift Aid	3,486.08		5,089.34
Autumn Concert included in donations	0.00	1,000.00	2,184.30
Arts Council	0.00	2,000.00	150.00
BID	500.00	750.00	750.00
Ticket donations	890.00	12,000.00	7,488.00
Fundraising target - donations inc 400 from Schubert Ensemble	8,050.00	6,860.00	7,400.00
	32,993.20	36,535.00	32,957.14
Expenditure			
Artistic Direction	2,000.00	2,000.00	2,000.00
Artists Fees	9,225.00	9,000.00	2,413.67
Artists Expenses	0.00	1,600.00	0.00
Artists Sundry	0.00	300.00	0.00
Filming costs	4,168.65		
Venue Hire	1,041.25	2,000.00	3,691.70
Ticket Commission	0.00		0.00
Piano	1,374.00	1,000.00	0.00
Programme Costs	0.00	1,300.00	550.00
Education Fees	0.00		0.00
Autumn Concert Costs	958.00	985.00	156.00
Design & Print	840.00	2,500.00	1,320.20
Marketing	1,186.40	500.00	273.80
Distribution	0.00	500.00	301.03
Website	1,158.00	2,000.00	60.00
Friends	542.45	1,200.00	142.72
Concert Manager fees and expenses	826.36		
Administration Fees	10,488.12	11,050.00	10,837.61
Insurance	0.00	260.00	255.00
Sundry Expenses	622.10	740.00	642.50
	34,430.33	36,935.00	22,644.23
Surplus / (Deficit)	(1,437.13)	(400.00)	10,312.91



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Winchester Chamber Music Festival Trust

On accounts for the year
ended

31/07/2021

Charity no
(if any)

1160142

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

11/02/2022

Name:

Jeannette Welton

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

5 The Cornfields

Hatch Warren
Basingstoke

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.